



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: JULY 15, 2014**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.
Present were:

Director Judy Mirbegian, President
Director Jim Freeman, Vice President
Director Jim Lieberman
Director Carolyn Graham
Director Linda Herndon
Tami Ipsen, Administrative Services Officer
Roland Sanford, General Manager

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Board President Mirbegian.

APPROVAL OF AGENDA

On a motion made by Director Lieberman and second by Director Herndon the Board unanimously approved the agenda.

CONSENT CALENDAR

General Manager Roland Sanford requested that the minutes of the June 17, 2014 Board of Directors meeting (Consent Calendar Item A) be pulled from the Consent Calendar for further discussion.

On a motion made by Director Graham and second by Director Herndon the Board unanimously approved the remaining Consent Calendar item:

(Item B) Disbursements: Approval of check #031968-#032024 including direct deposits for \$169,207.63

On a motion made by Director Freeman and second by Director Herndon the Board unanimously approved Consent Calendar Item A - minutes of the June 17, 2014 Board of Directors meeting - with the following text addition to "Public Comment": "A second property owner opined that all individuals, including those who serve as a public officer, have a right to free speech".

BOARD COMMITTEE REPORTS

Personnel Committee: no report

Finance Committee: no report

Emergency Preparedness Committee: Director Lieberman noted that the next committee meeting will be scheduled prior to the August 19, 2014 Board meeting.

BOARD MEMBER ATTENDANCE AT OTHER MEETINGS

ACWA Region 1 Board: Director Mirbegian summarized the OPEB information included in the Board meeting packet and proposed agenda items for the July 24-25 ACWA meeting in Sacramento.

ACWA State Legislative Committee: Director Herndon reported the June 20, 2014 State Legislative Committee meeting in Sacramento focused on the drought and the forthcoming Water Bond proposition scheduled for the November ballot.

County OES: The District's Emergency Disaster Preparedness Committee will invite the new County Emergency Services Manager, Marisa Chilafoe, to the next committee meeting and if she so wishes, for a tour of the District's facilities and Hidden Valley Lake subdivision.

STAFF REPORTS

General Manager's Report: In addition to his written report, General Manager Roland Sanford noted the District is investigating alternatives to the current practice of disinfecting wastewater with chlorine gas. Mr. Sanford also reported that earlier in the day the State Water Resources Control Board had met and adopted emergency water conservation regulations that include statewide restrictions on outdoor landscape and turf irrigation with potable water.

DISCUSSION AND POSSIBLE ACTION: California Special District Association Board Member Election

On a motion by Director Herndon and second by Director Lieberman the Board voted unanimously to cast a vote for Stanley Caldwell, for seat C of the California Special Districts Association Board of Directors.

DISCUSSION AND POSSIBLE ACTION: Adoption of Alternate Work Week Policy

On motion by Director Lieberman and second by Director Herndon the Board unanimously approved the Alternate Work Week Policy, with the stipulation that the alternative work week schedule would be implemented for a one-year trial period.

DISCUSSION AND POSSIBLE ACTION: Adoption of Resolution 2014-11 authorizing the General Manager to execute Professional Services Agreement with Coastland Civil Engineering Incorporated for engineering services on a task order basis

John Griffin of Coastland Civil Engineering Incorporated introduced himself and summarized the engineering services his firm typically provides clients such as the Hidden Valley Lake CSD.

On motion by Director Herndon and second by Director Freeman the Board unanimously approved resolution 2014-11, A Resolution of the Hidden Valley Lake Community Services District Board of Directors Authorizing General Manager Roland Sanford to Execute a Professional Services Agreement with Coastland Civil Engineering Incorporated on a Task Order Basis.

DISCUSSION AND POSSIBLE ACTION: Adoption of District Vision Statement

The Board discussed the need for and potential content of a District vision statement, as well as a process for formulating and ultimately adopting a vision statement. Board President Mirbegan requested individual board members submit potential vision statements to the General Manager, for discussion at the August 19, 2014 Board of Directors meeting.

PUBLIC COMMENT

Director Mirbegan recited the protocols for taking and responding to "public comment", as defined by the Brown Act.

A property owner inquired whether the District intended to withdraw water from Hidden Valley Lake to satisfy water demands during the summer and fall. General Manager Roland Sanford commented that the possibility of withdrawing water from the lake, to meet summer and fall water demands, is under consideration and would likely only occur if the State Water Resources Control Board required the District to cease water diversions from the District well field near Grange Road.

BOARD MEMBER COMMENT

Director Freeman commented that compliance with the pending state imposed mandatory conservation measures will be challenging.

Director Mirbegan summarized the information included in the Board packet regarding the CSDA District of Distinction Certification program and encouraged the Board to pursue District of Distinction Certification.

CLOSED SESSION: Government Code Section 54957 (b) Personnel Performance Evaluation: General Manager

The Board went into closed session at 8:31 p.m. and returned to open session at 9:20 p.m. Director Mirbegan stated there was no reportable action taken in closed session.

ADJOURNMENT

On a motion made by Director Freeman and second by Director Lieberman the Board voted unanimously to adjourn the meeting. The meeting was adjourned at 9:21 p.m.

Judy Mirbegan 8-19-14
Judy Mirbegan Date
President of the Board

Roland Sanford 8-19-14
Roland Sanford Date
General Manager/Secretary to
the Board