



# Hidden Valley Lake Community Services District

## Regular Board Meeting

DATE: November 20, 2018  
TIME: 7:00 p.m.  
PLACE: Hidden Valley Lake CSD  
Administration Office, Boardroom  
19400 Hartmann Road  
Hidden Valley Lake, CA

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) EMPLOYEE RECOGNITION
- 6) PRESENTATIONS
- 7) CONSENT CALENDAR
  - A. MINUTES: Approval of the October 8, 2018 Special Meeting minutes
  - B. MINUTES: Approval of the October 9, 2018 Finance Committee Meeting minutes
  - C. MINUTES: Approval of the October 16, 2018 Board of Directors Board Meeting minutes
  - D. MINUTES: Approval of the October 18, 2018 Valley Oaks Sub-Committee Meeting minutes
  - E. MINUTES: Approval of the October 19, 2018 Finance Committee Meeting minutes
  - F. DISBURSEMENTS: Check # 35830 - # 35905 including drafts and payroll for a total of \$441,831.31
- 8) BOARD COMMITTEE REPORTS  
(for information only, no action anticipated)
  - Finance Committee
  - Personnel Committee
  - Emergency Preparedness Committee
  - Lake Water Use Agreement-Ad Hoc Committee
  - Valley Oaks Project Committee

- 9) BOARD MEMBER ATTENDANCE AT OTHER MEETINGS  
(for information only, no action anticipated)
- 10) STAFF REPORTS  
(for information only, no action anticipated)
  - Financial Report
  - Administration/Customer Service Report
  - Field Operations Report
  - ACWA State Legislative Committee
  - General Manager's Report
- 11) DISCUSSION AND POSSIBLE ACTION: Discuss bid proposals for the development of the LHMP and provisionally award; pending grant approval
- 12) DISCUSSION AND POSSIBLE ACTION: Discuss and enter into a Memorandum of Agreement (MOA) Between Hidden Valley Lake Community Services District and the County of Lake Pertaining to Assistance Provided Under the Emergency Management Mutual Aid (EMMA) Plan
- 13) DISCUSS AND POSSIBLE ACTION: Discuss and approve revision of the current and future employee handbook to add Christmas Eve day as a full paid holiday (office to be closed) when it falls on a Monday
- 14) DISCUSS AND POSSIBLE ACTION: Discuss AMI options and provide the Board with additional information; requesting direction to proceed
- 15) DISCUSS AND POSSIBLE ACTION: Discuss and approve payment for emergency power generator (October 14-16, 2018) to United Rental in the amount of \$16,447.69 and Coastal Mountain Electrical in the amount of \$2,562.50 from Operational Reserves (Fund 325 \$20K available as of 11/14/18)
- 16) DISCUSS AND POSSIBLE ACTION: Discuss and approve the transfer of funds from Capital Improvement Reserves (Fund 320) to Operational Reserves (Fund 325) to pay for power generation during the purposed November power shut down. Recommendation to transfer \$25K
- 17) PUBLIC COMMENT
- 18) BOARD MEMBER COMMENT
- 19) ADJOURN TO CLOSED SESSION
- 20) CLOSED SESSION (A) Government Code 54957 (b) Personnel Performance Evaluation – General Manager Evaluation
- 21) ADJOURNMENT

Public records are available upon request. Board Packets are posted on our website at [www.hvlcsd.org/meetings](http://www.hvlcsd.org/meetings) In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting please contact the District Office at 987-9201 at least 48 hours prior to the scheduled meeting.

Public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.