



# Hidden Valley Lake Community Services District

## Board of Directors Regular Meeting

DATE: February 18, 2020  
TIME: 7:00 p.m.  
PLACE: Hidden Valley Lake CSD  
Administration Office, Boardroom  
19400 Hartmann Road  
Hidden Valley Lake, CA

- 1) CALL TO ORDER  
Director Graham attending remotely from  
5259 Hoskin Hill Lane, Port Orchard, WA 98367
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) EMPLOYEE RECOGNITION:  
Trish Wilkinson – Congratulations for receiving your Advance Accounting Certificate
- 6) CONSENT CALENDAR
  - A. MINUTES: Approval of the December 11, 2019 Finance Committee Meeting Minutes.
  - B. MINUTES: Approval of the January 6, 2020 Personnel Committee Meeting Minutes.
  - C. MINUTES: Approval of the January 8, 2020 Personnel Committee Meeting Minutes.
  - D. MINUTES: Approval of the January 8, 2020 Closed Session Meeting Minutes.
  - E. MINUTES: Approval of the January 14, 2020 Closed Session Meeting Minutes.
  - F. MINUTES: Approval of the January 15, 2020 Closed Session Meeting Minutes.
  - G. MINUTES: Approval of the January 15, 2020 Finance Committee Meeting Minutes.
  - H. MINUTES: Approval of the January 16, 2020 Personnel Committee Meeting Minutes.
  - I. MINUTES: Approval of the January 20, 2020 Closed Session Meeting Minutes.
  - J. MINUTES: Approval of the January 21, 2020 Regular Board Meeting Minutes.
  - K. APPROVAL OF NEW AND REVISED POLICIES: Personnel Policy 3101 Nepotism (revised)
  - L. APPROVE: THE 2020 LAKE WATER USE AGREEMENT
  - M. DISBURSEMENTS: Check #036956 - #037050 including drafts and payroll for a total of \$510,802.61.
- 7) BOARD COMMITTEE REPORTS (for information only, no action anticipated)
  - Finance Committee
  - Personnel Committee
  - Emergency Preparedness Committee
  - Lake Water Use Agreement-Ad Hoc Committee (HVLA Dam report)
  - Valley Oaks Project Committee

- 8) STAFF REPORTS (for information only, no action anticipated)
  - Financial Report
  - Administration/Customer Service Report
  - ACWA State Legislative Committee
  - Field Operations Report
  
- 9) BOARD LIST OF PRIORITIES:
  - Moratorium (Email update from Erik Ekdahl)
  - Tank 9
  - I&I
  - SCADA
  - AMI
  - Generators
  
- 10) DISCUSSION AND POSSIBLE ACTION: Accept the 2018-19 Audit Report by Smith & Newell as presented
  
- 11) DISCUSSION: Availability Fees
  
- 12) DISCUSSION: History of Rate Increases (recent five-year period) and Future Projections
  
- 13) DISCUSSION AND POSSIBLE ACTION: Approve Revised Reorganization Chart and Budget for FY 2020/21 for the Reorganization of Staff in Field Operations
  
- 14) DISCUSSION AND POSSIBLE ACTION: Review and Award Proposal to Conduct a Total Salary & Compensation Study
  
- 15) DISCUSSION AND POSSIBLE ACTION: Accept Telstar Proposal in the Amount of \$11,972.00 to Supply and Install New Chlorine Leak Detector
  
- 16) DISCUSSION AND POSSIBLE ACTION: Consider Appointment of Leo Havener as Interim General Manager and Approve Personal Services Agreement
  
- 17) DISCUSSION AND POSSIBLE ACTION: Consider the Approval of the Personnel Policy 3103 Holiday Pay
  
- 18) DISCUSSION AND POSSIBLE ACTION: Consider the Approval of the Liability Waiver and the Volunteer Service Agreement
  
- 19) PUBLIC COMMENT
  
- 20) BOARD MEMBER COMMENT
  
- 21) ADJOURN

Public records are available upon request. Board Packets are posted on our website at [www.hvlcsd.org/meetings](http://www.hvlcsd.org/meetings)

In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting please contact the District Office at 987-9201 at least 48 hours prior to the scheduled meeting.

Public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.