



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
EMERGENCY PREPAREDNESS COMMITTEE REPORT
MEETING DATE: November 9, 2017**

The Hidden Valley Lake Community Services District Emergency Preparedness Committee met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.
Present were:

Director Jim Lieberman
General Manager Kirk Cloyd

CALL TO ORDER

The meeting was called to order at 9:00 AM by Director Lieberman.

APPROVAL OF AGENDA

The Committee unanimously approved the agenda.

Update On The Countywide Mutual Aid Agreement:

Staff provided a brief update on the Countywide Mutual Aid Agreement.

Discuss Wooden Water Tank Replacement:

Condition of the wooden tanks continue to deteriorate but are holding together. The Field Staff are being trained by Dennis on the process of tightening the tanks as well as continuing routine maintenance and repairs of the tanks.

FEMA Fund Hazard Mitigation request has been submitted and approved for replacement of the wooden tanks. The District cannot receive any funds until we are included in the County Hazard Mitigation Plan. Currently the District is in the updating process, meetings are scheduled for November 15th and 16th. The County expects to have the Hazard Mitigation Plan submitted to the State by March 1st 2018.

Once the District has been included in the County Hazard Mitigation Plan a Resolution will be brought before the HVLCS D Board for approval to recognize the Lake County Plan as the District Hazard Mitigation Plan.

On Site Chlorine Generation

Staff discussed on-site generation to replace solid and gaseous chlorine. More information will be provided to the committee following further research.

Facility Safety and Security Update

Staff discussed hardening wells with masonry buildings and concrete floors with hinged roof.

Staff suggested replacing the glass door and window in the break room with a solid door and a wall to replace the window.

Plans were discussed to replace main entrance door locks with keyless entry locks using RFID Cards. RFID Cards cannot be duplicated and provides the ability to deactivate the card if lost, stolen or employee leaves the District.

Inter District Communications During and Following an Emergency

Staff demonstrated the Zello Channel that has been downloaded on District phones.

Lake County Amateur Radio Society (LCARS) provide a valuable means of communication throughout Lake County in times of emergency. LCARS has identified two locations for repeaters, one being our Little Peak Tank site. In times of emergency, a repeater in our area would provide for an alternate means of District communication if cell and Internet service is interrupted.

The District and Hidden Valley Lake Association Security have established an agreement to coordinate communication via their repeater and radio frequencies during an emergency.

AT&T has requested to piggyback on Verizon Cell Tower, the District would collect a monthly rent from AT&T for ground space.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

The meeting was adjourned at 10:02 AM.