



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: JANUARY 21, 2014**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Present were:

Director Judy Mirbegian, President
Director Jim Freeman, Vice President
Director Jim Lieberman
Director Carolyn Graham
Director Linda Herndon
Tami Ipsen, Administrative Assistant
Roland Sanford, General Manager

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Mirbegian.

APPROVAL OF AGENDA

On a motion made by Director Lieberman and second by Director Graham the Board unanimously approved the agenda.

CONSENT CALENDAR

General Manager Roland Sanford requested Consent Calendar Item 5A be removed for discussion.

On a motion made by Director Herndon and second by Director Lieberman the Board unanimously approved the following Consent Calendar items:

- (B) Warrants: Approval of warrants #031465-031549 for \$248,507.35
- (C) Adoption of Resolution 2014-01 – Approving the form of and authorizing execution of the Memorandum of Understanding and authorizing participation in the Special District Risk Management Authority Health Benefits Ancillary Coverage (vision)

General Manager Roland Sanford recommended the minutes of the December 17, 2013 Board of Directors meeting be amended to reflect the fact that District's Counsel Mike Merrill was present and that the following statement be corrected under Board member comment, "Director Mirbegian reported on the certified election results and noted Director Graham's requested agenda item for this meeting - a discussion to change the District's Board election year from odd numbered years to even numbered years - had been inadvertently omitted and therefore will be included on the January Board meeting agenda."

On a motion by Director Freeman and second by Director Herndon the Board unanimously approved Consent Calendar Item 5A as amended.

BOARD COMMITTEE REPORTS

Personnel Committee: No report.

Finance Committee: Director Freeman commented that the Finance Committee will present a Reserve Policy for Board adoption at the February board meeting.

Security and Disaster Preparedness Program Committee: No report.

BOARD MEMBER ATTENDANCE AT OTHER MEETINGS

ACWA Region 1 Board: Director Mirbegian reported on ACWA Region 1 work plan meeting and Regions' Board of Director meeting scheduled later in the month.

ACWA State Legislative Committee: No report.

County OES: No report.

STAFF REPORTS

Accountant/Controller's Report: A written report was included in the Board packet.

General Manager's Report: In addition to his written report, General Manager Roland Sanford noted that emergency generators for lift stations 1 and 4 will be installed within the coming week, and that erosion damage to the reclamation pond's outlet gate structure had been repaired by a contractor. He also stated that the District received a letter from Congressman Thompson requesting a list of the District's priority projects that may be eligible for federal funding.

In lieu of a written Field Operations Report, the Board watched a YouTube video of the District's field operations created by employee Barry Silva.

DISCUSSION AND POSSIBLE ACTION: Mid-year budget review

General Manager Roland Sanford briefed the Board on the status of the 2013-2014 Budget. Pursuant to the General Manager's recommendation, the Board did not redistribute or otherwise adjust the water and sewer funds within the budget.

DISCUSSION AND POSSIBLE ACTION: Drought Update

Mr. Sanford presented a detailed drought update, reporting on regional and statewide drought conditions. He discussed the status of the District's water supply and noted that while groundwater levels in the vicinity of the District's wells are low, they were not critically low and therefore, at least in the short term, there will be no need for mandatory rationing.

DISCUSSION AND POSSIBLE ACTION: Agenda for February Board workshop

After discussion, on a motion made by Director Freeman and second by Director Herndon, the Board unanimously approved the February 8, 2014 workshop agenda.

DISCUSSION AND POSSIBLE ACTION: Feasibility of shifting District Board Member elections to even numbered years

The Board directed staff to further investigate the feasibility of shifting HVLCS D Board member elections from odd numbered to even number years.

DISCUSSION AND POSSIBLE ACTION: Nomination and election of Board Vice President and Board President for 2014 Calendar year

The Board selected Director Freeman to serve as Vice President for the 2014 calendar year and Director Mirbegian as president for the 2014 calendar year.

PUBLIC COMMENT

Property owner thanked the Board for the hours they put in last year on meeting.

BOARD MEMBER COMMENT

Director Herndon commented on Assembly Member Yomada's article addressing low income relief.

ADJOURNMENT

On a motion made by Director Freeman and second by Director Graham the Board voted unanimously to adjourn the meeting. The meeting was adjourned at 9:15 p.m.

Judy Mirbegian 02/10/14

Judy Mirbegian Date
President of the Board

Roland Sanford 2-20-14

Roland Sanford Date
General Manager/Secretary to
the Board