



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: March 21, 2017**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.
Present were:

Director Jim Lieberman, President
Director Carolyn Graham, Vice
President
Director Linda Herndon
Director Judy Mirbegan
Director Jim Freeman

Kirk Cloyd, General Manager
Penny Cuadras, Administrative Assistant

ABSENT: DIRECTOR MIRBEGIAN

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Lieberman.

APPROVAL OF AGENDA

Staff moved to strike Item 5D and Item 13 from the agenda.

Director Herndon moved to approve the amended agenda. Second by Director Graham. The Board unanimously approved the March 21, 2017 Regular Board Meeting Agenda.

PRESENTATIONS

- (A) Coyote Valley Groundwater Basin 2016 Monitoring Report was tabled until the April 18, 2017 Regular Board Meeting
- (B) LAFCO Report has been submitted
- (C) Risk Management Plan (RMP), Chlorine Gas Section currently under review by Lake County Hazmat. Pending finalization by County however, program has been implemented with staff. Board request a summary of the RMP be provided at the April 18, 2017 Regular Board Meeting.

CONSENT CALENDAR

Director Graham moved to approve the Consent Calendar for Regular Board Meeting March 21, 2017, second by Director Herndon the Board unanimously approved the following Consent Calendar items:

- (A) MINUTES: Approval of Board of Directors Regular Board Meeting minutes for February 21, 2017.

- (B) MINUTES: Approval of Board of Directors Policy Manual Workshop minutes for February 13, 2017.
- (C) MINUTES: Approval of Finance Committee Meeting minutes for February 3, 2017
- (D) MINUTES: Approval of 2013-2018 Strategic Plan Review Workshop minutes for March 8, 2017
- (E) MINUTES: Approval of Emergency Preparedness Committee Meeting minutes for January 12, 2017
- (F) DISBURSEMENTS: Check #34331 - # 34399 including drafts and payroll for a total of \$412,914.03.

BOARD COMMITTEE REPORTS

Personnel Committee: No meeting held. Meeting to be scheduled.

Finance Committee: No meeting held. Meeting to be scheduled to review Audit Report.

Emergency Preparedness Program Committee: No meeting held.

BOARD MEMBER ATTENDANCE AT OTHER MEETINGS

ACWA Region 1 Board:

ACWA State Legislative Committee: Resolution to Recommend for Appointment

County OES:

STAFF REPORTS

Financial Report: Director Herndon request financial reports be presented by the General Manager and projected for the public and board to view.

Administration/Customer Service Report:

Field Operations Report: Staff is investigating the water loss percentage due to issues in the infrastructure.

General Manager's Report: The General Manager discussed items in his report, and responded to all inquiries.

Mark Kindelberger with Schneider Electric was introduced to the Board. Questions were answered regarding the proposed AMR project.

Konocti Conservation Agreement pending Right of Entry from Property Owners to cross their property to access HLVCSO property.

Streamline will be hosting our new webpage, data is currently being migrated. Email options are being explored by staff.

DISCUSSION AND POSSIBLE ACTION:

Approve Resolution No. 2017-03 A Resolution of The Board of Directors of The Hidden Valley Lake Community Services District Placing in Support of the Nomination of Alyssa Gordon to the Association of California Water Agencies State Legislative Committee

Director Herndon moved to approve Resolution 2017-03 A Resolution of The Board of Directors of The Hidden Valley Lake Community Services District Placing in Support of the Nomination of Alyssa Gordon to the Association of California Water Agencies State Legislative Committee and was second by Director Freeman and approved by Roll Call Vote.

Roll Call vote:

AYES (4): Directors Lieberman, Graham, Herndon, Freeman

NAYS (0)

ABSTAIN (0)

ABSENT: Director Mirbegian

PUBLIC COMMENT

Members of the public questioned when the property belonging to HVLCSO would be cleared of grass, bushes and the burned dead trees. Questions and concerns were addressed by staff, members of the public were satisfied with the planned project for the clearing of the property in question.

Members of the public request sewer calculations being based on January through April be reconsidered. Due to April being the beginning of the planting season, more water is used during this time and does not reflect accurate sewer use for the year. Public assured by staff their concerns have been heard and staff is already looking into this. Results to be provided to the Board.

Question regarding Chrome 6 were addressed by staff.

BOARD MEMBER COMMENT


Director Herndon suggested a board self-evaluation be completed by the members of the board. A positive strength focused evaluation was recommended by Director Graham. Director Herndon will provide a draft for the April Meeting.

Staff read a letter from a ratepayer acknowledging Dennis and Field staff for the quick response to a weekend call.

Section to be added to Presentation of Agenda for Staff acknowledgement.

ADJOURNMENT

The Board of Directors recessed at 8:42 PM for Closed Session and adjourned at 9:29 PM with no reportable action.



Jim Lieberman
President of the Board

4/18/2017
Date



Kirk Cloyd
General Manager/Secretary to the Board

4-18-17
Date