



Hidden Valley Lake Community Services District

Regular Board Meeting

DATE: June 16, 2015
TIME: 7:00 p.m.
PLACE: Hidden Valley Lake CSD
Administration Office, Boardroom
19400 Hartmann Road
Hidden Valley Lake, CA

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA

- 5) CONSENT CALENDAR
 - (A) MINUTES: Approval of the Minutes of the Board of Directors meeting
May 19, 2015

 - (B) DISBURSEMENTS: check #032786 - #032871 for a total of \$266,058.02
includes auto drafts and payroll

 - (C) AUTHORIZATION FOR BOARD MEMBER ATTENDANCE at July 24, 2015
ACWA Region 1 Marin Water Forum in Tiburon, California

 - (D) ADOPTION OF RESOLUTION 2015-08 authorizing monthly billing of
residential water and sewer, and residential water accounts

 - (E) APPROVAL OF REVISED OPERATOR I JOB DESCRIPTION – deletion of
Class "B" California driver's license requirement

 - (F) APPROVAL OF REVISED OPERATOR II JOB DESCRIPTION – deletion of
Class "B" California driver's license requirement

- 6) DISCUSSION AND POSSIBLE ACTION: Adoption of FY 2015-2016 Budget and
Investment Policy
 - (A) APPROVAL OF RESOLUTION 2015-09 approval of FY 2015-2016 Budget

 - (B) APPROVAL OF RESOLUTION 2015-10 approval of Investment Policy for
FY 2015-2016

- 7) DISCUSSION AND POSSIBLE ACTION: approval of Resolution 2015-11
Special District Risk Management Authority (SDRMA) Board member elections

- 8) DISCUSSION AND POSSIBLE ACTION: California Special District Association (CSDA)
Board member elections

- 9) PUBLIC COMMENT

10) BOARD MEMBER COMMENT

11) ADJOURNMENT

Public records are available upon request. Board Packets are posted on our website at www.hiddenvalleylakecsd.com. Click on the "Board Packet" link on the Agenda tab.

In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting please contact the District Office at 987-9201 at least 48 hours prior to the scheduled meeting.

Public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: MAY 19, 2015**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Present were:

Director Jim Freeman, President
Director Jim Lieberman, Vice President
Director Carolyn Graham
Director Linda Herndon
Director Judy Mirbegian
Tami Ipsen, Administrative Services Officer
Roland Sanford, General Manager

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Freeman.

APPROVAL OF AGENDA

On a motion made by Director Mirbegian and second by Director Lieberman the Board unanimously approved the agenda.

CONSENT CALENDAR

On a motion made by Director Herndon and second by Director Graham the Board unanimously approved the following Consent Calendar items:

- (A) Minutes: Approval of the Minutes of the Board of Directors meeting April 21, 2015
- (B) Disbursements: Check #032714 - #032785, including bank drafts and payroll, for a total of \$855,237.06.

BOARD COMMITTEE REPORTS

Personnel Committee: No report

Finance Committee: Director Freeman referenced the committee report included in the Board meeting packet and noted the committee's recommendations regarding the proposed uniform water rate structure would be more fully discussed as a part of an Agenda Item scheduled for discussion later in the Board meeting.

Emergency Preparedness Program Committee: Director Lieberman reported the committee had last met on March 30, 2015 and had identified two work tasks for the 2015 calendar year: planning for an emergency response table top exercise, and assisting staff with the acquisition of bids for constructing one or more municipal well head enclosures.

BOARD MEMBER ATTENDANCE AT OTHER MEETINGS

ACWA Region 1 Board: Director Mirbegian referenced her written report included in the Board meeting packet, and suggested the Board invite Scott Bauer of the California Department of Fish and Wildlife to a subsequent Board meeting, to give a presentation on the impact of cannabis cultivation on North Coast watersheds.

ACWA State Legislative Committee: Director Herndon reported the Legislative Committee had met on April 27, 2015 and discussed a number of "trailer" bills that are included with the Governor's proposed budget.

County OES: Director Lieberman reported County OES had met on March 17, 2015 and distributed copies of the March 17, 2015 meeting minutes to the Board.

STAFF REPORTS

General Manager's Report: In addition to his written report, General Manager Roland Sanford reported staff is preparing the tentative FY 2015-2016 budget and recommended the Board hold a budget workshop prior to the June 16, 2015 Board of Directors meeting. The Board tentatively selected June 10, 2015 as the preferred date of the budget workshop.

DISCUSSION AND POSSIBLE ACTION: Adoption of Resolution 2015-07 nominating a HVLCSD candidate for the 201-2017 ACWA Region 1 Board

On a motion made by Director Lieberman and second by Director Graham the Board unanimously nominated Director Mirbegian as the District's candidate for the ACWA Region 1 Board.

DISCUSSION AND POSSIBLE ACTION: State Water Resources Control Board 25 Percent Mandatory Water Conservation Regulations

General Manager Roland Sanford summarized the State Water Resources Control Board's mandatory water conservation regulations and reported pursuant to the State's recently adopted regulations, the District has been given the choice of either continuing the current outdoor landscape irrigation restrictions – limit outdoor landscape irrigation to two days per week – or implement other mandatory conservation measures that will result in a 25 percent reduction in water use, as compared to water use in 2013. Mr. Sanford stated that at least for the time being, the District will comply with the new mandatory water conservation regulations by continuing the current restrictions on outdoor landscape irrigation.

DISCUSSION AND POSSIBLE ACTION: Status of new water hook-up moratorium (HVLCSD compliance order No. 02_03_14R_004

General Manager Roland Sanford reported staff is waiting for the State Water Resources Control Board to respond to information provided by the District, in support of the District's assertion that the moratorium is unnecessary.



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

May 2015

DISBURSEMENT SUMMARY REPORT

5/1/2015-5/31/2015

Disbursement Summary

Fund		
120 - Sewer	\$	91,342.27
130 - Water	\$	109,645.76
215 - USDA Sewer Bond	\$	-
217 - State Loan	\$	-
218 - CIEDB	\$	-
219 - USDA Solar Project	\$	-
375 - Sewer Reserve Improvement	\$	-
711 - Bond Administration	\$	-
	SUB TOTAL	\$ 200,988.03
*Payroll	\$	65,069.99
Total Warrants	\$	266,058.02

**Funds disbursed directly to employees and Directors. Pass-thru funds (collected from the employee and paid on their behalf by the District) are included in totals for funds 120 and 130.*



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

MAY 2015

DISBURSEMENT SUMMARY REPORT

5/1/2015-5/31/2015

DRAFT DATE	TYPE	NUMBER	NAME	CHECK AMOUNT	STATUS
05/01/2015	D	BANK-DRAFT	US DEPARTMENT OF THE TREASURY	4,697.82	P
05/01/2015	D	BANK-DRAFT	NATIONWIDE RETIREMENT SOLUTION	1,180.00	P
05/15/2015	D	BANK-DRAFT	US DEPARTMENT OF THE TREASURY	4,601.34	P
05/15/2015	D	BANK-DRAFT	NATIONWIDE RETIREMENT SOLUTION	1,180.00	P
05/29/2015	D	BANK-DRAFT	US DEPARTMENT OF THE TREASURY	4,745.66	P
05/29/2015	D	BANK-DRAFT	NATIONWIDE RETIREMENT SOLUTION	1,180.00	P
TOTAL				17,584.82	

CHECK DATE	TYPE	CHECK NUMBER	NAME	CHECK AMOUNT	STATUS
05/01/2015	R	32786	CALIFORNIA PUBLIC EMPLOYEES RE	7,545.68	P
05/01/2015	R	32787	STATE OF CALIFORNIA EDD	1,466.89	P
05/01/2015	R	32788	VARIABLE ANNUITY LIFE INSURANC	100.00	P
05/01/2015	R	32789	GHD	1,669.00	P
05/01/2015	R	32790	LINDA HERNDON	276.76	P
05/01/2015	R	32791	OFFICE DEPOT	228.57	P
05/01/2015	R	32792	RICOH AMERICAS CORPORATION	64.48	P
05/01/2015	R	32793	SPECIAL DISTRICT RISK MANAGEME	362.62	P
05/01/2015	R	32794	SWRCB - DWOCB	55.00	P
05/01/2015	R	32795	ALPHA ANALYTICAL LABORATORIES	752.00	P
05/01/2015	R	32796	EEL RIVER FUELS, INC.	492.14	P
05/01/2015	R	32797	EUREKA OXYGEN CO.	414.01	P
05/01/2015	R	32798	PACE SUPPLY CORP	311.86	P
05/01/2015	R	32799	PACIFIC GAS & ELECTRIC COMPANY	11,840.52	P
05/01/2015	R	32800	POWER INDUSTRIES	998.23	P
05/08/2015	R	32801	GORDON, DONALD	8.92	P
05/08/2015	R	32802	MCNABB, ROY & LEEANN	201.12	P
05/08/2015	R	32803	ABRAO, EDDIE W JR	165.98	P
05/08/2015	R	32804	AIMAQ, ISSAC	9.44	P
05/08/2015	R	32805	CROWDER, MICHAEL J	7.51	P
05/08/2015	R	32806	KNOWLTON, DALE E	9.37	P
05/08/2015	R	32807	ACWA/JPIA	959.89	P
05/08/2015	R	32808	ALPHA ANALYTICAL LABORATORIES	1,867.00	P
05/08/2015	R	32809	ARMED FORCE PEST CONTROL, INC.	280.00	P
05/08/2015	R	32810	EEL RIVER FUELS, INC.	1,301.91	P
05/08/2015	R	32811	Frederick Brown	100.00	P
05/08/2015	R	32812	GRAPHIC FX, INC.	552.00	P
05/08/2015	R	32813	JANE VALERIUS	1,078.65	P
05/08/2015	R	32814	Judy McCown	100.00	P
05/08/2015	R	32815	KAREN JENSEN	84.00	P
TOTAL				33,303.55	

CHECK DATE	CHECK TYPE	CHECK NUMBER	NAME	CHECK AMOUNT	CHECK STATUS
05/08/2015	R	32816	LAKE COUNTY RECORDER	14.00	P
05/08/2015	R	32817	MEDIACOM	358.93	P
05/08/2015	R	32818	PETTY CASH REIMBURSEMENT	363.73	P
05/08/2015	R	32819	ROLAND SANFORD	111.95	P
05/08/2015	R	32820	RONALD & BEATRICE BARBER	50.00	P
05/08/2015	R	32821	SOUTH LAKE REFUSE COMPANY	167.97	P
05/08/2015	R	32822	SPECIAL DISTRICT RISK MANAGEME	22,220.70	P
05/08/2015	R	32823	USA BLUE BOOK	414.01	P
05/08/2015	R	32824	WATERSOLVE, LLC	8,062.50	P
05/15/2015	R	32825	AT&T	656.39	P
05/15/2015	R	32826	CARDMEMBER SERVICE	915.10	P
05/15/2015	R	32827	DATAPROSE	418.80	P
05/15/2015	R	32828	ELLISON, SCHNEIDER & HARRIS L.	9,311.10	P
05/15/2015	R	32829	GARDENS BY JILLIAN	200.00	P
05/15/2015	R	32830	LAKE COUNTY RECORD BEE	536.71	P
05/15/2015	R	32831	MERRILL, ARNONE & JONES, LLP	5,837.00	P
05/15/2015	R	32832	MIRBEGIAN, JUDY	289.37	P
05/15/2015	R	32833	RICOH AMERICAS CORPORATION	387.18	P
05/15/2015	R	32834	ROLAND SANFORD	126.47	P
05/15/2015	R	32835	SPECIALIZED UTILITY SERVICES	3,100.00	P
05/15/2015	R	32836	TAMI IPSEN	229.27	P
05/15/2015	R	32837	WAGNER & BONSIGNORE	1,679.50	P
05/15/2015	R	32838	ALPHA ANALYTICAL LABORATORIES	390.00	P
05/15/2015	R	32839	HARDESTER'S MARKETS & HARDWARE	30.29	P
05/15/2015	R	32840	PACE SUPPLY CORP	831.94	P
05/15/2015	R	32841	PREMIER PUMP & SUPPLY	1,761.10	P
05/15/2015	R	32842	RAINBOW AGRICULTURAL SERVICES	90.28	P
05/15/2015	R	32843	SIERRA CHEMICAL CO.	1,589.45	P
05/15/2015	R	32844	CALIFORNIA PUBLIC EMPLOYEES RE	7,545.68	P
05/15/2015	R	32845	STATE OF CALIFORNIA EDD	1,422.69	P
05/15/2015	R	32846	VARIABLE ANNUITY LIFE INSURANC	100.00	P
05/15/2015	R	32847	FAUSER, VICTOR E	184.07	P
05/15/2015	R	32848	GONZALEZ, GABRIEL/RA	184.07	P
05/22/2015	R	32849	FIRST AMERICAN TITLE CO.	200.00	P
05/22/2015	R	32850	MICHELLE HAMILTON	625.00	P
05/22/2015	R	32851	NORMAN ROGERS	202.60	P
05/22/2015	R	32852	OFFICE DEPOT	73.02	P
05/22/2015	R	32853	REDFORD SERVICES	950.00	P
05/22/2015	R	32854	RICOH AMERICAS CORPORATION	553.71	P
05/22/2015	R	32855	ROSENTHAL NETWORKS JESSICA L.	200.00	P
05/22/2015	R	32856	SPECIAL DISTRICT RISK MANAGEME	47,366.78	P
05/22/2015	R	32857	STATE WATER RESOURCES CONTROL	170.00	P
TOTAL				119,921.36	

CHECK DATE	CHECK TYPE	CHECK NUMBER	CHECK NAME	CHECK AMOUNT	CHECK STATUS
05/22/2015	R	32858	TYLER TECHNOLOGY	121.00	P
05/22/2015	R	32859	ALPHA ANALYTICAL LABORATORIES	916.00	P
05/22/2015	R	32860	PACE SUPPLY CORP	767.03	P
05/22/2015	R	32861	VERIZON WIRELESS	655.42	P
05/29/2015	R	32862	ALPHA ANALYTICAL LABORATORIES	519.00	P
05/29/2015	R	32863	PACIFIC GAS & ELECTRIC COMPANY	14,927.16	P
05/29/2015	R	32864	BARRY & BARBARA JENICHEN	100.00	P
05/29/2015	R	32865	COASTLAND CIVIL ENGINEERING, I	793.49	P
05/29/2015	R	32866	GHD	1,867.25	P
05/29/2015	R	32867	LIEBERMAN, JIM	28.15	P
05/29/2015	R	32868	SPECIAL DISTRICT RISK MANAGEME	362.62	P
05/29/2015	R	32869	CALIFORNIA PUBLIC EMPLOYEES RE	7,545.68	P
05/29/2015	R	32870	STATE OF CALIFORNIA EDD	1,475.50	P
05/29/2015	R	32871	VARIABLE ANNUITY LIFE INSURANC	100.00	P
TOTAL				30,178.30	

PAYROLL:					
DATE	TYPE	NUMBER	DESCRIPTION	AMOUNT	STATUS
05/01/2015	MISC.		PAYROLL DIRECT DEPOSIT	21,603.16	P
05/15/2015	MISC.		PAYROLL DIRECT DEPOSIT	21,394.87	P
05/29/2015	MISC.		PAYROLL DIRECT DEPOSIT	22,071.96	P
TOTAL				65,069.99	

CHECK TOTAL: 183,403.21
BANK-DRAFT TOTAL: 17,584.82
PAYROLL TOTAL: 65,069.99
266,058.02

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: June 16, 2015

AGENDA ITEM: Authorization for Board member attendance at July 24, 2015 ACWA Region 1 Marin Water Forum in Tiburon, California

RECOMMENDATIONS:

Authorize Directors Graham, Freeman, Herndon, Lieberman and Mirbegian to attend the July 24, 2015 ACWA Region 1 Marin Water Forum on behalf of the District.

FINANCIAL IMPACT:

Approximately \$500. Sufficient funding is available in the Director Training accounts (120-5176 and 130-5176).

BACKGROUND:

ACWA (Association of California Water Agencies) Region 1 is hosting a Water Forum to discuss water issues pertinent to northern California. Additional information is attached

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, _____, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on (DATE) by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Secretary to the Board



This event is underwritten by
ACWA Region 1 and
sponsored by



**MARIN MUNICIPAL
WATER DISTRICT**



**NORTH MARIN
WATER DISTRICT**

ACWA Region 1 2014-2015 Board

Chair:

Judy Mirbegian,
Hidden Valley Lake CSD

Vice Chair:

Dennis Mayo,
McKinleyville CSD

Board Members:

David Bentley,
North Marin WD

Grant Davis,
Sonoma County WA

David Guhin,
City of Santa Rosa

Barbara Hecathorn,
Humboldt Bay MWD

Krishna Kumar,
Marin MWD

Questions?

Contact ACWA Regional
Affairs Representative Katie
Dahl at katied@acwa.com or
call (916) 441-4545.

ACWA Region 1 Event

Marin Water Forum

July 24, 2015

10:00 a.m. – 2:30 p.m.

at

The Lodge at Tiburon

1651 Tiburon Blvd., Tiburon, CA 94920

PRELIMINARY PROGRAM AGENDA

- 9:30 a.m.** Check-in & Onsite Registration
- 10:00 a.m.** Welcome & Region 1 Update
Judy Mirbegian, Chair, ACWA Region 1
- 10:20 a.m.** ACWA Update
Tim Quinn, Executive Director, ACWA
- 10:50 a.m.** **Senator Mike McGuire**
- 11:10 a.m.** *Local Water Management Perspectives*
Moderator: **Kathy Tieg**s, Vice President, ACWA
Jennifer Blackman, General Manager, Bolinas Community PUD
Grant Davis, General Manager, Sonoma County Water Agency
Chris DeGabriele, General Manager, North Marin Water District
Krishna Kumar, General Manager, Marin Municipal Water District
- 12:20 p.m.** Lunch Break
- 12:50 p.m.** *History of Marin County Water*
Jack Gibson, President, Marin Municipal Water District
- 1:20 p.m.** *Collaborative & Integrated Approaches to Watershed Management*
Harry Seraydarian, Executive Director, North Bay Watershed Association
- 1:50 p.m.** *Seas Level Rise and Marin County*
- 2:20 p.m.** Concluding Remarks
- 2:30 p.m.** Program Concludes

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: June 16, 2015

AGENDA ITEM: Adoption of Resolution 2015-08 authorizing monthly billing of residential water and sewer, and residential water accounts

RECOMMENDATIONS:

Adopt Resolution 2015-xx formally authorizing staff to switch from bimonthly (once every two months) to monthly billing of residential water and sewer, and residential water accounts

FINANCIAL IMPACT:

Additional staff and contractor time will be required to read water meters and prepare monthly billing statements. The degree to which these costs will be offset by reduced operational expenses related to "wasted" water or improved cash-flow cannot be determined at this time.

BACKGROUND:

At the April 21, 2015 Board of Directors meeting the Board adopted new residential sewer rates and an associated monthly billing cycle, effective July 1, 2015. Although the Board did not adopt new water rates at the April 21, 2015 meeting, it is staffs' understanding that the switch from bimonthly (once every two months) to monthly billing applies to water service as well. Resolution 2015-xx is intended to clarify that effective July 1, 2015 residential sewer and water service will be billed monthly.

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, _____, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on (DATE) by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Secretary to the Board

RESOLUTION 2015-08

**RESOLUTION OF THE HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS AUTHORIZING MONTHLY BILLING OF RESIDENTIAL
WATER AND SEWER, AND RESIDENTIAL WATER ACCOUNTS**

WHEREAS, the Hidden Valley Lake Community Services District (District) currently bills residential water and sewer, and residential water accounts bimonthly (once every two months); and

WHEREAS, the District seeks to enhance timely compilation of residential water usage data to facilitate timely detection and reporting of water leakage; and

WHEREAS, monthly as opposed to bimonthly (once every two months) billing would enhance timely compilation of residential water usage data.

NOW, THEREFORE, BE IT RESOLVED that the Hidden Valley Lake Community Services District Board of Directors authorizes monthly billing of residential water and sewer, and residential water accounts, effective July 1, 2015.

PASSED AND ADOPTED on June 16, 2015 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jim Freeman
President of the Board of Directors

ATTEST:

Roland Sanford
Secretary to the Board of Directors

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: June 16, 2015

AGENDA ITEM: Approval of revised Operator I job description – deletion of Class B driver’s license requirement

RECOMMENDATIONS:

Approve revised Operator I job description.

FINANCIAL IMPACT:

None

BACKGROUND:

On March 18, 2014 the Board adopted the current Operator I job description (copy attached), which includes the requirement that an Operator I hold a Class “B” California driver’s license. Since then, staff has found that in practice, a Class “B” California driver’s license is not necessary to perform the duties of an Operator I. Accordingly, staff recommends the Class “B” California driver’s license requirement - see “License Certificate Registration Requirement(s)” section of current Operator I job description - be deleted.

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, _____, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on (DATE) by the following vote:

Ayes:

Noes:

Abstain:

Absent

Secretary to the Board



Hidden Valley Lake Community Services District

OPERATOR I JOB DESCRIPTION

Reports to: Lead Operators	Hourly Salary Range				
Status: Non - Exempt	Step A	Step B	Step C	Step D	Step E
Effective Date:	\$20.97	\$22.02	\$23.12	\$24.28	\$25.49

Definition/Summary

Performs a variety of skilled tasks in the treatment and distribution of water and the collection and treatment of wastewater; operates complex equipment; collects and tests water and wastewater samples, records and analyzes sample data and makes chemical adjustments to maintain efficient operation of the water and wastewater systems; oversee dig-ups.

Essential Functions

- Work independently or as a member of a crew to operate, repair, construct, replace and maintain water treatment and distribution, and wastewater collection and treatment systems.
- Perform a wide variety of skilled and semi-skilled manual labor and automated tasks.
- Maintain system equipment including: pumps, valves, motors, blowers, and dewatering equipment.
- Operate control valves; record static and drawdown levels; perform water quality analyses.
- Operate and perform light maintenance on a range of equipment including; vehicles, tractor, and backhoe.
- Perform preventative maintenance on pumps, valves, hydrants, and other water treatment and distribution equipment.
- Assist in cleanup of work sites; ensure proper disposal of hazardous materials.
- Troubleshoot wastewater collection and treatment malfunctions including the possible handling of untreated sewage.
- Collect and prepare water and wastewater samples for lab pickup and analysis.
- Perform routine laboratory tests.
- Keep detailed logs and records of work performed.
- Respond to public inquiries, complaints, and/or requests; provide information within areas of assignment and resolve complaints in an efficient and timely manner.
- Respond to District after-hour emergencies and participate in on-call customer service rotation.

Other Duties

Perform other related duties as required.

Job Standards/Specifications

Knowledge of:

- Collect and analyze water and wastewater samples.
- Maintain written logs and records.
- Assist in training less experienced staff.
- Read and write the English language.
- Follow written and oral instructions.
- Establish and maintain cooperative working relationships.

Ability to:

Perform a variety of skilled maintenance, repair, and operations work related to the treatment and distribution of water, and the collection and treatment of wastewater.

Typical Physical Activities

The physical demands described here are representative of those required to successfully perform the essential functions of the Operator I position.

While performing the duties of this job, the employee is regularly required to speak and hear. The employee is frequently required to stand, walk, sit, and use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl. The employee is occasionally required to taste and/or smell.

The employee must frequently lift and/or move up to 50 pounds. The position requires the use of close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Environmental Factors

The environmental conditions described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

While performing the duties of this job, the employee often works outdoors and is frequently exposed to hot, cold and wet conditions. The employee occasionally works near moving mechanical parts, in high and/or precarious places, and is occasionally exposed to extreme cold, extreme heat, vibration, and risk of electrical shock.

This position is normally exposed to moderate noise levels; infrequently, the employee may be exposed to excessive noise.

Desirable Qualifications

A high school diploma or equivalent and at least one year of experience with the maintenance and operation of a water and/or wastewater plant is required.

License Certificate Registration Requirement(s)

A class "B" California driver's license is required.

Must be certified by the California Department of Public Health as Water Treatment Grade I and Water Distribution Grade I, or certified by the State Water Resources Control Board as Wastewater Grade I. Must obtain all three certifications within 12 months of entering the position; must maintain all certifications.

I have reviewed this Job Description with my Supervisor and agree with its contents.

Employee Signature

Date

Employer Signature

Date

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: June 16, 2015

AGENDA ITEM: Approval of revised Operator II job description – deletion of Class B driver’s license requirement

RECOMMENDATIONS:

Approve revised Operator II job description.

FINANCIAL IMPACT:

None

BACKGROUND:

On March 18, 2014 the Board adopted the current Operator II job description (copy attached), which includes the requirement that an Operator II who has chosen to specialize in wastewater – the so-called “wastewater track” – hold a Class “B” California driver’s license (an Operator II has the option of specializing in either wastewater or drinking water treatment, or if they feel so inclined, to specialize in both disciplines. The required training and certifications for the wastewater track are different from those of the drinking water treatment track). Since then, staff has found that in practice, a Class “B” California driver’s license is not necessary to perform the duties of an Operator II who has chosen the wastewater track. Accordingly, staff recommends the Class “B” California driver’s license requirement - see “License Certificate Registration Requirement(s)” section of current Operator II job description - be deleted.

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, _____, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on (DATE) by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Secretary to the Board



Hidden Valley Lake Community Services District

OPERATOR II JOB DESCRIPTION

Reports to: Lead Operators	Salary Range				
Status: Non - Exempt	Step A	Step B	Step C	Step D	Step E
Effective Date:	24.89	26.13	27.44	28.81	30.25

Definition/Summary

Performs skilled tasks in the treatment and distribution of water and the collection and treatment of wastewater; operates complex equipment; collects and tests water and wastewater samples; records and analyzes sample data and makes chemical adjustments to maintain efficient operation of the water and wastewater systems; oversees dig-ups; assumes responsibility of the Water Lead or Wastewater Lead Operator in his/her absence.

Essential Functions

- Supervise and assist field staff in the absence of Lead Operator.
- In absence of the Lead Operator, oversee District projects; schedule and supervise staff and hired contractors
- Read and understand plans and specifications; estimate and coordinate purchase of materials, schedule equipment rental.
- Train or assist in training of subordinates.
- Works independently or as a member of a crew to operate, repair, construct, replace and maintain water treatment and distribution, and wastewater collection systems.
- Perform a wide variety of skilled and semi-skilled manual labor and automated tasks.
- Maintain system equipment including; pumps, valves, motors, blowers, and dewatering equipment.
- Operate control valves; record static and drawdown levels; and perform water quality analyses.
- Operate and perform light maintenance on a range of equipment including: vehicles, tractor, and backhoe.
- Perform preventative maintenance on pumps, valves, hydrants, and other water and wastewater treatment and distribution equipment.
- Assist in cleanup of work sites; ensure proper disposal of hazardous materials.
- Troubleshoot wastewater collection and treatment malfunctions including the possible handling of untreated sewage.
- Monitor and interpret gauges, digital displays and recording devices to ensure compliance with prescribed safety and operational guidelines.

- Collect and prepare water and wastewater samples for lab pickup and analysis.
- Perform routine laboratory tests.
- Coordinate purchase of materials, supplies, parts, and other inventory needed for operation and maintenance of the District's equipment, facilities, buildings, and infrastructure.
- Keep detailed logs and records of work performed.
- Respond to public inquiries, complaints, and/or requests; provide information within areas of assignment and resolve complaints in an efficient and timely manner.
- Respond to District after-hour emergencies and participate in on-call customer service rotation.

Other Duties

Perform other related duties as required.

Job Standards/Specifications

Knowledge of:

- Collect and analyze water and wastewater samples.
- Maintain written logs and records.
- Assist in training less experienced staff.
- Establish and maintain cooperative working relationships; formulate and communicate instructions.
- Read and write the English language.
- Follow written and oral instructions.
- Establish and maintain cooperative working relationships.

Ability to:

Perform a variety of skilled maintenance, repair, and operations work related to the treatment and distribution of water and the collection and treatment of wastewater.

Typical Physical Activities

The physical demands described here are representative of those required to successfully perform the essential functions of the Operator II position.

While performing the duties of this job, the employee is regularly required to speak and hear. The employee is frequently required to stand, walk, sit, and use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl. The employee is occasionally required to taste and/or smell.

The employee must frequently lift and/or move up to 50 pounds. The position requires the use of close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Environmental Factors

The environmental conditions described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

While performing the duties of this job, the employee often works outdoors and is frequently exposed to hot, cold and wet conditions. The employee occasionally works near moving mechanical parts, in high and/or precarious places, and is occasionally exposed to extreme cold, extreme heat, vibration, and risk of electrical shock.

This position is normally exposed to moderate noise levels; infrequently, the employee may be exposed to excessive noise.

Desirable Qualifications

A high school diploma or equivalent is required. Computer literacy, including word processing and spreadsheet/database software. Knowledge of water/wastewater operation, preventative maintenance and safe work practices. At least one (1) year experience as an Operator I for HVLCSO or comparable position and five (5) years of experience with the maintenance and operation of a water and/or wastewater plant is required.

License Certificate Registration Requirement(s)

A class "B" California driver's license and at least two of the following California Department of Public Health or State Water Resources Control Board certifications: Water Treatment Grade I, Water Distribution Grade I, Wastewater Grade II. Must obtain all three certifications within 12 months of entering the position. Must maintain all certifications.

OR: A class "A" California driver's license and at least two of the following California Department of Public Health or State Water Resources Control Board certifications: Water Treatment Grade II, Water Distribution Grade II, Wastewater Grade I. Must obtain all three certifications within 12 months of entering the position. Must maintain all certifications.

I have reviewed this Job Description with my Supervisor and agree with its contents.

Employee Signature Date

Employer Signature Date

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

MAY 2015

FINANCIAL REPORT





HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

**MAY 2015
Financial Report**

REVENUE & EXPENSE SEWER REPORT
5/1/2015-5/31/2015

120-SEWER ENTERPRISE FUND FINANCIAL SUMMARY	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL REVENUE	1,006,300.00	19,976.85	900,216.22	106,083.78	89.46

EXPENDITURE SUMMARY					
NON-DEPARTMENTAL	350,606.00	56,907.01	423,037.05	(72,431.05)	120.66
ADMINISTRATION	312,539.00	37,287.42	322,997.32	(10,458.32)	103.35
FIELD	299,954.00	25,343.26	236,490.12	63,463.88	78.84
DIRECTORS	43,201.00	2,264.71	32,637.39	10,563.61	75.55
TOTAL	1,006,300.00	121,802.40	1,015,161.88	(8,861.88)	100.88

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-4020 PERMIT & INSPECTION FEES	300.00	-	100.00	200.00	33.33
120-4045 AVAILABILITY FEES	10,200.00	4,455.03	8,337.24	1,862.76	81.74
120-4050 SALES OF RECLAIMED WATER	95,000.00	12,940.81	86,266.39	8,733.61	90.81
120-4111 COMM SEWER USE	18,400.00	1,677.02	18,447.22	(47.22)	100.26
120-4112 GOV'T SEWER USE	600.00	50.18	551.98	48.02	92.00
120-4116 SEWER USE CHARGES	862,000.00	573.74	730,647.84	131,352.16	84.76
120-4210 LATE FEE	15,500.00	32.16	14,857.45	642.55	95.85
120-4300 MISC INCOME	100.00	4.75	625.26	(525.26)	625.26
120-4505 LEASE INCOME	4,200.00	242.31	2,203.25	1,996.75	52.46
120-4550 INTEREST INCOME	-	0.85	193.11	(193.11)	-
120-4580 TRANSFERS IN	-	-	37,986.48	(37,986.48)	-
TOTAL	1,006,300.00	19,976.85	900,216.22	106,083.78	89.46

NON-DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5024 WORKERS' COMP INSURANCE	4,815.00	23,683.39	38,126.89	(33,311.89)	791.84
120-5-00-5025 RETIREE HEALTH BENEFITS	5,027.00	556.41	4,923.65	103.35	97.94
120-5-00-5060 GASOLINE, OIL & FUEL	14,200.00	902.03	8,005.44	6,194.56	56.38
120-5-00-5061 VEHICLE MAINT	10,357.00	-	9,207.80	1,149.20	88.90
120-5-00-5062 TAXES & LIC	1,100.00	-	517.52	582.48	47.05
120-5-00-5074 INSURANCE	16,285.00	-	16.50	16,268.50	0.10
120-5-00-5075 BANK FEES	7,000.00	639.32	7,968.79	(968.79)	113.84
120-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	6,000.00	-	3,779.63	2,220.37	62.99
120-5-00-5092 POSTAGE & SHIPPING	1,500.00	119.23	981.15	518.85	65.41
120-5-00-5110 CONTRACTUAL SERVICES	36,210.00	3,369.90	52,058.85	(15,848.85)	143.77
120-5-00-5121 LEGAL SERVICES	12,500.00	2,918.50	10,977.56	1,522.44	87.82
120-5-00-5122 ENGINEERING SERVICES	15,000.00	3,536.25	42,003.89	(27,003.89)	280.03
120-5-00-5123 OTHER PROFESSIONAL SERVICE	27,750.00	33.75	51,947.39	(24,197.39)	187.20
120-5-00-5130 PRINTING & PUBLICATION	500.00	536.71	1,545.80	(1,045.80)	309.16
120-5-00-5135 NEWSLETTER	1,000.00	-	762.92	237.08	76.29
120-5-00-5145 EQUIPMENT RENTAL	-	-	827.86	(827.86)	-
120-5-00-5148 OPERATING SUPPLIES	12,000.00	1,826.22	11,527.66	472.34	96.06
120-5-00-5150 REPAIR & REPLACE	50,452.00	2,715.69	46,713.09	3,738.91	92.59
120-5-00-5155 MAINT BLDG & GROUNDS	5,300.00	299.95	7,513.75	(2,213.75)	141.77
120-5-00-5156 CUSTODIAL SERVICES	9,450.00	787.50	9,168.75	281.25	97.02
120-5-00-5157 SECURITY	2,000.00	-	405.00	1,595.00	20.25
120-5-00-5160 SLUDGE DISPOSAL	23,000.00	8,062.50	19,485.95	3,514.05	84.72
120-5-00-5191 TELEPHONE	9,000.00	655.90	6,473.59	2,526.41	71.93
120-5-00-5192 ELECTRICITY	18,400.00	2,952.08	15,992.61	2,407.39	86.92
120-5-00-5193 OTHER UTILITIES	1,800.00	263.44	2,460.86	(660.86)	136.71
120-5-00-5195 ENV/MONITORING	25,000.00	2,356.00	30,111.16	(5,111.16)	120.44
120-5-00-5196 RISK MANAGEMENT	17,800.00	-	250.00	17,550.00	1.40
120-5-00-5198 ANNUAL OPERATING FEES	3,000.00	-	872.00	2,128.00	29.07
120-5-00-5310 EQUIPMENT - FIELD	1,000.00	-	961.13	38.87	96.11
120-5-00-5311 EQUIPMENT - OFFICE	2,800.00	-	1,063.28	1,736.72	37.97
120-5-00-5312 TOOLS - FIELD	1,100.00	60.06	498.17	601.83	45.29
120-5-00-5315 SAFETY EQUIPMENT	4,100.00	588.18	1,947.91	2,152.09	47.51
120-5-00-5510 SEWER OUTREACH	5,000.00	-	-	5,000.00	-
120-5-00-5545 RECORDING FEES	160.00	44.00	265.50	(105.50)	165.94
120-5-00-5590 NON-OPERATING OTHER	-	-	33,675.00	(33,675.00)	-
TOTAL	350,606.00	56,907.01	423,037.05	(72,431.05)	120.66

ADMINISTRATION EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-10-5010 SALARIES & WAGES	205,456.00	27,500.43	225,148.01	(19,692.01)	109.58
120-5-10-5020 EMPLOYEE BENEFITS	55,100.00	4,294.16	50,242.80	4,857.20	91.18
120-5-10-5021 RETIREMENT BENEFITS	41,013.00	4,591.43	36,395.69	4,617.31	88.74
120-5-10-5063 CERTIFICATIONS	20.00	-	-	20.00	-
120-5-10-5090 OFFICE SUPPLIES	6,200.00	619.54	5,807.92	392.08	93.68
120-5-10-5170 TRAVEL MILEAGE	350.00	172.30	1,683.83	(1,333.83)	481.09
120-5-10-5175 EDUCATION / SEMINARS	3,900.00	109.56	3,461.66	438.34	88.76
120-5-10-5179 ADM MISC EXPENSES	500.00	-	257.41	242.59	51.48
TOTAL	312,539.00	37,287.42	322,997.32	(10,458.32)	103.35

FIELD EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-30-5010 SALARIES & WAGES	213,757.00	17,572.91	153,982.64	59,774.36	72.04
120-5-30-5020 EMPLOYEE BENEFITS	44,068.00	4,532.46	49,159.29	(5,091.29)	111.55
120-5-30-5021 RETIREMENT BENEFITS	36,249.00	2,799.58	24,326.07	11,922.93	67.11
120-5-30-5022 CLOTHING ALLOWANCE	2,000.00	-	1,474.28	525.72	73.71
120-5-30-5063 CERTIFICATIONS	780.00	170.00	388.75	391.25	49.84
120-5-30-5090 OFFICE SUPPLIES	400.00	-	1,069.41	(669.41)	267.35
120-5-30-5170 TRAVEL MILEAGE	600.00	149.04	209.38	390.62	34.90
120-5-30-5175 EDUCATION / SEMINARS	2,100.00	119.27	5,880.30	(3,780.30)	280.01
TOTAL	299,954.00	25,343.26	236,490.12	63,463.88	78.84

DIRECTORS EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-40-5010 DIRECTORS COMPENSATION	1,170.00	96.88	1,065.68	104.32	91.08
120-5-40-5020 DIRECTOR BENEFITS	230.00	1.90	11.14	218.86	4.84
120-5-40-5030 DIRECTOR HEALTH BENEFITS	40,851.00	2,013.48	31,265.92	9,585.08	76.54
120-5-40-5170 TRAVEL MILEAGE	150.00	152.45	180.23	(30.23)	120.15
120-5-40-5175 EDUCATION / SEMINARS	600.00	-	-	600.00	-
120-5-40-5176 DIRECTOR TRAINING	200.00	-	114.42	85.58	57.21
TOTAL	43,201.00	2,264.71	32,637.39	10,563.61	75.55



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

MAY 2015

Financial Report

REVENUE & EXPENSE WATER REPORT

5/1/2015-5/31/2015

130-WATER ENTERPRISE FUND FINANCIAL SUMMARY	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
ALL REVENUE	1,134,100.00	22,325.32	911,124.59	222,975.41	80.34

EXPENDITURE SUMMARY					
NON-DEPARTMENTAL	641,637.00	72,548.03	524,608.26	117,028.74	81.76
ADMINISTRATION	335,979.00	37,498.80	324,133.60	11,845.40	96.47
FIELD	302,954.00	30,803.86	259,279.76	43,674.24	85.58
DIRECTORS	46,201.00	2,576.03	34,331.25	11,869.75	74.31
TOTAL	1,326,771.00	143,426.72	1,142,352.87	184,418.13	86.10

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-4035 RECONNECT FEE	10,000.00	240.00	11,610.00	(1,610.00)	116.10
130-4039 WATER METER INST	300.00	-	500.00	(200.00)	166.67
130-4040 RECORDING FEE	100.00	-	110.00	(10.00)	110.00
130-4045 AVAILABILITY FEES	40,000.00	18,293.97	34,235.76	5,764.24	85.59
130-4110 COMM WATER USE	14,000.00	1,151.03	12,661.33	1,338.67	90.44
130-4112 GOV'T WATER USE	800.00	74.26	816.86	(16.86)	102.11
130-4115 WATER USE	863,000.00	542.06	703,308.77	159,691.23	81.50
130-4117 WATER OVERAGE FEE	167,000.00	-	95,258.07	71,741.93	57.04
130-4118 WATER OVERAGE COMM	11,000.00	1,182.07	17,234.43	(6,234.43)	156.68
130-4119 WATER OVERAGE GOV	-	79.36	137.14	(137.14)	-
130-4210 LATE FEE	22,000.00	3.27	19,768.59	2,231.41	89.86
130-4215 RETURNED CHECK FEE	800.00	25.00	600.00	200.00	75.00
130-4300 MISC INCOME	100.00	5.75	908.47	(808.47)	908.47
130-4505 LEASE INCOME	4,200.00	726.93	5,550.67	(1,350.67)	132.16
130-4550 INTEREST INCOME	800.00	1.62	460.02	339.98	57.50
130-4580 TRANSFER IN	-	-	7,964.48	(7,964.48)	-
TOTAL REVENUES	1,134,100.00	22,325.32	911,124.59	222,975.41	80.34

NON-DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-00-5024 WORKERS' COMP INSURANCE	4,815.00	23,683.39	38,126.89	(33,311.89)	791.84
130-5-00-5025 RETIREE HEALTH BENEFITS	5,027.00	556.41	5,231.35	(204.35)	104.07
130-5-00-5060 GASOLINE, OIL & FUEL	12,500.00	902.02	8,005.27	4,494.73	64.04
130-5-00-5061 VEHICLE MAINT	12,500.00	-	2,944.34	9,555.66	23.55
130-5-00-5062 TAXES & LIC	1,600.00	-	963.97	636.03	60.25
130-5-00-5074 INSURANCE	16,285.00	-	16.50	16,268.50	0.10
130-5-00-5075 BANK FEES	7,000.00	639.33	7,962.66	(962.66)	113.75
130-5-00-5080 MEMBERSHIP & SUBSCRIPTION	17,200.00	-	14,752.36	2,447.64	85.77
130-5-00-5092 POSTAGE & SHIPPING	1,500.00	119.26	981.17	518.83	65.41
130-5-00-5110 CONTRACTUAL SERVICES	49,650.00	269.90	47,257.91	2,392.09	95.18
130-5-00-5121 LEGAL SERVICES	12,500.00	2,918.50	10,816.57	1,683.43	86.53
130-5-00-5122 ENGINEERING SERVICES	15,000.00	-	19,024.04	(4,024.04)	126.83
130-5-00-5123 OTHER PROFESSIONAL SERVIC	144,750.00	10,423.50	107,579.85	37,170.15	74.32
130-5-00-5124 WATER RIGHTS	10,000.00	1,679.50	10,399.41	(399.41)	103.99
130-5-00-5130 PRINTING & PUBLICATION	500.00	-	1,451.30	(951.30)	290.26
130-5-00-5135 NEWSLETTER	1,000.00	-	762.92	237.08	76.29
130-5-00-5148 OPERATING SUPPLIES	10,000.00	163.76	1,008.02	8,991.98	10.08
130-5-00-5150 REPAIR & REPLACE	52,000.00	1,910.83	54,186.51	(2,186.51)	104.20
130-5-00-5155 MAINT BLDG & GROUNDS	5,300.00	299.97	6,961.75	(1,661.75)	131.35
130-5-00-5156 CUSTODIAL SERVICES	9,450.00	787.50	9,731.25	(281.25)	102.98
130-5-00-5157 SECURITY	2,000.00	-	405.00	1,595.00	20.25
130-5-00-5191 TELEPHONE	9,000.00	655.91	6,473.56	2,526.44	71.93
130-5-00-5192 ELECTRICITY	165,000.00	23,815.60	123,912.26	41,087.74	75.10
130-5-00-5193 OTHER UTILITIES	1,800.00	263.46	2,460.88	(660.88)	136.72
130-5-00-5195 ENV/MONITORING	25,000.00	2,088.00	11,487.31	13,512.69	45.95
130-5-00-5196 RISK MANAGEMENT	-	-	250.00	(250.00)	-
130-5-00-5198 ANNUAL OPERATING FEES	27,000.00	-	18,587.04	8,412.96	68.84
130-5-00-5310 EQUIPMENT - FIELD	1,000.00	-	961.13	38.87	96.11
130-5-00-5311 EQUIPMENT - OFFICE	2,200.00	-	1,063.28	1,136.72	48.33
130-5-00-5312 TOOLS - FIELD	800.00	-	1,405.87	(605.87)	175.73
130-5-00-5315 SAFETY EQUIPMENT	4,100.00	250.09	1,323.20	2,776.80	32.27
130-5-00-5505 WATER CONSERVATION	15,000.00	1,077.10	7,849.19	7,150.81	52.33
130-5-00-5545 RECORDING FEES	160.00	44.00	265.50	(105.50)	165.94
TOTAL	641,637.00	72,548.03	524,608.26	117,028.74	81.76

ADMINISTRATION EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-10-5010 SALARIES & WAGES	227,796.00	27,500.41	223,709.84	4,086.16	98.21
130-5-10-5020 EMPLOYEE BENEFITS	55,100.00	4,294.16	50,211.26	4,888.74	91.13
130-5-10-5021 RETIREMENT BENEFITS	41,013.00	4,591.21	36,342.09	4,670.91	88.61
130-5-10-5063 CERTIFICATIONS	20.00	-	-	20.00	-
130-5-10-5090 OFFICE SUPPLIES	6,200.00	619.57	5,807.69	392.31	93.67
130-5-10-5170 TRAVEL MILEAGE	550.00	383.89	2,254.36	(1,704.36)	409.88
130-5-10-5175 EDUCATION / SEMINARS	4,800.00	109.56	5,550.97	(750.97)	115.65
130-5-10-5179 ADM MISC EXPENSES	500.00	-	257.39	242.61	51.48
TOTAL	335,979.00	37,498.80	324,133.60	11,845.40	96.47%

FIELD EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-30-5010 SALARIES & WAGES	216,757.00	22,336.15	176,307.03	40,449.97	81.34
130-5-30-5020 EMPLOYEE BENEFITS	44,068.00	4,532.45	48,829.32	(4,761.32)	110.80
130-5-30-5021 RETIREMENT BENEFITS	36,249.00	3,814.55	29,207.01	7,041.99	80.57
130-5-30-5022 CLOTHING ALLOWANCE	2,000.00	-	1,474.25	525.75	73.71
130-5-30-5063 CERTIFICATIONS	780.00	55.00	343.75	436.25	44.07
130-5-30-5090 OFFICE SUPPLIES	400.00	-	1,069.42	(669.42)	267.36
130-5-30-5170 TRAVEL MILEAGE	600.00	-	60.35	539.65	10.06
130-5-30-5175 EDUCATION / SEMINARS	2,100.00	65.71	1,988.63	111.37	94.70
TOTAL	302,954.00	30,803.86	259,279.76	43,674.24	85.58%

DIRECTORS EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-40-5010 DIRECTORS COMPENSATION	3,000.00	118.42	1,302.62	1,697.38	43.42
130-5-40-5020 DIRECTOR BENEFITS	230.00	2.30	13.46	216.54	5.85
130-5-40-5030 DIRECTOR HEALTH BENEFITS	42,021.00	2,013.48	31,237.64	10,783.36	74.34
130-5-40-5170 TRAVEL MILEAGE	150.00	218.21	519.48	(369.48)	346.32
130-5-40-5175 EDUCATION / SEMINARS	600.00	-	-	600.00	-
130-5-40-5176 DIRECTOR TRAINING	200.00	223.62	1,258.05	(1,058.05)	629.03
TOTAL	46,201.00	2,576.03	34,331.25	11,869.75	74.31%



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

**May 2015
FINANCIAL REPORT**

**POOLED CASH
AS OF MAY 31, 2015**

Beginning Balance	58,021.65
Cash Receipts	
Deposit	381,746.86
Transfers	0.00
Total Receipts	381,746.86
Cash Disbursements	
Accounts Payable	200,988.03
Payroll	65,069.99
Bank Fees	1,278.65
Total Disbursements	267,336.67
Ending Balance	172,431.84

TEMPORARY INVESTMENTS

AS OF MARCH 31, 2015

Fund		LAIF	Money Mkt	Total	G/L Bal
120	Sewer Operating Fund	66,988.74	56,987.70	123,976.44	123,976.44
130	Water Operating Fund	223,048.98	11,142.43	234,191.41	234,191.41
215	1995-2 Redemption	238,443.94	103,885.60	342,329.54	342,329.54
217	State Revolving Loan Sewer	158,823.08	(134,559.92)	24,263.16	24,263.16
218	CIEDB Redemption	11,461.36	(161,244.90)	(149,783.54)	(149,783.54)
219	USDARUS Solar Loan (Sewer)	815.70	63,370.52	64,186.22	64,186.22
313	Wastewater Cap Fac Reserved	432,155.95	33,536.81	465,692.76	465,692.76
314	Wastewater Cap Fac Unrestricted	53,721.28	91,952.26	145,673.54	145,673.54
320	Water Capital Fund	-	-	-	-
350	CIEDB Loan Reserve	170,433.60	-	170,433.60	170,433.60
711	Bond Administration	27,032.17	14,412.93	41,445.10	41,445.10
TOTAL		1,382,924.80	114,762.75	1,497,687.55	1,497,687.55



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

**MAY 2015
FINANCIAL REPORT**

**CAPITAL EXPENDITURES
2014-2015 BUDGET**

Sewer	Budget	Yr to Date Actual
Video Inspections of Sewer Laterals	35,000	-
Repair Sewer Lateral Leaks	35,000	-
Prepare Sewer Capital Improvement Plan	20,000	10,386.51
Install Security Fencing at Lift Station 1 & 4	10,000	-
Field Laptop (non-budget)	(1,522)	1,522.23
SCADA Computer (non-budget)	(6,442)	6,442.00
New Pickup Truck	35,000	0.00
SCADA Hardware for Lift Stations	25,000	26,537.00
Preliminary Design-Chlorine Disinfection Facility	50,000	793.49
Crazy Creek Land Purchase	100,000	400.00
Total	302,036	46,081.23

Water	Budget	Yr to Date Actuals
Field Laptop (non-budget)	(1,522)	1,522.23
SCADA Computer (non-budget)	(6,442)	6,442.25
Total	(7,964)	7,964.48



Hidden Valley Lake Community Services District

19400 Hartmann Road
Hidden Valley Lake, CA 95467
707.987.9201
707.987.3237 fax
www.hiddenvalleylakecsd.com

MEMO

To: Board of Directors
From: Roland Sanford
Date: June 12, 2015
RE: General Manager's Monthly Report

Drought update

Groundwater elevations in the District's municipal wells are currently on par with historic averages for the month of June (see attached chart) and in the absence of State imposed water conservation mandates, the District could easily satisfy pre-drought water demands. We are in one sense, "all dressed up with no place to go". Due to the State imposed water conservation mandates, District revenues will be reduced significantly, which will in turn hinder if not stall progress on the Water Rights Petition for Change/LAFCO Sphere of Influence EIR, compliance with the new hexavalent chromium drinking water standard, and possibly, lifting of the State imposed moratorium on new water service connections.

Water Rate Increase

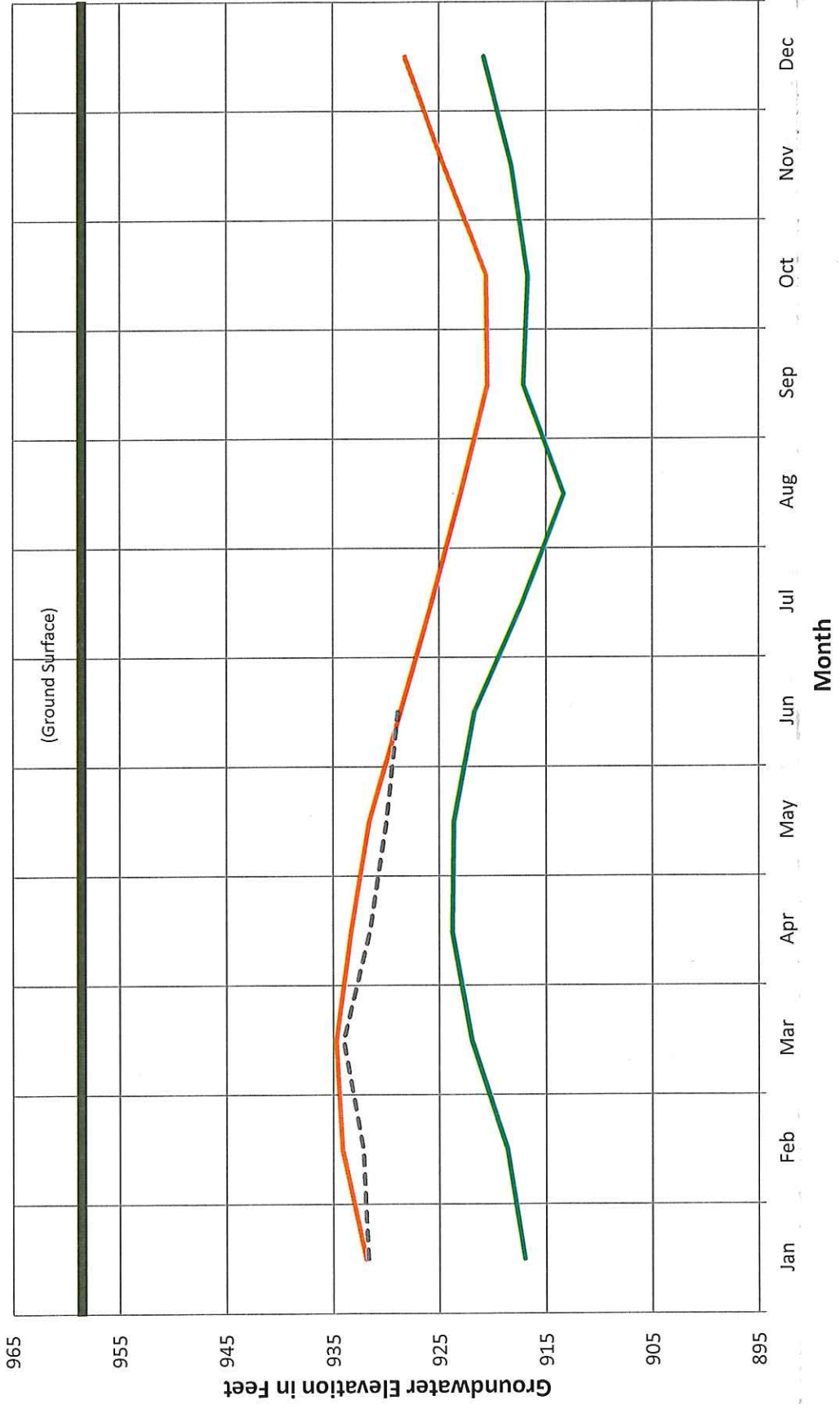
On July 21, 2015 the Board will hold a public hearing pursuant to Proposition 218 to consider and possibly adopt a new water rate structure and water rates. In deference to the recent San Juan Capistrano court decision, the proposed water rate structure no longer utilizes "tiered rates". Instead, a "uniform" rate structure is proposed – same charge rate per 100 cubic feet of water used, irrespective of how little or much water is used. Under the proposed uniform rate structure, low water users will pay slightly more than they would have under the original tiered water rate proposal, high water users less. Overall, the proposed uniform water rate structure will, at least in theory, generate the same total revenue as the original tiered water rate proposal.

As a part of the July 21, 2015 public hearing, the Board will also consider and possibly adopt "drought water rates", which are designed to offset revenue shortfalls caused by reduced water sales – such as the revenue shortfall caused by the State imposed water conservation mandates. Drought water rates are unpopular, as nobody is particularly anxious to pay more money for the same amount of water. However, given the District's financial situation and the challenges faced, drought water rates will likely become necessary in FY 2015-2016, as they have for many other municipal water purveyors.

Hexavalent Chromium

On June 9 the District conducted its second quarterly hexavalent chromium sampling event of the District's municipal supply and selected monitoring wells in the region. The laboratory sampling results should be available later this month.

Average Groundwater Elevations at HVLCS D Wells



— 1990-2013 - - - 2015 — 2014



Hidden Valley Lake Community Services District

May 2015 Report

F I E L D O P E R A T I O N S

Valve replacement and
new meter installation:
Crew rotation during
manual dig-up



Valve replacement and
new meter installation:
Crew rotation during
manual dig-up



May 2015 Field Report

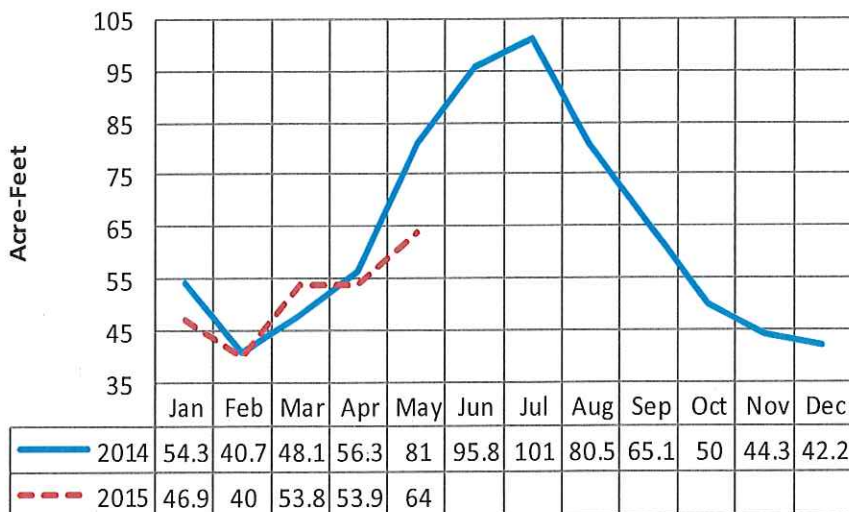
Water Connections:		Sewer Connections:	
New (May—commercial)	1	New (May—commercial)	1
Residential (April)	2426	Residential (April)	1470
Commercial & Govt (April)	34	Commercial & Govt (April)	15
<i>Total (April) :</i>	2461		1486

Rainfall		
<i>This month</i>	<i>Last year</i>	<i>Historical</i>
.01	0	1.35

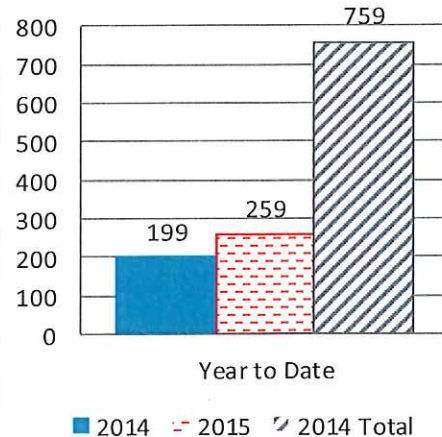
Groundwater Elevation			
<i>Monitoring Wells</i>	<i>This month</i>	<i>Last year</i>	<i>Historical</i>
Prod Wells	929.95	923.61	930.70
AG	930.54	922.37	932.59
TP Wells	953.66	953.55	954.09
Grange Rd	936.09	935.63	937.20
American Rock	970.35	OOS	971.05
Spyglass	964.4	965.28	964.41
Luchetti	920.98	921.69	922.70
18th T	941.69	940.86	941.86

May 2015 Field Report

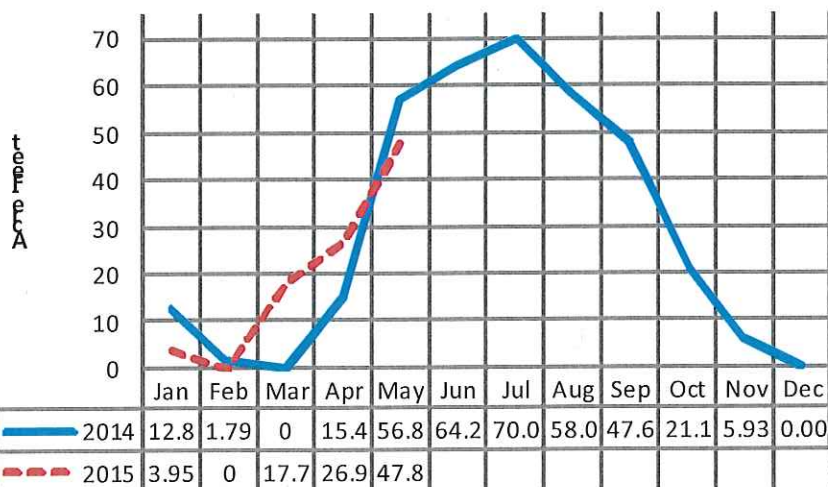
HVLCSD Municipal Well Production



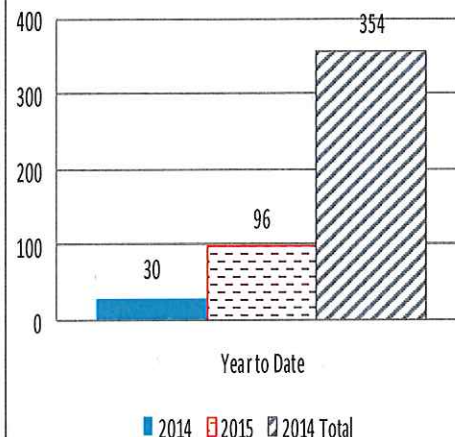
HVLCSD Municipal Well Production



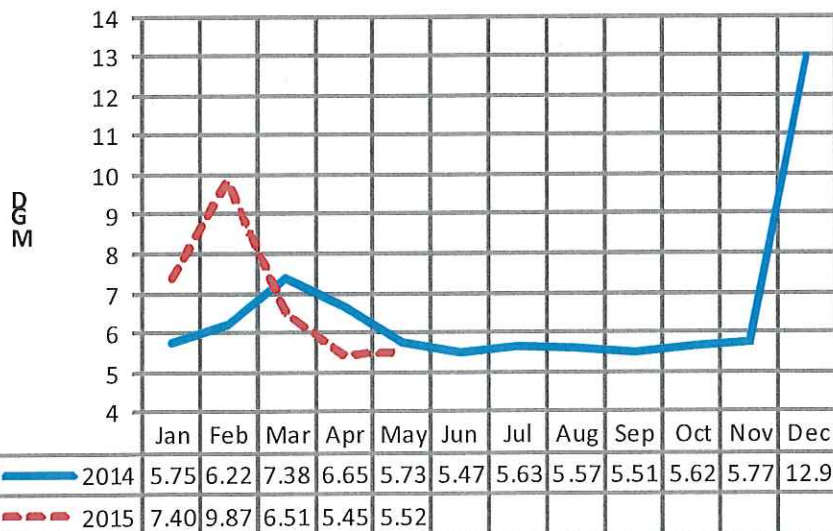
HVLCSD Municipal Reclaimed Water Use



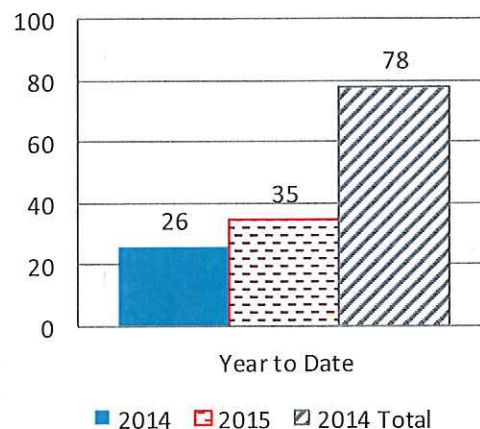
HVLCSD Municipal Reclaimed Water



HVLCSD Municipal Wastewater Influent



HVLCSD Municipal Wastewater Influent



May 2015 Field Report

Completed Service Orders		
<i>This month</i>	<i>YTD</i>	<i>Last YTD</i>
70	421	311
Overtime Hours	42	\$322.90

Water Operations and Maintenance Highlights

Water Operations and Maintenance Highlights

- Troubleshoot flow meter function at Well 3
- Assisted in repairing campground leak
- Repairs to Well 4 air relief
- Repaired service line leak
- Valve replacement and new meter complete at Admin Office
- Routine operations and maintenance

Wastewater Operations and Maintenance Highlights

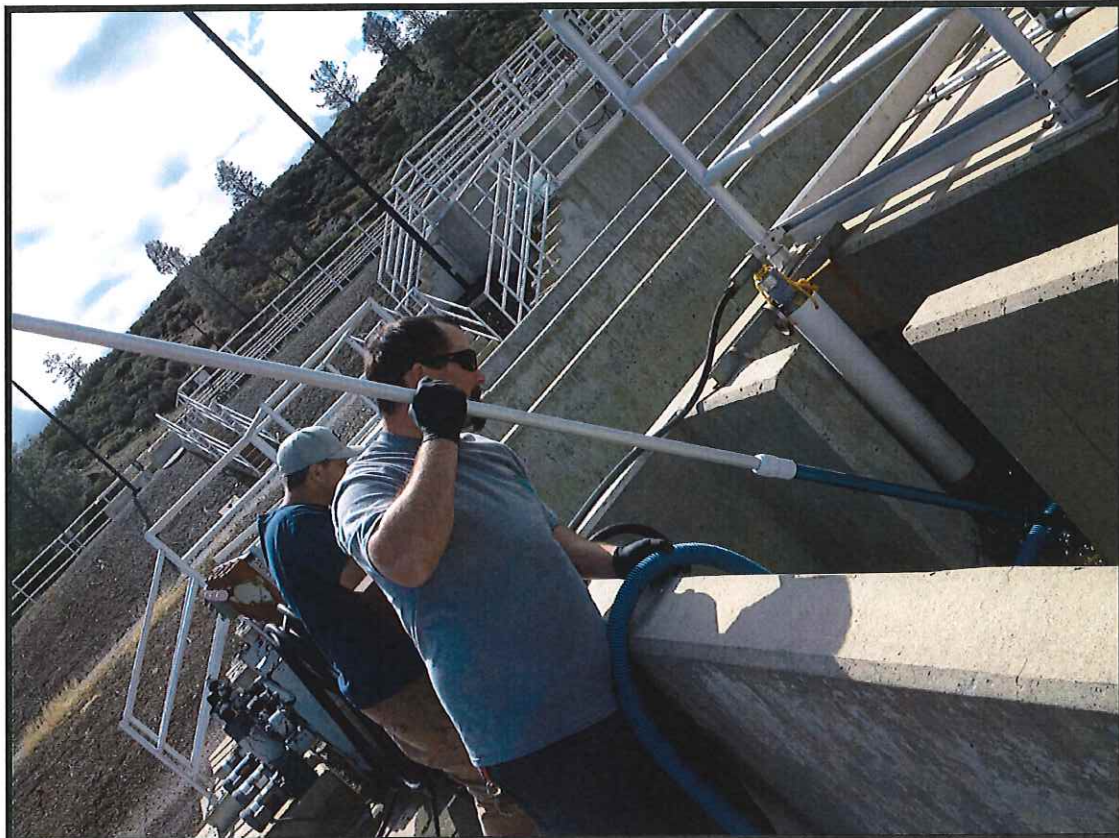
Wastewater Operations and Maintenance Highlights

- New NTU machine installed by Telstar
- Tabled Wonderware SCADA solution. Currently researching alternatives
- Telstar developing quote for multiple generators, and one lift station re-build
- Routine operations and maintenance

May 2015 Field Report

Vehicle Mileage	
<i>Vehicle</i>	<i>Mileage</i>
Truck 1	415
Truck 3	2593
Truck 4	239.8
Truck 6	281
Truck 7	492
Truck 8	1047
Dump Truck	14
Backhoe	3.96
Tractor	21.9
New Holland Tractor	0

Fuel Tank Use (gallons)		
	<i>Gasoline</i>	<i>Diesel</i>
Tank Meter	391	46.9
Fuel Log	390.6	46.8
May Tank Level	326.09	423.91
April Tank Level	413.04	478.26



**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: June 16, 2015

AGENDA ITEM: Discussion and Possible Action: Adoption of FY 2015-2016 Budget and Investment Policy

RECOMMENDATIONS:

- 1) Conduct public hearing to receive public comment on recommended fiscal year 2015-2016 budget.
- 2) Adopt fiscal year 2015-2016 budget as recommended by staff or subsequently modified following public and/or Board member comment, via adoption of Resolution 2015-09.
- 3) Adopt Investment Policy for fiscal year 2015-2016 via adoption of Resolution 2015-10

FINANCIAL IMPACT:

Establishes operating and capital improvement budgets, and policies related to the investment of District funds, for fiscal year 2015-2016.

BACKGROUND:

Pursuant to Government Code 61110, the Board must conduct a hearing to provide the public with an opportunity to comment on the proposed budget. Following the public hearing and Board discussion, staff recommends the Board adopt the fiscal year 2015-2016 budget by way of resolution.

Each year the Board adopts an Investment Policy in conjunction with the fiscal year budget. The Investment Policy defines the parameters within which the District's funds are to be managed. In 2012 the Finance Committee spent considerable time reviewing the District's long-standing Investment Policy, and a revised Investment Policy was subsequently adopted in October 2012 (aka October 2012 version). The October 2012 version ultimately became the FY 2013-2014 Investment Policy. Staff is once again recommending the Board adopt, by resolution, the October 2012 version as the District's FY 2015-2016 Investment Policy.

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, _____, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on (DATE) by the following vote:

Ayes:

Noes:

Abstain:

Absent

Secretary to the Board



RESOLUTION NO 2015-09
A RESOLUTION FIXING AND APPROVING BUDGET
FOR FISCAL YEAR 2015-2016

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

RESOLVED, by the Board of Directors of the Hidden Valley Lake Community Services District, Lake County, California as follows:

1. That the balance on hand as of June 16, 2015 in each of the funds of the District shall be reserved for use by the District during the fiscal year 2015-2016.
2. That the budget for said District for the fiscal year 2015-2016 heretofore presented to the Board and a copy of which hereto attached is approved.

* * * * *

I hereby certify that the foregoing resolution was duly and regularly adopted by the Board of Directors of the Hidden Valley Lake Community Services District, Lake County, California, at a meeting thereof held on the 16th day of June 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jim Freeman
President of the Board
Hidden Valley Lake
Community Services District

Roland Sanford
General Manager/Secretary to the Board
Hidden Valley Lake
Community Services District

Fiscal Year 2015-2016

Budget



Adopted _____

Board of Directors:

Jim Freeman, President

Jim Lieberman, Vice President

Linda Herndon

Judy Mirbegian

Carolyn Graham

General Manager:

Roland Sanford

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
2015-2016 BUDGET
SEWER ENTERPRISE FUND

	2014-2015 BUDGET	2015-2016 PROPOSED
REVENUE		
120-4020 PERMIT & INSPECTION FEES	300	300
120-4036 DEVELOPER SEWER FEES	-	-
120-4045 AVAILABILITY FEES	10,200	8,800
120-4050 SALES OF RECLAIMED WATER	95,000	90,000
120-4111 COMMERCIAL SEWER USE	18,400	19,370
120-4112 GOVERNMENT SEWER USE	600	580
120-4116 SEWER USE CHARGES	862,000	969,100
120-4210 LATE FEE 10%	15,500	19,093
120 4300 MISC INCOME	100	39,600
120-4505 LEASE INCOME	4,200	2,600
120-4550 INTEREST INCOME	-	-
120-4591 INCOME APPLICABLE TO PRIOR	-	-
TOTAL REVENUE	1,006,300	1,149,443

EXPENSES		
120-5010 SALARY & WAGES	421,213	458,725
120-5020 EMPLOYEE BENEFITS	99,398	119,078
120-5021 RETIREMENT BENEFITS	77,261	76,462
120-5022 CLOTHING ALLOWANCE	2,000	1,300
120-5024 WORKERS' COMP INSURANCE	4,815	21,700
120-5025 RETIREE HEALTH BENEFITS	5,027	7,211
120-5030 DIRECTOR HEALTH BENEFITS	42,022	34,793
120-5040 ELECTION EXPENSE	-	-
120-5060 GASOLINE, OIL & FUEL	14,200	8,790
120-5061 VEHICLE MAINT	10,357	11,012
120-5062 TAXES & LICENSE	1,100	619
120-5063 CERTIFICATIONS	800	400
120-5074 INSURANCE	16,285	14,735
120-5075 BANK FEES	7,000	12,750
120-5080 MEMBERSHIP & SUBSCRIPTIONS	6,000	4,520
120-5090 OFFICE SUPPLIES	6,600	7,540
120-5092 POSTAGE & SHIPPING	1,500	1,300
120-5110 CONTRACTUAL SERVICES	36,210	40,000
120-5121 LEGAL SERVICES	12,500	9,500
120-5122 ENGINEERING SERVICES	15,000	34,000
120-5123 OTHER PROFESSIONAL SERVICE	27,750	51,000
120-5130 PRINTING & PUBLICATION	500	1,500
120-5135 NEWSLETTER	1,000	1,000
120-5145 EQUIPMENT RENTAL	-	990
120-5148 OPERATING SUPPLIES	12,000	11,699
120-5150 REPAIR & REPLACE	50,452	53,614
120-5155 MAINT BLDG & GROUNDS	5,300	8,400

120-5156 CUSTODIAL SERVICES	9,450	9,600
120-5157 SECURITY	2,000	460
120-5160 SLUDGE DISPOSAL	23,000	13,660
120-5170 TRAVEL & MEETINGS	1,100	1,880
120-5175 EDUCATION/SEMINARS	6,600	8,000
120-5176 DIRECTOR TRAINING	200	200
120-5179 ADM MISC EXPENSE	500	300
120-5191 TELEPHONE	9,000	6,960
120-5192 ELECTRICITY	18,400	17,291
120-5193 OTHER UTILITIES	1,800	2,600
120-5195 ENV/MONITORING	25,000	33,000
120-5196 RISK MANAGEMENT	17,800	15,000
120-5198 ANNUAL OPERATING FEES	3,000	1,600
120-5310 EQUIPMENT - FIELD	1,000	1,149
120-5311 EQUIPMENT - OFFICE	2,800	1,271
120-5312 TOOLS - FIELD	1,100	524
120-5315 SAFETY EQUIPMENT	4,100	1,874
120-5510-SEWER OUTREACH	5,000	-
120-5545 RECORDING FEES	160	200
120-5585 FLOOD CONTROL	-	-
120-5591 EXPENSES APPLICABLE TO P/Y	-	-
120-5600 CONTINGENCY	-	40,636
120-5650 OPERATING RESERVES	-	-
TOTAL EXPENDITURES	1,008,300	1,148,843

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
2015-2016 BUDGET
WATER ENTERPRISE FUND

	2014-2015 BUDGET	2015-2016 PROPOSED
REVENUE		
130-4035 RECONNECT FEES	10,000	13,000
130-4038 COMM WATER CONNECTIONS	-	-
130-4039 WATER METER INSTALLATION	300	300
130-4040 RECORDING FEE INCOME	100	110
130-4045 AVAILABILITY FEES	40,000	35,000
130-4110 COMMERCIAL WATER USE	14,000	27,400
130-4112 GOVERNMENT WATER USE	800	844
130-4115 WATER USE CHARGES	863,000	970,200
130-4117 WATER OVERAGE USE FEE	167,000	53,900
130-4118 WATER OVERAGE COMMERCIAL	11,000	5,200
130-4119 WATER OVERAGE GOV'T	-	-
130-4210 LATE FEE 10%	22,000	25,014
130 4215 RETURNED CHECK FEE	800	700
130-4300 MISC INCOME	100	1,100
130-4310 OTHER INCOME	-	-
130-4505 LEASE INCOME	4,200	5,800
130-4550 INTEREST INCOME	800	-
130-4591 INCOME APPL TO PRIOR YRS	-	-
TOTAL REVENUE	1,134,100	1,138,568

EXPENSES		
130-5010 SALARY & WAGES	447,553	458,725
130-5020 EMPLOYEE BENEFITS	99,398	119,078
130-5021 RETIREMENT BENEFITS	77,261	76,462
130-5022 CLOTHING ALLOWANCE	2,000	1,900
130-5024 WORKERS' COMP INSURANCE	4,815	21,700
130-5025 RETIREE HEALTH BENEFITS	5,027	7,211
130-5030 DIRECTOR HEALTH BENEFITS	42,022	34,793
130-5040 ELECTION EXPENSE	-	-
130-5060 GASOLINE, OIL & FUEL	12,500	8,788
130-5061 VEHICLE MAINT	12,500	3,521
130-5062 TAXES & LICENSE	1,600	1,153
120-5063 CERTIFICATIONS	800	220
130-5074 INSURANCE	16,285	14,735
130-5075 BANK FEES	7,000	12,750
130-5080 MEMBERSHIP & SUBSCRIPTIONS	17,200	17,641
130-5090 OFFICE SUPPLIES	6,600	7,540
130-5092 POSTAGE & SHIPPING	1,500	1,300
130-5110 CONTRACTUAL SERVICES	49,650	43,650
130-5121 LEGAL SERVICES	12,500	9,445
130-5122 ENGINEERING SERVICES	15,000	37,500
130-5123 OTHER PROFESSIONAL SERVICE	144,750	73,200

130-5124 WATER RIGHTS	10,000	10,428
130-5130 PRINTING & PUBLICATION	500	1,500
130-5135 NEWSLETTER	1,000	1,000
130-5145 EQUIPMENT RENTAL	-	-
130-5148 OPERATING SUPPLIES	10,000	1,107
130-5150 REPAIR & REPLACE	52,000	62,888
130-5155 MAINT BLDG & GROUNDS	5,300	8,400
130-5156 CUSTODIAL SERVICES	9,450	10,000
130-5157 SECURITY	2,000	460
130-5170 TRAVEL & MEETINGS	1,300	2,835
130-5175 EDUCATION/SEMINARS	7,500	8,000
130-5176 DIRECTOR TRAINING	200	800
130-5179 ADM MISC EXPENSE	500	300
130-5191 TELEPHONE	9,000	6,958
130-5192 ELECTRICITY	165,000	132,166
130-5193 OTHER UTILITIES	1,800	2,627
130-5195 ENV/MONITORING	25,000	24,000
130-5196 RISK MANAGEMENT	-	300
130-5198 ANNUAL OPERATING FEES	27,000	22,400
130-5310 EQUIPMENT - FIELD	1,000	1,149
130-5311 EQUIPMENT - OFFICE	2,200	1,271
130-5312 TOOLS - FIELD	800	1,681
130-5315 SAFETY EQUIPMENT	4,100	1,531
130-5505 WATER CONSERVATION	15,000	10,000
130-5545 RECORDING FEES	160	200
130-5580 TRANSFERS OUT	-	-
130-5585 FLOOD CONTROL	-	-
130-5591 EXPENSES APPLICABLE TO P/Y	-	-
130-5600 CONTINGENCY	-	50,000
130-5650 OPERATING RESERVES	-	-
TOTAL EXPENDITURES	1,326,771	1,313,313



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

**CAPITAL EXPENDITURES
2015-2016 BUDGET**

Sewer	Budget	Notes
Repair Sewer Lateral Leaks	70,000	(a)
Complete Revised Sewer System Management Plan	9,000	(a)
Install Security Fencing at Lift Station 1 & 4	10,000	(a)
New Pickup Truck (<i>see note below</i>)	35,000	(a) (b)
SCADA Hardware for Lift Stations	17,000	
Prelim Design - Chlorine Disinfection Facility	50,000	(a)
Crazy Creek Land Purchase	100,000	(a)
CL2 basin - 2 Flowmeter Replacements	9,000	
Install Treatment Plant Inflow Meter	25,000	
Backup Generators for Lift Stations 2,3,5,6,Hardester	190,000	(to be loan financed)
Retrofit Lift Station 7 and Install Backup Generator	110,000	(to be loan financed)
Total	625,000	

Notes:

- (a) = Carryover project from FY 2014-2015
- (b) = New truck may be leased in lieu of \$ 35,000 purchase

Water	Budget
(No planned capital expenditures in FY 2015-2016)	-
Total	0



RESOLUTION NO. 2015-10

A RESOLUTION APPROVING AND ADOPTING
INVESTMENT POLICY FOR FISCAL YEAR 2015/2016

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

RESOLVED, by the Board of Directors of the Hidden Valley Lake Community Services District, Lake County, California, that certain Investment Policy for Fiscal Year 2015/2016, attached hereto and setting forth the policy for investment of District's funds for said Fiscal Year, be and it is hereby, approved and adopted as the Official Investment Policy of this District for Fiscal Year 2015/2016.

* * * * *

I hereby certify that the foregoing resolution was duly and regularly adopted by the Board of Directors of the Hidden Valley Lake Community Services District, Lake County, California, at a meeting thereof held on the 16th day of June, 2015, by the following vote:

AYES,

NOES,

ABSENT,

ABSTAIN,

Jim Freeman
President of the Board

Roland Sanford
General Manager/Secretary to the Board



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
INVESTMENT POLICY
FY 2015-2016

Except for immediate cash requirement or pursuant to specific action by the Board of Directors, the District shall invest all of its surplus funds with the Local Agency Investment Fund, administered by the Treasurer of the State of California, or in a money market fund held with the District's Service Bank to assure in priority order; Safety; Liquidity and Yield with minimum risk and administrative cost.

Upon a positive vote by the Board, the District may invest in other securities and instruments as noted in Appendix A within the limitations indicated.

Reporting

District Staff shall prepare a monthly report titled "Investment Report", for review by the Board at its regular monthly meetings. This report shall display:

1. Monthly investments by the District
2. Rate of return and yield by item
3. Total interest income for the period

Total interest income earned for the period shall agree with the District's monthly financial reports.

The report shall include the type of investment, issuer, and account balance. For investments in the Local Agency Investment Fund, in Federal Deposit Insurance Corporation-insured accounts in a bank or savings and loan association, or in a county investment pool, the report may instead attach the most recent statement received from the institutions. The monthly report shall state that the portfolio complies with this Investment Policy or the manner in which the portfolio is not in compliance. Monies not required for immediate needs shall be considered surplus funds and shall be invested to provide the highest yield and liquidity at the minimum level of risk, until needed for payment of District obligations:

The Controller, or designee, shall present the Investment Report to the Board of Directors for consideration at the District's regular monthly meetings.

Service Bank

The Board shall designate a State or Federally chartered bank, operating within the State of California, to serve as the District's primary service bank, and the District shall use said bank as a clearing house for all funds.

Safekeeping Account

When practical all negotiable securities shall be held in a safekeeping account at the Trust Department of the designated District Service Bank.

Investment Documentation and Review

Each investment transaction must be duly documented. All dealer and safekeeping confirmations are to be reviewed by a person other than the person initiating the transaction. Any discrepancies must be resolved immediately and a new confirmation issued.

Audit

The Board shall establish an annual process of independent review by an external auditor. This review shall provide internal control by assuring compliance with policies and procedures. The external auditor shall submit a report of his/her findings for consideration by the Board. Upon deliberation, the Board shall consider the report and by official action accept or reject it.

Policy Review

The Hidden Valley Lake Community Services District's Investment Policy shall be adopted by resolution of the Board of Directors on an annual basis. This Investment Policy shall be reviewed at least annually to ensure its consistency with the overall objectives of preservation to principal, liquidity and yield, and its compliance with current law and relation to financial and economic trends. Any amendments to the policy shall be forwarded to the Board of Directors for approval.

Standard of Care (Prudent Investor Standard)

The standard of care to be used in investing District funds shall be the prudent investor standard described in Government Code section 53600.3 and shall be applied in the context of managing an overall portfolio. The Board, acting in accordance with written procedures and this Investment Policy, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

Legislative Changes

Any State of California legislative action that further restricts allowable maturities, investment type or percentage allocations will be incorporated into the Hidden Valley Lake Community Services District's Investment Policy and supersedes any and all previous applicable language.

Interest Earnings

All monies earned and collected from investments authorized in this policy shall be allocated monthly to various fund accounts based on the cash balance in each fund as a percentage of the entire pooled portfolio.



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
INVESTMENT POLICY

APPENDIX A

Authorized Investments

Investments of District Funds are governed by the California Government Code Sections 53600 et seq. Within the context of those limitations, the following investments are authorized as further limited herein:

<u>INSTRUMENT</u>	<u>PERCENTAGE OF PORTFOLIO</u>
Repurchase Agreements	0 to 100%
Local Agency Investment Fund	0 to 100%
U.S. Treasury Bonds/Notes/Bills	0 to 100%
U.S. Government Agency Obligations	0 to 100%
Bankers' Acceptances	0 to 40%
Commercial Paper	0 to 15%
Negotiable Certificates of Deposit	0 to 30%
Time Certificates of Deposit	0 to 25%
Reverse Repurchase Agreements	0 to 20%

1. United States Treasury Bills, Bonds, Notes or certificates of indebtedness or those for which the full faith and credit of the United States are pledged for payment of principal and interest. There is no percentage limitation of the portfolio which can be invested in this category, although a five year maturity limitation is applicable.

2. Obligations issued by the Government National Mortgage Association (GNMA), the Federal National Mortgage Association (FNMA), the Federal Home Loan Bank Board (FHLB), the Federal Farm Credit System (FFCB), and the Federal Home Loan Mortgage Association (FHLMC). There is no percentage limitation of the portfolio which can be invested in this category, although a five year maturity limitation is applicable.

Investments detailed in items 3 through 10 are further restricted to percentage of the cost value of the portfolio in any one user name to a maximum of 15%. The total value invested in any one issuer shall not exceed 5% of the issuer's net worth. Again, a five year maximum maturity limitation is applicable unless further restricted by this policy.

3. Bills of exchange or time drafts drawn on and accepted by commercial banks, otherwise as Bankers' Acceptances. Bankers' Acceptances purchased may not exceed 270 days maturity or 40% of the cost value of the portfolio. Bankers' Acceptances may only be purchased from the top 100 Banks of the World as compiled by American Banker from Merrill Lynch.

4. Commercial paper ranked P1 by Moody's Investor Services or A1+ by Standard & Poor's, and issued by domestic corporations having assets in excess of \$500,000,000 and having an AA or better rating on its' long term debentures as provided by Moody's or Standard and Poor's. Purchases of eligible commercial paper may not exceed 180 days to maturity nor represent more than 10% of the outstanding paper if the issuing corporation. Purchases of commercial paper may not exceed 15% of the cost value of the portfolio.

5. Negotiable Certificates of Deposit will be issued by nationally or state chartered banks or state or federal savings institutions. Purchases of negotiable certificates of deposit may not exceed 30% of total portfolio. A maturity limitation of five years is applicable.

6. Repurchase agreements which specify terms and conditions may be transacted with banks and broker dealers. The maturity of the repurchase agreements shall not exceed 90 days. The market value of the securities used as collateral for the repurchase agreements shall be monitored by the investment staff and shall not be allowed to fall below 102% of the value of the repurchase agreement.

7. Reverse repurchase agreements which specifies terms and conditions may be transacted with broker dealers and financial institutions but cannot exceed 20% of the portfolio value on the date entered into. The District may enter into reverse repurchase agreements only to fund short term liquidity needs. The term of reverse repurchase agreements may not exceed 92 days. Prior approval by the Board is required. The underlying securities must have been owned by the District at least 30 days before sale.

8. Local Agency Investment Fund (LAIF) which is a State of California managed investment pool may be used up to the maximum permitted by California State Law.

9. Time deposits, non-negotiable and collateralized in accordance with the California Government Code, may be purchased through banks or savings and loan associations. Since time deposits are not liquid, no more than 25% of the investment portfolio may be invested in this investment type.

10. Moneys held by a trustee or fiscal agent and pledged to the payment or security of notes, bonds, or other indebtedness, or obligations under a lease, installment sale, or other agreement, or certificates of participation in such obligations (collectively "debt obligation"), may be invested in accordance with the statutory provisions governing the issuance of those debt obligations or in accordance with the ordinance, resolution, indenture, or agreement providing for their issuance.

AUTHORIZED BROKERS: Purchases and sales of securities shall be made through firms designated as Primary Dealers by the Federal Reserve Board; furthermore, the firm must operate from an office within this state.

INVESTMENT PURCHASES: Purchases shall attempt to be made in minimum amounts of \$1,000, par value. When practical, a minimum of three bids shall be obtained to insure competitive pricing. Investments shall be held in the safekeeping account with the exception that Time Certificates of Deposit shall be delivered to the District's vault and held until maturity. All transactions will be settled on payment vs. delivery.

INVESTMENT SALES: Securities may be sold prior to maturity to provide for cash flow needs. Securities shall not be sold for less than cost plus accrued interest without prior approval of the Board. Three bids should, when possible, be obtained to insure competitive pricing. Settlement shall be on a payment vs. delivery basis.

SWAP TRADES: The concurrent sale of an owned investment and purchase of a substitute investment may be performed provided the transaction results in a minimum gain of \$600.00. Normally, the maturity of the new investment should be within two weeks in either direction of the maturity of the security sold.

REPURCHASE AGREEMENT: Repo's shall be collateralized by Government Securities, Bankers' Acceptance, Commercial Paper or Negotiable Certificates of Deposit. Collateral will be included in percentage limitations under authorized investments. The market value plus accrued interest of the collateral must equal or exceed 102% of the repo cost at all times. All collateral shall be delivered to the safekeeping account or to the District.

REVERSE REPURCHASE AGREEMENT: Securities may be sold under an agreement to repurchase only when necessary to fund short term cash flow needs. However, each such transaction must be approved in advanced by the Board. Securities sold under such agreement to repurchase shall at no time be in excess of \$300,000, nor for a longer period than 92 days.

CREDIT REQUIREMENTS: For the purpose of this Policy, all Domestic Banks are limited to those with a current Thomson Bank Watch Inc. rating of "B/C" or better and a TBW-1 short term rating. The Investment Group is granted the authority to specify approved California Banks with a Thomson Bank Watch Inc. rating of "C" or better and TBW-2 rating where appropriate. Foreign Banks with domestic licensed offices must be AAA for country risk and "B" or better and a TBW-1 short term for the company by Thomson Bank Watch Inc. Domestic Savings Banks must be rated "B/C" or better and a TBW-1 short term rating by Thomson Bank Watch Inc.

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: June 16, 2015

AGENDA ITEM: DISCUSSION AND POSSIBLE ACTION: Special District Risk Management Authority (SDRMA) Board Member Elections

RECOMMENDATIONS:

Cast vote - through adoption of Resolution 2015-11 - for up to three of the following four candidates; Robert Swan, Ed Gray, R. Michael Wright or Sandy Seifert-Raffelson, to represent the District on the Special District Risk Management Authority (SDRMA) Board of Directors.

FINANCIAL IMPACT:

None

BACKGROUND:

The SDRMA is requesting that the District vote for up to three of four possible candidates to represent the District on the SDRMA Board of Directors. Information regarding the election and candidates is attached.

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, _____, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on (DATE) by the following vote:

Ayes:

Noes:

Abstain:

Absent

Secretary to the Board

RESOLUTION NO. 11

**A RESOLUTION OF THE GOVERNING BODY OF THE
Hidden Valley Lake Community Services District
FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT
RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS**

WHEREAS, Special District Risk Management Authority (SDRMA) is a Joint Powers Authority formed under California Government Code Section 6500 et seq., for the purpose of providing risk management and risk financing for California special districts and other local government agencies; and

WHEREAS, SDRMA's Sixth Amended and Restated Joint Powers Agreement specifies SDRMA shall be governed by a seven member Board of Directors nominated and elected from the members who have executed the current operative agreement and are participating in a joint protection program; and

WHEREAS, SDRMA's Sixth Amended and Restated Joint Powers Agreement Article 7 - Board of Directors specifies that the procedures for director elections shall be established by SDRMA's Board of Directors; and

WHEREAS, SDRMA's Board of Directors approved Policy No. 2015-01 Establishing Guidelines for Director Elections specifies director qualifications, terms of office and election requirements; and

WHEREAS, Policy No. 2015-01 specifies that member agencies desiring to participate in the balloting and election of candidates to serve on SDRMA's Board of Directors must be made by resolution adopted by the member agency's governing body.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Hidden Valley Lake Community Services District selects the following candidates to serve as Directors on the SDRMA Board of Directors:

(continued)



**OFFICIAL 2015 ELECTION BALLOT
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
BOARD OF DIRECTORS**

VOTE FOR ONLY THREE (3) CANDIDATES

Mark each selection directly onto the ballot, voting for no more than three (3) candidates. Each candidate may receive only one (1) vote per ballot. A ballot received with more than three (3) candidates selected will be considered invalid and not counted. All ballots must be sealed and received by mail or hand delivery in the enclosed self-addressed, stamped envelope at SDRMA on or before 5:00 p.m., Tuesday, August 25, 2015. Faxes or electronic transmissions are NOT acceptable.

- ROBERT SWAN**
Director/President, Groveland Community Services District
- ED GRAY (INCUMBENT)**
Director/President, Chino Valley Independent Fire District
- R. MICHAEL WRIGHT**
Director/President, Los Osos Community Services District
- SANDY SEIFERT-RAFFELSON (INCUMBENT)**
District Clerk, Herlong Public Utility District

ADOPTED this ____ day of _____, 2015 by the Hidden Valley Lake Community Services District by the following roll call votes listed by name:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

ATTEST:

APPROVED:

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates -- no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate Robert Swan
District/Agency Groveland Community Services District
Work Address P.O. Box 350, Groveland, CA 95321
Work Phone 209-962-7161 Home Phone 209-962-6535

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

SDRMA's services are particularly important to the successful operation of smaller special districts, such as the one I serve. I would like to contribute what I can to ensuring that SDRMA continues to provide its vital services to its member agencies, prudently and cost-effectively.

Board oversight can be time-consuming. Due to my personal circumstances (retired, single, two hours from Sacramento), I will be able to participate regularly in Board activities.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

I have been a member of the governing Board of the Groveland Community Services District (water, sewer, fire and parks district) since June 2013. I've served as Board President since January 2014.

Since February of 2010, member of the Board of Pine Cone Performers, a community choral and drama organization.

During 1995 to 2001, I was a delegate to the Institute of Electrical and Electronics Engineers (IEEE) committees working on standards development in the area of wireless communications.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

In my work career in the semiconductor industry, I managed business operations and organizations with annual budgets in the range of ten to twenty million dollars, so I have a good working knowledge of budgeting and accounting principles. My academic background (BS in Physics, MS in Computer Science) and work experience have given me a solid understanding of statistical modeling and economic cost-benefit analysis.

What is your overall vision for SDRMA? (Response Required)

SDRMA has a well-defined role in providing comprehensive insurance coverage to member agencies. Clearly, continuing this function is central to its future operations. I would like to see continued expansion of the educational and loss-prevention aspects of the operation, as these are the keys to improving cost-effectiveness. However, as an insurance entity, prudent financial management is of paramount importance, and functional expansion must be thoughtfully controlled.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature



Date

4-9-15

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate Ed Gray
District/Agency Chino Valley Independent Fire District
Work Address 14011 City Center Drive, Chino Hills, CA 91709
Work Phone 909 902-5260 Home Phone 909 9627-4821

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

When appointed to the Board of Directors of SDRMA in November of 2010, and my election to the Board 2012, I made a commitment to be an effective member of the SDRMA team and to work hard to ensure the continued success of the organization. As a Board member, I believe I have shown that I seek to understand issues and use common sense when making decisions. I wish to continue my service to SDRMA, as I can be a positive member of the SDRMA team and an asset to the members, Board and staff.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

I currently serve on the Board of Directors of the SDRMA and serve as Secretary. I have been an elected Director of the Chino Valley Independent Fire District since 2004. During my tenure, I have served multiple terms as President and Vice-President, and as a member of our Finance, Planning, and Personnel Committees. I have served as Liaison to the City Councils of Chino and Chino Hills and to the San Bernardino County Board of Supervisors. I am also the District's representative and current Chairman of the Citizens Advisory Committee for the California Institution for Men in Chino. I am a member of the Chino Valley Lions Club. I also serve on the Governing Board of the Green Valley Lake Mutual Water Company.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

After serving in the US Army, I enjoyed a lengthy career in law enforcement retiring in 2004 as a Police Lieutenant. I learned early in my career, that to be an effective individual and leader, it was important to actively listen to people; to seek understanding of all sides of an issue; and make decisions based on common sense and "rightness".

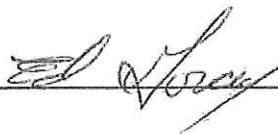
My experience as an elected official has broadened my knowledge and reinforced my belief that decisions must be made based on what is right, and not on what is a personal preference.

What is your overall vision for SDRMA? (Response Required)

I see SDRMA as continuing its journey as a successful, effective and efficient service provider through innovation, right thinking and conservative business strategies. I can visualize the organization exploring other avenues of financial endeavors that will benefit our customers.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature



Date

3-30-2015

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – **no attachments will be accepted**. No statements are endorsed by SDRMA.

Nominee/Candidate R MICHAEL WRIGHT
District/Agency LOS OSOS COMMUNITY SERVICES DISTRICT
Work Address 2122 9TH STREET, LOS OSOS CA 93402
Work Phone 805-528-9370 Home Phone 805-234-4513

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

WITH 38 YEARS EXPERIENCE IN THE INSURANCE
FIELD, I BELIEVE I HOLD THE SKILL SET THAT
WILL BENEFIT THE OPERATIONS OF THE SDRMA.
I HAVE OWNED AND OPERATED MY OWN INSURANCE
AGENCY SUCCESSFULLY AND HAVE SOLD AND SERVICED
ALL LINE OF INSURANCE INCLUDING COMMERCIAL AND
WORK COMP.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

I AM CURRENTLY THE PRESIDENT OF THE
LOS OSOS CSD. I WAS VICE PRESIDENT THE YEAR
BEFORE. BEFORE I WAS ON THE LOS OSOS BOARD, I WAS
A MEMBER OF THE LOS OSOS CSD EMERGENCY SERVICES
COMMITTEE FOR SIX YEARS.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

LICENSED PROPERTY CASUALTY INSURANCE AGENT
SINCE 1977. OVER 750 HOURS OF INSURANCE
CONTINUING EDUCATION
I ALSO HOLD A 6 AND 63 SECURITIES LICENSE.

What is your overall vision for SDRMA? (Response Required)

THE OVERALL VISION OF THE SDRMA IS TO
PROVIDE THE BEST POSSIBLE COVERAGE AND SERVICE
TO ITS MEMBERS AND TO ALSO EDUCATE THEIR MEMBERS
TO ALERT THEM TO COST EFFECTIVE SAFETY PROGRAMS
TO SAFE GUARD THEIR EMPLOYEES HEALTH AND WELFARE

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature R. Michael Wright

Date April 20, 2015

**Special District Risk Management Authority
Board of Directors
Candidates' State of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA

Nominee/Candidate: Sandy Seifert-Raffelson
District/Agency: Herlong Public Utility District
Work Address: 447-855 Plumas St, P O Box 515, Herlong CA 96113
Work Phone: (530) 827-3150 Home Phone: (530) 254-0234

Why do you want to serve on the SDRMA Board of Directors?

I am a current Board member of SDRMA and feel that I have added my financial background to make better informed decisions for our members. As a Board member, I have learned a lot about insurance issues and look forward to representing small District's and Northern California as a voice on the SDRMA Board. I feel I am an asset to the Board with my degree in business and my 29 years' experience in accounting and auditing. I have audited small districts and know what they need and what they can afford.

I understand the challenges that small District face every day when it comes to managing liability insurance and worker's compensation for a few employees with limited revenues and staff. My education and experience gives me an appreciation of the importance of risk management services and programs, especially for smaller district's that lack expertise with insurance issues on a daily basis.

I feel I am an asset to this Board and would love a chance to stay on the Board for 4 more years.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

I have worked as the District Clerk for the Herlong PUD for the last 7 years. Before that, I served as the Secretary to the Board of Herlong Utilities, Inc. and Office Administrator. I worked directly with the formation of our District which included working for 2 separate Board's of Directors and the transfer of assets from a public benefit corporation to a special district. As part of the team that worked to form the District I was directly involved with LAFCo, Lassen County Board of Supervisors and County Clerk to establish the District's initial Board of Directors as well as the transfer of multiple permits and closure procedures from multiple agencies for the seamless transition of our District operations. I closed out the Corporation books and established the books for the District transitioning to fund accounting. I have also administered the financial portion of a large capital improvement project with USDA as well as worked on the first ever successful water utility privatization project with the US Army and Department of Defense. I am currently working on HPUD's 2nd loan/grant for 4.8 million with USDA to improve the community's sewer system. I also am the primary administrator of a federal contract for utility services with the Federal Bureau of Prison.

While on the SDRMA Board, I have served on the nomination committee and SDLF Board. I have enjoyed learning and completing my duties on both boards and feel I have been an asset to both. I have served on CSDA's Audit and Financial Committee's for the last 2 years. In the last 20 years I have served on several Boards including school, church, 4-H, County and U.C. Davis.

**Special District Risk Management Authority
Board of Directors
Candidates' State of Qualifications**

What special skills, talents, or experience (including volunteer experience) do you have?

I have my Bachelors Degree in Business with a minor in Sociology. I have audited Small Districts for 5 years, worked for a Small District for 10 years and have 25 years of accounting experience. I am a good communicator and organizer. I have served on several Boards and feel I work well within groups or special committees. I am willing to go that extra mile to see things get completed.

I believe in recognition for jobs well done. I encourage Incentive programs that get members motivated to participate and strive to do their very best to keep all losses at a minimum and reward those with no losses.

I have completed my Certificate for Special District Board Secretary/Clerk Program in both regular and advance coursework through CSDA and co-sponsored by SDRMA. I have completed the CSDA Special District Leadership Academy and Special District Governance Academy. I have helped my small District obtain their District of Transparency and currently we are working on the District of Distinction.

I work for a District in Northeastern California that has undergone major changes from a Cooperative Company to a 501c12 Corporation, to finally a Public Utility District. I have worked with LAFCo to become a District. Also my District is currently working on a consolidation through LAFCo with another small District to better serve our small community. Through past experience I feel I make a great Board member representing the small districts of Northern California and their unique issues and will make decisions that would help all rural/small districts.

What is your overall vision for SDRMA?

For SDRMA to be at the top of the risk management field and have all of the Special Districts in the State utilizing their quality insurance and support at a price all California Special Districts can afford.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature: _____

Judy Infert-Raffelson

Date: _____

4/2/15

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: June 16, 2015

AGENDA ITEM: DISCUSSION AND POSSIBLE ACTION: California Special District Association (CSDA) Board member elections

RECOMMENDATIONS:

Cast vote for one of the following four candidates; Shane McAfee, Bobbi Palmer, Terry Riddle, or Richard Snyder to represent the District on the CSDA Board of Directors.

FINANCIAL IMPACT:

None

BACKGROUND:

The CSDA is requesting that the District vote for one of four registered candidates to represent the District and surrounding CSDA Region (Seat A) on the CSDA Board of Directors. Information regarding the election and candidates is attached.

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, _____, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on (DATE) by the following vote:

Ayes:

Noes:

Abstain:

Absent

Secretary to the Board

CSDA BOARD OF DIRECTORS 2015 ELECTION

OFFICIAL BALLOT



**BAY AREA
NETWORK**

SEAT A
term ends 2018

Please vote for only one.

- Shane McAfee, SDA***
Greater Vallejo Recreation District
- Bobbi Palmer**
Los Medanos Community Healthcare District
- Terry Riddle**
Solano Resource Conservation District
- Richard Snyder**
Sanitary District #5 of Marin County

All fields must be completed for ballot to be counted.

** incumbent running for re-election*

SIGNATURE:	DATE:
MEMBER DISTRICT:	

Must be received by 5pm, August 7, 2015. CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814

Candidate Statement

Shane McAfee – General Manager, Greater Vallejo Recreation District
smcafee@gvrd.org 707-648-4603

I am excited about the potential of serving the Special Districts of the State of California. I have managed special districts for over 20 years and feel that I have the back ground, interest, and desire to help make a difference.

Having recently been appointed to serve on the CSDA Board, I hope to be able to continue that service and serve the constituency for a full term. If elected I do my very best to provide the leadership that makes CSDA successful. I will apply my experience, commitment and leadership to be effective, efficient, and responsive to special district needs. Together, through continued advocacy, education, and the value-added services that CSDA provides, we can positively affect all special districts, their operations and service to constituents.

I have the Special District Administrator Certification and I have also completed the CSDA Special District Leadership Academy in Governance Foundations, Setting Direction and Community Leadership, Board's Role in Finance and Fiscal Accountability and Board's Role in Human Resources.

I am very experienced in budgeting, project management, report preparation, public speaking. I believe my dedication to Special Districts makes me an excellent choice to represent local government agencies' interests at CSDA, thanks for considering me to represent you.

Candidate Statement: Call for Nominations Seat A

Date: June 1, 2015

To: California Special Districts Association
CSDA Elections and Bylaws Committee

From: Bobbi Arleen Palmer, MBA, MSW
Chief Executive Officer

Los Medanos Community Healthcare District

I currently serve on the Legislative Committee for CSDA and have advocated for all Special Districts for the last 4 years by participating at meetings and actively going to the Capitol and meeting with our legislators. The issues facing special districts are of common interest across the many districts CSDA represents. Whether water, park, sanitary or health, "Districts are Stronger Together."

I also currently serve on the Fiscal Committee for CSDA and have provided financial oversight while advocating for the membership.

I have taken the time to become informed about the issues facing all Districts and voted accordingly. I have established strong relationships with Legislators and have visited them at both their home offices as well as the State Capitol. I thoroughly understand the need for both local and state engagement.

I was asked to moderate last year's Workforce Panel discussion at Legislative Days and enjoyed the positive comments associated with participating with my colleagues. I have attended both Legislative Days since becoming a member as well as the Annual conferences. In 2013 and 2014 Los Medanos Community Healthcare won the "Exceptional Advocacy Award and the "Innovation Award of Excellence." We look forward to applying for 2015.

If selected as CSDA Board of Directors representing the Bay Area Network (Seat A) I will continue to participate in policy development of legislative issues and all policy decisions affecting CSDA's member services. I am asking for your vote of confidence.

I would be honored to serve as a CSDA Board of Director as a governing member responsible for serving your interests.

Thank You,

Bobbi Palmer

CANDIDATE STATEMENT

I retired from the U.S. Postal Service as a Senior Executive in 1999.

My wife and I live on a small ranch in Solano County and raise sheep and chickens. My involvement with the Solano Resource Conservation District (SRCD) has encompassed 18 years of volunteer commitment. I served as Chairman of the long-standing Solano County Wildlife Committee and as Vice Chair of the SRCD. The SRCD is very successful and leads the way in conservation services in the county.

If elected to the CSDA board, I would work with other board directors, and promote conservation efforts and actions throughout California. The CSDA can be helpful in making all Districts successful.

Terry Riddle
3479 Pleasants Trail
Vacaville, CA 95688-9793
(707) 448-3311

State pushes back on San Juan Capistrano's tiered water rate ruling

By MEGHANN M. CUNIFF

2015-06-11 22:00:33

Tiered pricing might not be dead as a tool to encourage water conservation.

California's top lawyers and water officials are trying to stop an April ruling against San Juan Capistrano's tiered-rate water pricing system from becoming a precedent that would end the strategy statewide.

On June 5, the Attorney General's Office wrote to the California Supreme Court, asking it to reverse publication of the 4th District Court of Appeal's ruling that San Juan Capistrano's water district violated the state Constitution because it wasn't charging rates based solely on the water district's costs. Water officials and lawyers have interpreted the ruling to mean that water districts can't set rates in a way to discourage people from using too much water.

By law, depublishing the 4th District's ruling would make it applicable only to San Juan Capistrano's water district, and it could not be used as a legal precedent in other jurisdictions. If the Supreme Court rules in the state's favor, water agencies that used tiered rates also might not be vulnerable to legal challenges based on the San Juan Capistrano decision. Officials from several water agencies in Orange County said Thursday they hadn't yet heard of the state's filing and declined to comment.

But in its letter, which was written on behalf of the California Water Resources Control Board, the Attorney General's Office made it clear it would like tiered pricing be seen as a legal conservation tool. The 4th District's ruling against San Juan Capistrano's tiered water rates contains "unnecessary and overbroad language" that could be misused in litigation, the attorney general wrote, adding that the ruling "could have an immediate chilling effect on urgently needed water conservation efforts."

The ruling against San Juan Capistrano was cited last month in a lawsuit in Marin County over tiered water rates there. And water agencies statewide have been seeking legal guidance to make sure their pricing strategies aren't vulnerable to lawsuits. The appellate ruling was issued about the same time Gov. Jerry Brown asked all municipalities to consider penalties for heavy water users.

The San Juan Capistrano City Council, which has had four new members since it first voted to defend against the lawsuit, voted last month not to appeal the case. The city has agreed to pay the plaintiffs \$884,000 to cover their legal fees. It's unclear if the Supreme Court will agree with the state's request. In recent years, fewer appellate court rulings have been depublished.

People have 10 days from when the request was filed to submit their support or opposition briefs, and, after that, "It's really up to the court," said Cathal Conneely, court spokesman. He added that justices meet weekly to discuss administrative issues and could consider the state's request at its next meeting, which is scheduled for Wednesday. San Juan Capistrano Councilman John Perry, founder of the Capistrano Taxpayers Association, which sued San Juan Capistrano over the tiered rates in 2012, said depublishing the opinion won't erase the fact that many tiered rate structures are arbitrarily inflated and aren't based on the actual cost of water, something that was made illegal in 1996 when voters passed Proposition 218. "Prop. 218 is legislatively a constitutional amendment," Perry said. "As much as they don't like it, or as much as they would like it to go away, it's not going to go away." But at odds with Prop. 218 is a part of the constitution allowing water rates that promote conservation. William Jenkins, the deputy attorney general who co-signed the request for Attorney General Kamala Harris, wrote it wasn't yet necessary to address tiered rates in general and that the court "should wait for a case in which the factual record and briefs of the parties squarely present those questions." Meanwhile, San Juan Capistrano officials are hammering out a refund process for water customers who were charged under the tiers after an Orange County Superior Court judge declared them illegal on Aug. 28, 2013. It's unclear how many customers might get refunds or how much they might get.

The City Council is slated to hear more details about the process Tuesday.



#DroughtShaming on the rise in California

BY GILLIAN FLACCUS AND JOHN ROGERS ASSOCIATED PRES on June 11, 2015, 7:35AM06/11/2015

LOS ANGELES — Pssst. Ready to water that beautiful lush lawn of yours? The one that's the envy of the entire neighborhood.

If you live in Southern California, you'd better wait until after midnight. Preferably on a cloudy, new-moon night during a power outage when it's so dark even night-vision goggles won't give away your position. Otherwise, you could wind up the star of the latest drought-shaming video posted on YouTube or Twitter.

"Yeah, I put your address out there. The world is watching a lot more," says Tony Corcoran, one of several people who spend their spare time these days canvassing the tony communities of Beverly Hills, West Hollywood and elsewhere, looking for people wasting water during the worst California drought in recent memory.

Corcoran alone estimates he's put up on YouTube more than 100 videos of water-wasters, complete with their addresses.

Others tweet out addresses and photos of water scofflaws, using hashtags such as #DroughtShaming. Still others are snapping smartphone photos of them and sending them directly to authorities.

Not everyone is happy about it.

One woman, quickly tiring of Corcoran's lecture on conservation while she watered her plants, turned her hose on him.

In Beverly Hills, where he was showing a reporter and photographer water running down the street in front of a mansion, the angry resident called police. Two patrol cars quickly responded, but the officers took no action.

In Hollywood, Sam Bakman, who manages a condominium complex, said his building was recently shamed wrongly by somebody on Twitter over a broken sprinkler head that was quickly repaired. He showed a reporter the city-issued restrictions on watering and pointed out his sprinkler timers fall well within the guidelines.

"If they thought we were doing something wrong, why not come knock on my door?" he asked.

Corcoran, a restaurant group administrator who kept his New York attitude when he came to laid-back Los Angeles awhile ago, is unrepentant.

"The whole point is to get people to change, not to shame," he said.

With California in the fourth year of a drought with no end in sight, the governor has ordered everyone to use 25 percent less water, and drought shamers say the easiest way to accomplish that is to quit watering your yard. Or at least be careful about it and not let water spill into the street.

"I was a passenger in a car driving by, and first I noticed water down the street. And when we drove up, I saw the broken sprinkler head," said Patricia Perez of Eagle Rock who quickly tweeted out a picture of the mess. She also emailed it to the local water agency.

"When you're trying to do your best personally, and you're trying to conserve water, it's very irritating," she said of one of the reasons behind drought shaming.

Dan Estes, a Los Angeles real estate broker, has gone so far as to build his own free app, DroughtShame, that records the time and place where people see waste.

Unlike some other drought shamers, he doesn't believe in getting in people's faces or outing them to the world. Instead, people who use his app send the information and a photograph to him, and he forwards it to the appropriate water agency.

"I drought shamed the preschool next to my apartment," Estes said. "Timer was off on their sprinklers. Those things were on for five hours, and the sidewalk was a river. I was non-confrontational, but at the same time, public."

Twenty minutes after he reported it, Estes said, the sprinklers were shut off.



Thirsty valley east of Lake County could become massive reservoir

BY GUY KOVNER THE PRESS DEMOCRAT on June 7, 2015, 12:39AM06/07/2015

MAXWELL — Cattle rancher Mary Wells lives in a remote valley of summer-gold grass where eagles wheel in the sky, wild pigs roam the surrounding hills and rattlesnakes slither over a parched 14,000-acre domain that looks almost untouched by humans.

Songbirds in the walnut and locust trees around her home for the past 41 years — a single-story wood-frame house — seem loud in the stillness of the Antelope Valley, tucked in the foothills west of Interstate 5 in Colusa County.

It pains her to consider the prospect her home might someday lie 350 feet below the surface of a \$4 billion reservoir that would be built by damming all the outlets in the valley and pumping in water from the nearby Sacramento River.

“I’m not happy about it,” Wells said, seated on her shaded patio, her suntanned face reflecting years of work on an open range. “The flowers are doing good. I have a new fence.”

But as a fifth-generation rancher, Wells said her own family’s future — and that of California agriculture — depends on water. “I wish it was here last year,” she said. “Because I look at generation six and seven and say if I’m going to give them a legacy, we’ve got to have more (water) storage.”

Wells, a former irrigation district manager, is resolutely in favor of Sites Reservoir, a water project conceived by the state Department of Water Resources more than 50 years ago and now, its backers hope, a candidate for some of the \$7.5 billion in state water bonds approved by voters in November.

Sites is at the forefront of the statewide debate, picked up by the national media, on whether California — where more than 1,400 dams store water that massive aqueducts move from the normally water-rich north to the populous south — is ready to pour more concrete into that system, a product largely of the 1950s and ’60s.

The four-year drought, exacerbated by the skimpiest Sierra snowpack in history, and the voters’ 67 percent approval of the water bond measure give dam backers reason for optimism. But they are up against critics who say that multibillion-dollar surface storage projects cost too much money for too little benefit. Such critics say newer alternatives, such as recharging groundwater supplies and recycling wastewater, are better ways to stretch an inherently limited supply.

On Interstate 5, about 70 miles north of Sacramento, exit 586 is Maxwell-Sites Road, which runs straight west into downtown Maxwell, a forlorn four-block stretch of buildings about equally vacant and occupied.

“The gateway to Sites Reservoir,” said Nadine Bailey, chief operations officer of the Family Water Alliance, a grassroots coalition committed to water issues, the paramount concern in a thriving farm belt.

Maxwell lies in the table-flat Colusa County, where 20 percent of the land is covered with emerald green rice fields, filled with 5 inches of water during the growing season of a \$285 million rice crop that locals like to say “feeds the world.”

Almond trees yield another \$285 million, planted on one-third as much acreage as rice, with the two commodities accounting for more than half of Colusa’s nearly \$1 billion annual agricultural output.

Inside the Water Alliance office in an old bank building are maps and materials for the Sites Reservoir, which would lie in the foothills 9 miles west of town. Sometimes referred to as Sites Dam, the project consists of two major dams — Sites and Golden Gate, both about 300 feet high — and nine smaller saddle dams. Together, they would impound up to 1.8 million acre-feet of water within the hills ringing Antelope Valley.

“A natural bathtub,” said Thaddeus Bettner, general manager of the Glenn-Colusa Irrigation District. “You really can’t ask for a better location.”

During high-flow periods, Sacramento River water would be diverted to Sites via two existing canals and a pipeline that would be part of the project. The days of building new dams blocking rivers, with a host of environmental impacts, are likely over, Sites backers say.

Had Sites been operational last winter, with just two major storms, it could have snared 300,000 to 400,000 acre-feet of river water that instead flowed to the ocean, Bettner said. An acre-foot is about enough water to fill a football field a foot deep, or supply a household with 893 gallons a day for a year.

Sites Reservoir would be five times the size of Lake Sonoma near Healdsburg, the major source of water for 660,000 people in Sonoma and Marin counties, and 40 percent as large as Lake Shasta, which holds up to 4.6 million acre-feet of water behind Shasta Dam, the Goliath of state dams built on the Sacramento River near Redding in 1945. Shasta and Northern California’s three other major reservoirs — Trinity, Oroville and Folsom — are now between 40 and 54 percent full.

Maxwell rancher Joe Carrancho, who tends 4,000 acres of rice, said the reservoir would bring water, electricity, flood control, jobs, taxes and higher land values to the area.

“It’s a bonanza of advantages where the disadvantages are few,” he said, sitting at a table in the Maxwell Inn, the town’s social center.

Carrancho, wearing a straw Stetson hat and a patch with the name Joe on his work shirt, said he envisions development — “something like Clear Lake” — with homes, boating facilities and a “nice golf course” ringing the lake, which would have oak groves around its southern perimeter.

“It opens up a multitude of opportunities,” he said.

A quarter-century ago, Maxwell had a hotel and motel, three grocery stores, a railroad station, two banks, a doctor’s office and two welding shops, now all gone, Carrancho said.

Marion Mathis, whose 9,000-acre ranch abuts the foothills west of Maxwell, can attest to the difference irrigation makes. When she and her husband, Glenn, moved there in 1967, they dry-farmed barley and wheat along with raising cattle. The Tehama-Colusa Canal, which came through in the 1970s, “changed everything,” Marion Mathis said.

On 1,400 irrigated acres, the ranch now grows almonds, walnuts and alfalfa as well as vegetables — in good years. Now, in their second straight season with no allotment of Central Valley Project water, Mathis has seen the cost of water shoot from about \$100 per acre-foot for CVP water to about \$500 for water purchased on the open market.

“We’re just trying to keep our (walnut and almond) trees alive,” she said, forgoing any other crops.

Sites Reservoir would give the region a more dependable water source, and Mathis said she’s more optimistic than ever that it will get built. “People want it, they know it’s important, but they say, ‘I hope it happens before I die,’ ” she said, sitting in the living room of her spacious ranch house with a swimming pool on the back deck. “They have a right to feel that way.”

The assumption that Sacramento Valley farmers will get water from Sites may be mistaken, said Steven Evans, a consultant to Friends of the River, a nonprofit organization that advocates for the return of flows to rivers impacted by dams. The benefits of Sites have been oversold by the Department of Water Resources, he said, noting that the same water released from the reservoir to improve Sacramento Delta water quality cannot also be transported to farmlands in the San Joaquin Valley.

Financial bidders for water from Sites could include giants like the Westlands Water District, which provides water to 600,000 acres of farmland in Fresno and Kings counties, and the Metropolitan Water District, a regional wholesaler that procures water for 19 million Southern Californians, Evans said.

There’s no guarantee, he said, that there will be much Sites water left “for the little farmers of Colusa County.”

Sacramento Valley landowners have made commitments for 85,000 acre-feet of water and may take as much as 120,000 acre-feet, accounting for one-third to more than half of the reservoir’s available water, leaving the remainder for investors from south of the Delta, according to a news report.

A Water Resources report asserts that benefits from Sites “would occur from Trinity to San Diego counties ... as well as in the Sacramento-San Joaquin Delta.” While the specific uses may be uncertain, the reservoir would provide an additional 400,000 to 500,000 acre-feet of stored water, taking the pressure off storage behind the Shasta Dam, Sites backers say.

Maxwell-Sites Road eventually curves to the north, passing through a narrow canyon into Antelope Valley, where a weather-beaten wooden sign at the edge of an overgrown lot reads “Sites Town Square — John Sites Founder 1887.”

Mary Wells, who bought her home from his grandson, also named John Sites, in 1974, said the 14-mile-long valley is home to 15 families. The rolling valley, with some hills that would form islands in Sites Reservoir, is primarily range land, with limited hay cultivation — and not a drop of irrigated water.

Most of the valley’s cattle are moved north in the summer; Wells’ herd is in southern Oregon until winter rains turn the dry vegetation to fodder.

“It’s like night and day,” she said, between the sparse valley and the wealth of irrigated agriculture just beyond the hills, where her daughter has walnut and almond orchards along with rice and hay fields.

Wells, whose great-great-grandfather founded the town of Williams in the 1870s, said she is willing to see her 500 acres in Antelope Valley flooded to ensure her descendants a future in farming. "What better thing can we do for them?" she said.

The Department of Water Resources pinpointed Antelope Valley as a dam site in 1957, and has since spent about \$50 million on studies, said Bettner, the irrigation district manager. The U.S. Bureau of Reclamation has chipped in \$13 million worth of studies, but there is still no complete environmental assessment nor feasibility study, he said.

Rep. John Garamendi, D-Walnut Grove, said the Sites project seemed to be in limbo between the state and federal agencies, so he and Rep. Doug LaMalfa, R-Richvale, collaborated on a bill to expedite the feasibility study, a prerequisite for funding.

Their bill hasn't gone anywhere, but Garamendi said that progress is being made as a number of local agencies, including Colusa and Glenn counties and two irrigation districts, have formed the Sites Joint Powers Authority to take over as sponsor of the reservoir project.

"We've got to get to a deliverable project," said Bettner, whose irrigation district is a JPA member.

In addition to a feasibility study, the authority has to put together a financing plan for the project, which will cost \$3.6 billion to \$4.1 billion, and get in line for a portion of the \$2.7 billion portion of state water bonds earmarked for storage.

There's competition from other projects, including expansion of Los Vaqueros Reservoir in Contra Costa County, as well as criticism that surface storage is what Evans, the consultant, called a "19th-century solution" to water woes. California reservoirs lose 2 million acre-feet of water a year to evaporation, he said.

The environmental impacts of the Sites Reservoir are difficult to assess because the project has not yet been clearly defined, Evans said.

Peter Gleick, president of the Pacific Institute, an independent research group, said that Sites would "provide a little bit of benefit to a small number of people for a whole lot of money."

California needs to impound more water, and the "smartest storage now looks like it's groundwater storage," he said. The state also needs to expand use of treated wastewater, which currently amounts to 600,000 acre-feet a year, Gleick said.

Tripling that amount is possible and would provide "far more water than any new reservoir could provide at far lower cost," he said.

Acknowledging the drought emergency condition, Gleick said, "We want to be careful not to do the wrong thing because we feel we have to do something."

Gov. Jerry Brown is not taking a position on Sites nor any other storage project, leaving the decisions on water bond funding to the California Water Commission, said Nancy Vogel, a spokeswoman for the California Natural Resources Agency. The commission expects to begin awarding bond funds in 2017, she said.

Carrancho, the rice grower, complained that Sites has been talked about for decades and at countless meetings with "thousands being spent on coffee and doughnuts and nothing on cement."

The project's chances now likely depend on the weather as much as the political winds, he said.

"It's a certainty if we have another two years of drought," Carrancho said. But if rain comes again, "everybody will forget about it and go home."

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Local water districts, residents work to conserve water in face of stricter regulations



WEDNESDAY, 03 JUNE 2015 01:20 ELIZABETH LARSON

LAKE COUNTY, Calif. – Now in the fourth year of a drought, California's ongoing water shortage is forcing residents around the state and here in Lake County to adopt new ways of addressing water use, with state officials enforcing new measures to reach needed conservation levels.

Last month, the State Water Resources Control Board adopted an emergency regulation requiring an immediate 25 percent reduction in overall potable urban water use statewide, as Lake County News has reported.

That decision came as the board reported that conservation across California's urban water users was a fraction of what was being sought.

In March, it was a mere 3.6 percent in March when compared to March 2013. Then, on Tuesday, the State Water Board reported that conservation increased across cities and towns to 13.5 percent.

The cumulative statewide percent reduction for June 2014 to April 2015 is 9 percent, far short of the mandatory average conservation rate of 25 percent that the state is beginning to implement this month.

The state is keeping stricter focus on the larger urban water districts, which must submit monthly reports to the state to show their conservation efforts.

Smaller urban suppliers – which are estimated to serve 1- percent of Californians – must submit a report on Dec. 15 to show they also are conserving.

Those smaller urban suppliers are defined as those that serve 3,000 or fewer connections, which covers Lake County suppliers. They must either reduce water use by 25 percent, or restrict outdoor irrigation to no more than two days per week under the new rules.

The new regulations, according to Felicia Marcus, chair of the State Water Resources Control Board, are the result of state officials trying to do the best they can in a rapidly evolving situation.

"We understand this is a big deal and a challenge for everybody, but the drought that we're in is serious and it really calls on us to rise to the occasion," Marcus told reporters in a call earlier this spring.

"We're in a drought we'd hoped we would not see in our lifetime," said Marcus, comparing California's current situation to where Australia was a decade ago.

Australians – who thought they were in a normal three-year drought cycle – which turned out to be a six-year cycle – offered California regulators advice, Marcus said.

"Their advice early on to us was to conserve, conserve, conserve early, to save more pain and expense later on," she said.

California's drought, now in its fourth year, may or may not be a millennial drought, she said.

"We need to take action now that we'll be glad we took in case it lasts longer," said Marcus, noting that conservation is still the cheapest, fastest and smartest way to buy time for the state's shrinking water supply.

Water systems institute conservation measures

Compared to the urban districts around the state that are facing greater water conservation demands, a sampling of Lake County's water districts show impressive efforts by residents.

Efforts began early in 2014, at about the same time that the Board of Supervisors introduced an emergency drought proclamation.

Since it was passed on March 4, 2014, that drought proclamation has been extended 13 times. Lake County Office of Emergency Services Manager Marisa Chilafoe said it's set to be extended again on June 16.

At the same meeting as they were considering the initial emergency drought proclamation, the Board of Supervisors approved urgency ordinances for the Bonanza Springs, Paradise Valley and Starview systems, which went into effect April 12, March 13 and March 14, respectively, as Lake County News has reported.

Bonanza Springs and Starview customers were urged to keep water usage under 900 cubic feet, or 6,732 gallons on a monthly basis, or face higher costs, while Paradise Valley's urgency ordinance required that monthly usage be kept under 500 cubic feet, or 3,740 gallons.

In May 2014, the board followed by approving urgency restrictions Special Districts staff sought for the 36-customer Mt. Hannah water system on Cobb.

Lake County Special Districts Compliance Manager Jan Coppinger said at the time that Mt. Hannah likely was the county's hardest-hit water system as far as the drought was concerned.

Mt. Hannah's ordinance, which went into effect on June 13, placed a surcharge of \$350 on any water use exceeding 750 cubic feet per month on a single-family dwelling; prohibited outdoor water usage for landscaping, hot tubs and pools; and prohibits any new service connections during the ordinance's duration.

Special Districts followed up by taking to the Board of Supervisors on July 22 a request for three more urgency ordinances, for Finley, the Kelseyville County Waterworks District No. 3 and Spring Valley, all of which were approved following separate public hearings. Those ordinances all went into effect on the same day.

The ordinances required that Finley, Kelseyville and Spring Valley water customers use less than 2,500 cubic feet per month or else pay a \$350 surcharge, which rises to \$700 for use that exceeds 4,000 cubic feet per month.

Customers who didn't adhere to those limits faced the possibility of additional penalties, with the ordinances authorizing Special District "discontinue water service or install a water restrictor device at the water meter to any water user who willfully and continuously violates the restrictions of this ordinance."

In December, the county lifted the urgency ordinances for Kelseyville and Finley after comparing well levels to the prior year's consumption, Coppinger said.

Coppinger said mandatory conservation has remained in effect in several Special Districts-run systems – Bonanza Springs, Mount Hannah, Paradise Valley, Spring Valley and Starview – since the Board of Supervisors approved the measures specific to those systems last year.

The North Lakeport, Soda Bay and Kono Tayee systems have so far not been placed under urgency restrictions, she said.

Coppinger reviewed the conservation for the 10 systems run by Special Districts, with only three failing to meet or exceed the 25-percent conservation target.

Conservation efforts by district through the start of April are as follows (current use compared to 2013 consumption):

- Mount Hannah Water: 45 percent;
- Paradise Valley Water: 43 percent;
- Bonanza Springs: 33 percent;
- Kelseyville: 36 percent;
- Starview: 35 percent;
- Finley: 25 percent;
- Kono Tayee: 25 percent;
- Spring Valley: 20 percent;

- Soda Bay Water: 14 percent;
- North Lakeport: 5 percent.

Coppinger said she anticipated North Lakeport having to be put under an urgency ordinance, since they are not getting voluntary compliance for water reduction in that district.

Regarding Spring Valley, Coppinger said Special Districts had implemented conservation tiers two to three years ago, so their usage already was down.

"So we're not alarmed with theirs, we think they're in good shape," she said.

Although Special Districts has had a few offenders when it comes to water overuse, that's not the norm, said Coppinger.

"Overall, almost 90 percent of the people we talk to take the drought seriously," and are doing with everything they can do conserve, she said.

In addition, Special Districts worked with the UC Master Gardeners to present three workshops in February and March to help customers learn about drought tolerant landscaping and gardening.

"We are hearing from quite a few customers that are replacing their landscaping with native, drought tolerant plants and are pleased with the outcome," Coppinger said.

While small districts don't have to regularly report water conservation like their larger counterparts, Coppinger is concerned that could change if everyone doesn't get on board and do their part.

She expects the state is going to get increasingly hard-nosed. "They're not going to let anyone slide here. We're all going to have to conserve."

By December Special Districts will have to report its numbers to the state, one of the biggest changes under the new rules. By that time, the agency must show an overall 25-percent reduction in water use for its districts when compared to 2013.

With Special Districts customers being proactive and conserving water for over a year, "The new order should not have a significant impact," said Coppinger.

The county is entering the summer with a higher lake than it had last year. "The lake is higher but not the water table that affects the wells," Coppinger said.

She added that she doesn't believe Special Districts "has ever seen anything of this magnitude or this many urgency ordinances."

Meanwhile, the city of Lakeport also continues to encourage voluntary conservation in lieu of taking a harder line with city water customers.

City Finance Director Dan Buffalo told Lake County News that, from calendar year 2013 to 2014, water usage citywide – across all customer classes – went down 12.79 percent, even with new, more accurate meters installed and reading the last two months of 2014.

He said he didn't see the city needing to take any significant steps to meet the governor's order.

In September, the Lakeport City Council unanimously approved a resolution instituting a stage one water emergency that included requirements to conserve water.

On May 5 the council voted unanimously to continue the emergency at that level rather than pushing much stricter guidelines.

Other districts address conservation

Gay Guidotti, manager of California Water Service's Redwood Valley District – which includes six water systems, among them Lucerne, which has 1,250 active connections – said Cal Water has been reporting to the state on a monthly basis.

She said the district as a whole was fluctuating between 59 and 62 gallons per person per day, which she called “pretty reasonable.”

That had led to the expectation that, based on the state's the most recent guidelines – which require urban water suppliers that use less than 65 residential gallons per capita per day to reduce total water use by 8 percent – the district would not be required to pull back usage as much.

However, Guidotti said the Redwood Valley District has been put in the 16-percent reduction category by the State Water Board.

“We had expected to be in a lower budget category and it looks as though the State Board looked at summer usage amounts and not annualized usage amounts. Redwood Valley District as a whole has more than met the reduction goals,” Guidotti said.

She said Cal Water is developing water budgets for each customer, with those budgets to be based on a requested 16-percent reduction of customers' 2013 summer usage.

“We are going back to 2013 because that is part of the Governor's proclamation for the 25 percent reduction goal (to meet by February 2016),” Guidotti said. “Most customers in Lucerne met that 16 percent and more in 2014, so their budgets will more than likely reflect the same usage they had in 2014.”

She added, “This is good news to most of our customers and means if they just keep making that same effort as in 2014 we should be fine with our goals.”

Guidotti said there also will be a minimum use threshold of four units per month – or 400 cubic feet, which is 3000 gallons per month – so if customers already are at or below that minimum threshold, they will not be requested to reduce any more than that.

“There will be surcharges for amounts used over your budget,” she said. “Any unused monthly budgets will be able to roll over to the next month. We will also include an appeals process for customers that need a larger water budget due to changes in their household, health and safety issues, and commercial uses.”

For Nice Mutual Water Co., General Manager David Fultz said they have a steady water supply, which is drawn from Clear Lake. “Clear lake is higher than it was last year at this time.”

He said the district instituted a tiered structure in its bill system a few years ago, and have seen usage reductions as a result.

“People are already conserving,” he said.

In the Clearlake Oaks County Water District, which also has Clear Lake for its only water source, General Manager Matt Bassett said the district's billings show a 12-percent usage reduction when comparing the first three months of the year to last year.

“But as a water plant, we are producing more than we did last year,” he said.

While the district is asking customers to conserve, Bassett said it hasn't imposed any mandatory water-saving measures and isn't raising rates for the purpose of forcing people to conserve. He said the district's customers already use low amounts of water.

Rather, he said it's focusing on issues with its decades-old water system infrastructure, with proposed rate increases that are expected to go into effect this summer.

In the first three months of this year the district had a 60-percent water loss through leaks and other distribution system problems. Fixing one large leak brought that percentage down to under 50 percent since.

He said the district is working to get a \$400,000 grant for a distribution system study.

"The biggest way for us to save water is for us to fix our leaks," he said, adding that the district hates to point its finger at customers when it has failing infrastructure. "We're out fixing every leak we can find."

He said the goal is to get the leak losses down to under 20 percent.

Bassett pointed out that, despite the drought, water remains cheap. "When you don't have enough, then it becomes a big deal."

In the case of Clearlake Oaks, "We've got a strong water plant and a good water source," Bassett said.

In the Hidden Valley Lake Community Services District, General Manager Roland Sanford said water use is down since 2013.

In 2014, Hidden Valley Lake's residential water use was, on the whole, 15 percent lower than the corresponding 2013 time frame, Sanford said.

He said the district has had a good start in 2015, noting that water usages is lower than the corresponding 2013 or 2014 cycles.

In an effort to have local water agencies talking about the issues, Chilafoe said the Lake County Drought Task Force – which first began convening local water agencies last July – is set to start meeting again this summer.

Chilafoe said the group will meet later this month.

Email Elizabeth Larson at el Larson@lakeconews.com . Follow her on Twitter, @ERLarson, or Lake County News, @LakeCoNews.

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Valley Oaks project hearing held to familiarize commission with project scope

By Eli Nymeyer, Record-Bee Staff

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bee.com

Lakeport >> The Lake County Planning Commission began the morning by discussing the Final Environmental Impact Report (FEIR) for the Valley Oaks project, a planned development in the Middletown area that's been stuck in the planning stages since the early part of the century. A second hearing will be held June 11 to consider certification of the FEIR and to make a recommendation to the Lake County Board of Supervisors.

County staff requested the Planning Commission review the FEIR, as the draft report was originally discussed and approved in January and February 2009. Since the only current member who was on the commission at that time is Gil Shoux, the other four commissioners were ostensibly unfamiliar with the details of that report and the development as a whole. It was also the recommendation of staff to break up the hearing of the item into two hearings to allow the commissioners to review the history of the project and all the associated documentation.

According to the staff report, the applicant/owner KIMCO Development requested the 150-acre project be shelved after the commission approved it in 2009, citing concerns over the recession and its particular effect on the housing market. A FEIR was originally submitted in April 2011, but subsequent changes to the project, which include revisions of area maps and housing plans, prompted filing a revised FEIR in October 2014.

Under the current plan, the development would contain approximately 380 detached, single family lots, with a minimum of approximately 6,000 square feet lot size. The development is to feature a commercial area comprising 105,000 to 120,000 square feet of the development to house stores, restaurants, and other such retail outlets, in addition to a 49-bed senior care/assisted living facility. An additional three acres for medium-density senior residential, two and a half acres for a multi-family senior residential parcel, and proposed recreational and open space improvements totaling approximately 28 acres are also included. Only people aged 55 and older would be eligible to purchase a residence within the development.

Many people spoke out in favor of the project during public comments.

Victoria Brandon, representing the Lake County Sierra Club, stated her organization had, "serious concerns about this project when it was first proposed," but several of the specific concerns they had mentioned have been met in subsequent revisions of the plan. She lauded the amount of "green building" being included with the development details, including a stipulation that all residential units be built solar-ready.

Former commissioner Monica Rosenthal, who held her position during the early days of the plan, dittoed Brandon's statements, adding how pleased she was the project had been reoriented to senior housing. "We need (senior housing) in this area and in this community," she said.

Also in support of the project were Fletcher Thornton, representative and current chair of the Middletown Area Town Hall, and Jose Simon, Middletown Rancheria Tribal Chairman, though both did pose issues that they would like to see addressed.

Thornton expressed some concern over the architectural design of the buildings planned, but was willing to address those concerns in the future "given the opportunity". Simon stated the Rancheria would like to see a monitoring agreement to be put in place to help protect and preserve any historical artifacts that may be uncovered during construction.

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"This is a very sensitive area to the tribe," he said, "with somewhere in the area of 15 to 18 villages that we find a lot of historical artifacts."

Hidden Valley Lake resident Larry Chandler voiced concerns over where the new development would source its water. According the draft report, both potable and wastewater conveyance would be supplied by the Hidden Valley Lake Community Services District (HVLCSO), a fact that, based on the current moratorium on new water connections in the district and the ongoing drought situation throughout the state, said Chandler, would make continuing with the project unwise at this time.

In response, however, Commissioner Bob Malley cited a letter signed by HCLCMSO General Manager Roland Sandford, which states that it is the district's belief that the moratorium doesn't apply to the development because of its location. Further, the development has riparian water rights to both Putah and Coyote Creeks

In order to help assuage concerns, Ken Porter, proprietor of KIMCO Development, added that, while he does hold riparian water rights, his plan is to, "turn over water rights to the district, which legally gives them additional sources to water. It hasn't been finalized, but in my view it's been resolved."

Commissioner Joseph Sullivan expressed concern over the age of some of the reports and how they related to more recent changes in the plan and FEIR. According to Coel, Staff had similar concerns and contacted the original project consultants to see if there should be any follow-up done. But, according to Coel, "looked through the old studies [...] and the professional consultant's opinion is that these studies hold true."

Under Staff advisement, the committee continued the item until 10 a.m. on June 11 to allow the committee time to review all the documents involved with the project and to permit Staff to prepare a final version of their recommendation.

Lake County unaffected by new water restrictions

By Berenice Quirino , Lake County Record-Bee

record-bee.com

Lake County >> Residents won't see any changes associated with mandatory California water restrictions that went into effect Monday as water providers countywide are considered small agencies.

In response to Gov. Jerry Brown's executive order on April 1 requiring the state to reduce its water consumption by 25 percent, about 400 urban water suppliers must now cut back use anywhere between 8 to 36 percent, numbers based on July 2013 consumption. Such reductions do not apply to water suppliers that provide service to 3,000 or less hookups, which for Lake County means no agencies are affected. Even so, most local water users have met the 20 percent goal for rural water agencies.

Lake County.

All but one of the 10 water systems run by Lake County Special Districts (LCSD) have been able to meet the water use reduction goals. Residents hooked up to the North Lakeport service area, however, have only managed to save 5 percent.

LCSD Compliance Coordinator Jan Coppinger said special districts will likely have to implement an emergency ordinance system that focuses on heavy water users.

"Most people are conserving," Coppinger said, "but it's the high users that are keeping it unbalanced."

She said it will take about two months for implementations to take effect, and costumers will be notified beforehand.

"As any changes occur specific to someone's water system that we manage, they will hear from us directly. We don't want people to think we made changes that they are not aware of," Coppinger said. "People will be given advance notice."

Special districts will have to report water consumption for all of its systems to the State Water Resources Control Board (SWRCB) in December.

"If we come up with a way to get the 20 percent reduction we will satisfy requirements and not be forced to water on specific days or limit more consumption," Coppinger said.

Lakeport City Manager Margaret Silveira said there is no major change from the city's previous resolution put in place last fall.

Regulations under the ordinance comply with the SWRCB restrictions that apply to all California residents set forth last July. The SWRCB prohibits outdoor irrigation that causes runoff, washing a car using a hose that does not have a shut-off nozzle, washing down driveways or sidewalks and decorative fountains that are not recirculating.

Richard Sisco of Highlands Water, which serves Clearlake, describes its costumers as “conservative,” saying they’ve done well keeping water usage low.

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“Most of them are seniors, and they don’t want to spend anymore than they have to,” Sisco said.

Golden State Water users, also in Clearlake, currently have outdoor irrigation restrictions with a two-day limit, according to customer service representative Ray Lopez. Customers who live at a residence with an address that ends with an even number can water Sunday and Wednesday between 7 p.m. and 8 a.m. Odd number residences can water Tuesday and Thursday at the same time.

“The main reason that they have those hours, essentially, is because there’s no sun so there’s less evaporation,” Lopez said.

There is no time limit, but Lopez said that a standard sized lawn should not be watered longer than 15 minutes.

He’s not aware of anything that will change in the future, and said the biggest thing is for customers to stick to the state irrigation regulations and limit activities that are considered water waste. It’s a sentiment shared by county water providers across the board: as long as costumers adhere to the state regulations, additional restrictions are unlikely.

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New federal water protections hailed, criticized

STAFF AND WIRE REPORTS on May 27, 2015, 6:51PM05/27/2015

WASHINGTON — New rules advanced by the Obama administration to clarify federal protection of streams and wetlands — the source of drinking water for 117 million Americans — have prompted criticism by Republicans, farm and construction groups for going too far.

Environmental ranks are split on the rules, which were hailed by some as a victory for clean water a but faulted by two hard-hitting green groups for rolling back the reach of the Clean Water Act and removing a layer of protection for endangered North Coast salmon.

An Environmental Protection Agency official said the rules would not resolve controversy over seasonal pools that shelter amphibians and other wildlife. For years, such features have loomed as a potential roadblocks to Sonoma County land development.

“It’s still a case-by-case determination” as to whether a vernal pool is protected by the federal law, said Suzanne Skadowski of the EPA office in San Francisco.

House Speaker John Boehner declared the rules will send “landowners, small businesses, farmers, and manufacturers on the road to a regulatory and economic hell.”

The American Farm Bureau Federation has led opposition to the rules, saying they could make business more difficult for farmers. The Sonoma County Farm Bureau did not return a call Wednesday.

Keith Woods of the North Coast Builders Exchange said he had not read the rules but said “for our industry it can’t be anything good.”

EPA officials said the regulations don’t create any new permitting requirements for agriculture or change private property rights.

Lake County BOS approve Paradise Valley Water System annexation

By J.W. Burch IV, jburch@record-bee.com, @JWBurchIV on Twitter

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LAKEPORT >> After multiple attempts to lift the urgency ordinance and connection moratorium on the Paradise Valley Water System failed, the operation will be consolidated with the Clearlake Oaks County Water District (CLOCWD).

According to Lake County Special Districts Administrator Mark Dellinger, the system "has been challenged with capacity issues ... since 2004," which resulted in the urgency ordinance and moratorium.

Additional wells have been drilled in attempt to remedy the lack of water supply, but to no avail.

Other than consolidation, building a surface water treatment plan was considered an option that might permanently solve the issue. However, the expense cut the appeal of this plan.

"The operations and maintenance costs ... would be very high for all customers," Dellinger said.

The CLOCWD has sufficient supply to accommodate the 75 connections in the Paradise Valley Water System.

In order to consolidate the water systems, a total of 1.8 miles of pipeline must be installed within Highway 20. This means an encroachment permit from Caltrans must be obtained, as a highway overlay project is underway in the same area.

"Once a paving project is completed, there will be a moratorium on any work that will involve cutting into the highway," Dellinger explained.

Caltrans has agreed to include the pipeline installation in their project scheduled as long as the undertaking does not cause any delays.

A grant request totaling nearly \$1.4 million was approved by the California Department Water Resources last year, which will cover the cost of the project.

A 25 percent cash match is required by the grant agreement, which totals \$419,000. James Berger of Brookwood Land Management, LLC, has agreed to pay the cash match, in exchange for a will-serve letter. Berger has planned to develop in the district, but has been unable to because of the connection moratorium.

"This is a project that needs to happen," CLOCWD Board of Directors Vice President Richard Kuehn said. "It has been a long time and the funding is there."

The will-serve letter was a point of contention for Kuehn, who said the board is concerned about being obligated to supply water, as the district is approaching its maximum water allotment from the Yolo County Flood Control District.

Berger said he does not expect to receive services if there is not adequate supply, but he wanted assurance that he will be served if there is.

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A total of five agreements regarding the consolidation were presented to the board, including contracts for archaeological services from Pacific Legacy, Inc, for a total of \$37,000; engineering services from MC Engineering for a total of \$37,800 and pipeline installation with O.C. Jones and Sons in the amount of \$840,000.

All property, assets and responsibilities belonging to the Paradise Valley Water System will be transferred to CLOCWD when finalized.

The board unanimously approved all agreements for the consolidation, contingent upon the addition of language to the will-serve letter.

El Niño weather pattern could stay through winter

By Gregory J. Wilcox, Los Angeles Daily News

record-bee.com

The on-and-off-again weather system that could bust the four-year drought in California is back, and possibly much stronger than expected.

Scientists confirmed Thursday that an El Niño condition, which can trigger the rain-producing Pineapple Express, has taken hold in the Pacific Ocean and there is a strong chance it will last through the year.

The National Oceanic and Atmospheric Administration's Climate Prediction Center said there is a 90 percent likelihood the El Niño will last through the summer and an 80 percent chance it will endure through the winter.

NOAA forecasters reported on March 5 that a weak El Niño had formed in the Pacific Ocean near the Equator off South America and that it has gained some strength since then, said Mike Halpert, deputy director of the agency's climate prediction center.

An El Niño is an above-normal warming of the ocean's surface temperature. The one in play now has penetrated to deeper waters, Halpert said.

"The big change is that we are confident this will last the rest of the year. The important thing now is how strong the event will become," he said. "There is evidence that this is not ending anytime soon."

NOAA will get a better idea how strong it will be in the coming months.

The condition impacts global weather patterns, parching some parts of the planet and bringing above-normal rainfall to other areas.

It could bring some relief to thirsty California, which is suffering from a four-year drought. But it is too soon to know how this ocean warming episode will play out, Halpert said.

"It's a positive," he said of the anticipated impact the condition could have on the state. "But we are a long way from seeing a sure thing at this point. You have a prolonged drought but you've got to start (the recovery) somewhere."

This is the first El Niño to form in five years. The last one lasted from 2009 to 2010 and was classified as moderate to strong by NOAA.

El Niño formations do not stick to a timetable.

"It's a natural part of the Pacific Ocean. There doesn't seem to be any kind of regularity to them. They can be a couple of years apart or six to seven years apart. This is certainly in the realm of what we've seen historically."

Kathy Hoxsie, a National Weather Service meteorologist based in Oxnard, said that there is an upside to NOAA's new outlook.

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"If it holds true, we have a better chance of getting back into our normal rain pattern, but there are a lot of ifs out there," she said. "We don't have a lot of precipitation in the summer. We don't really expect it to have an impact on Southern California this summer."

But the condition is usually accompanied by more rain in the late fall and winter months, she said.

The NWS is not expecting any short-term drought relief from the two late spring storms that hit the region.

"It's one of those things we'll have to look at after the (rainy) season is over," she said.

DROUGHT

Town fights turning on long-installed water meters

By Jessica Calefati
Bay Area News Group

MORADA » Amid the acres and acres of lush lawns in this wealthy enclave, the yellowing grass in a vacant lot on Los Cerritos Drive is one of the few reminders that California is in the fourth year of a crippling drought.

Even in the Central Valley, where paying a dirt-cheap, flat rate for all the water you want, is often seen as a birthright, Morada stands out: San Joaquin County installed water meters here five years ago, but Moradans have managed to avoid using them by employing a questionable — some say outrageous — stalling tactic.

The water district serving Morada is so small that a handful of savvy homeowners have preserved their \$126 monthly water rate by using an obscure provision of a nearly two-decade-old statewide ballot measure to

challenge and block any increases. They're paying less than many homeowners in nearby cities, while using eight times as much water as the county average.

"These are estate-size lots, and it takes a lot of water to keep that much grass green," said Morada resident Ed Schroeder, 72, a retired hospital executive. "If we switch to meters and everyone lets their lawn go, it will change this whole neighborhood."

While most of California's large cities have been fully metered for generations, proximity to abundant water supplies has long fueled resistance to meter installation in the Central Valley. But that attitude is quickly changing because of the drought, coupled with a state law that requires every California community to install water meters by 2025. That shift is the focus of the latest installment of this newspaper's ongoing se-

ries, "A State of Drought."

"The days when anyone could use as much water as they wanted without paying a fair price for the volume should be over," said Peter Gleick, president of the Pacific Institute, a nonprofit group in Oakland that studies water issues.

The same ballot measure at the center of the dispute, Proposition 218, also helped San Juan Capistrano residents win a closely watched legal battle over a tiered water-rate structure that charged higher prices for greater water use. Gov. Jerry Brown lashed out at the state appeals court that issued the recent ruling, calling it a "straitjacket" stifling local water agencies' ability to respond to the drought.

All Moradans had to do to stop the county from turning on their meters was get a majority of 113 homeowners in the water district to write letters protesting their use.

Morada, located northeast of Stockton, is one of three small towns in the county where water meters have been installed that aren't being used because of Proposition 218. The other two, Acampo and Fairway Estates, surround Lodi.

Morada's critics say the town's residents should be embarrassed.

"There are lots of people in this state who don't have clean, safe drinking water right now because of the drought," said Kathryn Phillips, executive director of Sierra Club California. "Not to conserve as much as possible is unconscionable and irresponsible."

Jon Coupal, president of the Howard Jarvis Taxpayers Association, said Morada's application of Proposition 218 is "new to me" — and his anti-tax advocacy group wrote the initiative, which passed with 56 percent of the vote in 1996.

Poll: residents not sure they can conserve more

By Paul Rogers, Bay Area News Group

record-bee.com



A Golden Poppy, the California state flower, peaks through rocks used to landscape a home in Lakeport. Switching to native plants or replacing lawns is one way to reduce outdoor water usage.

An overwhelming majority of Californians believe the state's drought is extremely serious and support Gov. Jerry Brown's mandatory new water conservation rules, according to a new statewide poll released Tuesday.

But in a potentially troubling finding for cities and water districts preparing to launch summer conservation rules, 44 percent of homeowners say they will find it tough to reduce their own household's water use if they are asked to cut back. And nearly half of wealthier homeowners — who tend to use more water than average — envision such difficulty.

"People are behind the governor. But when it gets close to home, the public isn't so sure they can follow through and conserve," said Mark DiCamillo, director of the Field Poll, which conducted the nonpartisan survey.

"When you say, 'what about a reduction in your own water use?' a lot of people see that as a problem," said DiCamillo. "This is going to be a tall order for California to follow through."

Earlier this month, the Brown administration ordered all of the state's 410 largest cities, water districts and water companies to cut water use between 8 percent and 36 percent, compared to 2013 levels, or face fines of up to \$10,000 a day.

Communities that already have low per-capita usage, like San Francisco, Hayward and Santa Cruz, were given the lowest 8 percent target, while those with the highest, like Beverly Hills, Hillsborough and Bakersfield, are required to cut by 36 percent.

But many residents say they have already done a lot to conserve, and achieving more savings won't be easy.

"We let our back lawn die. It's just dirt," said Sandy Fagundes, a dental hygienist who lives in Sunnyvale.

"We use gray water from the bathtub to water the trees. We cut back on showers. We bought a high-efficiency washing machine. Aside from bringing water home from restaurants to drink — would that be called a water doggie bag? — I'm not sure what more we can do."

Some people say they'd like to see others do more.

"We took out our lawn more than 20 years ago in the last drought. We replaced it with stamped concrete and cactus," said Cheryl Shores, a retired Martinez resident. "We bought all water-efficient appliances when we remodeled three years ago. We're all doing what we can. I kind of wish I'd see fewer green lawns in Southern California."

Rita Benton, who lives on the Campbell-Saratoga border, said new strictures announced last week by the San Jose Water Company will force her family to cut water use 60 percent. The rules call for each home in the company's service area to be limited to 13 units of water per month, or face surcharges of up to \$7.12 per extra unit. Benton said there should be larger allocations for larger families and people with larger yards.

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"We had new landscaping done six years ago. To let it all go is a very costly proposition," she said. "We are watering only twice a week, only 9 minutes. We're trying to keep it all from dying. They need to come up with a more fair plan."

California is in its worst drought in state history, with Sierra snow pack at less than 5 percent of the historic average. Reservoirs and groundwater tables are dangerously low, and a long, hot summer looms ahead.

The survey was of 1,664 randomly chosen California residents, interviewed by telephone. Among the Field Poll's key findings:

Fully 89 percent of California residents described the drought as serious, with 66 percent saying it is extremely serious. Those findings show a higher level of concern than in the 1977 drought, when 87 percent described it as serious, with 51 percent saying it was extremely serious.

By 65-23 percent, Californians say they favor Brown's mandatory conservation rules, designed to cut urban water use 25 percent statewide. A majority of Democrats and Republicans favor the rules.

When it comes to saving water themselves, 47 percent of California homeowners say it will be very or somewhat easy for them to cut back water use further at their homes, while 44 percent say it will be very or somewhat difficult. The wealthiest homeowners, those with incomes above \$100,000 a year, were more pessimistic, with 48 percent saying it will be somewhat or very difficult and 43 percent saying it will be easy.

In all, 70 percent of Californians said a water rate increase of 15 percent to 25 percent would be a serious problem, while 27 percent say it wouldn't.

When it comes to saving water, most residents can do more than they think, said Peter Gleick, president of the Pacific Institute, a nonpartisan water study organization in Oakland.

Watering lawns makes up 50 percent of residential water use in California, for example, so cutting lawn watering in half should save 25 percent. But many people haven't received enough information from their water departments, Gleick said.

"Many people may not know how much water they are using, and what the potential savings are from reducing outdoor watering or fixing a single leaky toilet," he said. "For most people it should be easy to reduce water use somewhat."