



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: NOVEMBER 19, 2013**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Present were:

Director Judy Mirbegian, President
Director Jim Freeman, Vice President
Director Jim Lieberman
Director Carolyn Graham
Director Linda Herndon
Tami Ipsen, Administrative Assistant
Roland Sanford, General Manager

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Mirbegian.

APPROVAL OF AGENDA

On a motion made by Director Herndon and second by Director Lieberman the Board unanimously approved the agenda.

CONSENT CALENDAR

On a motion made by Director Graham and second by Director Herndon the Board unanimously approved the following Consent Calendar items:

- (A) Minutes of the October 15, 2013 Board of Directors meeting
- (B) Warrants #031296- #031381 for \$172,211.06
- (C) Revised Mission Statement
- (D) Purchase replacement air condition/heating unit for field operations office
- (E) Resolution 2013-15 confirming health insurance benefit eligibility for Board members and their families
- (F) Board member attendance at Fall ACWA Conference in Los Angeles, California

BOARD COMMITTEE REPORTS

Personnel Committee: Director Herndon noted the activities of the committee were summarized in the written report included in the Board packet and that committee had not yet reached a final conclusion or recommendation with regard to the CPS HR Consulting Salary Survey Study results.

Finance Committee: Director Freeman had nothing to report.

Security and Disaster Preparedness Program Committee: Director Herndon reported the committee is developing an Emergency Preparedness Policy for possible adoption at a subsequent Board meeting.

Director Lieberman reported on a SDRMA sponsored webinar that addressed Emergency Preparedness and the value of social media during a time of disaster.

BOARD MEMBER ATTENDANCE AT OTHER MEETINGS

ACWA Region 1 Board: Director Mirbegian reported the ACWA Region 1 Board members will have a conference call on November 27, 2013 to discuss committee assignments.

ACWA State Legislative Committee: Director Herndon reported ACWA's State Legislative committee met in October to discuss the activities the committee will be conducting in 2014.

County OES: Director Lieberman had nothing to report.

STAFF REPORTS

Accountant/Controller's Report: Roland Sanford had nothing to add to the written report prepared by Accountant/Controller Tasha Klewe.

General Manager's Report: In addition to the GM's written report in the board packet, Roland Sanford reported that the State Water Resources Control Board (State Board) has formally accepted and conducted an initial review of the District's Water Rights Petition for Change. The next step is for the District to initiate preparation of an Environmental Impact Report (EIR) and associated technical studies. Staff will be meeting with the State Board to establish a mutually acceptable time frame for preparation of the EIR. He also recommended that a special meeting be held in January to conduct a mid-year budget review.

DISCUSSION AND POSSIBLE ACTION: ADOPTION OF STRATEGIC PLAN

After review and discussion, on motion by Director Freeman and second by Director Herndon, the Board unanimously voted to adopt the Strategic Plan with the following revisions:

Page 8, 4th paragraph, third sentence to read, "During the last two years we have covered water and to a lesser extent sewer services operating costs by deferring maintenance."

Page 9, last sentence in the first paragraph to read, "Preliminary study results suggest that compliance with the anticipated hexavalent chromium drinking water standard could substantially increase our water service fees."

Page 21, first paragraph to read, "To ensure this Strategic Plan remains functional, practical, and continues to address current needs of the District we will review and update the plan at least semi-annually, prior to adoption of the District's budget for the following fiscal year. As a part of this semi-annual review we will:"

