



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

FINANCE COMMITTEE MEETING MEETING MINUTES March 11, 2025 – 12:30 PM

The Hidden Valley Lake Community Services District (District) Finance Committee met at the District office located at 19400 Hartmann Road Hidden Valley Lake, California.

Present were:

Director Jim Freeman
Director Gary Graves
Alyssa Gordon, Interim General Manager
Penny Cuadras, Administrative Services Manager
Trish Wilkinson, Accounting Supervisor
Hannah Davidson, Project Manager

CALL TO ORDER

The meeting was called to order at 12:32 p.m. by Director Graves.

APPROVAL OF AGENDA

Motion by Director Freeman to approve the Tuesday, March 11, 2024, Finance Committee agenda as presented.

Second by Director Graves.

REVIEW AND POSSIBLE RECOMMENDATION:

Monthly Financial Reports & Disbursements

The Committee reviewed and discussed the financial reports for the period ending February 29, 2024. Staff addressed inquiries as presented by the committee.

REVIEW AND POSSIBLE RECOMMENDATION:

Projects Update

Updates provided by Hannah Davidson; inquiries addressed as presented by the committee.

DISCUSSION AND POSSIBLE RECOMMENDATION:

Recommend proposal to Complete a Salary Study and Authorize the Interim General Manager to Enter into a Service Agreement

Committee recommendation: Board approval of HR Dynamics proposal and Authorize the Interim General Manager to enter into a Services Agreement to include the Classification of the Utility Supervisor job description.

DISCUSSION AND POSSIBLE RECOMMENDATION:

Signing of a Government Body Resolution to Implement the State and Local Cybersecurity Grant Program

Committee Recommendation: Board Approval and Adoption of Signing of a Government Body Resolution to Implement the State and Local Cybersecurity Grant Program

PUBLIC COMMENT

No Public Comment

COMMITTEE MEMBER COMMENT

Members of the committee welcomed Alyssa Gordon, Interim General Manager, back to the District. Thank you to all staff for their dedication and commitment to the District.

ADJOURNMENT

Motion by Director Freeman to adjourn the meeting at 1:31 p.m. Seconded by Director Graves

Motion carries to adjourn the meeting at 1:31p.m.