



# Hidden Valley Lake Community Services District

## Regular Board Meeting

DATE: Tuesday October 17, 2017  
TIME: 7:00 p.m.  
PLACE: Hidden Valley Lake CSD  
Administration Office, Boardroom  
19400 Hartmann Road  
Hidden Valley Lake, CA

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) EMPLOYEE RECOGNITION
  - A. Craig Shields: For his work fighting local fires outside his duties at HVLCSD.
  - B. Sam Garcia: For volunteering to aid our sister organization, Calistoga Water, during their fire fight and evacuation process.
  - C. Norman Rogers: For volunteering to aid our sister organization, Calistoga Water, during their fire fight and evacuation process.
- 6) PRESENTATIONS
  - A. Lake Local Agency Formation Commission (LLAFCo) Sphere of Influence (SOI) Update & Map
  - B. CivicSpark progress report – I/I Workplan
- 7) CONSENT CALENDAR
  - A. MINUTES: Approval of the Special Meeting minutes for September 7, 2017
  - B. MINUTES: Approval of the Finance Committee Meeting minutes for September 18, 2017
  - C. MINUTES: Approval of the Board of Directors Regular Board Meeting minutes for September 19, 2017.
  - D. MINUTES: Approval of the Finance Committee Meeting Minutes for October 2, 2017.
  - E. DISBURSEMENTS: Check # 34856 - # 34925 including drafts and payroll for a total of \$233,116.33.
- 8) BOARD COMMITTEE REPORTS  
(for information only, no action anticipated)

Personnel Committee  
Finance Committee  
Emergency Preparedness Committee  
Lake Water Use Agreement-Ad Hoc Committee

- 9) BOARD MEMBER ATTENDANCE AT OTHER MEETINGS  
(for information only, no action anticipated)

ACWA Region 1  
Other meetings attended

- 10) STAFF REPORTS  
(for information only, no action anticipated)

ACWA State Legislative Committee  
Financial Report  
Administration/Customer Service Report  
Field Operations Report  
General Manager's Report

- 11) DISCUSSION AND POSSIBLE ACTION: Discuss and approve the General Manager to enter into an agreement to proceed with the removal of aquatic weeds in the tertiary pond of the RWRP.

- 12) DISCUSSION AND POSSIBLE ACTION: Adoption of Resolution 2017-19 Approving the General Manager, at his discretion, to temporarily waive normal water and sewer fees for customers whose homes have been affected by a disaster.

- 13) PUBLIC COMMENT

- 14) BOARD MEMBER COMMENT

- 15) ADJOURNMENT

Public records are available upon request. Board Packets are posted on our website at [www.hvlcsd.org/meetings](http://www.hvlcsd.org/meetings)

In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting please contact the District Office at 987-9201 at least 48 hours prior to the scheduled meeting.

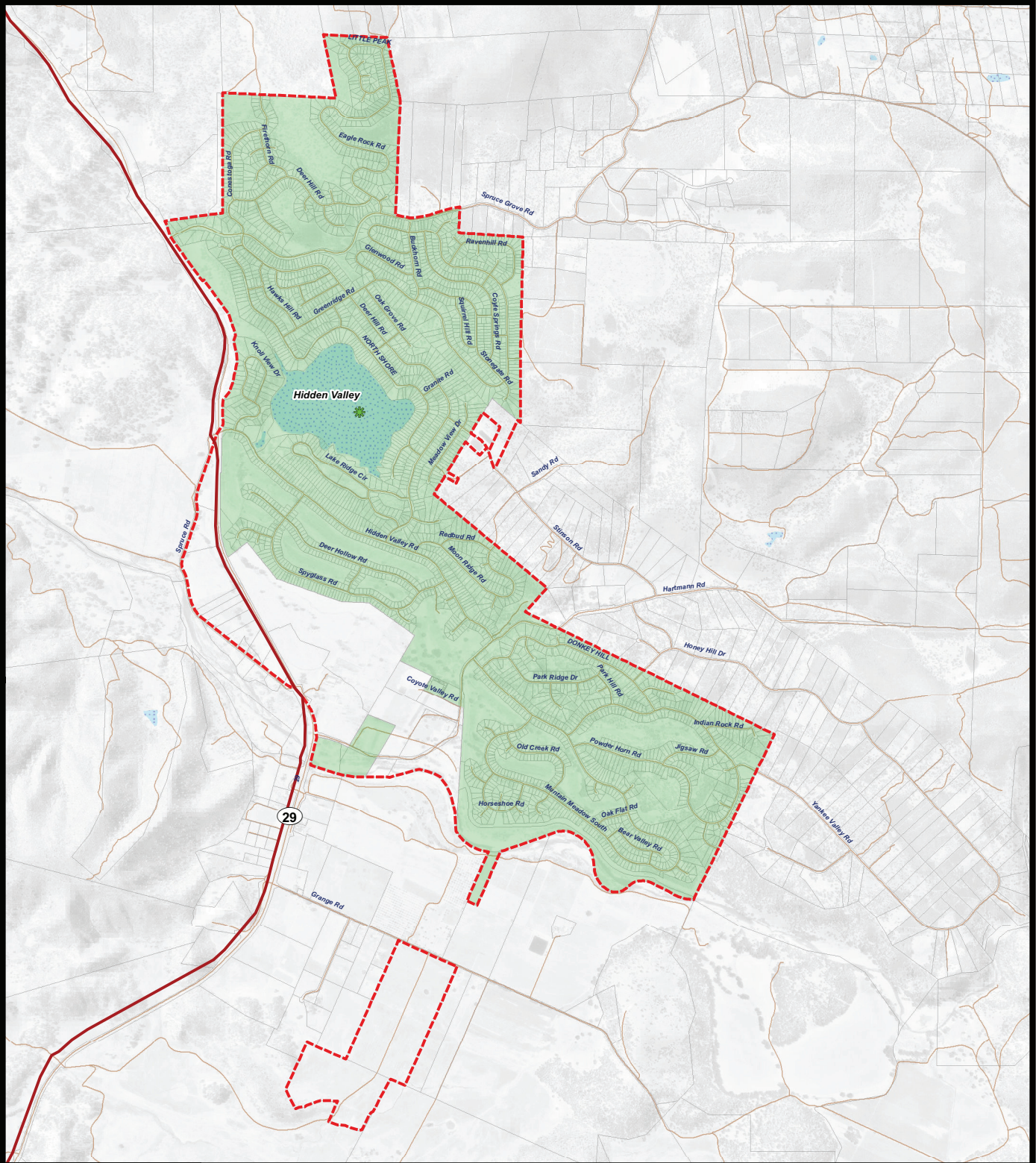
Public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.

# LAKE LOCAL AGENCY FORMATION COMMISSION HIDDEN VALLEY LAKE CSD

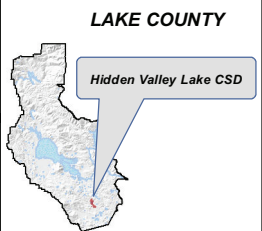
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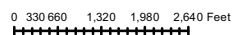
Township 11 North



- Legend**
- \* Communities
  - Highways
  - Parcels
  - Roads
  - Water Bodies
  - Hidden Valley CSD Boundary
  - Proposed Hidden Valley CSD Sphere of Influence Boundary



Source: Lake County LAFCO



Map Created 9/9/2017



# I & I WORKPLAN

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CivicSpark Fellow Progress Report  
October 17<sup>th</sup>, 2017

Alyssa Gordon,  
Jacob Gill, &  
Marina Deligiannis



# Background

- Winter storms Jan-Feb 2017
- SSO 1/10/2017
- Corrective action plan 1/19/2017 & 3/29/2017
- Site inspection
- NOV letter 4/12/2017
- NOV letter 7/11/2017

# Current Activity, Future Plans

- **I/I Workplan**

- Work already completed
- Current
  - CCTV inspection
  - Infrastructure mapping
  - SSMP

- **Future**

- Nighttime reconnaissance
- Temporary flow monitoring
- Repairs, strategy

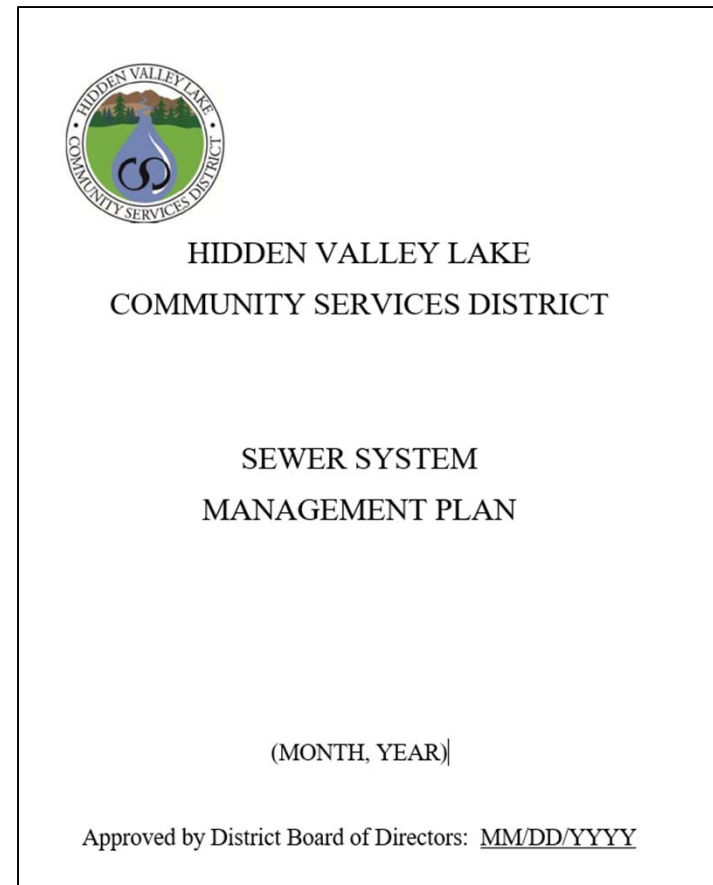
# Sewer System Management Plan (SSMP)

- **What**

- a comprehensive, evolving description of the sanitary sewer system.
- a guiding document for operation, maintenance, and emergency response.

- **Why**

- required by SWRCB Water Quality Order No. 2006-0003 for any agency that owns or operates a sanitary sewer system.
- a goal outlined in the 2013-2018 Strategic Plan (Goal 1B.).
- part of the I/I Workplan commitments.





# Sewer System Management Plan (SSMP)

- **What we've done so far**
  - Reviewed 15 other SSMPs and best practices.
  - Identified problem areas in existing draft.
  - Updated job description, organization chart, contact information (low-hanging fruit).
- **Next steps & goals**
  - Work closely with staff to update and revise current draft.
  - Submit final draft to the Board for review in Spring 2018.
  - Make SSMP available on the District website and ensure consistency of information.

# Mapping with ArcGIS

- **What**

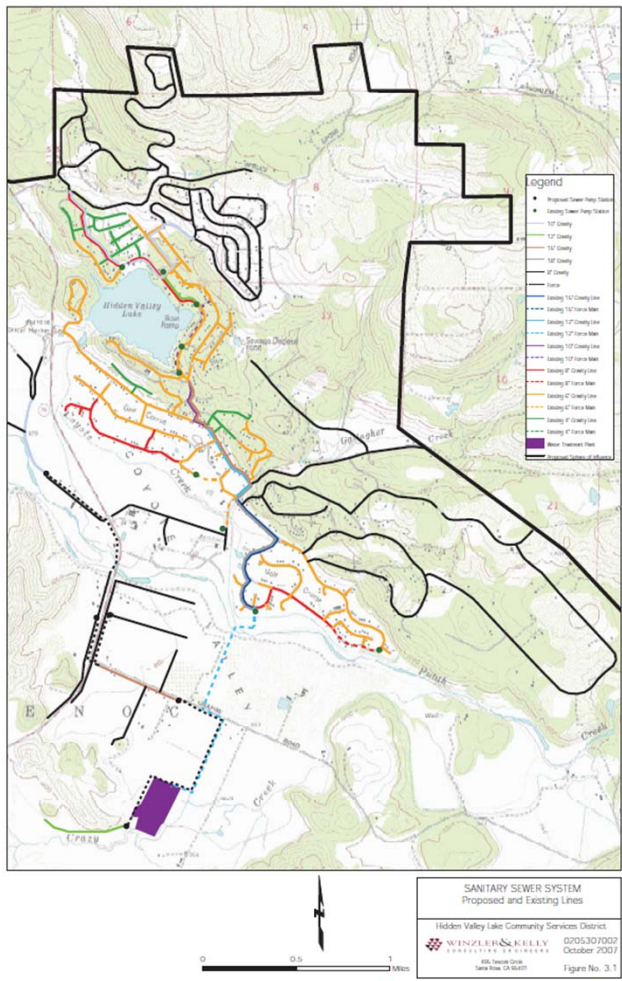
- “...system designed to capture, store, manipulate, analyze, manage, and present all types of geographical data.” [-Univ. Wisconsin GIS](#)

- **Why**

- Last updated map was created in 1994.
- Source of clear communication between field staff.
- Help illustrate our compliance with Regional Water Board.



# Mapping with ArcGIS



- **What we've done so far**
  - Collected already created shapefiles from GHD (foundation).
  - Explored ArcGIS tools, resources, and case studies that will help us accomplish our next steps.
- **Next Steps**
  - Fieldwork collecting data on present hydrants, manholes, and lift stations.
  - Convert findings into GIS files.
  - Create Ground Water Modeling (Flow Modeling) using Spatial Analysis.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS SPECIAL MEETING MINUTES  
MEETING DATE: September 7, 2017**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Present were:

Director Jim Lieberman, President  
Director Carolyn Graham, Vice President  
Director Judy Mirbegian  
Director Linda Herndon  
Kirk Cloyd, General Manager  
Penny Cuadras, Administrative Assistant

Absent: Director Jim Freeman

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by President Lieberman.

**APPROVAL OF AGENDA**

Staff requested Item 5 B and Item 9 be pulled from the Agenda. Requesting Item 5 B be brought back to September Regular Board Meeting. Item 9 funding is no longer available.

On a motion made by Director Herndon, seconded by Director Graham the Board unanimously approved the amended agenda.

Staff provided a brief overview of the Water Meter Bench Test Results. Directors are asked to submit their questions to staff. Schneider Electric will provide a presentation and final report in the October Board Meeting as well as address director questions at that time.

**DISCUSSION AND POSSIBLE ACTION: Approve Resolution 2017-11 A Resolution of The Hidden Valley Lake Community Services District Amending the Title and Job Descriptions for The Stated Positions.**

Director Mirbegian moved to approve Resolution 2017-11 A Resolution of The Hidden Valley Lake Community Services District Amending the Title and Job Descriptions for The Stated Positions, seconded by Director Graham, Resolution 2017-11 was unanimously approved by all present.

Roll Call vote:

AYES: (4) Directors Lieberman, Graham, Herndon

NAYS: (0)

ABSTAIN: (0)

ABSENT: Director Freeman

**DISCUSSION AND POSSIBLE ACTION: Approve Resolution 2017-12 A Resolution of The Hidden Valley Lake Community Services District Board of Directors Authorizing General Manager Kirk Cloyd to Facilitate Levee and Road Repair Damaged by The Winter Storms Of 2017 (Stormflow 2017).**

Director Mirbegian moved to approve Resolution 2017-12 A Resolution of The Hidden Valley Lake Community Services District Board of Directors Authorizing General Manager Kirk Cloyd To Facilitate Levee and Road Repair Damaged by The Winter Storms Of 2017 (Stormflow 2017), seconded by Director Graham, Resolution 2017-12 was unanimously approved by all present.

Roll Call vote:

AYES: (4) Directors Lieberman, Graham, Herndon

NAYS: (0)

ABSTAIN: (0)

ABSENT: Director Freeman

**DISCUSSION AND POSSIBLE ACTION: Approve Resolution 2017-13 A Resolution of The Hidden Valley Lake Community Services District Board of Directors Authorizing General Manager Kirk Cloyd to Facilitate Replacement of Filtration Sand Lost As a Result of The Winter Storms of 2017 (Stormflow 2017).**

Director Graham moved to approve Resolution 2017-13 A Resolution of The Hidden Valley Lake Community Services District Board of Directors Authorizing General Manager Kirk Cloyd to Facilitate Replacement of Filtration Sand Lost As a Result of The Winter Storms of 2017 (Stormflow 2017), seconded by Director Mirbegian, Resolution 2017-13 was unanimously approved by all present.

Roll Call vote:

AYES: (4) Directors Lieberman, Graham, Herndon

NAYS: (0)

ABSTAIN: (0)

ABSENT: Director Freeman

**ADJOURNMENT**

On a motion made by Director Mirbegian, seconded by Director Herndon the Board voted unanimously to adjourn the meeting. The meeting was adjourned at 5:54 p.m.

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Jim Lieberman Date  
President of the Board

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Kirk Cloyd Date  
General Manager/Secretary to  
the Board



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
FINANCE COMMITTEE REPORT  
MEETING DATE: September 18, 2017**

The Hidden Valley Lake Community Services District Finance Committee met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.

Present were:

Director Graham  
Director Mirbegan  
General Manager, Kirk Cloyd

Full Charge Bookkeeper, Trish Wilkinson  
Water Resource Specialist, Alyssa Gordon  
Administrative Assistant, Penny Cuadras  
Civic Spark Fellow, Marina Deligiannis  
Civic Spark Fellow, Jacob Gill

**CALL TO ORDER**

The meeting was called to order at 12:09 PM by Director Mirbegan.

**APPROVAL OF AGENDA**

The Committee unanimously approved the agenda.

**REVIEW FUNDING OPTIONS FOR THE REVISION OF THE WATER BALANCE REPORT DUE 10/1/2017  
and THE I & I WORKPLAN DUE 11/1/2017**

The Committee moved to make a recommendation to approve funding an additional \$11,000.00 for the Revision of The Water Balance Report Due 10/1/2017 and The I & I Workplan Due 11/1/2017 to meet State Water Resource Control Board Requirement to the full Board at the September Regular Board Meeting.

**REVIEW FUNDING FOR THE NEW WASTE WATER FLOW METER**

The Committee moved to make a recommendation to approve the funding for the New Waste Water Flow Meter to the full Board at the September Regular Board Meeting.

**PUBLIC COMMENT**

There were no public comments.

**ADJOURNMENT**

On a motion made by Director Mirbegan and second by Director Graham the Committee voted unanimously to adjourn the meeting. The Finance Committee Meeting was adjourned at 1:03 PM.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING DATE: September 19, 2017**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Present were:

Director Jim Lieberman, President  
Director Carolyn Graham, Vice President  
Director Linda Herndon  
Director Judy Mirbegian  
Director Jim Freeman  
General Manager, Kirk Cloyd  
Administrative Assistant, Penny Cuadras  
Water Resources Specialist, Alyssa Gordon

**CALL TO ORDER**

The meeting was called to order at 7:01 p.m. by President Lieberman.

**APPROVAL OF AGENDA**

On a motion made by Director Mirbegian and second by Director Graham the Board unanimously approved the Tuesday September 19, 2017 Regular Board Meeting agenda.

**EMPLOYEE RECOGNITION**

Civic Spark Fellows, Marina Deligiannis and Jacob Gill were welcomed and introduced the Board of Directors.

**PRESENTATIONS**

Alyssa Gordon provided an overview of the current List of Projects being submitted for FEMA Funding.

Verizon Wireless Planning Manager, Andrew Lesa provided a Power Point presentation of the proposed Verizon Cell Tower project. Members of the Board were asked to provide staff a list of questions and concerns that will be brought back to the October Regular Board meeting as an Agenda item for discussion and possible action. Inquiries and concerns from the Public were addressed.

**CONSENT CALENDAR**

On a motion made by Director Mirbegian and second by Director Herndon the Board unanimously approved the following Consent Calendar items:

- (A) MINUTES: Approval of the Board of Directors Regular Board Meeting Minutes for August 15, 2017.

- (B) MINUTES: Approval of the Personnel Committee Meeting Minutes for August 17, 2017.
- (C) MINUTES: Approval of the Finance Committee Meeting Minutes for August 18, 2017.
- (D) DISBURSEMENTS: Check # 34791- # 34855 including drafts and payroll for a total of \$411,811.43.

### **BOARD COMMITTEE REPORTS**

Personnel Committee: Meeting held August 17  
Finance Committee: Meeting held August 18  
Emergency Preparedness Program Committee: Meeting to be scheduled  
Lake Water Use Agreement-Ad Hoc Committee:

### **BOARD MEMBER ATTENDANCE AT OTHER MEETINGS**

ACWA Region 1 Board: No Report  
Other Meetings Attended: Director Graham provided a written report of the 2017 Special Districts Leadership Academy Conference.

### **STAFF REPORTS**

ACWA State Legislative Committee: Alyssa Gordon provided an update on the recent approved and pending State Legislative Bills.

Financial Report: No Questions

Administration/Customer Services Report: No Questions

Field Operation Report: No Questions

General Manager's Report: The General Manager discussed items in his report, and responded to all inquiries.

Lake County provided a Dura Patch (*heat and pressure asphalt patch*) on the asphalt sections of the WWTP Access Road damaged by Lake County's contractor during the Valley Fire recovery project. Mr. Ewing, Lake County Community Services Director, has confirmed repair of the road will be completed before the next rains begin.

Moratorium Update: The District has gained unanimous political support from State and Local jurisdiction; all providing letters of support to lifting the meter moratorium. The permit has been updated to reflect lifting of the moratorium, however it is pending review and approval by the Regional Water Board Supervisor.

### **(AGENDA ITEM)**

**DISCUSSION AND POSSIBLE ACTION: Adoption of Resolution 2017- 14 HVLCSO Committee Appointment Policy superseding HVLCSO Board of Directors General Rules for Board Committees approved April 16, 2013**

Item was tabled pending review and recommendation by the Board.



**DISCUSSION AND POSSIBLE ACTION: Discuss and Approve the General Manager to enter into a contract with GHD to complete a Water Balance Report Revision and an I&I Work plan as required by the Central Valley Regional Water Quality Control Board**

On motion by Director Mirbegian and second by Director Graham the Board unanimously approved the General Manager to enter into a contract with GHD to complete a Water Balance Report Revision and an I&I Work plan as required by the Central Valley Regional Water Quality Control Board.

Roll call vote:

AYES (5): Directors Freeman, Lieberman, Graham, Mirbegian and Herndon

NAYS (0):

ABSTAIN (0):

ABSENT (0):

**DISCUSSION AND POSSIBLE ACTION: Discuss and approve the General Manager to purchase a lift station flow meter, as required by the Central Valley Regional Water Quality Control Boards**

On motion by Director Mirbegian and second by Director Herndon the Board unanimously approved the General Manager to purchase a lift station flow meter, as required by the Central Valley Regional Water Quality Control Boards at a lump sum not to exceed \$21,722.35 excepting additional shipping and handling.

Roll call vote:

AYES (5): Directors Freeman, Lieberman, Graham, Mirbegian and Herndon

NAYS (0):

ABSTAIN (0):

ABSENT (0):

**DISCUSSION AND POSSIBLE ACTION: Review of the Communication and Board Support Policy**

Item was tabled pending review and recommendation by the Board.

Director Herndon proposed to submit a draft Communication Policy for the October Regular Board Meeting for review by the full Board.

**DISCUSSION AND POSSIBLE ACTION: Approve Resolution 2017-08 A Resolution Of The Hidden Valley Lake Community Services District Board Of Directors Establishing Active Director Health Care Benefit Eligibility**

Item tabled.

Directors were encouraged to research health care options. Item to be brought back to the October Regular Board Meeting.

**PUBLIC COMMENT**

Members of the public requested lights be left on during presentation, as turning them off or dimming them makes it difficult on their eyes. Members of the public offered to provide photos of equipment that protect hoses at the treatment plant. Staff were acknowledged for their good work.

**BOARD MEMBER COMMENT**

Public thanked for participation

**ADJOURNMENT**

On a motion made by Director Mirbegian and second by Director Freeman the Board voted unanimously to adjourn the meeting. The meeting was adjourned at 9:27 p.m.

\_\_\_\_\_  
Jim Lieberman                      Date  
President of the Board

\_\_\_\_\_  
Kirk Cloyd                                      Date  
General Manager/Secretary to the Board



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
FINANCE COMMITTEE REPORT  
MEETING DATE: OCTOBER 2, 2017**

The Hidden Valley Lake Community Services District Finance Committee met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.  
Present were:

Director Graham	Full Charge Bookkeeper Trish Wilkinson
Director Mirbegian	Water Resource Specialist Alyssa Gordon
General Manager Kirk Cloyd	CivicSpark Fellow Marina Deligiannis
Administrative Assistant Penny Cuadras	CivicSpark Fellow Jacob Gill

**CALL TO ORDER**

The meeting was called to order at 12:00 PM by Director Mirbegian.

**APPROVAL OF AGENDA**

On a motion made by Director Mirbegian and second by Director Graham the Committee unanimously approved the agenda.

**REVIEW FUNDING FOR THE SCHNEIDER ELECTRIC AMI PROJECT**

Mark Kindelberger with Schneider Electric presented an overview of the proposed AMI project.

Financial snapshot;

\$1,645,341.00 Firm Turnkey Project Cost

\$822,670.00 grant via Green Project Reserve from Waterboard

\$822,671.00 State Revolving Fund 20 yrs. @ 1.7% fixed

The Committee requested the raw data from the Bench Test be presented to the full Board.

No recommendation by Committee was made. The committee asked for time to consider the data presented and indicated that an additional meeting to discuss funding with the G.M. may be needed.

**REVIEW REVISED RATE STUDY AND FUNDING PROPOSAL FROM NBS**

NBS Rate Study was revised to reflect the reduction in the original quote of \$55,000.00 to \$49,800.00 as well as include Reclaimed Water rates in the study. Staff proposed 67% of the funding to come from the Wastewater Enterprise Fund 120-5123 and 33% from the Water Enterprise Fund 130-5123.

**REVIEW FUNDING FOR AQUATIC HARVESTING OF THE RECLAMATION POND**

An overview of the project was presented to the members of the Committee. The project was submitted to four companies with only one company providing an estimate of \$28,200.00 for the Aquatic Harvesting. Staff proposed funding for this project to come from the Operational Fund or Special Projects Capital Fund.

The committee requested a new RFP for this project to be submitted prior to making a recommendation as the previous one was from 2016.

**PUBLIC COMMENT**

No public comment.

**ADJOURNMENT**

On a motion made by Director Mirbegian and second by Director Graham the Committee voted unanimously to adjourn the meeting. The meeting was adjourned at 1:18 p.m.

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1002	PETTY CASH REIMBURSEMENT			N		FUND TOTAL FOR VENDOR	94.05
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	2,173.72
01-1249	UNDERGROUND SERVICE ALERT			N		FUND TOTAL FOR VENDOR	77.80
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	213.15
01-1579	SOUTH LAKE REFUSE COMPANY			N		FUND TOTAL FOR VENDOR	185.71
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	14,735.53
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	7,305.24
01-1751	USA BLUE BOOK			N		FUND TOTAL FOR VENDOR	643.30
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	409.24
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	7,886.24
01-2111	DATAPROSE			N		FUND TOTAL FOR VENDOR	143.73
01-2195	TELSTAR INSTRUMENTS, INC			N		FUND TOTAL FOR VENDOR	2,593.15
01-2283	ARMED FORCE PEST CONTROL,			N		FUND TOTAL FOR VENDOR	97.50
01-2431	CNH PRODUCTIVITY PLUS ACC			N		FUND TOTAL FOR VENDOR	37.53
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	171.45
01-2585	TYLER TECHNOLOGY			N		FUND TOTAL FOR VENDOR	60.50
01-2598	VERIZON WIRELESS			N		FUND TOTAL FOR VENDOR	385.13
01-2638	RICOH USA, INC.			N		FUND TOTAL FOR VENDOR	215.32
01-2684	OFFICE DEPOT			N		FUND TOTAL FOR VENDOR	348.73
01-2699	MICHELLE HAMILTON			N		FUND TOTAL FOR VENDOR	312.50
01-2700	REDFORD SERVICES			N		FUND TOTAL FOR VENDOR	950.00
01-2719	TIRE PROS			N		FUND TOTAL FOR VENDOR	323.95
01-2736	SIERRA CHEMICAL CO.			N		FUND TOTAL FOR VENDOR	744.09
01-2765	COUNTY OF LAKE HEALTH SER			N		FUND TOTAL FOR VENDOR	78.13
01-2816	CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	1,547.25
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	2,647.00
01-2823	GARDENS BY JILLIAN			N		FUND TOTAL FOR VENDOR	158.40

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2824	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	4,152.46
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	1,356.25
01-2830	CUMMINS PACIFIC LLC			N		FUND TOTAL FOR VENDOR	3,693.30
01-2842	COASTLAND CIVIL ENGINEERI			N		FUND TOTAL FOR VENDOR	170.00
01-2847	ALYSSA GORDON			N		FUND TOTAL FOR VENDOR	34.15
01-2850	STATE WATER RESOURCES CON			N		FUND TOTAL FOR VENDOR	85.00
01-2876	BOLD POLISNER MADDOW NELS			N		FUND TOTAL FOR VENDOR	247.50
01-2909	STREAMLINE			N		FUND TOTAL FOR VENDOR	100.00
01-2914	RAY MORGAN COMPANY			N		FUND TOTAL FOR VENDOR	96.25
01-2917	AT&T MOBILITY			N		FUND TOTAL FOR VENDOR	19.56
01-2918	ZSI INC.			N		FUND TOTAL FOR VENDOR	993.76
01-2919	REGIONAL GOVERNMENT SERVI			N		FUND TOTAL FOR VENDOR	3,767.50
01-2921	LOCAL GOVERNMENT COMMISSI			N		FUND TOTAL FOR VENDOR	2,050.00
01-8	AT&T			N		FUND TOTAL FOR VENDOR	243.78
01-9	PACIFIC GAS & ELECTRIC CO			N		FUND TOTAL FOR VENDOR	5,233.03
*** FUND TOTALS ***							66,780.88

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1	MISCELLANEOUS VENDOR			N		FUND TOTAL FOR VENDOR	2,751.98
01-1002	PETTY CASH REIMBURSEMENT			N		FUND TOTAL FOR VENDOR	94.05
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	1,776.17
01-1249	UNDERGROUND SERVICE ALERT			N		FUND TOTAL FOR VENDOR	77.80
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	213.15
01-1531	CALIFORNIA RURAL WATER AS			N		FUND TOTAL FOR VENDOR	1,038.00
01-1579	SOUTH LAKE REFUSE COMPANY			N		FUND TOTAL FOR VENDOR	185.91
01-1659	WAGNER & BONSIGNORE			N		FUND TOTAL FOR VENDOR	320.00
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	14,735.51
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	6,148.95
01-1751	USA BLUE BOOK			N		FUND TOTAL FOR VENDOR	380.70
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	409.23
01-2057	BARTLEY PUMP, INC.			N		FUND TOTAL FOR VENDOR	4,514.22
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	6,727.83
01-2111	DATAPROSE			N		FUND TOTAL FOR VENDOR	143.72
01-2195	TELSTAR INSTRUMENTS, INC			N		FUND TOTAL FOR VENDOR	797.50
01-2283	ARMED FORCE PEST CONTROL,			N		FUND TOTAL FOR VENDOR	97.50
01-2431	CNH PRODUCTIVITY PLUS ACC			N		FUND TOTAL FOR VENDOR	37.52
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	188.51
01-2541	MENDO MILL CLEARLAKE			N		FUND TOTAL FOR VENDOR	15.74
01-2585	TYLER TECHNOLOGY			N		FUND TOTAL FOR VENDOR	60.50
01-2598	VERIZON WIRELESS			N		FUND TOTAL FOR VENDOR	385.11
01-2638	RICOH USA, INC.			N		FUND TOTAL FOR VENDOR	215.31
01-2684	OFFICE DEPOT			N		FUND TOTAL FOR VENDOR	348.65
01-2699	MICHELLE HAMILTON			N		FUND TOTAL FOR VENDOR	312.50
01-2702	PACE SUPPLY CORP			N		FUND TOTAL FOR VENDOR	144.69
01-2719	TIRE PROS			N		FUND TOTAL FOR VENDOR	323.94

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2765	COUNTY OF LAKE HEALTH SER			N		FUND TOTAL FOR VENDOR	78.13
01-2816	CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	2,088.77
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	950.00
01-2823	GARDENS BY JILLIAN			N		FUND TOTAL FOR VENDOR	158.40
01-2824	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	4,152.45
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	1,568.75
01-2827	SMITH CONSTRUCTION			N		FUND TOTAL FOR VENDOR	4,525.76
01-2830	CUMMINS PACIFIC LLC			N		FUND TOTAL FOR VENDOR	1,293.74
01-2842	COASTLAND CIVIL ENGINEERI			N		FUND TOTAL FOR VENDOR	170.00
01-2847	ALYSSA GORDON			N		FUND TOTAL FOR VENDOR	34.15
01-2850	STATE WATER RESOURCES CON			N		FUND TOTAL FOR VENDOR	85.00
01-2876	BOLD POLISNER MADDOW NELS			N		FUND TOTAL FOR VENDOR	247.50
01-2878	BADGER METER			N		FUND TOTAL FOR VENDOR	30.00
01-2909	STREAMLINE			N		FUND TOTAL FOR VENDOR	100.00
01-2914	RAY MORGAN COMPANY			N		FUND TOTAL FOR VENDOR	96.24
01-2917	AT&T MOBILITY			N		FUND TOTAL FOR VENDOR	19.56
01-2918	ZSI INC.			N		FUND TOTAL FOR VENDOR	993.74
01-2919	REGIONAL GOVERNMENT SERVI			N		FUND TOTAL FOR VENDOR	3,767.50
01-2921	LOCAL GOVERNMENT COMMISSI			N		FUND TOTAL FOR VENDOR	2,050.00
01-8	AT&T			N		FUND TOTAL FOR VENDOR	243.78
01-9	PACIFIC GAS & ELECTRIC CO			N		FUND TOTAL FOR VENDOR	27,954.98
*** FUND TOTALS ***							93,053.14



VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 140 FLOOD ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099 ACCT NO#	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-9	PACIFIC GAS & ELECTRIC CO			N		FUND TOTAL FOR VENDOR	135.25
*** FUND TOTALS ***							135.25

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 711 BOND ADMINISTRATION

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099 ACCT NO#	G/L NAME	G/L AMOUNT
01-19	NBS GOVERNMENT FINANCE GR			N	FUND TOTAL FOR VENDOR	1,764.63
*** FUND TOTALS ***						1,764.63
*** REPORT TOTALS ***			161,733.90			161,733.90

\*G / L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 2088	SURVIVOR BENEFITS - PERS	16.85
120 2090	PERS PAYABLE	3,591.17
120 2091	FIT PAYABLE	5,784.04
120 2092	CIT PAYABLE	1,748.00
120 2093	SOCIAL SECURITY PAYABLE	8.99
120 2094	MEDICARE PAYABLE	751.57
120 2095	S D I PAYABLE	420.06
120 2099	DEFERRED COMP - 457 PLAN	1,356.25
120 5-00-5024	WORKERS' COMP INSURANCE	1,604.73
120 5-00-5025	RETIREE HEALTH BENEFITS	1,649.50
120 5-00-5026	COBRA Health & Dental	33.72CR
120 5-00-5060	GASOLINE, OIL & FUEL	39.26
120 5-00-5061	VEHICLE MAINT	5,023.30
120 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	177.80
120 5-00-5092	POSTAGE & SHIPPING	101.84
120 5-00-5121	LEGAL SERVICES	247.50
120 5-00-5122	ENGINEERING SERVICES	170.00
120 5-00-5123	OTHER PROFESSIONAL SERVICES	5,817.50
120 5-00-5130	PRINTING & PUBLICATION	43.91
120 5-00-5145	EQUIPMENT RENTAL	311.57
120 5-00-5148	OPERATING SUPPLIES	1,573.85
120 5-00-5150	REPAIR & REPLACE	2,996.86
120 5-00-5155	MAINT BLDG & GROUNDS	277.24
120 5-00-5156	CUSTODIAL SERVICES	1,262.50
120 5-00-5191	TELEPHONE	861.62
120 5-00-5192	ELECTRICITY	5,233.03
120 5-00-5193	OTHER UTILITIES	185.71
120 5-00-5194	IT SERVICES	1,054.26
120 5-00-5195	ENV/MONITORING	2,705.45

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T   R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 711 BOND ADMINISTRATION

SORTED BY FUND

## \*G/L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 5-00-5315	SAFETY EQUIPMENT	37.53
120 5-00-5545	RECORDING FEES	28.50
120 5-10-5010	SALARIES & WAGES	482.31
120 5-10-5020	EMPLOYEE BENEFITS	5,659.59
120 5-10-5021	RETIREMENT BENEFITS	4,931.74
120 5-10-5090	OFFICE SUPPLIES	243.16
120 5-10-5170	TRAVEL MILEAGE	68.55
120 5-10-5175	EDUCATION / SEMINARS	86.03
120 5-30-5010	SALARIES & WAGES	267.23
120 5-30-5020	EMPLOYEE BENEFITS	3,282.80
120 5-30-5021	RETIREMENT BENEFITS	3,498.94
120 5-30-5063	CERTIFICATIONS	85.00
120 5-30-5090	OFFICE SUPPLIES	47.12
120 5-30-5175	EDUCATION / SEMINARS	4.98
120 5-40-5010	DIRECTORS COMPENSATION	11.10
120 5-40-5020	DIRECTOR BENEFITS	5.66
120 5-40-5030	DIRECTOR HEALTH BENEFITS	3,060.00
	** FUND TOTAL **	66,780.88
130 1052	ACCTS REC WATER USE	451.98
130 2088	SURVIVOR BENEFITS - PERS	16.63
130 2090	PERS PAYABLE	3,079.64
130 2091	FIT PAYABLE	4,818.83
130 2092	CIT PAYABLE	1,389.10
130 2093	SOCIAL SECURITY PAYABLE	9.61
130 2094	MEDICARE PAYABLE	655.49
130 2095	S D I PAYABLE	381.03
130 2099	DEFERRED COMP - PLAN 457 PAYAB	1,568.75
130 5-00-5024	WORKERS' COMP INSURANCE	1,604.73
130 5-00-5025	RETIREE HEALTH BENEFITS	1,649.50
130 5-00-5026	COBRA Health & Dental	33.72CR
130 5-00-5060	GASOLINE, OIL & FUEL	39.26
130 5-00-5061	VEHICLE MAINT	2,623.72
130 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	1,215.80
130 5-00-5092	POSTAGE & SHIPPING	101.85
130 5-00-5121	LEGAL SERVICES	247.50
130 5-00-5122	ENGINEERING SERVICES	170.00
130 5-00-5123	OTHER PROFESSIONAL SERVICES	5,817.50
130 5-00-5124	WATER RIGHTS	320.00
130 5-00-5130	PRINTING & PUBLICATION	43.90
130 5-00-5145	EQUIPMENT RENTAL	311.55
130 5-00-5148	OPERATING SUPPLIES	456.70
130 5-00-5150	REPAIR & REPLACE	10,592.02
130 5-00-5155	MAINT BLDG & GROUNDS	255.90
130 5-00-5156	CUSTODIAL SERVICES	312.50
130 5-00-5191	TELEPHONE	861.60
130 5-00-5192	ELECTRICITY	27,954.98

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T   R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 711 BOND ADMINISTRATION

SORTED BY FUND

## \*G/L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
130 5-00-5193	OTHER UTILITIES	185.91
130 5-00-5194	IT SERVICES	1,084.24
130 5-00-5195	ENV/MONITORING	1,008.44
130 5-00-5315	SAFETY EQUIPMENT	37.52
130 5-00-5505	WATER CONSERVATION	2,300.00
130 5-00-5545	RECORDING FEES	28.50
130 5-10-5010	SALARIES & WAGES	315.87
130 5-10-5020	EMPLOYEE BENEFITS	5,659.58
130 5-10-5021	RETIREMENT BENEFITS	3,804.04
130 5-10-5090	OFFICE SUPPLIES	243.10
130 5-10-5170	TRAVEL MILEAGE	68.55
130 5-10-5175	EDUCATION / SEMINARS	586.02
130 5-30-5010	SALARIES & WAGES	337.30
130 5-30-5020	EMPLOYEE BENEFITS	3,282.78
130 5-30-5021	RETIREMENT BENEFITS	3,979.97
130 5-30-5063	CERTIFICATIONS	85.00
130 5-30-5090	OFFICE SUPPLIES	47.11
130 5-30-5175	EDUCATION / SEMINARS	4.97
130 5-40-5010	DIRECTORS COMPENSATION	11.85
130 5-40-5020	DIRECTOR BENEFITS	6.04
130 5-40-5030	DIRECTOR HEALTH BENEFITS	3,060.00
	** FUND TOTAL **	93,053.14
140 5-00-5192	ELECTRICITY	135.25
	** FUND TOTAL **	135.25
711 5-00-5123	OTHER PROF SERVICES	1,764.63
	** FUND TOTAL **	1,764.63

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\*\* TOTAL \*\* 161,733.90

NO ERRORS

SELECTION CRITERIA

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VENDOR SET: 01 Hidden Valley Lake

VENDOR: ALL

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

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TRANSACTION SELECTION

REPORTING: PAID ITEMS ,UNPD ITEMS,G/L DIST

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	9/01/2017 THRU 9/30/2017	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999
UNPAID ITEMS DATES :		0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

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PRINT OPTIONS

REPORT SEQUENCE: FUND

G/L EXPENSE DISTRIBUTION: YES

CHECK RANGE: 000000 THRU 999999

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HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2017

120-SEWER ENTERPRISE FUND  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
ALL REVENUE	1,279,509.00	101,967.89	344,512.27	934,996.73	26.93
TOTAL REVENUES	1,279,509.00	101,967.89	344,512.27	934,996.73	26.93
EXPENDITURE SUMMARY					
NON-DEPARTMENTAL	520,588.00	31,747.15	104,726.04	415,861.96	20.12
ADMINISTRATION	447,486.00	44,733.31	107,960.47	339,525.53	24.13
OFFICE	0.00	0.00	0.00	0.00	0.00
FIELD	262,904.80	25,614.66	61,400.65	201,504.15	23.35
DIRECTORS	43,356.00	3,221.76	13,101.00	30,255.00	30.22
TOTAL EXPENDITURES	1,274,334.80	105,316.88	287,188.16	987,146.64	22.54
REVENUES OVER/(UNDER) EXPENDITURES	5,174.20	( 3,348.99)	57,324.11	( 52,149.91)	1,107.88

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2017

120-SEWER ENTERPRISE FUND  
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-4020 INSPECTION FEES	500.00	200.00	200.00	300.00	40.00
120-4036 DEVELOPER SEWER FEES	0.00	0.00	0.00	0.00	0.00
120-4040 Lien Recording Fee	0.00	0.00	0.00	0.00	0.00
120-4045 AVAILABILITY FEES	7,000.00	0.00	0.00	7,000.00	0.00
120-4050 SALES OF RECLAIMED WATER	90,000.00	14,016.60	78,206.01	11,793.99	86.90
120-4111 COMM SEWER USE	26,868.00	2,459.80	9,554.62	17,313.38	35.56
120-4112 GOV'T SEWER USE	590.00	58.77	229.43	360.57	38.89
120-4116 SEWER USE CHARGES	1,153,051.00	85,126.73	255,946.46	897,104.54	22.20
120-4210 LATE FEE	0.00	50.20	50.20 (	50.20)	0.00
120-4300 MISC INCOME	1,000.00	53.05	316.24	683.76	31.62
120-4310 OTHER INCOME	0.00	0.00	0.00	0.00	0.00
120-4320 FEMA/CalOES Grants	0.00	0.00	0.00	0.00	0.00
120-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
120-4550 INTEREST INCOME	500.00	2.74	9.31	490.69	1.86
120-4580 TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
120-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
120-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>1,279,509.00</b>	<b>101,967.89</b>	<b>344,512.27</b>	<b>934,996.73</b>	<b>26.93</b>
	=====	=====	=====	=====	=====

## REVENUE &amp; EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2017

## 120-SEWER ENTERPRISE FUND

## NON-DEPARTMENTAL

## EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
120-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	16.86 (	16.86)	0.00
120-5-00-5024 WORKERS' COMP INSURANCE	9,500.00	1,604.73	11,103.95 (	1,603.95)	116.88
120-5-00-5025 RETIREE HEALTH BENEFITS	10,500.00	824.75	2,491.60	8,008.40	23.73
120-5-00-5026 COBRA Health & Dental	0.00 (	33.72) (	33.72)	33.72	0.00
120-5-00-5040 ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00
120-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
120-5-00-5060 GASOLINE, OIL & FUEL	8,000.00	39.26	1,574.10	6,425.90	19.68
120-5-00-5061 VEHICLE MAINT	7,500.00	5,023.30	6,778.87	721.13	90.38
120-5-00-5062 TAXES & LIC	500.00	0.00	5.00	495.00	1.00
120-5-00-5074 INSURANCE	18,000.00	0.00	20,611.40 (	2,611.40)	114.51
120-5-00-5075 BANK FEES	13,400.00	1,278.16	2,993.60	10,406.40	22.34
120-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	5,000.00	177.80	405.30	4,594.70	8.11
120-5-00-5092 POSTAGE & SHIPPING	5,000.00	101.84	1,152.95	3,847.05	23.06
120-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
120-5-00-5121 LEGAL SERVICES	10,000.00	247.50	528.75	9,471.25	5.29
120-5-00-5122 ENGINEERING SERVICES	27,000.00	170.00	2,154.73	24,845.27	7.98
120-5-00-5123 OTHER PROFESSIONAL SERVICE	90,000.00	5,817.50	7,735.00	82,265.00	8.59
120-5-00-5126 AUDIT SERVICES	7,500.00	0.00	0.00	7,500.00	0.00
120-5-00-5130 PRINTING & PUBLICATION	5,000.00	43.91	543.56	4,456.44	10.87
120-5-00-5135 NEWSLETTER	500.00	0.00	0.00	500.00	0.00
120-5-00-5140 RENTS & LEASES	0.00	0.00	0.00	0.00	0.00
120-5-00-5145 EQUIPMENT RENTAL	5,000.00	311.57	807.17	4,192.83	16.14
120-5-00-5148 OPERATING SUPPLIES	18,000.00	1,573.85	4,170.28	13,829.72	23.17
120-5-00-5150 REPAIR & REPLACE	100,000.00	2,996.86	11,995.90	88,004.10	12.00
120-5-00-5155 MAINT BLDG & GROUNDS	10,000.00	277.24	764.32	9,235.68	7.64
120-5-00-5156 CUSTODIAL SERVICES	15,150.00	1,262.50	2,525.00	12,625.00	16.67
120-5-00-5157 SECURITY	5,000.00	0.00	0.00	5,000.00	0.00
120-5-00-5160 SLUDGE DISPOSAL	26,000.00	0.00	0.00	26,000.00	0.00
120-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
120-5-00-5191 TELEPHONE	8,500.00	861.62	2,570.00	5,930.00	30.24
120-5-00-5192 ELECTRICITY	37,888.00	5,233.03	7,539.84	30,348.16	19.90
120-5-00-5193 OTHER UTILITIES	2,600.00	185.71	371.52	2,228.48	14.29
120-5-00-5194 IT SERVICES	24,500.00	1,054.26	6,898.11	17,601.89	28.16
120-5-00-5195 ENV/MONITORING	32,000.00	2,629.45	6,711.45	25,288.55	20.97
120-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
120-5-00-5198 ANNUAL OPERATING FEES	2,000.00	0.00	0.00	2,000.00	0.00
120-5-00-5310 EQUIPMENT - FIELD	1,500.00	0.00	47.73	1,452.27	3.18
120-5-00-5311 EQUIPMENT - OFFICE	1,300.00	0.00	0.00	1,300.00	0.00
120-5-00-5312 TOOLS - FIELD	1,000.00	0.00	0.00	1,000.00	0.00
120-5-00-5315 SAFETY EQUIPMENT	2,500.00	37.53	2,219.77	280.23	88.79
120-5-00-5510 SEWER OUTREACH	0.00	0.00	0.00	0.00	0.00
120-5-00-5545 RECORDING FEES	250.00	28.50	43.00	207.00	17.20
120-5-00-5580 TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
120-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
120-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
120-5-00-5600 CONTINGENCY	10,000.00	0.00	0.00	10,000.00	0.00
120-5-00-5650 OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00



HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2017

120-SEWER ENTERPRISE FUND  
NON-DEPARTMENTAL  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5700 OVER / SHORT	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	520,588.00	31,747.15	104,726.04	415,861.96	20.12

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2017120-SEWER ENTERPRISE FUND  
ADMINISTRATION  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-10-5010 SALARIES & WAGES	311,436.00	33,340.41	69,265.99	242,170.01	22.24
120-5-10-5020 EMPLOYEE BENEFITS	74,000.00	6,063.42	23,044.52	50,955.48	31.14
120-5-10-5021 RETIREMENT BENEFITS	51,500.00	4,931.74	14,201.62	37,298.38	27.58
120-5-10-5063 CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
120-5-10-5090 OFFICE SUPPLIES	4,000.00	243.16	712.04	3,287.96	17.80
120-5-10-5170 TRAVEL MILEAGE	1,200.00	68.55	104.56	1,095.44	8.71
120-5-10-5175 EDUCATION / SEMINARS	5,000.00	86.03	578.04	4,421.96	11.56
120-5-10-5179 ADM MISC EXPENSES	350.00	0.00	53.70	296.30	15.34
TOTAL ADMINISTRATION	447,486.00	44,733.31	107,960.47	339,525.53	24.13

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2017

120-SEWER ENTERPRISE FUND  
 OFFICE  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-20-5010 SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
120-5-20-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
TOTAL OFFICE	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2017120-SEWER ENTERPRISE FUND  
FIELD  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-30-5010 SALARIES & WAGES	170,302.80	18,695.82	37,546.78	132,756.02	22.05
120-5-30-5020 EMPLOYEE BENEFITS	48,304.00	3,282.80	12,590.97	35,713.03	26.07
120-5-30-5021 RETIREMENT BENEFITS	35,498.00	3,498.94	9,975.32	25,522.68	28.10
120-5-30-5022 CLOTHING ALLOWANCE	1,800.00	0.00	621.47	1,178.53	34.53
120-5-30-5063 CERTIFICATIONS	1,500.00	85.00	435.00	1,065.00	29.00
120-5-30-5090 OFFICE SUPPLIES	2,000.00	47.12	47.12	1,952.88	2.36
120-5-30-5170 TRAVEL MILEAGE	500.00	0.00	179.01	320.99	35.80
120-5-30-5175 EDUCATION / SEMINARS	3,000.00	4.98	4.98	2,995.02	0.17
TOTAL FIELD	262,904.80	25,614.66	61,400.65	201,504.15	23.35

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2017

120-SEWER ENTERPRISE FUND

DIRECTORS

EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-40-5010 DIRECTORS COMPENSATION	3,000.00	156.10	468.30	2,531.70	15.61
120-5-40-5020 DIRECTOR BENEFITS	100.00	5.66	11.32	88.68	11.32
120-5-40-5030 DIRECTOR HEALTH BENEFITS	38,556.00	3,060.00	12,240.00	26,316.00	31.75
120-5-40-5170 TRAVEL MILEAGE	200.00	0.00	81.38	118.62	40.69
120-5-40-5175 EDUCATION / SEMINARS	0.00	0.00	0.00	0.00	0.00
120-5-40-5176 DIRECTOR TRAINING	1,500.00	0.00	300.00	1,200.00	20.00
<b>TOTAL DIRECTORS</b>	<b>43,356.00</b>	<b>3,221.76</b>	<b>13,101.00</b>	<b>30,255.00</b>	<b>30.22</b>
<b>TOTAL EXPENDITURES</b>	<b>1,274,334.80</b>	<b>105,316.88</b>	<b>287,188.16</b>	<b>987,146.64</b>	<b>22.54</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>5,174.20</b>	<b>( 3,348.99)</b>	<b>57,324.11</b>	<b>( 52,149.91)</b>	<b>1,107.88</b>

\*\*\* END OF REPORT \*\*\*

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2017

130-WATER ENTERPRISE FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
ALL REVENUE	1,677,221.00	129,609.24	415,311.62	1,261,909.38	24.76
TOTAL REVENUES	1,677,221.00	129,609.24	415,311.62	1,261,909.38	24.76
EXPENDITURE SUMMARY					
NON-DEPARTMENTAL	762,170.00	59,643.29	170,529.57	591,640.43	22.37
ADMINISTRATION	298,266.40	32,462.45	75,323.57	222,942.83	25.25
OFFICE	0.00	0.00	0.00	0.00	0.00
FIELD	304,030.80	30,999.28	72,157.43	231,873.37	23.73
DIRECTORS	43,656.00	3,232.89	13,134.00	30,522.00	30.09
TOTAL EXPENDITURES	1,408,123.20	126,337.91	331,144.57	1,076,978.63	23.52
REVENUES OVER/(UNDER) EXPENDITURES	269,097.80	3,271.33	84,167.05	184,930.75	31.28

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2017

130-WATER ENTERPRISE FUND  
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-4035 RECONNECT FEE	13,000.00	900.00	3,555.00	9,445.00	27.35
130-4038 COMM WATER METER INSTALL	0.00	0.00	0.00	0.00	0.00
130-4039 WATER METER INST	1,000.00	0.00	0.00	1,000.00	0.00
130-4040 RECORDING FEE	100.00	84.26	84.26	15.74	84.26
130-4045 AVAILABILITY FEES	25,000.00	0.00	0.00	25,000.00	0.00
130-4110 COMM WATER USE	84,081.00	9,694.00	37,191.29	46,889.71	44.23
130-4112 GOV'T WATER USE	6,101.00	400.23	1,736.08	4,364.92	28.46
130-4115 WATER USE	1,516,739.00	114,828.17	363,536.14	1,153,202.86	23.97
130-4117 WATER OVERAGE FEE	0.00	0.00	0.00	0.00	0.00
130-4118 WATER OVERAGE COMM	0.00	0.00	0.00	0.00	0.00
130-4119 WATER OVERAGE GOV	0.00	0.00	0.00	0.00	0.00
130-4210 LATE FEE	28,000.00	3,547.98	8,637.34	19,362.66	30.85
130-4215 RETURNED CHECK FEE	1,200.00	150.00	300.00	900.00	25.00
130-4300 MISC INCOME	1,500.00	3.05	266.24	1,233.76	17.75
130-4310 OTHER INCOME	0.00	0.00	0.00	0.00	0.00
130-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
130-4550 INTEREST INCOME	500.00	1.55	5.27	494.73	1.05
130-4580 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
130-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
130-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>1,677,221.00</b>	<b>129,609.24</b>	<b>415,311.62</b>	<b>1,261,909.38</b>	<b>24.76</b>
	=====	=====	=====	=====	=====

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2017

130-WATER ENTERPRISE FUND  
NON-DEPARTMENTAL  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
130-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	16.86	( 16.86)	0.00
130-5-00-5024 WORKERS' COMP INSURANCE	9,500.00	1,604.73	11,103.94	( 1,603.94)	116.88
130-5-00-5025 RETIREE HEALTH BENEFITS	10,400.00	824.75	5,824.98	4,575.02	56.01
130-5-00-5026 COBRA Health & Dental	0.00	( 33.72)	( 33.72)	33.72	0.00
130-5-00-5040 ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00
130-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
130-5-00-5060 GASOLINE, OIL & FUEL	6,000.00	39.26	560.49	5,439.51	9.34
130-5-00-5061 VEHICLE MAINT	7,500.00	2,623.72	4,379.26	3,120.74	58.39
130-5-00-5062 TAXES & LIC	1,200.00	0.00	5.00	1,195.00	0.42
130-5-00-5074 INSURANCE	25,000.00	0.00	20,611.41	4,388.59	82.45
130-5-00-5075 BANK FEES	13,400.00	1,278.14	2,993.54	10,406.46	22.34
130-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	21,000.00	1,215.80	1,443.30	19,556.70	6.87
130-5-00-5092 POSTAGE & SHIPPING	6,000.00	101.85	1,152.94	4,847.06	19.22
130-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
130-5-00-5121 LEGAL SERVICES	10,000.00	247.50	528.75	9,471.25	5.29
130-5-00-5122 ENGINEERING SERVICES	60,000.00	170.00	297.50	59,702.50	0.50
130-5-00-5123 OTHER PROFESSIONAL SERVICE	35,000.00	5,817.50	7,735.00	27,265.00	22.10
130-5-00-5124 WATER RIGHTS	70,000.00	320.00	717.50	69,282.50	1.03
130-5-00-5126 AUDIT SERVICES	7,500.00	0.00	0.00	7,500.00	0.00
130-5-00-5130 PRINTING & PUBLICATION	7,750.00	43.90	543.54	7,206.46	7.01
130-5-00-5135 NEWSLETTER	500.00	0.00	0.00	500.00	0.00
130-5-00-5140 RENT & LEASES	0.00	0.00	0.00	0.00	0.00
130-5-00-5145 EQUIPMENT RENTAL	17,500.00	311.55	807.12	16,692.88	4.61
130-5-00-5148 OPERATING SUPPLIES	1,400.00	456.70	746.85	653.15	53.35
130-5-00-5150 REPAIR & REPLACE	185,000.00	10,592.02	42,431.55	142,568.45	22.94
130-5-00-5155 MAINT BLDG & GROUNDS	8,509.00	255.90	9,504.02	( 995.02)	111.69
130-5-00-5156 CUSTODIAL SERVICES	3,750.00	312.50	625.00	3,125.00	16.67
130-5-00-5157 SECURITY	5,000.00	0.00	0.00	5,000.00	0.00
130-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
130-5-00-5191 TELEPHONE	9,100.00	861.60	2,569.95	6,530.05	28.24
130-5-00-5192 ELECTRICITY	107,711.00	27,954.98	42,748.54	64,962.46	39.69
130-5-00-5193 OTHER UTILITIES	2,200.00	185.91	371.72	1,828.28	16.90
130-5-00-5194 IT SERVICES	24,500.00	1,084.24	6,958.07	17,541.93	28.40
130-5-00-5195 ENV/MONITORING	15,000.00	1,008.44	1,673.44	13,326.56	11.16
130-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
130-5-00-5198 ANNUAL OPERATING FEES	30,000.00	0.00	0.00	30,000.00	0.00
130-5-00-5310 EQUIPMENT - FIELD	2,000.00	0.00	47.73	1,952.27	2.39
130-5-00-5311 EQUIPMENT - OFFICE	1,000.00	0.00	0.00	1,000.00	0.00
130-5-00-5312 TOOLS - FIELD	2,000.00	0.00	0.00	2,000.00	0.00
130-5-00-5315 SAFETY EQUIPMENT	2,500.00	37.52	1,014.27	1,485.73	40.57
130-5-00-5505 WATER CONSERVATION	9,000.00	2,300.00	3,108.02	5,891.98	34.53
130-5-00-5545 RECORDING FEES	250.00	28.50	43.00	207.00	17.20
130-5-00-5580 TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
130-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
130-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
130-5-00-5600 CONTINGENCY	45,000.00	0.00	0.00	45,000.00	0.00
130-5-00-5650 OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00



HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2017

130-WATER ENTERPRISE FUND  
NON-DEPARTMENTAL  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL NON-DEPARTMENTAL	762,170.00	59,643.29	170,529.57	591,640.43	22.37

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2017130-WATER ENTERPRISE FUND  
ADMINISTRATION  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-10-5010 SALARIES & WAGES	166,418.40	22,020.40	40,882.39	125,536.01	24.57
130-5-10-5020 EMPLOYEE BENEFITS	70,000.00	5,740.34	22,237.32	47,762.68	31.77
130-5-10-5021 RETIREMENT BENEFITS	40,498.00	3,804.04	10,255.67	30,242.33	25.32
130-5-10-5063 CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
130-5-10-5090 OFFICE SUPPLIES	4,000.00	243.10	711.94	3,288.06	17.80
130-5-10-5170 TRAVEL MILEAGE	3,000.00	68.55	104.55	2,895.45	3.49
130-5-10-5175 EDUCATION / SEMINARS	5,000.00	586.02	1,078.03	3,921.97	21.56
130-5-10-5179 ADM MISC EXPENSES	350.00	0.00	53.67	296.33	15.33
130-5-10-5505 WATER CONSERVATION	9,000.00	0.00	0.00	9,000.00	0.00
TOTAL ADMINISTRATION	298,266.40	32,462.45	75,323.57	222,942.83	25.25

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2017

130-WATER ENTERPRISE FUND  
OFFICE  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-20-5010 SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
130-5-20-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
TOTAL OFFICE	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2017

130-WATER ENTERPRISE FUND  
FIELD  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-30-5010 SALARIES & WAGES	211,538.80	23,599.45	47,413.63	164,125.17	22.41
130-5-30-5020 EMPLOYEE BENEFITS	39,094.00	3,282.78	12,590.93	26,503.07	32.21
130-5-30-5021 RETIREMENT BENEFITS	46,498.00	3,979.97	11,282.68	35,215.32	24.26
130-5-30-5022 CLOTHING ALLOWANCE	1,800.00	0.00	621.45	1,178.55	34.53
130-5-30-5063 CERTIFICATIONS	600.00	85.00	85.00	515.00	14.17
130-5-30-5090 OFFICE SUPPLIES	1,000.00	47.11	47.11	952.89	4.71
130-5-30-5170 TRAVEL MILEAGE	500.00	0.00	111.66	388.34	22.33
130-5-30-5175 EDUCATION / SEMINARS	3,000.00	4.97	4.97	2,995.03	0.17
<b>TOTAL FIELD</b>	<b>304,030.80</b>	<b>30,999.28</b>	<b>72,157.43</b>	<b>231,873.37</b>	<b>23.73</b>

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: SEPTEMBER 30TH, 2017

130-WATER ENTERPRISE FUND

DIRECTORS

EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-40-5010 DIRECTORS COMPENSATION	3,000.00	166.85	500.55	2,499.45	16.69
130-5-40-5020 DIRECTOR BENEFITS	100.00	6.04	12.08	87.92	12.08
130-5-40-5030 DIRECTOR HEALTH BENEFITS	38,556.00	3,060.00	12,240.00	26,316.00	31.75
130-5-40-5080 MEMBERSHIP & SUBSCRIPTION	0.00	0.00	0.00	0.00	0.00
130-5-40-5170 TRAVEL MILEAGE	500.00	0.00	81.37	418.63	16.27
130-5-40-5175 EDUCATION / SEMINARS	0.00	0.00	0.00	0.00	0.00
130-5-40-5176 DIRECTOR TRAINING	1,500.00	0.00	300.00	1,200.00	20.00
<b>TOTAL DIRECTORS</b>	<b>43,656.00</b>	<b>3,232.89</b>	<b>13,134.00</b>	<b>30,522.00</b>	<b>30.09</b>
<b>TOTAL EXPENDITURES</b>	<b>1,408,123.20</b>	<b>126,337.91</b>	<b>331,144.57</b>	<b>1,076,978.63</b>	<b>23.52</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>269,097.80</b>	<b>3,271.33</b>	<b>84,167.05</b>	<b>184,930.75</b>	<b>31.28</b>

\*\*\* END OF REPORT \*\*\*



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**September, 2017  
FINANCIAL REPORT  
POOLED CASH**

AS OF September 30, 2017

<b>Beginning Balance</b>	<b>291,831.80</b>
<b>Cash Receipts</b>	
Deposit	284,558.81
Transfers	0.00
<b>Total Receipts</b>	<b>284,558.81</b>
<b>Cash Disbursements</b>	
Accounts Payable + Bank Draft	161,733.90
Payroll	71,382.43
Bank Fees	2,556.30
<b>Total Disbursements</b>	<b>235,672.63</b>
<b>Ending Balance</b>	<b>340,717.98</b>

**TEMPORARY INVESTMENTS**

AS OF September 30, 2017

	<b>Fund</b>	<b>LAIF</b>	<b>Money Mkt</b>	<b>Total</b>	<b>G/L Bal</b>
120	Sewer Operating Fund	67,832.04	48,541.99	116,374.03	116,374.03
130	Water Operating Fund	101,089.49	34,266.95	135,356.44	135,356.44
215	1995-2 Redemption	61,340.54	103,322.12	164,662.66	164,662.66
218	CIEDB Redemption	11,605.66	17,777.99	29,383.65	29,383.65
219	USDARUS Solar Loan (Sewer)	825.97	87,390.69	88,216.66	88,216.66
313	Wastewater Cap Fac Reserved	260,784.95	45,632.60	306,417.55	306,417.55
314	Wastewater Cap Fac Unrestricted	263,467.05	180,899.96	444,367.01	444,367.01
319	Solar Reserve	-	35,344.97	35,344.97	35,344.97
320	Water Capital Fund	-	-	-	-
350	CIEDB Loan Reserve	172,579.14	(24,530.00)	148,049.14	148,049.14
711	Bond Administration	27,372.48	14,439.73	41,812.21	41,812.21
	<b>TOTAL</b>	<b>966,897.32</b>	<b>543,087.01</b>	<b>1,509,984.32</b>	<b>1,509,984.32</b>

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 9/01/2017 THRU 9/30/2017  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
BANK DRAFT:								
1010	9/01/2017	BANK-DRAFT	000104	CALIFORNIA PUBLIC EMPLOYEES RE	4,897.35CR	CLEARED	A	9/05/2017
1010	9/01/2017	BANK-DRAFT	000105	NATIONWIDE RETIREMENT SOLUTION	975.00CR	CLEARED	A	9/01/2017
1010	9/01/2017	BANK-DRAFT	000106	STATE OF CALIFORNIA EDD	1,295.84CR	CLEARED	A	9/01/2017
1010	9/01/2017	BANK-DRAFT	000107	US DEPARTMENT OF THE TREASURY	4,285.01CR	CLEARED	A	9/01/2017
1010	9/15/2017	BANK-DRAFT	000108	CALIFORNIA PUBLIC EMPLOYEES RE	4,793.91CR	CLEARED	A	9/20/2017
1010	9/15/2017	BANK-DRAFT	000109	NATIONWIDE RETIREMENT SOLUTION	975.00CR	CLEARED	A	9/18/2017
1010	9/15/2017	BANK-DRAFT	000110	STATE OF CALIFORNIA EDD	1,273.52CR	CLEARED	A	9/18/2017
1010	9/15/2017	BANK-DRAFT	000111	US DEPARTMENT OF THE TREASURY	4,407.86CR	CLEARED	A	9/18/2017
1010	9/29/2017	BANK-DRAFT	000112	CALIFORNIA PUBLIC EMPLOYEES RE	4,922.81CR	CLEARED	A	10/02/2017
1010	9/29/2017	BANK-DRAFT	000113	NATIONWIDE RETIREMENT SOLUTION	975.00CR	CLEARED	A	9/29/2017
1010	9/29/2017	BANK-DRAFT	000114	STATE OF CALIFORNIA EDD	1,380.53CR	CLEARED	A	9/29/2017
1010	9/29/2017	BANK-DRAFT	000115	US DEPARTMENT OF THE TREASURY	4,761.32CR	CLEARED	A	9/29/2017
CHECK:								
1010	9/01/2017	CHECK	034856	ALPHA ANALYTICAL LABORATORIES	968.00CR	CLEARED	A	9/07/2017
1010	9/01/2017	CHECK	034857	VOID CHECK	0.00	CLEARED	A	9/30/2017
1010	9/01/2017	CHECK	034858	AT&T MOBILITY	39.12CR	CLEARED	A	9/07/2017
1010	9/01/2017	CHECK	034859	BARTLEY PUMP, INC.	3,676.25CR	CLEARED	A	9/12/2017
1010	9/01/2017	CHECK	034860	CNH PRODUCTIVITY PLUS ACCT	75.05CR	CLEARED	A	9/05/2017
1010	9/01/2017	CHECK	034861	MEDIACOM	426.30CR	CLEARED	A	9/07/2017
1010	9/01/2017	CHECK	034862	OFFICE DEPOT	57.10CR	CLEARED	A	9/11/2017
1010	9/01/2017	CHECK	034863	RAY MORGAN COMPANY	192.49CR	CLEARED	A	9/07/2017
1010	9/01/2017	CHECK	034864	SIERRA CHEMICAL CO.	744.09CR	CLEARED	A	9/06/2017
1010	9/01/2017	CHECK	034865	SPECIAL DISTRICT RISK MANAGEME	393.79CR	CLEARED	A	9/07/2017
1010	9/01/2017	CHECK	034866	TYLER TECHNOLOGY	121.00CR	CLEARED	A	9/06/2017
1010	9/01/2017	CHECK	034867	PACIFIC GAS & ELECTRIC COMPANY	15,941.20CR	CLEARED	A	9/06/2017
1010	9/08/2017	CHECK	034868	ACWA/JPIA	818.47CR	CLEARED	A	9/12/2017
1010	9/08/2017	CHECK	034869	ALPHA ANALYTICAL LABORATORIES	357.00CR	CLEARED	A	9/13/2017
1010	9/08/2017	CHECK	034870	ALYSSA GORDON	68.30CR	CLEARED	A	9/12/2017
1010	9/08/2017	CHECK	034871	BADGER METER	30.00CR	CLEARED	A	9/19/2017
1010	9/08/2017	CHECK	034872	CALIFORNIA RURAL WATER ASSOCIA	1,038.00CR	CLEARED	A	9/22/2017
1010	9/08/2017	CHECK	034873	HARDESTER'S MARKETS & HARDWARE	359.96CR	CLEARED	A	9/14/2017
1010	9/08/2017	CHECK	034874	MANCIL CALHOUN	100.00CR	CLEARED	A	9/14/2017
1010	9/08/2017	CHECK	034875	MENDO MILL CLEARLAKE	15.74CR	CLEARED	A	9/12/2017
1010	9/08/2017	CHECK	034876	MICHELLE HAMILTON	625.00CR	CLEARED	A	9/12/2017
1010	9/08/2017	CHECK	034877	OFFICE DEPOT	289.58CR	CLEARED	A	9/18/2017
1010	9/08/2017	CHECK	034878	REDFORD SERVICES	950.00CR	CLEARED	A	9/26/2017
1010	9/08/2017	CHECK	034879	SOUTH LAKE REFUSE COMPANY	371.62CR	CLEARED	A	9/12/2017
1010	9/08/2017	CHECK	034880	SPECIAL DISTRICT RISK MANAGEME	25,474.00CR	CLEARED	A	9/13/2017
1010	9/08/2017	CHECK	034881	STREAMLINE	200.00CR	CLEARED	A	9/13/2017
1010	9/08/2017	CHECK	034882	DOWLING, DIANE	192.46CR	CLEARED	A	9/27/2017
1010	9/08/2017	CHECK	034883	HILLS, LYNN C	65.06CR	OUTSTND	A	0/00/0000
1010	9/08/2017	CHECK	034884	LEVY, MARTIN	14.73CR	CLEARED	A	9/18/2017
1010	9/08/2017	CHECK	034885	MCMURRAY, CORY	80.09CR	OUTSTND	A	0/00/0000

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 9/01/2017 THRU 9/30/2017  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1010	9/08/2017	CHECK	034886	RIDSTE, KRISTEN R	53.52CR	CLEARED	A	9/19/2017
1010	9/15/2017	CHECK	034887	ALPHA ANALYTICAL LABORATORIES	964.00CR	CLEARED	A	9/20/2017
1010	9/15/2017	CHECK	034888	ARMED FORCE PEST CONTROL, INC.	195.00CR	CLEARED	A	9/19/2017
1010	9/15/2017	CHECK	034889	AT&T	487.56CR	CLEARED	A	9/20/2017
1010	9/15/2017	CHECK	034890	BARTLEY PUMP, INC.	837.97CR	CLEARED	A	9/21/2017
1010	9/15/2017	CHECK	034891	BOLD POLISNER MADDOW NELSON &	495.00CR	CLEARED	A	9/19/2017
1010	9/15/2017	CHECK	034892	CALIFORNIA PUBLIC EMPLOYEES FI	8,304.91CR	CLEARED	A	9/19/2017
1010	9/15/2017	CHECK	034893	CUMMINS PACIFIC LLC	3,693.30CR	CLEARED	A	9/18/2017
1010	9/15/2017	CHECK	034894	DATA PROSE	287.45CR	CLEARED	A	9/19/2017
1010	9/15/2017	CHECK	034895	GARDENS BY JILLIAN	316.80CR	CLEARED	A	9/22/2017
1010	9/15/2017	CHECK	034896	PACE SUPPLY CORP	144.69CR	CLEARED	A	9/19/2017
1010	9/15/2017	CHECK	034897	SMITH CONSTRUCTION	4,525.76CR	OUTSTND	A	0/00/0000
1010	9/15/2017	CHECK	034898	SPECIAL DISTRICT RISK MANAGEME	3,209.46CR	CLEARED	A	9/20/2017
1010	9/15/2017	CHECK	034899	TELSTAR INSTRUMENTS, INC	3,390.65CR	CLEARED	A	9/19/2017
1010	9/15/2017	CHECK	034900	TIRE PROS	647.89CR	CLEARED	A	9/19/2017
1010	9/15/2017	CHECK	034901	USA BLUE BOOK	1,024.00CR	CLEARED	A	9/22/2017
1010	9/19/2017	CHECK	034902	STATE WATER RESOURCES CONTROL	170.00CR	CLEARED	A	9/27/2017
1010	9/22/2017	CHECK	034903	ALPHA ANALYTICAL LABORATORIES	492.00CR	CLEARED	A	9/27/2017
1010	9/22/2017	CHECK	034904	CARDMEMBER SERVICE	3,636.02CR	CLEARED	A	9/29/2017
1010	9/22/2017	CHECK	034905	COASTLAND CIVIL ENGINEERING, I	340.00CR	CLEARED	A	9/26/2017
1010	9/22/2017	CHECK	034906	COYOTE VALLEY PTO	2,100.00CR	OUTSTND	A	0/00/0000
1010	9/22/2017	CHECK	034907	CUMMINS PACIFIC LLC	1,293.74CR	CLEARED	A	9/25/2017
1010	9/22/2017	CHECK	034908	OFFICE DEPOT	169.99CR	CLEARED	A	9/28/2017
1010	9/22/2017	CHECK	034909	REGIONAL GOVERNMENT SERVICES	7,535.00CR	CLEARED	A	9/26/2017
1010	9/22/2017	CHECK	034910	RICOH USA, INC.	430.63CR	CLEARED	A	9/27/2017
1010	9/22/2017	CHECK	034911	VERIZON WIRELESS	770.24CR	CLEARED	A	9/27/2017
1010	9/22/2017	CHECK	034912	WAGNER & BONSIGNORE	320.00CR	CLEARED	A	10/02/2017
1010	9/22/2017	CHECK	034913	ZSI INC	675.75CR	CLEARED	A	9/26/2017
1010	9/22/2017	CHECK	034914	TAMURA, GERALD	46.12CR	OUTSTND	A	0/00/0000
1010	9/29/2017	CHECK	034915	ALPHA ANALYTICAL LABORATORIES	816.00CR	CLEARED	A	10/04/2017
1010	9/29/2017	CHECK	034916	COUNTY OF LAKE HEALTH SERVICES	156.26CR	OUTSTND	A	0/00/0000
1010	9/29/2017	CHECK	034917	LOCAL GOVERNMENT COMMISSION IN	4,100.00CR	OUTSTND	A	0/00/0000
1010	9/29/2017	CHECK	034918	NBS GOVERNMENT FINANCE GROUP	1,764.63CR	CLEARED	A	10/03/2017
1010	9/29/2017	CHECK	034919	OFFICE DEPOT	180.71CR	OUTSTND	A	0/00/0000
1010	9/29/2017	CHECK	034920	PACIFIC GAS & ELECTRIC COMPANY	17,382.06CR	CLEARED	A	10/04/2017
1010	9/29/2017	CHECK	034921	PETTY CASH REIMBURSEMENT	188.10CR	CLEARED	A	9/29/2017
1010	9/29/2017	CHECK	034922	Shaun Lewis	100.00CR	OUTSTND	A	0/00/0000
1010	9/29/2017	CHECK	034923	SPECIAL DISTRICT RISK MANAGEME	393.79CR	CLEARED	A	10/04/2017
1010	9/29/2017	CHECK	034924	UNDERGROUND SERVICE ALERT OF N	155.60CR	OUTSTND	A	0/00/0000
1010	9/29/2017	CHECK	034925	ZSI INC.	1,311.75CR	CLEARED	A	10/04/2017
DEPOSIT:								
1010	9/01/2017	DEPOSIT		CREDIT CARD 9/01/2017	558.27	CLEARED	C	9/05/2017
1010	9/01/2017	DEPOSIT	000001	CREDIT CARD 9/01/2017	1,997.18	CLEARED	C	9/05/2017



COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 9/01/2017 THRU 9/30/2017  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	9/01/2017	DEPOSIT	000002	REGULAR DAILY POST 9/01/2017	3,262.34	CLEARED	C	9/05/2017
1010	9/05/2017	DEPOSIT		CREDIT CARD 9/05/2017	4,321.81	CLEARED	C	9/05/2017
1010	9/05/2017	DEPOSIT	000001	CREDIT CARD 9/05/2017	917.57	CLEARED	C	9/05/2017
1010	9/05/2017	DEPOSIT	000002	CREDIT CARD 9/05/2017	665.54	CLEARED	C	9/06/2017
1010	9/05/2017	DEPOSIT	000003	CREDIT CARD 9/05/2017	1,955.44	CLEARED	C	9/07/2017
1010	9/05/2017	DEPOSIT	000004	CREDIT CARD 9/05/2017	1,499.95	CLEARED	C	9/08/2017
1010	9/05/2017	DEPOSIT	000005	REGULAR DAILY POST 9/05/2017	2,763.34	CLEARED	C	9/06/2017
1010	9/06/2017	DEPOSIT		CREDIT CARD 9/06/2017	1,298.63	CLEARED	C	9/08/2017
1010	9/06/2017	DEPOSIT	000001	CREDIT CARD 9/06/2017	1,094.18	CLEARED	C	9/11/2017
1010	9/06/2017	DEPOSIT	000002	REGULAR DAILY POST 9/06/2017	201.85	CLEARED	C	9/07/2017
1010	9/07/2017	DEPOSIT		CREDIT CARD 9/07/2017	993.66	CLEARED	C	9/11/2017
1010	9/07/2017	DEPOSIT	000001	CREDIT CARD 9/07/2017	1,610.36	CLEARED	C	9/11/2017
1010	9/07/2017	DEPOSIT	000002	REGULAR DAILY POST 9/07/2017	774.51	CLEARED	C	9/08/2017
1010	9/08/2017	DEPOSIT		CREDIT CARD 9/08/2017	1,547.88	CLEARED	C	9/11/2017
1010	9/08/2017	DEPOSIT	000001	CREDIT CARD 9/08/2017	3,102.33	CLEARED	C	9/11/2017
1010	9/08/2017	DEPOSIT	000002	REGULAR DAILY POST 9/08/2017	2,544.31	CLEARED	C	9/11/2017
1010	9/11/2017	DEPOSIT		CREDIT CARD 9/11/2017	2,265.46	CLEARED	C	9/12/2017
1010	9/11/2017	DEPOSIT	000001	CREDIT CARD 9/11/2017	1,870.55	CLEARED	C	9/11/2017
1010	9/11/2017	DEPOSIT	000002	CREDIT CARD 9/11/2017	1,151.38	CLEARED	C	9/13/2017
1010	9/11/2017	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	50.00CR	CLEARED	U	9/01/2017
1010	9/11/2017	DEPOSIT	000004	CREDIT CARD 9/11/2017	2,429.64	CLEARED	C	9/14/2017
1010	9/11/2017	DEPOSIT	000005	REGULAR DAILY POST 9/11/2017	15,450.93	CLEARED	C	9/12/2017
1010	9/12/2017	DEPOSIT		CREDIT CARD 9/12/2017	1,839.30	CLEARED	C	9/14/2017
1010	9/12/2017	DEPOSIT	000001	CREDIT CARD 9/12/2017	2,723.08	CLEARED	C	9/15/2017
1010	9/12/2017	DEPOSIT	000002	REGULAR DAILY POST 9/12/2017	6,436.32	CLEARED	C	9/13/2017
1010	9/12/2017	DEPOSIT	000003	CREDIT CARD 9/12/2017	124.86	CLEARED	C	9/18/2017
1010	9/13/2017	DEPOSIT		CREDIT CARD 9/13/2017	3,529.73	CLEARED	C	9/18/2017
1010	9/13/2017	DEPOSIT	000001	CREDIT CARD 9/13/2017	2,057.60	CLEARED	C	9/18/2017
1010	9/13/2017	DEPOSIT	000002	CREDIT CARD 9/13/2017	5,267.80	CLEARED	C	9/18/2017
1010	9/13/2017	DEPOSIT	000003	REGULAR DAILY POST 9/13/2017	12,623.51	CLEARED	C	9/14/2017
1010	9/14/2017	DEPOSIT		CREDIT CARD 9/14/2017	1,188.60	CLEARED	C	9/18/2017
1010	9/14/2017	DEPOSIT	000001	CREDIT CARD 9/14/2017	2,364.29	CLEARED	C	9/18/2017
1010	9/14/2017	DEPOSIT	000002	REGULAR DAILY POST 9/14/2017	10,193.34	CLEARED	C	9/15/2017
1010	9/14/2017	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	251.58CR	CLEARED	U	9/30/2017
1010	9/14/2017	DEPOSIT	000004	DAILY PAYMENT POSTING	122.60	CLEARED	U	9/30/2017
1010	9/14/2017	DEPOSIT	000005	DAILY PAYMENT POSTING	128.98	CLEARED	U	9/30/2017
1010	9/15/2017	DEPOSIT		CREDIT CARD 9/15/2017	2,197.59	CLEARED	C	9/18/2017
1010	9/15/2017	DEPOSIT	000001	CREDIT CARD 9/15/2017	2,832.18	CLEARED	C	9/18/2017
1010	9/15/2017	DEPOSIT	000002	REGULAR DAILY POST 9/15/2017	9,152.65	CLEARED	C	9/18/2017
1010	9/15/2017	DEPOSIT	000003	DRAFT POSTING	11,862.45	CLEARED	U	9/18/2017
1010	9/15/2017	DEPOSIT	000004	CC DRAFT POSTING	17,628.04	CLEARED	U	9/18/2017
1010	9/18/2017	DEPOSIT		CREDIT CARD 9/18/2017	1,431.17	CLEARED	C	9/18/2017
1010	9/18/2017	DEPOSIT	000001	CREDIT CARD 9/18/2017	1,027.83	CLEARED	C	9/19/2017
1010	9/18/2017	DEPOSIT	000002	CREDIT CARD 9/18/2017	1,821.43	CLEARED	C	9/20/2017

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 9/01/2017 THRU 9/30/2017  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	9/18/2017	DEPOSIT	000003	CREDIT CARD 9/18/2017	2,597.85	CLEARED	C	9/21/2017
1010	9/18/2017	DEPOSIT	000004	REGULAR DAILY POST 9/18/2017	24,742.26	CLEARED	C	9/19/2017
1010	9/18/2017	DEPOSIT	000005	DAILY PAYMENT POSTING - ADJ	184.44CR	CLEARED	U	9/22/2017
1010	9/19/2017	DEPOSIT		CREDIT CARD 9/19/2017	3,293.44	CLEARED	C	9/21/2017
1010	9/19/2017	DEPOSIT	000001	CREDIT CARD 9/19/2017	2,291.56	CLEARED	C	9/22/2017
1010	9/19/2017	DEPOSIT	000002	REGULAR DAILY POST 9/19/2017	7,693.62	CLEARED	C	9/20/2017
1010	9/19/2017	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	59.44CR	CLEARED	U	9/22/2017
1010	9/20/2017	DEPOSIT		CREDIT CARD 9/20/2017	3,699.49	CLEARED	C	9/22/2017
1010	9/20/2017	DEPOSIT	000001	CREDIT CARD 9/20/2017	3,787.45	CLEARED	C	9/25/2017
1010	9/20/2017	DEPOSIT	000002	CREDIT CARD 9/20/2017	5,680.83	CLEARED	C	9/25/2017
1010	9/20/2017	DEPOSIT	000003	REGULAR DAILY POST 9/20/2017	16,767.76	CLEARED	C	9/21/2017
1010	9/21/2017	DEPOSIT		CREDIT CARD 9/21/2017	1,494.63	CLEARED	C	9/25/2017
1010	9/21/2017	DEPOSIT	000001	CREDIT CARD 9/21/2017	1,366.18	CLEARED	C	9/25/2017
1010	9/21/2017	DEPOSIT	000002	REGULAR DAILY POST 9/21/2017	2,853.80	CLEARED	C	9/22/2017
1010	9/22/2017	DEPOSIT		CREDIT CARD 9/22/2017	1,115.22	CLEARED	C	9/25/2017
1010	9/22/2017	DEPOSIT	000001	CREDIT CARD 9/22/2017	994.08	CLEARED	C	9/25/2017
1010	9/22/2017	DEPOSIT	000002	REGULAR DAILY POST 9/22/2017	3,967.92	CLEARED	C	9/25/2017
1010	9/25/2017	DEPOSIT		CREDIT CARD 9/25/2017	1,375.46	CLEARED	C	9/25/2017
1010	9/25/2017	DEPOSIT	000001	CREDIT CARD 9/25/2017	320.74	CLEARED	C	9/26/2017
1010	9/25/2017	DEPOSIT	000002	CREDIT CARD 9/25/2017	916.83	CLEARED	C	9/28/2017
1010	9/25/2017	DEPOSIT	000003	REGULAR DAILY POST 9/25/2017	4,536.21	CLEARED	C	9/26/2017
1010	9/26/2017	DEPOSIT		CREDIT CARD 9/26/2017	769.54	CLEARED	C	9/27/2017
1010	9/26/2017	DEPOSIT	000001	CREDIT CARD 9/26/2017	581.16	CLEARED	C	9/28/2017
1010	9/26/2017	DEPOSIT	000002	CREDIT CARD 9/26/2017	399.07	CLEARED	C	9/29/2017
1010	9/26/2017	DEPOSIT	000003	REGULAR DAILY POST 9/26/2017	734.94	CLEARED	C	9/27/2017
1010	9/27/2017	DEPOSIT		CREDIT CARD 9/27/2017	525.50	CLEARED	C	9/29/2017
1010	9/27/2017	DEPOSIT	000001	DAILY PAYMENT POSTING - ADJ	116.95CR	CLEARED	U	9/27/2017
1010	9/27/2017	DEPOSIT	000002	CREDIT CARD 9/27/2017	600.60	CLEARED	C	10/02/2017
1010	9/27/2017	DEPOSIT	000003	REGULAR DAILY POST 9/27/2017	34,314.96	CLEARED	C	9/28/2017
1010	9/28/2017	DEPOSIT		CREDIT CARD 9/28/2017	302.57	CLEARED	C	10/02/2017
1010	9/28/2017	DEPOSIT	000001	CREDIT CARD 9/28/2017	579.66	CLEARED	C	10/02/2017
1010	9/28/2017	DEPOSIT	000002	REGULAR DAILY POST 9/28/2017	1,243.03	CLEARED	C	9/29/2017
1010	9/29/2017	DEPOSIT		CREDIT CARD 9/29/2017	427.53	CLEARED	C	10/02/2017
1010	9/29/2017	DEPOSIT	000001	CREDIT CARD 9/29/2017	2,667.01	CLEARED	C	10/02/2017
1010	9/29/2017	DEPOSIT	000002	REGULAR DAILY POST 9/29/2017	1,749.86	CLEARED	C	10/02/2017
MISCELLANEOUS:								
1010	9/01/2017	MISC.		PAYROLL DIRECT DEPOSIT	23,747.17CR	CLEARED	P	9/01/2017
1010	9/15/2017	MISC.		PAYROLL DIRECT DEPOSIT	23,331.44CR	CLEARED	P	9/15/2017
1010	9/29/2017	MISC.		PAYROLL DIRECT DEPOSIT	24,303.82CR	CLEARED	P	9/29/2017
SERVICE CHARGE:								
1010	9/05/2017	SERV-CHG		September ETS	918.71CR	CLEARED	G	9/05/2017
1010	9/05/2017	SERV-CHG	000001	September ETS-5	856.14CR	CLEARED	G	9/05/2017

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 9/01/2017 THRU 9/30/2017  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
SERVICE CHARGE: -----								
1010	9/05/2017	SERV-CHG	000002	September ETS-9	404.74CR	CLEARED	G	9/05/2017
1010	9/15/2017	SERV-CHG		Account Analysis Fee 09/18/17	376.71CR	CLEARED	G	9/18/2017
TOTALS FOR ACCOUNT 1010				CHECK	TOTAL:	126,790.75CR		
				DEPOSIT	TOTAL:	284,558.81		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	71,382.43CR		
				SERVICE CHARGE	TOTAL:	2,556.30CR		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	34,943.15CR		
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	126,790.75CR		
				DEPOSIT	TOTAL:	284,558.81		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	71,382.43CR		
				SERVICE CHARGE	TOTAL:	2,556.30CR		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	34,943.15CR		



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**  
**SEPTEMBER 2017**  
**FINANCIAL REPORT**

**CAPITAL EXPENDITURES**  
 2017 - 2018 BUDGET

<b>Sewer</b>	<b>Budget</b>	<b>Yr to Date Actual</b>
Repair Sewer Lateral Leaks	40,000.00	
Preliminary Design-Chlorine Disinfection Facility	45,000.00	
Install Security Fencing at Lift Station 1 & 4	10,000.00	
Chlorine Tank Auto shut-off	32,000.00	
<b>Total</b>	<b>127,000.00</b>	-

<b>Water</b>	<b>Revenue</b>	<b>Yr to Date Actual</b>
FUND 320 Water Use Capital (7% Water Use Revenue)	106,000	32,388
<b>Total</b>	<b>106,000</b>	<b>32,388</b>

# MEMO

To: Board of Directors

From: Marty Rodriguez

Date: 10/13/2017

RE: Senior Account Representative's Monthly Report

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## **Monthly Billing 09/29/2017**

Mailed statements: 2,145

Electronic statements: 427

The statement "SPECIAL MESSAGE"

Reflected on this bill, the FY 2017/2018 rates apply. The new volumetric rate is \$.0230 per cubic foot as listed on the reverse side of this bill. The District office will be closed from 12pm – 1pm on the 3<sup>rd</sup> Wednesday of each month.

## **Delinquent Billing 09/21/2017**

Delinquent statements for August bills:

Mailed statements: 519

Electronic statements: 97

## **Courtesy Notification 10/10/2017**

None were delivered; internet/phone outages due to the local fires.

## **Phone Notification 10/11/2017**

No calls were placed; internet/phone outages due to the local fires.

## **Lock Offs 10/12/2017**

No one was locked off this month; internet/phone outages due to the local fires.



# Hidden Valley Lake Community Services District

## September 2017 Report

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Water Connections:		Sewer Connections:	
New (September)	0	New (September)	1
Residential (August)	2438	Residential (August)	1463
Commercial & Govt (August)	39	Commercial & Govt (August)	15
<b>Total (September) :</b>	<b>2477</b>		<b>1479</b>

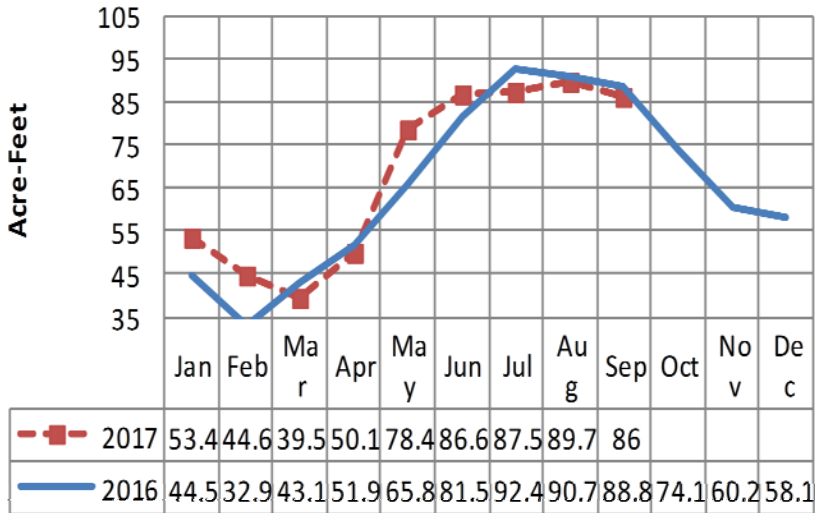
Rainfall		
<i>This month</i>	<i>Last year</i>	<i>Historical</i>
0	0	.11

Groundwater Elevation			
<i>Monitoring Wells</i>	<i>This month</i>	<i>Last year</i>	<i>Historical</i>
Prod Wells	928.65	926.34	922.55
AG	932.62	929.29	922.99
TP Wells	950.52	952.61	951.43
Grange Rd	935.17	935.88	934.15
American Rock	968.89	968.98	968.89
Spyglass	963.28	963.16	962.64
Luchetti	921.73	921.19	920.43
18th T	940.69	940.44	939.68

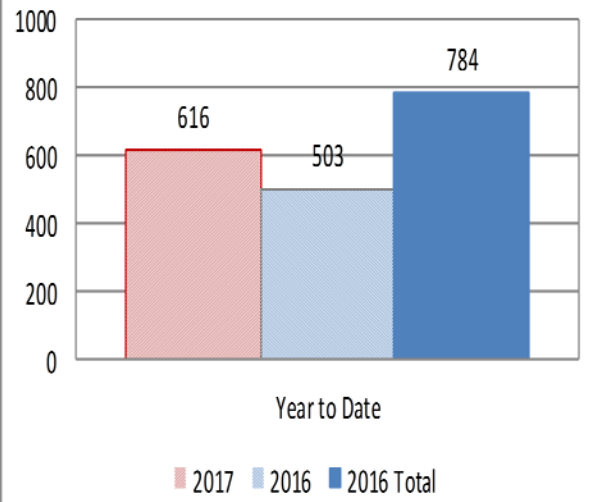
Completed Service Orders		
<i>This month</i>	<i>YTD</i>	<i>Last Year</i>
79	962	1230
<b>Overtime Hours</b>	<b>54.75</b>	<b>\$1991.07</b>

# September 2017 Field Report

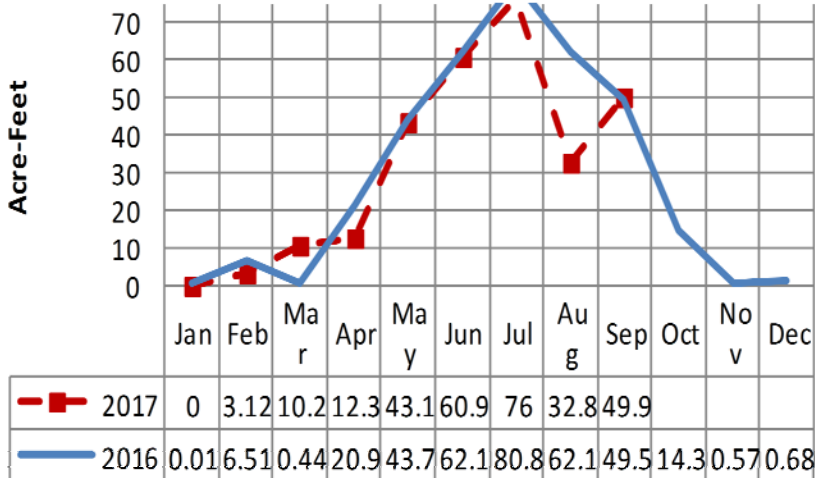
## HVLCSD Municipal Well Production



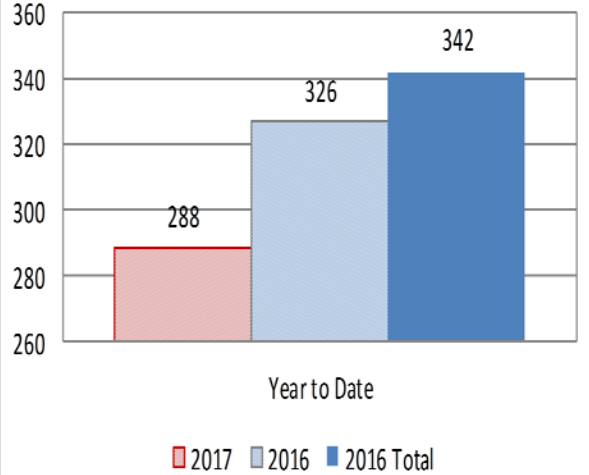
## HVLCSD Municipal Well Production



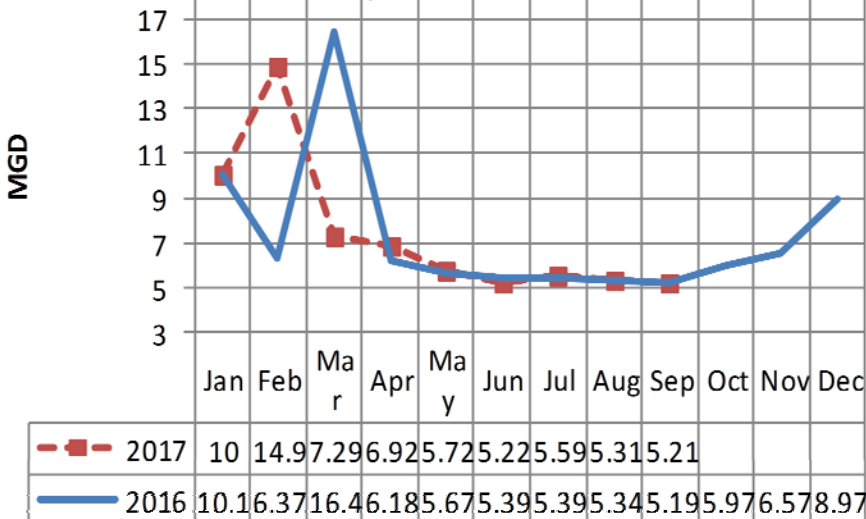
## HVLCSD Municipal Reclaimed Water Use



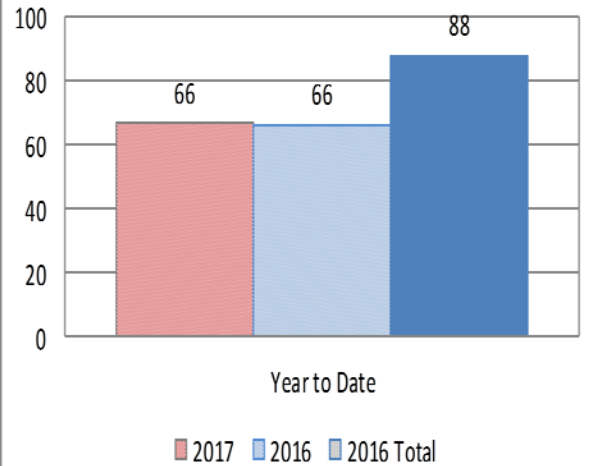
## HVLCSD Municipal Reclaimed Water



## HVLCSD Municipal Wastewater Influent



## HVLCSD Municipal Wastewater Influent







# September 2017 Field Report

## Water Operations and Maintenance Highlights

- 9/12, 9/14 Courtesy notices, lockoffs
- 9/5 Resolved backfeed issue
- 9/5 Troubleshooting SCADA issues related to power surge
- 9/11 Repaired leak on Moonridge
- 9/18-9/25 repaired Hydrant at Indian Rock
- 9/21 Assisted in house fire suppression
- 9/26-9/28 Meter reads
- Routine operations and maintenance

### FEMA Update

- Bid opening 9/25 Road & Levee Repair
- Engineering estimates for 2 sub-projects delivered to FEMA
  - Engineering estimates for 1 sub-project in development
    - I/I Workplan meeting and preparation with GHD

## Wastewater Operations and Maintenance Highlights

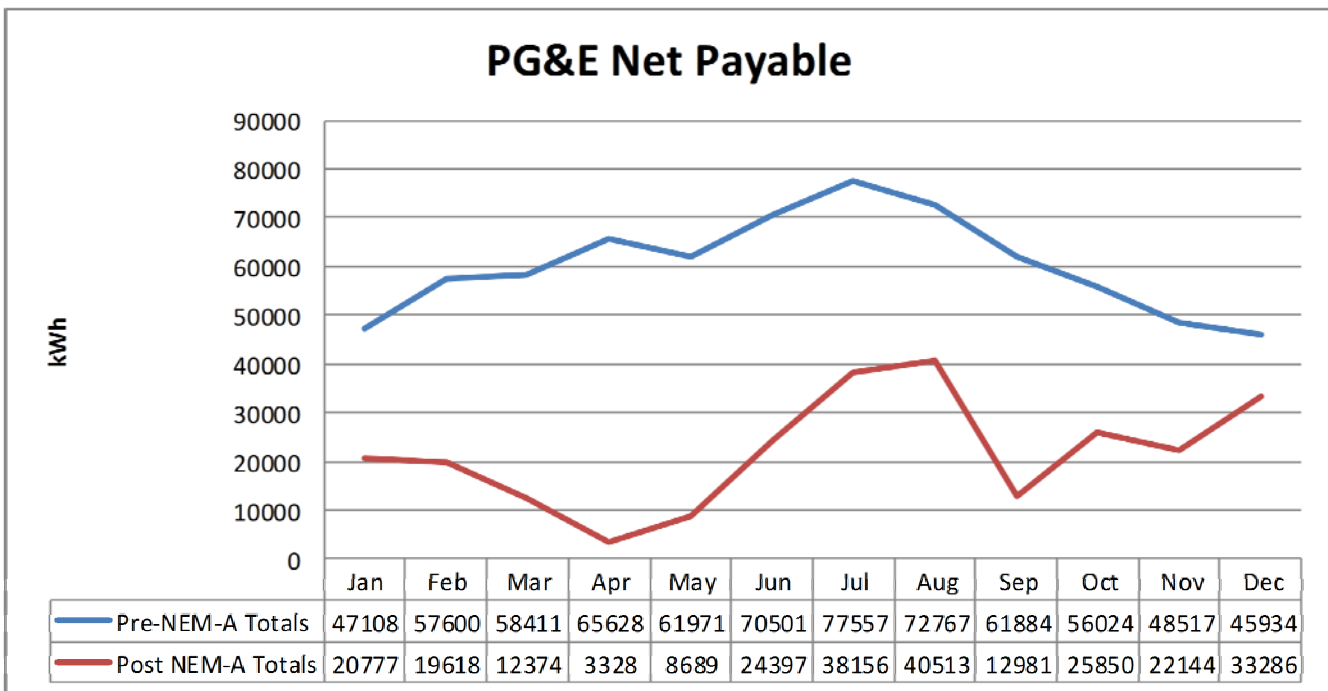
- 9/12,9/14 Courtesy notices, lockoffs
- 9/8 Identifying pH issues
- Geotube maintenance
- Lift station 3 troubleshooting
- 9/13 Replaced 4 diffusers in Aeration Basin
- 9/19 Troubleshooting Lift station 6
- 9/26-9/28 Meter reads
- Routine operations and maintenance

# September 2017 Field Report

Vehicle Mileage	
Vehicle	Mileage
Truck 1	177
Truck 3	2985
Truck 4	63
Truck 6	668
Truck 7	1508
Truck 8	668
Dump Truck	431
Backhoe	10.48

Fuel Tank Use		
	Gasoline	Diesel
Tank Meter	94855.4	20836.3
Fuel Log	319.6	59.7
September Tank Level	472.83	423.91
August Tank Level	206.52	326.09

Vehicle Maintenance		
Vehicle	Type of activity	Time
None		





# Hidden Valley Lake Community Services District

19400 Hartmann Road  
Hidden Valley Lake, CA 95467  
707.987.9201  
707.987.3237 fax  
www.hvicsd.org

## MEMO

To: Board of Directors  
From: Kirk Cloyd  
Date: October 17, 2017  
RE: General Manager's Monthly Report

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Good evening. The following report discusses items Hidden Valley Lake CSD completed over the past month and is intended to provide the Board and the public with an update on the progression of projects.

*Of note, with the local fires threatening our community, staff devoted a portion of each day to ensure the water system was fully operational. Water tanks were kept topped off throughout the day, all fire hydrants are fully operational, the portable generator was fueled and stationed for deployment if needed and all wastewater generators remain fueled.*

*Due to the shift in wind and reduced threat to our community, HVLCSD shifted toward mutual aid for our neighbors to the south. Two HVLCSD operators (Sam Garcia and Norman Rogers) volunteered to assist Calistoga Water Agency ready their system for the approaching fire as most of their staff had lost their homes and were unavailable due to evacuations. Prior to returning safely to Hidden Valley Lake CSD, our two HVLCSD staff members assisted with directing traffic during the evacuation of Calistoga. Operator Craig Shields is a volunteer fire fighter and was released from his obligation at HVLCSD to aid in the fire fight.*

### Water

1. Cr6 update: On October 9, 2017, HVLCSD received an update from the State Water Resources Control Board noting that, "Effective September 11, 2017, public water systems with approved compliance plans for the hexavalent chromium MCL need not comply with the plan requirements."  
In short, the Cr6 limit has been returned to 50ppb for now.
2. Moratorium update: Due to the recent fires and evacuations, the Regional Water Quality Control Board, Santa Rosa office was not reachable for an update on the permit process and associated lifting of the meter moratorium.

State Senator McGuire's office, sent a letter to the Regional Water Quality Control Board substantiating why the meter moratorium should be rescinded.

3. Putah Creek Discharge update: As of October 12<sup>th</sup>, the Guenoc Gage Station reported 9.35cfs, the minimum required for the month of October is 0.60cfs.



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HVLCSD is not expected to be required to discharge to Putah Creek during the 2017 diversionary cycle.

4. Staff responded to a mainline break on Thursday October 12<sup>th</sup>, excavated and made repairs.

## **Sanitary Sewer**

1. RWRF tertiary pond levee and road repair (inside the gate): The bid packet has been compiled and bid houses notified. We have received 6 requests for the bid documents thus far. The closing date is Tuesday October 17<sup>th</sup>.

## **Stormwater**

No update.

## **Human Resources**

1. The revised job descriptions have been placed on the new Website with the current salary information and a note indicating salaries are under review.

## **Facilities**

No update

## **Vehicles & Equipment**

1. Portable Generator-Routine maintenance complete and operational.

## **General Information**

1. Lake County LLAFCo update: District staff attended the LLAFCo meeting Wed. Sept. 20<sup>th</sup> where County Supervisors approved the expansion of HVLCSD's SOI. This expansion includes existing District properties on Dallas Ct./Fiddlers Dr. and the RWRF properties.
2. The District currently uses Mediacom for our Internet service. Due to the consistent outages, the District office is considering ATT&T for Internet while the RWRF will remain on Verizon Cell Internet.
3. Staff worked with victims of the Buckhorn Rd. fire to address base rate billing. A Board decision this evening will determine how this and future disasters are addressed by HVLCSD.



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## **Emergency Preparedness**

*(An Emergency Preparedness Committee meeting was rescheduled due to the threat of the Tubbs Fire and Lake County's Evacuation Advisory for Middletown. This meeting will be rescheduled.)*

1. Due to staff's ability to quickly ensure District readiness when faced with local fire emergencies, The District was able to provide mutual aid for our neighbors to the south in their time of need.
2. The monthly Lake County Water OES meeting will be rescheduled due to local wildland fires. Once the interagency agreement is approved and signed by the participants, this meeting is expected to shift to a quarterly event.
3. It was reported by an attendee of the South Lake County Fire Safe Counsel-Firewise, that HVLCSO did not have enough water pressure in the fire hydrants on Buckhorn Rd. which is why the Fire Dept. had multiple water tenders on site. In fact, the hydrants at the location of the house fires are recorded at 90psi, reducing the need for the engines to pressurize the water further. Additionally, this same attendee stated that fire hydrants throughout HVLCSO's system are nonoperational and she knows this because there is ribbon attached to hydrants on Powder Horn Rd. This claim is highly inaccurate as all hydrants within HVLCSO's water system are fully operational. The reflective ribbon attached to various hydrants along with an occasional chemical light were in fact placed on the hydrants by the Fire Dept. during the Valley Fire as a means to make the hydrants quickly visible for their use at night and in the smoke.
4. The Lake County Amateur Radio Society (LCARS) provides communication throughout Lake County for special events such as the Konocti Challenge, Clear Lake Splash-In, the Davis Double Century and the local Science Camp. Additionally, they provide a valuable means of communication throughout Lake County in times of emergency. Currently, there is a semi-circle of radio repeaters around the county. To close this loop and shore up the weak link in south Lake County, our Little Peak Tank site has been identified as a potential location for the final repeater location. It is expected that this location will also allow for communication with repeaters in counties to the south. At times of emergency, a repeater in our area would provide for an alternate means of District communication if cell and Internet service is interrupted.
5. The District has contacted Lake County OES representatives and their counterparts in Mendocino County to locate FEMA 300/400 classes for office staff and the Utility Supervisor. This training will better aid staff in on OES



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setting and aid in the required documentation to obtain CalOES/FEMA reimbursement.

6. While Mediacom Internet was down, District staff relocated to the RWRF to use the Verizon Cell Internet. This is a slow network due to the cell system. During this time, District staff worked with InCode and determined during a long outage, credit and debit payments can be processed from that location with a small processing delay.

**ACTION OF  
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**DATE:** October 17, 2017

**AGENDA ITEM:** Discuss and recommend the acceptance of the Aquatic Harvesting quote to remove aquatic weeds in the Wastewater Treatment Plant (WWTP) Reclamation Pond.

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**RECOMMENDATIONS:** Recommend the acceptance of the Aquatic Harvesting quote in order to move forward with Aquatic Harvesting of the WWTP Reclamation Pond.

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**FINANCIAL IMPACT:** \$28,200

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**BACKGROUND:** As a result of the excessive rains produced by the winter storms of January and February of 2017, collection and processing of wastewater became inundated. At the WWTP, stormwater-influenced wastewater overflowed into the Reclamation Pond. This top layer of ensuing sediment in the Reclamation Pond, allowed for the proliferation of aquatic weeds. This is considered damage caused by the storms, and is in need of repair.

Overall, the storms created a situation of non-compliance with our WDR 5-00-019 on items A1, A2, B2, B4, B9b, B9c, and E1. We are attempting to rectify these non-compliance issues.

APPROVED  
AS RECOMMENDED

OTHER  
(SEE BELOW)

---

Modification to recommendation and/or other actions:

---

I, Kirk Cloyd, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on October 17, 2017 by the following vote:

Ayes:

Noes:

Abstain:

Absent

---

Kirk Cloyd, Secretary to the Board

## PROPOSAL



### PROPOSED COST FOR HARVESTING AQUATIC VEGETATION AT HIDDEN VALLEY LAKE CSD

18 days w/  
trailer, truck driver  
28,200

Daily rate:	\$1,500 per day	\$1,500 x 1 days
Weekly rate:	\$1,400 per day	\$1,400 x 5 days
Monthly rate:	\$1,300 per day	\$1,300 x 22 days

(Optional: Conveyor Trailer, Truck and driver is \$150 per day)

*Includes Harvester, Crew, Fuel, and Lodging.  
Subject to full terms and conditions of the full Proposal*



October 11<sup>th</sup>, 2016

Re: Proposal for Aquatic Plant Harvesting at Hidden Valley Lake.

Aquatic Harvesting Inc. is pleased to submit the following proposal to harvest the excessive aquatic plants from the Hidden Valley Lake. We believe that our proposal is fully responsive to your request for proposal. Our staff is highly valued and receives frequent bonuses for their excellent customer service. We're based near San Francisco with clients in Arizona, California, Oregon and Washington. We enjoy our work and always provide excellent service at a fair price.



Our crew and equipment have harvested a diverse variety of aquatic weeds and many lakes, ponds, rivers and deltas. We are certain that we can provide you with the aquatic harvesting service you seek. If at any time you are not satisfied, tell me. The concern will be corrected or you will not be charged for the work that day.

We operate a diverse set of aquatic vegetation removal equipment. Harvesters, Transport barges, Herbicide Applicator boats, Aquatic Vegetation Cutter and support equipment like Trucks, Trailers and Conveyors. With our harvesters we cut and remove aquatic plants to a depth of nearly six feet and we are comfortable working in marinas and along docks. With our AVC (*Aquatic Vegetation Cutter*), we can remove difficult shoreline plants like Bulrush, Cattail and Primrose along with their root structure.



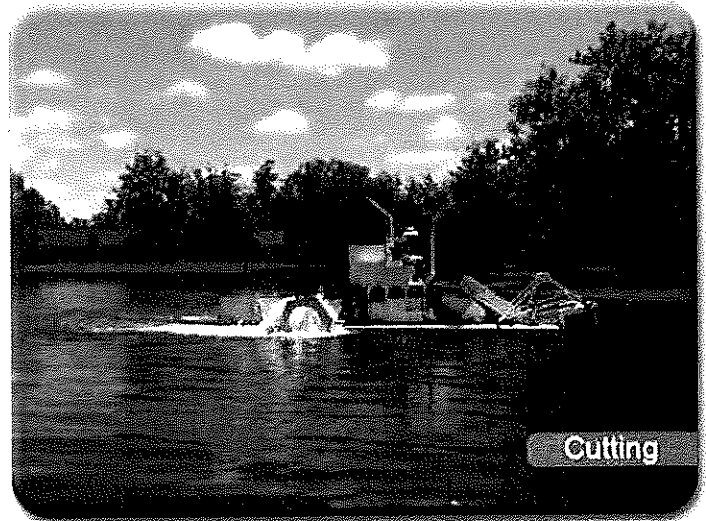
**Proposal For Aquatic Vegetation Removal:**

Aquatic Harvesting Inc. proposes to utilize an aquatic weed harvester to cut and remove the aquatic weeds found throughout Hidden Valley Lake. The harvester will be easily launched at a boat ramp or soft sloped shoreline. No hindrance to facility operation is anticipated.

Our harvesters will "cut a path" through the vegetation eight feet wide and nearly six feet deep. As the vegetation is cut, it falls onto a conveyor belt, which then moves the material to a storage bay aboard the harvester. When the storage bay becomes full, the harvester will return to the ramp or other site and offload the cut material onto our specially designed conveyor trailer. The material can be stored for drying or immediately moved to a disposal site. If allowed to dry the cost of disposal may less because of reduced plant weight.

**Harvester Rate:**

Our crew is skilled and the equipment is in great shape; there is no doubt we will do a very good job, ..we always do. However, we have not been to the Hidden Valley Lake CSD. So it's difficult to estimate the volume that can be removed per day. We typically charge a daily rate of \$1500 per day and depending on plant density we expect one to two acres per day (usually two acres per day or \$750 per acre).



We avoid per acre charges because the space we harvest can be subjective and plant densities change but hours are easily tracked. If someone thinks we are not working hard enough or not effective enough then alert me and the concern will be corrected or you will not be charged for that day. We are happy to explain what we are doing and why and offer to take folks on the harvester to help them understand the process. Working closely with your staff and providing daily reports is welcome.

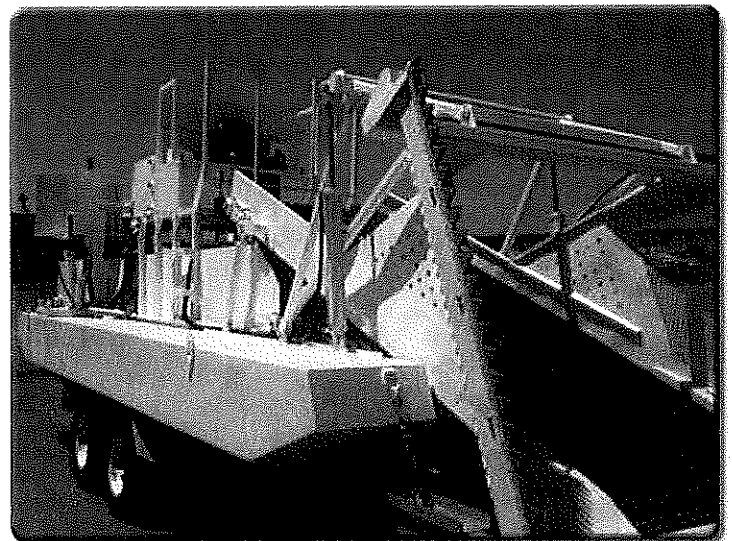
**Disposal Fee:**

If the material can be disposed on the shoreline there will be no charge for disposal. If we use our truck and conveyor trailer to move the material to a nearby composting area there will be a fee of \$150 per day to cover truck, conveyor-trailer and driver costs. If disposal fees are incurred then they will be passed on to Hidden Valley Lake CSD, along with a 5% markup *(to cover cost of fuel and equipment used to transport material to disposal site)*. We don't seek to make a profit on disposal, just cover our costs.



**Equipment Delivery and Removal Fee:**

We propose a charge of \$500 each way for transporting equipment and crew to and from the job site.



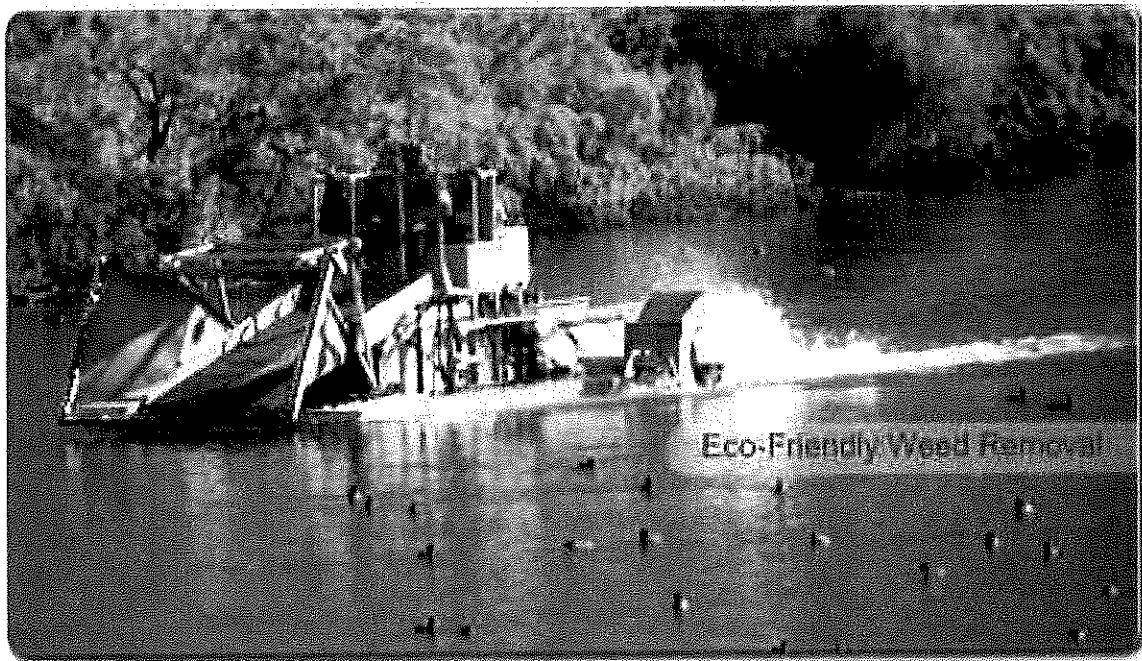
**Equipment:**

For this project we intend to use a "H8" harvester. Our H8 runs great and looks great. It has specially modified to operate quietly and carefully to bring minimal disturbance.

This harvester has a cutting width of 8' and a cutting depth of nearly 6'. It has a storage capacity of about 230 cubic feet. This unit is powered with hydraulics and a John Deere diesel engine. Underwater plants are cut with three inch steel blades, and then lifted out of the water with conveyor belts. Our equipment is well maintained and in excellent condition.

As a safeguard, all of our equipment utilizes biodegradable hydraulic fluid (Chevron Clarity or similar) which has been approved for use in environmentally sensitive areas by the US Coast Guard. These extra precautions help protect your waterways.

Additionally a hydraulically controlled tilting conveyor trailer will be provided along with a four wheel drive truck capable of safely transporting a fully loaded trailer to disposal site.



**Cost and Deliverables:**

Based on the above proposal, we offer the following per day rates:

- Harvester and crew transport fee: \$500 each way
- Harvester with operator (On water or changing sites): \$1500 per day
- Optional - Conveyor trailer with 4WD drive truck and driver: \$150 per day
- Crew food and lodging. No charge

**Discounted Rates**

Weekly rate:	\$1,400 per day	\$1,400 x 5 days
Monthly rate:	\$1,300 per day	\$1,300 x 22 days

(Optional: Conveyor Trailer, Truck and driver is \$150 per day)

*Harvester and crew costs will be applied while harvesting on water or moving between job sites.*

*Please note that we offer our service at a fair price. We're an eight-year-old company that's raising expectations by providing a skilled crew, well maintained equipment and going the "extra mile" to insure happy customers.*

**Tasks and Schedule:**

Below is a summary of the tasks and sub-tasks that we will perform at each harvest, and the schedule. As you will note by comparing the list of tasks (below) and the list of deliverables, Aquatic Harvesting Inc. often elects to not charge for some tasks

- Mobilization
  - Deliver Equipment to job site.
- Harvesting
  - Cut aquatic vegetation at sites designated by your staff.
  - Transport cut vegetation to disposal site.
  - Moving equipment between job sites.
- De-mobilization
  - Clean-up work area and remove equipment

**Assumptions:**

All underwater electrical and or communication lines, irrigation lines, pipes, morning lines and other obstacles must be marked and discussed with the operator prior to harvesting. Aquatic Harvesting Inc. will not be liable for damages caused by our equipment or employees to obstacles that are unknown or unmarked.

**Conclusion:**

If you have any questions regarding this Proposal or the Scope of Work, or you need additional information, please contact us at (925) 786-0095. We will promptly respond to you. We have many types of equipment to keep your waterways and shorelines free of aquatic plants. We are based near the California Delta and available to assist in island and waterway renovations. We feel that we can continue to provide a great service to Hidden Valley Lake CSD by minimizing the disturbance of aquatic weeds and bulrush in lakes, ponds, reservoirs, canals and islands. We would welcome the opportunity to help you maintain your waterways year 'round.

Sincerely,



Rick Hatton  
Aquatic Harvesting Inc.

## Pollution Prevention / Spill Response Plan

Aquatic Harvesting Inc. utilizes mechanical harvesters to remove aquatic vegetation and other debris from ponds, lakes and other waterways. Our equipment is powered by diesel engines which in turn provide torque to a hydraulic system. Diesel fuel, engine oil, engine coolant and hydraulic fluid would be the source of pollution caused by a harvester. We are aware of and strive to minimize these dangers.

Our equipment is well maintained. Our operators are trained to inspect the equipment throughout the work day. If a fluid leak is noticed, the equipment is shut off and its source is found. Leakage of diesel engine fluids (oil, fuel, coolant) are extremely rare. The only instance we have known was from a boat that rolled over. To prevent this, our operators are repeatedly reminded of what causes a "roll".

Hydraulic fluid leaks do occur, but this can be minimized and usually prevented. The most common hydraulic fluid leak is caused by a burst hydraulic hose or loose hose fitting. To prevent this from occurring we inspect the hoses and replace any that show excessive wear. Hoses that rub against metal are protected by plastic plates on area of rub. We carry spare hoses with each harvester in case of a defective hose. If a hose bursts the operator is alerted by a sound of oil escaping and or a smell. A burst hose causes an immediate shutoff and hose is replaced. Area that has oil is cleaned with Dawn soap, towels and oil absorption blankets.

The other source of hydraulic fluid leakage is a defective hydraulic ram or motor seal. These fail slowly and at first are noticed by an oily residue around the shaft, but can grow to a few drops per minute if unchecked over a period of days. Operators inspect all shafts at the beginning of each shift. Throughout the day, the operators also monitor the boat hull and water around the boat for an oily sheen. This can be noticed very quickly, after just a few drops in the water by an alert operator. When leaks occur the defective component is replaced and or repaired and surrounding area is cleaned.

Aquatic Harvesting strives to minimize and quickly respond to equipment malfunctions. We keep spare parts available on work sites and do not use equipment that threatens to cause pollution. Our equipment utilizes US Coast Guard approved hydraulic oil. This fluid is approved for use in environmentally sensitive areas.

Finally, we recognize and take steps to prevent the introduction of new plants. After each job our equipment is thoroughly cleaned and all plant / animal pieces are removed and pressure washed with hot water.

## Operator Experience

All of Aquatic Harvesting operators participate in ongoing operator training which includes harvesting strategies for both submerged and floating vegetation (i.e. pondweed, milfoil, water hyacinth etc.). Training includes mentoring, harvesting methods, boat maintenance and repair.

### **Joshua Petersen**

Team Leader, harvester operator. This is Joshua's third season harvesting aquatic vegetation, including water hyacinth. He trains new employees on how to operate, maintain and repair harvesters. Cal State Chico – Agricultural Business.

### **Joel DeRoach**

Team Leader, harvester operator. *While achieving his bachelor's degree Joel has completed courses in California Natural Resources at California State University in Sacramento.* This is Joel's third season harvesting aquatic vegetation, including water hyacinth. He manages operator schedules and has led our hyacinth removal projects at the Port of Stockton. Cal State Sacramento – Business Communications

### **Daniel Martin**

Team Leader, harvester operator. Daniel joined us in 2012. He's a skilled equipment operator and boat mechanic. Daniel trains new employees on how to operate, maintain and repair harvesters.

### **Rick Hatton**

Founder and current President of Aquatic Harvesting Inc. Rick has over five thousand hours of experience operating harvesters. He is an engineer with thirty years of experience starting and growing companies in Silicon Valley. He develops new harvester designs to improve performance and versatility. St. Mary's – Business Management

### **Interns**

Aquatic Harvesting also works closely with "Project Hope" in Stockton. Through this alliance we are introduced to very motivated workers that are parolees from State and Federal prisons. These people are screened to match the skills and personality we look for. We provide jobs and training to help them contribute in the job market and stay out of prison. They are wonderful workers and we've hired six interns from this program in the past year.



## Qualifications

Aquatic Harvesting has been removing aquatic vegetation in California's Delta as well as lakes, ponds and rivers throughout all Western States since 2010 (*in 2009 it operated as West Coast Aquatic*).

Since 2012, Aquatic Harvesting Inc. has provided a service of Water Hyacinth removal in the California Delta. We have provided this service for the City of Stockton, the Port of Stockton and for California's Department of Boating and Waterways. Aquatic Harvesting has been compared to other firms in the market and has consistently and reliably removed more aquatic vegetation per day than its competitors; while doing so at a significantly reduced cost (Port of Stockton – Rita Koehnen 209-946-0246). During the 2013 season, California's Department of Boating and Waterways job reports revealed that Aquatic Harvesting removed more Water Hyacinth than its competitors while doing so at dramatically lower cost. Also, Aquatic Harvesting equipment was noted to be in better condition and the best "up-time" records (noted by DBW - Project at Rivers End Marina 2013) and Port of Stockton (2014). Our invoicing has been predictable with no change orders and no surprises. In 2013 season, AHI invoices were the lowest of all participants in the Water Hyacinth removal, yet we removed more vegetation than any other company.

While the type of aquatic vegetation differs from Hyacinth, Pennywort, Primrose, Pondweed, Coontail, Elodea, Widgeon Grass or Bulrush, our equipment, staff and culture remain constant. We win by keeping our equipment in good condition and provide positive motivation to our crew. This provides you with the service you desire and the reputation we need to grow our business.

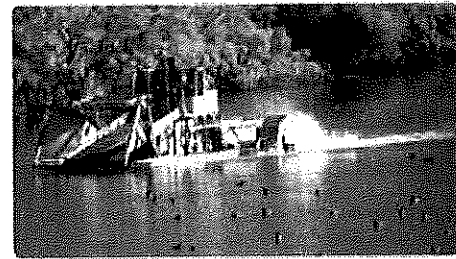
### Wildlife and Habitat

To exchange knowledge of Delta species (*endangered and non-endangered*) and their habitats Aquatic Harvesting Inc. has met with State Fish and Wildlife wardens (*Jason Rogers 925-383-6602*) and State Fish and Wildlife Environmental Scientist for Aquatic Invasive Species Manager (*Catherine Mandella 831-588-1463*). We discuss animals and plants which we witness in the California Delta and changes that we see occurring. We have talked about the curiosity and a growing trust with some species (i.e. beaver, birds and otter) when we remain at a location for long duration projects. Also have discussed the lack of sighting of endangered species, which we believe are in the area but move away when they hear the equipment. Demonstration trips on our harvesters have already been scheduled with State Fish and Wildlife scientist to enable a clear understanding what our equipment does and how we interact with wildlife and its habitat. Whether we are in delta or private lakes or other bodies of water we are constantly aware of all wildlife and strive to maintain a natural ecosystem. Regardless of our location; the Arizona Desert, California Delta, Oregon or Washington, our job is to enhance the ecosystem, not to harm it.

AHI crew is taught to enjoy and preserve the wildlife and its habitat. Our equipment provides a front row seat to nature and it's easy to see the animals and insure that they are not harmed. Aquatic Harvesting equipment enables operator's to get a close up view of what the machines are doing to the habitat and thereby ensure the safety of endangered species and their habitat.



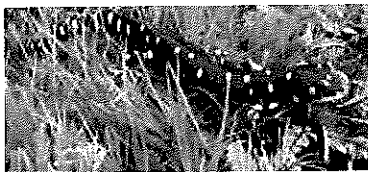
AHI crew is aware of the wildlife. We share an interest in endangered species and their habitats. Our most likely sightings are turtles and frogs. Both are easy to spot, avoid or return safely to the water.



### **Endangered and non-endangered wildlife and habitats that we look for:**



The Red Legged frog likes dense vegetation and still water. We occasionally get frogs and toads aboard. They stare at us and then jump back in water. Curious and cute, they are never harmed.



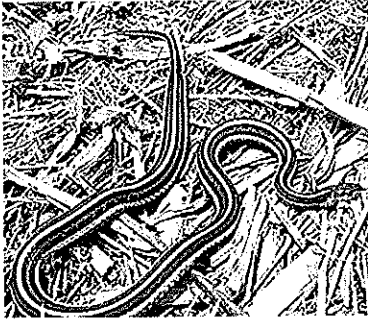
California Tiger Salamanders have never been seen by our crew. Their habitat is grasslands.



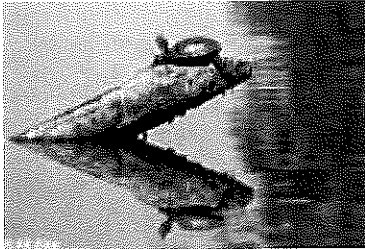
Mountain Yellow-legged frog *and* Sierra Nevada Yellow-legged frogs reside at higher elevations, and may not be in the delta. However we look for these frogs while harvesting in mountain ponds and lakes.



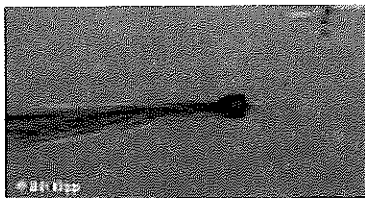
Giant Garter Snake is mostly in the rice fields, canals, sloughs, ponds and small lakes. A concern has been raised about this endangered animal being in the Delta; however we have never seen this animal in the delta water during the past seven years. Perhaps our machines operate in water that is too deep? Or perhaps they hear our machines and move away. Regardless at lengths of 18" to 55", they would be easy to notice and avoid. During the fall and winter harvests these snakes are likely hibernating. An interesting note is that two Gopher snakes come aboard in the past four years. They slither around and then exit back into the water. Who would expect that from a Gopher snake?



The San Francisco Garter snake is one of the most beautiful snakes in the US. Its habitat is dense vegetation along ponds. Since they like to hide in cattails, bulrushes and spike rushes we may expect that they are nearby; however, we have never seen this animal in seven years of harvesting.



We often see turtles. Typically they are shy and swim away from the boat. In rare occurrences have been bought aboard with plants. Because our boats are open and enable a clear view it's obvious to see animals, we simply reverse the belts and gently return the turtle into the water. In seven years we have never harmed a turtle. This includes both native and red striped turtles.



River Otters, Muskrats and Seals are often seen. These are not endangered. They usually play nearby and stay away from our equipment. None have ever been harmed by a harvester.

We also see Egrets, Seals, Herons and other wildlife. We are blessed to have such a wonderful place to work. Whether we are in a delta, lakes or other bodies of water, Aquatic Harvesting staff and our sub-contractors are constantly aware of all wildlife and strive to maintain a natural ecosystem. Our job is to enhance, not to harm the ecosystem.

In a final note, Aquatic Harvesting operators are very aware of what's happening on their harvester. The operators continuously look for obstacles, plants and animals.

Besides conversations between our staff, discussions with Fish and Wildlife scientists and State Biologist AHI and subcontractor teams are required to review the information found at the following U.S. Fish and Wildlife Service web pages for the Sacramento region:

- [http://www.fws.gov/sacramento/es\\_species/Accounts/Home/es\\_species.htm](http://www.fws.gov/sacramento/es_species/Accounts/Home/es_species.htm)
- [http://www.fws.gov/sacramento/es\\_kids/Home/es\\_kids.htm](http://www.fws.gov/sacramento/es_kids/Home/es_kids.htm)
- [http://www.biologicaldiversity.org/campaigns/san\\_francisco\\_bay\\_area\\_and\\_delta\\_protection](http://www.biologicaldiversity.org/campaigns/san_francisco_bay_area_and_delta_protection)

These sites are reviewed by our staff and sub-contractor staff, to enable knowledge of State and federally listed threatened or endangered species and habitats which may be present in the area(s) where harvesting shall take place. Additionally, guidance received from DBW biologist during previous years has been shared with our staff.

Staff Certified in courses on the natural resources, animals and habitats in the Delta region:

**Joel DeRoche**

Joel is a three season employee of Aquatic Harvesting Inc. He has Bachelor degree in Business Communications from Cal State Sacramento. He has completed a course in Conservation of Natural Resources. If desired we can supply transcripts of his Academic History from San Joaquin Delta College which shows that Joel completed NR002 – Environmental Science – 3 units. The class focused on preserving wildlife and natural conservation of animals and their habitat and conservation of natural resources.

## Services provided

Aquatic Harvesting Inc. provides the service of aquatic weed removal to municipal agencies, businesses and property owners. Our primary method to remove aquatic weeds is through mechanical methods.

We utilize Aquatic Weed Harvesters and an Aquatic Vegetation Chopper to carefully cut and remove underwater weeds and shoreline plants. Our harvesters slowly push underwater clippers into the weeds and then immediately lift the cut weeds out of the water with conveyor belts. Cut weeds are removed from the water and hauled to a composting facility. Our AVC shreds difficult to remove plants like Bulrush and Tule along with their roots.

Our methods are eco-friendly and our equipment is well maintained.  
We share your desire to have water that is free from weeds and pollution.  
We believe that mechanical harvesting of aquatic weeds is the most eco-friendly method; however, we recognize the value of herbicides in some instances.

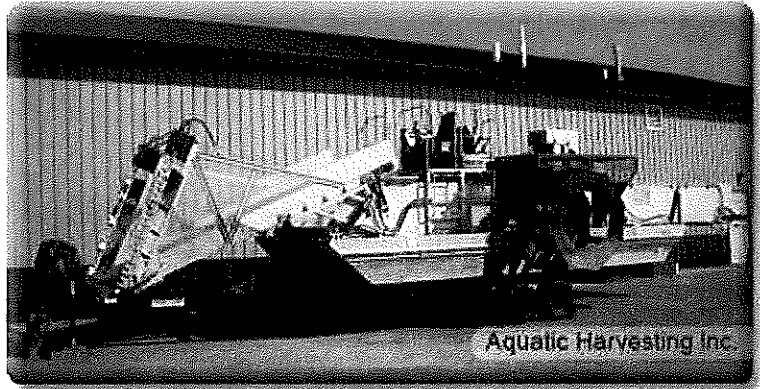
Contact us to discuss your concern and establish a method to maintaining clear water.

## AVAILABLE EQUIPMENT

### 2001 Model HM-420 Harvester

This has only 500 hours of operation and is in near new condition. It holds 460 cubic feet of vegetation. It has a stainless steel hull and is powered by a Hatz diesel engine.

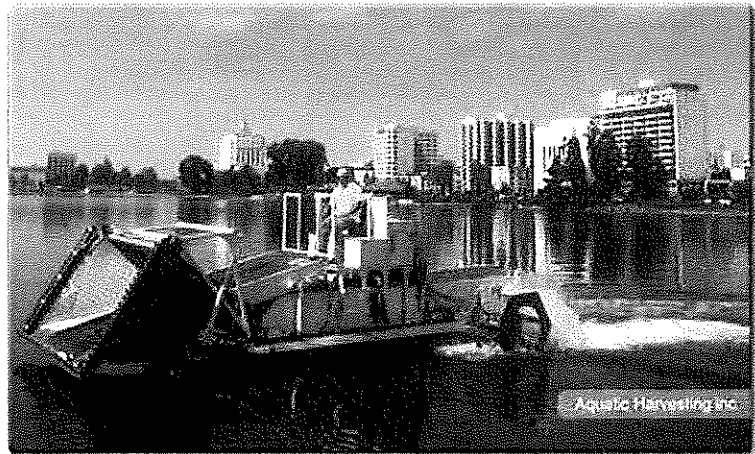
With its large payload capacity, it is selected when large loads are anticipated or there's a long distance between offloads.



### 2002 Model H8-220 Harvesters

We have two of these harvesters. This model is the "work-horse" of the harvesting industry. It's an operator favorite because of the high reliability and versatility. It excels in lakes, ponds, marinas and rivers. These harvesters have removed up to twice the volume of plants per hour than larger harvesters due to their strength,

speed and maneuverability. These can be outfitted with 20' x 1.5' "pusher blades" to push large volume of floating plants (i.e. hyacinth & pennywort). We believe that this size is a fastest and most nimble harvester available. It is powered by a 45 HP John Deere diesel engine or a 35 HP Kubota diesel engine.



### Aquarius T12 Transport Barge

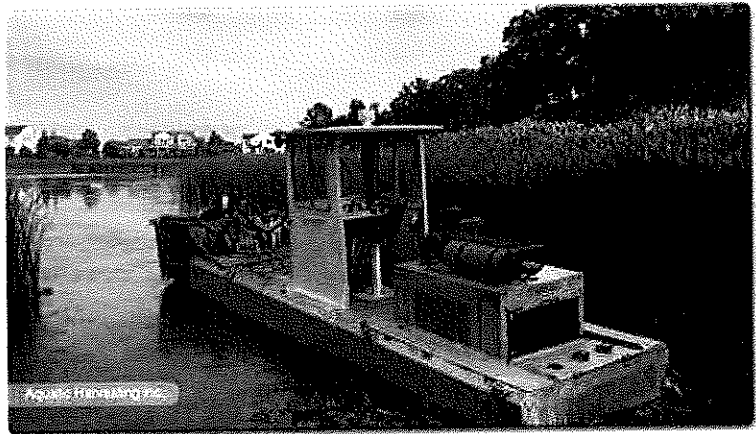
This is helpful in operations where trips from the harvesting area to the off-load site are long distance. With the T12 Transporter, our Harvesters can off-load into this transport barge and eliminate travel to and from the dump area.

The transport barge improves large project efficiencies by working like a “dump truck”, carrying cut plants from the harvesting area to the off-load point. This transporter carries 650 cubic feet of vegetation. It is propelled quickly with two propellers and powered by a Hatz diesel engine.



### “AVC” Aquatic Vegetation Cutter

The AVC excels at removing Tule, Cattail and Bulrush plants. It quickly cuts shoreline plants and root structure with twin four foot diameter rotating blades. This rare craft is powered by high torque Cummins diesel engine.



### **Shore Conveyor**

This conveyor has 6.5' wide galvanized flat-wire belting that reaches 28.5' and a height of 9.5'. It can be towed to the job site and set up in minutes. It is hydraulically controlled and is powered by a new Briggs and Stratton 23 HP gas engine. It has minimal usage and is in excellent condition.



Shore conveyors are used to transferring harvested vegetation into dump trucks.

### **Levy Conveyor**

We have three new "Levy Conveyors". Each conveyor can be adjusted at the job site to match a varying slope on dirt and/or rock covered levies. Together, these hydraulically powered conveyors move material up a levy wall and across land, up to a distance of 60'.

### **Inflatable Ridged Boat**

This is a fast and stable platform for applying aquatic herbicides. It carries fifteen 50 pound bags of herbicide. It can automatically spread granular or powder material in twenty foot diameter stripes with our proprietary applicator. This boat is often used by municipal water districts to apply Phycomycin to remove blue-green algae. It can also be used as a crew transport vehicle.

Since much of our work occurs within environmentally sensitive areas, we utilize biodegradable hydraulic fluid that meets stringent USCG standards.

All of our equipment is well maintained and ready for work.



## References:

- Port of Stockton, Rita Koehnen,  
209-946-0246    [rkoehnen@stocktonport.com](mailto:rkoehnen@stocktonport.com)
- City of Oakland, Dave Loanstar,  
510-482-7832    [dloanstar@oaklandnet.com](mailto:dloanstar@oaklandnet.com)
- Aquatechnex - Terry McNabb, CLM  
360-527-1271    [tmcnabb@aquatechnex.com](mailto:tmcnabb@aquatechnex.com)
- DBi Services - Dave Najera  
909-354-7294    [dnajera@dbiservices.com](mailto:dnajera@dbiservices.com)
- Westrec Marinas - City of Stockton Marina, Rich Williams  
209-649-2687    [towerpark@aol.com](mailto:towerpark@aol.com)

Our company is trusted to do the work and not overcharge. Whether the project is small or large, our clients trust us. In a few cases they have ceased bidding and instead automatically award the job to Aquatic Harvesting Inc. because of our skill and fair practices.

We put client satisfaction above invoice numbers, and this has propelled our growth. Our team is respected and treated well. We insist on a culture of hard work, teamwork, and fun. Such a culture enables our company to tackle big projects that seemed overwhelming at the start. While we have become experts in aquatic vegetation removal, we still find challenges that require teamwork within as well as with our partners and clients to maintain progress and success.

Our company has developed relationships with clients through fair practices and hard work. Major clients, like the Port of Stockton will tell you that they get more than they pay for with Aquatic Harvesting Inc. and we are their preferred provider of aquatic vegetation removal service.



September 1, 2016

## Insurance

Aquatic Harvesting Inc. retains corporate insurance of \$1,000,000 general liability and \$2,000,000 general aggregate. A certificate of insurance will be provided to Hidden Valley Lake CSD upon request.

Aquatic Harvesting Inc. retains water craft crew insurance to cover our crew while working on the water.

We also retain "Workers Comp" insurance for land based workers.

**Request for Taxpayer  
 Identification Number and Certification**

Give Form to the  
 requester. Do not  
 send to the IRS.

Name (as shown on your income tax return)  
**Aquatic Harvesting**

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:  
 Individual/sole proprietor     C Corporation     S Corporation     Partnership     Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

Other (see instructions) ▶

Address (number, street, and apt. or suite no.)  
**232 Amigo Road**

City, state, and ZIP code  
**Danville CA 94526**

Requester's name and address (optional)

List account number(s) here (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number								
			-				-	

Employer identification number								
2	0	-	1	6	5	3	9	4

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

**Sign Here**      Signature of U.S. person ▶ *[Handwritten Signature]*      Date ▶ **January 1, 2016**

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Purpose of Form**

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

# Hidden Valley Lake Community Services District

## REQUEST FOR PROPOSAL (RFP)

Aquatic Harvesting



## WASTEWATER TREATMENT PLANT RECLAMATION POND RESTORATION

Hidden Valley Lake Community Services District

19400 Hartmann Road

Hidden Valley Lake, California 95467

Phone: 707-987-9201 | Fax: 707-987-3237

**Prepared By: A. Gordon**

**Date: October 10, 2017**

REQUEST FOR PROPOSAL  
WASTEWATER TREATMENT PLANT RECLAMATION POND RESTORATION  
Hidden Valley Lake - California

**SUBMISSION DEADLINE:** October 13, 2017, 11:00 AM

**QUESTION SUBMISSION DEADLINE:** October 13, 2017

Questions may be submitted in written form no later than October 13, 2017 to:

**RFP Contact Name:** Alyssa Gordon  
**Contact Address:** 19400 Hartmann Road  
Hidden Valley Lake, California 95467  
**Telephone Number:** 707-987-9201  
**Email Address:** Agordon@hvlcsd.org

**INTRODUCTION**

Hidden Valley Lake Community Services District invites and welcomes proposals for their Wastewater Treatment Plant Reclamation Pond Restoration project. Based on your previous work experience, your firm has been selected to receive this RFP and is invited to submit a proposal. Please take the time to carefully read and become familiar with the proposal requirements. All proposals submitted for consideration must be received by the time as specified above under the "SUBMISSION DEADLINE."

*BIDDERS SHOULD NOTE THAT ANY AND ALL WORK INTENDED TO BE SUBCONTRACTED AS PART OF THE BID SUBMITTAL MUST BE ACCOMPANIED BY BACKGROUND MATERIALS AND REFERENCES FOR PROPOSED SUBCONTRACTOR(S) – NO EXCEPTIONS.*

**PROJECT AND LOCATION**

The bid proposal is being requested for Wastewater Treatment Plant Reclamation Pond Restoration which is located at 18896 Grange Road, Middletown, California 95461.

**PROJECT MANAGER CONTACT INFORMATION**

The following individual(s) are the assigned contacts for the following:

For questions or information regarding project, contact:

**Name:** Alyssa Gordon  
**Title:** Water Resources Specialist  
**Phone:** 707-987-9201  
**Fax:** 707-987-3237

**Email:** Agordon@hvlcsd.org

**PROJECT OBJECTIVE**

The objective and ultimate goal for this project is to remove subsurface aquatic growth from the wastewater treatment plant's tertiary reclamation pond.

**PROJECT SCOPE AND SPECIFICATIONS**

The Project Scope and Specification are:

The Service provider is to furnish labor, equipment and materials necessary to perform and complete the work required to mechanically harvest up to 412AF of aquatic plants in the Wastewater Treatment Plant Reclamation Pond.

The Service provider is to make every effort to protect aquatic species such as turtles, frogs and fish.

The Service Provider is to perform work during daylight hours, Monday through Friday.

The Service Provider is to utilize methods that minimize the escape of plant fragments.

The Service Provider is to use environmentally safe, non-toxic hydraulic fluids.

The Service Provider is to transport the aquatic plant material to the Wastewater Treatment Plants, onsite existing sludge beds.

**SCHEDULED TIMELINE**

The following timeline has been established to ensure that our project objective is achieved; however, the following project timeline shall be subject to change when deemed necessary by management.

<b>MILESTONE</b>	<b>DATE</b>
<b>Start of project:</b>	October 19, 2017
<b>Completion of 50% of project:</b>	October 31, 2017
<b>Completion of project:</b>	November 13, 2017

**PROPOSAL BIDDING REQUIREMENTS**

**PROJECT PROPOSAL EXPECTATIONS**

Hidden Valley Lake Community Services District shall award the contract to the proposal that best accommodates the various project requirements. Hidden Valley Lake Community Services District reserves the right to award any contract prior to the proposal deadline stated within the "Scheduled Timeline" or prior to the receipt of all proposals, award the contract to more than one

Bidder, and refuse any proposal or contract without obligation to either Hidden Valley Lake Community Services District or to any Bidder offering or submitting a proposal.

### **DEADLINE TO SUBMIT PROPOSAL**

All proposals must be received by Hidden Valley Lake Community Services District no later than 11:00 AM on October 13, 2017 for consideration in the project proposal selection process.

### **PROPOSAL SELECTION CRITERIA**

Only those proposals received by the stated deadline will be considered. All proposals, submitted by the deadline, will be reviewed and evaluated based upon information provided in the submitted proposal. In addition, consideration will be given to cost and performance projections. Furthermore, the following criteria will be given considerable weight in the proposal selection process:

- Proposals received by the stipulated deadline must be in the correct format.
- Bidder's alleged performance effectiveness of their proposal's solution regarding the Project Objective of Hidden Valley Lake Community Services District.
- Bidder's performance history and alleged ability to timely deliver proposed services.
- Bidder's ability to provide and deliver qualified personnel having the knowledge and skills required to effectively and efficiently execute proposed services.
- Overall cost effectiveness of the proposal.

Hidden Valley Lake Community Services District shall reserve the right to cancel, suspend, and/or discontinue any proposal at any time they deem necessary or fit without obligation or notice to the proposing bidder/contractor.

### **PROPOSAL SUBMISSION FORMAT**

The following is a list of information that the Bidder should include in their proposal submission:

#### **Summary of Bidder Background**

- Bidder's Name(s)
- Bidder's Address
- Bidder's Contact Information (and preferred method of communication)
- Legal Form of Bidder (e.g. sole proprietor, partnership, corporation)
- Date Bidder's Company Formed
- Description of Bidder's company in terms of size, range and types of services offered and clientele.
- Bidder's principal officers (e.g. President, Chairman, Vice President(s), Secretary, Chief Operating Officer, Chief Financial Officer, General Managers) and length of time each officer has performed in his/her field of expertise.
- Bidder's Federal Employee Identification Number (FEIN)
- Evidence of legal authority to conduct business in California (e.g. business license number).
- Evidence of established track record for providing services and/or deliverables that are the subject of this proposal.

**Financial Information**

- State whether the Bidder or its parent company (if any) has ever filed for bankruptcy or any form of Reorganization under the Bankruptcy Code.
- State whether the Bidder or its parent company (if any) has ever received any sanctions or is currently under investigation by any regulatory or governmental body.

**Proposed Outcome**

- Summary of timeline and work to be completed.

**Cost Proposal Summary and Breakdown**

- A detailed list of any and all expected costs or expenses related to the proposed project.
- Summary and explanation of any other contributing expenses to the total cost.
- Brief summary of the total cost of the proposal.

**Licensing and Bonding**

- Provide details of licenses and bonds (if any) for any proposed services that the bidder/contractor may plan on providing for this project.

**Insurance**

- Details of any liability or other insurance provided with regard to the staff or project.



Company	Source	Quote
Synagro, Inc.	CRWA – Steve Dominguez	No response
Wastewater Solids Management	CRWA – Steve Dominguez	No response
Aquatic Harvesting	Aquatic Harvesting, sample quotes	City of Oakland, \$46,000; City of San Jose, \$10,000; City of Palo Alto, \$65,000; City of Stockton
Pipe and Plant Solutions, Inc	Dennis White	\$379,950

**ACTION OF  
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**DATE:** October 17, 2017

**AGENDA ITEM:** Discussion and Possible Action: RESOLUTION 2017-19 Approving the General Manager, at his discretion, to temporarily waive normal water and sewer fees for customers whose homes have been affected by a disaster.

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**RECOMMENDATIONS:** Adopt Resolution 2017-19 approving the General Manager to use his discretion to temporarily waive water and sewer fees, not to exceed a 6-month period, for customers whose homes are affected by a disaster.

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**FINANCIAL IMPACT:** The financial impact would be determined on the number of homes affected and the current rate structure.

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**BACKGROUND:** With the loss of homes on Big Horn due to a fire; staff considered the districts past practices and procedures during the Valley Fire. To be more consistent with the districts past decisions staff recommends the approval of this resolution.

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APPROVED  
AS RECOMMENDED

OTHER  
(SEE BELOW)

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Modification to recommendation and/or other actions:

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I, Kirk Cloyd, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on October 17, 2017 by the following vote:

Ayes:

Noes:

Abstain:

Absent

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Kirk Cloyd, Secretary to the Board

**RESOLUTION 2017-19**

**RESOLUTION OF THE HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS APPROVING THE GENERAL MANAGER, AT HIS DISCRETION, TO TEMPORARILY WAIVE NORMAL WATER AND SEWER FEES FOR CUSTOMERS WHOSE HOMES HAVE BEEN AFFECTED BY A DISASTER**

WHEREAS, the Hidden Valley Lake Community Services District Board of Directors approve the General Manager, at his discretion, to temporarily waive normal water and sewer fees, not to exceed a 6-month period to all customers whose homes are affected by a Disaster; and

WHEREAS, on or before the end of the 6-month period at a regular board meeting the Board shall consider extending any future waiving of the same water and sewer fees for the victim(s); and

WHEREAS, when water consumption is registered, the fixed monthly fee and consumption usage shall be billed accordingly, and the temporary fee waiver period will end for that customer; and

WHEREAS, when sewer inspection has been finalized during the construction process by the District, sewer services will be billed accordingly, and the temporary fee waiver period will end for that customer; and

NOW, THEREFORE, BE IT RESOLVED that the Hidden Valley Lake Community Services District Board of Directors approve the General Manager, at his discretion, to waive the normal water and sewer fees, due to a Disaster for a period not to exceed six months.

**PASSED AND ADOPTED** on October 17, 2017 by the following votes:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

\_\_\_\_\_  
Jim Lieberman, President of the Board of Directors

**ATTEST:**

\_\_\_\_\_  
Kirk Cloyd, Secretary to the Board