



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: October 17, 2017**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Present were:

Director Jim Lieberman, President
Director Carolyn Graham, Vice President
Director Linda Herndon
Director Judy Mirbegan
Director Jim Freeman
General Manager, Kirk Cloyd
Administrative Assistant, Penny Cuadras
Water Resources Specialist, Alyssa Gordon
Civic Spark Intern, Marina Deligiannis
Civic Spark Intern, Jacob Gill

CALL TO ORDER

The meeting was called to order at 7:01 p.m. by President Lieberman.

APPROVAL OF AGENDA

On a motion made by Director Herndon and second by Director Mirbegan the Board unanimously approved the Tuesday October 17, 2017 Regular Board Meeting agenda.

EMPLOYEE RECOGNITION

- A. Craig Shields: For his work fighting local fires outside his duties at HVLCSO.
- B. Sam Garcia: For volunteering to aid our sister organization, Calistoga Water, during their fire fight and evacuation process.
- C. Norman Rogers: For volunteering to aid our sister organization, Calistoga Water, during their fire fight and evacuation process.

PRESENTATIONS

Staff provided an update from LLAFCO and District properties within the Sphere of Influence.

The Civic Spark Fellows Marina Deligiannis and Jacob Gill, and Water Resources Specialist Alyssa Gordon, provided a progress update on the I&I Workplan.

Alyssa Gordon presented the following;

- a) CalOES Award Letter received October 16, 2017 awarding HVLCSO a Notice of Obligation in the amount of \$405,000.00.
- b) 9091 Form, acknowledging amount approved for unfinished permanent work, FEMA funding overview in the amount of \$697,000.00.

CONSENT CALENDAR

On a motion made by Director Mirbegian and second by Director Herndon the Board unanimously approved the following Consent Calendar items:

- (A) MINUTES: Approval of the Special Meeting minutes for September 7, 2017.
- (B) MINUTES: Approval of the Finance Committee Meeting minutes for September 18, 2017.
- (C) MINUTES: Approval of the Board of Directors Regular Board Meeting minutes for September 19, 2017.
- (D) MINUTES: Approval of the Finance Committee Meeting minutes for October 2, 2017.
- (E) DISBURSEMENTS: Check #34856 - # 34925 including drafts and payroll for a total of \$233,116.33.

BOARD COMMITTEE REPORTS

Personnel Committee: No report

Finance Committee: A detailed report of the September 19 and October 2nd meetings was provided by Directors Mirbegian and Graham.

Emergency Preparedness Program Committee: Meeting to be scheduled

Lake Water Use Agreement-Ad Hoc Committee:

BOARD MEMBER ATTENDANCE AT OTHER MEETINGS

ACWA Region 1 Board: Director Mirbegian announced she will no longer participating as a Chair on the ACWA Region 1 Board.

Other Meetings Attended:

STAFF REPORTS

ACWA State Legislative Committee: Alyssa Gordon provided an update on the recent approved and pending State Legislative Bills.

Financial Report: No Questions

Administration/Customer Services Report: No Questions

Field Operation Report: No Questions

General Manager's Report: The General Manager discussed items in his report, and responded to all inquiries.

Staff provided an overview of data regarding revenue and funding for the AMI project.

AGENDA ITEM

DISCUSSION AND POSSIBLE ACTION: Discuss and approve the General Manager to enter into an agreement to proceed with the removal of the aquatic weeds in the tertiary pond of the RWRF

On motion by Director Mirbegian and second by Director Freeman the Board approved the General Manager to enter into an agreement to proceed with the removal of the aquatic weeds in the tertiary pond at the RWRF, not to exceed \$28,200.00

DISCUSSION AND POSSIBLE ACTION: Adoption of Resolution 2017-19 Approving the General Manager, at his discretion, to temporarily waive normal water and sewer fees for customers whose homes have been affected by a disaster

On a motion by Director Freeman and second by Director Herndon by majority vote the Board approved Resolution 2017-19 Approving the General Manager, at his discretion, to temporarily waive normal water and sewer fees, not to exceed 6 months, for the customer whose homes have been affected by a disaster.

Roll call vote:

AYES (4): Directors Lieberman, Graham, Herndon and Freeman

NAYS (1): Director Mirbegian

ABSTAIN (0):

ABSENT (0):

PUBLIC COMMENT

Members of the public acknowledged the General Manager for his quick response to address concerns regarding public miscommunication.

Public acknowledged staff that volunteered to provide support to the surrounding agencies during the recent wildland fires.

The General Manager addressed questions from the public regarding the collection system and Reclamation Pond.

Interns Marina Deligiannis and Jacob Gill were thanked for the dedication to the District.

BOARD MEMBER COMMENT


Director Herndon expressed appreciation to the Alyssa, Marina and Jacob for remaining focused and enthusiastic in what is important for the District.

Water Professional Appreciation Week; thank you to a great staff of water professionals.

Members of the Board acknowledged the positive progression of the District website.

ADJOURNMENT

On a motion made by Director Mirbegian and second by Director Freeman the Board voted unanimously to adjourn the meeting. The meeting was adjourned at 9:04 p.m.


Jim Lieberman
President of the Board
Date 11/21/2017


Kirk Cloyd
General Manager/Secretary to the Board
Date 11-28-17

