



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

PERSONNEL COMMITTEE MEETING MEETING MINUTES April 11, 2025 – 9:00AM

The Hidden Valley Lake Community Services District (District) Emergency Preparedness Committee met at the District office located at 19400 Hartmann Road Hidden Valley Lake, California.

Present:

Director Millerick

Director Metcalf

Staff Present:

Alyssa Gordon, Interim General Manager

Penny Cuadras, Administrative Services Manager

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Director Millerick.

APPROVAL OF AGENDA

Motion by Director Metcalf to approve the April 11, 2025, Personnel Committee Agenda as presented.
Second by Director Millerick.

DISCUSSION AND POSSIBLE RECOMMENDATION:

Approval of New and Revised Employee Policies

- I. **Paid Leave**
- II. **Time Off for Victims of Crime**
- III. **Workers' Compensation and Workplace Notices**

Committee Recommendation: Board approval of New and Revised Employee Policies.

PUBLIC COMMENT

No Public Present

COMMITTEE MEMBER COMMENT

Members of the Committee discussed consideration of realignment of the Org Chart to include 3-OP II, 2-OP I and 2-OIT positions.

ADJOURNMENT

Meeting adjourned at 9:12 a.m.

