



# Hidden Valley Lake Community Services District

## Regular Board Meeting Minutes

DATE: June 18, 2013  
TIME: 7:00 p.m.  
PLACE: Hidden Valley Lake CSD  
Administration Office, Boardroom  
19400 Hartmann Road  
Hidden Valley Lake, CA

1) CALL TO ORDER:

Meeting of the Hidden Valley Lake Community Services District Board of Directors called to order on June 18, 2013 at the hour of 7:00 p.m. by President Mirbegian at 19400 Hartmann Road, Hidden Valley Lake, California.

2) PLEDGE OF ALLEGIANCE:

3) ROLL CALL:

Present – Directors Freeman, Herndon, Lieberman, and Mirbegian. Also present: General Manager Roland Sanford, Administrative Assistant Tami Ipsen, Accountant/Controller Tasha Klewe.

Absent – Director Graham.

4) APPROVAL OF AGENDA:

Director Freeman moved, Director Lieberman seconded to approve the June 18, 2013 Agenda.

Motion approved by unanimous vote.

5) APPROVAL OF CONSENT CALENDAR:

A. WARRANTS: Approved warrants #030902 - 030979 for \$227,987.98.

Director Herndon moved, Director Lieberman moved to approve the Consent Calendar.

Motion approved by unanimous vote.

6) BOARD COMMITTEE REPORTS:

Personnel Committee – There was no report.

Finance Committee Report – Director Freeman reported the Finance Committee met on May 30, 2013 and June 10, 2013 to discuss the 2013-2014 budget.

Security and Disaster Preparedness Program Committee - There was no report.

7) BOARD MEMBER ATTENDANCE AT OTHER MEETINGS:

ACWA Region 1 – Director Mirbegian had nothing to add to the written material included in the board packet.

ACWA State Legislative Committee – Director Herndon reviewed pending litigation regarding the Water Bond measure that is expected to be on the November ballot.

County OES – Director Lieberman commented on the new Chairperson for the Lake County Area OES Committee .

Other meetings attended – There were none.

8) STAFF REPORTS:

Accountant/Controller's Finance and Investment Report:

Report enclosed in board packet. Tasha Klewe had nothing to add to the written report.

General Manager's Report:

In addition to General Manager Roland Sanford's written report, he reported that Field Operations received over \$1,000 from commercial recycling for scrap metal that had accumulated at the Water Reclamation Plant and the Water Quality Report (Consumer Confidence Report) was being printed for distribution in the District's newsletter.

9) FY 2013-2014 Budget Workshop

Mr. Sanford presented historical revenue and expense data, and provided a brief overview of the budget. He noted under the best of circumstances the projected ~~2010~~ <sup>2013 corrected</sup> 2013-2014 Water Fund revenue were substantially less than corresponding expenses and as a result it would be necessary to borrow from the Sewer Fund in order to achieve a balanced Water Fund budget in the 2013-2014 fiscal year.

10) PUBLIC COMMENTS:

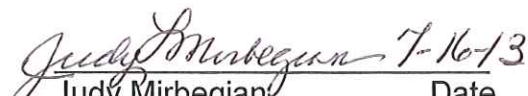
There was an inquiry regarding if the salary survey included benefits or is it just base salary. Mr. Sanford confirmed it as a base salary survey

11) BOARD MEMBER COMMENT:

There were none.

12) ADJOURNMENT: The meeting was adjourned at 9:04 p.m. on motion by Director Freeman, seconded by Director Lieberman, and unanimously carried.

  
Roland Sanford      7-18-13  
Date

  
Judy Mirbegian      7-16-13  
President of the Board      Date