



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
FINANCE COMMITTEE REPORT
December 14, 2020 – 12:30 PM**

The Hidden Valley Lake Community Services District Finance Committee met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.

Present were:

Director Jim Freeman

Director Gary Graves

Dennis White, General Manager

Trish Wilkinson, Accounting Supervisor

Penny Cuadras, Administrative Services Manager

Alyssa Gordon, Water Resources Specialist

CALL TO ORDER

The meeting was called to order at 12:36 PM by Director Freeman.

APPROVAL OF AGENDA

On a motion made by Director Graves and seconded by Director Freeman the Committee unanimously approved the agenda.

DISCUSS AND RECOMMEND:

Monthly Financial Reports & Disbursements

Committee members reviewed Monthly Financial Reports & Disbursements and expenditures. The Committee addressed line items regarding water and sewer revenue and cash flow. Staff discussed delinquent accounts due to the effects Executive Order N 42-20.

Projects Update

Committee requests staff continue to provide a monthly update of all projects.

DISCUSS AND RECOMMEND:

Discuss all possibilities for Erosion Control in the Firebreak Area

The Committee discussed several options for erosion control. Committee recommends Right of Entry Forms be provided to all property owners in the Firebreak area before any work begins.

DISCUSS AND RECOMMEND:

What the District is currently doing and ideas of what we might be able to do to assist customers that are suffering financially due to the COVID-19 situation?

Committees recommendation: Continue monthly discussion.

1. Staff continue to send letters, to customers with delinquent accounts, providing payment options to help lower delinquent balances. A total of 165 letters have been mailed and will continue to go out monthly to customers that are \$1000 plus in arrears.
2. Provide available Resources for Financial Assistance on the District Website

DISCUSS AND RECOMMEND:

Discuss The New Project Manager Position and Salary

Committees recommendation to the Board: Approve the proposed Project Manager Position and Salary. Suggests Staff provide a side-by-side comparison of the Water Resources Specialist and the proposed Project Manager Positions.

PUBLIC COMMENT

No Public.

COMMITTEE MEMBER COMMENT

No further comments

ADJOURNMENT

Director Freeman moved to adjourn the meeting. Seconded by Director Graves, the meeting was adjourned at 2:25 PM.