



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: February 20, 2018**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.

Present were:

Director Carolyn Graham, President
Director Linda Herndon, Vice President
Director Jim Freeman
Director Jim Lieberman
Kirk Cloyd, General Manager
Penny Cuadras, Administrative Assistant

Absent:

Director Judy Mirbegan (Excused)

CALL TO ORDER

The meeting was called to order at 7:01 p.m. by President Graham.

APPROVAL OF AGENDA

On a motion made by Director Lieberman and second by Director Herndon the Board unanimously approved the agenda.

EMPLOYEE RECOGNITION

The Board recognized Penny Cuadras for locating and pursuing the USBR grant.

PRESENTATIONS

Alyssa Gordon provided an overview of the 2017 Ground Water Monitoring Report.

CONSENT CALENDAR

On a motion made by Director Herndon and second by Director Lieberman the Board unanimously approved the following Consent Calendar items:

- (A) MINUTES: Approval of the Board of Directors Regular Board Meeting minutes for January 23, 2018
- (B) MINUTES: Approval of the Valley Oaks Project Committee Meeting minutes for January 30, 2018
- (C) MINUTES: Approval of the Personnel Committee Meeting minutes for February 13, 2018.
- (D) MINUTES: Approval of the Valley Oaks Project Committee minutes for February 13, 2018.

(E) DISBURSEMENTS: Check # 35147 - # 35215 including drafts and payroll for a total of \$523,620.37.

BOARD COMMITTEE REPORTS

Personnel Committee: Met Feb 13
Finance Committee: Scheduled to meet Feb 23
Emergency Preparedness Program Committee: Scheduled to meet Feb 22
Lake Water Use Agreement-Ad Hoc Committee: No Meeting Held

BOARD MEMBER ATTENDANCE AT OTHER MEETINGS

(for information only, no action anticipated)

STAFF REPORTS

(for information only, no action anticipated)

Financial Report:
Administration/Customer Services Report:
Field Operation Report:
ACWA State Legislative Committee: Alyssa Gordon provided an update on SB623
General Manager's Report: The General Manager discussed items in his report, and responded to all inquiries.

DISCUSSION:

Verizon Wireless Cell Tower update

Lake County Planning Commission will require Verizon Wireless to piggyback on the AT&T Cell Tower that is planned for Wild Diamond Vineyard. At this time Verizon Wireless will not be placing a Cell Tower on HVLCSD property. Members of the public expressed their support of the county's decision.

DISCUSSION AND POSSIBLE ACTION:

District gift policy

Staff are to develop a District Gift Policy and bring back to the Board for review and approval.

DISCUSSION AND POSSIBLE ACTION:

Adoption of Resolution 2018-01 authorizing HVLCSD to enter into a financial assistance agreement with the USBR, and designating a representative to execute the agreement.

On motion by Director Herndon and second by Director Freeman the Board unanimously approved Resolution 2018-01 authorizing HVLCSD to enter into a financial assistance agreement with the USBR, and designating General Manager Kirk Cloyd or his designee as the District representative to execute the agreement, by roll call vote.

No public comment.

Roll Call Vote:

AYES: (4) Directors Graham, Herndon, Freeman and Lieberman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Mirbegan

DISCUSSION AND POSSIBLE ACTION:

Director Benefit's Table: To table a discussion is to lay aside the business at hand in such a manner that it will be considered later in the meeting or at another time ("I make a motion to table this discussion until the next meeting. In the meantime, we will get more information so we can better discuss the issue.") A second is needed and a majority vote required to table the item being discussed.

Postpone Indefinitely: This tactic is used to kill a motion. When passed, the motion cannot be reintroduced at that meeting. It may be brought up again at a later date. This is made as a motion ("I move to postpone indefinitely..."). A second is required. A majority vote is required to postpone the motion under consideration.

On motion by Director Herndon and second by Director Lieberman the Board unanimously approved to postpone indefinitely by roll call vote.

No public comment

Roll Call Vote:

AYES: (4) Directors Graham, Herndon, Freeman and Lieberman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Mirbegian

PUBLIC COMMENT

Members of the public acknowledged the newly appointed District Board President for a job well done for her first meeting.

BOARD MEMBER COMMENT

Members of the Board thanked staff for attending a scheduled meeting with Assemblymember Aguiar-Curry at the State Capitol.

CLOSED SESSION: The Board will call to order and recess to Closed Session to discuss the following item:

PURSUANT TO CALIFORNIA GOVERNMENT CODE §54957.6: Review of the General Manager's contract provisions.

ADJOURNMENT

The Board of Directors went into closed session at 8: PM and adjourned at 9:16 PM. There was no reportable action.



Carolyn Graham,
President of the Board

3-28-2018

Date



Kirk Cloyd,

Date

General Manager/Secretary to the Board