



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

FINANCE COMMITTEE MEETING MEETING MINUTES April 8, 2025 – 12:30 PM

The Hidden Valley Lake Community Services District (District) Finance Committee met at the District office located at 19400 Hartmann Road Hidden Valley Lake, California.

Present were:

Director Gary Graves

Absent were:

Director Jim Freeman

Alyssa Gordon, Interim General Manager

Penny Cuadras, Administrative Services Manager

Trish Wilkinson, Accounting Supervisor

Hannah Davidson, Project Manager

Kelly Reese, Water Resources Specialist

CALL TO ORDER

The meeting was called to order at 12:30 p.m. by Director Graves.

APPROVAL OF AGENDA

Motion by Director Graves to approve the April 8, 2024, Finance Committee agenda as presented.

CLOSED SESSION: Conference with Legal Counsel – Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Construction Claim of C.V. Larsen Co. (Tank 9 Project).

Members of the Committee entered closed session at 12:31 p.m.

Reconvene to Open Session at 12:49 p.m.

Reportable Action: None

REVIEW AND POSSIBLE RECOMMENDATION:

Monthly Financial Reports & Disbursements

The Committee reviewed and discussed the financial reports for the period ending March 31, 2024. Staff addressed inquiries as presented by the committee.

REVIEW AND POSSIBLE RECOMMENDATION:

Projects Update

Updates provided by Hannah Davidson; inquiries addressed as presented by the committee.

DISCUSSION AND POSSIBLE RECOMMENDATION:

Preliminary Budget FY 2025-26

The Committee reviewed and discussed the Preliminary budget FY 2025-26. Staff addressed inquiries as presented by the committee.

DISCUSSION AND POSSIBLE RECOMMENDATION:

Approval of Brelje & Race Contract Amendment -- Construction Management & Claims Services for the Water Storage Reliability Project

Committee Recommendation: Board Approval of Brelje & Race Contract Amendment - – Construction Management & Claims Services for the Water Storage Reliability Project

DISCUSSION AND POSSIBLE RECOMMENDATION:

Approval of Tank 1A Change Order Request

Committee Recommendation: Board Approval of Tank 1A Change Order Request

DISCUSSION AND POSSIBLE RECOMMENDATION:

Approval of Effluent Pond pH Mitigation Tasks

Committee Recommendation: Board Approval of Effluent Pond pH Mitigation Tasks

PUBLIC COMMENT

No Public Comment

COMMITTEE MEMBER COMMENT

Members of the committee expressed appreciation to all staff for their dedication and commitment to the District.

ADJOURNMENT

Motion by Director Graves to adjourn the meeting at 1:28 p.m.

Motion carries to adjourn the meeting at 1:28 p.m.