



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
SAFETY & SECURITY COMMITTEE REPORT
MEETING DATE: April 4, 2019**

The Hidden Valley Lake Community Services District Safety and Security Committee met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.

Present were:

- Director Carolyn Graham
- General Manager Kirk Cloyd
- Penny Cuadras Administrative Assistant

CALL TO ORDER

The meeting was called to order at 12:00 P.M. by Director Graham.

APPROVAL OF AGENDA

Director Graham requested a reorder of agenda items. The Committee unanimously approved the amended agenda.

DISCUSS AND REVIEW:

Develop committee charter following format used by Finance and Personnel Committee

Committee discussed in detail the following items related to the Committee charter;

- Disaster Training for Staff
- Cyber Security
- Draft Committee Charter to go before the Board at the next scheduled meeting.

DISCUSS AND REVIEW:

RGS proposal for Board of Directors Guide to Disaster Operations and Workshop

Committee recommendation to the Board to provide a cost estimate for a tabletop workshop not to exceed \$5000.

ITEMS FOR THE NEXT AGENDA

- Schedule a District Tour
- Review current Vulnerability Assessment Plan and prepare for updates

PUBLIC COMMENT

No public present.

COMMITTEE MEMBER COMMENT

Director Graham will be on vacation but will have access to email.
Director Graham agrees members of the Board should be made aware of staff and Board roles during a disaster event.

ADJOURNMENT

The meeting was adjourned at 1:13 p.m.