HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS

REGULAR BOARD MEETING
WEDNESDAY, JUNE 17, 2026– 6:00 PM
MEETING MINUTES

The Regular Meeting of the Hidden Valley Lake Community Services District (District) Board of Directors was held in the District Boardroom at 19400 Hartmann Road Hidden Valley Lake, California 95467.

Director's Present:
Director Jim Freeman, President - Attended Remotely
Director Gary Graves, Vice President
Director Jim Lieberman
Director Sean Millerick
Director Matthew Metcalf

Staff Present:
Paul Kelley, General Manager
Barry Silva, Utility Superintendent
Penny Cuadras, Administrative Services Manager
Trish Wilkinson, Accounting Supervisor
Hannah Davidson, Project Manager
Kelly Reese, Administrative Services Manager

CALL TO ORDER

The meeting was called to order at 6:01pm by Director Graves.

APPROVAL OF AGENDA

Director Metcalf made a motion to approve the June 17, Regular Board Meeting Agenda as presented. Director Lieberman seconded the motion.

No Further Discussion
No Public Comment

Roll Call Vote:
AYES: (5) Directors, Lieberman, Millerick, Metcalf, Graves and Freeman
NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)
Motion carries unanimously to approve the June 17, Regular Board Agenda as presented.

PUBLIC COMMENT

No public comment.

CONSENT CALENDAR:

Director Lieberman made a motion to approve the Consent Calendar. Director Millerick seconded the motion.

A. Minutes:
   1. Approval of the May 13, 2026, Finance Committee Meeting Minutes.
   2. Approval of the May 20, 2026, Regular Board of Directors Meeting Minutes.

B. Disbursements:
   1. Check #004544 - 004635 including drafts and payroll for a total of $554,097.43.

No Further Discussion
No Public Comment

Roll Call Vote:
AYES: (5) Directors, Lieberman, Millerick, Metcalf, Graves and Freeman
NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)
The motion carries unanimously, to approve the Consent Calendar as presented.

DISCUSSION AND POSSIBLE ACTION:

PUBLIC HEARING

Public Hearing to Adopt the FY 2026-2027 Budget and Investment Policy

A. Open Public Hearing to receive comment on proposed FY 2026-2027 Budget
B. Close Public Hearing to receive comment on proposed FY 2026-2027 Budget
C. Approve CalPERS Pay Schedule for FY 2026-27
D. Approve Resolution 2026-06 Approving and Adopting the FY 2026-2027 Budget
E. Approve Resolution 2026-07 Approving and Adopting the Investment Policy for FY 2026-2027

A public hearing was held to consider the adoption of the Fiscal Year 2026-2027 Budget and Investment Policy.

Director Graves opened the public hearing to receive public comment at 6:08PM.
No public comment or input.
The public hearing was closed after providing an opportunity for public input at 6:09PM.

Director Millerick made a motion to Approve FY 2026-2027 Budget. Director Metcalf seconded the motion.

Roll Call Vote:
AYES: (5) Directors, Lieberman, Millerick, Metcalf, Graves and Freeman
NAYS: (0)

ABSTAIN: (0)
ABSENT: (0)
Motion carries unanimously to approve the FY 2026-2027 Budget as presented.

Director Metcalf made a motion to Approve CalPERS Pay Schedule for FY 2026-27. Director Millerick seconded the motion.

Roll Call Vote:
AYES: (5) Directors, Lieberman, Millerick, Metcalf, Graves and Freeman
NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)
Motion carries unanimously to approve the CalPERS Pay Schedule for 2026-2027 as presented.

Director Lieberman made a motion to Approve the Investment Policy. Director Metcalf seconded the motion.

Roll Call Vote:
AYES: (5) Directors, Lieberman, Millerick, Metcalf, Graves and Freeman
NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)
Motion carries unanimously to approve the Investment Policy for 2026-2027 as presented.

No Further Discussion.
No Public Comment.

DISCUSSION AND POSSIBLE ACTION:

PUBLIC HEARING

Public Hearing to Take Proceedings for the Annexation and Sphere of Influence Amendment for the Valley Oaks Development and Authorize the General Manager to Execute the Lake LAFCo Application

A. Open Public Hearing to receive comments on the proposed Annexation and Sphere of Influence Amendment for the Valley Oaks Development
B. Close Public Hearing to receive comment on the proposed Annexation and Sphere of Influence Amendment for the Valley Oaks Development
C. Approve Resolution 2026-08 Approving and Adopting the Annexation and Sphere of Influence Amendment for the Valley Oaks Development and Authorize the General Manager to Execute the Lake LAFCo Application

Director Graves opened the public hearing to receive public comment at 6:18PM.
Public comment from Valley Oaks representative.
The public hearing was closed after providing an opportunity for public input at 6:23PM.

No Further Discussion.
No Public Comment.

Director Millerick made a motion to Approve Resolution 2026-08 Approving and Adopting the Annexation and Sphere of Influence Amendment for the Valley Oaks Development and Authorize the General Manager to Execute the LAFCo Application. Director Metcalf seconded the motion.

Roll Call Vote:
AYES: (5) Directors, Lieberman, Millerick, Metcalf, Graves and Freeman
NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)
Motion Carries unanimously to Approve Resolution 2026-08 as presented.

DISCUSSION AND POSSIBLE ACTION:

Consider Approval of Raider Painting Estimate in the Amount of $46,950 for Exterior Painting of Little Peak Water Tank

Director Graves recused himself from the Agenda Item due to previous work with one of the listed vendors.

Staff presented the condition of the Little Peak Tank and the necessary maintenance needed for water tank longevity. The District received 3 quotes from vendors/contractors to perform the necessary maintenance. Staff further reviewed the quotes and recommend Raider Paints.

Board members raised questions regarding quotes provided, reasoning for the recommendation, and discussed costs. Staff responded to Board inquiries and provided additional clarification.

No Further Discussion.
No Public Comment.

Director Freeman made a motion to Approve Raider Painting Estimate in the Amount of $46,950 for Exterior Painting of Little Peak Water Tank. Director Metcalf seconded the motion.

Roll Call Vote:
AYES: (3) Directors, Lieberman, Metcalf, and Freeman
NAYS: (1) Director Millerick
ABSTAIN: (1) Director Graves
ABSENT: (0)
Motion Carries to Approve Raider Painting Estimate in the Amount of $46,950 for Exterior Painting of Little Peak Water Tank.

DISCUSSION AND POSSIBLE ACTION:

Consider Approval of PumpMan Estimate in the Amount of $35,095 for a Pump & Motor for the Water Treatment Plant, Previously Executed by the General Manager

Staff presented the importance of the previously executed pump and motor replacement for the treatment plant. The pump and motor replacement exceed the cost of purchasing a new pump. Due to the operational urgency of this pump, motor and shipping timeline, staff considered this an emergency and proceeded with the order.

Board members discussed the quote and understood the urgency and necessity of this pump and motor replacement. Staff responded to Board inquiries and provided clarification as requested.

No Further Discussion.
No Public Comment.

Director Lieberman made a motion to Approve PumpMan Estimate in the Amount of $35,095 for a Pump & Motor for the Water Treatment Plant, Previously Executed by the General Manager. Director Millerick seconded the motion.

Roll Call Vote:
AYES: (5) Directors, Lieberman, Millerick, Metcalf, Graves and Freeman
NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)
Motion Carries unanimously to Approve PumpMan Estimate in the Amount of $35,095 for a Pump & Motor for the Water Treatment Plant, Previously Executed by the General Manager.

DISCUSSION AND POSSIBLE ACTION:

Consider Authorizing the General Manager to Enter into a MOU With the County of Lake to Submit an FMA Grant Application on Behalf of the District

Staff presented the Districts interest, importance and intentions to enter into a MOU FMA Grant Application with the County of Lake. The intent of the grant application is to receive funding assistance to update the Districts stormwater master plan. The Districts stormwater master plan was created in 2000 and updates are necessary. The attached draft MOU in the Board Packet will be further reviewed by District legal counsel in conjunction with the County.

Board members discussed the MOU and staff responded to Board inquiries as requested.

No Further Discussion.
No Public Comment.

Director Lieberman made a motion to Authorize the General Manager to Enter into a MOU With the County of Lake to Submit an FMA Grant Application on Behalf of the District. Director Millerick seconded the motion.

Roll Call Vote:
AYES: (5) Directors, Lieberman, Millerick, Metcalf, Graves and Freeman
NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)
Motion Carries unanimously to Authorize the General Manager to Enter into a MOU With the County of Lake to Submit an FMA Grant Application on Behalf of the District.

DISCUSSION AND POSSIBLE ACTION:

Consider Approval of GHD's Proposal in the Amount of $48,989 to Provide Wastewater Treatment Plant Monitoring and Reporting Program Assistance

Staff presented a report regarding the complexity, importance of wastewater monitoring and reporting assistance. GHD is the recommended contractor due to their experience and qualifications. GHD has extensive knowledge, District data and has performed this work since 2007. GHD is highly considered due to continued compliance and collaboration with field operations. The other bid was provided by RSA and after further discussion, RSA does not have as much experience specifically with Wastewater Treatment Plant Monitoring and reporting with the Central Valley Regional Water Quality Control Board.

Board members understand the importance of GHD experience and historical data collection with District. Staff responded to Board inquiries and provided additional clarification.

No Further Discussion.
No Public Comment.

Director Lieberman made a motion to Approve of GHD's Proposal in the Amount of $48,989 to Provide Wastewater Treatment Plant Monitoring and Reporting Program Assistance. Director Millerick seconded the motion.

Roll Call Vote:
AYES: (5) Directors, Lieberman, Millerick, Metcalf, Graves and Freeman
NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)
Motion Carries unanimously to Approve GHD's Proposal in the Amount of $48,989 to Provide Wastewater Treatment Plant Monitoring and Reporting Program Assistance.

BOARD REPORTS

Finance Committee: Met.

Personnel Committee: Met.
Emergency Preparedness Committee: To be scheduled.
Lake Water Use Agreement-Ad Hoc Committee: Have not met.
Valley Oaks Sub-Committee: Have not met.
FLASHES Project Committee: Met.
Brambles Golf Course Project: Have not met.

GENERAL MANAGER AND STAFF REPORTS

Board Priorities: Update provided by staff.
Projects Update: Update provided by staff.
Financial Report: Update provided by staff.
Administration/Customer Services Report: Update provided by staff.
ACWA Committee Updates: Update provided by staff.
Field Operation Report: Update provided by staff.
General Manager Report: Update provided by staff. The General Manager addressed all inquiries from the board.

EMPLOYEE RECOGNITION

1. Hannah Davidson, Master of Science in Law, Water and Environmental Law from the University of the Pacific, McGeorge School of Law
2. Kelly Reese, Bachelor of Arts in General Studies with Human Resources Concentration from Southern New Hampshire University

PUBLIC COMMENT

The Board received public comments; no motions or actions were taken in response.

BOARD MEMBER COMMENT

Members of the Board expressed their gratitude to the staff.

ADJOURNMENT

Motion by Director Lieberman to adjourn at 7:27 p.m. Second by Director Millerick.

No Further Discussion.
No Public Comment.

Meeting adjourned at 7:27 p.m.

Gary Graves 7/15/26
Gary Graves — Date
Vice President of the Board

Paul Kelley 7/15/26
Paul Kelley — Date
General Manager/Secretary to the Board