



Hidden Valley Lake Community Services District

Regular Board Meeting

DATE: Tuesday August 15, 2017
TIME: 7:00 p.m.
PLACE: Hidden Valley Lake CSD
Administration Office, Boardroom
19400 Hartmann Road
Hidden Valley Lake, CA

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) EMPLOYEE RECOGNITION

The District would like to recognize Alyssa Gordon for all the challenging work on the CalOES/FEMA applications (to include the Hazardous Mitigation applications & supporting documentation) related to the 2017 Storms and representing the District at ACWA State Legislature.

- 6) PRESENTATIONS

RGS Senior Financial Advisor David Spilman: Introduction to the Board, overview and preliminary observations of our budget format, monthly information, reporting format and accounting procedures, recording data and financial policies/procedures.

- 7) CONSENT CALENDAR

(A) MINUTES: Approval of the Board of Directors Regular Board Meeting minutes for July 18, 2017.

(B) DISBURSEMENTS: Check # 34711 - # 34790 including drafts and payroll for a total of \$340,203.82.

- 8) BOARD COMMITTEE REPORTS
(for information only, no action anticipated)

Personnel Committee (Scheduled for Thurs. Aug. 17th at noon.)
Finance Committee
Emergency Preparedness Committee
Lake Water Use Agreement-Ad Hoc Committee

- 9) BOARD MEMBER ATTENDANCE AT OTHER MEETINGS
(for information only, no action anticipated)

CWA Region 1
Other meetings attended
- 10) STAFF REPORTS
(for information only, no action anticipated)

ACWA State Legislative Committee
Financial Report
Administration/Customer Service Report
Field Operations Report (Presentation)
General Manager's Report
- 11) DISCUSSION AND POSSIBLE ACTION: Review and discuss the Lake Water Use Agreement and Hidden Valley Lake Association's current insurance policy.
- 12) DISCUSSION AND POSSIBLE ACTION: Discuss the AMI Meter replacement project. Schneider Electric had a representative subset of our existing meters bench tested. The initial rough estimate indicated replacing existing meters with new meters would capture lost revenue netting approx. \$32K per year; while no longer subsidizing constituents with older meters that are not accurately reading. The bench test focused actual numbers clarifying the annual increase for the capture of lost revenue to \$42.5K. If the Board concurs, staff would bring the next phase of the AMI meter replacement project to a future Board meeting for review and possible approval.
- 13) DISCUSSION AND POSSIBLE ACTION: Discuss the new project proposal for the access road and pond levee repair at the Wastewater Treatment Plant.
- 14) DISCUSSION AND POSSIBLE ACTION: Brown Act-Discussion and Clarification.
- 15) DISCUSSION AND POSSIBLE ACTION: Discuss and approve Resolution 2017-08 A Resolution Establishing Health Benefit Contribution for The Hidden Valley Lake Community Services District's Board of Directors.
- 16) DISCUSSION AND POSSIBLE ACTION: Clarify Appointment of Committees.
- 17) PUBLIC COMMENT
- 18) BOARD MEMBER COMMENT
- 19) ADJOURNMENT

Public records are available upon request. Board Packets are posted on our website at www.hvlcsd.org/meetings

In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting please contact the District Office at 987-9201 at least 48 hours prior to the scheduled meeting.

Public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: July 18, 2017**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.

Present were:

Director Jim Lieberman, President	Kirk Cloyd, General Manager
Director Carolyn Graham, Vice President	Penny Cuadras, Administrative Assistant
Director Judy Mirbegian	
Director Jim Freeman	

Absent: Director Linda Herndon

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Lieberman.

APPROVAL OF AGENDA

Director Mirbegian moved to approve the July 18, 2017 Regular Board Meeting Agenda second by Director Graham. The Board unanimously approved the July 18, 2017 Regular Board Meeting Agenda.

EMPLOYEE RECOGNITION

- (A) Sam Garcia received his Wastewater II Certification
- (B) Norman Rogers received his Wastewater III Certification
- (C) Stephen Amos Received his OIT Certification

The Board of Directors expressed their appreciation for each staff member for their efforts in continuing to expand their water and wastewater knowledge.

PRESENTATIONS

Lake County has confirmed their responsibility for repairs to the treatment plant access road. Repairs will be held to County Standards and planned to be completed before the rainy season begins this year.

A certified letter will go out to those with approved access regarding strict guidelines on use of the access road to prevent further damage to the road.

Maintenance and repairs to the road inside the gate was discussed.

CONSENT CALENDAR

Director Mirbegian moved to approve the Consent Calendar, for the Regular Board Meeting on July 20, 2017, second by Director Freeman. The Board unanimously approved the following Consent Calendar items:

- (A) MINUTES: Approval of Board of Directors Special Meeting minutes for May 25, 2017.

- (B) MINUTES: Approval of Board of Directors Regular Board Special Meeting minutes for June 3, 2017.
- (C) MINUTES: Approval of Board of Directors Regular Board Meeting minutes for June 20, 2017.
- (D) DISBURSEMENTS: Check #34630 - #34710 including drafts and payroll for a total of \$176,266.72.

BOARD COMMITTEE REPORTS

Personnel Committee: No meeting was held.

Finance Committee: No meeting was held.

Emergency Preparedness Program Committee: No meeting was held.

BOARD MEMBER ATTENDANCE AT OTHER MEETINGS

ACWA Region 1 Board: Staff is scheduled to attend the ACWA Region 1 " Marin Municipal Water District Mount Tam Watershed Tour " on August 4, 2017

Other Meetings Attended: Director Graham attended SDRMA Leadership Academy Conference July 9-12, 2017 in Napa. *(a complete report will be available in the August Regular Board Meeting board packet)*

STAFF REPORTS

ACWA State Legislative Committee: Alyssa Gordon reported on her attendance of the ACWA Legislative Days Event June 30, 2017.

Alyssa provided an update on the recent ACWA Outreach Alert regarding "Making Conservation a California Way of Life"

Financial Report: Members of the Board expressed appreciation to staff for changes in financial report format and efforts made to find an accountant consultant.

Administration/Customer Service Report: Members of the Board expressed appreciation to staff for great customer service.

Field Operations Report:

General Manager's Report: The General Manager discussed items in his report, and responded to all inquiries.

A short presentation was provided to the public regarding a survey submitted on Cr6 issues and how it affects the District. The information provided by the District was used in a recent court case to overturn the Cr6 MCL.

A letter to the State Water Resources Control Board has been drafted asking the Water Meter Moratorium to be reconsidered. (We are waiting for a response & hope to have an update at the Aug. Board meeting.

DISCUSSION AND POSSIBLE ACTION:

Discuss and approve the General Manager to enter into an agreement with CivicSpark, Water Action Fellowship.

A motion by Director Mirbegian and second by Director Graham was made to approve the General Manager entering into an agreement with CivicSpark, Water Action Fellowship for one pair of CivicSpark fellows.

Public comment was heard.

Roll call vote:

AYES (4): Directors Freeman, Lieberman, Graham, Mirbegian

NAYS (0):

ABSTAIN (0):

ABSENT (1): Director Herndon

The Hidden Valley Lake CSD Board of Directors unanimously approved entering into an agreement with CivicSpark for one pair of CivicSpark fellows.

DISCUSSION AND POSSIBLE ACTION:

Discuss and approve the General Manager entering into an agreement with RGS for Financial Consulting Services (CPA.)

A motion by Director Mirbegian and second by Director Graham was made to approve the General Manager entering into an agreement with RGS for Financial Consulting Services (CPA).

Roll call vote:

AYES (4): Directors Freeman, Lieberman, Graham, Mirbegian

NAYS (0):

ABSTAIN (0):

ABSENT (1): Director Herndon

The Hidden Valley Lake CSD Board of Directors unanimously approved entering into an agreement with RGS for Financial Consulting Services(CPA)

DISCUSSION AND POSSIBLE ACTION:

Discuss and approve Resolution 2017-08 A Resolution Establishing Health Benefit Contribution for The Hidden Valley Lake Community Services District's Board of Directors.

Board request this item be tabled to the August Board Meeting.

DISCUSSION AND POSSIBLE ACTION:

Discuss and approve Resolution 2017-09 A Resolution of The Board of Directors of The Hidden Valley Lake Community Services District Adopting A Policy To Annually Establish Sewer Consumption Values Pursuant To Government Code Section 54984.209.

A motion by Director Graham and second by Director Freeman was made to approve Resolution 2017-09 A Resolution of The Board of Directors of The Hidden Valley Lake Community Services District Adopting A Policy To Annually Establish Sewer Consumption Values Pursuant To Government Code Section 54984.209.

Roll call vote:

AYES (4): Directors Freeman, Lieberman, Graham, Mirbegian

NAYS (0):

ABSTAIN (0):

ABSENT (1): Director Herndon

The Hidden Valley Lake CSD Board of Directors unanimously approved Resolution 2017-09.

DISCUSSION AND POSSIBLE ACTION:

Discuss and approve Resolution 2017-10 A Resolution of The Hidden Valley Lake Community Services District Board of Directors Adopting A Policy Regarding Residential Sewer Rate Adjustment For Leaks During The Months of December – March and rescinding Resolution 2015-24

A motion by Director Mirbegian and second by Director Freeman was made to approve Resolution 2017-10 A Resolution of The Hidden Valley Lake Community Services District Board of Directors Adopting A Policy Regarding Residential Sewer Rate Adjustment For Leaks During The Months of December – March and rescinding Resolution 2015-24

Roll call vote:

AYES (4): Directors Freeman, Lieberman, Graham, Mirbegian

NAYS (0):

ABSTAIN (0):

ABSENT (1): Director Herndon

The Hidden Valley Lake CSD Board of Directors unanimously approved Resolution 2017-10 and rescinding Resolution 2015-24.

PUBLIC COMMENT

Members of the public expressed appreciation to the staff for their hard work and commitment to make good decisions for the District.

Members of the Public acknowledged the General Manager for the efforts put forth responding to the effects of Cr6 requirements on the District.

BOARD MEMBER COMMENT

Members of the Public were thanked for their attendance and participation in the monthly board meetings.

July 21, 2017

The Honorable Robert M. Hertzberg
Chairman, Senate Committee on Natural Resources and Water
State Capitol, Room 5046
Sacramento, CA 95814

Re: Comments of Water Suppliers and the Business Community on Legislation Necessary to Help with “Making Water Conservation a California Way of Life”

Dear Chairman Hertzberg:

On behalf of the 112 undersigned organizations, we are responding to your request at the July 11, 2017, hearing of the Senate Committee on Natural Resources and Water that stakeholders submit their written comments and perspectives on the Committee’s stated intent to “enact legislation necessary to help make water conservation a California way of life.”

Since January 2017, many of the undersigned organizations have been engaged in the development of legislation to implement the vision of the Governor’s framework for “Making Water Conservation a California Way of Life.” To that end, the water community undertook a nearly four-month process to develop a comprehensive, consensus-based approach to ensure continued improvement in long-term urban water use efficiency while strengthening drought preparedness and water shortage response. That approach was put forth in AB 968 and AB 1654, authored by Assembly Member Blanca Rubio (D-West Covina).

AB 968 and AB 1654 were developed with input from dozens of water agencies committed to developing and implementing balanced approaches to water management that include demand reduction through improvements in water efficiency, continued development of resilient water supplies, and preparation for inevitable future droughts. This balanced approach is consistent with Governor Brown’s comprehensive California Water Action Plan.

AB 968 and AB 1654 were also consistent with the framework’s policy objectives of establishing new water use targets for urban retail water suppliers and enhancing drought planning, preparation, and reporting requirements. In addition to promoting these sound water policy goals, these two bills preserved local authority — where experience, expertise and customer relationships are maintained — and balanced the need to improve water use efficiency and further develop drought-resilient water supplies. ***We believe maintaining legislative oversight and local authority must be paramount as the state develops and implements new policies intended to enhance water use efficiency and water shortage planning requirements.***

AB 968 and AB 1654 were supported by more than 100 entities, including water suppliers, cities and counties, business groups and associations. The two-bill package garnered broad-based support because it was guided by the following principles, which should be the foundation for any legislation enacted for “Making Water Conservation a California Way of Life.”

Policy Principles Related to Long-Term Water Use Efficiency and Drought Planning

Long-Term Water Use Efficiency:

1. Preserve the Legislature's authority over long-term water use efficiency target setting. State agencies should **not** be granted the authority to set and revise water use efficiency targets. Commercial, industrial, and institutional (CII) performance measures must be determined by a broad stakeholder task force and not state agencies.
2. Ensure that any water use efficiency target setting approach is flexible to account for the diversity among California's communities and the urban retail water suppliers that serve them. Legislation must include alternative pathways or functional equivalents to compliance, variances, and criteria for the data to be collected.
3. Protect water rights and preserve a water supplier's ability to use water it has a right to access.
4. Protect and create incentives for the further development of potable reuse and recycled water.
5. Provide for appropriate, progressive enforcement authority that accounts for urban retail water suppliers' authorities and responsibilities relative to their customers. The focus should be on corrective action instead of cease-and-desist orders.

Shortage Response Planning:

6. Preserve local decision-making to determine actions to avoid or mitigate shortages. The state should not dictate what actions are to be taken at any stage or specific actions that must be included in a water shortage contingency analysis.
7. Preserve and encourage investments in resilient water supplies. Potable reuse, recycled water, and desalination should all be considered fully reliable.
8. Ensure that annual water supply and demand assessments are based on and accurately reflect local conditions.
9. Maintain the existing legislative intent and challenge period for urban water management plans.
10. Recognize that energy use is only one aspect of water supply planning.

Proposed Goals for the Legislation

The water, city and county, and business communities support the goal of making water conservation a California way of life, but the Administration and the Legislature have yet to

define the means to accomplish this goal. We recommend that legislation be designed to accomplish two objectives: 1) improve urban water use efficiency, and 2) identify demand management and supply augmentation measures that urban retail water suppliers will utilize to address water supply shortages. Improvements in urban water use efficiency should be measured at the urban retail water supplier level based on water use that is considered reasonable and efficient. The legislation should have a goal of reducing the wasteful use of water rather than seeking to reduce the total volume of water served for uses that are reasonable and efficient.

The legislation should also ensure that urban water suppliers engage in drought planning that better prepares them to respond to drought and other water shortages. Any legislation modifying urban water management plans and water shortage contingency analysis requirements should result in usable documents for the supplier and not simply a compilation of hypothetical modeling or academic analyses. The legislation should also consider the benefits and burdens of mandatory reporting requirements placed on urban water suppliers.

Detailed Discussion on Long-Term Water Use Efficiency and Drought Planning

- 1. Preserve the Legislature's authority over long-term water use efficiency target setting. State agencies should not be granted the authority to set and revise water use efficiency targets. Commercial, industrial, and institutional (CII) performance measures must be determined by a broad stakeholder task force and not state agencies.**

California can and should enact legislation establishing new long-term aggregated targets and standards for water use efficiency at the retail agency level that assign appropriate roles for the Legislature, state agencies and urban retail water suppliers. Toward this end, and substantially mirroring the process enacted within the Sustainable Groundwater Management Act and within the Renewable Portfolio Standards policy area:

- The Legislature should establish, in statute, the standards for reasonable and efficient urban water use, and the target formula(s) by which retail agency-level water use efficiency will be measured;
- State agencies should develop guidance and adopt regulations necessary to implement the target formula(s), and provide technical and financial assistance to local urban retail water suppliers; and
- Urban retail water suppliers should have responsibility for using state-provided data and/or local data, if it is of comparable or better quality, to calculate a water use efficiency target that is consistent with state law and that accounts for unique local conditions. An urban retail water supplier also should have responsibility for taking actions within its control to meet its water use efficiency target.

Future revisions to the long-term aggregated targets and standards for water use efficiency at the retail agency level should have a technical or scientific basis that justifies a change in the efficiency standard. State agencies should have responsibility for making recommendations to the Legislature on appropriate updates to the efficiency standards every five years after engaging urban stakeholders and soliciting public input. State agencies also should be required to engage urban stakeholders and solicit public input regarding implementation of the long-term water use efficiency targets given that there likely will be technical issues related to the calculation of and compliance with the targets that will need to be resolved with stakeholders input.

Additionally, the long-term water use efficiency target should not include volumetric targets for the commercial, industrial and institutional (CII) water use sectors. Instead, the water use efficiency approach taken with CII should be the implementation of performance measures designed to promote the efficient use of water. These performance measures, reflecting best management practices, should be developed in conjunction with stakeholders to ensure that the measures are cost-effective, and support California's economic productivity. Stakeholders must play a meaningful role in the development of the performance measures as well as the thresholds for implementation.

Arguments in Support:

The Administration and others have proposed that the State Water Resources Control Board should be granted unlimited authority to set standards for urban water use, including setting standards for indoor residential water use, outdoor irrigation, and CII water uses. However, giving full control of future water efficiency target setting to any state agency risks negative impacts to California's economy, business climate, and quality of life. Furthermore, as written in the introduction to the California Water Action Plan, "To be sustainable, solutions [to management of California's water resources] must strike a balance between the need to provide for public health and safety (e.g., safe drinking water, clean rivers and beaches, flood protection), protect the environment, and support a stable California economy." Additionally, as California moves toward greater water use efficiency, it should be noted that improving water use efficiency may increase costs and reduce water system revenues. The upward pressure on water rates and impact on affordability of water must be considered.

Only the Legislature can balance California's many competing policy goals and priorities, and represent all Californians in determining how water should be used within our urban communities. State agencies should not be granted the unfettered authority to set and revise water use targets.

- 2. Ensure that any water use efficiency target setting approach is flexible to account for the diversity among California's communities and the urban retail water suppliers that serve them. Legislation must include alternative pathways or functional equivalents to compliance, variances, and criteria for the data to be collected.**

Legislation on urban water use efficiency can build on the success of California's "20% by 2020" law by recognizing the diversity that exists among California's many unique urban communities

and more than 400 urban retail water suppliers. Before the Legislature establishes water use efficiency targets based on any single method, including water budgets, that method must be proven to be reliable, broadly applicable, and adaptable to different community characteristics and conditions throughout the state. AB 968 would have accomplished this by providing three clearly defined, codified options for calculating the water use efficiency target. Each option would have allowed water suppliers to calculate a water use efficiency target using existing processes and programs while acknowledging the state's hydrologic, geographic, climatic, and economic diversity.

The Legislature should consider the following, depending on the method(s) chosen for calculating water use efficiency targets:

- If one method is chosen for setting water use efficiency targets, alternative pathways or functional equivalents to compliance should be permitted where the calculation of the water use efficiency target under the chosen method is technically, economically or administratively infeasible.
- If a data-intensive method, such as a retail-level water budget, is chosen as the sole method for calculating an urban retail water supplier's water use efficiency target, the Department of Water Resources should be responsible for providing urban retail water suppliers with accurate data necessary to calculate each urban retail water supplier's water efficiency target.¹
- The legislation must provide for variances that account for unique community attributes and situations.

Arguments in Support:

Calculating retail-level water use efficiency targets using a "one-size fits all" methodology will likely be challenging for a number of technical, economic or administrative reasons. Providing flexibility can aid in the statewide implementation of water use efficiency targets, and can appropriately balance the benefits and resource requirements of the chosen method(s).

If a water budget approach is selected, the Department of Water Resources should provide to urban retail water suppliers, in electronic form, a database of validated aerial imagery and measured irrigable area needed to calculate a water use efficiency target for compliance. The state should provide this data because most urban retail water suppliers do not have it, nor the resources and expertise required to collect the large amount of data necessary to calculate a water use efficiency target using a water budget approach. Those water suppliers that develop

¹ It is important to note that for a water budget approach, as proposed by the Administration, valid data is needed to establish equitable budgets. Time is needed to acquire accurate data, verify data and implement the budget. At a minimum, basic retail-level water budgets will require accurate information on irrigable area, population data, and adjustments or variances to account for unique local circumstances. While aerial imagery and technological advances have improved the ability to calculate landscape measurements, they are not perfect and a number of challenges remain. In many situations, fieldwork will be necessary to confirm the data. More complex water budgets require additional data related to parcel characteristics or development date, type of water served and customer type.

the necessary data locally should be afforded the opportunity to use their own data if its accuracy can be demonstrated.

Independent of the selected approach, flexibility in the form of variances is imperative so that unique community factors and the water associated with those uses are given consideration in the water use efficiency target setting process. Water use due to unique factors can be valid, appropriate, and often efficient uses of water within California's urban communities. For example, urban water use for livestock, agriculture, evaporative coolers, significant seasonal and transient population increases, construction, vegetation irrigated for fire protection purposes, and environmental protection are legitimate uses that would not be captured under the water budget methodology that has been proposed by the Administration. A variance process would allow these unique local uses to be accommodated. Standardized variances also are an integral component of establishing equitable, accurate water use efficiency targets, and are needed to ensure urban retail water suppliers account for similar uses in a consistent manner.

3. Protect water rights and preserve a water supplier's ability to use water it has a right to access.

By securing and defending water rights an urban water supplier can plan for and manage water supplies to meet current and projected demands. Because legislation related to urban water use efficiency has the potential to impact an urban supplier's access to water, legislation in this policy area must expressly provide that **it does not**:

- Alter or affect existing water rights or the full exercise of those rights;
- Modify the authority of any state agency to adjudicate, alter or make a decision related to water rights;
- Permit a state agency to condition any changes to a water right or water-right permits or licenses based on the legislation;
- Permit a state agency or a court to reduce an urban water supplier's discretion to determine the timing and use of its available water supplies; or
- Affect or limit an urban water supplier's right to water conserved or waived through reuse.

Furthermore, the establishment and enforcement of urban water use efficiency targets should not result in stranded water system assets or undermine the financial condition of water suppliers that have invested ratepayer revenue, and in certain cases, state grants and loans, to develop a reliable water supply.

Arguments in Support:

Under California law, water rights are a property right. Without the protection of that right and the preservation of Water Code Section 1011, which provides that water saved and not used as

a result of water conservation efforts may be transferred, legislation related to urban water use efficiency targets may have the unintended consequence of impacting water rights and result in a regulatory taking under the Constitution. By expressly protecting water rights and access to water, and by preserving the full applicability of Section 1011 to water saved under any new target setting approach, the legislation would avoid this consequence and enhance the availability of saved water to be put to beneficial use. The Legislature and state agencies also should consider how current barriers to the voluntary transfer of conserved water could be removed.

4. Protect and create incentives for the further development of potable reuse and recycled water.

Drought-resilient supplies, such as recycled water, potable reuse, desalination, and stormwater, are key components of the state's water supply portfolio. As has been widely acknowledged, California needs to continue investing in these types of supplies as a means to increase water supply reliability and diversification within the state, to reduce reliance on the Delta for future water supplies, to reduce greenhouse gas emissions where applicable, and to recharge groundwater basins. The state must continue on a path toward greater investment in drought resiliency. At minimum, local investments in water recycling should be recognized as part of any water use efficiency legislation, and long-term targets and standards for water use efficiency should protect existing local investments made by urban water suppliers in resilient supplies.

Targets and standards should include a credit and consideration for all types of drought-resilient supplies, and should include the following provisions related to recycled water:

- If an outdoor irrigation standard is set, landscapes irrigated with recycled water should be given a special landscape allowance as set forth in the Model Water Efficient Landscape Ordinance and an evapotranspiration factor of 1.0;
- A variance to the 1.0 evapotranspiration factor should be included where additional recycled water use is necessary to protect and sustain landscaping due to recycled water quality, ambient soil conditions or adverse drainage. A higher level of use should also be allowed when needed to avoid the stranding of recycled water assets, for the application of water to agriculture, or due to other relevant factors;
- An urban retail water supplier should receive a credit for the volume of its recycled water supply that is served for potable uses up to the volume needed, on an acre-foot basis, to meet its water efficiency target;
- Prior to recommending an indoor residential water use efficiency standard of less than 55 gallons per capita daily, state agencies should be required to evaluate and report to the Legislature on the anticipated impacts that the combined reductions in indoor residential and CII water use would have on existing wastewater and recycling/reuse supply, infrastructure and operations.

Arguments in Support:

By its very nature, water recycling reuses wastewater, which would otherwise be disposed of, for beneficial uses and offsets dependence on other sources of supply. Under an urban water use efficiency framework, the quantity of wastewater that is available for recycling already has been subjected to conservation and efficient water use because it is derived from the potable water used within an urban community. Further restricting its use will serve as a disincentive for continued local investment in these types of supplies and could result in recycled water not being put to beneficial potable and non-potable reuse. In fact, if storage is not available, water suppliers could be forced to release recycled water to the ocean or to forego advanced treatment and simply discharge treated wastewater.

Moreover, the approach outlined above recognizes that the application of recycled water in landscape irrigation is already extensively regulated, ensuring its efficient use. The provisions outlined above promote water use efficiency through greater water reuse in California and protect local investments in water recycling.

5. Provide for appropriate, progressive enforcement authority that accounts for an urban retail water supplier's authorities and responsibilities relative to their customers. The focus should be on corrective action instead of cease-and-desist orders.

Water suppliers are responsible for ensuring that the communities they serve have access to safe and reliable water. As stewards of their communities' water resources, water suppliers have taken and will continue to take the appropriate actions to encourage greater water use efficiency within their service areas. Water suppliers, however, do not have the ability to directly control their customers' behaviors relative to water use; instead, water suppliers must cultivate relationships with their customers through a wide variety of locally appropriate incentives and disincentives and communication activities to achieve greater water use efficiency.

The creation of new, punitive enforcement authorities targeting local water suppliers is not appropriate to achieve greater water use efficiency. For example, granting state agencies cease-and-desist authority to compel compliance with water use standards is very problematic. When taken to the extreme, such authority could be used to compel a water supplier to cease delivery of water to its customers, which an urban retail water supplier cannot do legally except for nonpayment. Cease-and-desist powers in this context are inappropriate.

Instead, the legislation should authorize the provision of state agency resources that focus on the goal of eliminating the waste of water within communities. This approach would include notices of noncompliance that provide a time to cure. The legislation should enact enforcement provisions that:

- Grant progressive enforcement authority to the State Water Board, beginning with informational orders, then written notices of noncompliance and ultimately potential civil liability;

- Require that within 90 days of receiving a notice of noncompliance for failing to meet its water efficiency target, an urban retail water supplier must identify additional actions to be taken to encourage users to increase water use efficiency. The supplier also should be required to submit a comprehensive remedial plan detailing the additional steps it will take to the State Water Board for approval;
- Provide for an urban retail water supplier to face potential civil liability for failure to implement the steps identified in an approved remedial plan; and
- Recognize that an urban retail water supplier may take all reasonable and appropriate steps, yet still fail to meet its target.

Arguments in Support:

State agencies should work to cultivate relationships with water suppliers in the same way water suppliers must cultivate relationships with their customers. The state's approach to the enforcement of any new water use efficiency targets should emphasize a technical assistance and information-sharing role for state agencies. Providing state agencies with the ability to issue informational orders as local water suppliers work to achieve water use targets is appropriate. Additionally, providing state agencies with the ability to ensure that reporting and other requirements are satisfied is appropriate. In all cases, however, local water suppliers must retain control over the actions required to meet water use efficiency targets to ensure that they are locally appropriate.

Detailed Discussion on Shortage Response Planning

- 6. Preserve local decision-making to determine actions to avoid or mitigate shortages. The state should not dictate what actions are to be taken at any stage or specific actions that must be included in a water shortage contingency analysis.**

Water agencies agree that smart, thoughtful enhancements to the state's shortage response planning laws can make California more drought resilient. However, urban water suppliers must retain the authority and responsibility to establish and implement the appropriate drought response actions for their community.

This is consistent with one of the primary objectives for strengthening water shortage contingency planning contained in the Administration's "Making Water Conservation a California Way of Life" framework. The objective of strengthened drought planning should be to provide the state with information necessary to evaluate specific urban supplier responses to drought conditions in order to allow focused attention where necessary and forestall overarching mandates that may conflict with existing adequate local plans and policies.

Rather than specify the specific shortage level(s) and actions each urban water supplier should plan and implement, urban water suppliers should:

- Describe and analyze the reliability of their water supplies in greater detail within their Urban Water Management Plans, and be required to assess the vulnerability of those supplies to seasonal or climatic shortage based on the five consecutive driest years that the supplier has experienced, unless a shorter multiple-year period would more severely impact supplies;
- Include more specific elements within their water shortage contingency analysis to ensure that the plans are usable documents that will aid the supplier in responding to a water shortage;
- Retain authority to determine when to declare a shortage emergency declaration;
- Have flexibility to take reasonable alternative actions not included in their water shortage contingency plan to act in real time based on real conditions they are experiencing; and
- Report annually on water supply availability to meet demands, allowing the state agencies to consider the results of the annual assessments (e.g., drought response actions and level) prior to adopting any statewide emergency conservation regulations.

In addition, urban water suppliers should be able to decide actions that are necessary before a shortage is declared to avoid or mitigate shortage impacts to their customers. Urban water suppliers must be able to factor in all water supplies, including supply augmentation, in calculating the suppliers' shortage level.

Arguments in Support:

Effective drought response will occur only when urban water suppliers retain local control to establish and implement the shortage response actions and levels best suited for their communities and local supply conditions. We have a diverse state with no two communities being the same; a "one-size-fits-all" approach does not work while still trying to ensure that Urban Water Management Plans and water shortage contingency plans/analysis are usable documents for the supplier and not simply a compilation of hypothetical or academic analyses.

The Public Policy Institute of California, in evaluating the response to California's multi-year drought, concluded that most water suppliers were prepared and that the mandatory conservation requirements imposed under emergency regulations were a "blunt instrument." Legislation should ensure that all water suppliers are prepared in the future, that this preparedness is well documented, that the state has necessary information on an annual basis to take appropriate and targeted actions, and that any future emergency conservation regulations shall consider this information.

7. Preserve and encourage investments in resilient water supplies. Potable reuse, recycled water, and desalination should all be considered fully reliable.

Many water suppliers have invested in resilient water supplies to ensure that they are able to meet customer demands during times of shortage. Water suppliers make financial and

operational planning decisions based on the availability of those resilient supplies during drought conditions.

Consistent with the approach suggested by the State Water Board and the Department of Water Resources, the legislation should enact better drought planning and preparation and allow local agencies to carry out those plans, if they are complying with the enhanced requirements, and should encourage investments in resilient supplies to ensure California is better prepared to weather the next drought. Additionally, potable reuse, recycled water, and desalination should all be considered fully reliable.

Enhanced planning requirements should be complemented by policies that encourage greater local investment in resilient supplies and protect a water supplier's ability to depend on those supplies during a shortage. Toward this end, the legislation should expressly provide that:

- During a statewide drought, local drought, or water shortage, an urban water supplier shall not be required to reduce its use or reliance on any water supply available for its use and identified in its urban water management plan, or be required to take additional actions beyond those specified in its water shortage contingency plan for the level of shortage that is anticipated in the annual assessment report or the level of shortage that it is currently experiencing, whichever is greater.

Arguments in Support:

There must be a balanced approach of long-term water use efficiency combined with development of drought-resilient supplies if California is to effectively manage future droughts. The governing bodies of urban water suppliers will be reluctant to invest in alternative local supplies without some certainty that they can use the supplies created through the investments of their ratepayers. In its recommendations on fostering water system flexibility and integration, the June 2017 Public Policy Institute of California report titled, "Building Drought Resilience in California's Cities and Suburbs," summarized the impact of not taking a balanced approach best:

"Perhaps more importantly, the state's response to this drought created new uncertainties for local suppliers regarding their investments in drought-resilient supplies, because of concerns that these investments will not be utilized if the state again mandates conservation beyond what is locally needed...This type of uncertainty is very detrimental to planning for the next drought, and it highlights the importance of the state and local suppliers getting on the same page."

8. Ensure that annual water supply and demand assessments are based on and accurately reflect local conditions.

The recent drought highlighted the value of readily available information regarding the steps that individual water suppliers can and will take to respond to drought conditions. While many water suppliers demonstrated high levels of resiliency during the recent drought — as a result of adequate planning, preparation, and investment — state law does not currently require annual reporting of local water supply conditions to the state. Reporting of this information each year will allow the relevant state agencies to better identify water suppliers that are experiencing

actual water shortages, as well as understand which suppliers are well prepared to deal with drought conditions.

Annual supply and demand assessments can provide state agencies and the Legislature with valuable information on local supply conditions throughout California. The assessments can also provide the public essential information on the status of their local supply conditions. Critical to the success of these reports, however, is that they be based on the actual hydrologic conditions occurring in the year the report is being submitted and made public. *The annual report should not require projections for future years and should not be based on hypothetical dry year scenarios.*

The legislation should provide that:

- By June 15 of each year, an urban retail water supplier shall report to the Department of Water Resources the status of its water supplies for that year, considering hydrologic conditions in the current year, and whether the supplies will be adequate to meet projected customer demands over the next 12 months;
- If a supply shortage is projected or exists in its service area, the supplier would be required to implement the appropriate responses described in its water shortage contingency analysis and provide monthly reports to the Department of Water Resources on how the supplier is implementing its plan; and
- The monthly reporting would be required to continue until the supplier finds that it is able to meet customer demand over the next 12 months without continued implementation of its water shortage plans.

Arguments in Support:

By enacting this approach, the state will be able to ensure local suppliers are taking appropriate actions during times of shortage. A targeted state response is more effective than statewide emergency mandates because it focuses state resources where they are needed.

Urban water suppliers must have the support and trust of their customers to be successful in making the necessary investments in supplies and infrastructure and for them to take the necessary demand reduction measures during droughts. A critical aspect to maintaining that trust is that the annual assessments prepared by the urban water suppliers be based on the actual local supply situation and current hydrologic conditions. The reports cannot create unnecessary uncertainties regarding the availability of supplies. The reports need only capture the current year, because they will be submitted annually to provide an accurate “snapshot” of supply conditions. The Urban Water Management Plan, updated every five years, requires the agencies to conduct a dry year assessment that covers a multiple dry-year scenario, and should not be repeated annually.

9. Maintain the existing legislative intent and challenge period for Urban Water Management Plans.

Under the Urban Water Management Planning Act, the legislative intent governing that act states that:

“This part is intended to provide assistance to water agencies in carrying out their long-term resource planning responsibilities to ensure adequate water supplies to meet existing and future demands for water.” (California Water Code §10610.2(c).)

The intent of the act is for the planning process to be an effective tool for urban water suppliers to evaluate supply reliability based on their unique local conditions. This approach is important because it helps ensure that the planning process is useful and not merely an academic exercise. As a result, this approach must be maintained.

Because urban water management plans are designed to be useful, practical documents to aid in long-term water resource planning and to help suppliers ensure that they have adequate water supplies to meet existing and future water demands, land use planning decisions rely on the plans. As a result, the California Water Code requires that challenges to the plans must be brought within 90 days after the plan has been submitted to the state. (California Water Code §10650.) Like other 90-day challenge periods in code, this gives local agencies certainty as to whether the plan can be relied upon.

Several proposals related to the shortage response planning provisions contained in the “Making Water Conservation a California Way of Life” framework have suggested extending this challenge period, which would create uncertainty surrounding the validity of urban water management plans. Instead, the legislation should:

- Preserve the intent of existing law that the Urban Water Management Planning Act is a planning tool for urban water suppliers. The act should not be interpreted or used by state agencies as a regulatory framework; and
- Maintain the existing language in California Water Code Section 10650 regarding the 90-day challenge period.

Arguments in Support:

Urban water suppliers must be able to plan based on their local conditions and not be required to develop their plans based on a “one-size-fits-all” regulated process. In addition, the 90-day challenge should be maintained, because extending the challenge period could present undue legal uncertainty for urban water suppliers. A longer challenge period also creates difficulties for entities making land-use decisions —particularly relating to the construction of new housing — using urban water management plans. These plans support the preparation of required water supply assessments and verifications of sufficient water supply, as called for in the “Show-Me-the-Water” statutes.

10. Recognize that energy use is only one aspect of water supply planning.

The Urban Water Management Planning Act currently states that an urban water management plan may, but is not required to, include information on the amount of energy used to obtain, treat and distribute water supplies to a supplier's customers. (California Water Code § 10631.2.) Providing this data should continue to be a voluntary requirement for urban water suppliers, as negotiated with the water community when § 10631.2 was enacted, and not a mandated requirement as part of compliance with the act.

Any legislation modifying the Urban Water Management Planning Act should:

- Maintain the existing language in California Water Code § 10631.2(a) that allows urban water suppliers to voluntarily provide information on energy usage.

Arguments in Support:

Urban water suppliers consider multiple variables when making water supply investments and when determining the appropriate mix of water resources they will need to meet future demands. These factors include, but are not limited to, cost-effectiveness, growth, potential climate change impacts, availability of resources, energy use, technical feasibility and regulatory issues. With that said, the number one variable considered by urban water suppliers in supply planning is maintaining water supply reliability for the community they serve. Energy use is only one factor in water supply planning, and cannot be considered independent of other factors. Requiring the reporting of this sole factor gives it undue weight in the supply planning process and in urban water management plans. This issue was appropriately not included in the framework for "Making Water Conservation a California Way of Life," and should not be included as a part of development of this legislation.

Conclusion

We appreciate the Senate Committee on Natural Resources and Water's solicitation of stakeholder input into legislation that is consistent with the vision of the Administration's "Making Conservation a California Way of Life" framework. We support the Senate's and Assembly's commitment to engage directly with water suppliers from around the state and other stakeholders as they continue development of this important legislation.

We look forward to working with the Legislature to secure a sustainable and resilient water future that protects local authority and includes sensible approaches to improving water use efficiency and enhancing drought planning and preparation. If you have any questions regarding the comments in this letter, please do not hesitate to contact me at (916) 441-4545 or whitniew@acwa.com.

Sincerely,



Whitnie Wiley
Senior Legislative Advocate
Association of California Water Agencies

WW:jv

Alameda County Water District
Amador Water Agency
Association of California Cities - Orange
County
Bay Area Water Supply and Conservation
Agency
Bella Vista Water District
Calaveras County Water District
California Building Industry Association
California Chamber of Commerce
California League of Food Producers
California Municipal Utilities Association
California Special Districts Association
California Water Association
Calleguas Municipal Water District
Camrosa Water District
Carlsbad Municipal Water District
Carmichael Water District
Casitas Municipal Water District
Central Basin Municipal Water District
Citrus Heights Water District
City of Clovis
City of Fairfield
City of Newport Beach
City of Oceanside
City of Poway
City of Redding – Public Works Department
City of Roseville
City of Sacramento
City of Tustin
City of Yuba City
Coachella Valley Water District
Contra Costa Water District
County of Sacramento
Cucamonga Valley Water District
Desert Water Agency

Dublin San Ramon Services District
East Orange County Water District
Eastern Municipal Water District
El Dorado County Water Agency
El Dorado Irrigation District
El Toro Water District
Elk Grove Water District
Elsinore Valley Municipal Water District
Fallbrook Public Utility District
Foothill Municipal Water District
Georgetown Divide, Public Utilities District
Groveland Community Services District
Helix Water District
**Hidden Valley Lake Community Services
District**
Humboldt Bay Municipal Water District
Humboldt Community Services District
Irvine Ranch Water District
Jurupa Community Services District
Kinneloa Irrigation District
Long Beach Water Department
Malaga County Water District
McKinleyville Community Services District
Mesa Water District
Modesto Irrigation District
Mojave Water Agency
Monte Vista Water District
Monterey Peninsula Water Management
District
Mountain Counties Water Resources
Association
Murphys Sanitary District
Nevada Irrigation District
Newhall County Water District
Olivenhain Municipal Water District
Orange County Water District

Orchard Dale Water District	Scotts Valley Water District
Otay Water District	Solano Irrigation District
Padre Dam Municipal Water District	South Orange County Economic Coalition
Pasadena Water and Power	South Tahoe Public Utilities District
Placer County Water Agency	Stockton East Water District
Rainbow Municipal Water District	Suisun Solano Water Authority
Rancho California Water District	Sweetwater Authority
Rancho Murieta Community Services District	Three Valleys Municipal Water District
Reclamation District 1004	Trabuco Canyon Water District
Regional Water Authority	Tuolumne County Water Agency
Rincon del Diablo Municipal Water District	Tuolumne Utilities District
Riverside Public Utilities	Twain Harte Community Service District
Rowland Water District	Upper San Gabriel Valley Municipal Water District
Rural County Representatives of California	Utica Water and Power Authority
Sacramento Metropolitan Chamber of Commerce	Vallecitos Water District
Sacramento Suburban Water District	Valley Center Municipal Water District
San Diego County Water Authority	Vista Irrigation District
San Francisco Public Utilities Commission	Walnut Valley Water District
San Juan Water District	Western Municipal Water District
Santa Fe Irrigation District	Yorba Linda Water District
Santa Margarita Water District	Yuima Municipal Water District
	Zone 7 Water Agency

cc: The Honorable Eduardo Garcia, Chairman, Assembly Committee on Water, Parks and Wildlife
The Honorable Nancy Skinner, Member, California State Senate
The Honorable Laura Friedman, Member, California State Assembly
The Honorable Blanca Rubio, Member, California State Assembly
The Honorable Shirley Weber, Member, California State Assembly
The Honorable Members, Senate Committee on Natural Resources and Water
The Honorable Members, Assembly Committee on Water, Parks, and Wildlife
The Honorable Members, Assembly Water Conservation Working Group
Mr. Gordon Burns, Undersecretary, CalEPA
Ms. Kim Craig, Deputy Cabinet Secretary, Office of the Governor
Mr. Kip Lipper, Chief Policy Advisor, Office of the Senate President Pro Tem
Mr. Alf Brandt, Senior Counsel, Office of the Assembly Speaker
Mr. Dennis O'Connor, Principal Consultant, Senate Natural Resources and Water Committee
Ms. Rachel Machi Wagoner, Chief Consultant, Senate Environmental Quality Committee
Ms. Catherine Freeman, Chief Consultant, Assembly Committee on Water, Parks, and Wildlife
Mr. Ryan Ojakian, Senior Consultant, Assembly Committee on Water, Parks, and Wildlife
Mr. Michael Bedard, Chief of Staff, Office of Senator Robert Hertzberg
Mr. Todd Moffitt, Consultant, Senate Republican Caucus
Mr. Robert Spiegel, Consultant, Assembly Republican Caucus

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	1,527.83
01-122	LAKE COUNTY RECORD BEE			N		FUND TOTAL FOR VENDOR	52.89
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	213.09
01-1579	SOUTH LAKE REFUSE COMPANY			N		FUND TOTAL FOR VENDOR	178.84
01-1630	LAKE COUNTY ELECTRIC SUPP			N		FUND TOTAL FOR VENDOR	16.55
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	43,241.42
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	5,014.21
01-1751	USA BLUE BOOK			N		FUND TOTAL FOR VENDOR	477.30
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	390.73
01-1983	DENNIS WHITE			N		FUND TOTAL FOR VENDOR	8.06
01-2054	QSI 2011, INC.			N		FUND TOTAL FOR VENDOR	4,500.00
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	5,573.09
01-2111	DATAPROSE			N		FUND TOTAL FOR VENDOR	849.24
01-2195	TELSTAR INSTRUMENTS, INC			N		FUND TOTAL FOR VENDOR	4,813.08
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	33.27
01-2585	TYLER TECHNOLOGY			N		FUND TOTAL FOR VENDOR	919.38
01-2598	VERIZON WIRELESS			N		FUND TOTAL FOR VENDOR	315.97
01-2636	ACTION SANITARY, INC.			N		FUND TOTAL FOR VENDOR	166.24
01-2638	RICOH USA, INC.			N		FUND TOTAL FOR VENDOR	215.38
01-2684	OFFICE DEPOT			N		FUND TOTAL FOR VENDOR	261.43
01-2699	MICHELLE HAMILTON			N		FUND TOTAL FOR VENDOR	312.50
01-2700	REDFORD SERVICES			N		FUND TOTAL FOR VENDOR	475.00
01-2719	TIRE PROS			N		FUND TOTAL FOR VENDOR	222.94
01-2736	SIERRA CHEMICAL CO.			N		FUND TOTAL FOR VENDOR	1,194.09
01-2788	GHD			N		FUND TOTAL FOR VENDOR	27,699.70
01-2800	DMV RENEWAL			N		FUND TOTAL FOR VENDOR	5.00
01-2816	CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	2,334.84

VENDOR SET: 01 Hidden Valley Lake
VENDOR CLASS(ES): ALL CLASSES
REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	2,079.00
01-2823	GARDENS BY JILLIAN			N		FUND TOTAL FOR VENDOR	100.00
01-2824	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	4,152.46
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	933.20
01-2827	SMITH CONSTRUCTION			N		FUND TOTAL FOR VENDOR	6,498.00
01-2842	COASTLAND CIVIL ENGINEERI			N		FUND TOTAL FOR VENDOR	320.00
01-2847	ALYSSA GORDON			N		FUND TOTAL FOR VENDOR	71.53
01-2860	WESTGATE PETROLEUM CO., I			N		FUND TOTAL FOR VENDOR	512.24
01-2876	BOLD POLISNER MADDOW NELS			N		FUND TOTAL FOR VENDOR	225.00
01-2880	BENNETT SOLUTIONS			N		FUND TOTAL FOR VENDOR	230.69
01-2902	STEPHEN AMOS			N		FUND TOTAL FOR VENDOR	250.00
01-2909	STREAMLINE			N		FUND TOTAL FOR VENDOR	1,350.00
01-2912	CITRIX SYSTEMS INC.			N		FUND TOTAL FOR VENDOR	600.00
01-2914	RAY MORGAN COMPANY			N		FUND TOTAL FOR VENDOR	87.07
01-2915	CAL FIRE - KONOCTI CAMP			N		FUND TOTAL FOR VENDOR	800.17
01-2916	CAROLYN GRAHAM			N		FUND TOTAL FOR VENDOR	81.38
01-8	AT&T			N		FUND TOTAL FOR VENDOR	347.54
01-9	PACIFIC GAS & ELECTRIC CO			N		FUND TOTAL FOR VENDOR	2,306.81
01-981	U S POSTMASTER			N		FUND TOTAL FOR VENDOR	98.00
*** FUND TOTALS ***							122,055.16

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1	MISCELLANEOUS VENDOR			N		FUND TOTAL FOR VENDOR	1,233.33
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	1,018.81
01-122	LAKE COUNTY RECORD BEE			N		FUND TOTAL FOR VENDOR	52.88
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	213.09
01-1442	CALIFORNIA URBAN WATER			N		FUND TOTAL FOR VENDOR	1,277.32
01-1579	SOUTH LAKE REFUSE COMPANY			N		FUND TOTAL FOR VENDOR	178.83
01-1630	LAKE COUNTY ELECTRIC SUPP			N		FUND TOTAL FOR VENDOR	16.55
01-1659	WAGNER & BONSIGNORE			N		FUND TOTAL FOR VENDOR	416.25
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	43,241.40
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	3,570.12
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	390.72
01-1983	DENNIS WHITE			N		FUND TOTAL FOR VENDOR	8.05
01-2054	QSI 2011, INC.			N		FUND TOTAL FOR VENDOR	4,500.00
01-2057	BARTLEY PUMP, INC.			N		FUND TOTAL FOR VENDOR	5,554.38
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	4,143.87
01-2111	DATAPROSE			N		FUND TOTAL FOR VENDOR	849.23
01-2195	TELSTAR INSTRUMENTS, INC			N		FUND TOTAL FOR VENDOR	5,912.07
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	43.31
01-2585	TYLER TECHNOLOGY			N		FUND TOTAL FOR VENDOR	919.37
01-2598	VERIZON WIRELESS			N		FUND TOTAL FOR VENDOR	315.97
01-2638	RICOH USA, INC.			N		FUND TOTAL FOR VENDOR	215.37
01-2684	OFFICE DEPOT			N		FUND TOTAL FOR VENDOR	261.37
01-2699	MICHELLE HAMILTON			N		FUND TOTAL FOR VENDOR	312.50
01-2700	REDFORD SERVICES			N		FUND TOTAL FOR VENDOR	475.00
01-2702	PACE SUPPLY CORP			N		FUND TOTAL FOR VENDOR	24,350.46
01-2719	TIRE PROS			N		FUND TOTAL FOR VENDOR	222.93
01-2800	DMV RENEWAL			N		FUND TOTAL FOR VENDOR	5.00

VENDOR SET: 01 Hidden Valley Lake
VENDOR CLASS(ES): ALL CLASSES
REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2816	CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	2,605.02
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	540.00
01-2823	GARDENS BY JILLIAN			N		FUND TOTAL FOR VENDOR	100.00
01-2824	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	4,152.45
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	1,016.80
01-2842	COASTLAND CIVIL ENGINEERI			N		FUND TOTAL FOR VENDOR	2,560.00
01-2847	ALYSSA GORDON			N		FUND TOTAL FOR VENDOR	71.52
01-2860	WESTGATE PETROLEUM CO., I			N		FUND TOTAL FOR VENDOR	512.23
01-2876	BOLD POLISNER MADDOW NELS			N		FUND TOTAL FOR VENDOR	225.00
01-2878	BADGER METER			N		FUND TOTAL FOR VENDOR	30.00
01-2880	BENNETT SOLUTIONS			N		FUND TOTAL FOR VENDOR	230.69
01-2885	RGW GROUNDSKEEPING, LLC			N		FUND TOTAL FOR VENDOR	730.62
01-2902	STEPHEN AMOS			N		FUND TOTAL FOR VENDOR	250.00
01-2909	STREAMLINE			N		FUND TOTAL FOR VENDOR	1,350.00
01-2912	CITRIX SYSTEMS INC.			N		FUND TOTAL FOR VENDOR	600.00
01-2913	CRESCO EQUIPMENT RENTALS			N		FUND TOTAL FOR VENDOR	4,108.94
01-2914	RAY MORGAN COMPANY			N		FUND TOTAL FOR VENDOR	87.06
01-2915	CAL FIRE - KONOCTI CAMP			N		FUND TOTAL FOR VENDOR	800.17
01-2916	CAROLYN GRAHAM			N		FUND TOTAL FOR VENDOR	81.37
01-8	AT&T			N		FUND TOTAL FOR VENDOR	347.54
01-9	PACIFIC GAS & ELECTRIC CO			N		FUND TOTAL FOR VENDOR	14,793.56
01-981	U S POSTMASTER			N		FUND TOTAL FOR VENDOR	98.00

*** FUND TOTALS ***

134,989.15

VENDOR SET: 01 Hidden Valley Lake
VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 218 CIEDEB REDEMPTION FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1636	US BANK - GLOBAL CORP TRU				N	FUND TOTAL FOR VENDOR	33,300.29
*** FUND TOTALS ***							33,300.29

VENDOR SET: 01 Hidden Valley Lake
VENDOR CLASS(ES): ALL CLASSES
REPORTING FUND NO#: 711 BOND ADMINISTRATION

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-19	NBS GOVERNMENT FINANCE GR				N	FUND TOTAL FOR VENDOR	1,788.08
*** FUND TOTALS ***							1,788.08
*** REPORT TOTALS ***			292,132.68				292,132.68

G / L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 2088	SURVIVOR BENEFITS - PERS	11.53
120 2090	PERS PAYABLE	2,538.58
120 2091	FIT PAYABLE	3,940.47
120 2092	CIT PAYABLE	1,201.51
120 2093	SOCIAL SECURITY PAYABLE	8.99
120 2094	MEDICARE PAYABLE	527.83
120 2095	S D I PAYABLE	326.32
120 2099	DEFERRED COMP - 457 PLAN	933.20
120 5-00-5024	WORKERS' COMP INSURANCE	9,499.22
120 5-00-5025	RETIREE HEALTH BENEFITS	1,649.50
120 5-00-5060	GASOLINE, OIL & FUEL	512.24
120 5-00-5061	VEHICLE MAINT	405.69
120 5-00-5062	TAXES & LIC	5.00
120 5-00-5074	INSURANCE	20,611.40
120 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	100.00
120 5-00-5092	POSTAGE & SHIPPING	613.24
120 5-00-5121	LEGAL SERVICES	225.00
120 5-00-5122	ENGINEERING SERVICES	28,019.70
120 5-00-5130	PRINTING & PUBLICATION	386.89
120 5-00-5145	EQUIPMENT RENTAL	302.45
120 5-00-5148	OPERATING SUPPLIES	1,724.10
120 5-00-5150	REPAIR & REPLACE	11,933.51
120 5-00-5155	MAINT BLDG & GROUNDS	1,066.41
120 5-00-5156	CUSTODIAL SERVICES	787.50
120 5-00-5191	TELEPHONE	876.60
120 5-00-5192	ELECTRICITY	2,306.81
120 5-00-5193	OTHER UTILITIES	178.84
120 5-00-5194	IT SERVICES	7,604.92
120 5-00-5195	ENV/MONITORING	2,079.00

VENDOR SET: 01 Hidden Valley Lake

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 711 BOND ADMINISTRATION

SORTED BY FUND

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 5-00-5315	SAFETY EQUIPMENT	371.04
120 5-10-5010	SALARIES & WAGES	345.27
120 5-10-5020	EMPLOYEE BENEFITS	5,659.59
120 5-10-5021	RETIREMENT BENEFITS	4,089.42
120 5-10-5090	OFFICE SUPPLIES	492.12
120 5-10-5170	TRAVEL MILEAGE	88.04
120 5-10-5175	EDUCATION / SEMINARS	492.01
120 5-30-5010	SALARIES & WAGES	180.55
120 5-30-5020	EMPLOYEE BENEFITS	3,204.67
120 5-30-5021	RETIREMENT BENEFITS	3,033.79
120 5-30-5022	CLOTHING ALLOWANCE	258.06
120 5-30-5170	TRAVEL MILEAGE	11.67
120 5-40-5010	DIRECTORS COMPENSATION	11.10
120 5-40-5030	DIRECTOR HEALTH BENEFITS	3,060.00
120 5-40-5170	TRAVEL MILEAGE	81.38
120 5-40-5176	DIRECTOR TRAINING	300.00
	** FUND TOTAL **	122,055.16
130 1052	ACCTS REC WATER USE	1,033.33
130 2088	SURVIVOR BENEFITS - PERS	10.79
130 2090	PERS PAYABLE	1,906.84
130 2091	FIT PAYABLE	2,732.52
130 2092	CIT PAYABLE	766.22
130 2093	SOCIAL SECURITY PAYABLE	9.61
130 2094	MEDICARE PAYABLE	409.24
130 2095	S D I PAYABLE	252.59
130 2099	DEFERRED COMP - PLAN 457 PAYAB	1,016.80
130 5-00-5024	WORKERS' COMP INSURANCE	9,499.21
130 5-00-5025	RETIREE HEALTH BENEFITS	1,649.50
130 5-00-5060	GASOLINE, OIL & FUEL	512.23
130 5-00-5061	VEHICLE MAINT	405.67
130 5-00-5062	TAXES & LIC	5.00
130 5-00-5074	INSURANCE	20,611.41
130 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	1,377.32
130 5-00-5092	POSTAGE & SHIPPING	613.23
130 5-00-5121	LEGAL SERVICES	225.00
130 5-00-5122	ENGINEERING SERVICES	2,560.00
130 5-00-5124	WATER RIGHTS	416.25
130 5-00-5130	PRINTING & PUBLICATION	386.88
130 5-00-5145	EQUIPMENT RENTAL	302.43
130 5-00-5150	REPAIR & REPLACE	40,558.32
130 5-00-5155	MAINT BLDG & GROUNDS	1,630.79
130 5-00-5156	CUSTODIAL SERVICES	787.50
130 5-00-5191	TELEPHONE	876.60
130 5-00-5192	ELECTRICITY	14,793.56
130 5-00-5193	OTHER UTILITIES	178.83
130 5-00-5194	IT SERVICES	7,634.90

VENDOR SET: 01 Hidden Valley Lake
VENDOR CLASS(ES): ALL CLASSES
REPORTING FUND NO#: 711 BOND ADMINISTRATION

SORTED BY FUND

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
130 5-00-5195	ENV/MONITORING	540.00
130 5-00-5315	SAFETY EQUIPMENT	371.03
130 5-00-5505	WATER CONSERVATION	522.94
130 5-10-5010	SALARIES & WAGES	178.81
130 5-10-5020	EMPLOYEE BENEFITS	5,659.58
130 5-10-5021	RETIREMENT BENEFITS	2,962.70
130 5-10-5090	OFFICE SUPPLIES	492.06
130 5-10-5170	TRAVEL MILEAGE	88.02
130 5-10-5175	EDUCATION / SEMINARS	492.01
130 5-30-5010	SALARIES & WAGES	228.09
130 5-30-5020	EMPLOYEE BENEFITS	3,204.65
130 5-30-5021	RETIREMENT BENEFITS	3,363.76
130 5-30-5022	CLOTHING ALLOWANCE	258.05
130 5-30-5170	TRAVEL MILEAGE	11.66
130 5-40-5010	DIRECTORS COMPENSATION	11.85
130 5-40-5030	DIRECTOR HEALTH BENEFITS	3,060.00
130 5-40-5170	TRAVEL MILEAGE	81.37
130 5-40-5176	DIRECTOR TRAINING	300.00
	** FUND TOTAL **	134,989.15
218 5-00-5522	INTEREST ON LONG-TERM DEBT	33,300.29
	** FUND TOTAL **	33,300.29
711 5-00-5123	OTHER PROF SERVICES	1,788.08
	** FUND TOTAL **	1,788.08

	** TOTAL **	292,132.68

NO ERRORS

SELECTION CRITERIA

VENDOR SET: 01 Hidden Valley Lake
VENDOR: ALL
BANK: ALL
VENDOR CLASS(ES): ALL CLASSES

TRANSACTION SELECTION

REPORTING: PAID ITEMS ,G/L DIST

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES	: 7/01/2017 THRU 7/31/2017	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

PRINT OPTIONS

REPORT SEQUENCE: FUND
G/L EXPENSE DISTRIBUTION: YES
CHECK RANGE: 000000 THRU 999999

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2017

120-SEWER ENTERPRISE FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
ALL REVENUE	1,279,509.00	131,497.35	131,497.35	1,148,011.65	10.28
TOTAL REVENUES	<u>1,279,509.00</u>	<u>131,497.35</u>	<u>131,497.35</u>	<u>1,148,011.65</u>	<u>10.28</u>
EXPENDITURE SUMMARY					
NON-DEPARTMENTAL	520,588.00	51,549.98	51,549.98	469,038.02	9.90
ADMINISTRATION	447,486.00	34,927.93	34,927.93	412,558.07	7.81
OFFICE	0.00	0.00	0.00	0.00	0.00
FIELD	262,904.80	19,285.25	19,285.25	243,619.55	7.34
DIRECTORS	43,356.00	3,597.48	3,597.48	39,758.52	8.30
TOTAL EXPENDITURES	<u>1,274,334.80</u>	<u>109,360.64</u>	<u>109,360.64</u>	<u>1,164,974.16</u>	<u>8.58</u>
REVENUES OVER/(UNDER) EXPENDITURES	5,174.20	22,136.71	22,136.71	(16,962.51)	427.83

120-SEWER ENTERPRISE FUND
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-4020 INSPECTION FEES	500.00	0.00	0.00	500.00	0.00
120-4036 DEVELOPER SEWER FEES	0.00	0.00	0.00	0.00	0.00
120-4040 Lien Recording Fee	0.00	0.00	0.00	0.00	0.00
120-4045 AVAILABILITY FEES	7,000.00	1,211.40	1,211.40	5,788.60	17.31
120-4050 SALES OF RECLAIMED WATER	90,000.00	39,931.33	39,931.33	50,068.67	44.37
120-4111 COMM SEWER USE	26,868.00	4,635.02	4,635.02	22,232.98	17.25
120-4112 GOV'T SEWER USE	590.00	111.89	111.89	478.11	18.96
120-4116 SEWER USE CHARGES	1,153,051.00	85,187.94	85,187.94	1,067,863.06	7.39
120-4210 LATE FEE	0.00	0.00	0.00	0.00	0.00
120-4300 MISC INCOME	1,000.00	257.89	257.89	742.11	25.79
120-4310 OTHER INCOME	0.00	0.00	0.00	0.00	0.00
120-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
120-4550 INTEREST INCOME	500.00	161.88	161.88	338.12	32.38
120-4580 TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
120-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
120-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,279,509.00	131,497.35	131,497.35	1,148,011.65	10.28

120-SEWER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
120-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5024 WORKERS' COMP INSURANCE	9,500.00	9,499.22	9,499.22	0.78	99.99
120-5-00-5025 RETIREE HEALTH BENEFITS	10,500.00	859.30	859.30	9,640.70	8.18
120-5-00-5040 ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00
120-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
120-5-00-5060 GASOLINE, OIL & FUEL	8,000.00	512.24	512.24	7,487.76	6.40
120-5-00-5061 VEHICLE MAINT	7,500.00	182.75	182.75	7,317.25	2.44
120-5-00-5062 TAXES & LIC	500.00	5.00	5.00	495.00	1.00
120-5-00-5074 INSURANCE	18,000.00	20,611.40	20,611.40	(2,611.40)	114.51
120-5-00-5075 BANK FEES	13,400.00	1,435.57	1,435.57	11,964.43	10.71
120-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	5,000.00	100.00	100.00	4,900.00	2.00
120-5-00-5092 POSTAGE & SHIPPING	5,000.00	98.00	98.00	4,902.00	1.96
120-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
120-5-00-5121 LEGAL SERVICES	10,000.00	0.00	0.00	10,000.00	0.00
120-5-00-5122 ENGINEERING SERVICES	27,000.00	0.00	0.00	27,000.00	0.00
120-5-00-5123 OTHER PROFESSIONAL SERVICE	90,000.00	0.00	0.00	90,000.00	0.00
120-5-00-5126 AUDIT SERVICES	7,500.00	0.00	0.00	7,500.00	0.00
120-5-00-5130 PRINTING & PUBLICATION	5,000.00	0.00	0.00	5,000.00	0.00
120-5-00-5135 NEWSLETTER	500.00	0.00	0.00	500.00	0.00
120-5-00-5140 RENTS & LEASES	0.00	0.00	0.00	0.00	0.00
120-5-00-5145 EQUIPMENT RENTAL	5,000.00	302.45	302.45	4,697.55	6.05
120-5-00-5148 OPERATING SUPPLIES	18,000.00	52.71	52.71	17,947.29	0.29
120-5-00-5150 REPAIR & REPLACE	100,000.00	7,070.61	7,070.61	92,929.39	7.07
120-5-00-5155 MAINT BLDG & GROUNDS	10,000.00	166.24	166.24	9,833.76	1.66
120-5-00-5156 CUSTODIAL SERVICES	15,150.00	0.00	0.00	15,150.00	0.00
120-5-00-5157 SECURITY	5,000.00	0.00	0.00	5,000.00	0.00
120-5-00-5160 SLUDGE DISPOSAL	26,000.00	0.00	0.00	26,000.00	0.00
120-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
120-5-00-5191 TELEPHONE	8,500.00	876.60	876.60	7,623.40	10.31
120-5-00-5192 ELECTRICITY	37,888.00	2,306.81	2,306.81	35,581.19	6.09
120-5-00-5193 OTHER UTILITIES	2,600.00	0.00	0.00	2,600.00	0.00
120-5-00-5194 IT SERVICES	24,500.00	5,496.04	5,496.04	19,003.96	22.43
120-5-00-5195 ENV/MONITORING	32,000.00	1,604.00	1,604.00	30,396.00	5.01
120-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
120-5-00-5198 ANNUAL OPERATING FEES	2,000.00	0.00	0.00	2,000.00	0.00
120-5-00-5310 EQUIPMENT - FIELD	1,500.00	0.00	0.00	1,500.00	0.00
120-5-00-5311 EQUIPMENT - OFFICE	1,300.00	0.00	0.00	1,300.00	0.00
120-5-00-5312 TOOLS - FIELD	1,000.00	0.00	0.00	1,000.00	0.00
120-5-00-5315 SAFETY EQUIPMENT	2,500.00	371.04	371.04	2,128.96	14.84
120-5-00-5510 SEWER OUTREACH	0.00	0.00	0.00	0.00	0.00
120-5-00-5545 RECORDING FEES	250.00	0.00	0.00	250.00	0.00
120-5-00-5580 TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
120-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
120-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
120-5-00-5600 CONTINGENCY	10,000.00	0.00	0.00	10,000.00	0.00
120-5-00-5650 OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
120-5-00-5700 OVER / SHORT	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2017

120-SEWER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL NON-DEPARTMENTAL	520,588.00	51,549.98	51,549.98	469,038.02	9.90

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2017120-SEWER ENTERPRISE FUND
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-10-5010 SALARIES & WAGES	311,436.00	23,832.36	23,832.36	287,603.64	7.65
120-5-10-5020 EMPLOYEE BENEFITS	74,000.00	6,279.86	6,279.86	67,720.14	8.49
120-5-10-5021 RETIREMENT BENEFITS	51,500.00	4,089.42	4,089.42	47,410.58	7.94
120-5-10-5063 CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
120-5-10-5090 OFFICE SUPPLIES	4,000.00	217.77	217.77	3,782.23	5.44
120-5-10-5170 TRAVEL MILEAGE	1,200.00	16.51	16.51	1,183.49	1.38
120-5-10-5175 EDUCATION / SEMINARS	5,000.00	492.01	492.01	4,507.99	9.84
120-5-10-5179 ADM MISC EXPENSES	350.00	0.00	0.00	350.00	0.00
TOTAL ADMINISTRATION	447,486.00	34,927.93	34,927.93	412,558.07	7.81

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2017

120-SEWER ENTERPRISE FUND
OFFICE
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-20-5010 SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
120-5-20-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
TOTAL OFFICE	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2017120-SEWER ENTERPRISE FUND
FIELD
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-30-5010 SALARIES & WAGES	170,302.80	12,631.31	12,631.31	157,671.49	7.42
120-5-30-5020 EMPLOYEE BENEFITS	48,304.00	3,350.42	3,350.42	44,953.58	6.94
120-5-30-5021 RETIREMENT BENEFITS	35,498.00	3,033.79	3,033.79	32,464.21	8.55
120-5-30-5022 CLOTHING ALLOWANCE	1,800.00	258.06	258.06	1,541.94	14.34
120-5-30-5063 CERTIFICATIONS	1,500.00	0.00	0.00	1,500.00	0.00
120-5-30-5090 OFFICE SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
120-5-30-5170 TRAVEL MILEAGE	500.00	11.67	11.67	488.33	2.33
120-5-30-5175 EDUCATION / SEMINARS	3,000.00	0.00	0.00	3,000.00	0.00
TOTAL FIELD	262,904.80	19,285.25	19,285.25	243,619.55	7.34

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2017

120-SEWER ENTERPRISE FUND
 DIRECTORS
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-40-5010 DIRECTORS COMPENSATION	3,000.00	156.10	156.10	2,843.90	5.20
120-5-40-5020 DIRECTOR BENEFITS	100.00	0.00	0.00	100.00	0.00
120-5-40-5030 DIRECTOR HEALTH BENEFITS	38,556.00	3,060.00	3,060.00	35,496.00	7.94
120-5-40-5170 TRAVEL MILEAGE	200.00	81.38	81.38	118.62	40.69
120-5-40-5175 EDUCATION / SEMINARS	0.00	0.00	0.00	0.00	0.00
120-5-40-5176 DIRECTOR TRAINING	1,500.00	300.00	300.00	1,200.00	20.00
TOTAL DIRECTORS	43,356.00	3,597.48	3,597.48	39,758.52	8.30
TOTAL EXPENDITURES	1,274,334.80	109,360.64	109,360.64	1,164,974.16	8.58
REVENUES OVER/(UNDER) EXPENDITURES	5,174.20	22,136.71	22,136.71	(16,962.51)	427.83

*** END OF REPORT ***

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2017

130-WATER ENTERPRISE FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
ALL REVENUE	1,677,221.00	146,905.50	146,905.50	1,530,315.50	8.76
TOTAL REVENUES	<u>1,677,221.00</u>	<u>146,905.50</u>	<u>146,905.50</u>	<u>1,530,315.50</u>	<u>8.76</u>
EXPENDITURE SUMMARY					
NON-DEPARTMENTAL	762,170.00	78,727.63	78,727.63	683,442.37	10.33
ADMINISTRATION	298,266.40	22,157.85	22,157.85	276,108.55	7.43
OFFICE	0.00	0.00	0.00	0.00	0.00
FIELD	304,030.80	22,942.78	22,942.78	281,088.02	7.55
DIRECTORS	43,656.00	3,608.22	3,608.22	40,047.78	8.27
TOTAL EXPENDITURES	<u>1,408,123.20</u>	<u>127,436.48</u>	<u>127,436.48</u>	<u>1,280,686.72</u>	<u>9.05</u>
REVENUES OVER/(UNDER) EXPENDITURES	269,097.80	19,469.02	19,469.02	249,628.78	7.23

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2017

130-WATER ENTERPRISE FUND
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-4035 RECONNECT FEE	13,000.00	1,260.00	1,260.00	11,740.00	9.69
130-4038 COMM WATER METER INSTALL	0.00	0.00	0.00	0.00	0.00
130-4039 WATER METER INST	1,000.00	0.00	0.00	1,000.00	0.00
130-4040 RECORDING FEE	100.00	0.00	0.00	100.00	0.00
130-4045 AVAILABILITY FEES	25,000.00	4,845.60	4,845.60	20,154.40	19.38
130-4110 COMM WATER USE	84,081.00	17,703.64	17,703.64	66,377.36	21.06
130-4112 GOV'T WATER USE	6,101.00	934.42	934.42	5,166.58	15.32
130-4115 WATER USE	1,516,739.00	119,057.18	119,057.18	1,397,681.82	7.85
130-4117 WATER OVERAGE FEE	0.00	0.00	0.00	0.00	0.00
130-4118 WATER OVERAGE COMM	0.00	0.00	0.00	0.00	0.00
130-4119 WATER OVERAGE GOV	0.00	0.00	0.00	0.00	0.00
130-4210 LATE FEE	28,000.00	2,575.61	2,575.61	25,424.39	9.20
130-4215 RETURNED CHECK FEE	1,200.00	100.00	100.00	1,100.00	8.33
130-4300 MISC INCOME	1,500.00	179.05	179.05	1,320.95	11.94
130-4310 OTHER INCOME	0.00	0.00	0.00	0.00	0.00
130-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
130-4550 INTEREST INCOME	500.00	250.00	250.00	250.00	50.00
130-4580 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
130-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
130-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,677,221.00	146,905.50	146,905.50	1,530,315.50	8.76

130-WATER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
130-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5024 WORKERS' COMP INSURANCE	9,500.00	9,499.21	9,499.21	0.79	99.99
130-5-00-5025 RETIREE HEALTH BENEFITS	10,400.00	859.29	859.29	9,540.71	8.26
130-5-00-5040 ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00
130-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
130-5-00-5060 GASOLINE, OIL & FUEL	6,000.00	512.23	512.23	5,487.77	8.54
130-5-00-5061 VEHICLE MAINT	7,500.00	182.74	182.74	7,317.26	2.44
130-5-00-5062 TAXES & LIC	1,200.00	5.00	5.00	1,195.00	0.42
130-5-00-5074 INSURANCE	25,000.00	20,611.41	20,611.41	4,388.59	82.45
130-5-00-5075 BANK FEES	13,400.00	1,435.56	1,435.56	11,964.44	10.71
130-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	21,000.00	100.00	100.00	20,900.00	0.48
130-5-00-5092 POSTAGE & SHIPPING	6,000.00	98.00	98.00	5,902.00	1.63
130-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
130-5-00-5121 LEGAL SERVICES	10,000.00	0.00	0.00	10,000.00	0.00
130-5-00-5122 ENGINEERING SERVICES	60,000.00	0.00	0.00	60,000.00	0.00
130-5-00-5123 OTHER PROFESSIONAL SERVICE	35,000.00	0.00	0.00	35,000.00	0.00
130-5-00-5124 WATER RIGHTS	70,000.00	0.00	0.00	70,000.00	0.00
130-5-00-5126 AUDIT SERVICES	7,500.00	0.00	0.00	7,500.00	0.00
130-5-00-5130 PRINTING & PUBLICATION	7,750.00	0.00	0.00	7,750.00	0.00
130-5-00-5135 NEWSLETTER	500.00	0.00	0.00	500.00	0.00
130-5-00-5140 RENT & LEASES	0.00	0.00	0.00	0.00	0.00
130-5-00-5145 EQUIPMENT RENTAL	17,500.00	302.43	302.43	17,197.57	1.73
130-5-00-5148 OPERATING SUPPLIES	1,400.00	0.00	0.00	1,400.00	0.00
130-5-00-5150 REPAIR & REPLACE	185,000.00	22,050.98	22,050.98	162,949.02	11.92
130-5-00-5155 MAINT BLDG & GROUNDS	8,509.00	730.62	730.62	7,778.38	8.59
130-5-00-5156 CUSTODIAL SERVICES	3,750.00	0.00	0.00	3,750.00	0.00
130-5-00-5157 SECURITY	5,000.00	0.00	0.00	5,000.00	0.00
130-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
130-5-00-5191 TELEPHONE	9,100.00	876.60	876.60	8,223.40	9.63
130-5-00-5192 ELECTRICITY	107,711.00	14,793.56	14,793.56	92,917.44	13.73
130-5-00-5193 OTHER UTILITIES	2,200.00	0.00	0.00	2,200.00	0.00
130-5-00-5194 IT SERVICES	24,500.00	5,496.03	5,496.03	19,003.97	22.43
130-5-00-5195 ENV/MONITORING	15,000.00	280.00	280.00	14,720.00	1.87
130-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
130-5-00-5198 ANNUAL OPERATING FEES	30,000.00	0.00	0.00	30,000.00	0.00
130-5-00-5310 EQUIPMENT - FIELD	2,000.00	0.00	0.00	2,000.00	0.00
130-5-00-5311 EQUIPMENT - OFFICE	1,000.00	0.00	0.00	1,000.00	0.00
130-5-00-5312 TOOLS - FIELD	2,000.00	0.00	0.00	2,000.00	0.00
130-5-00-5315 SAFETY EQUIPMENT	2,500.00	371.03	371.03	2,128.97	14.84
130-5-00-5505 WATER CONSERVATION	9,000.00	522.94	522.94	8,477.06	5.81
130-5-00-5545 RECORDING FEES	250.00	0.00	0.00	250.00	0.00
130-5-00-5580 TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
130-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
130-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
130-5-00-5600 CONTINGENCY	45,000.00	0.00	0.00	45,000.00	0.00
130-5-00-5650 OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	762,170.00	78,727.63	78,727.63	683,442.37	10.33

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2017130-WATER ENTERPRISE FUND
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-10-5010 SALARIES & WAGES	166,418.40	12,512.10	12,512.10	153,906.30	7.52
130-5-10-5020 EMPLOYEE BENEFITS	70,000.00	5,956.78	5,956.78	64,043.22	8.51
130-5-10-5021 RETIREMENT BENEFITS	40,498.00	2,962.70	2,962.70	37,535.30	7.32
130-5-10-5063 CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
130-5-10-5090 OFFICE SUPPLIES	4,000.00	217.76	217.76	3,782.24	5.44
130-5-10-5170 TRAVEL MILEAGE	3,000.00	16.50	16.50	2,983.50	0.55
130-5-10-5175 EDUCATION / SEMINARS	5,000.00	492.01	492.01	4,507.99	9.84
130-5-10-5179 ADM MISC EXPENSES	350.00	0.00	0.00	350.00	0.00
130-5-10-5505 WATER CONSERVATION	9,000.00	0.00	0.00	9,000.00	0.00
TOTAL ADMINISTRATION	298,266.40	22,157.85	22,157.85	276,108.55	7.43

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2017

130-WATER ENTERPRISE FUND
OFFICE
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-20-5010 SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
130-5-20-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
TOTAL OFFICE	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2017130-WATER ENTERPRISE FUND
FIELD
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-30-5010 SALARIES & WAGES	211,538.80	15,958.91	15,958.91	195,579.89	7.54
130-5-30-5020 EMPLOYEE BENEFITS	39,094.00	3,350.40	3,350.40	35,743.60	8.57
130-5-30-5021 RETIREMENT BENEFITS	46,498.00	3,363.76	3,363.76	43,134.24	7.23
130-5-30-5022 CLOTHING ALLOWANCE	1,800.00	258.05	258.05	1,541.95	14.34
130-5-30-5063 CERTIFICATIONS	600.00	0.00	0.00	600.00	0.00
130-5-30-5090 OFFICE SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
130-5-30-5170 TRAVEL MILEAGE	500.00	11.66	11.66	488.34	2.33
130-5-30-5175 EDUCATION / SEMINARS	3,000.00	0.00	0.00	3,000.00	0.00
TOTAL FIELD	304,030.80	22,942.78	22,942.78	281,088.02	7.55

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2017

130-WATER ENTERPRISE FUND
 DIRECTORS
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-40-5010 DIRECTORS COMPENSATION	3,000.00	166.85	166.85	2,833.15	5.56
130-5-40-5020 DIRECTOR BENEFITIS	100.00	0.00	0.00	100.00	0.00
130-5-40-5030 DIRECTOR HEALTH BENEFITS	38,556.00	3,060.00	3,060.00	35,496.00	7.94
130-5-40-5080 MEMBERSHIP & SUBSCRIPTION	0.00	0.00	0.00	0.00	0.00
130-5-40-5170 TRAVEL MILEAGE	500.00	81.37	81.37	418.63	16.27
130-5-40-5175 EDUCATION / SEMINARS	0.00	0.00	0.00	0.00	0.00
130-5-40-5176 DIRECTOR TRAINING	1,500.00	300.00	300.00	1,200.00	20.00
TOTAL DIRECTORS	43,656.00	3,608.22	3,608.22	40,047.78	8.27
TOTAL EXPENDITURES	1,408,123.20	127,436.48	127,436.48	1,280,686.72	9.05
REVENUES OVER/ (UNDER) EXPENDITURES	269,097.80	19,469.02	19,469.02	249,628.78	7.23

*** END OF REPORT ***



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

July, 2017
FINANCIAL REPORT
POOLED CASH
 AS OF July 31, 2017

Beginning Balance	246,913.07
Cash Receipts	
Deposit	276,492.16
Transfer from Money Market Fund 215 for USBank Debit Service Payment	225,598.90
Total Receipts	502,091.06
Cash Disbursements	
Accounts Payable + Bank Draft	292,132.68
Payroll	48,071.14
Bank Fees	2,871.13
Total Disbursements	343,074.95
Ending Balance	405,929.18

TEMPORARY INVESTMENTS

AS OF July 31, 2017

	Fund	LAIF	Money Mkt	Total	G/L Bal
120	Sewer Operating Fund	67,832.04	48,536.23	116,368.27	116,368.29
130	Water Operating Fund	101,089.49	27,511.70	128,601.19	128,601.19
215	1995-2 Redemption	61,340.54	103,309.90	164,650.44	164,650.43
218	CIEDB Redemption	11,605.66	(0.00)	11,605.66	11,605.65
219	USDARUS Solar Loan (Sewer)	825.97	105,153.03	105,979.00	105,979.00
313	Wastewater Cap Fac Reserved	260,784.95	45,627.21	306,412.16	306,412.15
314	Wastewater Cap Fac Unrestricted	263,467.05	180,878.55	444,345.60	444,345.61
319	Solar Reserve	-	35,340.79	35,340.79	35,340.79
320	Water Capital Fund	-	-	-	-
350	CIEDB Loan Reserve	172,579.14	-	172,579.14	172,579.14
711	Bond Administration	27,372.48	14,438.04	41,810.51	41,801.51
	TOTAL	966,897.32	560,795.45	1,527,692.76	1,527,683.76

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 COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK RECONCILIATION REGISTER

PAGE: 1
 CHECK DATE: 7/01/2017 THRU 7/31/2017
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
BANK DRAFT:								
1010	7/07/2017	BANK-DRAFT	000087	CALIFORNIA PUBLIC EMPLOYEES RE	4,901.03CR	CLEARED	A	7/10/2017
1010	7/07/2017	BANK-DRAFT	000088	NATIONWIDE RETIREMENT SOLUTION	975.00CR	CLEARED	A	7/07/2017
1010	7/07/2017	BANK-DRAFT	000089	STATE OF CALIFORNIA EDD	1,256.45CR	CLEARED	A	7/07/2017
1010	7/07/2017	BANK-DRAFT	000090	US DEPARTMENT OF THE TREASURY	4,127.88CR	CLEARED	A	7/07/2017
1010	7/21/2017	BANK-DRAFT	000091	CALIFORNIA PUBLIC EMPLOYEES RE	4,815.93CR	OUTSTND	A	0/00/0000
1010	7/21/2017	BANK-DRAFT	000092	NATIONWIDE RETIREMENT SOLUTION	975.00CR	CLEARED	A	7/21/2017
1010	7/21/2017	BANK-DRAFT	000093	STATE OF CALIFORNIA EDD	1,290.19CR	CLEARED	A	7/21/2017
1010	7/21/2017	BANK-DRAFT	000094	US DEPARTMENT OF THE TREASURY	4,410.55CR	CLEARED	A	7/21/2017
1010	7/31/2017	BANK-DRAFT	000095	US DEPARTMENT OF THE TREASURY	45.90CR	CLEARED	A	7/31/2017
CHECK:								
1010	7/07/2017	CHECK	034711	ACWA/JPIA	781.45CR	CLEARED	A	7/11/2017
1010	7/07/2017	CHECK	034712	ALPHA ANALYTICAL LABORATORIES	152.00CR	CLEARED	A	7/12/2017
1010	7/07/2017	CHECK	034713	BENNETT SOLUTIONS	168.38CR	CLEARED	A	7/17/2017
1010	7/07/2017	CHECK	034714	CALIFORNIA URBAN WATER	1,277.32CR	CLEARED	A	7/11/2017
1010	7/07/2017	CHECK	034715	CITRIX SYSTEMS INC.	1,200.00CR	CLEARED	A	7/11/2017
1010	7/07/2017	CHECK	034716	DMV RENEWAL	10.00CR	CLEARED	A	7/19/2017
1010	7/07/2017	CHECK	034717	HARDESTER'S MARKETS & HARDWARE	76.58CR	CLEARED	A	7/12/2017
1010	7/07/2017	CHECK	034718	MEDIACOM	426.18CR	CLEARED	A	7/13/2017
1010	7/07/2017	CHECK	034719	NBS GOVERNMENT FINANCE GROUP	1,788.08CR	CLEARED	A	7/12/2017
1010	7/07/2017	CHECK	034720	OFFICE DEPOT	297.75CR	CLEARED	A	7/17/2017
1010	7/07/2017	CHECK	034721	QSI 2011, INC.	9,000.00CR	CLEARED	A	7/19/2017
1010	7/07/2017	CHECK	034722	SPECIAL DISTRICT RISK MANAGEME	60,615.03CR	CLEARED	A	7/13/2017
1010	7/07/2017	CHECK	034723	TYLER TECHNOLOGY	121.00CR	CLEARED	A	7/11/2017
1010	7/14/2017	CHECK	034724	ALPHA ANALYTICAL LABORATORIES	916.00CR	CLEARED	A	7/19/2017
1010	7/14/2017	CHECK	034725	ALYSSA GORDON	143.05CR	CLEARED	A	7/19/2017
1010	7/14/2017	CHECK	034726	AT&T	695.08CR	CLEARED	A	7/19/2017
1010	7/14/2017	CHECK	034727	BADGER METER	30.00CR	CLEARED	A	7/24/2017
1010	7/14/2017	CHECK	034728	BARTLEY PUMP, INC.	5,554.38CR	CLEARED	A	7/19/2017
1010	7/14/2017	CHECK	034729	BENNETT SOLUTIONS	293.00CR	CLEARED	A	7/18/2017
1010	7/14/2017	CHECK	034730	BOLD POLISNER MADDOW NELSON &	450.00CR	CLEARED	A	7/18/2017
1010	7/14/2017	CHECK	034731	CRESCO EQUIPMENT RENTALS	4,108.94CR	CLEARED	A	7/19/2017
1010	7/14/2017	CHECK	034732	DATAPROSE	1,698.47CR	CLEARED	A	7/25/2017
1010	7/14/2017	CHECK	034733	GHD	4,860.50CR	CLEARED	A	7/18/2017
1010	7/14/2017	CHECK	034734	GARDENS BY JILLIAN	200.00CR	CLEARED	A	7/31/2017
1010	7/14/2017	CHECK	034735	LAKE COUNTY ELECTRIC SUPPLY	33.10CR	CLEARED	A	7/18/2017
1010	7/14/2017	CHECK	034736	LAKE COUNTY RECORD BEE	105.77CR	CLEARED	A	7/19/2017
1010	7/14/2017	CHECK	034737	MICHELLE HAMILTON	625.00CR	CLEARED	A	7/18/2017
1010	7/14/2017	CHECK	034738	OFFICE DEPOT	82.52CR	CLEARED	A	7/25/2017
1010	7/14/2017	CHECK	034739	PACE SUPPLY CORP	2,872.09CR	CLEARED	A	7/18/2017
1010	7/14/2017	CHECK	034740	REDFORD SERVICES	950.00CR	CLEARED	A	7/20/2017
1010	7/14/2017	CHECK	034741	SIERRA CHEMICAL CO.	1,194.09CR	CLEARED	A	7/18/2017
1010	7/14/2017	CHECK	034742	SOUTH LAKE REFUSE COMPANY	357.67CR	CLEARED	A	7/18/2017
1010	7/14/2017	CHECK	034743	SPECIAL DISTRICT RISK MANAGEME	25,474.00CR	CLEARED	A	7/19/2017

8/9/2017 2:47 PM
 COMPANY: 999 - POOLED CASH FUND
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 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:	-----							
1010	7/14/2017	CHECK	034744	STREAMLINE	2,700.00CR	CLEARED	A	7/25/2017
1010	7/14/2017	CHECK	034745	TELSTAR INSTRUMENTS, INC	10,725.15CR	CLEARED	A	7/18/2017
1010	7/14/2017	CHECK	034746	TIRE PROS	445.87CR	CLEARED	A	7/18/2017
1010	7/14/2017	CHECK	034747	USA BLUE BOOK	477.30CR	CLEARED	A	7/25/2017
1010	7/21/2017	CHECK	034748	ACTION SANITARY, INC.	166.24CR	CLEARED	A	7/26/2017
1010	7/21/2017	CHECK	034749	ALPHA ANALYTICAL LABORATORIES	1,015.00CR	CLEARED	A	7/26/2017
1010	7/21/2017	CHECK	034750	CALIFORNIA PUBLIC EMPLOYEES FI	8,304.91CR	CLEARED	A	7/27/2017
1010	7/21/2017	CHECK	034751	DENNIS WHITE	16.11CR	CLEARED	A	7/24/2017
1010	7/21/2017	CHECK	034752	GHD	22,839.20CR	CLEARED	A	7/26/2017
1010	7/21/2017	CHECK	034753	JOSE SANCHEZ	100.00CR	CLEARED	A	7/25/2017
1010	7/21/2017	CHECK	034754	OFFICE DEPOT	62.93CR	CLEARED	A	8/01/2017
1010	7/21/2017	CHECK	034755	PACE SUPPLY CORP	6,991.98CR	CLEARED	A	7/25/2017
1010	7/21/2017	CHECK	034756	RAY MORGAN COMPANY	174.13CR	CLEARED	A	7/26/2017
1010	7/21/2017	CHECK	034757	RGW GROUNDSKEEPING, LLC	730.62CR	CLEARED	A	7/26/2017
1010	7/21/2017	CHECK	034758	RICOH USA, INC.	430.75CR	CLEARED	A	7/26/2017
1010	7/21/2017	CHECK	034759	STEPHEN AMOS	500.00CR	CLEARED	A	7/24/2017
1010	7/21/2017	CHECK	034760	TYLER TECHNOLOGY	1,717.75CR	CLEARED	A	7/24/2017
1010	7/21/2017	CHECK	034761	VERIZON WIRELESS	631.94CR	CLEARED	A	7/25/2017
1010	7/21/2017	CHECK	034762	LARSEN, RONALD	246.36CR	CLEARED	A	8/01/2017
1010	7/21/2017	CHECK	034763	JURGENSEN, DONALD &	41.13CR	OUTSTND	A	0/00/0000
1010	7/21/2017	CHECK	034764	CORSIGLIA, JILL	7.37CR	CLEARED	A	7/26/2017
1010	7/21/2017	CHECK	034765	DELLA VALLE, KRISTIN	5.98CR	OUTSTND	A	0/00/0000
1010	7/21/2017	CHECK	034766	GIELDA, DANIEL	110.56CR	CLEARED	A	7/31/2017
1010	7/21/2017	CHECK	034767	MAGERS, DON	120.74CR	CLEARED	A	7/25/2017
1010	7/21/2017	CHECK	034768	MANCUSO, DONALD	89.55CR	CLEARED	A	8/02/2017
1010	7/21/2017	CHECK	034769	MARKS, GLEN	3.23CR	CLEARED	A	8/04/2017
1010	7/21/2017	CHECK	034770	METCALF, TODD	67.34CR	OUTSTND	A	0/00/0000
1010	7/21/2017	CHECK	034771	QUIROZ, NORBERTO & P	14.17CR	OUTSTND	A	0/00/0000
1010	7/21/2017	CHECK	034772	SCHNEIDER, WAYNE	34.75CR	CLEARED	A	8/07/2017
1010	7/21/2017	CHECK	034773	THOMPSON, JOHN & BON	184.33CR	CLEARED	A	7/31/2017
1010	7/21/2017	CHECK	034774	VARDANEGA, ROBERT	84.31CR	CLEARED	A	7/26/2017
1010	7/21/2017	CHECK	034775	US BANK - GLOBAL CORP TRUST SV	33,300.29CR	CLEARED	A	7/25/2017
1010	7/28/2017	CHECK	034776	JEFF YOUNG	100.00CR	CLEARED	A	8/01/2017
1010	7/28/2017	CHECK	034777	WAGNER & BONSIGNORE	416.25CR	OUTSTND	A	0/00/0000
1010	7/28/2017	CHECK	034778	SPECIAL DISTRICT RISK MANAGEME	393.79CR	CLEARED	A	8/02/2017
1010	7/28/2017	CHECK	034779	OFFICE DEPOT	79.60CR	CLEARED	A	8/08/2017
1010	7/28/2017	CHECK	034780	PACE SUPPLY CORP	14,486.39CR	CLEARED	A	8/01/2017
1010	7/28/2017	CHECK	034781	CARDMEMBER SERVICE	4,939.86CR	CLEARED	A	8/04/2017
1010	7/28/2017	CHECK	034782	ALPHA ANALYTICAL LABORATORIES	536.00CR	CLEARED	A	8/02/2017
1010	7/28/2017	CHECK	034783	SMITH CONSTRUCTION	6,498.00CR	CLEARED	A	8/07/2017
1010	7/28/2017	CHECK	034784	COASTLAND CIVIL ENGINEERING, I	2,880.00CR	CLEARED	A	8/01/2017
1010	7/28/2017	CHECK	034785	WESTGATE PETROLEUM CO., INC.	1,024.47CR	CLEARED	A	8/01/2017
1010	7/28/2017	CHECK	034786	CAL FIRE - KONOCTI CAMP	1,600.34CR	OUTSTND	A	0/00/0000
1010	7/28/2017	CHECK	034787	CAROLYN GRAHAM	162.75CR	OUTSTND	A	0/00/0000

COMPANY: 999 - POOLED CASH FUND
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ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1010	7/28/2017	CHECK	034788	PACIFIC GAS & ELECTRIC COMPANY	17,100.37CR	CLEARED	A	8/02/2017
1010	7/28/2017	CHECK	034789	U S POSTMASTER	196.00CR	CLEARED	A	8/04/2017
1010	7/28/2017	CHECK	034790	TUXHORN, TERRY	23.51CR	CLEARED	A	8/01/2017
DEPOSIT:								
1010	7/03/2017	DEPOSIT		CREDIT CARD 7/03/2017	192.67	CLEARED	C	7/03/2017
1010	7/03/2017	DEPOSIT	000001	CREDIT CARD 7/03/2017	1,644.39	CLEARED	C	7/05/2017
1010	7/03/2017	DEPOSIT	000002	CREDIT CARD 7/03/2017	968.11	CLEARED	C	7/05/2017
1010	7/03/2017	DEPOSIT	000003	CREDIT CARD 7/03/2017	928.82	CLEARED	C	7/06/2017
1010	7/03/2017	DEPOSIT	000004	REGULAR DAILY POST 7/03/2017	5,519.94	CLEARED	C	7/05/2017
1010	7/05/2017	DEPOSIT		CREDIT CARD 7/05/2017	1,507.95	CLEARED	C	7/06/2017
1010	7/05/2017	DEPOSIT	000001	CREDIT CARD 7/05/2017	440.06	CLEARED	C	7/07/2017
1010	7/05/2017	DEPOSIT	000002	CREDIT CARD 7/05/2017	1,172.27	CLEARED	C	7/10/2017
1010	7/05/2017	DEPOSIT	000003	REGULAR DAILY POST 7/05/2017	1,696.15	CLEARED	C	7/06/2017
1010	7/06/2017	DEPOSIT		CREDIT CARD 7/06/2017	1,145.41	CLEARED	C	7/10/2017
1010	7/06/2017	DEPOSIT	000001	CREDIT CARD 7/06/2017	400.12	CLEARED	C	7/10/2017
1010	7/06/2017	DEPOSIT	000002	REGULAR DAILY POST 7/06/2017	2,329.59	CLEARED	C	7/07/2017
1010	7/07/2017	DEPOSIT		CREDIT CARD 7/07/2017	1,599.04	CLEARED	C	7/10/2017
1010	7/07/2017	DEPOSIT	000001	CREDIT CARD 7/07/2017	2,463.71	CLEARED	C	7/10/2017
1010	7/07/2017	DEPOSIT	000002	REGULAR DAILY POST 7/07/2017	1,879.07	CLEARED	C	7/10/2017
1010	7/10/2017	DEPOSIT		CREDIT CARD 7/10/2017	1,871.43	CLEARED	C	7/10/2017
1010	7/10/2017	DEPOSIT	000001	CREDIT CARD 7/10/2017	1,029.39	CLEARED	C	7/11/2017
1010	7/10/2017	DEPOSIT	000002	CREDIT CARD 7/10/2017	1,248.25	CLEARED	C	7/12/2017
1010	7/10/2017	DEPOSIT	000003	CREDIT CARD 7/10/2017	2,690.48	CLEARED	C	7/13/2017
1010	7/10/2017	DEPOSIT	000004	REGULAR DAILY POST 7/10/2017	13,499.95	CLEARED	C	7/11/2017
1010	7/11/2017	DEPOSIT		CREDIT CARD 7/11/2017	1,623.55	CLEARED	C	7/13/2017
1010	7/11/2017	DEPOSIT	000001	CREDIT CARD 7/11/2017	2,934.40	CLEARED	C	7/14/2017
1010	7/11/2017	DEPOSIT	000002	REGULAR DAILY POST 7/11/2017	4,518.81	CLEARED	C	7/12/2017
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1010	7/12/2017	DEPOSIT	000001	CREDIT CARD 7/12/2017	1,892.02	CLEARED	C	7/17/2017
1010	7/12/2017	DEPOSIT	000002	CREDIT CARD 7/12/2017	6,180.54	CLEARED	C	7/17/2017
1010	7/12/2017	DEPOSIT	000003	REGULAR DAILY POST 7/12/2017	13,241.06	CLEARED	C	7/13/2017
1010	7/12/2017	DEPOSIT	000004	DAILY PAYMENT POSTING - ADJ	19.94CR	CLEARED	U	7/17/2017
1010	7/12/2017	DEPOSIT	000005	DAILY PAYMENT POSTING	90.94	CLEARED	U	7/17/2017
1010	7/12/2017	DEPOSIT	000006	DAILY PAYMENT POSTING	90.94	CLEARED	U	7/17/2017
1010	7/12/2017	DEPOSIT	000007	DAILY PAYMENT POSTING - ADJ	90.94CR	CLEARED	U	7/17/2017
1010	7/13/2017	DEPOSIT		CREDIT CARD 7/13/2017	749.66	CLEARED	C	7/17/2017
1010	7/13/2017	DEPOSIT	000001	CREDIT CARD 7/13/2017	2,711.04	CLEARED	C	7/17/2017
1010	7/13/2017	DEPOSIT	000002	REGULAR DAILY POST 7/13/2017	6,647.35	CLEARED	C	7/14/2017
1010	7/13/2017	DEPOSIT	000003	CREDIT CARD 7/13/2017	154.87	CLEARED	C	7/17/2017
1010	7/14/2017	DEPOSIT		CREDIT CARD 7/14/2017	1,639.85	CLEARED	C	7/17/2017
1010	7/14/2017	DEPOSIT	000001	CREDIT CARD 7/14/2017	858.37	CLEARED	C	7/17/2017
1010	7/14/2017	DEPOSIT	000002	REGULAR DAILY POST 7/14/2017	8,362.32	CLEARED	C	7/17/2017
1010	7/14/2017	DEPOSIT	000003	DRAFT POSTING	10,090.60	CLEARED	U	7/17/2017

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 7/01/2017 THRU 7/31/2017
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
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1010	7/17/2017	DEPOSIT		CREDIT CARD 7/17/2017	1,703.47	CLEARED	C	7/17/2017
1010	7/17/2017	DEPOSIT	000001	CREDIT CARD 7/17/2017	571.58	CLEARED	C	7/18/2017
1010	7/17/2017	DEPOSIT	000002	CREDIT CARD 7/17/2017	1,169.06	CLEARED	C	7/19/2017
1010	7/17/2017	DEPOSIT	000003	CREDIT CARD 7/17/2017	2,811.65	CLEARED	C	7/20/2017
1010	7/17/2017	DEPOSIT	000004	REGULAR DAILY POST 7/17/2017	20,402.21	CLEARED	C	7/18/2017
1010	7/17/2017	DEPOSIT	000005	DAILY PAYMENT POSTING - ADJ	53.45CR	CLEARED	U	7/21/2017
1010	7/18/2017	DEPOSIT		CREDIT CARD 7/18/2017	1,519.79	CLEARED	C	7/20/2017
1010	7/18/2017	DEPOSIT	000001	CREDIT CARD 7/18/2017	1,590.72	CLEARED	C	7/21/2017
1010	7/18/2017	DEPOSIT	000002	REGULAR DAILY POST 7/18/2017	3,273.70	CLEARED	C	7/19/2017
1010	7/18/2017	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	42.60CR	CLEARED	U	7/18/2017
1010	7/18/2017	DEPOSIT	000004	DAILY PAYMENT POSTING - ADJ	254.14CR	CLEARED	U	7/21/2017
1010	7/19/2017	DEPOSIT		CREDIT CARD 7/19/2017	3,287.13	CLEARED	C	7/21/2017
1010	7/19/2017	DEPOSIT	000001	CREDIT CARD 7/19/2017	1,930.61	CLEARED	C	7/24/2017
1010	7/19/2017	DEPOSIT	000002	REGULAR DAILY POST 7/19/2017	5,732.63	CLEARED	C	7/20/2017
1010	7/19/2017	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	52.56CR	CLEARED	U	7/21/2017
1010	7/19/2017	DEPOSIT	000004	DAILY PAYMENT POSTING	52.66	CLEARED	U	7/21/2017
1010	7/20/2017	DEPOSIT		CREDIT CARD 7/20/2017	2,582.54	CLEARED	C	7/24/2017
1010	7/20/2017	DEPOSIT	000001	MM to Checking GHD Payable	22,839.20	CLEARED	G	7/20/2017
1010	7/20/2017	DEPOSIT	000002	CREDIT CARD 7/20/2017	4,924.27	CLEARED	C	7/24/2017
1010	7/20/2017	DEPOSIT	000003	REGULAR DAILY POST 7/20/2017	16,610.11	CLEARED	C	7/21/2017
1010	7/20/2017	DEPOSIT	000004	CREDIT CARD 7/20/2017	3,619.21	CLEARED	C	7/24/2017
1010	7/20/2017	DEPOSIT	000005	CC DRAFT POSTING	24.13	CLEARED	U	7/24/2017
1010	7/21/2017	DEPOSIT		CREDIT CARD 7/21/2017	1,277.29	CLEARED	C	7/24/2017
1010	7/21/2017	DEPOSIT	000001	MM to Checking Fund 215 USbank	225,598.90	CLEARED	G	7/21/2017
1010	7/21/2017	DEPOSIT	000002	CREDIT CARD 7/21/2017	1,156.71	CLEARED	C	7/24/2017
1010	7/21/2017	DEPOSIT	000003	REGULAR DAILY POST 7/21/2017	26,913.56	CLEARED	C	7/24/2017
1010	7/24/2017	DEPOSIT		CREDIT CARD 7/24/2017	1,518.22	CLEARED	C	7/24/2017
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1010	7/24/2017	DEPOSIT	000002	CREDIT CARD 7/24/2017	539.51	CLEARED	C	7/26/2017
1010	7/24/2017	DEPOSIT	000003	CREDIT CARD 7/24/2017	3,206.58	CLEARED	C	7/27/2017
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1010	7/25/2017	DEPOSIT		CREDIT CARD 7/25/2017	646.97	CLEARED	C	7/27/2017
1010	7/25/2017	DEPOSIT	000001	CREDIT CARD 7/25/2017	507.43	CLEARED	C	7/28/2017
1010	7/25/2017	DEPOSIT	000002	REGULAR DAILY POST 7/25/2017	539.56	CLEARED	C	7/26/2017
1010	7/26/2017	DEPOSIT		CREDIT CARD 7/26/2017	382.74	CLEARED	C	7/28/2017
1010	7/26/2017	DEPOSIT	000001	CREDIT CARD 7/26/2017	416.90	CLEARED	C	7/31/2017
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1010	7/28/2017	DEPOSIT	000002	REGULAR DAILY POST 7/28/2017	1,566.71	CLEARED	C	7/31/2017

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 7/01/2017 THRU 7/31/2017
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
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1010	7/31/2017	DEPOSIT	000002	CREDIT CARD 7/31/2017	1,184.15	CLEARED	C	8/03/2017
1010	7/31/2017	DEPOSIT	000003	CREDIT CARD 7/31/2017	1,625.52	CLEARED	C	8/03/2017
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1010	7/31/2017	DEPOSIT	000006	Correct Web Payment	78.84CR	CLEARED	G	7/31/2017
MISCELLANEOUS:								
1010	7/07/2017	MISC.		PAYROLL DIRECT DEPOSIT	24,678.74CR	CLEARED	P	7/07/2017
1010	7/21/2017	MISC.		PAYROLL DIRECT DEPOSIT	23,036.51CR	CLEARED	P	7/21/2017
1010	7/31/2017	MISC.		PAYROLL DIRECT DEPOSIT	277.05CR	CLEARED	P	7/31/2017
1010	7/31/2017	MISC.	000001	Web Payment Adj	78.84CR	CLEARED	G	7/31/2017
SERVICE CHARGE:								
1010	7/03/2017	SERV-CHG		June 2017 ETS	837.92CR	CLEARED	G	7/03/2017
1010	7/03/2017	SERV-CHG	000001	June 2017 ETS	831.67CR	CLEARED	G	7/03/2017
1010	7/03/2017	SERV-CHG	000002	June 2017 ETS	342.18CR	CLEARED	G	7/03/2017
1010	7/05/2017	SERV-CHG		F16657E4 ETS	150.00CR	CLEARED	G	7/05/2017
1010	7/05/2017	SERV-CHG	000001	393B21CA ANNUAL ETS 2017 FEE	150.00CR	CLEARED	G	7/05/2017
1010	7/05/2017	SERV-CHG	000002	475771D8 Annual ETS 2017	150.00CR	CLEARED	G	7/05/2017
1010	7/17/2017	SERV-CHG		Analysis Fee	409.36CR	CLEARED	G	7/17/2017
TOTALS FOR ACCOUNT 1010				CHECK	TOTAL:	269,334.75CR		
				DEPOSIT	TOTAL:	502,091.06		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	48,071.14CR		
				SERVICE CHARGE	TOTAL:	2,871.13CR		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	22,797.93CR		
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	269,334.75CR		
				DEPOSIT	TOTAL:	502,091.06		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	48,071.14CR		
				SERVICE CHARGE	TOTAL:	2,871.13CR		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	22,797.93CR		



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
JULY 2017
FINANCIAL REPORT

CAPITAL
2017 - 2018 BUDGET

Sewer	Budget	Yr to Date Actual
Repair Sewer Lateral Leaks	40,000.00	
Preliminary Design-Chlorine Disinfection Facility	45,000.00	
Install Security Fencing at Lift Station 1 & 4	10,000.00	
Chlorine Tank Auto shut-off	32,000.00	
Total	127,000.00	-

Water	Revenue	Yr to Date Actual
FUND 320 Water Use Capital (7% of Monthly Water Use Revenue)	106,000	10,589
Total	106,000	10,589

MEMO

To: Board of Directors

From: Marty Rodriguez

Date: 08/11/2017

RE: Senior Account Representative's Monthly Report

Monthly Billing 07/31/2017

Mailed statements: 2,159

Electronic statements: 410

The statement "SPECIAL MESSAGE"

Reflected on this bill, the FY 2017/2018 rates apply. The new volumetric rate is \$.0230 per cubic foot as listed on the reverse side of this bill. The District office will be closed from 12pm – 1pm on the 3rd Wednesday of each month.

Delinquent Billing 07/21/2017

Delinquent statements for July bills:

Mailed statements: 465

Electronic statements: 74

Courtesy Notification 08/08/2017

Courtesy notices delivered to the customer's property for delinquent July bills: 165

Electronic notices: 22

Phone Notification 08/10/2017

Phone notifications: 100

The phone notification was sent out around 10:30 am resulting in 70 payments received by the office staff during business hours.

Lock Offs 08/11/2017

30 Customers were in the Lock Off Process at 5:00 pm on 08/10/2017.

11 payments were made before service orders went out in the field at 9:00 am on 08/11/2017.

A total of 19 customers were Locked Off for nonpayment.

Throughout Lock off day 8 payments were collected and meters unlocked.

At the time of this report only 11 meters remain locked.



Hidden Valley Lake Community Services District

July 2017 Report

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Water Connections:		Sewer Connections:	
New (July)	0	New (July)	0
Residential (June)	2438	Residential (June)	1462
Commercial & Govt (June)	39	Commercial & Govt (June)	15
Total (April) :	2477		1477

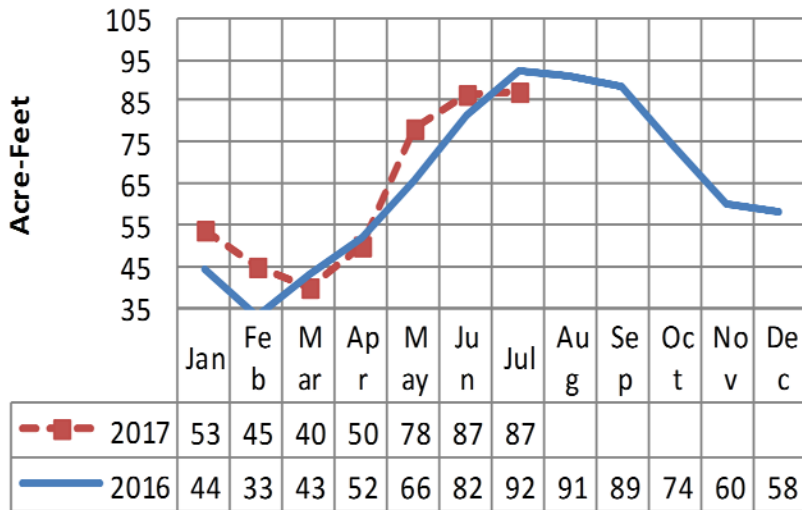
Rainfall		
<i>This month</i>	<i>Last year</i>	<i>Historical</i>
0	0	.01

Groundwater Elevation			
<i>Monitoring Wells</i>	<i>This month</i>	<i>Last year</i>	<i>Historical</i>
Prod Wells	932.41	924.34	925.31
AG	933.29	926.79	928.28
TP Wells	951.33	953.52	952.37
Grange Rd	936.13	936.09	935.32
American Rock	969.06	969.23	969.46
Spyglass	963.62	963.7	963.71
Luchetti	921.65	921.52	920.83
18th T	940.69	940.69	940.43

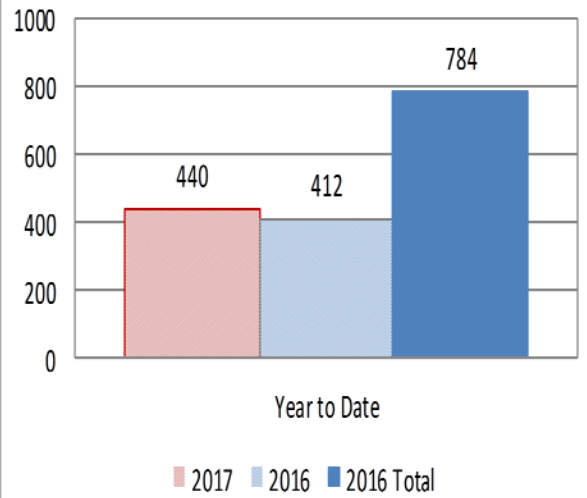
Completed Service Orders		
<i>This month</i>	<i>YTD</i>	<i>Last Year</i>
143	762	1230
Overtime Hours	26	\$918.77

July 2017 Field Report

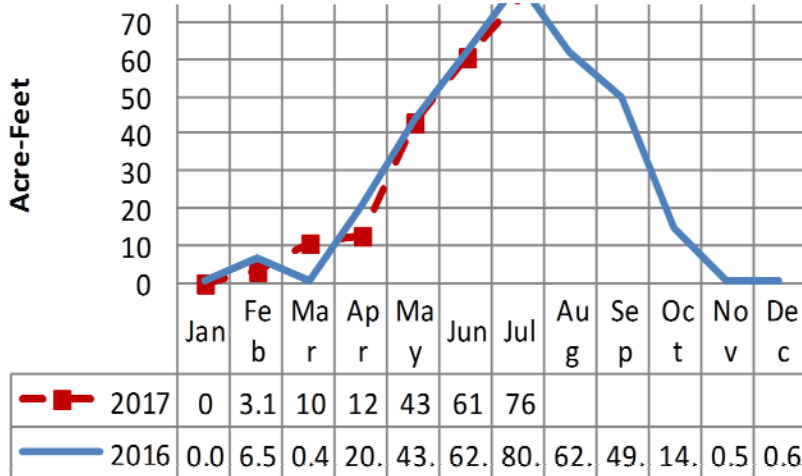
HVLCSD Municipal Well Production



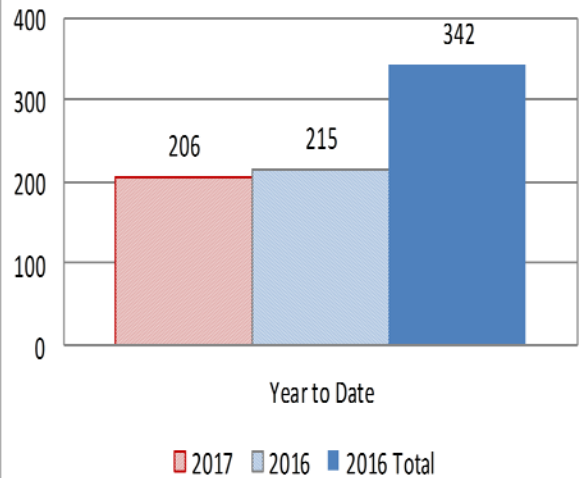
HVLCSD Municipal Well Production



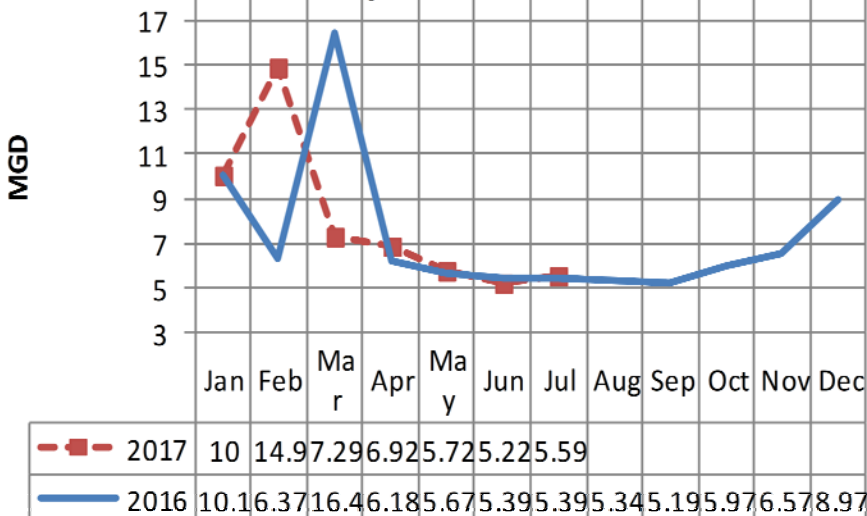
HVLCSD Municipal Reclaimed Water Use



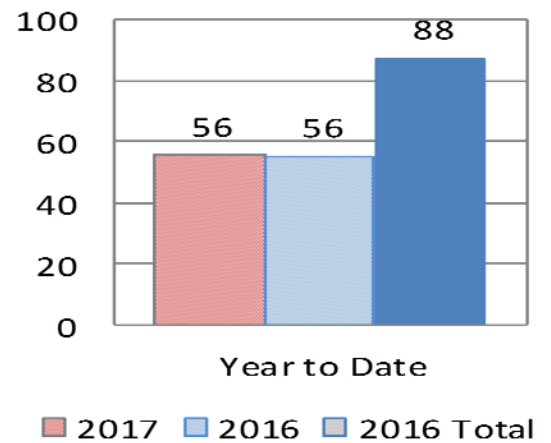
HVLCSD Municipal Reclaimed Water



HVLCSD Municipal Wastewater Influent



HVLCSD Municipal Wastewater Influent



July 2017 Field Report

Water Operations and Maintenance Highlights

- 7/11,7/13 Courtesy notices, lockoffs
- 7/5-7/28 Repaired booster pumps at Water Treatment plant
- 7/11 Responding to EHS site inspection results
- 7/12 Large leak repair Bear Valley Rd
- 7/28 Water Treatment Plant painting
- 7/31 Brush cleaning
- 7/25-7/28 Meter reads
- Routine operations and maintenance

FEMA Approval

The District has identified 8 projects that were incurred as a result of the winter rain events 2/3/17—2/23/17. FEMA has **approved** 7 of these projects as eligible for reimbursement. These projects are categorized as emergency protective services, debris removal, and permanent repair work.

Wastewater Operations and Maintenance Highlights

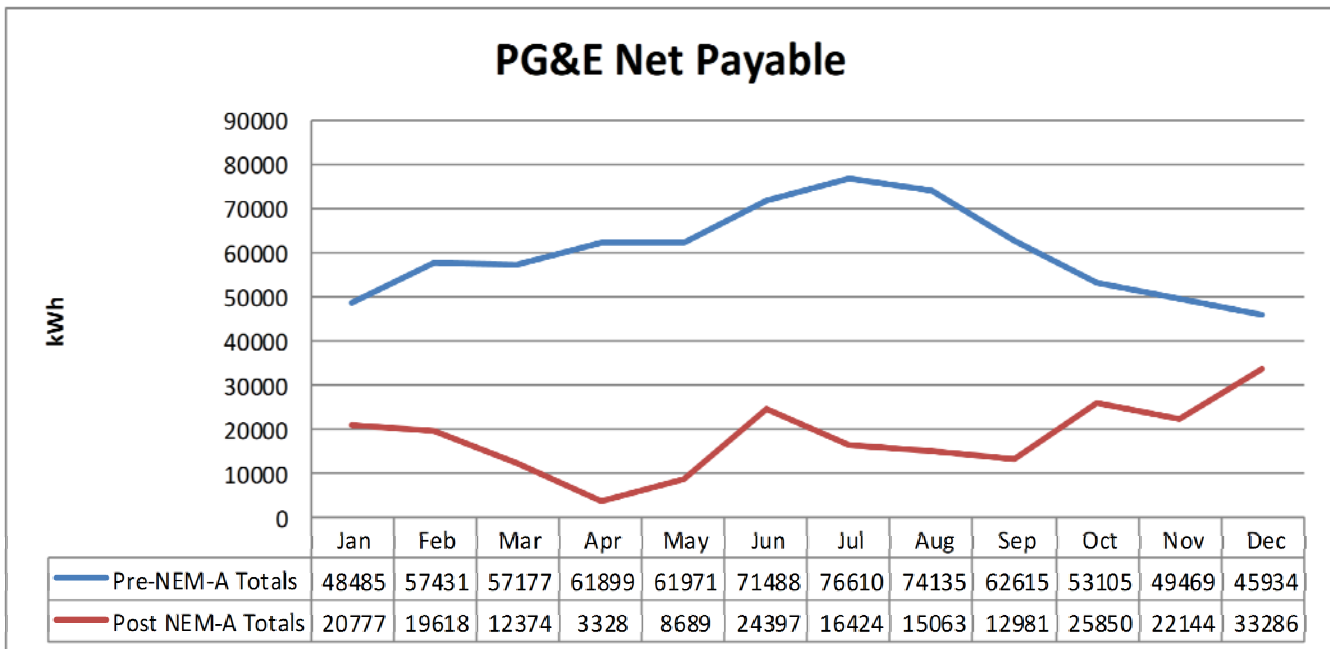
- 7/11,7/13 Courtesy notices, lockoffs
- 7/10 Hour meter replacement
- 7/11,7/14 Geotube maintenance
- 7/12 Filtration basin maintenance
- 7/17 Lift station maintenance
- 7/24 Gas injection repair
- 7/25-7/28 Meter reads
- Routine operations and maintenance

July 2017 Field Report

Vehicle Mileage	
Vehicle	Mileage
Truck 1	220
Truck 3	2521
Truck 4	259
Truck 6	600
Truck 7	1514
Truck 8	809
Dump Truck	28
Backhoe	9.55

Fuel Tank Use		
	Gasoline	Diesel
Tank Meter	94106.8	20737.1
Fuel Log	327.9	62.1
July		347.83
Tank Level	228.26	
June Tank Level	288.04	391.3

Vehicle Maintenance		
Vehicle	Type of activity	Time
None		



From: Frey, Craig <craig.frey@associates.fema.dhs.gov>
Sent: Wednesday, August 9, 2017 1:46 PM
To: Alyssa Gordon
Cc: McKnight Jr, Thomas; Rose,Sean@CalOES
Subject: FW: DR 4308 LOP Withdraw Item # 6 Hidden Valley Lake CSD

Hi Alyssa,

We have reviewed and organized all of your documentation, and can support all of your DR 4308 LOP items except Item 6 – EQ Expansion, as explained in message below. Therefore, we respectfully request withdrawal of this item. Since this is a large project, the project can be amended should unforeseen disaster related damages arise during repairs, and you will be reimbursed for actual eligible costs. Moreover, much of the repairs are eligible for hazard mitigation that can be applied to the project worksheet.

Please advise so we may proceed accordingly.

Best Regards!

Craig Frey
Program Delivery Manager
Nistac Contractor
Federal Emergency Management Agency
541-521-5762
Craig.frey@associates.fema.dhs.gov

From: McKnight Jr, Thomas
Sent: Wednesday, August 09, 2017 1:12 PM
To: Frey, Craig <craig.frey@associates.fema.dhs.gov>
Subject: LOP Withdraw Item

Craig,
Line item 6 for the Hidden Valley LOP can be withdrawn. Per PA Program Policy Guide p. 19 under Work Eligibility the work is “to address damage caused by the declared incident”. LOP item 6 does not address a damage. A 404 mitigation measure would an appropriate way to address the issue.
Tom McKnight
Federal Emergency Management Agency
Public Assistance
(202)550-7081



Hidden Valley Lake Community Services District

19400 Hartmann Road
Hidden Valley Lake, CA 95467
707.987.9201
707.987.3237 fax
www.hvicsd.org

MEMO

To: Board of Directors
From: Kirk Cloyd
Date: August 15, 2017
RE: General Manager's Monthly Report

Good evening. The following report discusses items Hidden Valley Lake CSD completed over the past month and is intended to provide the Board and THE public with an update on the progression of projects.

Water

1. Cr6 update: The State did not appeal the most recent Cr6 ruling by the courts and announced Tuesday Aug. 1st that the Cr6 limit will remain at 10ppb until it is returned to 50ppb in late Sept. The State is expected to consider treatment costs as ordered by the court before once again lowering Cr6 levels. There is no indication what the next Cr6 level will be, therefore, it is recommended that the District remain focused and prepare financially for a large capital outlay in the future to address future mandates.
2. Moratorium update: The District provided the Regional Water Quality Control Board's District Engineer, Sheri Miller, with a DRAFT letter addressing the meter moratorium. Ms. Miller committed to review the letter and get back to HVLCSO the week of Aug. 4th. On a call to the Regional Board Tuesday Aug. 8th HVLCSO was notified that Ms. Miller would be out of the office through Aug. 31st. Follow-up calls and messages have been left for other Regional Board staff to find the status of this issue in Ms. Miller's absence. Alex Lee of Assemblymember Cecilia Aguiar-Curry's office was made aware of the article updating our constituents on the Cr6 and moratorium issues that was published in the View Magazine February 2017. Mr. Lee contacted the District for an update and requested a copy of the letter that was sent to the Regional Board to help the Assemblymember better assess the issue and how they may be able to assist the District with the lifting of the meter moratorium.
3. Putah Creek Discharge update: This too was addressed in the letter to the Regional Water Quality Control Board and is pending their response.
4. Staff attended the ACWA Region 1 tour in Marin. It provided a new prospective of surface water treatment for some and will aid in future state certification tests.



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Sanitary Sewer

1. RWRP access road update: HVLCSO has asked Lake County to identify a start date for repairs to the RWRP access road. We are still waiting to find out that date.

Stormwater

Stormwater update meeting at the request of the public tentatively scheduled for Wed. Aug. 23 at 7pm in the Board Room.

Human Resources

1. I have reviewed all job descriptions and have five to be taken to the Personnel Committee with recommended revisions. If the Personnel Committee concurs with the recommended revisions, the Personnel Committee will bring them before the Board for review, comment and action.
2. The HVLCSO Employee Handbook is currently under review and will be presented to the Personnel Committee. If the Personnel Committee concurs with the recommended revisions, the Personnel Committee will bring them before the Board for review, comment and action. The Uniform Policy (annual boot and pant allowances) will be included.
3. Staff attended an AALR Webinar related to employee alcohol and drug testing.
4. Staff attended CSDA's Webinar on records retention, the Brown Act and District communication using personal devices.
5. SDRMA Health Benefit update: The District MAY have the added option in medical plans with the recent addition of Kaiser Medical (HMO).
6. The General Manager and Full Charge Bookkeeper attended CSDA's Financial Management for Special Districts class as directed by the Board.

Facilities

1. The District has contracted for the removal of trees and brush at the following properties: Unit 9, Grizzly Ct. and Dallas Ct.
2. Verizon Cell Tower update: Hidden Valley Lake Association has determined that a one-time use fee for the use of their private roads is required prior to the construction of the new cell tower at Little Peak. Advancement on this project is awaiting Verizon approval and payment of this fee.



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3. The Konocti CC#27 provided two crews Friday Aug. 11th to continue the removal of weeds and cleaning of solar panels at the RWRF. The removal of some trees and shrubs damaged during the Valley Fire may occur near the Dallas Ct. area as solar panels can only be cleaned in the morning when cooler to avoid damage with a dramatic change in temperature due to the application of water.

Vehicles & Equipment

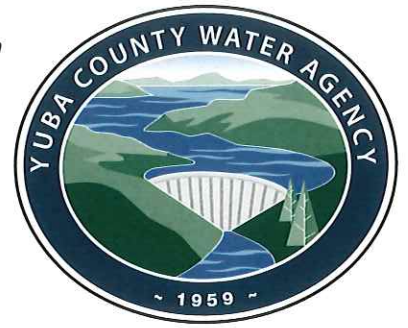
In order to meet Lake County Environmental Health regulations, the District's portable generator is now stored at the Administrative Building.

General Information

1. Lake County LAFCo update: District staff and Mr. Ken Porter have worked together to provide LAFCo with updated information for their final report to the County Supervisors requesting an expansion of the Sphere Of Influence (SOI) for HVLCSD. This change to the SOI would bring the Valley Oaks project into the District boundaries.
2. SCADA system update: Staff has noted that some of the SCADA system hardware has exceeded its useful life expectancy and is now showing signs of failure. The District is currently reviewing options to replace/rebuild the system with traditional hardware vs. transitioning to a newer cloud based system and hardware.
3. ACWA President Nomination Support: A formal Board resolution is not required, therefore, this is an informal recommendation to support the nomination of Brent Hastey, ACWA Vice President, to succeed current President Kathy Tiegs. Should the Board concur, the District will notify the ACWA Nomination Committee Chair of our support. (Please see attached)
4. Staff discussed the need to update the following internal documents:
 - A. Water Ord. 56.0
 - B. Sewer Ord. 57.0
 - C. Develop a Fee Schedule

Emergency Preparedness

The County postponed the next Water Managers OES meeting until Thurs. Aug 24th so Lake County OES Manager Dale Carnathan could review the Water Managers Interagency Emergency Response Manual.



August 4, 2017

RECEIVED
AUG 07 2017

Dear ACWA member,

I respectfully ask you for your support of my nomination to succeed Kathy Tiegs as the President of ACWA. I am honored to have had your past support, and to be elected ACWA Vice-President by ACWA members in December 2015. My tenure serving with President Tiegs has been invaluable and with your support I look forward to continuing to serve ACWA.

I have used this opportunity to listen, learn more about issues that are important to each ACWA region and talk with as many ACWA members as possible.

I chair ACWA's Disadvantaged Communities Safe Drinking Water Task Force. I serve on ACWA's Executive Committee, ACWA's Office Building Advisory Group, the Next Generation Advisory Committee and ACWA's Ag Initiative Advisory Group.

Since being elected ACWA Vice-President, I have attended seven ACWA region events, the ACWA Regulatory Summit, the ACWA Legislative Symposium, numerous ACWA State Legislative Committee and other committee meetings, three ACWA Conferences and two ACWA DC briefings. And, I continue to be Chair of the Board of Directors of Yuba County Water Agency.

We live in interesting times! The challenges to water rights and water supplies may never have been greater, but I believe that there are also opportunities for creative, durable solutions that will benefit all of California's water suppliers. I believe that ACWA and our membership will continue to lead us to these solutions.

Please communicate your support for my nomination by emailing ACWA's Nominating Committee **no later than August 30, 2017**. A Board resolution of support is not required. Your email should be sent to:

John Coleman, Nominating Committee Chair
c/o Donna Pangborn (donnap@acwa.com)

Please do not hesitate to contact me (530) 400-1992 or bhastey@gmail.com if you would like to discuss my nomination or any issues that are important to you.

Best Regards,

Brent Hastey

Brent Hastey

Brent Hastey for ACWA President, 2018-2019



Brent Hastey was born and raised in the Plumas Lake area, representing the fifth generation of his family to live in Yuba County, California. He grew up irrigating pasture and swimming in the ditches on the ranch. Becoming active in politics in college, he was first elected to public office in 1987, when he won an election for a seat on the Board of Reclamation District 784. He served in this position for six years, during three of which he chaired. In 1992, he was elected to the Board of Supervisors of Yuba County, on which he served until 2000. As a County Supervisor, he also served on the Boards of the Yuba County Water Agency (YCWA), Yuba County Local Agency Formation Commission, Regional Council of Rural Counties, and the Sacramento Area Council of Governments. In 1994, he became the founding Chairperson of the Yuba-Sutter Economic Development Corporation, which he chaired until 1996.

Brent Chaired the YCWA Board in 1996 and 1997, which was during the devastating flooding of 1997. He led the Board through this trying time, and testified before the United States Congress on the causes and emergency management of the flood. In response to this disaster and state water needs, the voters of California passed Proposition 13, which authorized the sale of \$1.97 billion in bonds to support safe drinking, water quality, flood protection, and water reliability projects. Brent strongly supported the approval. In 2014, Brent was reelected to the YCWA Board of Directors, and he currently serves as Chair.

In addition to his service in areas of water management in California, Brent has worked in the service of higher education both locally and on a statewide level. In 2010, He was elected to the Yuba Community College District, a district which serves eight counties and spans nearly 4,200 square miles of rural northern California. Recently, Brent was elected to the California Community College Trustee Board (CCCT). CCCT represents and acts in the best interest of California's 72 Community College Districts

Brent is also the founding Director of the Bank of Feather River, which started in 2007. He served as Chairman of the board from 2010-2016. Bank of Feather River is a community bank specializing in agriculture lending.

In addition to his political service, he has long-valued the opportunity for community and global service through Rotary International. A member of South Yuba County Sunrise Rotary Club since 1986, Brent works to live out the organization's motto in everyday life: "Service above Self".

Brent and his wife Alisan, a music educator in the Marysville Unified School District, have been married 34 years. They own and operate Plumas Lake Self-Storage. Brent and Alisan have raised four amazing children, plenty of dogs, a few horses and a donkey.

Brent has been involved with the Association of California Water Agencies (ACWA) throughout his tenure as a member of the Board of Directors of YCWA (an ACWA member).

Since his election as ACWA Vice-President in 2015 (for 2016-2017), Brent has used this opportunity to listen, learn more about issues that are important to each ACWA region and talk with as many ACWA members as possible.

Brent chairs ACWA's Disadvantaged Communities Safe Drinking Water Task Force. He serves on ACWA's Executive Committee, ACWA's Office Building Advisory Group, the Next Generation Advisory Committee and ACWA's Ag Initiative Advisory Group.

Since being elected ACWA Vice-President, Brent has attended seven ACWA region events, the ACWA Regulatory Summit, the ACWA Legislative Symposium, numerous ACWA State Legislative Committee and other committee meetings, three ACWA Conferences and two ACWA DC briefings.

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: August 15, 2017

AGENDA ITEM: Discussion and Possible Approval: Discuss and approve the Water Use Agreement between the Hidden Valley Lake Association & HVLCS D

RECOMMENDATIONS: Approve the 2017 Water Use Agreement between the Hidden Valley Lake Association & HVLCS D

FINANCIAL IMPACT: Association shall pay to the District the sum of one dollar (\$1) for each year or any part thereof for the right authorized under this agreement. Said sum shall be due upon execution of this agreement by both parties. In addition, Association shall be responsible for all costs of maintaining the Lake, access thereto in suitable condition for recreational and maintenance uses, including all costs associated with any treatment of the Lake with aquatic pesticides unless otherwise agreed to by both parties.

BACKGROUND: This water use agreement (“Agreement”) is between the HIDDEN VALLEY LAKE COMMUNITY SERVICE DISTRICT (“District”) and the HIDDEN VALLEY LAKE ASSOCIATION (“Association”) concerning rights to and use of Hidden Valley Lake and its shoreline (“Lake”).

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, Kirk Cloyd, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on August 15, 2017 by the following vote:

Ayes:

Noes:

Abstain:

Absent

Secretary to the Board

WATER USE AGREEMENT

THIS WATER USE AGREEMENT (“Agreement”) is between the HIDDEN VALLEY LAKE COMMUNITY SERVICE DISTRICT (“District”) and the HIDDEN VALLEY LAKE ASSOCIATION (“Association”) concerning rights to and use of Hidden Valley Lake and its shoreline (“Lake”).

RECITALS

- A. District holds appropriate water rights pursuant to License 9674 (Application 22033) (“License”), issued by the State Water Resources Control Board, to divert and store water for recreational, wildlife enhancement and fire protection purposes; and
- B. Association holds fee title to the land underlying Lake, subject to an easement authorizing District to flood said lands with water diverted and stored to the License; and
- C. District and Association desire to formalize their respective rights and responsibilities related to the use of the Lake, and to ensure that the Lake remains a secure and safe water resource for the District and Association.

Now, therefor, District and Association hereby agree as follows:

1. Association Use of Lake

Association shall have the right to enter upon and use Lake for recreational and maintenance purposes under the terms and conditions provided herein and subject to the District’s use of water pursuant to License.

2. Compensation

Association shall pay to the District the sum of one dollar (\$1) for each year or any part thereof for the right authorized under this agreement. Said sum shall be due upon execution of this agreement by both parties. In addition, Association shall be responsible for all costs of maintaining the Lake, access thereto in suitable condition for recreational and maintenance uses, including all costs associated with any treatment of the Lake with aquatic pesticides unless otherwise agreed to by both parties.

3. Compliance with Law

a. In exercising its rights under this agreement, Association shall comply with all applicable requirements of federal and state laws and regulations and county ordinances

b. Association shall provide the District advanced notice of any maintenance work proposed to be conducted at the Lake, including the date and time such work is scheduled and the name of the firm and/or individual performing such work which could impact any state and federal regulations.

c. District hereby appoints Association to be the agent of the District for application of aquatic pesticides to the Lake, provided that such application is consistent with and complies with all state and federal regulations

d. Association shall provide District with copies of all documentation it submits to governmental agencies regulating the Lake and its use, and provide District an opportunity to review and comment thereon in advance of its submission, to the extent maximally practicable

4. Reservation of District's Right to Use Lake Water

Notwithstanding the rights granted Association under this Agreement, District shall retain the right to utilize any and all water in the Lake to the extent it determines, in its sole discretion that such use is necessary to meet emergency situations and conditions. Association shall ensure that access routes to the Lake are maintained in such a condition that emergency vehicles have full access thereto.

5. Meetings

a. Annual Meeting to Review Water Use Agreement-Representatives of Association and District shall meet at least once per calendar year in the first quarter to review and discuss the terms of the Agreement, and issues related to Lake use and management

b. Quarterly Meetings to Review Operations and Maintenance Activities-Representatives of Association and District shall meet at least quarterly to review and discuss issues related to Lake operations and maintenance activities.

6. Indemnification

Association shall indemnify and hold harmless, and when requested by the District to do so, defend the District, its directors and employees from any and all claims, demands or charges and from any loss or liability including attorney's fees and expenses of litigation arising out of the Association's negligent or intentional acts including negligent errors or omissions, violations of laws, willful misconduct or fraudulent representations or concealment by the Association, its officers, employees, agents or licensees arising out of this Agreement, excepting and excluding liability damages or charges caused by reason of the sole negligence of the District or the willful misconduct or fraudulent representation or concealment by the District, its directors, volunteers, employees or independent contractors.

7. Insurance

Association shall maintain for the entire duration of this contract such commercial general liability and automobile liability insurance as shall protect the District and its directors and employees from claims which may arise from the Association's obligations or rights under this Agreement. The amount of commercial general liability insurance will not be less than \$2,000,000 combined single limit per occurrence coverage for bodily and personal injury and property damage, and \$2,000,000 general aggregate. The amount of Automobile Liability insurance will not be less than \$1,000,000 Combined Single Limit per occurrence. The Association shall provide District with a certificate of insurance and an additional insured endorsement for its commercial general liability and automobile liability policies, and it shall name the District as an additional insured.

8. Litigation Costs

Should litigation be necessary to enforce any terms or provisions of this contract or to collect any portion of the amount payable under this contract, litigation and collection expenses, witness fees, court costs and reasonable attorneys' fees shall be paid to the prevailing party in the amounts set by the court.

9. Effective Date

This agreement shall become effective upon the execution by both parties, and be effective for one year unless renewed, or sooner terminated by either party. Renewal of this agreement for successive one-year terms shall be automatic upon payment by Association of a renewal fee of one dollar (\$1), which shall cover compensation for the next ensuing year.

10. Termination

This agreement may be terminated by either party for any cause upon 60 days written notice given to the other.

Executed on this ____ day of _____, 2017

HIDDEN VALLEY LAKE COMMUNITY SERVICE DISTRICT

_____ Date

HIDDEN VALLEY LAKE ASSOCIATION

_____ Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/4/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hays Companies 5285 SW Meadows Suite #451 Lake Oswego OR 97035	CONTACT NAME: Jennifer Webber	FAX (A/C, No): 503-624-4751	
	PHONE (A/C, No, Ext): (503) 624-4750	E-MAIL ADDRESS: jwebber@hayscompanies.com	
INSURED Hidden Valley Lake Association 18174 Hidden Valley Rd Hidden Valley Lake CA 95467	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Philadelphia Insurance Companies		23850
	INSURER B: RSUI Indemnity Company		22314
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES CERTIFICATE NUMBER: 2016-2017 Liability REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR VWD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			PHPK1574097	11/5/2016	11/5/2017	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input checked="" type="checkbox"/> Liquor Liability						MED EXP (Any one person) \$ 10,000
	<input checked="" type="checkbox"/> Employee Benefits						PERSONAL & ADV INJURY \$ 1,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE \$ 2,000,000
<input checked="" type="checkbox"/> POLICY	<input type="checkbox"/> PRO-JECT	<input type="checkbox"/> LOC					PRODUCTS - COMP/OP AGG \$ 2,000,000
	OTHER:						Liquor Liability \$ 1,000,000
A	AUTOMOBILE LIABILITY			PHPK1574097	11/5/2016	11/5/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
							Comp/ Collision Deductible \$ 1,000/1,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB			PHUB562714	11/5/2016	11/5/2017	EACH OCCURRENCE \$ 8,000,000
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$ 8,000,000
	DED <input checked="" type="checkbox"/>	RETENTION \$ 10,000					
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY							PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N N/A							E.L. EACH ACCIDENT \$
If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - EA EMPLOYEE \$
B	Directors & Officers Liab			NHP669909	11/5/2016	11/5/2017	D&O Limit \$1,000,000
A	Crime/ Fidelity			PHPK1574097	11/5/2016	11/5/2017	Fidelity Limit \$250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Hidden Valley Lake Community Services District, its Directors, Volunteers, and Officers are Additional Insured as respects to the use of the lake as a recreational body of water. Endorsement attached

CERTIFICATE HOLDER jwebber@hayscompanies.com Hidden Valley Lake Community Services Dis 19400 Hartmann Road Hidden Valley Lake, CA 95467	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE W Mershon/JWEBBE

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – CONTROLLING INTEREST

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART.

SCHEDULE

Name of Person or Organization:

Hidden Valley Lake Community Services
District, their directors, employees and
volunteers (RE: CG2005 premises lake)

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

1. WHO IS AN INSURED (Section II) is amended to include as an insured the person(s) or organization(s) shown in the Schedule, but only with respect to their liability arising out of:
 - a. Their financial control of you; or
 - b. Premises they own, maintain or control while you lease or occupy these premises.
2. This insurance does not apply to structural alterations, new construction and demolition operations performed by or for that person or organization.

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: August 15, 2017

AGENDA ITEM: New project proposal for the access road and pond levee repair at the Wastewater Treatment Plant

RECOMMENDATIONS: Approve project for access road and pond levee repair at the Wastewater Treatment Plant.

FINANCIAL IMPACT:

Conservative estimate: Initial outlay of \$216,000, to be reimbursed by FEMA (\$160,500) and CalOES (\$40,125.00). The net expense to the District to be \$13,375.00

BACKGROUND: The storms of early 2017 (Stormflow 2017) caused damage to many aspects of the Wastewater Collection system, and the Wastewater Treatment plant. Multiple repair projects have been identified to rectify this damage. One such project is the repair of the road inside the gate to the Wastewater treatment plant, as well as the levee for the reclamation pond and equalization. After having been reviewed by the FEMA/CalOES site inspection team on 6/13/17, there was no dispute as to the need for repair of these roadways. The District would like to move forward with this prior to the next rainy season. This will enable the District to submit timely invoices to FEMA/CalOES for reimbursement.

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, Kirk Cloyd, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on August 15, 2017 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Secretary to the Board

Stormflow 2017



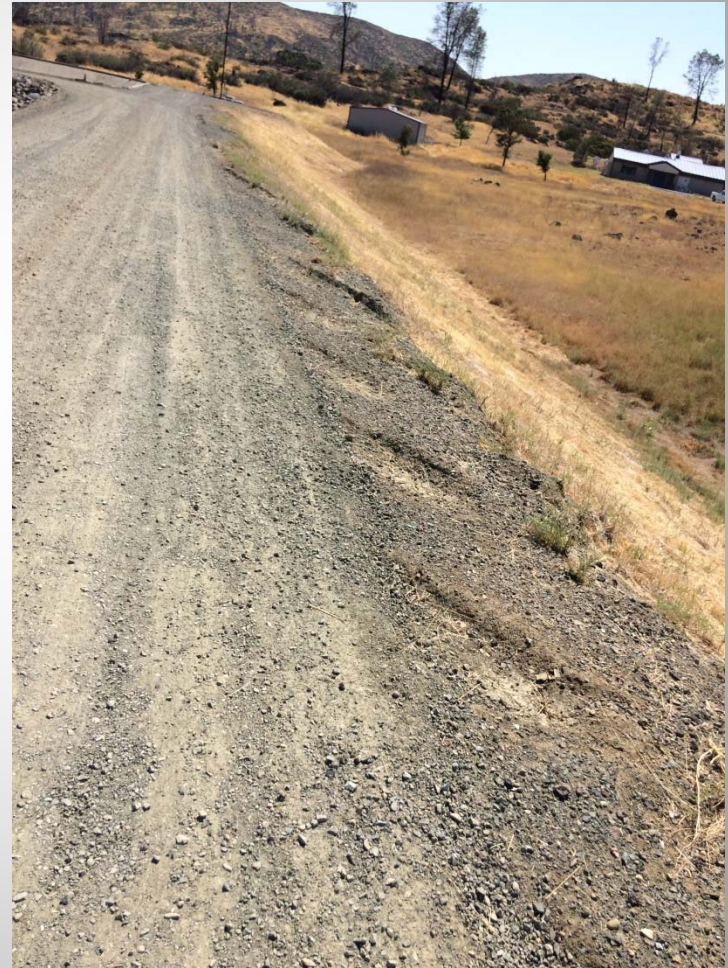
Access road and pond levee repair

Pumper truck damage

- Excessive rain
- Excessive weight
- Excessive travel



Levee damage



Road damage



FEMA approval

- “We have reviewed and organized all of your documentation, and can support all of your DR 4308 LOP items except Item 6” Craig Frey, Program Delivery Manager, FEMA
- Road & Levee repair is item 8 of the DR 4308 LOP (Disaster Register 4308, List of Projects)

APPLICANT: Hidden Valley Lake Community Services District

DATE SUBMITTED: 5/26/17

CONTACT NAME AND PHONE NUMBER: Alyssa Gordon 707-987-9201

IS THIS AN AMENDED LIST OF PROJECTS? _____

ITEM #	LOCATION	DESCRIPTION OF DAMAGE AND SCOPE OF WORK	COST ESTIMATE	CATEGORY*	WAS WORK COMPLETED BY FORCE ACCT(F/A), CONTRACT (C) OR BOTH(H/F/C)?	ENTER"ENV" IF THERE ARE ENVIRONMENTAL ISSUES OR "HIST" FOR HISTORIC ISSUES, OR BOTH	WAS THERE INSURANCE COVERAGE? IF YES, ENTER DEDUCTIBLE AMOUNT	WAS THE FACILITY DAMAGED IN PRIOR DISASTER(S)? IF YES, ENTER DISASTER NAME(S) OR NUMBER(S)	ARE THERE COST EFFECTIVE HAZARD MITIGATION MEASURES THAT MAY PREVENT FUTURE
1	Wastewater Treatment Plant	Wastewater Treatment Plant Debris Removal		A			\$		
2	Hidden Valley Lake	Community Emergency Protective Services		B			\$		
3							\$		
4	Wastewater Treatment Plant	Wastewater Treatment Plant Basin repair		F			\$		
5	Wastewater Treatment Plant	Pond Aeration		F			\$		
6	Wastewater Treatment Plant	EQ expansion		F			\$		
7	Wastewater Treatment Plant	Water Balance Report		F			\$		
8	Wastewater Treatment Plant	Repairs from pumper truck damage		F			\$		
9	Hidden Valley Lake	Collection System repair		F			\$		

*CATEGORY: A) Debris Clearance; B) Protective Measures; C) Road System; D) Water Control Facility; E) Buildings and Equipment; F) Public Utility System; G) Other. (Note: if a single site has more than one category, indicate the category that represents the majority of damage.)

District Costs

\$13,375.00

Project cost allocations

- FEMA 75%
- CalOES 75% of the remaining 25% (18.75%)
- Local (HVLCSD) 6.25%

Project costs

Total Project cost	District's Cost	FEMA's contribution	CalOES' contribution
\$ 214,000.00	\$ 13,375.00	\$ 160,500.00	\$ 40,125.00

Next steps

- Preliminary scope and construction costs have been established.
- Pending board approval, bid solicitation process will begin.
- CEQA Notice of Exemption.
- Finalization of scope and costs.
- Bid selection.
- Work begins.



OPEN & PUBLIC IV:

A Guide to the Ralph M. Brown Act

— 2ND EDITION, REVISED JULY 2010 —

ACKNOWLEDGEMENTS

The League thanks the following individuals for their work on this update to the original publication:

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The editors thank Manuela Albuquerque, Retired City Attorney, Berkeley; Steven L. Dorsey, Richards, Watson & Gershon; Whitnie Henderson, Association of California Water Agencies; Craig Labadie, City Attorney, Concord; Tom Newton, California Newspaper Publishers Association; Ted Prim, Attorney General's Office; Cindra J. Smith, Community College League of California; and JoAnne Speers, Institute for Local Government, for their invaluable assistance.

CHAPTER 3:

MEETINGS



The Brown Act only applies to meetings of local legislative bodies. The Brown Act defines a meeting as: "... any congregation of a majority of the members of a legislative body at the same time and place to hear, discuss, or deliberate upon any item that is within the subject matter jurisdiction of the legislative body or the local agency to which it pertains."¹ The term "meeting" under the Brown Act is not limited to gatherings at which action is taken but includes deliberative gatherings as well.

■ BROWN ACT MEETINGS

Brown Act gatherings include a legislative body's regular meetings, special meetings, emergency meetings and adjourned meetings.

- "Regular meetings" are meetings occurring at the dates, times, and location set by resolution, ordinance, or other formal action by the legislative body and are subject to 72-hour posting requirements.²
- "Special meetings" are meetings called by the presiding officer or majority of the legislative body to discuss only discrete items on the agenda, under the Brown Act's notice
- "Emergency meetings" are a limited class of meetings held when prompt action is needed due to actual or threatened disruption of public facilities and are held on little
- "Adjourned meetings" are regular or special meetings that have been adjourned or re-adjourned to a time and place specified in the order of adjournment, with no agenda required for regular meetings adjourned for less than five calendar days as long as no additional business is transacted.⁵

■ SIX EXCEPTIONS TO THE MEETING DEFINITION

The Brown Act creates six exceptions to the meeting definition: ⁶

Individual Contacts

The first exception involves individual contacts between a member of the legislative body and any other person. The Brown Act does not limit a legislative body member acting on his or her own. This exception recognizes the right to confer with constituents, advocates, consultants, news reporters, local agency staff or a colleague.

Individual contacts, however, cannot be used to do in stages what would be prohibited in one step. For example, a series of individual contacts that leads to a "collective concurrence" among a majority of the members of a legislative body is prohibited. Such serial meetings are discussed below.

Conferences

The second exception allows a legislative body majority to attend a conference or similar gathering open to the public that addresses issues of general interest to the public or to public agencies of the type represented by the legislative body.

Among other things, this exception permits legislative body members to attend annual association conferences of city, county, school, community college, and other local agency officials, so long as those meetings are open to the public. However, a majority of members cannot discuss among themselves, other than as part of the scheduled program, business of a specific nature that is within their local agency's subject matter jurisdiction.



Community Meetings

The third exception allows a legislative body majority to attend an open and publicized meeting held by another organization to address a topic of local community concern. Again, a majority cannot discuss among themselves, other than as part of the scheduled program, business of a specific nature that is within their local agency's subject matter jurisdiction. Under this exception, a legislative body majority may attend a local service club meeting or a local candidates' night if the meetings are open to the public.

"I see we have four distinguished members of the city council at our meeting tonight," said the chair of the Environmental Action Coalition.

"I wonder if they have anything to say about the controversy over enacting a slow growth ordinance?"

The Brown Act permits a majority of a legislative body to attend and speak at an open and publicized meeting conducted by another organization. The Brown Act may nevertheless be violated if a majority engages in a collective deliberation process during the meeting of the other organization. There is a fine line between what is permitted and what is not; hence, members should exercise caution when participating in these types of events.

- Q.** The local chamber of commerce sponsors an open and public candidate debate during an election campaign. Three of the five agency members are up for re-election and all three participate. All of the candidates are asked their views of a controversial project scheduled for a meeting to occur just after the election. May the three incumbents answer the question?
- A.** Yes, because the Brown Act does not constrain the incumbents from expressing their views regarding important matters facing the local agency as part of the political process the same as any other candidates.

Other Legislative Bodies

The fourth exception allows a majority of a legislative body to attend an open and publicized meeting of: (1) another body of the local agency and (2) a legislative body of another local agency.⁷ Again, the majority cannot discuss among themselves, other than as part of the scheduled meeting, business of a specific nature that is within their local agency's subject matter jurisdiction. This exception allows, for example,

a city council or a majority of a board of supervisors to attend a controversial meeting of the planning commission.

Nothing in the Brown Act prevents the majority of a legislative body from sitting together at such a meeting. They may choose not to, however, to preclude any possibility of improperly discussing local agency business and to avoid the appearance of a Brown Act violation. Further, aside from the Brown Act, there may be other reasons, such as due process considerations, why the members should avoid giving public testimony or trying to influence the outcome of proceedings before a subordinate body.

- Q.** The entire legislative body intends to testify against a bill before the Senate Local Government Committee in Sacramento. Must this activity be noticed as a meeting of the body?
- A.** *No, because the members are attending and participating in an open meeting of another governmental body which the public may attend.*
- Q.** The members then proceed upstairs to the office of their local assemblymember to discuss issues of local interest. Must this session be noticed as a meeting and be open to the public?
- A.** *Yes, because the entire body may not meet behind closed doors except for proper closed sessions. The same answer applies to a private lunch or dinner with the assemblymember.*

Standing Committees

The fifth exception authorizes the attendance of a majority at an open and noticed meeting of a standing committee of the legislative body, provided that the legislative body members who are not members of the standing committee attend only as observers (meaning that they cannot speak or otherwise participate in the meeting).⁸

- Q.** The legislative body establishes a standing committee of two of its five members, which meets monthly. A third member of the legislative body wants to attend these meetings and participate. May she?
- A.** *She may attend, but only as an observer; she may not participate.*

Social or Ceremonial Events

The sixth and final exception permits a majority of a legislative body to attend a purely social or ceremonial occasion. Once again, a majority cannot discuss business among themselves of a specific nature that is within the subject matter jurisdiction of the local agency.

Nothing in the Brown Act prevents a majority of members from attending the same football game, party, wedding, funeral, reception, or farewell. The test is not whether a majority of a legislative body attends the function, but whether business of a specific nature within the subject matter jurisdiction of the local agency is discussed. So long as no local agency business is discussed, there is no violation of the Brown Act.

■ COLLECTIVE BRIEFINGS

None of these six exceptions permits a majority of a legislative body to meet together with staff in advance of a meeting for a collective briefing. Any such briefings that involve a majority of the body in the same place and time must be open to the public and satisfy Brown Act meeting notice and agenda requirements.



■ RETREATS OR WORKSHOPS OF LEGISLATIVE BODIES

There is consensus among local agency attorneys that gatherings by a majority of legislative body members at the legislative body's retreats, study sessions, or workshops are covered under the Brown Act. This is the case whether the retreat, study session, or workshop focuses on long-range agency planning, discussion of critical local issues, or on team building and group dynamics.⁹

- Q.** The legislative body wants to hold a team-building session to improve relations among its members. May such a session be conducted behind closed doors?
- A.** *No, this is not a proper subject for a closed session, and there is no other basis to exclude the public. Council relations are a matter of public business.*

■ SERIAL MEETINGS

One of the most frequently asked questions about the Brown Act involves serial meetings. Such meetings at any one time involve only a portion of a legislative body, but eventually involve a majority.

The problem with serial meetings is the process, which deprives the public of an opportunity for meaningful participation in legislative body decision-making. Except for teleconferencing discussed below, the Brown Act specifically prohibits "any use of direct communication, personal intermediaries, or technological devices that is employed by a majority of the members of the legislative body to develop a collective concurrence as to action to be taken on an item by the members of the legislative body."¹⁰

The serial meeting may occur by either a "daisy-chain" or a "hub-and-spoke" sequence. In the daisy-chain scenario Member A contacts Member B, Member B contacts Member C, Member C contacts Member D and so on, until a quorum and collective concurrence has been established. The hub-and-spoke process involves, for example, a staff member (the hub) communicating with members of a legislative body (the spokes) one-by-one for a decision on a proposed action,¹¹ or a chief executive officer briefing a majority of redevelopment agency members prior to a formal meeting and, in the process, information about the members' respective views is revealed. Each of these scenarios violates the Brown Act.

A legislative body member has the right, if not the duty, to meet with constituents to address their concerns. That member also has the right to confer with a colleague or appropriate staff about local agency business. However, if several one-on-one meetings or conferences leads to a "collective concurrence as to action to be taken" among a majority, the Brown Act has been violated. In one case, a violation occurred when a quorum of a city council directed staff by letter on an eminent domain action.¹²

On the other hand, a unilateral written communication to the legislative body, such as an informational or advisory memorandum, does not violate the Brown Act.¹³ Such a memo, however, may be a public record.¹⁴

The phone call was from a lobbyist. "Say, I need your vote for that project in the south area. How about it?"

"Well, I don't know," replied Board Member Adams. "That's kind of a sticky proposition. You sure you need my vote?"

"Well, I've got Baker and Charles lined up and another vote leaning. With you I'd be over the top ..."



Practice Tip:

Staff must exercise care not to achieve a collective concurrence by not disclosing the other members' views and positions when briefing legislative body members.

Moments later, the phone rings again. "Hey, I've been hearing some rumbles on that south area project," said the newspaper reporter. "I'm counting noses. How are you voting on it?"

Neither the lobbyist nor the reporter has violated the Brown Act, but they are facilitating a violation. The board member may have violated the Brown Act by hearing about the positions of other board members and indeed coaxing the lobbyist to reveal the other board members' positions by asking "You sure you need my vote?" The prudent course is to avoid such leading conversations and to caution lobbyists, staff and news media against revealing such positions of others.

The mayor sat down across from the city manager. "From now on," he declared, "I want you to provide individual briefings on upcoming agenda items. Some of this material is very technical, and the council members don't want to sound like idiots asking about it in public. Besides that, briefings will speed up the meeting."

A recent case supports the consensus among local agency attorneys that staff briefings of legislative body members are allowed if staff is not used as a conduit for developing collective concurrence on the matter, and if during such briefings staff does not disclose the views and positions of other members.¹⁵ Members should always be vigilant when discussing local agency business with anyone to avoid conversations that could lead to a collective concurrence among the majority of the legislative body.

"Thanks for the information," said Council Member Smith. "These zoning changes can be tricky, and now I think I'm better equipped to make the right decision."

"Glad to be of assistance," replied the planning director. "Any idea what the other council members think of the problem?"

The planning director should not ask, and the member should not answer. A one-on-one meeting that involves a member of a legislative body takes a step toward collective concurrence if either person reveals or discusses the views of other members.

- Q.** The agency's web-site includes a chat room where agency employees and officials participate anonymously and often discuss issues of local agency business. Members of the legislative body participate regularly. Does this scenario present a potential for violation of the Brown Act?
- A.** Yes, because it is a technological device that may serve to allow for the development of a collective concurrence as to action to be taken.
- Q.** A member of a legislative body contacts two other members on a five-member body relative to scheduling a special meeting. Is this an illegal serial meeting?
- A.** No, the Brown Act expressly allows this kind of communication, though the members should avoid discussing the merits of what is to be taken up at the meeting.

Particular care should be exercised when staff briefings of legislative body members occur by email because of the ease of using the "reply to all" button that may inadvertently result in a Brown Act violation.

■ INFORMAL GATHERINGS

Often members are tempted to mix business with pleasure—for example, by holding a post meeting gathering. Informal gatherings at which local agency business is discussed or transacted violate the law if they are not conducted in conformance with the Brown Act.¹⁶ A luncheon gathering in a crowded dining room violates the Brown Act if the public does not have an adequate opportunity to hear or participate in the deliberations of members.

Thursday, 11:30 a.m. As they did every week, the board of directors of Dry Gulch Irrigation District trooped into Pop's Donut Shoppe for an hour of talk and fellowship. They sat at the corner window, fronting on Main and Broadway, to show they had nothing to hide. Whenever he could, the managing editor of the weekly newspaper down the street hurried over to join the board.

A gathering like this would not violate the Brown Act if board members scrupulously avoided talking about irrigation district issues. But it is the kind of situation that should be avoided. The public is unlikely to believe the board members could meet regularly without discussing public business. A newspaper executive's presence in no way lessens the potential for a violation of the Brown Act.

- Q.** The agency has won a major victory in the Supreme Court on an issue of importance. The presiding officer decides to hold an impromptu press conference in order to make a statement to the print and broadcast media. All the other members show up in order to make statements of their own and be seen by the media. Is this gathering illegal?
- A.** *Technically there is no exception for this sort of gathering, but as long as members do not state their intentions as to future action to be taken and the press conference is open to the public, it seems harmless.*

■ TECHNOLOGICAL CONFERENCING

In an effort to keep up with information age technologies, the Brown Act now specifically allows a legislative body to use any type of teleconferencing to meet, receive public comment and testimony, deliberate, or conduct a closed session.¹⁷

"Teleconference" is defined as "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both."¹⁸ In addition to the specific requirements relating to teleconferencing, the meeting must comply with all provisions of the Brown Act otherwise applicable. The Brown Act contains the following specific requirements:¹⁹

- Teleconferencing may be used for all purposes during any meeting.
- At least a quorum of the legislative body must participate from locations within the local agency's jurisdiction (except health authorities may count members located outside of their jurisdiction for up to 50% of the quorum as long as the notice and agenda for the meeting include the teleconference number and access code).
- Additional teleconference locations may be made available for the public.



**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: August 15, 2017

AGENDA ITEM: Discussion and Possible Approval: Discuss and approve a Resolution for Directors to pay the annual growth for health benefits for them and their spouse

RECOMMENDATIONS: Approve Resolution 2017-08 A Resolution Establishing Health Benefit Contribution for The Hidden Valley Lake Community Services District’s Board Of Directors

FINANCIAL IMPACT: Annual saving of \$7,344.00

BACKGROUND: HVLCSO Board of Directors has taken this upon themselves to review the financial impact of their health benefit package as it relates to the District.

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, Kirk Cloyd, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on August 15, 2017 by the following vote:

Ayes:

Noes:

Abstain:

Absent

Secretary to the Board



RESOLUTION 2017-08

A RESOLUTION ESTABLISHING HEALTH BENEFIT CONTRIBUTION FOR THE HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT'S BOARD OF DIRECTORS

WHEREAS, The Hidden Valley Lake Community Services District (District) will provide health benefits for each Active Board Member and one of their respective family members (a spouse, domestic partner, or one dependent); and

WHEREAS, the continued annual increased cost for Health Benefits is not supported by the current rate structure;

NOW, THEREFORE, BE IT RESOLVED, each Active Board Member will contribute the annual increase to their health benefit plans.

BE IT RESOLVED, The District will invoice the Director per month the balance owed and the Director will pay upon receipt to the District or may setup an auto payment;

BE IT RESOLVED, a Health Benefit Agreement will be established between the District and the Member of the Board;

BE IT FURTHER RESOLVED, the resolution will take effect on January 1, 2018.

PASSED AND ADOPTED at a regular meeting of the Hidden Valley Lake Community Services District on the 15th day of August 2017 by the following votes:

Ayes:

Noes:

Absent:

Abstain:

Jim Lieberman, Date
President of the Board of Directors

Attested by:

Kirk Cloyd, Date
Secretary to the Board