



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
PERSONNEL COMMITTEE REPORT
MEETING DATE: APRIL 22, 2019**

The Hidden Valley Lake Community Services District Personnel Committee met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.
Present were:

- Director Linda Herndon
- Director Jim Lieberman
- Kirk Cloyd, General Manager
- Penny Cuadras, Administrative Assistant

CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Director Herndon.

APPROVAL OF AGENDA

On a motion made by Director Lieberman and seconded by Director Herndon the Committee unanimously approved the agenda.

DISCUSS AND RECOMMEND ON CALL PAY

Committee requests staff provide additional information to calculate a median value of at least five comparable agencies.

The Personnel Committee recommend item be brought before the full Board for approval.

DISCUSS AND RECOMMEND THE REVISION OF COMPENSATION POLICY

Committee recommend staff present a Compensation policy proposal (scope) to the Committee for review.

DISCUSS AND REVIEW THE EMPLOYEE HANDBOOK

Committee reviewed individual line items of draft employee handbook.

PUBLIC COMMENT

There was no public present.

COMMITTEE MEMBER COMMENT

There were no Committee member comments.

ADJOURNMENT

On a motion made by Director Lieberman and seconded by Director Herndon the committee voted unanimously to adjourn the meeting.

The meeting was adjourned at 8:34 p.m.