



Hidden Valley Lake Community Services District

Regular Board Meeting

DATE: June 17, 2014
TIME: 7:00 p.m.
PLACE: Hidden Valley Lake CSD
Administration Office, Boardroom
19400 Hartmann Road
Hidden Valley Lake, CA

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA

- 5) CONSENT CALENDAR
 - (A) MINUTES: Approval of the Minutes of the Board of Directors meeting May 20, 2014
 - (B) DISBURSEMENTS: Approval of disbursements #031891-031967 for a total of \$1,232,807.29

- 6) BOARD COMMITTEE REPORTS (for information only, no action anticipated)
 - Personnel Committee
 - Finance Committee
 - Emergency Preparedness Committee

- 7) BOARD MEMBER ATTENDANCE AT OTHER MEETINGS (for information only, no action anticipated)
 - ACWA Region 1
 - ACWA State Legislative Committee
 - County OES
 - Other meetings attended

- 8) STAFF REPORTS (for information only, no action anticipated)
 - General Manager's Report

- 9) PUBLIC HEARING to consider placement of default balance liens on real property pursuant to Government Code Section 61115

- 10) DISCUSSION AND POSSIBLE ACTION: Adoption of Resolution 2014-08 confirming default balances and directing staff to file liens on real property

- 11) DISCUSSION AND POSSIBLE ACTION: FY 2014-2015 BUDGET
 - 11A) Public Hearing to receive comment on proposed FY 2014-2015 Budget
 - 11B) Adoption of Resolution 2014-09 approving FY 2014-2015 Budget
 - 11C) Adoption of Resolution 2014-10 approving Investment Policy for FY 2014-2015

- 12) DISCUSSION AND POSSIBLE ACTION: Authorization for General Manager to execute Agreement for Services contract with NBS for sewer/water rate study
- 13) PUBLIC COMMENT
- 14) BOARD MEMBER COMMENT
- 15) ADJOURNMENT

Public records are available upon request. Board Packets are posted on our website at www.hiddenvalleylakecsd.com. Click on the "Board Packet" link on the Agenda tab.

In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting please contact the District Office at 987-9201 at least 48 hours prior to the scheduled meeting.

Public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: MAY 20, 2014**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Present were:

Director Judy Mirbегian, President
Director Jim Freeman, Vice President
Director Jim Lieberman
Director Carolyn Graham
Director Linda Herndon
Tami Ipsen, Administrative Services Officer
Roland Sanford, General Manager
Mike Merrill, District Counsel

CALL TO ORDER

The meeting was called to order at 7:01 p.m. by President Mirbегian.

APPROVAL OF AGENDA

On a motion made by Director Freeman and second by Director Herndon the Board unanimously approved the agenda.

CONSENT CALENDAR

On a motion made by Director Herndon and second by Director Lieberman the Board unanimously approved the following Consent Calendar items:

- (A) **MINUTES**: Approval of the Minutes of the Board of Directors meeting of April 15, 2014

- (B) **DISBURSEMENTS**: Approval of check #022633 - #031890 for a total of \$1,127,444.12 (includes unposted, voided checks and payroll)

BOARD COMMITTEE REPORTS

Personnel Committee: Neither Director Herndon or Mirbегian had anything to add to the written summary included in the Board packet.

Finance Committee: No report (no committee meeting since last Board meeting).

Security and Disaster Preparedness Program Committee: No report (no committee meeting since last Board meeting). Director Mirbегian reminded staff and the Board that the title of the Security and Disaster Preparedness Program Committee has been changed to "Emergency Preparedness Committee".

BOARD MEMBER ATTENDANCE AT OTHER MEETINGS

ACWA Region 1 Board: Director Mirbegian reported planning is underway for the ACWA Region 1 Board's forthcoming conference to be held in Humboldt County, in July.

ACWA State Legislative Committee: Director Herndon summarized on going committee discussions regarding proposed water bond legislation and legislation proposed by assemblywoman Yamada, which if adopted, would provide financial assistance to low income individuals and families – assistance with the payment of their municipal water bills.

County OES: No report (no County OES meeting since last Board meeting)

STAFF REPORTS

General Manager's Report: In addition to his written report, General Manager Roland Sanford updated the Board on the status of the District's Temporary Urgency Petition before the State Water Resources Control Board, as well as the status of the California Department of Public Health's recently adopted hexavalent chromium drinking water standard, and the probable time frame in which the District's water supply must comply with the hexavalent chromium drinking water standard.

DISCUSSION AND POSSIBLE ACTION: Resolution 2014-7 adopting the Westside Sacramento Valley Integrated Regional Water Management Plan (Westside Sac IRWM)

On a motion made by Director Herndon and second by Director Graham the Board unanimously approved Resolution 2014-07, a Resolution of the Hidden Valley Lake Community Services District Board of Directors Adopting the Westside Sacramento Valley Integrated Water Management Plan (Westside Sac IRWM).

PUBLIC HEARING: Public Hearing to hear public comments on Capital Facilities Fee

The public hearing was opened at 7:46 p.m. There were no public comments, the hearing was subsequently closed at 7:49 p.m. by Board President Mirbegian.

DISCUSSION AND POSSIBLE ACTION: Adoption of Ordinance 2014-54 Amending Capital Facilities Fee

On a motion made by Director Freeman and second by Director Herndon the Board unanimously approved Ordinance #2014-54 of the Hidden Valley Lake Community Services District (An Ordinance Amending Capital Facilities Fees).

DISCUSSION AND POSSIBLE ACTION: Protocols for issuing letters of support

The Board discussed current protocols for issuing letters of support but took no action.



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

MAY 2014

DISBURSEMENT SUMMARY REPORT

5/1/2014-5/31/2014

Disbursement Summary	
Fund	
120 - Sewer	\$ 72,175.33
130 - Water	\$ 98,406.69
215 - USDA Sewer Bond	\$ -
217 - State Loan	\$ 997,860.69
218 - CIEDB	\$ -
219 - USDA Solar Project	\$ -
375 - Sewer Reserve Improvement	\$ -
711 - Bond Administration	\$ -
Total	\$ 1,168,442.71
	\$ -
*Payroll	\$ 64,364.58
Total Warrants	\$ 1,232,807.29

**Funds disbursed directly to employees and Directors. Pass-thru funds (collected from the employee and paid on their behalf by the District) are included in totals for funds 120 and 130.*



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

MAY 2014

DISBURSEMENT SUMMARY REPORT

5/1/2014-5/31/2014

CHECK DATE	TYPE	NUMBER	NAME	CHECK AMOUNT	STATUS
05/02/2014	D	0	US DEPARTMENT OF THE TREASURY	5,146.89	P
05/16/2014	D	0	US DEPARTMENT OF THE TREASURY	5,247.90	P
05/30/2014	D	0	US DEPARTMENT OF THE TREASURY	4,870.93	P
05/02/2014	D	0	NATIONWIDE RETIREMENT SOLUTION	905.00	P
05/16/2014	D	0	NATIONWIDE RETIREMENT SOLUTION	905.00	P
05/30/2014	D	0	NATIONWIDE RETIREMENT SOLUTION	905.00	P
TOTAL BANK DRAFTS				17,980.72	

CHECK DATE	TYPE	NUMBER	NAME	CHECK AMOUNT	STATUS
05/02/2014	R	31891	ELLISON, SCHNEIDER & HARRIS L.	698.60	P
05/02/2014	R	31892	L & M LOCKSMITHING	498.50	P
05/02/2014	R	31893	MEDIACOM	356.44	P
05/02/2014	R	31894	MICHELLE HAMILTON	625.00	P
05/02/2014	R	31895	OFFICE DEPOT	126.08	P
05/02/2014	R	31896	REDFORD SERVICES	950.00	P
05/02/2014	R	31897	SPECIAL DISTRICT RISK MANAGEMENT	167.30	P
05/02/2014	R	31898	TAMI IPSEN	644.46	P
05/02/2014	R	31899	U S POSTMASTER	220.00	P
05/02/2014	R	31900	WATER EDUCATION FOUNDATION	100.00	P
05/02/2014	R	31901	ALPHA ANALYTICAL LABORATORIES	758.00	P
05/02/2014	R	31902	PACE SUPPLY CORP	315.41	P
05/02/2014	R	31903	PACIFIC GAS & ELECTRIC COMPANY	12,174.20	P
05/02/2014	R	31904	TIRE PROS	871.67	P
05/02/2014	R	31905	USA BLUE BOOK	958.25	P
05/02/2014	R	31906	CALIFORNIA PUBLIC EMPLOYEES RE	7,279.24	P
05/02/2014	R	31907	STATE OF CALIFORNIA EDD	1,568.24	P
05/02/2014	R	31908	VARIABLE ANNUITY LIFE INSURANC	100.00	P
05/09/2014	R	31909	ALPHA ANALYTICAL LABORATORIES	717.00	P
05/09/2014	R	31910	EEL RIVER FUELS, INC.	534.94	P
05/09/2014	R	31911	HACH COMPANY	616.14	P
05/09/2014	R	31912	HARDESTER'S MARKETS & HARDWARE	173.59	P
05/09/2014	R	31913	MENDO MILL CLEARLAKE	132.43	P
05/09/2014	R	31914	TELSTAR INSTRUMENTS, INC	5,103.84	P
05/09/2014	R	31915	ARMED FORCE PEST CONTROL, INC.	180.00	P
05/09/2014	R	31916	GARDENS BY JILLIAN	200.00	P
05/09/2014	R	31917	GHD	4,800.25	P
05/09/2014	R	31918	PETTY CASH REIMBURSEMENT	158.50	P
05/09/2014	R	31919	PITNEY BOWES, INC.	61.41	P
05/09/2014	R	31920	ROLAND SANFORD	79.41	P
05/09/2014	R	31921	SPECIAL DISTRICT RISK MANAGEME	17,800.02	P
05/09/2014	R	31922	WAGNER & BONSIGNORE	1,090.95	P

CHECK DATE	TYPE	NUMBER	NAME	CHECK AMOUNT	STATUS
05/16/2014	R	31923	ACWA/JPIA	959.98	P
05/16/2014	R	31924	ADVANCED ELECTRONIC SECURITY S	1,778.00	P
05/16/2014	R	31925	AT&T	596.80	P
05/16/2014	R	31926	BARRY SILVA	23.49	P
05/16/2014	R	31927	STATE BOARD OF EQUALIZATION	103.51	P
05/16/2014	R	31928	DATAPROSE	1,724.75	P
05/16/2014	R	31929	MERRILL, ARNONE & JONES, LLP	714.00	P
05/16/2014	R	31930	PAUL SILVA	90.29	P
05/16/2014	R	31931	SOUTH LAKE REFUSE COMPANY	163.77	P
05/16/2014	R	31932	TYLER TECHNOLOGY	1,128.75	P
05/16/2014	R	31933	ALPHA ANALYTICAL LABORATORIES	1,022.00	P
05/16/2014	R	31934	CLEARLAKE LAVA, INC.	1,990.51	P
05/16/2014	R	31935	FRED WALDON & FAMILY TRUCKING	800.00	P
05/16/2014	R	31936	INDUSTRIAL ELECTRIC MOTORS	1,392.82	P
05/16/2014	R	31937	PACE SUPPLY CORP	4,022.71	P
05/16/2014	R	31938	USA BLUE BOOK	568.59	P
05/16/2014	R	31939	VERIZON WIRELESS	795.21	P
05/16/2014	R	31940	CALIFORNIA PUBLIC EMPLOYEES RE	7,279.24	P
05/16/2014	R	31941	STATE OF CALIFORNIA EDD	1,456.16	P
05/16/2014	R	31942	VARIABLE ANNUITY LIFE INSURANC	100.00	P
05/23/2014	R	31943	BECKWITH, JOHN	78.87	P
05/23/2014	R	31944	CARDMEMBER SERVICE	1,906.08	P
05/23/2014	R	31945	OFFICE DEPOT	51.50	P
05/23/2014	R	31946	TYLER TECHNOLOGY	121.00	P
05/23/2014	R	31947	ADVANCED ELECTRONIC SECURITY S	1,050.00	P
05/23/2014	R	31948	ALPHA ANALYTICAL LABORATORIES	809.00	P
05/23/2014	R	31949	BRELJE AND RACE LABS, INC.	852.50	P
05/23/2014	R	31950	EEL RIVER FUELS, INC.	841.31	P
05/23/2014	R	31951	PACE SUPPLY CORP	1,336.05	P
05/30/2014	R	31952	MEDIACOM	356.44	P
05/30/2014	R	31953	MICHAEL AND YVONN SMITH	150.00	P
05/30/2014	R	31954	MICHELLE HAMILTON	625.00	P
05/30/2014	R	31955	REDFORD SERVICES	950.00	P
05/30/2014	R	31956	RICOH AMERICAS CORPORATION	140.18	P
05/30/2014	R	31957	SPECIAL DISTRICT RISK MANAGEME	31,310.81	P
05/30/2014	R	31958	ADVANCED SECURITY SYSTEMS SANT	110.00	P
05/30/2014	R	31959	ALPHA ANALYTICAL LABORATORIES	633.00	P
05/30/2014	R	31960	PACIFIC GAS & ELECTRIC COMPANY	15,435.39	P
05/30/2014	R	31961	CALIFORNIA PUBLIC EMPLOYEES RE	7,285.92	P
05/30/2014	R	31962	STATE OF CALIFORNIA EDD	1,416.11	P
05/30/2014	R	31963	VARIABLE ANNUITY LIFE INSURANC	100.00	P
05/30/2014	R	31964	AFFORDABLE HOUSING A	177.22	P
05/30/2014	R	31965	BOSLIN, JAY	77.97	P
05/30/2014	R	31966	ELL, CHRISTOPHER	11.16	P
05/30/2014	R	31967	SLEDGE, JERRY & SUSAN	5.34	P
TOTAL REGULAR CHECKS				152,601.30	

PAYROLL:					
DATE	TYPE	NUMBER	DESCRIPTION	AMOUNT	STATUS
05/02/2014	D	MISC	PAYROLL DIRECT DEPOSIT	21,194.68	P
05/16/2014	D	MISC	PAYROLL DIRECT DEPOSIT	21,580.82	P
05/30/2014	D	MISC	PAYROLL DIRECT DEPOSIT	21,589.08	P
TOTAL				64,364.58	

REGULAR CHECKS:	77	152,601.30
BANK DRAFTS:	6	17,980.72
ACH TRANSFER:		997,860.69
PAYROLL:		64,364.58
TOTALS:		1,232,807.29



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
FINANCE COMMITTEE REPORT
MEETING DATE: MAY 29, 2014**

The Hidden Valley Lake Community Services District Finance Committee met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Present were:

Director Graham
Director Freeman

General Manager Roland Sanford
Administrative Services Officer Tami Ipsen

CALL TO ORDER

The meeting was called to order at 3:00 p.m. by Director Freeman.

APPROVAL OF AGENDA

On a motion made by Director Graham and second by Director Freeman the Committee unanimously approved the agenda.

REVIEW OF ACTUAL REVENUE AND EXPENSE FOR FY 2013-2014

The committee reviewed actual FY 2013-2014 revenues and expenses (through April, 2014). It was noted that to date both water and sewer operating expenses are trending below initial estimates, while water revenues remain greater than initially anticipated, sewer revenues at or near initial estimates.

REVIEW OF PROJECTED REVENUE AND EXPENSE FOR FY 2014-2015

The committee discussed the probable fiscal impact of a potential water and/or sewer rate increase and funding priorities for FY 2014-2015.

PREPERATION OF INFORMATIONAL MATERIAL FOR BUDGET WORKSHOP

Staff will prepare at least three budget scenarios and send them to committee members for review and comment, and subsequent discussion at the Board's June 11, 2014 budget workshop.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

On a motion made by Director Graham and second by Director Freeman the Board voted unanimously to adjourn the meeting. The meeting was adjourned at 8:30 p.m.



Hidden Valley Lake Community Services District

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MEMO

To: Board of Directors

From: Roland Sanford

Date: June 13, 2014

RE: General Manager's Monthly Report

This month's agenda is comparatively light and may lead one to believe that there isn't much going on – hardly the case. On May 27, 2014 the State Water Resources Control Board (SWRCB) issued a "Notice of Unavailability of Water and Immediate Curtailment for those Diverting Water in the Sacramento and San Joaquin River Watershed with a Post-1914 Appropriative Right" to hundreds if not thousands of water diverters – one of which was the District. The District's water right consultants, Wagner and Bonsignore, have requested an exemption on the grounds that the water diverted pursuant to the District's appropriative water rights is the sole source of water for the Hidden Valley Lake community. Long story short, given the circumstances, the District is expected to receive the exemption, but it may come with the stipulation that the District institute aggressive mandatory rationing until drought conditions ease across the State.

In many respects, the District is caught in a fishnet meant for others. While much of the Sacramento and particularly the San Joaquin drainage are experiencing dire conditions, here in the headwaters of Putah Creek we are fortunate to have a reasonably reliable water supply – our situation is not nearly as desperate. Nevertheless, for the moment we are grouped with the less fortunate and being treated as such. The task at hand is to distinguish ourselves from the others. At Tuesday's Board meeting I will provide an update.

On a bright note, the SWRCB's curtailment order further justifies the District's Temporary Urgency Petition to suspend supplemental stream flow releases to Putah Creek this summer. Staff and the District's water right consultants continue to work with the SWRCB to formulate mutually agreeable terms for granting the Temporary Urgency Petition, and I am hopeful that the Petition will be granted in the next two weeks. Stay tuned.

Over the last three months staff has been compiling and organizing financial and water use data in support of the forthcoming sewer/water rate study. At Tuesday's Board meeting staff will be requesting authorization to retain NBS to conduct the study. The study will begin shortly and is scheduled for completion on or before September 1, 2014. Results of the study will be available for review in September and the formal "218 rate hearing" is scheduled for October. In



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addition to addressing financial sustainability, the study will provide an opportunity to recast the District's water and sewer rate structures to more equitably distribute costs among users and encourage water conservation.

In other news, staff is exploring the possibility of switching from the traditional 8-hour work day to a 9-hour day with every other Friday or Monday off. Other utilities, such as the East Bay Municipal Utility District, have adopted the 9-hour work day with favorable results. The additional hour often comes in handy for completing field work tasks in a single day – hence increased operational efficiency - while the additional day off, every other week, provides employees greater flexibility with respect to their personal lives. A proposal to institute the 9-hour work schedule will be brought to the Board in July.

Finally, information regarding the Special District Leadership Foundation's Districts of Distinction Accreditation is attached. The Foundation's accreditation program is consistent with the District's goal of refining governance and administration (Goal 5 of the District's recently adopted Strategic Plan). Staff recommends the Board agendaize this topic for further discussion in July.

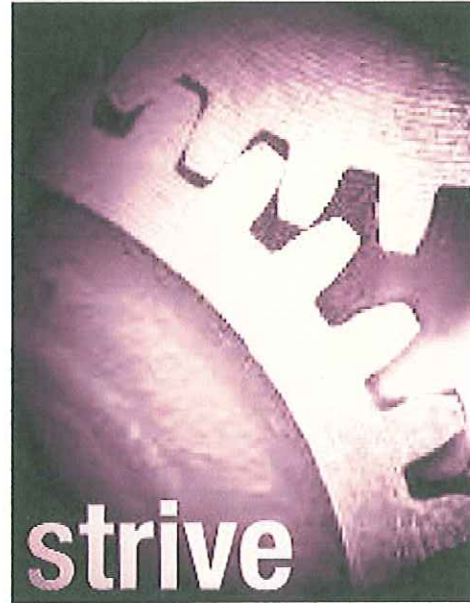


Showcase Your Commitment to Excellence

Districts of Distinction Accreditation

In a time where proper fiscal management and responsibility in public agencies is paramount and the task of governing these agencies has become even more complex, regulated and costly, it has become increasingly important to demonstrate to constituents that districts have sound fiscal management policies and practices in place among other areas of importance in district operations.

This accreditation is designed as a way for districts to highlight their prudent fiscal practices along with other areas important to effectively operate and govern a special district.



Why Earn It?

- The accreditation criterion gets to the heart of best practices in public agencies. Demonstrate that your district:
- Understands and respects the responsibilities inherent in providing essential public services.
- Has clean financial audits and operates in a fiscally responsible and transparent manner.
- Is conscious of the ever-changing operating environment by having current and relevant policies and procedures in place that conform to all statutes and regulations under state law.
- Places an emphasis on continuing education completed by having each of the district's board members and executive staff in ethics, governance and leadership training.
- Focuses on having sound policies in the areas of governance, board conduct, district finances, transparency and reserves.

Requirements

- They undergo regular financial audits, have no major deficiencies and apply any recommendations to future years.
- Their operations conform to all statutes and regulations under state law as reflected in a policies and procedures manual.
- All directors/trustees, general manager and executive staff (as designated by the district) have received training in governance as well as compliance with AB 1234 Ethics Training and AB 1825 Harassment Prevention Training.
- They have completed SDLF's District Transparency Certificate of Excellence.

DOD Seal

Districts of Distinction earn the right to use the program's seal on district materials. The District of Distinction seal is visual proof that your special district stands out from others

Application

1. Complete the application
2. Send application and all supporting materials to SDLF.
3. Approval process review performed by SDLF staff
4. Receive your certificate and recognition

[Download the application today.](#)

Current Districts of Distinction

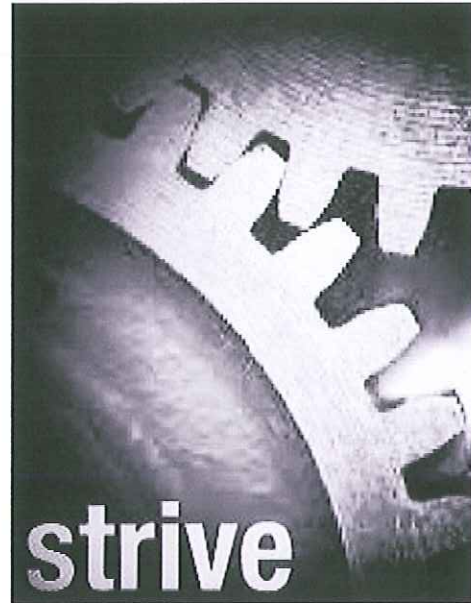
See a current list of special district leaders who have accomplished these goals and have been recognized.

For Agency Directors and Trustees

Recognition in Special District Governance

The Recognition in Special District Governance was designed to honor special district board members and trustees, and is comprised of two distinct parts: the completion of the Special District Leadership Academy and 10 hours of continuing education.

The Special District Leadership Academy is comprised of four courses: Governance Foundations, Setting Direction/Community Leadership, Board's Role in Human Resources and Board's Role in Finance and Fiscal Accountability. The four courses are unique from any other courses on special district governance in that they are curriculum that has been created by special districts and agreed upon as what governing officials of special districts should know. SDLF has endorsed the Academy as the core special district governance training in California.



District Recognitions

In addition to recognitions given to individual directors, there are also district recognitions. Districts that have a majority of their governing board holding recognitions will receive a Silver Recognition, and districts with their entire board holding recognition will receive a Gold Recognition. District recognitions will be presented at a sponsoring association's annual conference.

Whether an individual or district, these recognitions are an opportunity for board members and trustees in districts to demonstrate to their constituents and fellow directors the extent of their commitment and dedication to providing the best possible service to their communities.

Education



CSDA's Special District Leadership Academy is a groundbreaking, curriculum based continuing education program that recognizes the necessity for the board and general manager to work closely toward a common goal.

The Academy provides the knowledge base to perform essential governance responsibilities.

You have the option of participating in one-day workshops held throughout the state during the course of the year OR in the Special District Leadership Academy Conference. Attendees at this conference will complete all four modules during the course of two and one-half days.

Application

To receive this recognition:

1. Completion of the Special District Leadership Academy four courses: Governance Foundations, Setting Direction/Community Leadership, Board's Role in Human Resources and Board's Role in Finance and Fiscal Accountability.
2. 10 additional hours of continuing education completed within 2 years and received from the California Special Districts Association (CSDA) or any other state-wide association specializing in local government.

[Download the application today.](#)

Current Recognitions

See a current list of special district leaders who have accomplished these goals and have been recognized.

Showcase Your Commitment to Transparency

District Transparency Certificate of Excellence

This program was created by the Special District Leadership Foundation (SDLF) in an effort to promote transparency in the operations and governance of special districts to the public and to provide special districts with an opportunity to showcase their efforts in transparency. There are no fees for this certificate and districts will be recognized for two full years. Three main subject areas include:

- Basic Transparency Requirements
- Website Requirements
- Outreach Requirements

These are only a sampling of all the requirements needed to complete the transparency certificate. While it takes time to compile these requirements, being able to shine a light on all of the efforts your district has taken to be transparent is invaluable to the public..



Why Earn It?

1. The certificate covers all general, website, and outreach best practices and requirements regarding transparency for special districts.
2. Earning the certificate is a tangible acknowledgement of your transparency efforts.
3. Demonstrate to your constituents and other stakeholders your district's commitment to being open and accessible to them.
4. Earning the certificate demonstrates a commitment to engaging the public and creating greater awareness of your district's activities.

Earning the certificate is a tangible acknowledgement of transparency efforts. Demonstrate to your constituents and other stakeholders your district's commitment to being open and accessible to them.

Sample Policies

Included for your review are sample policies similar to those requested in the application. These are samples that can be used as a starting point for policy/document development. SDLF always recommends you seek legal review prior to adopting district policy to ensure full compliance with any applicable laws and/or regulations.

- Appointment of Directors
- Appointment to Committee
- Board Vacancy Announcement
- Budget Hearing
- Code of Ethics
- Conflict of Interest
- District Outreach
- Public Records Request
- Ralph M. Brown Act
- Reimbursement
- Reserve Fund Guidelines
- Special Community Engagement Announcement

Application

1. Complete the application
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3. Approval process review performed by SDLF staff
4. Receive your certificate and recognition

Download the application today.
Download the checklist today.

Certificate Holders

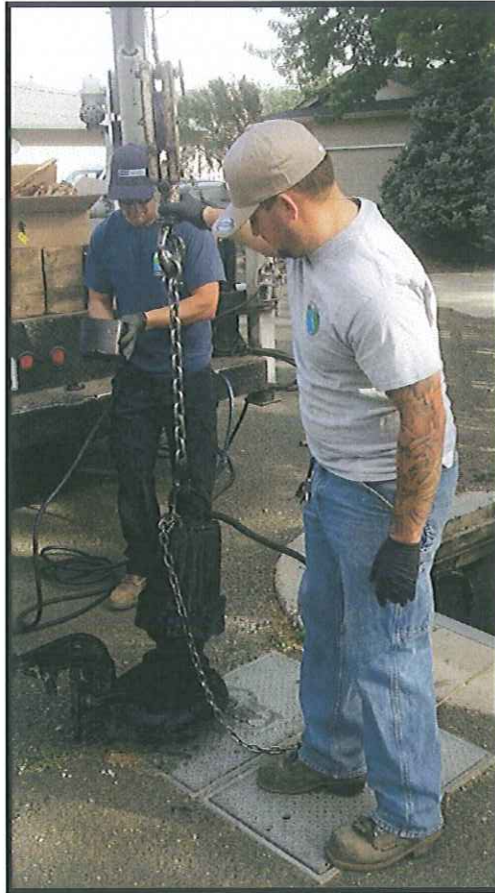
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Hidden Valley Lake Community Services District

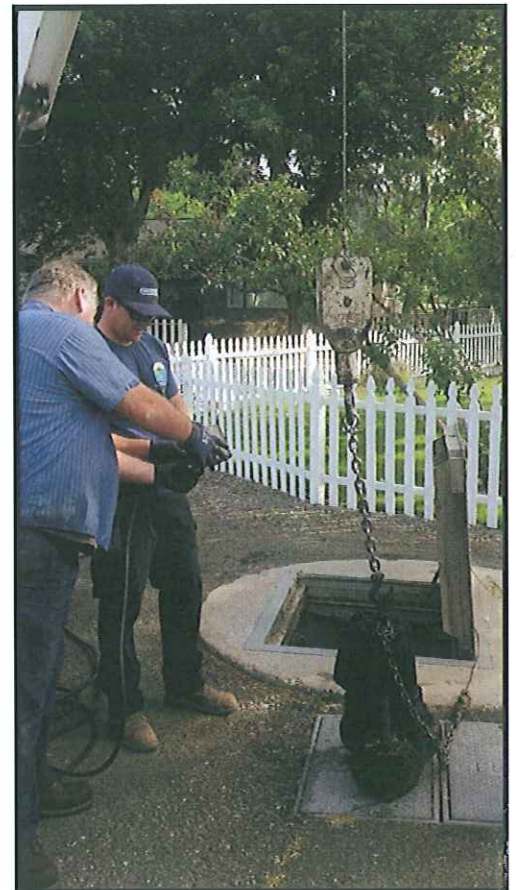
May 2014 Report

F I E L D O P E R A T I O N S



At Lift Station 3, Field Operations staff changed impeller and wear ring. The impeller pushes flow through the sewer system to the next lift station.

Annual maintenance on CO₂ at Well 4 was performed. Field Operations staff changes out the regulator lines and rotometer annually.



May 2014

Wastewater Operations and Maintenance Report

Wastewater Collection System:

CSD staff dug and probed to locate a sewer lateral on an existing older house on North Shore that didn't have a clean-out. Once located, they installed their clean-out so they could mitigate future problems.

Lift Station 4 was continually dosed with bioxide, and FOG control was performed at Lift Stations 1, 3, 4 & 5, with use of bio-bar, floating degreaser, odor bars, bioxide, and enzymes, as well as cleaning the floats.

One of the Hardesters lift pumps kept tripping and had to be pulled to free it from what appeared to be the end of a mop.

Shape honored their original quote for impeller upgrades and wear rings to match, for each pump at Lift 3 Station. Mechanically and electrically, the new impellers are a better match than the previous thus far.

Routine activities and maintenance.

Wastewater Treatment Plant:

The Sludge Beds are getting a lot of attention to keep from getting bottlenecked in order to stay ahead and make way for the extra sludge volume of the geotubes once they're ready. We quit wasting into # 4 geotube the 2nd week of May and expect about 6 weeks down time before opening it.

Industrial Electric had fixed the alum motor/mixer (between clarifier and filters) and returned it. Field Operations staff reinstalled it.

Routine activities and maintenance.

Effluent Pond level – 14.66'

Plant Effluent – 4.930 MG



Alumn motor/mixer at Treatment Plant was rebuilt and installed .

May 2014

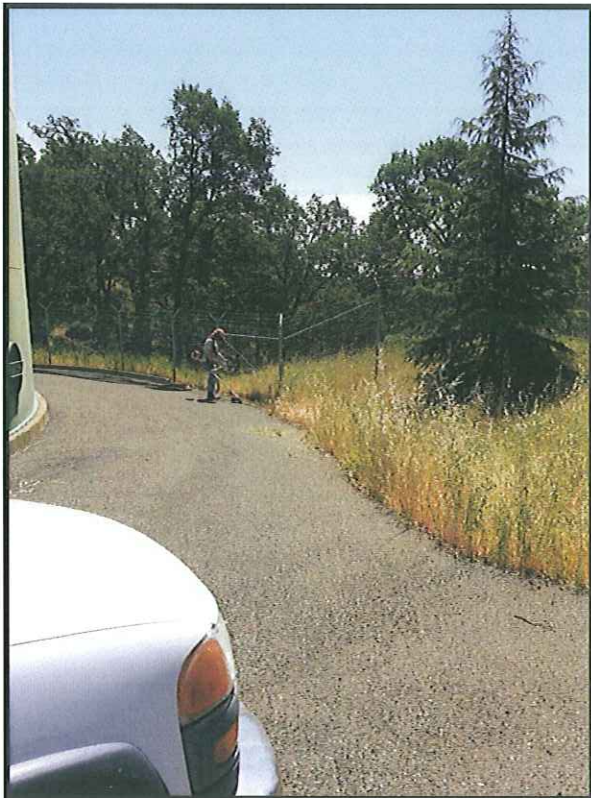
Water Operations and Maintenance Report

Water

A new light for the flag was installed to replace the existing light that was vandalized.

Field Operations staff is currently working on weed abatement at all of the District's facility. This takes the bulk of Spring to complete by June each year.

Pump maintenance was performed at zones 1 & 4.



Weed abatement!!!



Annual maintenance performed at Well 4
on the CO2 that includes changing regulator
lines and rotometer.

May 2014 Monthly Report

WATER CONNECTIONS

RESIDENTIAL METERS	2416
COMMERCIAL & GOVERNMENT METERS	<u>34</u>
TOTAL METERS	2447

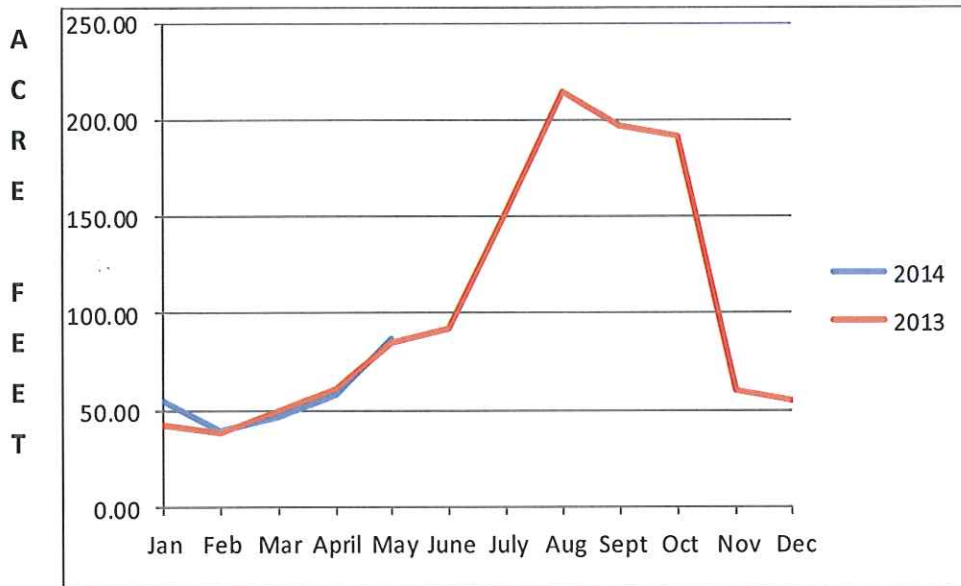
WASTEWATER CONNECTIONS

RESIDENTIAL	1457
COMMERCIAL & GOVERNMENT	<u>33</u>
TOTAL	1490

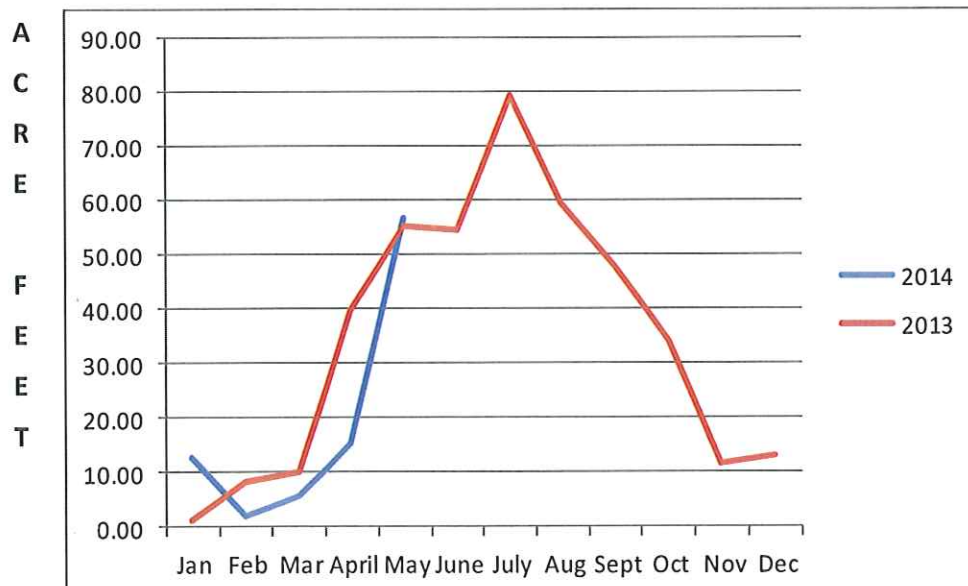
OVERTIME HOURS - 53.50 \$1819.77

Rainfall at HVLCSO Month	Rainfall in inches
October 2013	0
November	.4
December	0
January 2014	.45
February	13.3
March	3.75
April	2.17
May	0
June	
July	
August	
September	
Totals	20.07

WELL PRODUCTION



RECLAIMED WATER USE



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

MAY 2014

FINANCIAL REPORT





HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

MAY 2014
FINANCIAL REPORT

POOLED CASH
AS OF MAY 31, 2014

Beginning Balance	1,103,887.85
Cash Receipts	
Deposit	285,421.21
Transfers	0.00
Total Receipts	285,421.21
Cash Disbursements	
Accounts Payable	1,168,442.71
Payroll	64,364.58
Bank Fees	988.16
Total Disbursements	1,233,795.45
Ending Balance	155,513.61

TEMPORARY
INVESTMENTS

Fund	LAIF	Money Mkt	CD 90 days	CD 6 month	Total	G/L Bal
120 Sewer Operating Fund	66,818.31	164,038.23	-		230,856.54	230,824.28
130 Water Operating Fund	22,481.47	(22,915.94)	100,041.66		99,607.19	299,613.74
215 1995-2 Redemption	451,708.04	338,010.49			789,718.53	789,679.49
217 State Revolving Loan Sewer	158,419.01	247,731.37			406,150.38	406,143.37
218 CIEDB Redemption	11,432.20	(132,688.13)			(121,255.93)	(121,231.29)
219 USDARUS Solar Loan (Sewer)	813.63	16,861.66			17,675.29	17,674.82
313 Wastewater Cap Fac Reserved	431,056.49	25,902.67			456,959.16	456,955.23
314 Wastewater Cap Fac Unrestricted	53,584.60	3,268.89		126,512.23	183,365.72	183,365.07
320 Water Capital Fund	0.05	2.93			2.98	2.98
350 CIEDB Loan Reserve	170,000.00	-			170,000.00	170,000.00
711 Bond Administration	26,963.40	14,397.45			41,360.85	41,357.98
*interest accrued not posted to GL						55.04
TOTAL	1,393,277.20	654,609.62	100,041.66	126,512.23	2,274,440.71	2,474,440.71

* interest is posted to G/L quarterly.



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

MAY 2014
BOARD OF DIRECTOR
FINANCIAL REPORT

CAPITAL EXPENDITURES
2013-2014 BUDGET

	Budget	Spent as of 5/31/2014
Sewer		
Sewer Unrestricted Reserves (July 9, 2013)	504,000	
Total Sewer Funds Available for Capital Projects	504,000	220,704.42
2013-2014 Capital Projects		
Generators	90,000	113,202.46
Replace/Refurbish Pumps	25,000	9,691.45
SCADA System Upgrades	25,000	45,765.76
Video Inspection of Sewer Laterals	20,000	
Repair Sewer Lateral Leaks	20,000	
Prepare Sewer Capital Improvement Plan	25,000	450.00
Replace 3 Computers at Treatment Plant	3,000	2,788.82
Resurface Storage Pond Road	16,500	38,569.41
Repair Access Road	12,500	10,236.52
Total Sewer Capital	237,000	220,704.42
Water		
Water Unrestricted Reserves (July 9, 2013)	46,000	
Total Water Funds Available for Capital Projects	46,000	47,629.26
2013-2014 Capital Projects		
Prepare Water Capital Improvement Plan	15,000	22,645.75
Replace 3 Computers at Treatment plant	3,000	2,788.81
Repair Water Storage Tank 1A	4,500	
Replace Chlorine Analyzer	15,000	10,858.15
SCADA System Upgrades (not in budget)	-	6,275.09
Leak Detection Equipment (not in budget)		5,061.46
Total Water Capital	37,500	47,629.26



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

MAY 2014

Financial Report

REVENUE & EXPENSE SEWER REPORT

5/1/2014-5/31/2014

REVENUE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL	1,025,200.00	21,974.71	1,215,093.24	(189,893.24)	118.52

EXPENDITURE SUMMARY					
NON-DEPARTMENTAL	386,300.00	33,043.94	290,010.65	96,289.35	75.07
ADMINISTRATION	227,900.00	23,250.00	212,056.33	15,843.67	93.05
OFFICE	75,900.00	8,347.64	71,568.35	4,331.65	94.29
FIELD	293,900.00	32,475.71	276,833.16	17,066.84	94.19
DIRECTORS	41,200.00	2,890.79	34,894.06	6,305.94	84.69
TOTAL	1,025,200.00	100,008.08	885,362.55	139,837.45	86.36

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-4020 PERMIT & INSPECTION FEES	-	100.00	300.00	(300.00)	-
120-4045 AVAILABILITY FEES	6,000.00	2,806.94	7,559.46	(1,559.46)	125.99
120-4050 SALES OF RECLAIMED WATER	106,500.00	16,592.41	98,496.56	8,003.44	92.49
120-4111 COMM SEWER USE	20,500.00	1,653.43	18,187.73	2,312.27	88.72
120-4112 GOV'T SEWER USE	600.00	50.18	551.98	48.02	92.00
120-4116 SEWER USE CHARGES	867,100.00	545.27	728,123.16	138,976.84	83.97
120-4210 LATE FEE	15,500.00	(20.08)	13,189.58	2,310.42	85.09
120-4300 MISC INCOME	600.00	3.39	74.26	525.74	12.38
120-4505 LEASE INCOME	8,400.00	242.31	2,273.08	6,126.92	27.06
120-4550 INTEREST INCOME	-	0.86	(153.57)	153.57	-
120-4580 TRANSFERS IN	-	-	346,192.88	(346,192.88)	-
120-4591 INCOME APPLICABLE TO PRIOR YRS	-	-	298.12	(298.12)	-
TOTAL	1,025,200.00	21,974.71	1,215,093.24	(189,893.24)	118.52

EXPENDITURES NON-DEPARTMENTAL	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5010 SALARY & WAGES	-	-	3,982.45	(3,982.45)	-
120-5-00-5020 EMPLOYEE BENEFITS	15,200.00	-	10,211.48	4,988.52	67.18
120-5-00-5021 RETIREMENT BENEFITS	-	-	896.17	(896.17)	-
120-5-00-5025 RETIREE HEALTH BENEFITS	5,400.00	402.55	4,932.75	467.25	91.35
120-5-00-5040 ELECTION EXPENSE	2,500.00	-	4,179.35	(1,679.35)	167.17
120-5-00-5050 DEPRECIATION	-	-	(177.28)	177.28	-
120-5-00-5060 GASOLINE, OIL & FUEL	12,600.00	688.13	11,943.89	656.11	94.79
120-5-00-5061 VEHICLE MAINT	8,000.00	871.67	8,787.05	(787.05)	109.84
120-5-00-5062 TAXES & LIC	400.00	51.76	738.37	(338.37)	184.59
120-5-00-5074 INSURANCE	19,800.00	15,571.76	15,821.76	3,978.24	79.91
120-5-00-5075 BANK FEES	6,800.00	494.08	6,225.30	574.70	91.55
120-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	5,300.00	-	4,583.21	716.79	86.48
120-5-00-5092 POSTAGE & SHIPPING	100.00	120.27	627.92	(527.92)	627.92
120-5-00-5110 CONTRACTUAL SERVICES	47,600.00	3,449.41	49,408.14	(1,808.14)	103.80
120-5-00-5121 LEGAL SERVICES	11,700.00	357.00	7,595.13	4,104.87	64.92
120-5-00-5122 ENGINEERING SERVICES	12,000.00	-	-	12,000.00	-
120-5-00-5123 OTHER PROFESSIONAL SERVICE	25,000.00	-	7,827.60	17,172.40	31.31
120-5-00-5130 PRINTING & PUBLICATION	200.00	-	451.74	(251.74)	225.87
120-5-00-5135 NEWSLETTER	2,000.00	-	-	2,000.00	-
120-5-00-5148 OPERATING SUPPLIES	12,000.00	869.16	10,874.66	1,125.34	90.62
120-5-00-5150 REPAIR & REPLACE	52,500.00	4,001.98	50,445.49	2,054.51	96.09
120-5-00-5155 MAINT BLDG & GROUNDS	5,300.00	521.14	4,741.32	558.68	89.46
120-5-00-5160 SLUDGE DISPOSAL	23,900.00	35.00	21,910.06	1,989.94	91.67
120-5-00-5170 TRAVEL & MEETINGS	400.00	74.10	705.99	(305.99)	176.50
120-5-00-5179 ADM MISC EXPENSE	500.00	6.49	194.34	305.66	38.87
120-5-00-5191 TELEPHONE	11,100.00	696.01	7,887.55	3,212.45	71.06
120-5-00-5192 ELECTRICITY	20,000.00	2,978.75	17,524.92	2,475.08	87.62
120-5-00-5195 ENV/MONITORING	31,000.00	3,451.00	26,672.33	4,327.67	86.04
120-5-00-5198 ANNUAL OPERATING FEES	3,400.00	-	1,718.00	1,682.00	50.53
120-5-00-5310 EQUIPMENT - FIELD	-	-	216.05	(216.05)	-
120-5-00-5311 EQUIPMENT - OFFICE	11,500.00	(1,639.82)	1,146.22	10,353.78	9.97
120-5-00-5312 TOOLS - FIELD	2,200.00	-	317.38	1,882.62	14.43
120-5-00-5315 SAFETY EQUIPMENT	-	-	1,708.73	(1,708.73)	-
120-5-00-5545 RECORDING FEES	200.00	43.50	86.29	113.71	43.15
120-5-00-5580 TRANSFERS OUT	-	-	5,967.25	(5,967.25)	-
120-5-00-5585 FLOOD CONTROL EXPENSE	200.00	-	-	200.00	-
120-5-00-5590 NON-OPERATING OTHER	37,500.00	-	-	37,500.00	-
120-5-00-5591 EXPENSE APPLICABLE TO PRIOR YRS	-	-	(140.96)	140.96	-
TOTAL	386,300.00	33,043.94	290,010.65	96,289.35	75.07

EXPENDITURES ADMINISTRATION	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-10-5010 SALARIES & WAGES	164,000.00	19,545.89	156,086.42	7,913.58	95.17
120-5-10-5020 EMPLOYEE BENEFITS	23,500.00	842.23	22,555.38	944.62	95.98
120-5-10-5021 RETIREMENT BENEFITS	30,300.00	2,603.58	25,578.02	4,721.98	84.42
120-5-10-5080 MEMBERSHIP & SUBSCRIPTION	700.00	-	9.23	690.77	1.32
120-5-10-5090 OFFICE SUPPLIES	5,200.00	(134.73)	5,268.87	(68.87)	101.32
120-5-10-5170 TRAVEL MILEAGE	200.00	-	303.09	(103.09)	151.55
120-5-10-5175 EDUCATION / SEMINARS	4,000.00	393.03	2,255.32	1,744.68	56.38
TOTAL	227,900.00	23,250.00	212,056.33	15,843.67	93.05

EXPENDITURES CONTINUED OFFICE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-20-5010 SALARIES & WAGES	44,800.00	5,697.73	44,027.53	772.47	98.28
120-5-20-5020 EMPLOYEE BENEFITS	22,000.00	1,491.42	18,677.64	3,322.36	84.90
120-5-20-5021 RETIREMENT BENEFITS	8,300.00	1,158.49	8,879.58	(579.58)	106.98
120-5-20-5090 OFFICE SUPPLIES	-	-	(7.31)	7.31	-
120-5-20-5170 TRAVEL MILEAGE	-	-	(9.09)	9.09	-
120-5-20-5175 EDUCATION / SEMINARS	800.00	-	-	800.00	-
TOTAL	75,900.00	8,347.64	71,568.35	4,331.65	94.29

EXPENDITURES FIELD	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-30-5010 SALARIES & WAGES	206,000.00	24,146.09	196,544.68	9,455.32	95.41
120-5-30-5020 EMPLOYEE BENEFITS	43,600.00	3,959.49	42,460.41	1,139.59	97.39
120-5-30-5021 RETIREMENT BENEFITS	37,300.00	4,290.09	34,118.84	3,181.16	91.47
120-5-30-5062 TAXES & LICENSE	-	-	170.00	(170.00)	-
120-5-30-5090 OFFICE SUPPLIES	1,000.00	80.04	1,089.25	(89.25)	108.93
120-5-30-5175 EDUCATION / SEMINARS	6,000.00	-	2,449.98	3,550.02	40.83
TOTAL	293,900.00	32,475.71	276,833.16	17,066.84	94.19

EXPENDITURES DIRECTORS	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-40-5010 DIRECTORS COMPENSATION	1,200.00	48.44	484.41	715.59	40.37
120-5-40-5020 EMPLOYEE BENEFITS	-	2,842.35	2,842.35	(2,842.35)	-
120-5-40-5030 DIRECTOR HEALTH BENEFITS	39,700.00	-	31,567.30	8,132.70	79.51
120-5-40-5176 DIRECTOR TRAINING	300.00	-	-	300.00	-
TOTAL	41,200.00	2,890.79	34,894.06	6,305.94	84.69



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

MAY 2014

Financial Report

REVENUE & EXPENSE WATER REPORT

REVENUE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL	1,298,200.00	16,093.10	1,343,873.04	(45,673.04)	103.52

EXPENDITURE SUMMARY					
NON-DEPARTMENTAL	738,800.00	57,867.35	501,370.24	237,429.76	67.86
ADMINISTRATION	237,000.00	23,358.39	213,524.58	23,475.42	90.09
OFFICE	79,200.00	8,438.70	72,120.74	7,079.26	91.06
FIELD	298,500.00	27,931.89	238,380.12	60,119.88	79.86
DIRECTORS	42,000.00	2,873.44	35,833.73	6,166.27	85.32
TOTAL	1,395,500.00	120,469.77	1,061,229.41	334,270.59	76.05

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-4035 RECONNECT FEE	13,000.00	200.00	8,470.00	4,530.00	65.15
130-4039 WATER METER INST	300.00	100.00	400.00	(100.00)	133.33
130-4040 RECORDING FEE	100.00	10.00	120.00	(20.00)	120.00
130-4045 AVAILABILITY FEES	37,800.00	11,499.56	30,127.46	7,672.54	79.70
130-4110 COMM WATER USE	13,800.00	1,151.03	12,661.33	1,138.67	91.75
130-4112 GOV'T WATER USE	900.00	74.26	816.86	83.14	90.76
130-4115 WATER USE	1,036,000.00	763.03	869,814.56	166,185.44	83.96
130-4117 WATER OVERAGE FEE	161,200.00	1.25	141,003.03	20,196.97	87.47
130-4118 WATER OVERAGE COMM	11,200.00	1,601.68	11,462.52	(262.52)	102.34
130-4119 WATER OVERAGE GOV	-	-	7.64	(7.64)	-
130-4210 LATE FEE	23,000.00	(22.29)	19,273.12	3,726.88	83.80
130-4215 RETURNED CHECK FEE	700.00	50.00	825.00	(125.00)	117.86
130-4300 MISC INCOME	200.00	(70.86)	27.05	172.95	13.53
130-4505 LEASE INCOME	-	726.93	5,480.76	(5,480.76)	-
130-4550 INTEREST INCOME	-	8.51	1,258.98	(1,258.98)	-
130-4580 TRANSFER IN	-	-	241,446.25	(241,446.25)	-
130-4591 INCOME APPLICABLE TO PRIOR YRS	-	-	678.48	(678.48)	-
TOTAL	1,298,200.00	16,093.10	1,343,873.04	(45,673.04)	103.52

EXPENDITURES NON-DEPARTMENTAL	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-00-5010 SALARY & WAGES	-	-	5,144.25	(5,144.25)	-
130-5-00-5020 EMPLOYEE BENEFITS	16,000.00	-	10,218.01	5,781.99	63.86
130-5-00-5021 RETIREMENT BENEFITS	-	-	1,089.66	(1,089.66)	-
130-5-00-5025 RETIREE HEALTH BENEFITS	5,400.00	394.58	4,924.65	475.35	91.20
130-5-00-5040 ELECTION EXPENSE	2,500.00	-	4,179.34	(1,679.34)	167.17
130-5-00-5060 GASOLINE, OIL & FUEL	11,800.00	688.12	10,400.84	1,399.16	88.14
130-5-00-5061 VEHICLE MAINT	12,000.00	-	8,318.51	3,681.49	69.32
130-5-00-5062 TAXES & LIC	800.00	51.75	1,386.67	(586.67)	173.33
130-5-00-5074 INSURANCE	19,800.00	15,571.75	15,821.75	3,978.25	79.91
130-5-00-5075 BANK FEES	6,800.00	494.08	6,189.31	610.69	91.02
130-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	10,000.00	-	15,414.02	(5,414.02)	154.14
130-5-00-5092 POSTAGE & SHIPPING	100.00	120.27	654.50	(554.50)	654.50
130-5-00-5110 CONTRACTUAL SERVICES	43,500.00	3,449.38	50,512.35	(7,012.35)	116.12
130-5-00-5121 LEGAL SERVICES	11,700.00	357.00	7,585.09	4,114.91	64.83
130-5-00-5122 ENGINEERING SERVICES	18,000.00	2,909.50	20,333.26	(2,333.26)	112.96
130-5-00-5123 OTHER PROFESSIONAL SERVICE	97,000.00	1,090.95	45,432.29	51,567.71	46.84
130-5-00-5124 WATER RIGHTS	10,000.00	698.60	6,296.29	3,703.71	62.96
130-5-00-5130 PRINTING & PUBLICATION	200.00	-	451.73	(251.73)	225.87
130-5-00-5135 NEWSLETTER	2,000.00	-	-	2,000.00	-
130-5-00-5145 EQUIPMENT RENTAL	2,100.00	-	-	2,100.00	-
130-5-00-5148 OPERATING SUPPLIES	1,900.00	244.03	1,344.51	555.49	70.76
130-5-00-5150 REPAIR & REPLACE	52,000.00	870.77	61,133.09	(9,133.09)	117.56
130-5-00-5155 MAINT BLDG & GROUNDS	4,400.00	521.13	4,420.63	(20.63)	100.47
130-5-00-5170 TRAVEL & MEETINGS	1,300.00	74.10	705.99	594.01	54.31
130-5-00-5179 ADM MISC EXPENSE	500.00	6.47	194.28	305.72	38.86
130-5-00-5191 TELEPHONE	11,100.00	696.00	7,581.00	3,519.00	68.30
130-5-00-5192 ELECTRICITY	150,800.00	24,630.84	160,777.29	(9,977.29)	106.62
130-5-00-5195 ENV/MONITORING	7,100.00	1,340.50	14,703.01	(7,603.01)	207.08
130-5-00-5198 ANNUAL OPERATING FEES	26,700.00	-	24,302.85	2,397.15	91.02
130-5-00-5310 EQUIPMENT - FIELD	-	-	200.05	(200.05)	-
130-5-00-5311 EQUIPMENT - OFFICE	10,900.00	(1,639.81)	889.00	10,011.00	8.16
130-5-00-5312 TOOLS - FIELD	1,400.00	-	676.72	723.28	48.34
130-5-00-5315 SAFETY EQUIPMENT	-	5,103.84	6,393.45	(6,393.45)	-
130-5-00-5505 WATER CONSERVATION	7,600.00	150.00	3,750.00	3,850.00	49.34
130-5-00-5545 RECORDING FEES	300.00	43.50	83.71	216.29	27.90
130-5-00-5580 TRANSFERS OUT	173,000.00	-	-	173,000.00	-
130-5-00-5585 FLOOD CONTROL EXPENSE	100.00	-	-	100.00	-
130-5-00-5591 EXPENSES APPLICABLE TO PRI	-	-	(137.86)	137.86	-
130-5-00-5650 CAPITAL CONTINGENCY	20,000.00	-	-	20,000.00	-
TOTAL	738,800.00	57,867.35	501,370.24	237,429.76	67.86

EXPENDITURES CONTINUED ADMINISTRATION	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-10-5010 SALARIES & WAGES	164,000.00	19,545.82	156,086.50	7,913.50	95.17
130-5-10-5020 EMPLOYEE BENEFITS	25,100.00	834.49	23,545.04	1,554.96	93.80
130-5-10-5021 RETIREMENT BENEFITS	30,400.00	2,603.58	25,577.95	4,822.05	84.14
130-5-10-5080 MEMBERSHIP & SUBSCRIPTION	8,600.00	100.00	125.82	8,474.18	1.46
130-5-10-5090 OFFICE SUPPLIES	4,100.00	(134.74)	5,261.34	(1,161.34)	128.33
130-5-10-5170 TRAVEL MILEAGE	800.00	-	303.07	496.93	37.88
130-5-10-5175 EDUCATION / SEMINARS	4,000.00	409.24	2,624.86	1,375.14	65.62
TOTAL	237,000.00	23,358.39	213,524.58	23,475.42	90.09

EXPENDITURES CONTINUED OFFICE	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-20-5010 SALARIES & WAGES	47,000.00	5,697.73	44,135.50	2,864.50	93.91
130-5-20-5020 EMPLOYEE BENEFITS	22,000.00	1,582.54	19,151.92	2,848.08	87.05
130-5-20-5021 RETIREMENT BENEFITS	9,400.00	1,158.43	8,900.62	499.38	94.69
130-5-20-5090 OFFICE SUPPLIES	-	-	(8.92)	8.92	-
130-5-20-5170 TRAVEL MILEAGE	-	-	(63.63)	63.63	-
130-5-20-5175 EDUCATION / SEMINARS	800.00	-	5.25	794.75	0.66
TOTAL	79,200.00	8,438.70	72,120.74	7,079.26	91.06

EXPENDITURES FIELD	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-30-5010 SALARIES & WAGES	199,800.00	19,455.60	156,731.32	43,068.68	78.44
130-5-30-5020 EMPLOYEE BENEFITS	59,300.00	3,539.96	49,871.62	9,428.38	84.10
130-5-30-5021 RETIREMENT BENEFITS	34,900.00	3,334.20	26,555.74	8,344.26	76.09
130-5-30-5090 OFFICE SUPPLIES	2,000.00	80.04	1,089.13	910.87	54.46
130-5-30-5175 EDUCATION / SEMINARS	2,500.00	1,522.09	4,132.31	(1,632.31)	165.29
TOTAL	298,500.00	27,931.89	238,380.12	60,119.88	79.86

EXPENDITURES DIRECTORS	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-40-5010 DIRECTORS COMPENSATION	1,200.00	59.21	592.09	607.91	49.34
130-5-40-5020 EMPLOYEE BENEFITS	-	2,814.23	2,814.23	(2,814.23)	-
130-5-40-5030 DIRECTOR HEALTH BENEFITS	39,700.00	-	31,567.25	8,132.75	79.51
130-5-40-5176 DIRECTOR TRAINING	1,100.00	-	860.16	239.84	78.20
TOTAL	42,000.00	2,873.44	35,833.73	6,166.27	85.32

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: June 17, 2014

AGENDA ITEM: Public Hearing to consider placement of default balance liens on real property pursuant to Government Code Section 61115

RECOMMENDATIONS:

Conduct public hearing in accordance with Government Code Section 61115 to provide the landowners associated with the properties identified in Exhibit A, and/or the public, the opportunity to protest or otherwise dispute the default balances calculated by staff for each of the properties identified in Exhibit A. At the conclusion of the public hearing and in the absence of good cause, staff recommends that the Board uphold the charges and associated penalty fees as proposed in Exhibit A

FINANCIAL IMPACT:

Potential recovery of \$1,213.56 past due charges and associated penalty fees

BACKGROUND:

Default balance liens are typically placed on properties with District water and/or sewer accounts that are at least 45 days past due. A list of properties with past due accounts of 45 days or longer, and for which the District has not already placed a lien against, is presented in Exhibit A. Pursuant to Government Code Section 61115, the Board must hold a public hearing to allow landowners the opportunity to protest or otherwise dispute the charges and associated penalty fees being levied against their property by the District. At the conclusion of the public hearing the Board can uphold or modify the charges and associated penalty fees for any or all subject properties.

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, Roland Sanford, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on (DATE) by the following vote:

Ayes:

Noes:

Abstain:

Absent

Secretary to the Board

PROPERTY LIENS - JUNE 2014

EXHIBIT A

A \$10 FILING FEE HAS BEEN ADDED

NAME	ADDRESS	APN	AMOUNT
ELLA MARTELLA	17559 DEER HILL ROAD	142-331-03	\$137.34
CATHY KUNTZ	18790 GLENCOVE COURT	141-681-10	\$204.91
MARVIN JERKE	17062 GREENRIDGE ROAD	142-216-03	\$199.76
ALEXANDER OSBORN	19827 BEAR VALLEY ROAD	141-722-05	\$435.95
			<u>\$977.96</u>

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: June 17, 2014

AGENDA ITEM: Discussion and Possible Action: Adoption of Resolution 2014-08 confirming default balances and directing staff to file liens on real property

RECOMMENDATIONS:

Adopt Resolution 2014-08 of the Board of Directors of the Hidden Valley Lake Community Services District confirming the Default Balance associated with the Defaulting Bill Identified in Exhibit A and directing staff to file a lien on said properties.

FINANCIAL IMPACT:

Potential recovery of \$1,213.56 past due charges and associated penalty fees.

BACKGROUND:

Default balance liens are typically placed on properties with District water and/or sewer accounts that are at least 45 days past due. A list of properties with past due accounts of 45 days or longer, and for which the District has not already placed a lien against, is presented in Exhibit A. Pursuant to Government Code Section 6115, the Board must hold a public hearing to allow landowners the opportunity to protest or otherwise dispute the charges and associated penalty fees being levied against their property by the District. At the conclusion of the public hearing the Board can uphold or modify the charges and associated penalty fees for any or all subject properties. Assuming the Board chooses to uphold the charges and associated penalty fees, as recommended by staff, the Board would then adopt a resolution (copy attached) confirming the default balances and authorizing staff to proceed with the filing of property liens on subject properties.

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, Roland Sanford, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on (DATE) by the following vote:

Ayes:

Noes:

Abstain:

Absent

Secretary to the Board



RESOLUTION NO. 2014-08

RESOLUTION OF THE BOARD OF DIRECTORS OF THE HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT CONFIRMING THE DEFAULT BALANCE ASSOCIATED WITH THE DEFAULTING BILL LISTED IN EXHIBIT A AND DIRECTING STAFF TO FILE A LIEN ON SAID PROPERTY

WHEREAS, the Hidden Valley Lake Community Services District (the "District") previously cited the properties identified in Exhibit A for a Defaulting Bill (as defined in Resolution No. 2008-02); and

WHEREAS, notice of a public hearing to determine the amount of the Default Balance (as defined in Resolution No. 2008-02) under a Defaulting Bill was mailed to the property owners listed in Exhibit A; and

WHEREAS, notice of said public hearing was published in accordance with Section 6066 of the California Government Code; and

WHEREAS, in accordance with Resolution No. 2008-02, said public hearing was conducted on June, 17, 2014, at 7:00 p.m. at 19400 Hartmann Road, Boardroom, Hidden Valley Lake, California; and

WHEREAS, it is necessary for the District to recover the Default Balance; and

WHEREAS, the District has satisfied all notice and hearing requirements under Section 61115 of the California Government Code; and

NOW, THEREFORE, BE IT RESOLVED, the District Board of Directors hereby adopts Resolution No. 2014-04 confirming the Default Balance in the amount of \$1,213.56; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, the District does direct the staff to file a lien for the unpaid Default Balances listed in exhibit A in the amount of \$1,213.56.

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced and adopted by the Board of Directors of the Hidden Valley Lake Community Services District, County of Lake, State of California, on the 17th of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of said District this 17th of June, 2014.

Roland Sanford
General Manager/Secretary to the Board of Directors

Judy Mirbegian
President of the Board of Directors

PROPERTY LIENS - JUNE 2014

EXHIBIT A

A \$10 FILING FEE HAS BEEN ADDED

<u>NAME</u>	<u>ADDRESS</u>	<u>APN</u>	<u>AMOUNT</u>
ELLA MARTELLA	17559 DEER HILL ROAD	142-331-03	\$137.34
CATHY KUNTZ	18790 GLENCOVE COURT	141-681-10	\$204.91
MARVIN JERKE	17062 GREENRIDGE ROAD	142-216-03	\$199.76
ALEXANDER OSBORN	19827 BEAR VALLEY ROAD	141-722-05	\$435.95
			<u>\$977.96</u>

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: June 17, 2014

AGENDA ITEM: Discussion and Possible Action: FY 2014-2015 Budget

RECOMMENDATIONS:

- 1) Conduct public hearing to receive public comment on recommended fiscal year 2014-2015 budget.
- 2) Adopt fiscal year 2014-2015 budget as recommended by staff or subsequently modified following public and/or Board member comment, via adoption of Resolution 2014-09.
- 3) Adopt Investment Policy for fiscal year 2014-2015 via adoption of Resolution 2014-10.

FINANCIAL IMPACT:

Establishes operating and capital improvement budgets, and policies related to the investment of District funds, for fiscal year 2014-2015.

BACKGROUND:

The proposed FY 2014-2015 budget remains unchanged from the draft FY 2014-2015 budget presented and discussed at the June 11, 2014 Board Budget Workshop. Pursuant to Government Code 61110, the Board must conduct a hearing to provide the public with an opportunity to comment on the proposed budget. Following the public hearing and Board discussion, staff recommends the Board adopt the fiscal year 2014-2015 budget by way of resolution.

Each year the Board adopts an Investment Policy in conjunction with the fiscal year budget. The Investment Policy defines the parameters within which the District's funds are to be managed. In 2012 the Finance Committee spent considerable time reviewing the District's long-standing Investment Policy, and a revised Investment Policy was subsequently adopted in October 2012 (aka October 2012 version). The October 2012 version ultimately became the FY 2013-2014 Investment Policy. Staff is once again recommending the Board adopt, by resolution, the October 2012 version as the District's FY 2014-2015 Investment Policy.

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, _____, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on (DATE) by the following vote:

Ayes:

Noes:

Abstain:

Absent

Secretary to the Board



RESOLUTION NO 2014-09
A RESOLUTION FIXING AND APPROVING BUDGET
FOR FISCAL YEAR 2014-2015

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

RESOLVED, by the Board of Directors of the Hidden Valley Lake Community Services District, Lake County, California as follows:

1. That the balance on hand as of June 17, 2014 in each of the funds of the District shall be reserved for use by the District during the fiscal year 2014-2015.
2. That the budget for said District for the fiscal year 2014-2015 heretofore presented to the Board and a copy of which hereto attached is approved.

* * * * *

I hereby certify that the foregoing resolution was duly and regularly adopted by the Board of Directors of the Hidden Valley Lake Community Services District, Lake County, California, at a meeting thereof held on the 17th day of June 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Judy Mirbegan
President of the Board
Hidden Valley Lake
Community Services District

Roland Sanford
General Manager/Secretary to the Board
Hidden Valley Lake
Community Services District

Fiscal Year 2014-2015

Budget



Adopted _____

Board of Directors:

Judy Mirbegian, President

Jim Freeman, Vice President

Carolyn Graham

Linda Herndon

Jim Lieberman

General Manager:

Roland Sanford

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Description of Hidden Valley Lake CSD

Overview

The Hidden Valley Lake Community Services District (District) is an independent special district serving the Hidden Valley Lake Community in southern Lake County, California. The District, which consists of 12 full-time employees, provides municipal water to approximately 2,400 homes and 20 businesses, and sewer services to approximately 1,600 connections within its three square mile service area.

Mission Statement

The mission of the Hidden Valley Lake Community Services District is to provide, maintain and protect our community's water.

History

The Hidden Valley Lake Community Services District was established in 1984, initially to provide sewer service to a portion of the Hidden Valley Lake community. At that time the community's municipal water supply was provided by the Stonehouse Mutual Water Company, which began operations in 1968. In 1993 the District and Stonehouse Mutual Water Company merged and the District assumed responsibility for the community's water and sewer service.

Board of Directors

The Board of Directors (Board) of the Hidden Valley Lake CSD consists of five elected officials who live in the District and are elected "at large". Each member serves a four year term. Elections are held in November of odd numbered years.

The Board establishes goals and policies to guide District operations, and appoints a General Manager to oversee day- to-day operations in accordance with Board's the goals and policies. In addition to the General Manager, the Board appoints District Counsel and financial auditors.

The District is committed to transparency. Board meetings are held in accordance to the Brown Act and are noticed as such. Regular board meetings are held on the third Tuesday of the month at 7:00 p.m. at the Districts business office, 19400 Hartmann Rd., Hidden Valley Lake. The board also assigns standing and ad hoc committees that meet throughout the year to assist in the development of policy. Committee meetings are held at the District's business office; times and dates vary by committee. Community members are encouraged to attend committee meetings.

Operations

For accounting purposes the District's operations are divided into two funds – Water, and Sewer. Each fund is treated as a separate independent fiscal entity.

Revenue and Expense Trends and Forecast

Water Fund

The Water Fund has experienced a dramatic fiscal reversal from the mid 2000's. Prior to the economic recession, water revenues were actually greater – by approximately \$300,000 – than today. The rate increases that occurred since then helped but did not completely restore the operating revenue stream to pre-recession levels.

Most if not all of the revenue decline is attributable to changing water use patterns. Prior to the economic recession, total District water use was approximately 25 percent higher than today. Water usage, particularly outdoor use, plummeted as homes fell into foreclosure and landscaping withered. Although the number of residential water connections has rebounded and returned to pre-recession numbers (approximately 2400 connections), the amount of water used by each connection has declined.

Over the last 10 years annual Water Fund operating expenses have increased by an average of three percent. In FY 2014-2015 Water Fund operating expenses are projected to exceed revenues by approximately \$200,000.

Sewer Fund

The Sewer Fund has also experienced a fiscal reversal – from negative to positive. Sewer Fund revenues were blunted by the recent economic downturn, but not nearly to the extent experienced by the Water Fund. Unlike Water Fund revenues, which are determined by the number of water connections and quantity of water delivered to each connection, sewer revenues are currently based on the number of connections, without regard to the quantity of sewage generated. Accordingly, a homeowner can reduce water use and their associated water costs, but as long as they occupy their house – irrespective of economic conditions - they will continue to pay the same rate for sewer service.

Over the last 10 years annual Sewer Fund operating expenses have increased by an average of 2.5 percent. In FY 2014-2015 Water Fund operating expenses are projected to be equal to or slightly less than the corresponding revenue.

Water and Sewer Operating Budgets

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

2014-2015 BUDGET

WATER ENTERPRISE FUND

	2013-2014 BUDGET	2014-2015 PROPOSED
REVENUE		
130-4035 RECONNECT FEES	13,000	10,000
130-4038 COMM WATER CONNECTIONS	-	-
130-4039 WATER METER INSTALLATION	300	300
130-4040 RECORDING FEE INCOME	100	100
130-4045 AVAILABILITY FEES	37,800	40,000
130-4110 COMMERCIAL WATER USE	13,800	14,000
130-4112 GOVERNMENT WATER USE	900	800
130-4115 WATER USE CHARGES	1,036,000	863,000
130-4117 WATER OVERAGE USE FEE	161,200	167,000
130-4118 WATER OVERAGE COMMERCIAL	11,200	11,000
130-4119 WATER OVERAGE GOV'T	-	-
130-4210 LATE FEE 10%	23,000	22,000
130 4215 RETURNED CHECK FEE	700	800
130-4300 MISC INCOME	200	100
130-4310 OTHER INCOME	-	-
130-4505 LEASE INCOME	-	4,200
130-4550 INTEREST INCOME	-	800
130-4591 INCOME APPL TO PRIOR YRS	-	-
TOTAL REVENUE	1,298,200	1,134,100

	2013-2014 BUDGET	2014-2015 PROPOSED
EXPENSES		
130-5010 SALARY & WAGES	412,000	449,553
130-5020 EMPLOYEE BENEFITS	122,400	99,398
130-5021 RETIREMENT BENEFITS	74,700	77,261
130-5025 RETIREE HEALTH BENEFITS	5,400	5,027
130-5030 DIRECTOR HEALTH BENEFITS	39,700	42,022
130-5040 ELECTION EXPENSE	2,500	-
130-5060 GASOLINE, OIL & FUEL	11,800	12,500
130-5061 VEHICLE MAINT	12,000	12,500
130-5062 TAXES & LICENSE	800	1,600
130-5063 CERTIFICATIONS		800
130-5074 INSURANCE	19,800	21,100
130-5075 BANK FEES	6,800	7,000
130-5080 MEMBERSHIP & SUBSCRIPTIONS	18,600	17,200
130-5090 OFFICE SUPPLIES	6,100	6,600
130-5092 POSTAGE & SHIPPING	100	1,500
130-5110 CONTRACTUAL SERVICES	43,500	49,650
130-5121 LEGAL SERVICES	11,700	12,500
130-5122 ENGINEERING SERVICES	18,000	15,000
130-5123 OTHER PROFESSIONAL SERVICE	97,000	144,750
130-5124 WATER RIGHTS	10,000	10,000
130-5130 PRINTING & PUBLICATION	200	500
130-5135 NEWSLETTER	2,000	1,000
130-5145 EQUIPMENT RENTAL	2,100	-
130-5148 OPERATING SUPPLIES	1,900	10,000
130-5150 REPAIR & REPLACE	52,000	52,000
130-5155 MAINT BLDG & GROUNDS	4,400	5,300
130-5156 CUSTODIAL SERVICES		9,450
130-5157 SECURITY		2,000
130-5170 TRAVEL & MEETINGS	2,100	1,300
130-5175 EDUCATION/SEMINARS	7,300	7,500
130-5176 DIRECTOR TRAINING	1,100	200
130-5179 ADM MISC EXPENSE	500	500
130-5191 TELEPHONE	11,100	9,000
130-5192 ELECTRICITY	150,800	165,000
130-5193 OTHER UTILITIES		1,800
130-5195 ENV/MONITORING	7,100	25,000
130-5196 RISK MANAGEMENT		-
130-5198 ANNUAL OPERATING FEES	26,700	27,000
130-5310 EQUIPMENT - FIELD	-	1,000
130-5311 EQUIPMENT - OFFICE	10,900	2,200
130-5312 TOOLS - FIELD	1,400	800
130-5315 SAFETY EQUIPMENT	-	4,100
130-5505 WATER CONSERVATION	7,600	15,000
130-5545 RECORDING FEES	300	160
130-5580 TRANSFERS OUT	173,000	-
130-5585 FLOOD CONTROL	100	-
130-5650 CAPITAL RESERVES	20,000	-
TOTAL EXPENDITURES	1,395,500	1,326,771

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

2014-2015 BUDGET

SEWER ENTERPRISE FUND

	2013-2014 BUDGET	2014-2015 PROPOSED
REVENUE		
120-4020 PERMIT & INSPECTION FEES	-	300
120-4036 DEVELOPER SEWER FEES	-	-
120-4045 AVAILABILITY FEES	6,000	10,200
120-4050 SALES OF RECLAIMED WATER	106,500	95,000
120-4111 COMMERCIAL SEWER USE	20,500	18,400
120-4112 GOVERNMENT SEWER USE	600	600
120-4116 SEWER USE CHARGES	867,100	862,000
120-4210 LATE FEE 10%	15,500	15,500
120 4300 MISC INCOME	600	100
120-4505 LEASE INCOME	8,400	4,200
120-4550 INTEREST INCOME	-	-
TOTAL REVENUE	1,025,200	1,006,300

	2013-2014 BUDGET	2014-2015 PROPOSED
EXPENSES		
120-5010 SALARY & WAGES	416,000	421,213
120-5020 EMPLOYEE BENEFITS	104,300	99,398
120-5021 RETIREMENT BENEFITS	75,900	77,261
120-5025 RETIREE HEALTH BENEFITS	5,400	5,027
120-5030 DIRECTOR HEALTH BENEFITS	39,700	42,022
120-5040 ELECTION EXPENSE	2,500	-
120-5060 GASOLINE, OIL & FUEL	12,600	14,200
120-5061 VEHICLE MAINT	8,000	10,357
120-5062 TAXES & LICENSE	400	1,100
120-5063 CERTIFICATIONS		800
120-5074 INSURANCE	19,800	21,100
120-5075 BANK FEES	6,800	7,000
120-5080 MEMBERSHIP & SUBSCRIPTIONS	6,000	6,000
120-5090 OFFICE SUPPLIES	6,200	6,600
120-5092 POSTAGE & SHIPPING	100	1,500
120-5110 CONTRACTUAL SERVICES	47,600	36,210
120-5121 LEGAL SERVICES	11,700	12,500
120-5122 ENGINEERING SERVICES	12,000	15,000
120-5123 OTHER PROFESSIONAL SERVICE	25,000	27,750
120-5130 PRINTING & PUBLICATION	200	500
120-5135 NEWSLETTER	2,000	1,000
120-5145 EQUIPMENT RENTAL	-	-
120-5148 OPERATING SUPPLIES	12,000	12,000
120-5150 REPAIR & REPLACE	52,500	50,452
120-5155 MAINT BLDG & GROUNDS	5,300	5,300
120-5156 CUSTODIAL SERVICES		9,450
120-5157 SECURITY		2,000
120-5160 SLUDGE DISPOSAL	23,900	23,000
120-5170 TRAVEL & MEETINGS	600	1,100
120-5175 EDUCATION/SEMINARS	10,800	6,600
120-5176 DIRECTOR TRAINING	300	200
120-5179 ADM MISC EXPENSE	500	500
120-5191 TELEPHONE	11,100	9,000
120-5192 ELECTRICITY	20,000	18,400
120-5193 OTHER UTILITIES		1,800
120-5195 ENV/MONITORING	31,000	25,000
120-5196 RISK MANAGEMENT		17,800
120-5198 ANNUAL OPERATING FEES	3,400	3,000
120-5310 EQUIPMENT - FIELD	-	1,000
120-5311 EQUIPMENT - OFFICE	11,500	2,800
120-5312 TOOLS - FIELD	2,200	1,100
120-5315 SAFETY EQUIPMENT	-	4,100
120-5510-SEWER OUTREACH		5,000
120-5545 RECORDING FEES	200	160
120-5585 FLOOD CONTROL	200	-
120-5590 NON-OPERATING OTHER	37,500	-
120-5600 CONTINGENCY	-	-
TOTAL EXPENDITURES	1,025,200	1,006,300

Significant Changes from Prior Year

The FY 2014-2015 water and sewer operating budgets are very similar to their 2013-2014 counterparts. The principle differences being the creation of a new line item within the sewer operating budget: “Risk Management”, and significant increases in the water operating budget’s “Other Professional Services”, “Env/Monitoring” and “Water Conservation” line items. In recent years, funding for Risk Management was included in the “Repair and Replace” line item of the sewer operating budget. Risk Management is now identified and funded as a separate line item (\$17,800) and the remaining Repair and Replace line item within the sewer operating budget increased by \$15,000.

The FY 2014-2015 water operating budget includes a substantial increase in funding for the ongoing Water Rights Petition for Change Project (a total of \$75,000 within the Other Professional Services line item), additional funding – approximately \$18,000 – within the Env/Monitoring line item for hexavalent chromium water quality sampling, and additional funding – approximately \$8,000 – with the Water Conservation line item for water conservation/water stewardship public education and outreach.

Water and Sewer Capital Additions Budgets

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
2014-2015 BUDGET
CAPITAL ADDITIONS

SEWER

SEWER UNRESTRICTED RESERVES (JULY 9, 2014)	180,000
TOTAL SEWER FUNDS AVAILABLE FOR CAPITAL PROJECTS	<u>100,000</u>

2014-2015 CAPITAL PROJECTS

VIDEO INSPECTION OF SEWER LATERALS	35,000
REPAIR SEWER LATERAL LEAKS	35,000
PREPARE SEWER CAPITAL IMPROVEMENT PLAN	20,000
INSTALL SECURITY FENCING AT LIFT STATIONS 1 & 4	10,000
TOTAL SEWER CAPITAL ADDITIONS	<u>100,000</u>

WATER

WATER UNRESTRICTED RESERVES (JULY 9, 2014)	0
TOTAL WATER FUNDS AVAILABLE FOR CAPITAL PROJECTS	<u>0</u>

Debt Service Budget

NON-OPERATING FUNDS

<u>DEBT SERVICE INCOME</u>	<u>FUND</u>	
TAXES, ASSESSMENTS, BONDS	215	450,153
STATE REVOLVING FUND LOAN	217	299,056
CIEDB LOAN	218	172,507
USDA RUS LOAN (SOLAR)	219	46,045
TOTAL INCOME		<u>967,761</u>
<u>DEBT SERVICE EXPENDITURE</u>		
1995-2 BOND REDEMPTION (PRINCIPAL)	215	111,000
1995-2 BOND REDEMPTION (INTEREST)	215	334,823
STATE REVOLVING LOAN (PRINCIPAL)	217	290,346
STATE REVOLVING LOAN (INTEREST)	217	8,710
CIEDB (PRINCIPAL)	218	89,642
CIEDB (INTEREST)	218	76,288
CIEDB (ANNUAL FEE)	218	6,577
USDA RUS LOAN (PRINCIPAL)	219	14,000
USDA RUS LOAN (INTEREST)	219	32,045
BOND ADMINISTRATION	711	4,330
RESERVES (ALL REQUIRED BALANCES MET)		N/A
TOTAL DEBT SERVICE EXPENDITURES		<u>967,761</u>

Sewer Expansion and Wastewater Treatment Plant

In 1994, the District expanded its sewer collection system and relocated the wastewater treatment plant near Grange Road. The project was financed through the combination of four bonds and a low interest loan from the State Revolving Fund. Three of four bonds have been paid off early to minimize interest payments. The remaining bond - the "1995-2 series bond" - is scheduled to mature in 2034, while the State Revolving Fund loan will be paid off in 2015. The principal and interest payments for these debts are collected annually on the property tax roll.

Water Infrastructure Project

In 2002 the District upgraded the existing water infrastructure to meet increasing water demands and ensure continuity of services. The Water Infrastructure Project included the addition of two 500,000 gallon storage tanks and the replacement of two pump stations, as well as the installation of pressure reducing valves, and additional SCADA (supervisory control and data acquisition) equipment to facilitate remote control of the District's water and wastewater systems.

The Water Infrastructure project was financed through a loan from the California Infrastructure and Economic Development Bank (CIEDB) that is scheduled to mature in 2032. At the time that the loan was made it was anticipated that repayment would occur from the revenue generated by new water connections. However, due to the recent economic downturn and subsequent decline in housing construction, hence revenue generated through new water connections, annual loan payments are now obtained from the Water Fund's operating revenue.

Solar Project

In an effort to minimize electrical energy costs, the District installed a photovoltaic (PV) project at the Wastewater Treatment Plant near Grange Road. The PV project can produce up to 420,000 kw per year. The PV began operation in December 2011 and was financed in part through a grant and a loan from the United States Department of Agriculture. Loan payments are obtained from the Sewer Fund's operating budget.



RESOLUTION NO. 2014-10

A RESOLUTION APPROVING AND ADOPTING
INVESTMENT POLICY FOR FISCAL YEAR 2014/2015

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

RESOLVED, by the Board of Directors of the Hidden Valley Lake Community Services District, Lake County, California, that certain Investment Policy for Fiscal Year 2014/2015, attached hereto and setting forth the policy for investment of District's funds for said Fiscal Year, be and it is hereby, approved and adopted as the Official Investment Policy of this District for Fiscal Year 2014/2015.

* * * * *

I hereby certify that the foregoing resolution was duly and regularly adopted by the Board of Directors of the Hidden Valley Lake Community Services District, Lake County, California, at a meeting thereof held on the 17th day of June, 2014, by the following vote:

AYES,

NOES,

ABSENT,

ABSTAIN,

Judy Mirbegian
President of the Board

Roland Sanford
General Manager/Secretary to the Board



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
INVESTMENT POLICY
FY 2014-2015

Except for immediate cash requirement or pursuant to specific action by the Board of Directors, the District shall invest all of its surplus funds with the Local Agency Investment Fund, administered by the Treasurer of the State of California, or in a money market fund held with the District's Service Bank to assure in priority order; Safety; Liquidity and Yield with minimum risk and administrative cost.

Upon a positive vote by the Board, the District may invest in other securities and instruments as noted in Appendix A within the limitations indicated.

Reporting

District Staff shall prepare a monthly report titled "Investment Report", for review by the Board at its regular monthly meetings. This report shall display:

1. Monthly investments by the District
2. Rate of return and yield by item
3. Total interest income for the period

Total interest income earned for the period shall agree with the District's monthly financial reports.

The report shall include the type of investment, issuer, and account balance. For investments in the Local Agency Investment Fund, in Federal Deposit Insurance Corporation-insured accounts in a bank or savings and loan association, or in a county investment pool, the report may instead attach the most recent statement received from the institutions. The monthly report shall state that the portfolio complies with this Investment Policy or the manner in which the portfolio is not in compliance. Monies not required for immediate needs shall be considered surplus funds and shall be invested to provide the highest yield and liquidity at the minimum level of risk, until needed for payment of District obligations.

The Controller, or designee, shall present the Investment Report to the Board of Directors for consideration at the District's regular monthly meetings.

Service Bank

The Board shall designate a State or Federally chartered bank, operating within the State of California, to serve as the District's primary service bank, and the District shall use said bank as a clearing house for all funds.

Safekeeping Account

When practical all negotiable securities shall be held in a safekeeping account at the Trust Department of the designated District Service Bank.

Investment Documentation and Review

Each investment transaction must be duly documented. All dealer and safekeeping confirmations are to be reviewed by a person other than the person initiating the transaction. Any discrepancies must be resolved immediately and a new confirmation issued.

Audit

The Board shall establish an annual process of independent review by an external auditor. This review shall provide internal control by assuring compliance with policies and procedures. The external auditor shall submit a report of his/her findings for consideration by the Board. Upon deliberation, the Board shall consider the report and by official action accept or reject it.

Policy Review

The Hidden Valley Lake Community Services District's Investment Policy shall be adopted by resolution of the Board of Directors on an annual basis. This Investment Policy shall be reviewed at least annually to ensure its consistency with the overall objectives of preservation to principal, liquidity and yield, and its compliance with current law and relation to financial and economic trends. Any amendments to the policy shall be forwarded to the Board of Directors for approval.

Standard of Care (Prudent Investor Standard)

The standard of care to be used in investing District funds shall be the prudent investor standard described in Government Code section 53600.3 and shall be applied in the context of managing an overall portfolio. The Board, acting in accordance with written procedures and this Investment Policy, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

Legislative Changes

Any State of California legislative action that further restricts allowable maturities, investment type or percentage allocations will be incorporated into the Hidden Valley Lake Community Services District's Investment Policy and supersedes any and all previous applicable language.

Interest Earnings

All monies earned and collected from investments authorized in this policy shall be allocated monthly to various fund accounts based on the cash balance in each fund as a percentage of the entire pooled portfolio.



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT INVESTMENT POLICY

APPENDIX A

Authorized Investments

Investments of District Funds are governed by the California Government Code Sections 53600 et seq. Within the context of those limitations, the following investments are authorized as further limited herein:

<u>INSTRUMENT</u>	<u>PERCENTAGE OF PORTFOLIO</u>
Repurchase Agreements	0 to 100%
Local Agency Investment Fund	0 to 100%
U.S. Treasury Bonds/Notes/Bills	0 to 100%
U.S. Government Agency Obligations	0 to 100%
Bankers' Acceptances	0 to 40%
Commercial Paper	0 to 15%
Negotiable Certificates of Deposit	0 to 30%
Time Certificates of Deposit	0 to 25%
Reverse Repurchase Agreements	0 to 20%

1. United States Treasury Bills, Bonds, Notes or certificates of indebtedness or those for which the full faith and credit of the United States are pledged for payment of principal and interest. There is no percentage limitation of the portfolio which can be invested in this category, although a five year maturity limitation is applicable.

2. Obligations issued by the Government National Mortgage Association (GNMA), the Federal National Mortgage Association (FNMA), the Federal Home Loan Bank Board (FHLB), the Federal Farm Credit System (FFCB), and the Federal Home Loan Mortgage Association (FHLMC). There is no percentage limitation of the portfolio which can be invested in this category, although a five year maturity limitation is applicable.

Investments detailed in items 3 through 10 are further restricted to percentage of the cost value of the portfolio in any one user name to a maximum of 15%. The total value invested in any one issuer shall not exceed 5% of the issuer's net worth. Again, a five year maximum maturity limitation is applicable unless further restricted by this policy.

3. Bills of exchange or time drafts drawn on and accepted by commercial banks, otherwise as Bankers' Acceptances. Bankers' Acceptances purchased may not exceed 270 days maturity or 40% of the cost value of the portfolio. Bankers' Acceptances may only be purchased from the top 100 Banks of the World as compiled by American Banker from Merrill Lynch.

4. Commercial paper ranked P1 by Moody's Investor Services or A1+ by Standard & Poor's, and issued by domestic corporations having assets in excess of \$500,000,000 and having an AA or better rating on its' long term debentures as provided by Moody's or Standard and Poor's. Purchases of eligible commercial paper may not exceed 180 days to maturity nor represent more than 10% of the outstanding paper if the issuing corporation. Purchases of commercial paper may not exceed 15% of the cost value of the portfolio.

5. Negotiable Certificates of Deposit will be issued by nationally or state chartered banks or state or federal savings institutions. Purchases of negotiable certificates of deposit may not exceed 30% of total portfolio. A maturity limitation of five years is applicable.

6. Repurchase agreements which specify terms and conditions may be transacted with banks and broker dealers. The maturity of the repurchase agreements shall not exceed 90 days. The market value of the securities used as collateral for the repurchase agreements shall be monitored by the investment staff and shall not be allowed to fall below 102% of the value of the repurchase agreement.

7. Reverse repurchase agreements which specifies terms and conditions may be transacted with broker dealers and financial institutions but cannot exceed 20% of the portfolio value on the date entered into. The District may enter into reverse repurchase agreements only to fund short term liquidity needs. The term of reverse repurchase agreements may not exceed 92 days. Prior approval by the Board is required. The underlying securities must have been owned by the District at least 30 days before sale.

8. Local Agency Investment Fund (LAIF) which is a State of California managed investment pool may be used up to the maximum permitted by California State Law.

9. Time deposits, non-negotiable and collateralized in accordance with the California Government Code, may be purchased through banks or savings and loan associations. Since time deposits are not liquid, no more than 25% of the investment portfolio may be invested in this investment type.

10. Moneys held by a trustee or fiscal agent and pledged to the payment or security of notes, bonds, or other indebtedness, or obligations under a lease, installment sale, or other agreement, or certificates of participation in such obligations (collectively "debt obligation"), may be invested in accordance with the statutory provisions governing the issuance of those debt obligations or in accordance with the ordinance, resolution, indenture, or agreement providing for their issuance.

AUTHORIZED BROKERS: Purchases and sales of securities shall be made through firms designated as Primary Dealers by the Federal Reserve Board; furthermore, the firm must operate from an office within this state.

INVESTMENT PURCHASES: Purchases shall attempt to be made in minimum amounts of \$1,000, par value. When practical, a minimum of three bids shall be obtained to insure competitive pricing. Investments shall be held in the safekeeping account with the exception that Time Certificates of Deposit shall be delivered to the District's vault and held until maturity. All transactions will be settled on payment vs. delivery.

INVESTMENT SALES: Securities may be sold prior to maturity to provide for cash flow needs. Securities shall not be sold for less than cost plus accrued interest without prior approval of the Board. Three bids should, when possible, be obtained to insure competitive pricing. Settlement shall be on a payment vs. delivery basis.

SWAP TRADES: The concurrent sale of an owned investment and purchase of a substitute investment may be performed provided the transaction results in a minimum gain of \$600.00. Normally, the maturity of the new investment should be within two weeks in either direction of the maturity of the security sold.

REPURCHASE AGREEMENT: Repo's shall be collateralized by Government Securities, Bankers' Acceptance, Commercial Paper or Negotiable Certificates of Deposit. Collateral will be included in percentage limitations under authorized investments. The market value plus accrued interest of the collateral must equal or exceed 102% of the repo cost at all times. All collateral shall be delivered to the safekeeping account or to the District.

REVERSE REPURCHASE AGREEMENT: Securities may be sold under an agreement to repurchase only when necessary to fund short term cash flow needs. However, each such transaction must be approved in advanced by the Board. Securities sold under such agreement to repurchase shall at no time be in excess of \$300,000, nor for a longer period than 92 days.

CREDIT REQUIREMENTS: For the purpose of this Policy, all Domestic Banks are limited to those with a current Thomson Bank Watch Inc. rating of "B/C" or better and a TBW-1 short term rating. The Investment Group is granted the authority to specify approved California Banks with a Thomson Bank Watch Inc. rating of "C" or better and TBW-2 rating where appropriate. Foreign Banks with domestic licensed offices must be AAA for country risk and "B" or better and a TBW-1 short term for the company by Thomson Bank Watch Inc. Domestic Savings Banks must be rated "B/C" or better and a TBW-1 short term rating by Thomson Bank Watch Inc.

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: June 17, 2014

AGENDA ITEM: Discussion and Possible Action: Authorization for General Manager to execute Agreement for Services contract with NBS for sewer/water rate study

RECOMMENDATIONS:

Authorize General Manager to execute Agreement for Services contract with NBS for sewer/water rate study, following review and approval of contract terms by District Counsel. Maximum contract value (initial contract and any subsequent scope of work amendments) not to exceed \$53,050 unless authorized by the Board.

FINANCIAL IMPACT:

Sufficient funding is available in budget line items 120-5-00-5110 (Sewer Contractual Services) and 130-5-00-5110 (Water Contractual Services) of the FY 2014-2015 budget.

BACKGROUND:

The District is seeking to retain a consultant to conduct a sewer/water rate study this summer (July-September). The results of the study will provide the basis for establishing water and sewer rates that adequately and equitably fund the District’s water and sewer operations, while minimizing rate fluctuations, over the next five years. Staff, with the assistance of NHA Financial Advisors, prepared an RFP (Request for Proposals) for the sewer/water rate study, which was subsequently submitted to seven firms. Two firms, NBS and Bartle Wells Associates submitted cost proposals – the former for a total “not to exceed cost” of \$48,050, the latter for a total not to exceed cost of \$35,965. Staff believes the NBS cost proposal, although \$12,085 greater than the corresponding Bartle Wells Associates cost proposal, is more responsive and will best meet the District’s needs.

Staff is requesting authorization to retain NBS to conduct the forthcoming rate study for \$48,050, as well as authorization to retain NBS for any additional scope of work items (total cost not to exceed \$5,000) deemed necessary as the study progresses (authorization to retain NBS for any supplemental scope of work items is being sought now, to minimize potential delays in completing the project).

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, Roland Sanford, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on (DATE) by the following vote:

Ayes:

Noes:

Abstain:

Absent

Secretary to the Board

The Press Democrat

Utility bills don't always mirror conservation efforts

By ALLISON JARRELL, ARGUS-COURIER STAFF on June 11, 2014, 3:06 PM

As California's widespread drought persists, many Petaluma residents are continuing to meet the city's 20 percent voluntary reduction in water usage. With these ongoing conservation efforts, some ratepayers may be expecting to see an equal reduction on their monthly utility bill.

Such was the case for Frank Silva, of Petaluma, who wrote a letter to the editor this week inquiring as to why his utility bill dropped by 35 percent, even though he had reduced his water usage by 65 percent.

"I realize there are base charges and other things on the bill, but if I am doing my part to cut my use by 65 percent, I think my reward with a lower bill should be way more than just 35 percent," he wrote.

The answer to Silva's question is fairly simple, according to Public Works Director Dan St. John. The rate structure for utility billing is comprised of both fixed and variable costs, which allow the city to recover the cost of operating the system.

For residents who are cutting back on water usage and only seeing about half of that reduction on their bill, St. John said they probably weren't using very much water to begin with. If someone who uses a lot of water cuts back by 65 percent, then that resident is likely to see a larger utility bill decrease, perhaps by 50 percent or so. But, St. John said, if a normally conservative water customer reduces their water use by that same 65 percent, it would be less noticeable on their bill because the fixed costs represent a larger portion of that bill.

Whether it's natural gas, electricity, sewer or water services, St. John noted, "utilities have tremendous fixed costs." For water service, he estimated about one third of costs are fixed.

"Fixed costs have to be met whether we pump one gallon or 50 million gallons," St. John said. "Those fixed costs have to be covered. In almost all utility rate structures, whether it's PG&E, the City of Petaluma or San Francisco Public Utilities, there is almost always a fixed component and a variable component of the bill."

In the case of water, fixed costs include payments on bonds that the city uses for construction, such as the Ellis Creek Water Recycling Facility, and payment for routine maintenance, which is necessary regardless of the amount of water being pumped. While pump maintenance would decrease with less water flowing, pipe maintenance would still be needed, especially since corrosion can increase when less water is circulated.

Variable costs include electricity and chemicals used to purify water, which increase for every extra gallon of water the city produces. One of the city's largest variable costs is the price of purchasing wholesale water, which represents about 47 percent of the operating costs, St. John said.

Residents with inquiries about how utility rates are structured can find information on the city's website at <http://cityofpetaluma.net/wrcd/utilitybilling.html>.

For more detailed information, or questions regarding water conservation and utility bill rates, residents can contact public works and utilities at 778-4546.

(Contact Allison Jarrell at allison.jarrell@arguscourier.com)

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Pacific Swell

Southern California environment news and trends

California Drought News: New questions for an old dam debate, and new threats to old forests

Molly Peterson | June 2nd, 2014, 8:16am



David Paul Morris/Getty Images

A man looks for gold in Woods Creek in Jamestown, Calif., in 2011.

Monday's drought news reveals that everything old is new again, drought-news-wise.

- Matt Weiser and Jeremy White report that **the drought has reactivated efforts to build dams and reservoirs around California**; seven pieces of legislation and numerous other proposals would authorize new construction. This time around, they say there are **new questions about such proposals**:

Is there enough water left in California to justify the cost of dams? If taxpayers do front some money, what are they really buying? Are they propping up a project with shaky economics, or buying something with real public value? (**Sacramento Bee** (<http://www.sacbee.com/2014/06/01/6448005/should-california-use-taxpayer.html>))

Great, great read, and a must-read today.

- We've heard several times this year already about **new opportunities for finding gold in exposed river beds** thanks to the drought. Scott Gold's version of the gold prospector story includes a short video. (**LA Times** (<http://www.latimes.com/local/la-me-drought-gold-20140601-story.html#page=1>))
- KQED's Sasha Khoka hangs out with the **drilling guys making a killing off of drought**. The Central Valley is busily sinking wells and deepening them in search of more water, and well drillers say they're even more busy than the last big drought in 1977. She talked to one guy, Bob Zimmerer, who admits the silver lining of the drought has more than a little cloudy gray in it:

"**We can't keep sustaining this amount of overdraft, we all know that,**" says Zimmerer, standing on the platform next to the drill. "At this point in time, we don't want to keep going on at this pace. It's more of a temporary fix." That's a sobering admission from a well driller. (**KQED** (<http://blogs.kqed.org/science/audio/drought-drives-drilling-frenzy-for-groundwater-in-california/>))

- **Medical marijuana farms, many of them illegal and/or personal grows, are sucking water supplies down** in northern California's coastal forests.

"People are coming in, denuding the hillsides, damming the creeks and mixing in fertilizers that are not allowed in the U.S. into our watersheds," said Denise Rushing, a Lake County supervisor who supports an ordinance essentially banning outdoor grows in populated areas. (AP (http://www.philly.com/philly/health/20140602_Study_finds_medical_pot_farms_draining_streams_dry.html))

And just a quick word today as the Environmental Protection Agency releases carbon pollution rules for existing power plants for the first time. We'll have more on that story throughout the morning, but note that **some outlets and advocacy groups are connecting the problem of climate change to potential consequences like drought, to bolster the case for more national action on cutting carbon pollution, including at power plants.** We've talked before about the case for this drought being connected to climate change in these pages, too.

How has your community been affected by the drought? Share your story with a photo on Twitter or Instagram. Tag it #mydrought. For more details on our photo project, click [here](http://audiovision.scpr.org/375/mydrought) (<http://audiovision.scpr.org/375/mydrought>).



Molly Peterson, *Environment Correspondent*

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Tuesday, June 3, 2014

Legal Notices

Legal Notices

RB15940

**BOARD OF DIRECTORS
LOWER LAKE COUNTY WATERWORKS
DISTRICT NO. 1
RESOLUTION NO. 2014-01**

A Resolution Declaring a Stage I Water Shortage Emergency Condition and Implementing Voluntary Restrictions on Water Use to Reduce Water Demand for the Lower Lake County Waterworks District No. 1

WHEREAS, in 2007, the Board of Directors of the Lower Lake County Waterworks District No. 1 declared a water shortage emergency condition and imposed a moratorium on new service line connections and water sales to out of District customers which remains in effect; and

WHEREAS, the Board of Directors of the Lower Lake County Waterworks District had earlier adopted an Ordinance Establishing Procedures for Emergency Restrictions on Water Use for Lower Lake County Waterworks District #1 (the "ordinance") applicable to all District water customers which became effective October 25, 1989; and

WHEREAS, precipitation in the Lower Lake area is significantly below average and the winter season has passed its half-way point; and

WHEREAS, groundwater levels are significantly below average; and

WHEREAS, without significant late season rains and runoff to replenish groundwater basins, water shortages will likely occur throughout the District; and

WHEREAS, Section 6 of said Ordinance allows the Chairman to issue an announcement urging voluntary water conservation measures as may be required to achieve a 20% reduction in water demand; and

WHEREAS, a Public Hearing was held May 13, 2014 at which customers of the District had an opportunity to be heard to protest against the Declaration of a Stage I water emergency and to present their respective needs to said Board of Directors; and

WHEREAS, notice of the time and place of said hearing was published pursuant to Section 6061 of the Government Code of May 3, 2014 in the Lake County Record-Bee, a newspaper of General Circulation located within the County of Lake.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Lower Lake County Waterworks District No. 1 hereby declares a Stage I Water Emergency and;

RESOLVED FURTHER that the Chairman be authorized to request all District customers implement water conservation measures to protect the limited water supplies available this year.

This resolution was introduced and passed at a regular meeting of the Board of Directors of the Lower Lake County Waterworks District No. 1 on May 13, 2014 by the following vote:

AYES: Haas, Ransley, McElwain, Ledoux

NOES: None

ABSENT: Wooster

Attest: Jo Anne Gaddy, Secretary

Approved: Frank Haas, Vice Chairman

Publish: 5/20, 5/27, 6/3 and 6/10/2014



County to Secure Emergency Water Source for Customers of Broke Utility

[Translate this page](#)

Select Language ▼

Monday, June 2nd, 2014
Issue 23, Volume 18.

RIVERSIDE - Riverside County supervisors are expected tomorrow to sign off on an emergency water service agreement to ensure drinking water supplies are available to residents previously served by a utility going out of business.

Supervisor Kevin Jeffries has made securing safe water for 140 households in the Bundy Canyon area, between Menifee and Wildomar, a priority since the start of the year.

The privately-held County Water Co. had been the local supplier, but the utility's chief administrator recently notified county officials that it was folding its operation and would no longer be able to maintain its wells, according to Jeffries.

The CWC -- which is not a Riverside County agency -- has been the target of multiple citations for alleged environmental violations stemming from polluted tanks, the supervisor said.

The Perris-based Eastern Municipal Water District and the Lake Elsinore-based Elsinore Valley Municipal Water District have both offered to step in and fill the void left by the CWC's dissolution. The suppliers have already established an emergency well and have received \$6.25 million in state funding to build the infrastructure necessary to distribute water to the affected area on a permanent basis, according to Jeffries.

However, neither agency will assume responsibility for the new customers until the state Legislature approves a bill that shields each from liability for prior actions by the CWC. According to Jeffries, the legislation -- Senate Bill 1130 -- is expected to be approved this summer.

In the meantime, there's the possibility of a "complete failure" of the CWC's existing water system, the supervisor said, potentially leaving its 140 dependent households without immediate access to potable water.

The Wildomar-based Farm Mutual Water Co. has offered to take over emergency water distribution in the event of a failure.

According to the proposed emergency water service agreement, the FMWC would coordinate with the Riverside County Economic Development Agency to make supplies available.

The EDA is awaiting court approval to become receiver of the CWC's assets, according to Jeffries.

Under the water service agreement, EDA would be authorized to spend up to \$50,000 on "maintenance, installation and repair costs" associated with existing infrastructure.

The county anticipates \$4,500-a-month in water delivery costs, which will be recouped directly from customers, according to Jeffries.

Southern California Edison has been providing electricity to power the lone active pump serving the area for several months without reimbursement, incurring a debt of roughly \$3,000, EDA officials said.

According to Jeffries, the county will be seeking funding under the Proposition 84 Safe Drinking Water bond measure, approved by voters in 2006, and other sources to offset whatever costs are absorbed in securing water for the affected community.

The Press Democrat

Chlorine spill at Spring Lake swimming lagoon caused by faulty pipe

By MATT BROWN THE PRESS DEMOCRAT on May 27, 2014, 4:22 PM

A chlorine spill that temporarily closed Spring Lake Park's swimming lagoon on Sunday morning was caused by a faulty plastic pipe.

A PVC fitting that connects chlorine holding tanks with pumps that deliver the chemical to the popular swimming hole sheared off, spilling 20 to 30 gallons of chlorine onto the ground, park manager Bert Whitaker said. None reached the water and the lagoon was reopened shortly after noon.

"It was one of those random things that you can't explain why it happened," Whitaker said. "Why it happens on the hottest day of a three-day weekend, I don't know."

Crews in full containment hazmat suits were dispatched shortly after 8:30 a.m. and reported the leak had stopped by 11 a.m. No one was injured during the spill.

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The Press Democrat

Answers expected soon in mysterious Lake Mendocino fish deaths

By **GLEND A ANDERSON THE PRESS DEMOCRAT** on **May 28, 2014, 6:15 PM**

The deaths of hundreds of carp that are littering the shores of Lake Mendocino remained a mystery on Wednesday but some clues could emerge as soon as Thursday.

“We’re doing a lot of testing,” said Ryan McClymont, a spokesman for the U.S. Army Corps of Engineers, which manages Lake Mendocino.

Water and fish samples have been sent to state laboratories, he said.

The results of the water samples sent to the Department of Fish and Wildlife and the fish samples sent to UC Davis are expected sometime Thursday, McClymont said.

The Davis laboratory is testing for koi herpes virus, he said. Koi is a domesticated, ornamental carp, also related to goldfish. All three fish are susceptible to the virus, which is not believed to be harmful to other fish or humans.

The koi herpes virus was first detected in the United States in 1998 and outbreaks have since been identified worldwide, according to the UC Davis Veterinary Medical Teaching Hospital's website.

The disease is suspected of killing thousands of carp in Lake Ming near Bakersfield in 2010, Lake Kaweah in Tulare County in 2009, and Clear Lake in 2008, according to news reports.

The Ontario, Canada Ministry of Natural Resources reported dead and dying carp in 29 bodies of water in central Ontario in 2007 and 2008.

Officials suspect infections can be triggered by people dumping their unwanted koi or goldfish into lakes.

The virus does not affect humans and the fish are safe to eat and handle, according to wildlife officials.

If the virus is to blame for the Lake Mendocino carp deaths, it will be allowed to run its course, McClymont said.

“There's no action we can take to stop it or prevent it,” he said.

If the deaths, first reported Sunday, are not due to the herpes virus, it could be another month before the results of other tests are available, McClymont said.

As for the fish carcasses, their disposal will be left to the elements and other animals unless they become a nuisance, he said.

“We'll see what nature can do first,” McClymont said.

You can reach Staff Writer Glenda Anderson at 462-6473 or Glenda.anderson@pressdemocrat.com

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“There's no action we can take to stop it or prevent it,” he said.

If the deaths, first reported Sunday, are not due to the herpes virus, it could be another month before the results of other tests are available, McClymont said.

As for the fish carcasses, their disposal will be left to the elements and other animals unless they become a nuisance, he said.

“We'll see what nature can do first,” McClymont said.

You can reach Staff Writer Glenda Anderson at 462-6473 or Glenda.anderson@pressdemocrat.com

Congress members warn against drought legislation

Staff reports

WASHINGTON, D.C. — Northern California lawmakers, including Congressmen Mike Thompson (D-St. Helena) and John Garamendi (D-Fairfield), issued a strong warning in response to emergency drought legislation passed by the U.S. Senate.

The letter was also signed by congress members George Miller (CA-11), Doris O. Matsui (CA-6), Jerry McNerney (CA-9), Jared Huffman (CA-2) and Ami Bera (CA-7) and reads as follows:

“Senator Feinstein’s effort to produce workable solutions to California’s vexing water shortages is admirable. However, we remain deeply opposed to a provision of the Senate-passed legislation that could devastate the Bay-Delta ecosystem and the communities that depend on it.

“Unfortunately, this bill can only get worse through conference with House Republicans. The House Majority has already demonstrated their willingness to override state water law and environmental protections in the Delta.

“For this reason, we strongly caution our Senate colleagues from accepting any aspects of the destructive Valadao-Nunes bill, which does not provide any solutions to end water shortages, will irreparably damage the Bay-Delta, degrade drinking water quality and cost our state thousands of jobs. California needs to move toward sustainable water operations for the entire state not just one part.”

[Print](#) [Email](#)

Spring Valley residents advised to reduce water use

By Ken R. Wells -- Correspondent

UPDATED: 03/19/2014 02:56:51 PM PDT

0 COMMENTS

SPRING VALLEY -- Residents were told Saturday they must voluntarily reduce their water use by at least 15 percent this year or face mandatory restrictions, steep rate increases and a moratorium on new water connections.

About 50 people gathered in the Spring Valley Community Center to listen to officials from Lake County Special Districts and County Service Area (CSA) No. 2 detail the county's drought emergency management plan. CSA No. 2 provides water services to the Spring Valley's 900 residents.

Spring Valley is currently in a stage one drought emergency that emphasizes voluntary conservation. The highest level of emergency, stage four, would require a 35-percent cut in water use per customer and places a moratorium on new connections to the water system.

In a normal calendar year, Spring Valley receives about 40 inches of rain, Jan Coppinger, Special Districts compliance coordinator, said. The community received 20 inches each year in 2011 and 2012, six inches in 2013, and seven inches so far this year, Coppinger said.

"If not for the recent rain, Spring Valley would be in very bad shape, possibly in stage four," Coppinger said. "The rain we've got this year should keep us in stage one for the rest of the year as long as there is a 15-to-20-percent reduction in water use."

There are about 450 connections to the Spring Valley water system, all but one of them residential. All of the community's water comes from the Indian Valley Reservoir that is fed by the north fork of Cache Creek. When full, the reservoir has about 319,000 acre-feet of water but currently has only about 21,000 acre-feet, down from 116,000 acre-feet last year, Coppinger said. One acre-foot equals about 325,800 gallons.

Spring Valley is the only community in the county that has its own reservoir. Most of the county's water systems are supplied by wells. The Lake County community with the worst water situation is Cobb, which gets its water from a single well, according to Jim McDole, chairman of the CSA No. 2 advisory board.

CSA No. 2 has plans for a backup water source, Spring Valley Lake, that it hopes to expand from 10 acres to 40 acres, McDole said. The agency has most of the permits needed for the effort, called the Lake Recovery project, that will involve dredging and silt removal.

Work on the project is expected to begin this summer and take three-to-five years to complete, McDole said. When finished, the lake will have a three-year reserve capacity of water for Spring Valley in addition to supplying about 30 percent of its yearly water supply.

McDole said the project is critical to the long-term water needs of Spring Valley.

Complicating Spring Valley's water situation is its leak-prone distribution system.

"Spring Valley has an old distribution system that is going to need maintenance and repair," Mark Dellinger, Special Districts administrator, said. "Several sections of pipe are going to need to be replaced very soon."

These include pipe between Apache Trail and Pawnee Trail and a section along Indian Hill Road. The Indian Hill pipe "continually breaks" and "a number" of leaks in it have recently been repaired, Dellinger said.

All three water officials said they are worried that the drastic reduction in annual rainfall may be the new normal for Lake County and California.

"We're concerned that we're going to be facing this issue far into the future," McDole said. "I've never lived through a drought like this."



Legal Notices

assessment District #1, the fee shall be \$7,600.00.

b. For a parcel of property which is not identified within the 1987 Winzler & Kelly Engineers Report for Hidden Valley Lake Community Services District, Sewer Assessment District #1, as receiving capacity as part of Sewer Assessment District #1, the fee shall be \$9,317.76, as adjusted annually by the Engineering News Record Construction Cost Index (ENRCCI).

7. The establishment, modification, structuring, restructuring or approval of rates, tolls, fares, and other charges by this Ordinance are for the purpose of meeting operating expenses, including employees' wage rates and fringe benefits; purchasing or leasing supplies, equipment, or materials; meeting financial reserve needs and requirements; and obtaining funds for capital projects necessary to maintain service within existing service areas.

8. Within 10 days of adoption, this Ordinance shall be published in a newspaper of general circulation within Hidden Valley Lake area. The Ordinance shall take effect upon the 60th day after its adoption.

9. To the extent that this Ordinance is inconsistent with the terms and conditions of prior District ordinances, rules and regulations, this Ordinance shall control over such inconsistencies.

PASSED AND ADOPTED on May 20, 2014 by the following vote:

- AYES: Directors Graham, Freeman, Herndon, Lieberman and Mirbegian
- NOES: None
- ABSENT: None
- ABSTAIN: None

Judy Mirbegian
PRESIDENT, BOARD OF DIRECTORS

ATTEST:

ROLAND SANFORD
Secretary to the Board of Directors
Hidden Valley Lake
Community Services District

**EXHIBIT A
Capital Facility Fee Calculations
Property Within The Boundaries Of Sewer
Assessment
District No. 1**

The Hidden Valley Lake Community Services District (District) has constructed the Water

Legal Notices

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Legal Notices

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Reclamation Facilities Project (Project), which consists of wastewater collection, treatment and storage facilities designed to accommodate 1,841 Household Equivalent Units (HEUs) within the Phase 1 Sewer Assessment District (Sewer Assessment District Number 1) area defined in the Engineer's Report of Hidden Valley Lake Community Services District Sewer Assessment District Number 1. Construction of the Project began in 1994 and was financed in part through a State Revolving Fund loan (SRF loan) the District is repaying via annual property tax assessments. Since inception of the SRF loan, every tax assessor parcel receiving sewer services within Sewer Assessment District Number 1 has been assessed \$380 per year, per HEU, for the purposes of retiring the SRF loan (the SRF loan is scheduled to be paid off on May 1, 2016).

Most properties within Sewer Assessment District Number 1 are developed and receive sewer services. However, as of May 1, 2014 there are approximately 350 undeveloped tax assessor parcels which are eligible but not currently receiving sewer services. To ensure that these undeveloped tax assessor parcels equitably share the burden of SRF loan repayment, they are assessed a "catch up fee" or what is more formally referred to as a Capital Facility Fee when they are finally developed and begin to receive sewer services. The Capital Facility Fee is calculated by multiplying the annual tax assessment (\$380) by the number of fiscal years that have elapsed since the District began SRF loan repayment and sewer service commences. Accordingly, tax assessor parcels that begin to receive sewer services in the 2014-2015 fiscal year will be subject to a \$7,600.00 Capital Facility Fee

**EXHIBIT B
Capital Facility Fee Calculations
Property Outside The Boundaries Of Sewer
Assessment
District No. 1**

The Hidden Valley Lake Community Services District (District) has constructed the Water Reclamation Facilities Project (Project), which consists of wastewater collection, treatment and storage facilities for 1,841 Household Equivalent Units (HEUs) within the Phase 1 Sewer Assessment District area (Sewer Assessment District Number 1) defined in the Engineer's Report of Hidden Valley Lake Community Services District Sewer Assessment District Number 1. While currently limited to the 1,841 HEU's, the capacity of the Project can be increased incrementally to accommodate properties not included Sewer Assessment District Number 1.

The Capital Facility Fee provides the principal

mechanism for properties not included Sewer Assessment District Number 1 to financially contribute toward and receive sewer services from the District's Project. The Capital Facility Fee for properties not included in Sewer Assessment District Number 1 is based on the cost of expanding the Project, as measured in HEU's.

For accounting purposes, the total cost of constructing the Project (\$17,578,041) has been divided into two components; "common facilities" (\$9,554,776.59) and "other" (\$8,023,264.41).

Common facilities include land and right-of-way; treatment, storage, and reclamation facilities; raw wastewater pumping and transmission facilities; and incidental costs for administration, legal, engineering, and financing. "Other" includes those items that are specific to individual properties, such as engineering and construction costs associated with site specific soil conditions.

The Capital Facility Fee is calculated by dividing the common facilities construction cost (\$9,554,776.59) by the original number of HEU's provided by the Project (1,841), and adjusting the resultant by The Engineering News Record Construction Cost Index (ENRCCI) to account for inflation. At the time of construction, the common facility cost per HEU was \$5,190. The ENRCCI at the time of Project construction (April 1994) was \$5,404.00. Currently (as of March 2014) the ENRCCI is \$9,701.96, a 1.795329 fold increase. Accordingly, the Capital Facilities Fee for properties not included in Sewer Assessment District Number 1, for fiscal year 2014-2015, is \$9,317.76 per HEU (\$5,190 per HEU x 1.795329).

Publish: 5/27/2014

1959

**ORDINANCE NO. 2014-54
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT (An Ordinance Amending Capital Facility Fees)**

WHEREAS, the Board has received an analysis and need for improvements to District sewer facilities and has authorized such improvements;

WHEREAS, the District needs to levy a capital facility fee on each user who connects into improved sewer facilities by a fair and equitable method for each user to pay the user's proportionate share of the cost there-

IT IS, THEREFORE, BE IT ORDAINED by the Board of Directors of Hidden Valley Lake Community Services District as follows:

The purpose of the capital facility fee is to finance those sewer facilities commonly referred to as the District Water Reclamation Project ("the Project").

Each user required to pay a capital facility fee shall be connecting into the Project and, thereby receiving benefit from the Project.

The capital facility fee, as set forth in the analysis in Exhibit A attached hereto and incorporated herein, helps fund the cost of the Project.

The Project is necessary to improve and protect groundwater quality within the Hidden Valley Lake community, to provide service to already approved development, and to provide an alternative to existing septic tanks.

The relationship between the amount of fee and the Project is more fully set forth in Exhibit A and B attached hereto.

The owner of a parcel or property within the District for which the District approved provision of sewer service, shall pay the fee per single family residence or household equivalent unit:

For a parcel or property which is identified in the 1987 Winzler & Kelly Engineers Report for Hidden Valley Lake Community Services District, Sewer Assessment District #1, as receiving capacity as part of Sewer Assessment District #1, the fee shall be \$7,600.00.

**Lake County
Record-Bee**
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Lakeport, CA
95453
(707) 263-5636

Saturday, May 24, 2014 • **A5**

Watershed Protection District study nearly complete

J. W. Burch, IV
Staff reporter

CLEARLAKE —

After approximately 18 months, a municipal service review (MSR) of the Lake County Watershed Protection District (LCWPD), which was compiled by the Lake Local Agency Formation Commission (LAFCO), is nearly complete.

"The review is to be used as a tool to the district to address future service needs," LAFCO Executive Officer John Benoit said.

An MSR is comprehensive study of services required by the state.

A two-hour public hearing regarding the MSR was held by LAFCO Wednesday.

The Watershed Protection District Service Review Committee worked in conjunction with LAFCO to prepare written determinations regarding six topics, which include growth and population projections, financial ability to provide services, accountability for community service needs, location and characteristics of disadvantaged unincorporated communities, infrastructure needs or deficiencies and the status of shared facilities.

Regarding infrastructure needs or deficiencies, the review stated that "the district appears to have minimally adequate capacity to handle present demand for services."

However, "the district is providing adequate services given financial constraints," the MSR stated.

The revenues and expenditure for the LCWPD total

LAFCO

From Page A1

\$1,934,141, according to the MSR.

"Additional infrastructure needs include water supply modifications at the Highland Springs Reservoir and controlled boat ramps," the review continued.

The MSR also determined that the district budget should be "summarized in the county budget for ease of public understating."

"The scope of services (offered by the Watershed Protection District) are generally unclear to the public,"

Benoit said.

Services include flood control and floodplain management; stormwater management; groundwater management; water quality protection and water supply management; lakebed management and shoreline protection and watershed stewardship, the review stated.

Additionally, LAFCO and the committee recommended that the Lake County Board of Supervisors should consider conducting

budgets and audits of the LCWPD finances separate from other county departments to improve transparency and accountability to the public.

According to the MSR, the "LCWPD has developed six principal and distinct service activities with respect to water conservation and flood control."

Members of the Watershed Protection District Service Review Committee, which included Mike Dunlap, Suzanne Lyons, Betsy

Cawn, Maurice Taylor and LAFCO Chair Ed Robey, gave feedback regarding determinations presented in the MSR.

It was decided by LAFCO to continue the public hearing at its Sept. 17 meeting, in order to allow time to integrate feedback and comments into the MSR.

A copy of the MSR is available at www.lake-lafco.org.



menu



NEWS / U.S. NEWS

an hour

E. Coli Contaminates Portland, Oregon, Tap Water

All of Portland, Oregon, was told Friday to boil its tap water after the city found E. coli in water samples.

An alert sent to people who live in the city and nearby warned that they "should boil all tap water used for drinking, food preparation, tooth brushing and ice for at least one minute. Ice or any beverages prepared with un-boiled tap water on or after May 20 should be discarded."

In all, 670,000 customers are under the order, health officials said at a news conference. "Animal waste" — fecal matter — in the water was the likely source of the E. coli, they said.

Samples taken three times between May 20 and May 23 "confirmed the presence of total coliform and E. coli in routine drinking water samples," the Portland Water Bureau said.

**Portland WaterBureau**

@portlandwater

Follow

ALL Portland Water customers directed to boil tap water for drinking/food prep/tooth brushing for @ least 1 min.
[#PDXBoil](#) [#CommishFish](#)

11:36 AM - 23 May 2014



67 RETWEETS 2 FAVORITES





menu

Tigard and King City, Oregon, as well as parts of Gresham and other districts, also received the alert, [NBC affiliate KGW reported](#). A full list of [areas affected](#) is available at [KGW.com](#).



A water reservoir in Mount Tabor Park in Portland, Ore., in 2011.

Most types of *E. coli*, a bacterium, are harmless or cause brief diarrhea, [according to the Mayo Clinic](#). But some strains can cause abdominal cramps, bloody diarrhea and vomiting.

Based on test results, officials said they believed the risk to the public was low.

This is the second water problem in two months for Portland. In April, the Portland Water Bureau diverted nearly 36 million gallons of water from a reservoir after officials feared it was [tainted by a teenager's urine](#).

— Elizabeth Chuck





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ADOPTABLE PETS IN LAKE COUNTY

Home News Latest Thompson legislation passes House as part of bipartisan, bicameral agreement on water bill

Thompson legislation passes House as part of bipartisan, bicameral agreement on water bill

WEDNESDAY, 21 MAY 2014 03:22 LAKE COUNTY NEWS REPORTS

Three pieces of legislation authored by U.S. Rep. Mike Thompson (CA-5) on Tuesday passed the House as part of the Conference Report on H.R. 3080, the Water Resources Reform and Development Act of 2013 (WRRDA).

The WRRDA legislation originally passed the House on Oct. 23, 2013, while the Senate passed separate WRRDA legislation, S.601, on May 15, 2013.

Leaders from both the House and Senate have been in negotiations since the legislation passed both chambers.

The negotiations produced an agreement on legislation, or Conference Report, which passed the House today and is expected to pass the Senate as early as next week.

The president is expected to sign the legislation into law.

The legislation authored by Thompson that passed the House and will soon be signed into law includes:

- The requirement of a study on the impacts of invasive species;
A provision allowing the Contra Costa Flood Control and Water Conservation Districts to directly perform flood control and habitat restoration on the Walnut Creek Project;
Legislative language to speed up Russian River Habitat Restoration and prevent the construction of an unnecessary \$300 million pipeline in Sonoma County.

"These important provisions will help counties in our district save money, restore habitats, decrease localized flooding, and prevent the spread of invasive species," said Thompson. "I am proud to have worked to pass this legislation and look forward to seeing it passed by the Senate and signed into law soon."

Invasive species provision

The first provision authored by Thompson and passed as part of the Conference Report requires the Government Accountability Office (GAO) to conduct a study on the impacts of aquatic invasive species on federal assets and current federal spending on aquatic invasive species prevention.

Aquatic invasive species pose a costly challenge to water infrastructure, fisheries, and the environment in local communities across the United States.

However, this problem often only receives attention after an invasive species has become established in a new area and has begun clogging water pipes, infecting plants and animals with dangerous diseases, and outcompeting native species.

These impacts can damage fisheries, pose health hazards, irreparably damage natural environments, and take a severe toll on local, state, and federal budgets. For example, aquatic

mussels such as quagga and zebra mussels have cost U.S. communities more than \$5 billion since their introduction in the 1980's.

In the Fifth Congressional District, Clear Lake, Lake Sonoma and Lake Berryessa are all rated at the highest possible risk level for quagga invasion.

Currently none of these lakes have been invaded by quagga mussels.

However, if quaggas invade one of these lakes, control and treatment would cost hundreds of thousands of dollars per year and negatively impact the water supply for residents of Sonoma, Lake, and Solano counties.

If quagga mussels invade the state water infrastructure it could cost millions every year to keep the pipes clear.

Walnut Creek project provision

The second provision authored by Thompson and passed as part of the Conference Report de-authorizes a four-mile segment of the existing Walnut Creek Project, taking it out of Army Corps control.

Deauthorizing this four-mile segment eliminates unnecessary U.S. Army Corps bureaucracy and allows the Contra Costa County Flood Control and Water Conservation District to directly perform flood control and habitat restoration on the remaining 18 miles of the Walnut Creek Project.

The Walnut Creek Project is a 22-mile flood control project that was previously authorized by Congress in 1960.

During a recent evaluation of the project, the U.S. Army Corps determined that the entire 22-mile project does not meet their standards because four miles of the project, near the mouth of the creek, were of concern.

To bring the entire 22-mile project up to standard, work would need to be done on the four miles identified by the Corps' evaluation. However, this work would likely be significantly delayed due to numerous Corps requirements to consult with various federal agencies.

Because of these bureaucratic barriers in place due to Army Corps regulations, local partners cannot complete the necessary work to prevent localized flooding, restore habitats, and maintain channel depth.

By removing the four-mile portion that is of concern to the Corps, Thompson's provision will allow local partners at the Contra Costa County Flood Control and Water Conservation District to complete their necessary work in a timely manner.

Russian River restoration provision

The third provision authored by Thompson and passed as part of the Conference Report allows the U.S. Army Corps of Engineers to continue working with the Sonoma County Water Agency to enhance six miles of endangered coho salmon habitat along Dry Creek, located between Warm Springs Dam and the Russian River near Healdsburg.

This restoration work is required under the Russian River Biological Opinion issued by the National Marine Fisheries Service in 2008 to protect coho salmon, Chinook salmon and steelhead trout; all listed as endangered or threatened under the Federal Endangered Species Act.

Without this provision, it is unclear if the Army Corps would carry out their responsibilities as required by the Russian River Biological Opinion, leaving the Sonoma County Water Agency solely responsible for fulfilling this work by 2016.

However, the amount of work required under the biological opinion can only be achieved with the cooperation of the Army Corps.

If the requirements made under the biological opinion are not met, Sonoma County would be required to build a \$300 million pipeline to mitigate habit impacts.

The Conference Report passed the House by a vote of 412-4.

Congressman Mike Thompson represents California's Fifth Congressional District, which includes all or part of Contra Costa, Lake, Napa, Solano and Sonoma counties.

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RB15952

**BOARD OF SUPERVISORS, COUNTY OF LAKE,
STATE OF CALIFORNIA
ORDINANCE NO. 3006
AN URGENCY ORDINANCE ADOPTING EMERGENCY WATER CONSERVATION RESTRICTIONS FOR COUNTY SERVICE AREA NO. 22, MT. HANNAH WATER**

THE BOARD OF SUPERVISORS OF THE COUNTY OF LAKE, STATE OF CALIFORNIA, ORDAINS AS FOLLOWS:

SECTION 1: The Board of Supervisors adopts this ordinance to correct a serious water shortage and to meet emergency conditions in the water supply system of County Service Area No. 22 - Mt. Hannah (CSA No. 22) and to promote the public health, safety and welfare of the citizens of said area.

The Board finds these specific compelling reasons which necessitate the adoption of this ordinance. They are as follows:

Legal Notices

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1. The aquifer in which the CSA No. 22 well is located no longer produces a sufficient supply of water to serve the domestic water needs of CSA No. 22.

2. The current drought conditions throughout the State of California are further depleting the capacity of the well and production has decreased 53% over the most recent twelve month period.

3. Voluntary conservation is in place but current water usage within CSA No. 22 is straining the current well production and the ability to produce a sufficient supply of water.

4. During the summer months, more homes in CSA No. 22 will be occupied and the additional use may exceed the current well production which will result in a lack of water in the immediate future.

5. As a result of the above conditions, there has been and will be a serious water shortage emergency in said area resulting in the County being unable to meet the ordinary demands and requirements of water consumers in said area without depleting the water supply to a level that is insufficient to meet the needs for human consumption, sanitation, and fire protection.

6. This water shortage emergency in said area constitutes a substantial and imminent health and safety threat to the citizens of said county service area.

7. This ordinance needs to be adopted as an urgency measure to be able to meet this water shortage emergency and alleviate this problem.

8. A water shortage emergency condition has been declared to prevail within said area by this Board in accordance with the conditions and requirements set forth in Sections 350 et seq. of the California Water Code.

SECTION 2: Pursuant to Water Code Sections 350 et seq., the following regulations and restrictions on the delivery of and consumption of water within County Service Area No. 22 - Mt. Hannah are hereby approved and adopted, to be effective immediately:

1. Any water use exceeding 500 cubic feet per month per single family dwelling unit equivalent will be surcharged in the amount of \$10.47 per each 100 cubic feet.

2. Any water use exceeding 750 cubic feet per month per single family dwelling unit equivalent will be surcharged \$350.00 in addition to the \$10.47 per each 100 cubic feet.

3. All landscape and other outdoor water usage (including filling of swimming pools and hot tubs) of water served by CSA No. 22 shall be prohibited.

4. The Special Districts Administrator is authorized to discontinue water service or install a water restrictor device at the water meter to any water user who willfully and continuously violates the restrictions of this ordinance.

5. Service Line Connection: No new service connections will be allowed throughout the duration of the effectiveness of this ordinance.

SECTION 3: This ordinance is an urgency ordinance for the immediate preservation of the public peace, health, and safety and shall take effect immediately in accordance with Section 25123 of the Government Code of the State of California. The facts constituting such urgency are:

1. There has arisen a water shortage emergency in County Service Area No. 22 - Mt. Hannah resulting in the depletion of the water supply to a level insufficient for ordinary demands for human consumption, sanitation and fire protection.

2. This water shortage emergency constitutes a health and safety threat due to the County's inability to effectively insure an adequate supply of water for health and safety purposes without the immediate adoption of the above regulations and use restrictions.

SECTION 4: Administrative penalties may be imposed, enforced, and collected for violations of this ordinance as set forth in Article VII of Chapter 13 of the Lake County Code.

SECTION 5: If any section, subsection, sentence, paragraph, phrase, or clause of this ordinance shall be declared invalid for any reason whatsoever, such decision shall not affect the remaining portions of this ordinance, which shall remain in full force and effect; and to this end the provisions of this ordinance are hereby declared to be severable.

SECTION 6: This project qualifies for a Class 7 Categorical Exemption pursuant to Section 15307 of the California Environmental Quality Act (CEQA) Guidelines because the action being taken will protect an existing groundwater aquifer and provide an opportunity for restoration of said aquifer.

SECTION 7: This ordinance shall take effect June 13, 2014 and shall terminate at such time as the Board of Supervisors declares the water shortage emergency condition in said area to no longer exist.

SECTION 8: Before the expiration of fifteen days after the passage of this ordinance, it shall be published at least once in a newspaper of general circulation printed and published in the County of Lake.

The foregoing ordinance was introduced before the Board of Supervisors on the 13th day of May, 2014, and passed by the following vote on the 13th day of May, 2014:

AYES: Supervisors Comstock, Smith, Farrington, Brown and Rushing

NOES: None

ABSENT OR NOT VOTING: None

SIGNATURES ON BACK PAGE:
DENISE RUSHING, CHAIR, BOARD OF SUPERVISORS

[Print](#) [Email](#)

BOS approves transfer between Special District funds for repairs

By J. W. Burch, IV -- Staff reporter

UPDATED: 05/06/2014 08:42:30 PM PDT

[0 COMMENTS](#)

LAKEPORT -- A request from Lake County Special Districts to transfer Spring Valley Reservoir (County Service Area No. 2) reserves from roads, bridges and dams to maintenance, buildings and improvements was approved by the Lake County Board of Supervisors (BOS) Tuesday.

The total amount request was \$15,100, which will be used to repair a broken valve, as well as the re-attachment of a drive shaft to the control rod and to complete a video inspection of the gate valve, according to Special District Administrator Mark Dellinger.

The valve repair is needed because of an inspection that resulted in a reservoir valve breaking, Dellinger said.

"We want to conserve water because of the drought," Dellinger said. "It is leaking a few gallons a minute."

A public hearing regarding amendments to the Section 8 administrative plan was held.

Section 8 is a low-income housing program funding by the U.S. Department of Housing and Urban Development.

According to Social Services Director Carol Huchingson, changes to language concerning the Violence Against Women Reauthorization Act, including the definition of sexual assault, were needed to make the policy less confusing.

Changes include, the addition of the definition for an absent family member, as well as the process for client on the program waiting list.

The public offered no comments. No action was required by the board, as the recommended changes will be brought to the BOS in a future meeting.

The BOS reached consensus to allow a contract between the probation department and BI Incorporated to expire on June 30.

The center provides evidence-based practices such as substance abuse programming, mental health counseling, alcohol and drug abuse monitoring, as well as supervision and tracking of offenders in the program, according to Chief Probation Officer Rob Howe.

"I believe we are ready to take over that responsibility," Howe said.

The board also approved a request for a letter supporting Geothermal Awareness Day and May as Geothermal Awareness Month.

A second reading of a proposed amendment to the Lake County Code regarding the transient occupancy tax (TOT) was approved by the BOS.

The amendment corrects the numbering of various paragraphs in the code, according to County Counsel Anita Grant. No substantive changes are being made to the text.

The item was brought back to the board because a roll call vote was not taken at the April 22 meeting, Grant said.

Additionally, a second reading of a proposed amendment to the Lake County Code regarding the use of bicycles, skateboards, roller skates and inline skates on county property was approved by the BOS.

According to Caroline Chavez, public services director, because of "recent improvements at the Historic Lucerne Castle Hotel (Marymount California University, Lake County) and the Middletown Senior Center and Library" the ordinance needed to be updated "in order to protect the county's investment as well as those who utilize these facilities."

In other business, the board proclaimed May as Military Appreciation Month, CalFresh Awareness Month and Mental Health Month.

Additionally, this week was proclaimed as Correctional Officers Week by the BOS.

LAFCO discuss Watershed Protection District during public hearing

*By J. W. Burch, IV -- Staff reporter Record Bee
Updated: 2014-05-21 15:09:56.473649*

record-
bee.com

CLEARLAKE -- A two-hour public hearing regarding a municipal service review (MSR) of the Watershed Protection District was held by the Lake Local Agency Formation Commission (LAFCO) Wednesday.

According to LAFCO Chair Ed Robey, the commission has been working on the review for approximately one-and-a-half years.

Members of the Watershed Protection District Service Review Committee gave feedback regarding determinations presented in the MSR.

It was decided by LAFCO to continue the public hearing at its Sept. 17 meeting, in order to allow time to integrate feedback and comments into the MSR.

A public hearing regarding the 2014/15 final budget was also held.

According to LAFCO Executive Officer John Benoit, the final expenditure budget is \$108,537, which is \$25,247 less than this year.

The commission unanimously approved the budget.

An amendment to LAFCO policies regarding the inclusion of Disadvantaged Unincorporated Communities (DUC) was the topic of a third public hearing.

According to the policy, a DUC is defined as being substantially developed for residential use; has at least 12 registered voters residents; does not have reliable public water, sewer or structural fire protection service available and has a median household income of less than 80-percent of the state median.

The amendment was unanimously approved by the commission.

In other business, LAFCO acknowledged Lora Cecon for her clerk services, which she began in November 2001.

A more in-depth article regarding the MSR of the Watershed Protection District will appear in a later issue of the Record-Bee.

J. W. Burch, IV is a staff reporter for Lake County Publishing. Reach him at 900-2022 or at jburch@record-bee.com.

Get ready for explosion of weeds on lake

By Terry Knight - Record-Bee outdoors columnist Record Bee
Updated: 2014-05-06 23:51:58.264343

record-bee.com

The hot summer months are just around the corner and that means heavy aquatic weed growth on Clear Lake. With a low lake level and clearer than normal water, there will probably be an explosion of weeds.

In fact, weeds are already starting to appear on the surface in many areas and just below the surface throughout much of the lake. The low and clear water creates ideal conditions for photosynthesis to occur (that's where the aquatic plants absorb sunlight and turn it into a chemical which makes the plants grow).

Clear Lake is home to an estimated 44 different species of weeds of which nine are nonnative. There has been an outcry from lakeside residents about the weed problem the last five years. Channels such as the Clearlake Oaks Keys and Lakeport Lagoons get completely choked off with aquatic weeds, which makes running a boat through them nearly impossible.

Whereas many local residents hate the algae, the truth is thick algae inhibits the growth of aquatic weeds. However, when the water is clear there are massive growths of weeds. Thirty years ago when the lake was covered with algae, there was very little weed growth because the sunlight couldn't penetrate to the bottom of the lake to stimulate weed growth. That all changed about 10 years ago when the water clarity started to improve because of reduced nutrient loading.

The primary weeds in Clear Lake are Sago pondweed, potamogeton, coontail and water primrose. All are native to the lake. Eurasian water milfoil is a foreign plant but becoming very common in the lake. Milfoil is so destructive that even the fish don't like it

The other weed of concern is hydrilla, a nonnative plant that first appeared about 20 years ago. To date, the state and county have been very successful in curtailing the growth of this plant and only a couple plants were found last year.

The aquatic weeds provide both good news and bad news to people who use the lake. The good news is that the weed growth supplies rich oxygen to the lake, which in turn helps the fisheries. In addition to providing cover for the juvenile fish, the weeds attract plankton and other microscopic creatures residing at the bottom of the food chain. For example, a small aquatic species called daphnia are in the lake by the billions. Daphnia provide a valuable food source for young bass, crappie and bluegill. Daphnia also feed on blue-green algae, which has plagued the lake in the past.

Heavy weed growth chokes off entrances to docks and harbors, making boating nearly impossible. In past years many of the lakeside residents weren't been able to use their boats for a good part of the summer because of the weeds.

Lakeside residents are allowed to spray the water around their docks with an approved herbicide for weed control. However, there are certain conditions they must follow. They must first obtain a permit from the Lake County Department of Water Resources and they must also hire a state-licensed herbicide applicator. Spraying weeds isn't cheap. Typically it costs in the neighborhood of \$1,000 or more to apply a single application of herbicide around the average dock. Often it takes several applications of the herbicide to control the weeds for the summer. Only limited spraying took place last summer. However, that could all change this year, depending on the weed growth.

Many fishermen complain about the spraying because they claim it can kill the fish. While that's true in some cases, in many cases there is little alternative because the heavy weed growth can close off vast areas. It's a fine line the county has to tread.

The other method of getting rid of the weeds around the docks is by mechanical harvesting. However, the problem is that many of the weed areas also contain milfoil and hydrilla, a noxious weed that the state has spent millions of dollars trying to control. If a stalk of either plant is cut and drifts off, the chances are good it will re-root itself in another section of the lake. The cost of mechanical harvesting is also much higher and more work intensive than using herbicides. The county must also give permission to do any mechanical harvesting and a permit is only given if no milfoil or hydrilla has been found within a quarter mile of the desired weed eradication site. This year the county will be paying for harvesting weeds so that boaters can gain access to the lake. Boat lanes will be created at different locations around the lake and will extend from the shorelines to open water.

Without a doubt Clear Lake is a dynamic body of water. It offers some of the best fishing in the nation and is also popular for other water sports. Coping with unwanted weeds and mussels is just another problem we have to deal with if we want to live here.

Drought may not ease threat from mosquitoes

By MARY CALLAHAN THE PRESS DEMOCRAT on May 13, 2014, 3:00 AM

The drought, which might fuel optimism regarding mosquitoes and the spread of West Nile virus, may actually be promoting growth of the insect's population, partly because of the widespread use of open rainwater collection containers.

That's the word from the Marin/Sonoma Mosquito & Vector Control District, which has seen a more than 20 percent rise in service requests for mosquito problems this season, compared to the same time last year, district spokeswoman Nizza Sequeira said.

District field personnel also have reported finding mosquito larvae in rain barrels and other containers in use without the kind of fine-mesh screens commonly employed to keep the insects out, district personnel said.

The fact that heavy mid-February rains were followed by warm weather also accounts for a sudden and early mosquito population boom, Sequeira said.

"We had the rains, and it warmed up, and they just blew up," said Jeff Petersen, a vector control technician with the district. Since then, "it's been steady."

Mosquitoes, pesky even without the potential for certain species to carry West Nile virus and other diseases, breed in standing water and thrive when it's warm. Population changes are directly tied to weather.

Unfortunately, some people doing the right thing by saving water to offset the lack of rain may be contributing, inadvertently, to a bumper crop of bugs.

State health officials recommend all rain catchment basins or containers be covered or screened.

Even without any notable change from seasonal weather patterns, it's a good idea to keep a running inventory of potential breeding spots and take measures to avoid helping mosquitoes reproduce, officials said.

The local vector control district, funded by property taxes, provides a variety of free interventions, including small mosquitofish that prey on the larva that can be deployed in decorative ponds to keep mosquito populations down.

There are also hormone-based pellets that prevent larvae from maturing into adults and are safe to use in rain collection receptacles and other locations.

A type of naturally occurring bacteria that is lethal to the larvae is often used in open waterways, as well.

Petersen said he was checking ponds at Rincon Valley Community Park on Tuesday when some passers-by alerted him to a nearby storm drain. He saw mosquito eggs, pupae and larvae, and treated the water with the bacteria product.

Later, he delivered several mosquitofish fry to Anita Selinger-Finell for the reed-filled pond in the garden behind her home in Santa Rosa's South Park neighborhood.

Selinger-Finell said she's been ensuring the pond has fish every year since buying the house eight years ago, and had on her calendar May 1 to call and request some.

"I feel it's my duty," she said.

Sequeira said old, sometimes crumbling concrete septic tanks also provide breeding grounds for a particular kind of nocturnal mosquito that enters through cracks in the concrete or through venting pipes. That species is one of the West Nile vectors, she said.

West Nile virus, which can sometimes be fatal to humans, has yet to ramp up in any significant way this season, a spokesman for the California Department of Public Health said.

But it has been detected in six counties so far, including Lake County, where the discovery of three dead, infected birds in early April suggested a possible rise in incidence, a vector control official said at the time.

But the statewide forecast remains unclear, and the overall virus activity appears to be roughly on par with last year at this time, said Corey Egel, a spokesman for the state health agency.

There have been no human cases thus far this year, he said.

Service requests can be submitted to the Marin/Sonoma Mosquito & Vector Control District online at www.msmosquito.com or by calling (707) 285-2200.

You can reach Staff Writer Mary Callahan at 521-5249 or mary.callahan@pressdemocrat.com.

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