



Hidden Valley Lake Community Services District
Regular Board Meeting
Tuesday, March 18, 2025 – 7:00 PM
19400 Hartmann Road, Hidden Valley Lake, CA.

Agendas and agenda packet materials are available at: the District Admin office, hvlcsd.org, or by calling the District Secretary. The public may attend in-person or listen to the live audio broadcast at hvlcsd.org. Live broadcasting and audio recordings are available only for Regular and Special Board meetings held in the District Board Room. While every effort is made to provide a complete audio recording of each Board meeting, technical issues can occur.

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) DISCUSSION AND POSSIBLE ACTION: Appointment of Interim General Manager
- 6) ADMINISTRATION OF OATH OF OFFICE: Alyssa Gordon, Interim General Manager
- 7) CLOSED SESSION: Pursuant to Government Code Section 545954.5 Public Employee Appointment
Title: [General Manager]

RECONVENE TO OPEN SESSION:

REPORTABLE ACTION:

- 8) CONSENT CALENDAR
Matters listed under this item are considered routine and will be enacted by one Motion, in the form listed below. There will be no separate discussion of these matters unless requested by a Member of the Board or the public prior to the time the Board votes on the Motion to adopt.
 - A. MINUTES: Approval of February 11, 2025, Finance Committee Meeting Minutes.
 - B. MINUTES: Approval of February 18, 2025, Personnel Committee Meeting Minutes.
 - C. MINUTES: Approval of February 18, 2025, Regular Board of Directors Meeting Minutes.
 - D. MINUTES: Approval of February 21, 2025, Special Meeting Minutes.
 - E. MINUTES: Approval of February 28, 2025, Special Meeting Minutes.
 - F. DISBURSEMENTS: Check # 003417 - #003484 including drafts and payroll for a total of \$320,152.73.
- 9) BOARD COMMITTEE REPORTS (for information only, no action anticipated)
Finance Committee
Personnel Committee
Emergency Preparedness Committee

Lake Water Use Agreement-Ad Hoc Committee
Trane Ad-Hoc Committee
Valley Oaks Project Sub-Committee
Brambles Ad-Hoc Committee

10) BOARD LIST OF PRIORITIES:

Underground Infrastructure – Water Mainlines
I&I
SCADA
Tank 9 – In Process
Generators – In Process

11) STAFF REPORTS (for information only, no action anticipated)

Financial Report
Administration/Customer Service Report
ACWA Committee Updates
Field Operations Report
Projects Update
General Manager’s Report

- 12) PUBLIC HEARING: Open and Conduct a Public Hearing and First Reading of Ordinance No. 61 – An Ordinance Establishing the Compensation for Public Officials of Hidden Valley Lake Community Services District**

CLOSE PUBLIC HEARING:

DISCUSS:

- 13) DISCUSSION AND POSSIBLE ACTION: Authorize the IGM to Enter into a Contract with Smith and Newell CPA to Conduct Audits of Financial Statements for the Years Ended June 30, 2025, 2026 and 2027.**
- 14) DISCUSSION AND POSSIBLE ACTION: Approve and Adopt Policy 4207 by Resolution 2025-02 Providing Health And Dental Benefits to Each Active Board Member and Their Eligible Dependents**
- 15) DISCUSSION AND POSSIBLE ACTION: Approve and Adopt Resolution 2025-03 Approving Employees’ and Board of Directors Enrollment in a Voluntary Healthcare Flexible Spending Account (H-FSA)**
- 16) DISCUSSION AND POSSIBLE ACTION: Approve and Adopt Resolution 2025-05 Governing Body Resolution SLCGP**
- 17) DISCUSSION AND POSSIBLE ACTION: Authorize the IGM to Enter into an Agreement with HR Dynamics & Performance Management (HRDPM) to Perform a Compensation Study**

- 18) DISCUSSION AND POSSIBLE ACTION: Authorize the IGM to Seek and Retain Specialty Counsel to Engage in CPUC Proceedings

- 19) PUBLIC COMMENT

- 20) BOARD MEMBER COMMENT

- 21) ADJOURN

Public records are available upon request. Board Packets are posted on our website at www.hvlcsd.org/meetings. In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting, please contact the District Office at 707-987-9201 at least 48 hours prior to the scheduled meeting. Members of the public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.