



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
PERSONNEL COMMITTEE REPORT
MEETING DATE: SEPTEMBER 4, 2019**

The Hidden Valley Lake Community Services District Personnel Committee met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.

Present were:

Director Linda Herndon
Director Jim Lieberman
Kirk Cloyd, General Manager
Penny Cuadras, Administrative Assistant

CALL TO ORDER

The meeting was called to order at 4:41 p.m. by Director Herndon

APPROVAL OF AGENDA

On a motion made by Director Lieberman and seconded by Director Herndon the Committee unanimously approved the agenda.

DISCUSS AND REVIEW: Committee Charter

The Committee recommended the Board hold the pending charters until the Governance model has been completed.

DISCUSS AND REVIEW: CPS HR Consulting Salary Survey

The Committee recommend the discrepancies and possible options be brought before the Board at the September Board meeting.

DISCUSS AND REVIEW: Compensation Policy

The Committee recommend staff contact Dr Bienati for a scope of work and cost be brought before the Board at the October Board meeting.

The Committee suggest discussing the District compensation philosophy as well as the efficiency of basing salaries on Mean or Median and the ability to maintain a competitive recruitment and retention of employees. Consider a total compensation study.

DISCUSS AND REVIEW: Personnel Handbook

The Committee reviewed and discussed the personnel Handbook.

The Committee request staff clarify the California Sick Leave Law and review the recent mark up of the manual.

PUBLIC COMMENT

No members of the public were present.

COMMITTEE MEMBER COMMENT

No Committee Member comment.

ADJOURNMENT

On a motion made by Director Lieberman and second by Director Herndon the Committee voted unanimously to adjourn the meeting. Adjourned at 7:03 p.m.