HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
PERSONNEL COMMITTEE REPORT
MEETING DATE: April 6, 2016

The Hidden Valley Lake Community Services District Finance Committee met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Present were:

Director Herndon	General Manager Matt Bassett
Director Mirbegian	Interim Administrative Services Officer Alyssa Gordon

CALL TO ORDER

The meeting was called to order at 4:02 p.m. by Director Herndon.

APPROVAL OF AGENDA

On a motion made by Director Herndon and second by Director Mirbegian the Committee unanimously approved the agenda.

DISCUSSION OF DISTRICT'S ORGANIZATIONS CHART: Defining personnel needs

Directors Herndon and Mirbegian thought it prudent to reserve further organizational discussions until after the hiring of the General Manager.

DISCUSSION OF FULL CHARGE BOOKKEEPER POSITION:

Directors Herndon and Mirbegian discussed their pending recommendation to the Board of Directors.

DISCUSSION OF LEAD WASTEWATER OPERATOR POSITION:

Directors Herndon and Mirbegian discussed their pending recommendation to the Board of Directors.

DISCUSSION OF DRAFT CPS – GENERAL MANAGER SALARY STUDY:

The Personnel Committee reviewed the results of the General Manager salary study, as presented by CPS in draft form.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

On a motion made by Director Mirbegian and second by Director Herndon the Board voted unanimously to adjourn the meeting. The meeting was adjourned at 5:11 p.m.