



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS REGULAR BOARD MEETING MINUTES  
MEETING DATE: MARCH 20, 2018**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.

Present were:

Director Carolyn Graham, President  
Director Linda Herndon, Vice President  
Director Judy Mirbegan  
Director Jim Lieberman  
Kirk Cloyd, General Manager  
Penny Cuadras, Administrative Assistant

Absent:

Director Jim Freeman

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by President Graham.

**APPROVAL OF AGENDA**

On a motion made by Director Herndon and second by Director Mirbegan with an amendment to remove Item C for revision on the Consent Calendar, the Board unanimously approved the amended agenda.

**EMPLOYEE RECOGNITION**

**PRESENTATIONS**

Staff provided a brief overview of the differences of a Merit Increases and a COLA.

**CONSENT CALENDAR**

On a motion made by Director Herndon and second by Director Mirbegan with an amendment to remove Item C for revision. The Board unanimously approved the amended following Consent Calendar items:

- A. MINUTES: Approval of the Board of Directors Regular Board Meeting minutes for February 20, 2018
- B. MINUTES: Approval of the Emergency Preparedness Committee Meeting minutes for February 22, 2018
- C. MINUTES: Approval of the Finance Committee Meeting minutes for February 23, 2018 *minutes were pulled by Director Mirbegan for review*
- D. MINUTES: Approval of the Valley Oaks Project Committee Meeting minutes for February 27, 2018

E. MINUTES: Approval of the Finance Committee Meeting minutes for March 1, 2018

F. DISBURSEMENTS: Check # 35247 - # 35283 including drafts and payroll for a total of \$245,279.15.

### **BOARD COMMITTEE REPORTS**

Personnel Committee: No meeting Held

Finance Committee: Director Mirbegian provided an update of meetings held

Emergency Preparedness Committee: Director Graham provided an update of the meeting held

Lake Water Use Agreement-Ad Hoc Committee: No meeting held, to be scheduled

Valley Oaks Project Sub-Committee: Kirk Cloyd, GM provided an update of the meeting held.

### **BOARD MEMBER ATTENDANCE AT OTHER MEETINGS**

### **STAFF REPORTS**

Financial Report:

Administration/Customer Services Report:

Field Operation Report:

ACWA State Legislative Committee: Staff testified at the recent State Legislative hearing regarding the proposed SB 623 and associated trailer Water Tax Bill

General Manager's Report: The General Manager discussed items in his report and responded to all inquiries.

### **DISCUSSION AND POSSIBLE ACTION:**

#### **Discuss and accept CPS HR Consulting Salary Survey Report.**

Director Mirbegian moved and second by Director Herndon to accept as complete the CPS HR Consulting Survey Report. The Board unanimously accepted The CPS HR Consulting Salary Survey Report as complete.

### **DISCUSSION AND POSSIBLE ACTION:**

#### **Discuss and approve the proposed Mid-year Budget adjustments.**

Director Mirbegian moved and second by Director Herndon to approve the proposed Mid-Year budget adjustments. The Board unanimously approved the proposed Mid-Year Budget adjustments

#### **PUBLIC HEARING and discussion of Ordinance 59.1 Waste Discharge and Sewer Use. Set the date of the second reading of Ordinance 59.1 Waste Discharge and Sewer Use at the next scheduled Regular Board Meeting**

Public Hearing was Open at 8:06 PM. There were no comments or protests by the public.

#### **CLOSE PUBLIC HEARING Ordinance 59.1 Waste Discharge and Sewer Use.**

Closed Public Hearing at 8:16 pm



