



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: Tuesday, March 21, 2023– 7:00 PM

The Regular Meeting of the Hidden Valley Lake Community Services District (District) Board of Directors was conducted by Teams Teleconference, in the District Boardroom at 19400 Hartmann Road Hidden Valley Lake, California.

Directors Present:

Director Sean Millerick, Vice President
Director Jim Lieberman
Director Gary Graves

Staff Present:

Dennis White, General Manager
Hannah Davidson, Water Resources Specialist

Via Teleconference

Director Jim Freeman
Alyssa Gordon, Project Manager
Olya Egorov, CivicSpark Fellow
Jacob Lampert, CivicSpark Fellow

Absent:

Director Claude Brown, President
Trish Wilkinson, Accounting Supervisor

CALL TO ORDER

The meeting was called to order at 7:04 p.m. by Director Millerick.

APPROVAL OF AGENDA

Moved by Director Graves to approve the March 21, 2023, Regular Board Agenda removing agenda item #12. Seconded by Director Lieberman as amended.

Roll Call Vote:

AYES: (4) Directors, Freeman, Lieberman, Graves and Millerick

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Brown

Motion carries to approve the August 16, 2022, Regular Board Agenda as amended.

CONSENT CALENDAR

Moved by Director Graves and seconded by Director Lieberman to approve the Consent Calendar as presented as written.

A. **MINUTES**: Approval of the February 14, 2023, Finance Committee Meeting Minutes.

B. **MINUTES**: Approval of the February 15, 2023, Personnel Committee Meeting Minutes.

C. **MINUTES**: Approval of the February 21, 2023, Regular Board of Directors Meeting Minutes.

D. **DISBURSEMENTS**: Check # 1458 - # 1527 including drafts and payroll for a total of \$632,395.12.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (4) Directors, Freeman, Lieberman, Graves and Millerick

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Brown

Motion Carries to approve the Consent Calendar as presented.

BOARD COMMITTEE REPORTS

Finance Committee: Met 3/14

Personnel Committee: Have not met

Emergency Preparedness Committee: Director Lieberman and staff attended virtual Emergency Preparedness Summit 2/27; Cyber Security Threats, Ransomware, and Fire Recovery

Lake Water Use Agreement-Ad Hoc Committee: Have not met

Valley Oaks Sub-Committee: Have not met

Trane Energy Resilience Ad Hoc Committee: Have not met

STAFF REPORTS

Financial Report: Director Graves clarified a transfer in of \$1.2M was to cover Capital Projects

Administration/Customer Services Report: Directors inquired about increased delinquencies and number of lock-offs.

Field Operation Report: No Discussion

ACWA State Legislative Committee: Update provided by Hannah Davidson

Projects Update: Update provided by Alyssa Gordon

General Manager Report: The General Manager discussed items in his report and responded to all inquiries.

DISCUSSION:

Draft Water Shortage Contingency Plan

Members of the Board and staff reviewed the draft plan providing suggested edits. A member of the public inquired about including accommodations for the disabled. Staff responded to all inquires.

DISCUSSION:

Draft Strategic Plan

Members of the Board will provide edits to staff over the next two weeks and reviewed by the Finance Committee in April. A workshop will be scheduled for May or June for final review and edits.

DISCUSSION AND POSSIBLE ACTION:

Authorize the General Manager to Purchase a Construction Truck and Skid Steer

Motion by Director Graves authorizes the General Manager to purchase the Skid Steer not to exceed \$85k provided three bids are provided within the time frame the skid steer is being held.

Purchase of Construction Truck Tabled – Pending three quotes and draft of a Replacement and Procurement policy.

PUBLIC COMMENT

A member of the public suggests the strategic plan mention or inclusion of safety program for employees from outside source.

Grants to implement some of the strategic plan.

Southlake Fire Safe Council chipping first week of April, Membership includes four hours of chipping.

East Bay Mud had significant inflow due to the rains.

Thank you everyone for your hard work.

Staff discussed difficulty of getting bids for the repair of Tank 1-A

BOARD MEMBER COMMENT

Members of the Board thanked all staff for monitoring the system for potential flooding and keeping it operating during the heavy rains.

ADJOURNMENT

On a motion made by Director Lieberman to adjourn the meeting. Seconded by Director Graves. the Board voted unanimously to adjourn the meeting at 9:12 p.m.

Roll Call Vote:


AYES: (4) Directors Freeman, Lieberman, Graves and Millerick

NAYS: (0)

ABSTAIN: (0)

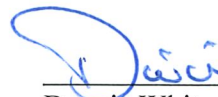
ABSENT: (1) Director Brown

Motion Carries unanimously to adjourn the meeting at 9:12 p.m.



Claude Brown
President of the Board

4/18/23
Date



Dennis White
General Manager, Secretary to the Board

4-26-2023
Date

