



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: December 15, 2020 – 7:00 PM**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.

Present Via Teleconference were:

Director Jim Freeman, President
Director Claude Brown
Director Gary Graves
Director Jim Lieberman
Director Sean Millerick
General Manager, Dennis White
Administrative Services Manager, Penny Cuadras

Others Present were:

Accounting Supervisor, Trish Wilkinson
Water Resources Specialist, Alyssa Gordon
Water Resources Specialist-I, Hannah Davidson
Greg Clumpner, NBS Consulting
Morgan Biggerstaff, District Counsel, Bold, Polisner, Maddow, Nelson, & Judson

CALL TO ORDER

The meeting was called to order at 7:01 P.M. by President Freeman.

APPROVAL OF AGENDA

Director Brown moved to approve the December 15, 2020 Regular Board Agenda as presented. Seconded by Director Millerick.

Roll Call Vote:

AYES: (5) Directors, Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries unanimous to approve December 15, 2020 Regular Board Agenda as presented.

**APPOINTMENT OF BOARD MEMBERS TO STANDING AND/OR AD-HOC COMMITTEES FOR
THE 2021 CALENDAR YEAR**

President Freeman announced the 2021 committee assignments as follows;

Finance Committee – Directors Graves and Freeman
Personnel Committee – Directors Brown and Millerick
Emergency Preparedness Committee – Director Lieberman
Lake Water Use Ad-HOC Committee – Director Lieberman
Valley Oaks Project Sub-Committee – Director Brown

CONSENT CALENDAR

Director Brown moved to approve the Consent Calendar. Seconded by Director Graves. The Board approved the following Consent Calendar as presented.

- (A) MINUTES: Approval of the November 16, 2020 Finance Committee Meeting Minutes.
- (B) MINUTES: Approval of the November 17, 2020 Regular Board Meeting Minutes.
- (C) DISBURSEMENTS: Check #037743 - #037796 including drafts and payroll for a total of \$234,141.14.

No Further Discussion from the Board.
No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimous to approve the Consent Calendar as presented.

BOARD COMMITTEE REPORTS

Finance Committee: Met 12/14 Director Graves will report according to Agenda.

Personnel Committee: Met 12/10 Director Brown will report according to Agenda.

Emergency Preparedness Committee: Have not met.

Lake Water Use Agreement-Ad Hoc Committee: Have not met.

Valley Oaks Sub-Committee: Have not met.

STAFF REPORTS

Financial Report: Director Freeman reported on delinquent accounts.

Administration/Customer Services Report:

Field Operation Report:

ACWA State Legislative Committee:

General Manager Report:

PROJECT PRIORITIES: No Discussion

- Generators
- Tank 9
- I&I
- SCADA
- AMI

Project Updates: Quarterly Report

DISCUSSION AND POSSIBLE ACTION:

PUBLIC HEARING: Proposed adoption of a water rate increase to the District's water rates and charges and any protests to the water rate increase and study.

Public Hearing Opened at 7:19 P.M.

Ten Members of the Public attended the Virtual Meeting via Microsoft Teams

Public comments were heard, 194 protest letters were received from Hidden Valley Lake CSD Customers.

President Freeman called for any final comments from the public, there were none.

Public Hearing Closed at 7:46 P.M.

DISCUSSION AND POSSIBLE ACTION:

Approve Resolution 2020-17 A Resolution Of The Board Of Directors Of The Hidden Valley Lake Community Services District Adopting The 2020 Rate Study; Approving Water Rates; Approving Wastewater Service Rates; Approving Recycled Water Rates; And Making Findings Under The California Environmental Quality Act

Director Brown moved to approve Resolution 2020-17 A Resolution Of The Board Of Directors Of The Hidden Valley Lake Community Services District Adopting The 2020 Rate Study; Approving Water Rates; Approving Wastewater Service Rates; Approving Recycled Water Rates; And Making Findings Under The California Environmental Quality Act.

Seconded by Director Lieberman

No Public Comment

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimous to approve Resolution 2020-17 A Resolution Of The Board Of Directors Of The Hidden Valley Lake Community Services District Adopting The 2020 Rate Study; Approving Water Rates; Approving Wastewater Service Rates; Approving Recycled Water Rates; And Making Findings Under The California Environmental Quality Act

DISCUSSION AND POSSIBLE ACTION:

Discuss all possibilities for erosion control in the firebreak area.

Alyssa Gordon presented option for the Board to consider. The Board directed staff to meet with interested parties and bring back to the board for consideration.

DISCUSSION AND POSSIBLE ACTION:

Authorize the General Manager to update the authorized signers on the Districts Westamerica Checking and Money Market Accounts.

Director Graves moved to Authorize the General Manager to update the authorized signers on the Districts Westamerica Checking and Money Market Accounts.

Seconded by Director Lieberman.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimous to Authorize the General Manager to update the authorized signers on the Districts Westamerica Checking and Money Market Accounts.

DISCUSSION AND POSSIBLE ACTION:

Approve the new Project Manager Position, Job Description and Salary

Director Graves moved to Approve the new Project Manager Position, Job Description and Salary.

Seconded by Director Millerick. Director Lieberman moved to amend to reflect this is an exempt position.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimous to Approve the new Project Manager Position, Job Description and Salary as amended to reflect as an Exempt Position.

PUBLIC COMMENT

Carolyn Graham mentioned increase in the chipping cost and suggested new position be posted and offered to the public to apply for the position.

BOARD MEMBER COMMENT

Director Graves requests an FAQ regarding the 218 Public Hearing be posted on the website for HVLCSO customers.

ADJOURNMENT

On a motion made by Director Graves and seconded by Director Lieberman the Board voted unanimously to adjourn the meeting at 8:33 PM by Roll Call Vote.

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Lieberman, Millerick and Freeman
NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)
Motion Carries unanimous, meeting was adjourned at 9:32 P.M.



Jim Freeman
President of the Board

1/20/21

Date



Dennis White
General Manager, Secretary to the Board

1-20-21

Date