



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING DATE: SEPTEMBER 17, 2013**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Present were:

Director Judy Mirbegian, President  
Director Jim Freeman, Vice President  
Director Jim Lieberman  
Director Carolyn Graham  
Director Linda Herndon  
Tasha Klewe, Accountant/Controller  
Roland Sanford, General Manager

**CALL TO ORDER**

The meeting was called to order at 7:02 p.m. by President Mirbegian.

**APPROVAL OF AGENDA**

On a motion made by Director Herndon and second by Director Lieberman the Board unanimously approved the agenda.

**CONSENT CALENDAR**

On a motion made by Director Lieberman and second by Director Herndon the Board unanimously approved the following Consent Calendar items:

- (A) Minutes of the August 20, 2013 Board of Directors meeting
- (B) Warrants # 031129 - # 031226 for \$428,425.65

**BOARD COMMITTEE REPORTS**

Personnel Committee: No report

Finance Committee: No report

Security and Disaster Preparedness Program Committee: No report

**BOARD MEMBER ATTENDANCE AT OTHER MEETINGS**

ACWA Region 1 Board: Director Mirbegian briefly summarized the ACWA Region 1 Board's discussions regarding the proposed water bond for 2014.

ACWA State Legislative Committee: Director Herndon summarized the Committee's discussions regarding the proposed water bond for 2014 and pending legislation that would transfer administration of the state's Safe Drinking Water State Revolving Fund from the California Department of Health Services to the State Water Resources Control Board.

County OES: Director Lieberman reported that he spoke with the County's new OES Director and invited him to attend the District's next Security and Disaster Preparedness Program Committee meeting.

### STAFF REPORTS

Accountant/Controller's Report: In addition to her written report, Accountant/Controller Tasha Klewe reported that the District's independent auditors will be onsite September 26 – 27 to begin their review of the District's FY 2012-2013 financial records.

General Manager's Report: There were no additions to the written report

### REVIEW AND COMPARISON OF DISTRICT EMPLOYEE BENEFITS

Director Herndon commented that while informative, the employee benefits data provided in the Board packet were not what she had envisioned and requested that the Board postpone the discussion of employee benefits to the October Board of Directors meeting. She described the data she needed. The Board agreed to postpone the discussion and President Mirbegian directed staff to compile the requested employee benefits data for discussion at the October 15, 2013 Board of Directors meeting.

### PUBLIC COMMENT

Two individuals noted this month's Board packet was substantially thinner than previous months.

### BOARD MEMBER COMMENT

Director Freeman commented that the cost of tablet computers has dropped substantially and that staff should reassess the cost of switching to "paperless" agendas for Board members.

### ADJOURNMENT

On a motion made by Director Freeman and second by Director Herndon the Board voted unanimously to adjourn the meeting. The meeting was adjourned at 8:00 p.m.

  
Judy Mirbegian                                  10-15-13  
President of the Board                                  Date

  
Roland Sanford                                  10-15-13  
General Manager/Secretary to                                  Date  
the Board