HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
PERSONNEL COMMITTEE REPORT
MEETING DATE: August 26, 2016

The Hidden Valley Lake Community Services District Personnel Committee met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Present were:

Director Herndon	General Manager Kirk Cloyd
Director Mirbegian	Administrative Assistant Penny Cuadras

CALL TO ORDER

The meeting was called to order at 9:03 a.m. by GM Kirk Cloyd.

APPROVAL OF AGENDA

The Committee unanimously approved the agenda.

DISCUSSION OF JOB DESCRIPTIONS:

General Manager Kirk Cloyd, and Directors Herndon and Mirbegian discussed the construction of the Operator II/III Flex position, as it relates to the Field Operations Lead job description and salary range.

In order to fully prepare for job descriptions and salary recommendations at the next Board of Directors meeting on September, 20, 2016, another Personnel Committee Meeting will be scheduled during the week of 9/12/16-9/1616. The meeting is anticipated to finalize salary ranges and specific job descriptions for both positions.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

The meeting was adjourned at 10:53 a.m.