



**Hidden Valley Lake Community Services District  
Regular Board Meeting Agenda  
Wednesday, April 15, 2026 – 6:00 PM  
19400 Hartmann Road, Hidden Valley Lake, CA**

*The agenda and all supporting documents are available for public review at 19400 Hartmann Road, Hidden Valley Lake, CA 95467, 72 hours in advance of each regularly scheduled meeting. Materials related to any items on this agenda submitted to the Board after distribution of the agenda, and not otherwise exempt from disclosure, will be made available for public review during normal business hours.*

*Assistance for Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Clerk of the Board at 707-987-9201 so the necessary arrangements can be made.*

**1. Opening Greeting**

- a. Call to Order:
- b. Roll Call:
- c. Pledge of Allegiance
- d. Approval or Amendment of the Agenda:

**2. Public Discussion**

*The public is welcomed and encouraged to address the Board at this time on matters not on the agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to act on any matter not on the agenda unless it determines an emergency or the need to act arose after the posting of the agenda. This period will be limited to thirty minutes, and individual speakers will be limited to five minutes.*

**3. Consent Calendar**

*Consent Calendar items are expected to be routine and non-controversial and are to be acted upon by the Board by one motion, without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar for further discussion, it will be moved to the first item on the Action Agenda.*

- a. Minutes:
  1. Approval of the March 11, 2026, Finance Committee Meeting Minutes.
  2. Approval of the March 12, 2026 Personnel Committee Meeting Minutes.
  3. Approval of the March 18, 2026, Regular Board of Directors Meeting Minutes.

4. Disbursements: Check #004412 - #004476 including drafts and payroll for a total of \$403,583.75.

**4. Discussion and Possible Action:** Consider the Approval of TerraVerde's Energy Consulting Proposal

**5. Discussion and Possible Recommendation:** Approve and Authorize the Chair to Sign the Personal Services / Employment Contract between Hidden Valley Lake CSD and Paul Kelley for the position of General Manager which includes Amendment 1

**6. Discussion and Possible Recommendation:** Consider the Approval of the Proposed 2.2% Cost of Living Adjustment (COLA) for FY 2026-27

**7. Reports:**

*The following agenda items are reports. They are placed on the agenda to provide information to the Board and the public. There is no action called regarding these matters.*

a. Board Reports

1. Finance Committee
2. Personnel Committee
3. Emergency Preparedness Committee
4. FLASHES/Trane Committee
5. Lake Water Use Agreement Ad Hoc Committee
6. Valley Oaks Project Sub-Committee
7. Brambles Ad Hoc Committee

b. General Manager and Staff Reports

1. Board Priorities
2. Projects Update
3. Financial Report
4. Administration/Customer Service Report
5. Regulatory and Legislative Updates
6. Field Operations Report
7. General Manager's Report

**8. Public Comment**

**9. Board Member Comment**

**10. Adjourn**



## HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

### FINANCE COMMITTEE MEETING MEETING MINUTES WEDNESDAY, MARCH 11, 2026 – 1:00 PM

The Hidden Valley Lake Community Services District (District) Finance Committee met at the District office located at 19400 Hartmann Road Hidden Valley Lake, California 95467.

Present were:

Director Jim Freeman  
Director Gary Graves  
Paul Kelley, General Manager  
Penny Cuadras, Administrative Services Manager  
Trish Wilkinson, Accounting Supervisor  
Hannah Davidson, Project Manager  
Kelly Reese, Water Resources Specialist  
Barry Silva, Utility Superintendent

#### **CALL TO ORDER**

The meeting was called to order at 1:00 p.m. by Director Freeman.

#### **APPROVAL OF AGENDA**

Director Graves moved to approve the Wednesday, March 11, 2026, Finance Committee agenda as presented. The motion was seconded by Director Freeman.

#### **DISCUSSION AND POSSIBLE RECOMMENDATION:**

##### **Consider Approval of PumpMan's Quote in the Amount of \$35,628.02 for Well 2 Repair and Maintenance and Authorize the General Manager to Sign**

The Finance Committee reviewed the proposal submitted by PumpMan in the amount of \$35,628.02 for the repair and maintenance of Well 2. Utility Supervisor discussed the difference in the Submersible and the Vertical Turbine, recommending the Vertical Turbine Pump. Staff also provided an overview of the scope of work, and emphasizing the necessity of the repairs to ensure continued reliable operation and to prevent further deterioration of the system.

The Finance Committee will recommend that the Board approve PumpMan's quote in the amount of \$35,628.02 for Well 2 repair and maintenance and authorize the General Manager to sign the quote.

#### **DISCUSSION AND POSSIBLE RECOMMENDATION:**

##### **Consider the Approval of the Revised Procurement Policy #2106**

The Finance Committee reviewed the proposed revisions to Procurement Policy #2106. Staff presented an overview of the updates, noting that the revisions are intended to

improve clarity, enhance transparency, and ensure compliance with current regulatory requirements and best practices.

The Finance Committee will recommend that the Board approve the revised Procurement Policy #2106 as presented.

**DISCUSSION AND POSSIBLE RECOMMENDATION:**

**Consideration of Contracting with Daupler for After-Hours Service Call Assistance Software for \$34,997**

Staff provided an overview of the software's functionality, noting its ability to improve response times, streamline communication, and enhance tracking and documentation of service calls outside of regular business hours.

The Committee discussed the benefits of implementing the system, including improved customer service, and better incident management. Cost considerations were also reviewed.

The Finance Committee will recommend that the Board approve contracting with Daupler for after-hours service call assistance software in the amount of \$34,997.

**DISCUSSION AND POSSIBLE RECOMMENDATION:**

**Consideration of DCCM's Proposal to Complete Designs for the Wellfield-Water Plant Generator Project for \$98,614**

The Finance Committee reviewed the proposal submitted by DCCM in the amount of \$98,614 to complete design services for the Wellfield-Water Plant Generator Project. Staff provided an overview of the project scope, noting that the design work is a critical step toward ensuring reliable backup power for the wellfield and water treatment operations.

The Finance Committee will recommend that the Board approve DCCM's proposal in the amount of \$98,614 to complete designs for the Wellfield-Water Plant Generator Project.

**DISCUSSION AND POSSIBLE RECOMMENDATION:**

**Consideration of Contracting with GOGov for Emergency Notification Software for \$4,300/year**

The Finance Committee reviewed the proposal to contract with GOGov for emergency notification software at a cost of \$4,300 per year. Staff provided an overview of the platform's capabilities, including its ability to deliver timely alerts to residents and enhance overall public safety outreach.

The Finance Committee will recommend that the Board approve contracting with GOGov for emergency notification software at a cost of \$4,300 per year.

**DISCUSSION AND POSSIBLE RECOMMENDATION:**

**Consider Approval of Resolution 2026-05 Authorizing the transfer of funds to California CLASS**

The Committee discussed the amount of funds to be transferred, timing considerations, and the potential impact on the District's cash flow and investment strategy.

The Finance Committee will recommend that the Board approve Resolution 2026-05 authorizing the transfer of funds to California CLASS.

### **DISCUSSION AND POSSIBLE RECOMMENDATION**

#### **Monthly Financials**

The Committee reviewed the monthly financial statements. Staff addressed questions from the Committee. No action was taken.

The General Manager reported that staff have begun the budget process. Additionally, the Committee was informed that the County Auditor-Controller has issued notices to some agencies seeking repayment of amounts associated with tax-defaulted properties that were sold at auction for less than the full redemption amount (including base tax, penalties, and interest), resulting in a deficit. Staff have reached out to the County and are awaiting a response.

### **PROJECTS UPDATE**

The Committee received the Projects Update report. Staff provided an overview of ongoing and upcoming projects.

### **PUBLIC COMMENT**

No Public Present.

### **COMMITTEE MEMBER COMMENT**

Members of the Committee expressed appreciation to staff for their work.

### **ADJOURNMENT**

The meeting adjourned at 2:28 p.m.



## HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

### PERSONNEL COMMITTEE MEETING MEETING MINUTES THURSDAY, MARCH 12, 2026 – 5:00 PM

The Hidden Valley Lake Community Services District (District) Finance Committee met at the District office located at 19400 Hartmann Road Hidden Valley Lake, California 95467.

Present were:

Director Sean Millerick  
Director Matthew Metcalf  
Paul Kelley, General Manager  
Hannah Davidson, Project Manager  
Kelly Reese, Water Resources Specialist

#### **CALL TO ORDER**

The meeting was called to order at 5:02 p.m. by Director Millerick.

#### **APPROVAL OF AGENDA**

Director Metcalf moved to approve the March 12, 2026, Personnel Committee agenda as presented. The motion was seconded by Director Millerick.

#### **DISCUSSION AND POSSIBLE RECOMMENDATION:**

##### **Consider Approval of the Revised Return to Work Policy # 3004.20.2.2**

The Personnel Committee reviewed the Revised Return to Work Policy #3004.20.2.2 and recommended Board approval.

#### **DISCUSSION AND POSSIBLE RECOMMENDATION:**

##### **Approval of the Revised Procurement Policy #2106**

The Personnel Committee reviewed the Revised Procurement Policy #2106 and recommended Board approval.

#### **DISCUSSION AND POSSIBLE RECOMMENDATION:**

##### **Consider Approval of the Lead Operator Job Description**

The Personnel Committee reviewed and discussed the draft Lead Operator Job Description. The Personnel Committee discussed the operational needs within the department and the potential benefits of establishing a Lead Operator position.

The committee instructed the General Manager to continue revising the Lead Operator Job Description, incorporating the recommended updates to the education/experience and license/certification sections, and to return the revised draft to the committee for further review.

**PUBLIC COMMENT**

No Public Present.

**COMMITTEE MEMBER COMMENT**

No committee member comments.

**ADJOURNMENT**

Director Millerick moved to adjourn the meeting at 5:34 p.m., seconded by Director Metcalf. The motion carried unanimously.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS**

**REGULAR BOARD MEETING  
WEDNESDAY, MARCH 18, 2026– 6:00 PM  
MEETING MINUTES**

The Regular Meeting of the Hidden Valley Lake Community Services District (District) Board of Directors was held in the District Boardroom at 19400 Hartmann Road Hidden Valley Lake, California 95467.

**Director's Present:**

Director Jim Freeman, President  
Director Jim Lieberman, Vice President  
Director Gary Graves  
Director Sean Millerick  
Director Matthew Metcalf

**Staff Present:**

Paul Kelley, General Manager  
Penny Cuadras, Administrative Services Manager  
Trish Wilkinson, Accounting Supervisor  
Hannah Davidson, Project Manager  
Kelly Reese, Water Resources Specialist

**CALL TO ORDER**

The meeting was called to order at 6:01pm by Director Freeman.

**APPROVAL OF AGENDA**

Director Millerick made a motion to approve the March 18, 2026, Regular Board Meeting Agenda as presented. Director Lieberman seconded the motion.

No Further Discussion  
No Public Comment

**Roll Call Vote:**

AYES: (5) Directors, Graves, Lieberman, Metcalf, Millerick, and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries unanimously to approve the March 18, 2026, Regular Board Agenda as presented.

**PUBLIC COMMENT**

No public present.

**CONSENT CALENDAR:**

Director Millerick made a motion to approve the Consent Calendar. Director Liberman seconded the motion.

A. Minutes:

1. Approval of the February 5, 2026, Personnel Committee Meeting Minutes.
2. Approval of the February 5, 2026, Emergency Preparedness Meeting Minutes
3. Approval of the February 11, 2026, Finance Committee Meeting Minutes.
4. Approval of the February 18, 2026, Regular Board of Directors Meeting Minutes.

B. Disbursements:

1. Check #004349 - #004411 including drafts and payroll for a total of \$375,199.24.

C. Policies and Resolutions of the Board of Directors:

1. Approval of the Revised Return to Work Policy # 3004.20.2.2
2. Approval of Resolution 2026-05 Authorizing the transfer of funds to California CLASS
3. 2026 Lake Use Agreement

No Further Discussion

No Public Comment

Roll Call Vote:

AYES: (5) Directors, Graves, Lieberman, Metcalf, Millerick, and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

The motion carries unanimously, to approve the Consent Calendar as presented.

**DISCUSSION AND POSSIBLE ACTION:**

**Motion to Approve Contracting with Daupler for After-Hours Service Call Assistance Software for \$34,997**

Director Lieberman made a motion to Approve Contracting with Daupler for After-Hours Service Call Assistance Software for \$34,997. Director Metcalf seconded the motion.

The General Manager emphasized the importance of proactive and reliable communication during emergencies, stating that this software will strengthen public safety efforts and community engagement. The General Manager recommended approval of the contract as a solution to modernize the District's notification capabilities.

Staff reported that the GOGov platform will enhance the District's ability to communicate timely alerts and updates to residents during emergencies. The system is user-friendly, integrates with existing communication tools, and allows for targeted messaging.

Board members discussed the need for efficient emergency communication and expressed support for improving outreach to the community.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors, Graves, Lieberman, Metcalf, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries unanimously to Approve Contracting with Daupler for After-Hours Service Call Assistance Software for \$34,997.

**DISCUSSION AND POSSIBLE ACTION:**

**Motion to Approve Contracting with GOGov for Emergency Notification Software for \$4,300/year**

Director Millerick made a motion to Approve Contracting with GOGov for Emergency Notification Software for \$4,300/year. Director Graves seconded the motion.

The General Manager emphasized the importance of having a reliable emergency notification system in place and stated that the platform would strengthen the District's ability to communicate effectively during emergency situations. The General Manager recommended approval of the contract.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors, Graves, Lieberman, Metcalf, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries to Approve Contracting with GOGov for Emergency Notification Software for \$4,300/year.

**DISCUSSION AND POSSIBLE ACTION:**

**Motion to Approve PumpMan's Quote in the Amount of \$35,628.02 for Well 2 Repair and Maintenance and Authorize the General Manager to Sign**

Director Graves made a motion to Approve PumpMan's Quote in the Amount of \$35,628.02 for Well 2 Repair and Maintenance and Authorize the General Manager to Sign the Estimate. Director Lieberman seconded the motion.

The General Manager emphasized the importance of maintaining critical infrastructure and stated that completing the repairs will help ensure system reliability and service continuity. The General Manager recommended approval of the quote and authorization to proceed.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors, Graves, Lieberman, Metcalf, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimously to Approve PumpMan's Quote in the Amount of \$35,628.02 for Well 2 Repair and Maintenance and Authorize the General Manager to Sign the Estimate.

**DISCUSSION AND POSSIBLE ACTION:**

**Motion to Approve DCCM's Proposal to Complete Designs for the Wellfield-Water Plant Generator Project for \$98,614**

Motion by Director Lieberman to Approve DCCM's Proposal to Complete Designs for the Wellfield-Water Plant Generator Project for \$98,614. Director Millerick seconded the motion.

The General Manager emphasized the importance of backup power infrastructure for maintaining uninterrupted water service and stated that completing the design phase is a critical step toward project implementation. The General Manager recommended approval of the proposal.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors, Graves, Lieberman, Metcalf, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimously to Approve DCCM's Proposal to Complete Designs for the Wellfield-Water Plant Generator Project for \$98,614.

#### **DISCUSSION AND POSSIBLE ACTION:**

#### **Motion to Approve the Revised Procurement Policy #2106**

Motion by Director Metcalf to Approve the Revised Procurement Policy #2106. Director Millerick seconded the motion.

Staff provided an overview of the updates, noting that the revisions are intended to improve transparency, ensure compliance with current regulations, and streamline procurement procedures.

Board members discussed the changes, including thresholds for competitive bidding, documentation requirements. Questions raised were addressed by the General Manager. The General Manager recommended approval of the revisions of the policy.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors, Graves, Lieberman, Metcalf, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimously to Approve the Revised Procurement Policy #2106

#### **BOARD REPORTS**

Finance Committee: Met.

Personnel Committee: Met.

Emergency Preparedness Committee: Met.

Lake Water Use Agreement-Ad Hoc Committee: Met

Valley Oaks Sub-Committee: Plan to schedule a meeting, project is moving forward.

FLASHES Project Committee: Meeting schedule for April

Brambles Golf Course Project: Have not met.

## **GENERAL MANAGER AND STAFF REPORTS**

Board Priorities: Update provided by staff.

Projects Update: Update provided by staff.

Financial Report: Update provided by staff.

Administration/Customer Services Report: Update provided by staff.

ACWA Committee Updates: Update provided by staff.

Field Operation Report: Update provided by staff.

General Manager Report: Update provided by staff. The General Manager addressed all inquiries from the board.

## **PUBLIC COMMENT**

The Board received public comments; no motions or actions were taken in response.

## **BOARD MEMBER COMMENT**

Members of the Board expressed their gratitude to the staff.

## **CLOSED SESSION**

### **PURSUANT TO CALIFORNIA GOVERNMENT CODE §54957: Review and Discussion of the General Manager's Performance Evaluation**

The Board adjourned into a break /Closed Session at 7:44pm

The Board started the Closed Session at 7:50pm

The Board returned into Open Session at 8:24pm – gave direction , No Reportable Action was taken in Closed Session.

Board members provided general comments during the Open Session, regarding the evaluation process and the clarity of the materials presented. Members noted that the process was well-structured and helpful in facilitating a comprehensive review.

## **ADJOURNMENT**

Motion by Director Lieberman to adjourn at 8:51p.m. Second by Director Graves.

No Further Discussion.

No Public Comment.

Meeting adjourned at 8:35p.m.

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Jim Freeman  
President of the Board

Date

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Paul Kelley  
General Manager/Secretary to the Board

Date

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	2,390.15
01-111	JAMES DAY CONSTRUCTION, I			N		FUND TOTAL FOR VENDOR	1,127.00
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	24,947.27
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	5,251.08
01-1751	USA BLUE BOOK			N		FUND TOTAL FOR VENDOR	3,494.58
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	633.93
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	7,077.22
01-2111	DATAPROSE, LLC			N		FUND TOTAL FOR VENDOR	2,204.22
01-2283	ARMED FORCE PEST CONTROL,			N		FUND TOTAL FOR VENDOR	102.50
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	236.98
01-2541	MENDO MILL CLEARLAKE			N		FUND TOTAL FOR VENDOR	390.74
01-2598	VERIZON WIRELESS			N		FUND TOTAL FOR VENDOR	558.24
01-2744	ADVENTIST HEALTH ST HELEN			N		FUND TOTAL FOR VENDOR	290.96
01-2788	GHD			N		FUND TOTAL FOR VENDOR	36,970.84
01-2816	ELAN CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	2,423.67
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	5,874.50
01-2823	IAN GIBBS			N		FUND TOTAL FOR VENDOR	100.00
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	1,637.50
01-2860	WESTGATE PETROLEUM CO., I			N		FUND TOTAL FOR VENDOR	582.96
01-2876	BOLD POLISNER MADDOW NELS			N		FUND TOTAL FOR VENDOR	406.25
01-2885	RGW GROUNDSKEEPING, LLC			N		FUND TOTAL FOR VENDOR	800.00
01-2909	STREAMLINE			N		FUND TOTAL FOR VENDOR	300.00
01-2922	AMAZON CAPITAL SERVICES,			N		FUND TOTAL FOR VENDOR	1,023.17
01-2926	THATCHER COMPANY, INC.			N		FUND TOTAL FOR VENDOR	6,330.27
01-2945	APPLIED TECHNOLOGY SOLUTI			N		FUND TOTAL FOR VENDOR	532.88
01-2950	AFLAC			N		FUND TOTAL FOR VENDOR	237.86
01-2992	BACKGROUNDS ONLINE			N		FUND TOTAL FOR VENDOR	12.75

VENDOR SET: 01 Hidden Valley Lake

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-3027	DONNA MAHONEY			N		FUND TOTAL FOR VENDOR	122.49
01-3050	ALESHIRE & WYNDER, LLP			N		FUND TOTAL FOR VENDOR	214.50
01-3069	OGRAM'S LOCKSMITH			N		FUND TOTAL FOR VENDOR	38.58
01-3071	BKS LAW FIRM, PC			N		FUND TOTAL FOR VENDOR	287.85
01-3076	UBEO WEST, LLC			N		FUND TOTAL FOR VENDOR	259.72
01-3093	LAKE COUNTY WASTE SOLUTIO			N		FUND TOTAL FOR VENDOR	346.24
01-3099	RANCHO LANDSCAPE SUPPLY			N		FUND TOTAL FOR VENDOR	5,308.88
01-3110	COURTNEY HERNANDEZ			N		FUND TOTAL FOR VENDOR	1,540.00
01-3139	CORE & MAIN LP			N		FUND TOTAL FOR VENDOR	247.44
01-3142	TOTAL ADMINISTRATIVE SERV			N		FUND TOTAL FOR VENDOR	63.46
01-3146	H & R PLUMBING AND DRAIN			N		FUND TOTAL FOR VENDOR	56,000.00
01-3164	UBEO WEST LLC			N		FUND TOTAL FOR VENDOR	31.19
01-3167	SIERRA FIRE SERVICES LLC			N		FUND TOTAL FOR VENDOR	14,807.02
01-3168	MCKENNA FARRES			N		FUND TOTAL FOR VENDOR	36.25
01-981	U S POSTMASTER			N		FUND TOTAL FOR VENDOR	156.00
*** FUND TOTALS ***							185,397.14

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1	MISCELLANEOUS VENDOR			N		FUND TOTAL FOR VENDOR	704.54
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	2,409.63
01-1659	WAGNER & BONSIGNORE CCE			N		FUND TOTAL FOR VENDOR	107.50
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	24,947.26
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	5,279.37
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	633.93
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	7,143.97
01-2111	DATAPROSE, LLC			N		FUND TOTAL FOR VENDOR	2,204.21
01-2283	ARMED FORCE PEST CONTROL,			N		FUND TOTAL FOR VENDOR	102.50
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	24.03
01-2541	MENDO MILL CLEARLAKE			N		FUND TOTAL FOR VENDOR	274.24
01-2598	VERIZON WIRELESS			N		FUND TOTAL FOR VENDOR	558.25
01-2702	PACE SUPPLY CORP			N		FUND TOTAL FOR VENDOR	436.26
01-2744	ADVENTIST HEALTH ST HELEN			N		FUND TOTAL FOR VENDOR	290.96
01-2788	GHD			N		FUND TOTAL FOR VENDOR	8,147.07
01-2816	ELAN CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	3,474.15
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	7,362.00
01-2823	IAN GIBBS			N		FUND TOTAL FOR VENDOR	100.00
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	1,637.50
01-2860	WESTGATE PETROLEUM CO., I			N		FUND TOTAL FOR VENDOR	582.95
01-2876	BOLD POLISNER MADDOW NELS			N		FUND TOTAL FOR VENDOR	2,330.25
01-2878	BADGER METER			N		FUND TOTAL FOR VENDOR	2,290.50
01-2885	RGW GROUNDSKEEPING, LLC			N		FUND TOTAL FOR VENDOR	800.00
01-2909	STREAMLINE			N		FUND TOTAL FOR VENDOR	300.00
01-2922	AMAZON CAPITAL SERVICES,			N		FUND TOTAL FOR VENDOR	1,023.10
01-2926	THATCHER COMPANY, INC.			N		FUND TOTAL FOR VENDOR	2,353.11
01-2945	APPLIED TECHNOLOGY SOLUTI			N		FUND TOTAL FOR VENDOR	532.87

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2950	AFLAC			N		FUND TOTAL FOR VENDOR	237.86
01-2992	BACKGROUNDS ONLINE			N		FUND TOTAL FOR VENDOR	12.75
01-3021	DOMINIC HERNANDEZ			N		FUND TOTAL FOR VENDOR	60.00
01-3027	DONNA MAHONEY			N		FUND TOTAL FOR VENDOR	122.47
01-3050	ALESHIRE & WYNDER, LLP			N		FUND TOTAL FOR VENDOR	214.50
01-3069	OGRAM'S LOCKSMITH			N		FUND TOTAL FOR VENDOR	38.58
01-3071	BKS LAW FIRM, PC			N		FUND TOTAL FOR VENDOR	9,794.09
01-3076	UBEO WEST, LLC			N		FUND TOTAL FOR VENDOR	259.71
01-3081	BENNETT ENGINEERING SERVI			N		FUND TOTAL FOR VENDOR	1,306.25
01-3085	WEST YOST & ASSOCIATES, I			N		FUND TOTAL FOR VENDOR	918.30
01-3093	LAKE COUNTY WASTE SOLUTIO			N		FUND TOTAL FOR VENDOR	346.24
01-3110	COURTNEY HERNANDEZ			N		FUND TOTAL FOR VENDOR	1,540.00
01-3119	GINNLAW, P.C.			N		FUND TOTAL FOR VENDOR	5,432.00
01-3139	CORE & MAIN LP			N		FUND TOTAL FOR VENDOR	247.44
01-3141	KEYES & FOX LLP			N		FUND TOTAL FOR VENDOR	647.00
01-3142	TOTAL ADMINISTRATIVE SERV			N		FUND TOTAL FOR VENDOR	63.46
01-3164	UBEO WEST LLC			N		FUND TOTAL FOR VENDOR	31.19
01-3167	SIERRA FIRE SERVICES LLC			N		FUND TOTAL FOR VENDOR	14,807.02
01-3168	MCKENNA FARRES			N		FUND TOTAL FOR VENDOR	36.25
01-981	U S POSTMASTER			N		FUND TOTAL FOR VENDOR	156.00
*** FUND TOTALS ***							112,321.26
*** REPORT TOTALS ***			297,718.40				297,718.40

\*G / L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER      ACCOUNT NAME      AMOUNT

SORTED BY FUND

\*G/L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 2075	AFLAC	237.86
120 2076	TASC	63.46
120 2088	SURVIVOR BENEFITS - PERS	12.36
120 2090	PERS PAYABLE	3,235.66
120 2091	FIT PAYABLE	3,821.30
120 2092	CIT PAYABLE	1,506.34
120 2093	SOCIAL SECURITY PAYABLE	67.53
120 2094	MEDICARE PAYABLE	647.30
120 2095	S D I PAYABLE	580.32
120 2099	DEFERRED COMP - 457 PLAN	1,637.50
120 5-00-5025	RETIREE HEALTH BENEFITS	1,719.07
120 5-00-5060	GASOLINE, OIL & FUEL	582.96
120 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	304.50
120 5-00-5092	POSTAGE & SHIPPING	1,629.72
120 5-00-5121	LEGAL SERVICES	908.60
120 5-00-5123	OTHER PROFESSIONAL SERVICES	12.75
120 5-00-5130	PRINTING & PUBLICATION	730.50
120 5-00-5145	EQUIPMENT RENTAL	290.91
120 5-00-5148	OPERATING SUPPLIES	9,871.10
120 5-00-5150	REPAIR & REPLACE	23,083.63
120 5-00-5155	MAINT BLDG & GROUNDS	1,002.50
120 5-00-5156	CUSTODIAL SERVICES	1,540.00
120 5-00-5191	TELEPHONE	558.74
120 5-00-5193	OTHER UTILITIES	346.24
120 5-00-5194	IT SERVICES	601.48
120 5-00-5195	ENV/MONITORING	5,874.50
120 5-00-5315	SAFETY EQUIPMENT	316.50
120 5-10-5010	SALARIES & WAGES	317.81
120 5-10-5020	EMPLOYEE BENEFITS	9,489.76
120 5-10-5021	RETIREMENT BENEFITS	1,977.54
120 5-10-5090	OFFICE SUPPLIES	105.02
120 5-10-5170	TRAVEL / MILEAGE	73.12
120 5-10-5175	EDUCATION / SEMINARS	1,551.00
120 5-10-5179	ADM MISC EXPENSES	176.00
120 5-30-5010	SALARIES & WAGES	313.84
120 5-30-5020	EMPLOYEE BENEFITS	9,096.60
120 5-30-5021	RETIREMENT BENEFITS	1,851.66
120 5-30-5022	CLOTHING ALLOWANCE	301.50
120 5-30-5090	OFFICE SUPPLIES	35.60
120 5-40-5010	DIRECTORS COMPENSATION	83.30
120 5-40-5020	DIRECTOR BENEFITS	40.29
120 5-40-5030	DIRECTOR HEALTH BENEFITS	5,829.93
120 5-70-7201	REGULATORY COMPLIANCE	86,227.91
120 5-70-7202	DISASTER MITIGATION	6,742.93

VENDOR SET: 01 Hidden Valley Lake

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

** FUND TOTAL **		185,397.14
130 1052	ACCTS REC WATER USE	704.54
130 2075	AFLAC	237.86
130 2076	TASC	63.46
130 2088	SURVIVOR BENEFITS - PERS	12.75
130 2090	PERS PAYABLE	3,268.49
130 2091	FIT PAYABLE	3,834.89
130 2092	CIT PAYABLE	1,516.55
130 2093	SOCIAL SECURITY PAYABLE	67.54
130 2094	MEDICARE PAYABLE	654.76
130 2095	S D I PAYABLE	587.01
130 2099	DEFERRED COMP - PLAN 457 PAYAB	1,637.50
130 5-00-5025	RETIREE HEALTH BENEFITS	1,719.07
130 5-00-5060	GASOLINE, OIL & FUEL	582.95
130 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	304.49
130 5-00-5092	POSTAGE & SHIPPING	1,629.71
130 5-00-5112	CROSS CONNECTION CONTROL	918.30
130 5-00-5121	LEGAL SERVICES	12,985.84
130 5-00-5123	OTHER PROFESSIONAL SERVICES	120.25
130 5-00-5130	PRINTING & PUBLICATION	730.50
130 5-00-5145	EQUIPMENT RENTAL	290.90
130 5-00-5148	OPERATING SUPPLIES	2,364.81
130 5-00-5150	REPAIR & REPLACE	18,287.55
130 5-00-5155	MAINT BLDG & GROUNDS	1,002.50
130 5-00-5156	CUSTODIAL SERVICES	1,540.00
130 5-00-5191	TELEPHONE	558.74
130 5-00-5193	OTHER UTILITIES	346.24
130 5-00-5194	IT SERVICES	2,891.97
130 5-00-5195	ENV/MONITORING	7,362.00
130 5-00-5315	SAFETY EQUIPMENT	247.44
130 5-10-5010	SALARIES & WAGES	317.75
130 5-10-5020	EMPLOYEE BENEFITS	9,489.72
130 5-10-5021	RETIREMENT BENEFITS	1,977.48
130 5-10-5090	OFFICE SUPPLIES	105.00
130 5-10-5170	TRAVEL / MILEAGE	73.11
130 5-10-5175	EDUCATION / SEMINARS	1,152.00
130 5-10-5179	ADM MISC EXPENSES	175.99
130 5-30-5010	SALARIES & WAGES	321.09
130 5-30-5020	EMPLOYEE BENEFITS	9,099.17
130 5-30-5021	RETIREMENT BENEFITS	1,885.25
130 5-30-5022	CLOTHING ALLOWANCE	301.50
130 5-30-5063	CERTIFICATIONS	60.00
130 5-30-5090	OFFICE SUPPLIES	35.60
130 5-40-5010	DIRECTORS COMPENSATION	83.34
130 5-40-5020	DIRECTOR BENEFITS	40.34
130 5-40-5030	DIRECTOR HEALTH BENEFITS	5,829.92

VENDOR SET: 01 Hidden Valley Lake

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

\*G/L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
130 5-70-7202	DISASTER MITIGATION	6,742.93
130 5-70-7204	RELIABLE WATER SUPPLY	8,162.46
	** FUND TOTAL **	112,321.26

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 \*\* TOTAL \*\* 297,718.40

NO ERRORS

SELECTION CRITERIA

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VENDOR SET: 01 Hidden Valley Lake  
VENDOR: ALL  
BANK: ALL  
VENDOR CLASS(ES): ALL CLASSES

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TRANSACTION SELECTION

REPORTING: PAID ITEMS ,G/L DIST

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES	: 2/01/2026 THRU 2/28/2026	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

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PRINT OPTIONS

REPORT SEQUENCE: FUND  
G/L EXPENSE DISTRIBUTION: YES  
CHECK RANGE: 000000 THRU 999999

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# HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

## STAFF REPORT

<b>Meeting Date:</b> April 15, 2026	<b>Budgeted:</b> No
<b>Meeting:</b> Board Meeting	<b>Budgeted Amount:</b> \$0
<b>To:</b> Board of Directors	<b>Cost Estimate:</b> \$49,500
<b>From:</b> General Manager	<b>Funding Source:</b> 130
<b>Written by:</b> Project Manager	<b>Funding Account #:</b> 5-70-7204
<b>Project Name:</b> FLASHES	<b>Project #:</b> 500

### AGENDA ITEM #: 4

**AGENDA ITEM TITLE:** Consider the Approval of TerraVerde’s Energy Consulting Proposal

**SUMMARY:** The District anticipates that it will execute the Microgrid Incentive Program (MIP) Grant Agreement with PG&E very soon. The complexities of the Firemain Linked Auxiliary Supply/Hydraulic Energy Storage (FLASHES) project, which include performing a feasibility study and, potentially someday, constructing the hydroelectric facility, warrant expert consultants to support the District’s interests. Staff have sought out TerraVerde to assume this role as its independent advisor for the FLASHES project.

TerraVerde proposes to provide the following services to the District:

1. Strategic Project Framing and Objectives Alignment
2. Business Model and Revenue Strategy Assessment
3. Project Finance Screening
4. Independent Advisory Support During Feasibility Study
5. Microgrid Interconnection and Power Market Pathway Analysis

Should the District continue to pursue this project following the initial feasibility study, future services that TerraVerde may provide include:

1. Project Procurement Request for Proposals
2. Installer/Vendor Contracting and Construction Support
3. Asset Management

**BACKGROUND/ANALYSIS:** The FLASHES model, while straight forward in concept, is extremely complex and difficult to implement and operate in practice. The District’s expertise lies in

# HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

## STAFF REPORT

potable water treatment and distribution, wastewater collection, and recycled water production, not in energy production, sale, or distribution.

As such, the District is seeking a consultant to evaluate the FLASHES project and the MIP feasibility project with the District's interests in mind. Staff recommend selecting TerraVerde for this role. The firm is widely known and qualified in the field of complex energy-related projects and they exclusively work with California public agencies. The firm is also the Association of California Water Agencies' (ACWA) preferred energy provider and, as a member agency, is providing the District with a 10% discount for its services.

**RECOMMENDATION:** Approve TerraVerde's energy consulting proposal

**ATTACHMENTS:** TerraVerde's *Microgrid Feasibility Study Strategic Consulting Services* proposal

# TerraVerde ENERGY

## Hidden Valley Community Services District

Microgrid Feasibility Study Strategic Consulting Services

March 6, 2026

*Prepared for*

**Paul Kelley, General Manager**

Hidden Valley Community Services District

[pkelley@hvlcsd.org](mailto:pkelley@hvlcsd.org)

(707) 987-9201

*Prepared by*

**Ali Chehrebsaz, CEO**

TerraVerde Energy

[ali@terraverde.energy](mailto:ali@terraverde.energy)

(832) 350-2871



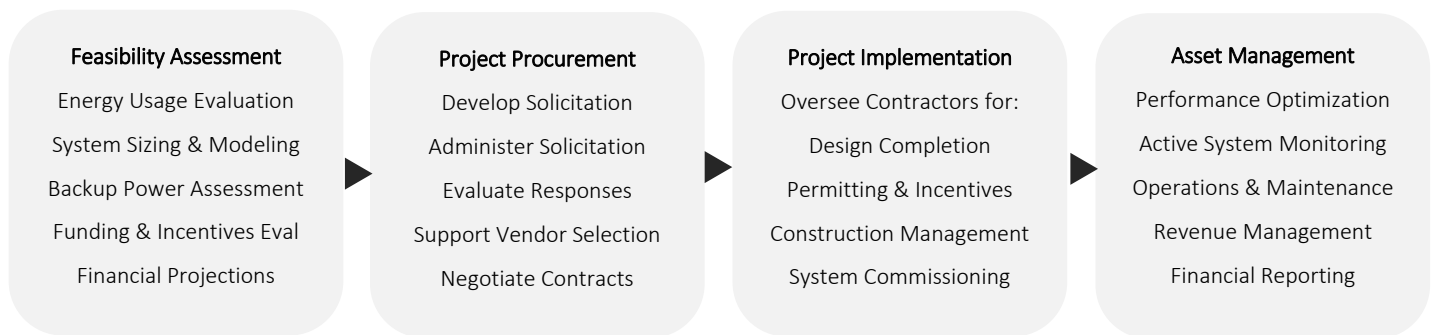
**TerraVerde**  
ENERGY

## About Us

TerraVerde Energy is an **energy consulting** firm proudly supporting California public agencies since 2009. We provide **owner's representative** services for planning, procurement, and project management of energy projects and programs. We support public agencies with reducing operational costs, increasing facility reliability & resilience, and regulatory compliance. Over the past 15 years, we have supported more than **130 public entities** with over **260** energy project assessments and procurements.

## Our Approach

We specialize in helping public agencies with their **energy infrastructure** planning, procurement & operation. Our expertise is in **solar, battery, bio-gas** utilization including combined heat & power generation, **microgrids**, and **Advanced Clean Fleets (ACF)** compliance as well as **fleet electrification** and **EV charging infrastructure**. We typically support public agencies in a Stage Gate Model approach as shown here:



## Our Services

Key services we provide to public agencies:

1. **Feasibility Assessment** - Project ideation, needs assessment, and CIP integration
2. **Savings Analysis** - Technology and vendor independent technical and financial feasibility analyses
3. **Competitive Procurement** - Project procurement services including competitive RFQ/RFP solicitations
4. **Contract Negotiation** - Design-build, design-bid-build, & progressive design-build contract negotiations
5. **Project Oversight** - Project management and installer/vendor oversight
6. **Design Review** - Design review, code, and permit compliance assessment
7. **Incentives & Tariffs** - Securing utility interconnections, grant funds, and incentives
8. **ACF Compliance** – CARB Advanced Clean Fleets compliance planning services
9. **IRA Rebate Validation** - Inflation Reduction Act Elective Pay filing to secure refund from the IRS
10. **Operations & Maintenance** - Ongoing savings and performance reporting of installations

As part of our owner’s representative services, we also provide ongoing asset management services. This includes solar & battery microgrid system monitoring, savings guarantee assessment, O&M management, and detailed energy & financial performance reporting. TerraVerde currently manages nearly 500 solar & battery and microgrid systems for public agencies. To date, we have helped our clients **realize over \$50M** in provable electricity cost savings.

Serving public agencies like **Hidden Valley Community Services District** is why TerraVerde has assembled a dedicated team of engineers and project managers to deliver actionable insights, ensure successful implementation, and help public agencies lead the way in energy optimization and resilience.

Sincerely,



Ali Chehrehsaz, CEO



### Select California Public Agency Clients



## Objective

**Hidden Valley Community Services District** (the “District”) is evaluating the development of a large-scale **community microgrid** project consisting of approximately 20 MW of pumped hydro energy storage, 20 MW of solar generation, and 100 MWh of battery storage. The District with an engagement with Trane has secured a \$3.3 million grant through the CPUC Energy Division / PG&E Microgrid Incentive Program to conduct a feasibility study expected to take approximately 12 to 24 months.

While the feasibility study will evaluate the technical design and constructability of the system, the District’s leadership and Board have identified several critical strategic questions that must be addressed to determine whether the project is viable and aligned with the District’s long-term mission.

These questions include:

1. What are the tangible benefits of the project to the District and its ratepayers?
2. How will the electricity generated by the microgrid be delivered to the grid and under what interconnection structure?
3. Who will purchase the electricity generated during normal (“blue sky”) operations?
4. Is the project suitable for 3<sup>rd</sup> party finance solutions (e.g., public-private partnership) given current wholesale electricity markets and project costs?
5. Who should own, operate, and maintain the power generation assets?
6. How can the District shape the scope and direction of the Trane feasibility study to ensure the project addresses the District’s priorities and maximizes the likelihood of success?

TerraVerde will support the District as an independent strategic advisor during the feasibility study phase, ensuring the District has the information necessary to guide the study, evaluate its findings, and make informed decisions before committing to major capital investments.

**1. Strategic Project Framing and Objectives Alignment**

TerraVerde will work with District leadership to clearly define the strategic objectives of the microgrid project, including the desired outcomes for reliability, financial performance, community acceptance, and operational responsibilities.

This task will establish the decision framework that will guide how the feasibility study results are evaluated and how the District communicates the project to its Board and community stakeholders.

Key activities include:

- a. Review of project concept and grant requirements
- b. Identification of District goals and risk tolerance
- c. Evaluation of potential project structures (owner/operator vs. landowner/partner models)
- d. Development of a strategic project roadmap for the feasibility phase

**Deliverables**

Strategic Project Framework Memorandum summarizing project objectives, success criteria, and decision checkpoints for the District.

**2. Business Model and Revenue Strategy Assessment**

A critical question for the project is how the electricity generated by the pumped hydro and solar system will be monetized during normal operations.

TerraVerde will evaluate potential revenue models including:

- a. Wholesale electricity market participation
- b. Resource adequacy and capacity markets
- c. Community Choice Aggregator (CCA) power purchase agreements
- d. Third-party developer ownership structures
- e. Independent power producer models

The objective is to determine whether a viable revenue model exists that can support project financing while delivering benefits to the District.

**Deliverables**

Business Model and Revenue Strategy Memo including:

- a. Potential off-take structures
- b. Preliminary revenue scenarios
- c. Identification of key market risks
- d. Recommended project ownership models

### 3. Project Finance Screening

TerraVerde will conduct a financial feasibility assessment of the proposed project concept to determine whether the project could attract development capital.

This assessment will focus on identifying early fatal flaws or structural challenges before the feasibility study progresses too far.

Key areas of evaluation include:

- a. Capital cost assumptions and order-of-magnitude project economics
- b. Potential financing structures
- c. Ownership and partnership models
- d. Revenue requirements needed to support project financing

#### **Deliverables**

Financial Screening Memorandum outlining potential project structures and identifying key conditions required for project viability.

### 4. Independent Advisory Support During Feasibility Study

TerraVerde will serve as the District's independent advisor during the Trane feasibility study to ensure the District's priorities are reflected in the study's direction and findings.

Activities may include:

- a. Review of feasibility study scope and deliverables
- b. Participation in periodic coordination meetings with Trane and the District
- c. Independent review of technical and economic assumptions
- d. Identification of potential risks or gaps in the analysis
- e. Guidance on additional analysis needed to support decision making

#### **Deliverables**

Periodic advisory memos and summary presentations to District leadership and Board as requested.

**5. Microgrid  
Interconnection  
and Power  
Market Pathway  
Analysis**

TerraVerde will evaluate potential pathways for how electricity generated by the project could be delivered to and monetized within the California electricity system.

This task will consider:

- a. Utility interconnection structures
- b. Wholesale market participation
- c. Transmission or distribution constraints
- d. Potential off-takers such as CCAs or utilities

**Deliverables**

Power Market Pathway Brief summarizing potential grid integration strategies and associated risks.

## Proposed Consulting Services Fees

Task	Service	Timeline	Estimated Fee
1.	Strategic Project Framing	12 weeks	\$10,000
2	Business Model Assessment	8 weeks	\$7,500
3	Project Finance Screening	10 weeks	\$7,500
4	Independent Advisory Support	12 months	\$15,000
5	Power Market Pathway Analysis	12 weeks	\$15,000

Total Proposed Fees	<b>\$55,000</b>
Total Proposed Fees less <b>10% ACWA Member Discount</b>	<b>\$49,500</b>



ACWA Preferred Provider

Selected in  
2021

### Preferred Provider to Association of California Water Agencies (ACWA)

Through a competitive solicitation process, TerraVerde Energy was selected by ACWA as the Preferred Provider of Energy Advisory Services to its nearly 500 members. More here: <https://www.acwa.com/my-acwa-save-money-energy-consulting-services-solar-battery-and-fleet-electrification/>

Contact: Joseph Ramos, Business Development Representative  
(916) 669-2429 [josephr@acwa.com](mailto:josephr@acwa.com)

Upon entering into a Professional Services Agreement, TerraVerde will conduct additional tasks as approved District through work/task orders. Unless otherwise noted, invoices are issued monthly on a time and materials basis at the hourly rates in the table below with milestone billing at completion of each task.

### Hourly Rates

Role	Hourly Rate	Role	Hourly Rate
Project Coordinator	\$195	Project Manager	\$245
Project Developer	\$245	Technical Supervisor	\$295
Sr. Engineer	\$245	Administrative	\$160
Principal Advisor	\$255	Accounting	\$185
Project Engineer	\$225	Software Developer	\$245

**6. Project Procurement RFP**

Upon receipt of Notice to Proceed (NTP) from the District to TerraVerde for this Task, TerraVerde will launch and complete the RFP process within 120 days:

1. Prepare and assemble a procurement package, including:
  - a. Site layouts, pertinent documentation, as-built drawings, utility usage data, and other relevant reference documents.
  - b. Project development and construction Intake Form completed with District and stakeholders.
  - c. Customized vendor agreements for District project, including general conditions & technical specifications.
2. Solicit proposals from qualified respondents.
3. Manage the RFP process including responding to questions and issuing clarifications as part of a Q&A log and RFP addendums.
4. Lead mandatory pre-bid site walk with respondents.
5. Evaluate proposals and provide District with a quantitative and qualitative assessment for a levelized bid comparison.
6. Lead respondent interviews to derive shortlist.
7. Lead a Best & Final Offer (BAFO) round of solicitations.
8. Support the District to select a respondent.

**7. Installer/Vendor Contracting & Construction Support**

Upon selecting an installer (vendor) and NTP from the District to TerraVerde for this Task, TerraVerde will provide Owner’s Representative services through the project implementation (construction) phase, including:

1. Lead contract negotiations supported by District’s staff and legal counsel.
2. Finalize the contract and support the District’s CEQA and relevant GC 4217 contracting requirements for approval by District’s board.
3. Prepare revised cash flow projections to support contract execution.
4. Oversee and review the design and permitting process including 50%, 90%, 100% design drawings.
5. Review interconnection, permits, and incentive application documents provided by installer. NOTE: District CPA is required for IRA/ITC filing.
6. Review project schedule provided by the installer, support in optimizing schedule to fit your requirements.
7. Review and respond to the Request for Information (RFIs) submitted by installer through construction phase.
8. Join site audits as needed and attend scheduled virtual meetings.

Review project closeout and delivery of final project documentation per contract terms.

## 8. Asset Management

Upon completion of construction and commissioning and NTP from the District to TerraVerde for this Task, TerraVerde will provide the following asset management services:

1. Active system performance monitoring.
2. Issue management: manage and enforce warranty claims, maintenance obligations, and performance guarantees.
3. Create & maintain a Facility Operation Plan: a data room with current, relevant, source of truth documentation for the energy systems including contracts, contacts, drawings, and utility authorizations.
4. Physical maintenance expenses are billed as a pass-through cost.
5. Oversee & Manage Maintenance Protocols: managing vendor's completion of warranty and corrective maintenance work.
6. Manage Annual Preventive Maintenance & System Inspections: including manufacturer specified inverter maintenance, conductor continuity and torque mark validation, Voc tests or I-V curve tracing at any underperforming systems, and thorough visual inspections.
7. Revenue management through REC monetization and grid services program participation administration, e.g. Demand Response, etc.
8. Quarterly reporting on actual vs. expected energy systems performance, and issues management.
9. Detailed annual financial reporting on actual vs. expected savings, revenue, expenses, and net savings.

**CONSULTING SERVICES AGREEMENT**

THIS CONSULTING SERVICES AGREEMENT (“Agreement”), is entered into as of this [day] day of [month], [year] (the “Effective Date”), by and between [client name], hereinafter referred to as (“Client”) and TerraVerde Energy, LLC, hereinafter referred to as (“Consultant”).

Client and Consultant are sometimes collectively referred to herein as the “Parties” or singularly by their individual names or as a “Party”.

**RECITALS**

Client desires to engage Consultant to perform the services described in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants herein contained and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties agree as follows:

**AGREEMENT**

1. **The Services.** Client hereby agrees to engage Consultant as an independent contractor to provide the services set forth in the scope of work attached hereto as Exhibit “A” and incorporated herein by this reference (collectively, the “Services”).

2. **Compensation.** As consideration for the performance of the Services, Client shall pay Consultant a fee as described in Exhibit A(the “Service Fees”). In addition, Client shall reimburse Consultant for reasonable expenses directly related to the performance of the Services (e.g., travel expenses, legal fees, etc.). The Services Fee and any additional expenses shall be paid by Client to Consultant within seven (7) days of receipt of an invoice for the same. Should any payment remain unpaid when due, a monthly service charge of 1.5% will be charged until the bill is paid in full and it shall constitute a material breach of this Agreement. Further, Consultant shall have the right to stop work if any payment is not made, when due, to Consultant, and Consultant may, after seven (7) calendar days written notice of non-payment, keep the job idle until all payments due are received. These remedies are in addition to any other right or remedy that the consultant may have. Client shall be responsible for any damage resulting from its failure to make timely payment hereunder or for any delay due to Consultant’s exercise of the right to stop work pursuant hereto.

All billing communications shall be directed to the following Client contact:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

3. **Independent Contractor.** In the performance of the Services provided pursuant to this Agreement, the Parties agree and acknowledge that Consultant shall at all times be deemed to be an independent contractor of Client. No deductions shall be made from the payments made by Client to Consultant, including, but not limited to, withholding or other employment taxes, social security, state and federal unemployment contributions, or state or federal income tax or disability insurance contributions.

4. **Term and Termination.** This Agreement shall be effective as of the Effective Date, and shall continue in effect thereafter until Consultant has satisfactorily performed the Services in full in accordance with the terms of this Agreement, unless earlier terminated pursuant to this Section 4 (the "Term"). Client may immediately terminate this Agreement if Consultant (i) is dissolved, (ii) fails to timely perform the Services in a commercially reasonable manner and such failure continues for a period of ten (10) business days after Consultant receives written notice of such failure, or (iii) materially breaches any provision of this Agreement, and fails to cure that breach within ten (10) business days of receiving written notice of such breach. Consultant may immediately terminate either this Agreement if Client (i) is dissolved, or (ii) materially breaches any provision of this Agreement, and fails to cure that breach within ten (10) business days of receiving written notice of such breach.

5. **Insurance.** Consultant shall obtain and maintain in force during the term of this Agreement comprehensive general liability insurance against all claims of bodily injury, death, or property damage with coverage at least equivalent to a combined single limit of \$1,000,000 each occurrence and \$2,000,000 aggregate; and automobile liability insurance, if applicable, with coverage at least equivalent to \$1,000,000 each accident, \$1,000,000 each occurrence.

6. **Indemnification.** Each Party shall defend, indemnify and hold the other Party, its officers, directors, members, employees and agents harmless from and against any and all liability, loss, expense, cost, attorneys' fees or claims (collectively, "Claims") relating to, arising out of, or incurred in connection with the negligence or willful misconduct of the Party or a material breach by the Party of this Agreement; provided, however, that a Party shall not be indemnified for Claims to the extent due to the negligence or willful misconduct of such Party or a material breach by such Party of this Agreement. The Parties agree that either Party's total liability under this Agreement, including the provisions contained in this Section 6, shall not exceed the total compensation paid to Consultant under this Agreement. Under no circumstances shall Consultant be liable to Client under the terms of this Agreement for any indirect or consequential damages.

7. **Intellectual Property.** Any code or software used by Consultant and deemed to be proprietary by Consultant as part of delivering services under this Agreement shall remain the sole exclusive property of Consultant.

8. **Conflicts of Interest/Compliance with AB 334.** Consultant's Services under this Agreement shall not include preparing or assisting the Client with any portion of Client's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with Client. Client shall at all times retain

responsibility for public contracting, including with respect to any subsequent phase of this project. Consultant's participation in the planning, discussions, or drawing of a subsequent project plans or specifications shall be limited to conceptual, preliminary, or initial plans or specifications. Consultant shall cooperate with the Client to ensure that all, if applicable, bidders for a subsequent contract on any subsequent phase of this project have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by contractor pursuant to this Agreement.

9. **Compliance with Laws.** Client and Consultant agree to comply with all applicable statutes and regulations, both state and federal, applicable to the operation and administration of this Agreement and the Services.

10. **Entire Agreement.** This Agreement and items incorporated herein contain all of the agreements of the Parties with respect to the matters contained herein, and no prior agreement or understanding pertaining to any such matter shall be effective for any purpose.

11. **Amendments.** No provisions of this Agreement may be amended or modified in any manner whatsoever except by an agreement in writing of the Parties.

12. **Successors.** The terms, covenants, and conditions of this Agreement shall be binding upon and shall inure to the benefit of the heirs, executors, administrators, and assignees of the respective Parties.

13. **Assignment.** Consultant shall be permitted to freely assign this Agreement to either (a) one of its affiliates or subsidiaries or (b) any entity succeeding to substantially all the assets or business of Consultant whether by merger, consolidation, acquisition or otherwise.

14. **Governing Law; Venue.** This Agreement and all documents provided for herein and the rights and obligations of the Parties hereto shall be governed in all respects, including validity, interpretation, and effect, by the laws of the State of California. The Parties hereby irrevocably consent to the jurisdiction of the state courts located in San Francisco County, California and federal courts located in the City of Oakland, California, in any action arising out of or relating to this Agreement, and waive any other venue to which either Party might be entitled by domicile or otherwise.

15. **Counterparts.** This Agreement may be signed by the Parties in different counterparts, which together shall constitute one agreement, even though all Parties may not have signed the same counterpart.

16. **Attorneys' Fees.** In the event that any action, including mediation or arbitration, is brought by either Party hereto to enforce or interpret the terms of this Agreement, the prevailing Party in such action shall be entitled to its costs and reasonable attorneys' fees and costs incurred therein from the non-prevailing Party in addition to such other relief as the court or arbitrator may deem appropriate.

17. **Waiver.** A waiver of any breach of this Agreement by any Party to this Agreement shall not constitute a continuing waiver, or of any subsequent breach of the same, or of any breach of another provision of this Agreement.

18. **Notices.** All notices and other communications required under this Agreement shall be in writing and shall be deemed to have been duly given (i) on the date of service, if served personally on the person to whom notice is to be given, (ii) on the date of receipt, if sent by facsimile to the person to whom notice is to be given at the facsimile number set forth below, or (iii) on the third day after mailing, if mailed to the party to whom notice is to be given by first-class mail, registered or certified, postage prepaid, addressed as follows:

To Client: [client information]

Attn:  
E-mail:

To Consultant: TerraVerde Energy, LLC  
3020 Bridgeway #412,  
Sausalito, CA 94965.  
Attn: Ali Chehrehsaz  
E-mail: ali@terraverde.energy

A Party or other designated recipient may change its address by notifying the Parties and other designated recipients of its new address in accordance with the procedures set forth in this Section 18.

19. **Further Acts.** Each Party agrees to do all acts and things and to make, execute and deliver such written instruments as shall be reasonably necessary to carry out the terms and provisions of this Agreement and to complete the transactions contemplated herein.

IN WITNESS WHEREOF, the Parties have executed this Agreement to be effective as of the Effective Date.

**CONSULTANT: TerraVerde Energy, LLC.**

Name: Ali Chehrehbaz  
Title: CEO

**Consultant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**CLIENT: [client name]**

Name: [client rep name]  
Title: [client rep title]

**Client Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Exhibit "A"**  
**Services & Fees**

# HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

## STAFF REPORT

**Meeting Date:** April 15, 2026

**Budgeted:** Yes

**Meeting:** Board Meeting

**Budgeted Amount:** NA

**To:** Board of Directors

**Cost Estimate:** NA

**From:** General Manager

**Funding Source:** Salaries

**Written by:** General Manager

**Funding Account #:** NA

**Project Name:** General Manager  
Employment Agreement – Amendment 1

**Project #:** NA

### AGENDA ITEM #: 5

**AGENDA ITEM TITLE:** Approve and Authorize the Chair to Sign the Personal Services / Employment Contract between Hidden Valley Lake CSD and Paul Kelley for the position of General Manager which includes Amendment 1.

**SUMMARY:** The Board of Directors performed the annual performance evaluation as called for in the GM Employment Agreement. This item is to update compensation items through an amendment to the contract.

### BACKGROUND/ANALYSIS:

As per the GM employment agreement section XI, the Board of Directors performed the annual performance evaluation for the General Manager.

In section VI.a of the Employment Agreement, it calls out that any salary and/or benefit will be subject to a written amendment to the Agreement. The Board has determined to enact a Compensation increase and a benefits enhancement in a full amendment to the agreement.

Described here:

1. Section VI – Compensation is amended to be \$159,650 per year. The represents a 3% increase to the previous year’s annual sum.
2. Section VII – Benefits will have item g added to the list:
  - g. *The General Manager shall receive a Health Reimbursement Arrangement (HRA) account with monthly contributions of \$1,138.25 starting May 5th 2026, and the amount to increase 5% each May 5th anniversary of this agreement funded by the District. The*

# HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

## STAFF REPORT

*HRA is provided in lieu of the District's current retiree medical benefit program that requires fifteen (15) years of service. This HRA removes the GM from the District's GASB OPEB cost and the monthly contribution amount represents half of the District's OPEB savings. Funds contributed to the HRA are immediately vested and can reimburse qualified premium expenses upon the General Manager's retirement from the District.*

The health benefits section is the Board's covering the current District's retiree medical program that requires 15 years of service with the District to qualify. The current GM and future GM's with experience may not be able to qualify, and this will cover this issue now and as an option for the future. The District saves OPEB money (approximately \$27,700) by removing the GM from current and future OPEB reports, and this contribution to the HRA is half of those savings.

All other elements of the current employment agreement / Personal Services Agreement approved in 2025 remains.

**RECOMMENDATION:** Consider and Approve by motion the attached updated General Managers Personal Services Agreement.

**ATTACHMENTS:** Amended Personal Services Agreement with Paul Kelley General Manager

**AGREEMENT FOR PERSONAL SERVICES**  
**between**  
**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**  
**and**  
**PAUL L. KELLEY**  
(Amendment 4/15/26)

This AGREEMENT FOR PERSONAL SERVICES (the "Agreement") is made and entered into this 5th day of May 2025 (the "Effective Date") by and between the HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT, a California Special District formed under applicable provisions of the California Government Code section 60000, et seq. (hereinafter referred to as "District") and PAUL L. KELLEY, an individual to be employed by the District as General Manager (hereinafter referred to as "General Manager").

Recitals

The District's Board of Directors (the "Board") wishes to enter into an agreement with PAUL L. KELLEY to provide professional services as General Manager of the District.

NOW THEREFORE IT IS AGREED by the DISTRICT and PAUL L. KELLEY as follows:

- I. **DUTIES:** The General Manager shall perform all duties, assume all obligations and constantly meet all qualifications of the office of General Manager as described in the specifications for said position, and as may be approved by the Board as of the Effective Date, and as such specifications may, from time to time, be amended by the Board. General Manager shall be subject to all pertinent provisions of the ordinances, resolutions, rules, regulations and all other lawful orders and directives of the Board and the District. Said duties and obligations as noted on EXHIBIT "A", which is attached hereto and incorporated herein as if fully set forth, shall be performed in an efficient and professional manner and in conformance with the standards generally prevailing for the performance of the duties and obligations pertaining to the position of similar managerial positions of public or private entities, including, but not limited to, Community Services Districts, in the State of California. Notwithstanding any other provision herein, General Manager shall serve at the pleasure of the Board and may be discharged at any time with or without cause, subject only to Section XII of this Agreement.
- II. General Manager acknowledges that, in their work for the District, they will have access to confidential information of the District. Accordingly, General Manager agrees that during the term of this Agreement and thereafter, General Manager will not, other than in the performance of their duties or otherwise as required by law, disclose to anyone any confidential information about the business of the District, nor shall the General Manager make use of any such information for their own benefit.
- III. **GENERAL MANAGER AND BOARD RESPONSIBILITIES:** The Board of Directors is the governing body of the District and retains the responsibility of formulating and

adopting District policy. The General Manager has the primary responsibility for the implementation of District policy.

- IV. **PERSONNEL MATTERS:** The General Manager has the additional responsibility to hire, train, discipline, and discharge the District's employees, including administrative and supervisory staff to best serve the District. It is, however, understood and agreed that these responsibilities are specifically limited by the fact that the Board of Directors of the District must specifically approve the creation and authorization of positions, and the establishment and adjustment of pay scales for these positions. The General Manager retains the authority to promote or demote employees within their respective class of position and make salary adjustments consistent with previously Board approved authority for the position and any applicable labor agreement.
- V. **EFFECTIVE DATE AND TERM:** The initial term of this Agreement shall commence on May 5, 2025, and end on May 5, 2029.

From and after the Effective Date, General Manager shall perform all duties, assume all obligations and constantly meet all qualifications of the office of General Manager as described in the specifications for said position and as may be approved by the Board as of the Effective Date, and as such specifications may, from time to time, be amended by the Board.

Subject to the District's right to terminate this Agreement and General Manager's employment at any time pursuant to Section XII of this Agreement, this Agreement shall automatically be renewed for subsequent one (1) year periods, unless the Board provides written notice to the General Manager no less than ninety (90) days prior to the expiration of the current term or an extended term that the Agreement will be terminated

- VI. **COMPENSATION:** The General Manager is to be paid at an annual sum of \$159,650.00 for fulfilling the duties described herein, accruing neither overtime nor compensatory time, payable in accordance with the District's standard payroll procedures, subject to the following adjustments:
- a. Each year, pursuant to Sections X and XI of this Agreement, the Board of Directors shall review the General Manager's performance and based upon performance of the duties and meeting or exceeding the agreed upon performance objectives determine if a merit-based salary or other salary and/or benefit increase, including any cost of living based increase, is warranted and act accordingly. Any such increases, including cost of living based increases, will be subject to a written amendment to this Agreement.
- VII. **HOURS OF WORK:** The regular business hours of the District are 8:00 AM to 5:00 PM. It is recognized that the General Manager must devote a great deal of time outside the normal hours of business for the District, and to that end the General Manager shall be allowed to establish an appropriate work schedule. The schedule shall be appropriate to the needs of the District and shall allow General Manager to faithfully perform the assigned duties and responsibilities. General Manager shall maintain a continuous presence or means of communication with District staff at all times, either in person or via telephone, cell phone, or e-mail. When unavailable, General Manager shall ensure that duties have

been properly and appropriately delegated to qualified District staff. If District is unable to contact General Manager in a reasonable time for reasons beyond the General Manager's control such as on-duty or off-duty air travel, General Manager's presence in areas without cellular phone service, email access, international travel or other similar circumstances, General Manager's inability to maintain continuous availability shall not be considered a breach of this Agreement or grounds for termination for cause.

VIII. BENEFITS: The General Manager shall be afforded the following benefits package:

The General Manager shall receive and accrue the same group insurance, retirement, vacation, holiday, sick leave, and other benefits in accordance with District's personnel rules and regulations, as these may be amended from time to time, except as these benefits may be modified in this Section VIII.

- a. The General Manager shall receive fifteen (15) days' vacation and accrue 6.15 hours of paid vacation per two-week pay period. The vacation provided herein shall not modify District retirement service time or other benefit categories as provided for in the District's personnel rules and regulations, as these may be amended from time to time.
- b. The General Manager shall receive ten (10) days Administrative Leave and will expire at the end of each year and not carry over to the following year. Unused Administrative leave will have no cash value to the employee. A year is defined as a calendar year.
- c. The General Manager shall accrue sick leave at a rate of 3.69 days per two-week pay period.
- d. The General Manager shall be entitled to holiday pay for those holidays recognized by the District which occur during the term of this Agreement.
- e. The General Manager shall continue to be enrolled in CalPERS retirement benefits at the miscellaneous PEPRA 2.0% @ 62 formula.
- f. In lieu of reimbursement for the use of a personal mobile telephone or similar device, the District shall provide a District-owned mobile telephone or similar device with an appropriate access plan to ensure General Manager's accessibility and availability pursuant to this Agreement.
- g. The General Manager shall receive a Health Reimbursement Arrangement (HRA) account with monthly contributions of \$1,138.25 starting May 5th 2026, and the amount to increase 5% each May 5th anniversary of this agreement funded by the District. The HRA is provided in lieu of the District's current retiree medical benefit program that requires fifteen (15) years of service. This HRA removes the GM from the District's GASB OPEB cost and the monthly contribution amount represents half of the District's OPEB savings. Funds contributed to the HRA are immediately vested and can reimburse qualified premium expenses upon the General Manager's retirement from the District.

IX. GENERAL BUSINESS EXPENSES:

- a. Subject to prior approval of the specific dues, subscriptions and memberships by the Board of Directors, the District agrees to pay for professional dues and subscriptions of the General Manager as may be necessary for professional development, membership and participation in regional, state, and local associations, and organizations necessary and desirable for the General Manager's continued professional participation, growth, and advancement, and for the good of the District.

Agreement for Personal Services Between  
Hidden Valley Lake Community Services District and Paul L. Kelley

- b. Subject to the funds approved and available in the District's travel budget, the District agrees to pay for travel and subsistence expenses (alcoholic beverages excluded) of General Manager for professional and official travel, meetings, short courses, institutes, seminars and occasions to regional, state, and local governmental groups and committees in which General Manager serves as a member to adequately continue the professional development of General Manager and to pursue necessary official functions for the District.
- c. Subject to approved budget allocation, any additional expenses incurred while performing District business, excluding mileage and mobile phone expenses, will be reimbursed in accordance with District policy.
- d. The District shall bear the full cost of any fidelity or other bonds required of the General Manager under any law or ordinance.

X. PERFORMANCE OBJECTIVES: The General Manager shall meet annually with the Board by the anniversary of the Effective Date of this Agreement to identify the District's and General Manager's performance objectives for the following year. Said performance objectives shall be proposed by the General Manager in writing and submitted to the Board for approval. If the Board does not approve said performance objectives, they shall establish reasonable performance objectives following consultation with the General Manager. The performance objectives shall be consistent with Board policy and the duties and responsibilities set forth in this Agreement. The Board reserves the right to evaluate the General Manager's performance at any other time as it may, in its sole discretion, determine.

XI. EVALUATION: The Board shall initially evaluate the performance of the General Manager at approximately six (6) months from appointment and, then again, on or before the first anniversary of the Effective Date of this Agreement, and annually thereafter. The evaluation shall be based on the duties and agreed upon performance objectives. In its discretion, the Board of Directors may, following the first annual evaluation pursuant to this Agreement and consistent with Section VI.a., consider modification to the compensation or benefits provided herein.

Failure of the Board to complete the evaluation process shall preclude the Board from giving notice of termination in accordance with Section XII of this Agreement.

XII. TERMINATION AND DISMISSAL: The General Manager shall serve at the will and pleasure of the District Board of Directors and may be terminated at any time, with or without cause. Nothing in this Agreement shall be construed to prevent the District, in its sole discretion, from terminating this Agreement and the services of the General Manager. The following provisions shall apply to termination and dismissal:

- a. The Board of Directors shall have the right to discharge the General Manager and terminate this Agreement for cause **in** the event of:
  - (i) any willful breach of duty of this Agreement by the General Manager in the course of the employment;

- (ii) the General Manager's habitual neglect of or failure to perform the duties as outlined in this Agreement;
- (iii) conviction of a felony or a crime involving moral turpitude. In the event of the General Manager's termination for cause, the General Manager shall not be entitled to any severance pay or continuation of health benefits; or the death of the General Manager.

The General Manager may terminate this Agreement at any time upon sixty (60) days written notice to the Board of Directors. In the event that the General Manager should exercise the option to terminate this Agreement (resign from District employment), the General Manager shall not be entitled to any severance pay or continuation of health benefits, except as may apply in the event General Manager retires from the District.

This Agreement, the General Manager's employment, and the District's obligations to compensate the General Manager, excepting benefits which are specifically identified to continue into retirement, shall cease on the effective date of General Manager's termination.

The District's most current personnel rules and regulations shall apply except for those express provisions outlined in this Agreement which shall supersede the District's personnel rules and regulations.

- XIII. APPLICABLE LAW: This Agreement shall be constructed in accordance with and governed by the laws of the State of California. Should any provision of this Agreement be determined by a court of competent jurisdiction to be invalid, the remainder of this Agreement shall nevertheless be binding and effective.

Upon the expiration or termination of this Agreement, the General Manager shall not be entitled to any severance pay or continuation of health benefits, except those limited to the provision of COBRA benefits or benefits provided as a retiree of the District.

- XIV. ENTIRE AGREEMENT: This Agreement constitutes the entire Agreement between the District and the General Manager and supersedes all prior agreements respecting the same subject, provided however, that all practices as described in the District's personnel rules and regulations, as they now exist or may hereafter be amended shall apply to the General Manager, unless contrary to specific provisions of this Agreement.

Each party agrees and acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by any party, or any one acting on behalf of any party, which are not included herein and that any agreement, statement, or promise not contained in this Agreement shall not be valid or binding on either party.

- XV. WAIVER OF RIGHTS: Any waiver at any time by either party hereto of its rights with respect to a breach or default, or any other matter arising in connection with this Agreement, shall not be deemed to be a waiver with respect to any other breach, default, or matter.
- XVI. REMEDIES NOT EXCLUSIVE: Except as otherwise provided herein, the use by either party of any remedies specified herein for the enforcement of this Agreement is not exclusive and shall not deprive the party using such remedy of, or limit the application of, any other remedy provided by law.

HEADINGS: Paragraph headings and titles of attachments as used herein are for convenience only and shall not be deemed to alter or modify the provisions of the paragraph headed thereby.

- XVII. INTERPRETATION: The parties acknowledge that each party has reviewed, negotiated, and had an opportunity to discuss with counsel this Agreement and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Agreement or any document executed and delivered by any party in connection with transactions contemplated by this Agreement.
- XVIII. WORKER'S COMPENSATION: Pursuant to the State of California Labor Code, Section 3700, et seq., the District shall secure workers' compensation insurance for the General Manager.
- XIX. INDEMNIFICATION: District shall provide for the defense of the General Manager in any action or proceedings alleging an act or omission within the scope of employment of the General Manager in conformance with State law (Government Code Sections 995, et seq.). In addition, any funds provided by the District for the legal criminal defense of Employee shall be fully reimbursed to the District by the General Manager if the General Manager is convicted of a crime involving an abuse of the office or position as required under Government Code Section 53243.1.
- XX. AMENDMENTS: Any modifications of this Agreement will be effective only if in writing and signed by both the General Manager and the District.
- XXI. NOTICE: Any notices required or permitted pursuant to this Agreement shall be given in person or by certified or registered mail, addressed as follows:
- |                     |  |
|---------------------|--|
| To District:        | President of the Board of Directors<br>Hidden Valley Lake Community Services District<br>19400 Hartmann Rd<br>Hidden Valley Lake, CA 95467 |
| To General Manager: | Paul L. Kelley<br>791 Pordon Lane<br>Healdsburg, CA 95448  |
- XXII. COUNTERPARTS; ELECTRONIC SIGNATURES: This Agreement may be executed in several counterparts, each of which shall be deemed an original and all of which shall constitute one and the same instrument and shall become effective when counterparts have been signed by each of the parties and delivered to the other parties; it being understood that all parties need not sign the same counterparts. The exchange of copies of this Agreement and of signature pages by facsimile transmission, by electronic mail in "portable document format" (".pdf") form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document, or by combination of such means, shall constitute effective execution and delivery of this Agreement as to the parties and may be used in lieu of the original Agreement for all purposes. Signatures of

the parties transmitted by means shall be deemed to be their original signatures for all purposes.

**IN WITNESS WHEREOF**, the District and General Manager hereto have executed this Agreement as of the Effective Date.

---

Paul L. Kelley Date

---

Jim Freeman, President, Board of Directors Date

ATEST:

By: \_\_\_\_\_

Penny Cuadras, Secretary of the Board

## EXHIBIT "A"

### DUTIES AND OBLIGATIONS OF THE GENERAL MANAGER

The General Manager shall perform essential functions and responsibilities and duties that may include, but not be limited to, the following:

Provide overall executive direction of day-to-day and long-term operations and activities of the District, organizing and assigning responsibilities, and directing and overseeing the management provided by subordinate managers.

Provide direction on the design, construction, operation, and maintenance of all planned or proposed District facilities and activities.

Within guidelines established by the Board, direct the establishment of overall strategic plans, long-term goals, and objectives.

Keep the Board of Directors advised of District activities and laws, issues, or problems that may affect District operations.

Review and implement policies adopted by the Board and make appropriate recommendations to the Board.

Represent the Board of Directors and the District in contacts with various federal, state, and local government agencies, community groups and businesses, and other professional organizations.

Negotiate a variety of contracts and agreements on the District's behalf in accordance with Board policy, direction, or delegation.

- Oversee preparation and implementation of the annual District budget.
- Monitor and implement all personnel rules and regulations in accordance with applicable laws and regulations and effectively manage the District's employees to best serve the District.

Respond to and resolve difficult and sensitive customer inquiries and complaints.

Maintain and improve professional proficiencies.

Engage in ongoing professional development activities. These activities may include, but are not limited to, attending relevant industry conferences, workshops, seminars, and training sessions.

# HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

## STAFF REPORT

**Meeting Date:** April 15, 2026

**Budgeted:** N/A

**Meeting:** Finance Committee

**Budgeted Amount:** N/A

**To:** Board of Directors

**Cost Estimate:** N/A

**From:** General Manager

**Funding Source:** N/A

**Written by:** Accounting Supervisor

**Funding Account #:** N/A

**Project Name:** N/A

**Project #:** N/A

### **AGENDA ITEM #:** 6

**AGENDA ITEM TITLE:** Proposed 2.2% Cost of Living Adjustment (COLA) for FY 2026-27

**SUMMARY:** Applying the verified U.S. Bureau of Labor Statistics (BLS) data, the resulting figure of 2.2% ensures that district salary schedules remain competitive and responsive to regional economic shifts. Staff recommends that the Board of Directors approve this adjustment to take effect on July 1, 2026.

**BACKGROUND/ANALYSIS:** In accordance with District Policy 3004.2.1, staff has completed the annual review of economic indicators to determine the appropriate COLA for the upcoming fiscal year. The policy states that the adjustment be based on the percentage change in the Consumer Price Index (CPI) for All Urban Consumers (CPI-U) as reported by the San Francisco Bay Area BLS for the 12-month period ending in February of the current year. Based on the official data released for the period from February 2025 through February 2026, the calculated inflation rate is 2.2%. Consequently, staff are proposing a 2.2% COLA for fiscal year 2026-27 to maintain alignment with established compensation policies.

**RECOMMENDATION:** Consider approval of the proposed 2.2% Cost of Living Adjustment (COLA) for FY 2026-27

**ATTACHMENTS:** U.S. Bureau of Labor Statistics Data



# Databases, Tables & Calculators by Subject

Special Notices 1/14/2026

Change Output Options:

From:  To:

include graphs  include annual averages

[More Formatting Options](#)

Data extracted on: March 16, 2026 (1:12:41 PM)

## Consumer Price Index for All Urban Consumers (CPI-U)

### 12-Month Percent Change

Series Id: CUURS49BSA0, CUUSS49BSA0

Not Seasonally Adjusted

Series Title: All items in San Francisco-Oakland-Hayward, CA, all urban consumers, not seasonally adjusted

Area: San Francisco-Oakland-Hayward, CA

Item: All items

Base Period: 1982-84=100

Per 3004.2.1  
Feb 2025 (inclusive) to  
Feb 2026 (Not inclusive)

Download: .xlsx

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2025		2.7		1.3		1.5		2.5		(X)		3.0	2.2	1.9	2.5
2026		2.5													

X: Data unavailable due to the 2025 lapse in appropriations

$11 \div 5 = 2.2$



Hidden Valley Lake Community Services District  
Projects Update Report  
March/April 2026

## Board List of Priorities

- Underground infrastructure rehabilitation
  - Sewer mainlines
    - Infiltration and inflow (I/I)
- SCADA improvements
  - General updates
  - Cybersecurity updates – in progress
- Redwood water tank replacements
  - Contact tank – FEMA subapplication submitted; designs in progress
  - Tank 1A
  - Tank 1B
  - Tank 4A
- Permanent generator procurement
  - Wellfield – FEMA subapplication submitted; designs in progress
  - Unit 9 tank site
- Water quality
  - Hexavalent Chromium compliance – in progress

# Defensive Space and Ignition Resistant Construction Project

- Scope of Work change in progress:
  - Removal of Tank 4 construction
  - Potential addition of an ignition-resistant building around Well 3
- **4/2/26:** Draft bid documents/specifications received; review and revisions in progress.



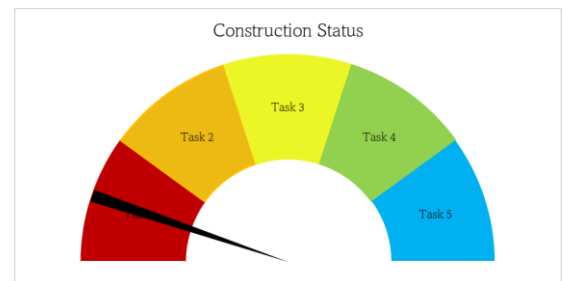
Project Amount
\$1,455,722.37

Reimbursed to Date*
\$18,697.20
*does not include 10% retention reimbursement

Project Amount		Expenditures		Balance (amount prior to FEMA 75% reimbursement)
\$1,455,722.37	-	\$28,281.91	=	<b>\$1,427,440.46</b>



- Task 1: Bid development, solicitation & award
- Task 2: Mobilization
- Task 3: Site prep, purchases
- Task 4: Begin defensive space, begin off-hauling, & begin wellhead ignition-resistant construction
- Task 5: Complete defensive space & complete wellhead ignition-resistant construction

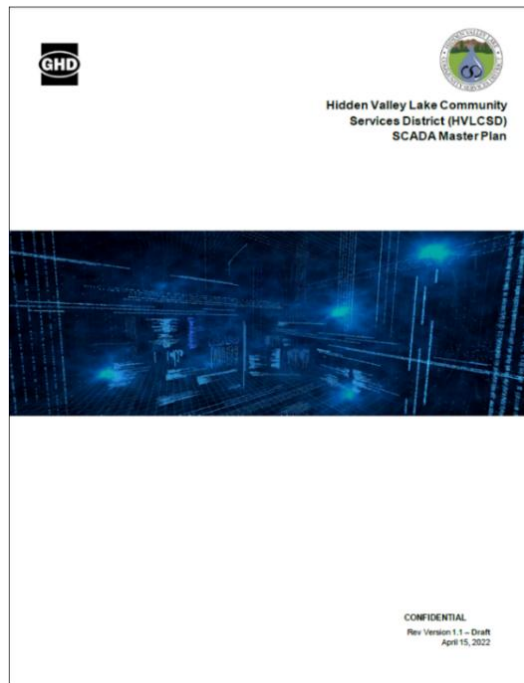


# SCADA Cybersecurity Enhancement Project

- GHD equipment procurement in progress – to arrive in May (delayed)
- Draft Network Boundary Protection Improvements Report under review

Project Amount	Reimbursed to Date
\$250,000	\$52,895

Project Amount		Expenditures		Balance
\$250,000	-	\$52,895	=	<b>\$197,105</b>



- Task 1: Software upgrade & data migration
- Task 2: Hardware procurement & replacement of existing equipment
- Task 3: Network boundary protection improvements
- Task 4: Investigation & troubleshooting of existing network issues
- Task 5: Next steps for SCADA/cybersecurity enhancements
- Task 6: Staff training



# Water Storage Tank Wildfire Mitigation Project & Wellfield-Water Plant Generator Project

- **3/4/26:** Topographic completed for the Water Storage Tank Wildfire Mitigation Project
- **3/18/26:** Site visits for engineer questions
- **3/19/26:** Proposal for Wellfield-Water Plant Generator Project approved
- **Upcoming:** Survey boundary for the Contact Tank parcel

**California Wildfires and Straight-line Winds**

DR-4856-CA



**Incident Period:** Jan 7, 2025 - Jan 31, 2025  
**Declaration Date:** Jan 8, 2025

**Quick Links**

- **Recovery resources:** [State & Local](#) | [National](#)
- **Connect:** [Social Media](#) | [Mobile App & Text](#)
- **24/7 counseling:** [Disaster Distress Helpline](#)



## Project Updates continued...

### **Firemain Linked Auxiliary Supply/Hydraulic Energy Storage (FLASHES)**

- **3/13/26:** PG&E issued Advice Letter 7660-E-B to consolidate the Grant Agreement amendment recommendations for CPUC's review
- **4/2/26:** CPUC approved the proposed amendments to the Grant Agreement
- **Next steps:** Execute the Microgrid Incentive Program agreements with PG&E

### **Stormwater Mitigation**

- Management is reevaluating the flood detention basin and corresponding property ownership and deficiencies.

### **Brambles**

- **3/26/26:** Staff delivered the draft Cost Share Agreement, Road Maintenance Agreement, and Outside Service Agreement to Brambles staff for review. Upon approval of such agreements, and upon executing a new easement, the District will submit the LAFCo annexation application on behalf of Brambles.

### **Regulatory Compliance – Reclamation Pond pH & Title 22 Revision**

- Samples are being collected throughout the reclamation pond to better understand the water's chemistry. Results will guide sludge removal methods (i.e., physical or chemical removal methods).

### **Regulatory Compliance – Hexavalent Chromium**

- **4/2/26:** Consultants collected samples at both active and monitoring well sites to fill in data gaps regarding hexavalent chromium levels throughout Hidden Valley Lake and nearby areas.



APRIL 2026  
Finance Committee  
Documents and Reports

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2026

120-SEWER ENTERPRISE FUND  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>2,461,445.00</u>	<u>198,647.81</u>	<u>1,840,113.67</u>	<u>621,331.33</u>	<u>74.76</u>
TOTAL REVENUES	<u>2,461,445.00</u>	<u>198,647.81</u>	<u>1,840,113.67</u>	<u>621,331.33</u>	<u>74.76</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	1,279,207.00	76,695.20	994,557.75	284,649.25	77.75
ADMINISTRATION	529,659.00	34,767.16	356,510.59	173,148.41	67.31
FIELD	573,773.00	41,795.48	377,045.83	196,727.17	65.71
DIRECTORS	83,806.00	6,821.97	56,711.34	27,094.66	67.67
CAPITAL PROJECTS & EQUIP	<u>690,607.00</u>	<u>26,272.26</u>	<u>207,275.98</u>	<u>483,331.02</u>	<u>30.01</u>
TOTAL EXPENDITURES	<u>3,157,052.00</u>	<u>186,352.07</u>	<u>1,992,101.49</u>	<u>1,164,950.51</u>	<u>63.10</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 695,607.00)	12,295.74	( 151,987.82)	( 543,619.18)	21.85

120-SEWER ENTERPRISE FUND  
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-4020 INSPECTION FEES	500.00	0.00	0.00	500.00	0.00
120-4036 DEVELOPER FEES SEWER	0.00	9,469.80	9,469.80 (	9,469.80)	0.00
120-4040 LIEN RECORDING FEES	0.00	0.00	0.00	0.00	0.00
120-4045 AVAILABILITY FEES	9,000.00	3,858.60	4,541.40	4,458.60	50.46
120-4050 SALES OF RECLAIMED WATER	245,610.00	0.00	105,861.94	139,748.06	43.10
120-4111 COMM SEWER USE	103,204.00	0.00	53,446.06	49,757.94	51.79
120-4112 GOV'T SEWER USE	1,200.00	0.00	1,136.24	63.76	94.69
120-4116 SEWER USE CHARGES	2,059,031.00	181,170.74	1,583,622.38	475,408.62	76.91
120-4210 LATE FEE	35,000.00	4,114.63	37,320.38 (	2,320.38)	106.63
120-4300 MISC INCOME	100.00	0.35	2.05	97.95	2.05
120-4310 OTHER INCOME	1,000.00	0.00	8,636.13 (	7,636.13)	863.61
120-4320 FEMA/Caloes GRANTS	0.00	0.00	29,916.94 (	29,916.94)	0.00
120-4325 GRANTS	0.00	0.00	0.00	0.00	0.00
120-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
120-4550 INTEREST INCOME	6,800.00	33.69	6,160.35	639.65	90.59
120-4580 TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
120-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
120-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>2,461,445.00</b>	<b>198,647.81</b>	<b>1,840,113.67</b>	<b>621,331.33</b>	<b>74.76</b>

120-SEWER ENTERPRISE FUND  
 NON-DEPARTMENTAL  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
120-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5024 WORKERS' COMP INSURANCE	35,000.00	0.00	15,588.96	19,411.04	44.54
120-5-00-5025 RETIREE HEALTH BENEFITS	18,028.00	( 1,260.21)	6,517.11	11,510.89	36.15
120-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
120-5-00-5040 ELECTION EXPENSE	2,500.00	0.00	0.00	2,500.00	0.00
120-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
120-5-00-5060 GASOLINE, OIL & FUEL	28,000.00	1,002.94	7,923.47	20,076.53	28.30
120-5-00-5061 VEHICLE MAINT	15,000.00	1,310.29	14,940.54	59.46	99.60
120-5-00-5062 TAXES & LIC	800.00	0.00	110.88	689.12	13.86
120-5-00-5064 GENERATOR MAINT	21,000.00	0.00	16,970.46	4,029.54	80.81
120-5-00-5074 INSURANCE PROPERTY/LIABILI	151,000.00	0.00	150,052.78	947.22	99.37
120-5-00-5075 BANK FEES	40,000.00	2,695.68	23,929.01	16,070.99	59.82
120-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	14,000.00	3,250.00	13,154.00	846.00	93.96
120-5-00-5092 POSTAGE & SHIPPING	13,500.00	832.28	8,016.16	5,483.84	59.38
120-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
120-5-00-5121 LEGAL SERVICES	20,000.00	2,518.13	21,214.97	( 1,214.97)	106.07
120-5-00-5122 ENGINEERING SERVICES	50,000.00	497.50	10,487.89	39,512.11	20.98
120-5-00-5123 OTHER PROFESSIONAL SERVICE	38,300.00	0.00	30,471.73	7,828.27	79.56
120-5-00-5125 OPEB	13,000.00	12,800.00	12,800.00	200.00	98.46
120-5-00-5126 AUDIT SERVICES	8,825.00	0.00	8,825.00	0.00	100.00
120-5-00-5130 PRINTING & PUBLICATION	8,500.00	624.63	5,456.97	3,043.03	64.20
120-5-00-5135 NEWSLETTER	1,000.00	0.00	225.00	775.00	22.50
120-5-00-5142 AMORTIZATION	0.00	0.00	0.00	0.00	0.00
120-5-00-5145 EQUIPMENT RENTAL	5,000.00	31.19	4,352.68	647.32	87.05
120-5-00-5148 OPERATING SUPPLIES	90,000.00	4,687.06	87,242.75	2,757.25	96.94
120-5-00-5150 REPAIR & REPLACE	185,000.00	24,237.80	167,203.03	17,796.97	90.38
120-5-00-5155 MAINT BLDG & GROUNDS	68,820.00	1,792.02	33,995.87	34,824.13	49.40
120-5-00-5156 CUSTODIAL SERVICES	18,500.00	1,540.00	13,335.00	5,165.00	72.08
120-5-00-5157 SECURITY	9,116.00	3,208.12	11,514.12	( 2,398.12)	126.31
120-5-00-5160 SLUDGE DISPOSAL	25,000.00	0.00	22,254.70	2,745.30	89.02
120-5-00-5165 TERTIARY POND MAINTENANCE	50,000.00	0.00	50,000.00	0.00	100.00
120-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
120-5-00-5191 TELEPHONE	15,000.00	949.98	8,123.84	6,876.16	54.16
120-5-00-5192 ELECTRICITY	170,000.00	4,250.38	118,488.90	51,511.10	69.70
120-5-00-5193 OTHER UTILITIES	3,500.00	346.24	2,689.75	810.25	76.85
120-5-00-5194 IT SERVICES	37,000.00	4,693.36	17,589.73	19,410.27	47.54
120-5-00-5195 ENV/MONITORING	52,000.00	6,249.25	42,223.50	9,776.50	81.20
120-5-00-5198 ANNUAL OPERATING FEES	35,000.00	0.00	32,884.00	2,116.00	93.95
120-5-00-5315 SAFETY EQUIPMENT	4,500.00	408.56	3,867.45	632.55	85.94
120-5-00-5522 INTEREST ON LONG-TERM DEBT	0.00	0.00	0.00	0.00	0.00
120-5-00-5545 RECORDING FEES	300.00	30.00	90.00	210.00	30.00
120-5-00-5580 TRANSFERS OUT	32,018.00	0.00	32,017.50	0.50	100.00
120-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
120-5-00-5595 BAD DEBT	0.00	0.00	0.00	0.00	0.00
120-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
120-5-00-5700 OVER / SHORT	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>1,279,207.00</b>	<b>76,695.20</b>	<b>994,557.75</b>	<b>284,649.25</b>	<b>77.75</b>

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2026

120-SEWER ENTERPRISE FUND  
 ADMINISTRATION  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-10-5010 SALARIES & WAGES	319,115.00	22,683.57	201,743.37	117,371.63	63.22
120-5-10-5020 EMPLOYEE BENEFITS	117,496.00	8,998.82	78,355.51	39,140.49	66.69
120-5-10-5021 RETIREMENT BENEFITS	75,048.00	1,977.54	63,011.10	12,036.90	83.96
120-5-10-5063 CERTIFICATIONS	500.00	0.00	0.00	500.00	0.00
120-5-10-5090 OFFICE SUPPLIES	5,000.00	561.08	3,075.09	1,924.91	61.50
120-5-10-5170 TRAVEL / MILEAGE	6,000.00	237.81	4,275.55	1,724.45	71.26
120-5-10-5175 EDUCATION / SEMINARS	5,000.00	297.50	5,271.17 (	271.17)	105.42
120-5-10-5179 ADM MISC EXPENSES	1,500.00	10.84	778.80	721.20	51.92
<b>TOTAL ADMINISTRATION</b>	<b>529,659.00</b>	<b>34,767.16</b>	<b>356,510.59</b>	<b>173,148.41</b>	<b>67.31</b>

120-SEWER ENTERPRISE FUND  
 FIELD  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-30-5010 SALARIES & WAGES	344,698.00	24,569.14	220,097.25	124,600.75	63.85
120-5-30-5020 EMPLOYEE BENEFITS	138,279.00	12,947.27	85,865.97	52,413.03	62.10
120-5-30-5021 RETIREMENT BENEFITS	74,796.00	2,032.91	63,352.55	11,443.45	84.70
120-5-30-5022 CLOTHING ALLOWANCE	2,500.00	78.60	1,372.37	1,127.63	54.89
120-5-30-5063 CERTIFICATIONS	1,500.00	0.00	468.48	1,031.52	31.23
120-5-30-5090 OFFICE SUPPLIES	1,000.00	0.00	298.63	701.37	29.86
120-5-30-5170 TRAVEL / MILEAGE	5,000.00	140.51	474.03	4,525.97	9.48
120-5-30-5175 EDUCATION / SEMINARS	6,000.00	2,027.05	5,116.55	883.45	85.28
<b>TOTAL FIELD</b>	<b>573,773.00</b>	<b>41,795.48</b>	<b>377,045.83</b>	<b>196,727.17</b>	<b>65.71</b>

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2026

120-SEWER ENTERPRISE FUND  
 DIRECTORS  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-40-5010 DIRECTORS COMPENSATION	12,000.00	959.08	7,459.64	4,540.36	62.16
120-5-40-5020 DIRECTOR BENEFITS	230.00	32.96	232.68 (	2.68)	101.17
120-5-40-5030 DIRECTOR HEALTH BENEFITS	60,976.00	5,829.93	49,019.02	11,956.98	80.39
120-5-40-5170 TRAVEL MILEAGE	2,000.00	0.00	0.00	2,000.00	0.00
120-5-40-5175 EDUCATION / SEMINARS	5,000.00	0.00	0.00	5,000.00	0.00
120-5-40-5176 DIRECTOR TRAINING	3,600.00	0.00	0.00	3,600.00	0.00
<b>TOTAL DIRECTORS</b>	<b>83,806.00</b>	<b>6,821.97</b>	<b>56,711.34</b>	<b>27,094.66</b>	<b>67.67</b>

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2026

120-SEWER ENTERPRISE FUND  
 CAPITAL PROJECTS & EQUIP  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-70-7201 REGULATORY COMPLIANCE	180,000.00	15,173.53	135,337.44	44,662.56	75.19
120-5-70-7202 DISASTER MITIGATION	350,000.00	11,098.73	43,025.54	306,974.46	12.29
120-5-70-7203 DISASTER RECOVERY	0.00	0.00	0.00	0.00	0.00
120-5-70-7205 RISK MANAGEMENT	160,607.00	0.00	28,913.00	131,694.00	18.00
120-5-70-7206 RECORDS RETENTION	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CAPITAL PROJECTS &amp; EQUIP</b>	<b>690,607.00</b>	<b>26,272.26</b>	<b>207,275.98</b>	<b>483,331.02</b>	<b>30.01</b>
<b>TOTAL EXPENDITURES</b>	<b>3,157,052.00</b>	<b>186,352.07</b>	<b>1,992,101.49</b>	<b>1,164,950.51</b>	<b>63.10</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 695,607.00)</b>	<b>12,295.74</b>	<b>( 151,987.82)</b>	<b>( 543,619.18)</b>	<b>21.85</b>

\*\*\* END OF REPORT \*\*\*

130-WATER ENTERPRISE FUND  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>3,555,530.00</u>	<u>280,373.32</u>	<u>2,936,211.75</u>	<u>619,318.25</u>	<u>82.58</u>
TOTAL REVENUES	<u>3,555,530.00</u>	<u>280,373.32</u>	<u>2,936,211.75</u>	<u>619,318.25</u>	<u>82.58</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	2,428,443.00	103,679.90	1,533,476.02	894,966.98	63.15
ADMINISTRATION	536,359.00	35,600.06	355,668.22	180,690.78	66.31
FIELD	580,273.00	41,969.74	384,533.17	195,739.83	66.27
DIRECTORS	88,206.00	6,822.11	56,711.72	31,494.28	64.29
CAPITAL PROJECTS & EQUIP	<u>6,161,262.95</u>	<u>45,814.19</u>	<u>457,470.27</u>	<u>5,703,792.68</u>	<u>7.42</u>
TOTAL EXPENDITURES	<u>9,794,543.95</u>	<u>233,886.00</u>	<u>2,787,859.40</u>	<u>7,006,684.55</u>	<u>28.46</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 6,239,013.95)	46,487.32	148,352.35	( 6,387,366.30)	2.38-

130-WATER ENTERPRISE FUND  
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-4035 RECONNECT FEE	15,000.00	2,160.00	19,225.00 (	4,225.00)	128.17
130-4036 DEVELOPER FEES WATER	0.00	9,469.80	9,469.80 (	9,469.80)	0.00
130-4038 COMM WATER METER INSTALL	0.00	0.00	0.00	0.00	0.00
130-4039 WATER CONNECTION FEE	658.00	0.00	130.00	528.00	19.76
130-4040 LIEN RECORDING FEES	1,200.00	0.00	5,266.08 (	4,066.08)	438.84
130-4045 AVAILABILITY FEES	32,000.00	15,434.40	18,165.60	13,834.40	56.77
130-4110 COMM WATER USE	168,824.00	0.00	82,725.35	86,098.65	49.00
130-4111 BULK WATER SALES	5,000.00	0.00	26,913.73 (	21,913.73)	538.27
130-4112 GOV'T WATER USE	7,400.00	0.00	5,748.51	1,651.49	77.68
130-4115 WATER USE	3,246,608.00	247,199.55	2,403,068.20	843,539.80	74.02
130-4117 WATER OVERAGE FEE	0.00	0.00	0.00	0.00	0.00
130-4210 LATE FEE	65,000.00	5,816.13	59,695.91	5,304.09	91.84
130-4215 RETURNED CHECK FEE	1,000.00	0.00	550.00	450.00	55.00
130-4300 MISC INCOME	100.00	0.35	102.05 (	2.05)	102.05
130-4310 OTHER INCOME	1,500.00	0.00	13,224.52 (	11,724.52)	881.63
130-4320 FEMA/CalOES GRANTS	0.00	0.00	49,278.66 (	49,278.66)	0.00
130-4325 GRANTS	0.00	0.00	149,539.18 (	149,539.18)	0.00
130-4330 HYDRANT METER USE DEPOSIT	3,240.00	0.00	6,480.00 (	3,240.00)	200.00
130-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
130-4550 INTEREST INCOME	8,000.00	293.09	8,879.16 (	879.16)	110.99
130-4580 TRANSFER IN	0.00	0.00	77,750.00 (	77,750.00)	0.00
130-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
130-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>3,555,530.00</b>	<b>280,373.32</b>	<b>2,936,211.75</b>	<b>619,318.25</b>	<b>82.58</b>
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130-WATER ENTERPRISE FUND  
 NON-DEPARTMENTAL  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
130-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5024 WORKERS' COMP INSURANCE	20,000.00	0.00	15,588.96	4,411.04	77.94
130-5-00-5025 RETIREE HEALTH BENEFITS	18,028.00	( 1,260.21)	6,517.02	11,510.98	36.15
130-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
130-5-00-5040 ELECTION EXPENSE	2,500.00	0.00	0.00	2,500.00	0.00
130-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
130-5-00-5060 GASOLINE, OIL & FUEL	28,000.00	1,002.92	7,923.33	20,076.67	28.30
130-5-00-5061 VEHICLE MAINT	15,000.00	1,310.26	16,202.05	( 1,202.05)	108.01
130-5-00-5062 TAXES & LIC	1,200.00	0.00	110.88	1,089.12	9.24
130-5-00-5064 GENERATOR MAINT	12,000.00	0.00	4,888.51	7,111.49	40.74
130-5-00-5074 INSURANCE PROPERTY/LIABILI	151,000.00	0.00	150,052.77	947.23	99.37
130-5-00-5075 BANK FEES	35,000.00	2,695.67	23,976.83	11,023.17	68.51
130-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	35,000.00	3,250.00	31,113.98	3,886.02	88.90
130-5-00-5092 POSTAGE & SHIPPING	13,500.00	832.27	8,016.09	5,483.91	59.38
130-5-00-5110 CONTRACTUAL SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
130-5-00-5112 CROSS CONNECTION CONTROL	112,750.00	9,977.50	20,913.80	91,836.20	18.55
130-5-00-5121 LEGAL SERVICES	75,000.00	5,461.88	120,466.28	( 45,466.28)	160.62
130-5-00-5122 ENGINEERING SERVICES	50,000.00	497.50	1,489.37	48,510.63	2.98
130-5-00-5123 OTHER PROFESSIONAL SERVICE	38,300.00	0.00	33,833.79	4,466.21	88.34
130-5-00-5124 WATER RIGHTS	15,000.00	0.00	648.80	14,351.20	4.33
130-5-00-5125 OPEB	13,500.00	12,800.00	12,800.00	700.00	94.81
130-5-00-5126 AUDIT SERVICES	8,825.00	0.00	8,825.00	0.00	100.00
130-5-00-5130 PRINTING & PUBLICATION	8,500.00	624.62	5,456.88	3,043.12	64.20
130-5-00-5135 NEWSLETTER	1,200.00	0.00	225.00	975.00	18.75
130-5-00-5142 AMORTIZATION	0.00	0.00	0.00	0.00	0.00
130-5-00-5145 EQUIPMENT RENTAL	6,500.00	31.19	3,452.88	3,047.12	53.12
130-5-00-5148 OPERATING SUPPLIES	20,000.00	0.00	7,824.57	12,175.43	39.12
130-5-00-5150 REPAIR & REPLACE	180,000.00	23,150.25	109,510.98	70,489.02	60.84
130-5-00-5155 MAINT BLDG & GROUNDS	45,000.00	1,792.01	33,977.59	11,022.41	75.51
130-5-00-5156 CUSTODIAL SERVICES	18,500.00	1,540.00	13,335.00	5,165.00	72.08
130-5-00-5157 SECURITY	9,116.00	3,208.12	11,514.10	( 2,398.10)	126.31
130-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
130-5-00-5191 TELEPHONE	15,000.00	949.96	8,123.75	6,876.25	54.16
130-5-00-5192 ELECTRICITY	240,000.00	12,316.16	188,220.09	51,779.91	78.43
130-5-00-5193 OTHER UTILITIES	4,000.00	346.24	2,689.74	1,310.26	67.24
130-5-00-5194 IT SERVICES	60,820.00	6,994.64	35,875.81	24,944.19	58.99
130-5-00-5195 ENV/MONITORING	25,000.00	626.00	17,270.00	7,730.00	69.08
130-5-00-5198 ANNUAL OPERATING FEES	12,000.00	0.00	9,430.68	2,569.32	78.59
130-5-00-5315 SAFETY EQUIPMENT	5,000.00	408.55	3,001.80	1,998.20	60.04
130-5-00-5505 WATER CONSERVATION	7,500.00	1,134.23	1,134.23	6,365.77	15.12
130-5-00-5520 HYDRANT DEPOSIT REFUND	3,240.00	0.00	12,960.00	( 9,720.00)	400.00
130-5-00-5522 INTEREST ON LONG-TERM DEBT	0.00	0.00	0.00	0.00	0.00
130-5-00-5545 RECORDING FEES	700.00	30.00	90.00	610.00	12.86
130-5-00-5580 TRANSFERS OUT	1,116,764.00	13,960.14	606,015.46	510,748.54	54.27
130-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
130-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
130-5-00-5595 BAD DEBT	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2026

130-WATER ENTERPRISE FUND  
NON-DEPARTMENTAL  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	2,428,443.00	103,679.90	1,533,476.02	894,966.98	63.15

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2026

130-WATER ENTERPRISE FUND  
 ADMINISTRATION  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-10-5010 SALARIES & WAGES	319,115.00	22,683.57	201,743.29	117,371.71	63.22
130-5-10-5020 EMPLOYEE BENEFITS	117,496.00	8,998.80	78,355.32	39,140.68	66.69
130-5-10-5021 RETIREMENT BENEFITS	75,048.00	1,977.48	63,011.46	12,036.54	83.96
130-5-10-5063 CERTIFICATIONS	200.00	0.00	0.00	200.00	0.00
130-5-10-5090 OFFICE SUPPLIES	5,000.00	561.05	3,199.54	1,800.46	63.99
130-5-10-5170 TRAVEL / MILEAGE	8,000.00	237.81	3,451.08	4,548.92	43.14
130-5-10-5175 EDUCATION / SEMINARS	10,000.00	1,067.50	5,032.17	4,967.83	50.32
130-5-10-5179 ADM MISC EXPENSES	1,500.00	73.85	875.36	624.64	58.36
<b>TOTAL ADMINISTRATION</b>	<b>536,359.00</b>	<b>35,600.06</b>	<b>355,668.22</b>	<b>180,690.78</b>	<b>66.31</b>

130-WATER ENTERPRISE FUND  
 FIELD  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-30-5010 SALARIES & WAGES	344,698.00	25,068.09	226,459.65	118,238.35	65.70
130-5-30-5020 EMPLOYEE BENEFITS	138,279.00	12,947.24	85,886.83	52,392.17	62.11
130-5-30-5021 RETIREMENT BENEFITS	74,796.00	2,064.31	63,778.36	11,017.64	85.27
130-5-30-5022 CLOTHING ALLOWANCE	2,500.00	78.60	1,372.35	1,127.65	54.89
130-5-30-5063 CERTIFICATIONS	1,000.00	50.00	545.00	455.00	54.50
130-5-30-5090 OFFICE SUPPLIES	1,000.00	0.00	265.63	734.37	26.56
130-5-30-5170 TRAVEL / MILEAGE	8,000.00	140.50	1,080.85	6,919.15	13.51
130-5-30-5175 EDUCATION / SEMINARS	10,000.00	1,621.00	5,144.50	4,855.50	51.45
<b>TOTAL FIELD</b>	<b>580,273.00</b>	<b>41,969.74</b>	<b>384,533.17</b>	<b>195,739.83</b>	<b>66.27</b>

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2026

130-WATER ENTERPRISE FUND  
 DIRECTORS  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-40-5010 DIRECTORS COMPENSATION	12,000.00	959.18	7,460.00	4,540.00	62.17
130-5-40-5020 DIRECTOR BENEFITS	230.00	33.01	232.84 (	2.84)	101.23
130-5-40-5030 DIRECTOR HEALTH BENEFITS	60,976.00	5,829.92	49,018.88	11,957.12	80.39
130-5-40-5080 MEMBERSHIP & SUBSCRIPTION	0.00	0.00	0.00	0.00	0.00
130-5-40-5170 TRAVEL MILEAGE	5,000.00	0.00	0.00	5,000.00	0.00
130-5-40-5175 EDUCATION / SEMINARS	5,000.00	0.00	0.00	5,000.00	0.00
130-5-40-5176 DIRECTOR TRAINING	5,000.00	0.00	0.00	5,000.00	0.00
<b>TOTAL DIRECTORS</b>	<b>88,206.00</b>	<b>6,822.11</b>	<b>56,711.72</b>	<b>31,494.28</b>	<b>64.29</b>

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2026

130-WATER ENTERPRISE FUND  
 CAPITAL PROJECTS & EQUIP  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-70-7012 GENERAL VEHICLES	122,412.95	0.00	122,412.95	0.00	100.00
130-5-70-7201 REGULATORY COMPLIANCE	0.00	0.00	0.00	0.00	0.00
130-5-70-7202 DISASTER MITIGATION	250,000.00	11,098.72	43,025.52	206,974.48	17.21
130-5-70-7203 DISASTER RECOVERY	0.00	0.00	0.00	0.00	0.00
130-5-70-7204 RELIABLE WATER SUPPLY	5,788,850.00	34,715.47	292,031.80	5,496,818.20	5.04
130-5-70-7205 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
130-5-70-7206 RECORDS RETENTION	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CAPITAL PROJECTS &amp; EQUIP</b>	<b>6,161,262.95</b>	<b>45,814.19</b>	<b>457,470.27</b>	<b>5,703,792.68</b>	<b>7.42</b>
<b>TOTAL EXPENDITURES</b>	<b>9,794,543.95</b>	<b>233,886.00</b>	<b>2,787,859.40</b>	<b>7,006,684.55</b>	<b>28.46</b>
<b>REVENUES OVER/ (UNDER) EXPENDITURES</b>	<b>( 6,239,013.95)</b>	<b>46,487.32</b>	<b>148,352.35</b>	<b>( 6,387,366.30)</b>	<b>2.38-</b>

\*\*\* END OF REPORT \*\*\*

215-RECA REDEMPTION 1995-2  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>389,546.00</u>	<u>154,852.45</u>	<u>177,086.40</u>	<u>212,459.60</u>	<u>45.46</u>
TOTAL REVENUES	<u>389,546.00</u>	<u>154,852.45</u>	<u>177,086.40</u>	<u>212,459.60</u>	<u>45.46</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>295,861.00</u>	<u>0.00</u>	<u>289,804.60</u>	<u>6,056.40</u>	<u>97.95</u>
TOTAL EXPENDITURES	<u>295,861.00</u>	<u>0.00</u>	<u>289,804.60</u>	<u>6,056.40</u>	<u>97.95</u>
REVENUES OVER/ (UNDER) EXPENDITURES	93,685.00	154,852.45	( 112,718.20)	206,403.20	120.32-

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2026

215-RECA REDEMPTION 1995-2  
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
215-4525 PRO-RATA BOND PAYMENT FEE	3,200.00	0.00	0.00	3,200.00	0.00
215-4530 TAXES, ASSMT & BOND PROCEEDS	284,346.00	146,343.96	151,427.36	132,918.64	53.25
215-4540 DELINQUENT ASSESSMENTS	32,000.00	5,827.05	8,035.73	23,964.27	25.11
215-4541 DELINQ PENALTY & INTEREST	55,000.00	2,671.33	4,455.77	50,544.23	8.10
215-4542 DELINQ ASSMT MONTHLY PENALTY	0.00	0.00	0.00	0.00	0.00
215-4550 INTEREST INCOME	15,000.00	10.11	13,167.54	1,832.46	87.78
215-4580 TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>389,546.00</b>	<b>154,852.45</b>	<b>177,086.40</b>	<b>212,459.60</b>	<b>45.46</b>

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2026

215-RECA REDEMPTION 1995-2  
 NON-DEPARTMENTAL  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
215-5-00-5075 BANK FEES	0.00	0.00	0.00	0.00	0.00
215-5-00-5123 OTHER PROFESSIONAL SERVICE	11,515.00	0.00	6,200.21	5,314.79	53.84
215-5-00-5125 BOND PREMIUM	0.00	0.00	0.00	0.00	0.00
215-5-00-5522 INTEREST ON LONG-TERM DEBT	65,346.00	0.00	64,604.39	741.61	98.87
215-5-00-5580 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
215-5-00-5590 COST OF ISSUANCE	0.00	0.00	0.00	0.00	0.00
215-5-00-5599 PRINCIPAL PMT	219,000.00	0.00	219,000.00	0.00	100.00
215-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>295,861.00</b>	<b>0.00</b>	<b>289,804.60</b>	<b>6,056.40</b>	<b>97.95</b>
<b>TOTAL EXPENDITURES</b>	<b>295,861.00</b>	<b>0.00</b>	<b>289,804.60</b>	<b>6,056.40</b>	<b>97.95</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>93,685.00</b>	<b>154,852.45</b>	<b>( 112,718.20)</b>	<b>206,403.20</b>	<b>120.32-</b>

\*\*\* END OF REPORT \*\*\*

218-CIEDB REDEMPTION FUND  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>167,088.00</u>	<u>0.00</u>	<u>165,806.87</u>	<u>1,281.13</u>	<u>99.23</u>
TOTAL REVENUES	<u>167,088.00</u>	<u>0.00</u>	<u>165,806.87</u>	<u>1,281.13</u>	<u>99.23</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>167,088.00</u>	<u>0.00</u>	<u>168,976.45</u>	<u>( 1,888.45)</u>	<u>101.13</u>
TOTAL EXPENDITURES	<u>167,088.00</u>	<u>0.00</u>	<u>168,976.45</u>	<u>( 1,888.45)</u>	<u>101.13</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	( 3,169.58)	3,169.58	0.00

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2026

218-CIEDB REDEMPTION FUND  
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
218-4030 WATER CAPACITY FEES	9,137.00	0.00	0.00	9,137.00	0.00
218-4115 WATER USE CIEDB	0.00	0.00	0.00	0.00	0.00
218-4550 INTEREST INCOME	12,000.00	0.00	5,967.42	6,032.58	49.73
218-4580 TRANSFERS IN	145,951.00	0.00	159,839.45 (	13,888.45)	109.52
218-4596 USER/NEW DEVELOPMT PORTION	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>167,088.00</b>	<b>0.00</b>	<b>165,806.87</b>	<b>1,281.13</b>	<b>99.23</b>

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2026

218-CIEDB REDEMPTION FUND  
 NON-DEPARTMENTAL  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
218-5-00-5092 POSTAGE & SHIPPING	0.00	0.00	0.00	0.00	0.00
218-5-00-5522 INTEREST ON LONG-TERM DEBT	33,065.00	0.00	35,334.06 (	2,269.06)	106.86
218-5-00-5560 BAD DEBT	0.00	0.00	0.00	0.00	0.00
218-5-00-5580 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
218-5-00-5595 CIEDB LOAN ANNUAL FEE	3,425.00	0.00	3,046.04	378.96	88.94
218-5-00-5599 PRINCIPAL PMT	130,598.00	0.00	130,596.35	1.65	100.00
218-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	167,088.00	0.00	168,976.45 (	1,888.45)	101.13
TOTAL EXPENDITURES	167,088.00	0.00	168,976.45 (	1,888.45)	101.13
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	( 3,169.58)	3,169.58	0.00

\*\*\* END OF REPORT \*\*\*

219-USDA SOLAR LOAN  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>32,018.00</u>	<u>0.00</u>	<u>32,222.67</u>	<u>( 204.67)</u>	<u>100.64</u>
TOTAL REVENUES	<u>32,018.00</u>	<u>0.00</u>	<u>32,222.67</u>	<u>( 204.67)</u>	<u>100.64</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>32,018.00</u>	<u>0.00</u>	<u>32,017.50</u>	<u>0.50</u>	<u>100.00</u>
TOTAL EXPENDITURES	<u>32,018.00</u>	<u>0.00</u>	<u>32,017.50</u>	<u>0.50</u>	<u>100.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	205.17	( 205.17)	0.00

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2026

219-USDA SOLAR LOAN  
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
219-4300 MISC INCOME	0.00	0.00	0.00	0.00	0.00
219-4550 INTEREST INCOME	200.00	0.00	205.17 (	5.17)	102.59
219-4580 TRANSFERS IN	31,818.00	0.00	32,017.50 (	199.50)	100.63
TOTAL REVENUES	32,018.00	0.00	32,222.67 (	204.67)	100.64
	=====	=====	=====	=====	=====

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2026

219-USDA SOLAR LOAN  
 NON-DEPARTMENTAL  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
219-5-00-5092 POSTAGE & SHIPPING	0.00	0.00	0.00	0.00	0.00
219-5-00-5522 INTEREST ON LONG-TERM DEBT	12,518.00	0.00	12,517.50	0.50	100.00
219-5-00-5523 INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
219-5-00-5580 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
219-5-00-5599 PRINCIPAL PMT	19,500.00	0.00	19,500.00	0.00	100.00
TOTAL NON-DEPARTMENTAL	32,018.00	0.00	32,017.50	0.50	100.00
TOTAL EXPENDITURES	32,018.00	0.00	32,017.50	0.50	100.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	205.17 (	205.17)	0.00

\*\*\* END OF REPORT \*\*\*

223-WATER BOND 2023A  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>325,825.00</u>	<u>0.00</u>	<u>293,879.11</u>	<u>31,945.89</u>	<u>90.20</u>
TOTAL REVENUES	<u>325,825.00</u>	<u>0.00</u>	<u>293,879.11</u>	<u>31,945.89</u>	<u>90.20</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>277,275.00</u>	<u>0.00</u>	<u>355,025.00</u>	<u>( 77,750.00)</u>	<u>128.04</u>
TOTAL EXPENDITURES	<u>277,275.00</u>	<u>0.00</u>	<u>355,025.00</u>	<u>( 77,750.00)</u>	<u>128.04</u>
REVENUES OVER/ (UNDER) EXPENDITURES	48,550.00	0.00	( 61,145.89)	109,695.89	125.94-

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2026

223-WATER BOND 2023A  
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
223-4525 PRO-RATA BOND PAYMENT FEE	0.00	0.00	0.00	0.00	0.00
223-4550 INTEREST INCOME	50,000.00	0.00	16,604.11	33,395.89	33.21
223-4580 TRANSFER IN	275,825.00	0.00	277,275.00 (	1,450.00)	100.53
TOTAL REVENUES	325,825.00	0.00	293,879.11	31,945.89	90.20

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MARCH 31ST, 2026

223-WATER BOND 2023A  
 NON-DEPARTMENTAL  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
223-5-00-5075 BANK FEES	1,450.00	0.00	0.00	1,450.00	0.00
223-5-00-5123 OTHER PROFESSIONAL SERVICE	0.00	0.00	1,450.00 (	1,450.00)	0.00
223-5-00-5125 BOND PREMIUM	0.00	0.00	0.00	0.00	0.00
223-5-00-5522 INTEREST ON LONG-TERM DEBT	250,825.00	0.00	250,825.00	0.00	100.00
223-5-00-5580 TRANSFER OUT	0.00	0.00	77,750.00 (	77,750.00)	0.00
223-5-00-5590 COST OF ISSUANCE	0.00	0.00	0.00	0.00	0.00
223-5-00-5599 PRINCIPAL PMT	25,000.00	0.00	25,000.00	0.00	100.00
223-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>277,275.00</b>	<b>0.00</b>	<b>355,025.00 (</b>	<b>77,750.00)</b>	<b>128.04</b>
<b>TOTAL EXPENDITURES</b>	<b>277,275.00</b>	<b>0.00</b>	<b>355,025.00 (</b>	<b>77,750.00)</b>	<b>128.04</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>48,550.00</b>	<b>0.00</b>	<b>( 61,145.89)</b>	<b>109,695.89</b>	<b>125.94-</b>

\*\*\* END OF REPORT \*\*\*



**Hidden Valley Lake Community Services District**  
**Financial Activity, Cash and Investment Summary**  
**As of March 31, 2026**  
**(Rounded and Unaudited)**

	Operating Checking West America Bank 1010	Money Market West America Bank 1130	LAIF State Treasurer 1133	Bond Trustee Sewer US Bank 1200	Bond Trustee Water US Bank 1212	Total All Cash/Investment Accounts
<b>Financial Activity of Cash/Investment Accounts in General Ledger [1]</b>						
<b>Beginning Balances</b>	\$ 950,038	\$ 6,854,757	\$ 718,174	\$ 161,188	\$ 623,120	\$ 9,307,277
<b>Cash Receipts</b>						
Utility Billing Deposits	\$ 450,721	\$ -	\$ -	\$ -	\$ -	
Electronic Fund Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Deposits		\$ 16,505	\$ -	\$ 454	\$ 1,518	
<b>Total Cash Receipts</b>	<b>\$ 450,721</b>	<b>\$ 16,505</b>	<b>\$ -</b>	<b>\$ 161,642</b>	<b>\$ 624,638</b>	
<b>Cash Disbursements</b>						
Accounts Payable Checks issued	\$ 267,357	\$ -	\$ -	\$ -	\$ -	
Electronic Fund/Bank Draft Disbursements	\$ 60,393	\$ -	\$ -	\$ -	\$ -	
Payroll Checks issued - net	\$ 70,441	\$ -	\$ -	\$ -	\$ -	
Bank Fees	\$ 5,392	\$ -	\$ -	\$ -	\$ -	
Other Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total Disbursements</b>	<b>\$ 403,584</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Transfers Between Accounts</b>						
Transfers In	\$ 623,120	\$ 730,472	\$ -	\$ -	\$ -	
Transfers Out	\$ 13,960	\$ -	\$ 529,000	\$ -	\$ 623,120	
<b>Total Transfers Between Accounts</b>	<b>\$ 637,080</b>	<b>\$ 730,472</b>	<b>\$ 529,000</b>	<b>\$ -</b>	<b>\$ 623,120</b>	
<b>Ending Balances in General Ledger</b>	<b>\$ 1,606,335</b>	<b>\$ 7,601,734</b>	<b>\$ 189,174</b>	<b>\$ 161,642</b>	<b>\$ 1,518</b>	<b>\$ 9,560,401</b>
<b>Financial Institution Ending Balances</b>	<b>\$ 1,623,413</b>	<b>\$ 7,601,734</b>	<b>\$ 189,174</b>	<b>\$ 161,642</b>	<b>\$ 1,518</b>	<b>\$ 9,577,480</b>

<b>Ending Balances General Ledger Distribution by District Funds [2]</b>						
100 Operating	-	-	-	-	-	-
120 Wastewater Operating	252,819	99,414	-	-	-	352,233
130 Water Operating	730,395	180,669	-	-	-	911,064
215 2016 Sewer Refinancing Bond	-	454,008	-	161,642	-	615,649
218 2002 CIEDB Loan	-	103,529	-	-	-	103,529
219 2012 USDA Solar COP	-	9,133	655	-	-	9,788
223 2023 Water Revenue Bond	623,120	-	-	-	1,518	624,638
313 Wastewater Operating Reserve	-	258,685	-	-	-	258,685
314 Wastewater CIP	-	548,570	-	-	-	548,570
319 2012 USDA Solar COP Reserve	-	32,861	-	-	-	32,861
320 Water CIP	-	5,726,141	-	-	-	5,726,141
325 Water Operating Reserve	-	188,725	-	-	-	188,725
350 2002 CIEDB Loan Reserve	-	-	188,519	-	-	188,519
<b>Total Ending Balances in General Ledger</b>	<b>\$ 1,606,335</b>	<b>\$ 7,601,734</b>	<b>\$ 189,174</b>	<b>\$ 161,642</b>	<b>\$ 1,518</b>	<b>\$ 9,560,401</b>

[1] From General Ledger activity by Financial Institution accounts with District Fund accounts consolidated. Checking and Money Market accounts are with West America Bank, Local Agency Investment Account (LAIF) is held by the State Treasurer on behalf of the District, US Bank is the Bond Trustee for the the 2016 Refunding and 2023 Water Bond >>>>>>. All cash accounts have been reconciled to the ending Financial Institution statements.

[2] See Reconciliation Detail Summary for details

4/02/2026 3:26 PM  
 COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK RECONCILIATION REGISTER

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 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

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BANK DRAFT:								
1010	3/06/2026	BANK-DRAFT	001273	AFLAC	237.86CR	CLEARED	A	3/09/2026
1010	3/06/2026	BANK-DRAFT	001274	CALIFORNIA PUBLIC EMPLOYEES RE	7,466.62CR	CLEARED	A	3/09/2026
1010	3/06/2026	BANK-DRAFT	001275	NATIONWIDE RETIREMENT SOLUTION	1,675.00CR	CLEARED	A	3/06/2026
1010	3/06/2026	BANK-DRAFT	001276	STATE OF CALIFORNIA EDD	2,476.35CR	CLEARED	A	3/06/2026
1010	3/06/2026	BANK-DRAFT	001277	TOTAL ADMINISTRATIVE SERVICES	63.46CR	CLEARED	A	3/10/2026
1010	3/06/2026	BANK-DRAFT	001278	US DEPARTMENT OF THE TREASURY	5,644.58CR	CLEARED	A	3/06/2026
1010	3/19/2026	BANK-DRAFT	032026	CERBT ANNUAL CONTRIBUTION	25,600.00CR	CLEARED	G	3/23/2026
1010	3/20/2026	BANK-DRAFT	001279	AFLAC	237.86CR	OUTSTND	A	0/00/0000
1010	3/20/2026	BANK-DRAFT	001280	CALIFORNIA PUBLIC EMPLOYEES RE	7,466.62CR	CLEARED	A	3/23/2026
1010	3/20/2026	BANK-DRAFT	001281	NATIONWIDE RETIREMENT SOLUTION	1,675.00CR	CLEARED	A	3/20/2026
1010	3/20/2026	BANK-DRAFT	001282	STATE OF CALIFORNIA EDD	2,334.31CR	CLEARED	A	3/20/2026
1010	3/20/2026	BANK-DRAFT	001283	TOTAL ADMINISTRATIVE SERVICES	63.46CR	CLEARED	A	3/26/2026
1010	3/20/2026	BANK-DRAFT	001284	US DEPARTMENT OF THE TREASURY	5,451.89CR	CLEARED	A	3/20/2026
CHECK:								
1010	3/06/2026	CHECK	004412	ACWA/JPIA	1,302.46CR	CLEARED	A	3/11/2026
1010	3/06/2026	CHECK	004413	ADVANCED SECURITY SYSTEMS SANT	894.00CR	CLEARED	A	3/11/2026
1010	3/06/2026	CHECK	004414	ALPHA ANALYTICAL LABORATORIES	4,130.75CR	CLEARED	A	3/11/2026
1010	3/06/2026	CHECK	004415	VOID CHECK	0.00	CLEARED	A	3/06/2026
1010	3/06/2026	CHECK	004416	AMAZON CAPITAL SERVICES, INC.	2,183.87CR	CLEARED	A	3/11/2026
1010	3/06/2026	CHECK	004417	APPLIED TECHNOLOGY SOLUTIONS	1,305.75CR	CLEARED	A	3/16/2026
1010	3/06/2026	CHECK	004418	ARMED FORCE PEST CONTROL, INC.	205.00CR	CLEARED	A	3/12/2026
1010	3/06/2026	CHECK	004419	B & G TIRES OF MIDDLETOWN	1,927.01CR	CLEARED	A	3/25/2026
1010	3/06/2026	CHECK	004420	BADGER METER	2,301.30CR	CLEARED	A	3/13/2026
1010	3/06/2026	CHECK	004421	BRELJE & RACE CONSULTING CIVIL	6,833.75CR	CLEARED	A	3/10/2026
1010	3/06/2026	CHECK	004422	COASTLAND CIVIL ENGINEERING, I	5,545.00CR	CLEARED	A	3/11/2026
1010	3/06/2026	CHECK	004423	COURTNEY HERNANDEZ	1,540.00CR	CLEARED	A	3/10/2026
1010	3/06/2026	CHECK	004424	GHD	10,698.19CR	CLEARED	A	3/12/2026
1010	3/06/2026	CHECK	004425	HANNAH DAVIDSON	404.87CR	CLEARED	A	3/09/2026
1010	3/06/2026	CHECK	004426	JESSICA E DESSEL	445.09CR	CLEARED	A	3/11/2026
1010	3/06/2026	CHECK	004427	KELLY REESE	2,052.00CR	CLEARED	A	3/09/2026
1010	3/06/2026	CHECK	004428	LAKE COUNTY RECORD BEE	107.68CR	CLEARED	A	3/11/2026
1010	3/06/2026	CHECK	004429	LAKE COUNTY WASTE SOLUTIONS, I	123.76CR	CLEARED	A	3/13/2026
1010	3/06/2026	CHECK	004430	LAKE COUNTY WASTE SOLUTIONS, I	568.72CR	CLEARED	A	3/13/2026
1010	3/06/2026	CHECK	004431	MCKENNA FARRES	72.50CR	CLEARED	A	3/06/2026
1010	3/06/2026	CHECK	004432	PACE SUPPLY CORP	2,853.60CR	CLEARED	A	3/13/2026
1010	3/06/2026	CHECK	004433	PACIFIC GAS & ELECTRIC COMPANY	16,566.54CR	CLEARED	A	3/10/2026
1010	3/06/2026	CHECK	004434	PETERSON MECHANICAL INC.	570.00CR	CLEARED	A	3/10/2026
1010	3/06/2026	CHECK	004435	PETTY CASH REIMBURSEMENT	137.72CR	CLEARED	A	3/06/2026
1010	3/06/2026	CHECK	004436	PUMPMAN NORCAL	3,237.50CR	CLEARED	A	3/10/2026
1010	3/06/2026	CHECK	004437	STREAMLINE	600.00CR	CLEARED	A	3/11/2026
1010	3/06/2026	CHECK	004438	TOTAL ADMINISTRATIVE SERVICES	1,200.00CR	CLEARED	A	3/17/2026
1010	3/06/2026	CHECK	004439	TELSTAR INSTRUMENTS	23,239.20CR	CLEARED	A	3/10/2026
1010	3/06/2026	CHECK	004440	TYLER TECHNOLOGY	7,500.00CR	CLEARED	A	3/10/2026

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 COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: All  
 STATUS: All  
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CHECK RECONCILIATION REGISTER

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ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
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1010	3/06/2026	CHECK	004441	USA BLUE BOOK	4,428.79CR	CLEARED	A	3/11/2026
1010	3/06/2026	CHECK	004442	WESTGATE PETROLEUM CO., INC.	1,305.57CR	CLEARED	A	3/10/2026
1010	3/06/2026	CHECK	004443	BARROWS, WILLIAM F	436.45CR	OUTSTND	A	0/00/0000
1010	3/06/2026	CHECK	004444	CIDDIO, MARK STEVEN	162.76CR	CLEARED	A	3/12/2026
1010	3/20/2026	CHECK	004445	ADVANCED SECURITY SYSTEMS SANT	5,522.24CR	CLEARED	A	3/24/2026
1010	3/20/2026	CHECK	004446	ALPHA ANALYTICAL LABORATORIES	2,744.50CR	CLEARED	A	3/25/2026
1010	3/20/2026	CHECK	004447	VOID CHECK	0.00	CLEARED	A	3/20/2026
1010	3/20/2026	CHECK	004448	APPLIED TECHNOLOGY SOLUTIONS	8,005.56CR	OUTSTND	A	0/00/0000
1010	3/20/2026	CHECK	004449	ARMED FORCE PEST CONTROL, INC.	3,163.46CR	CLEARED	A	3/26/2026
1010	3/20/2026	CHECK	004450	BENNETT ENGINEERING SERVICES	6,197.75CR	CLEARED	A	3/24/2026
1010	3/20/2026	CHECK	004451	BKS LAW FIRM, PC	7,980.01CR	CLEARED	A	3/24/2026
1010	3/20/2026	CHECK	004452	CALIFORNIA RURAL WATER ASSOCIA	1,785.00CR	OUTSTND	A	0/00/0000
1010	3/20/2026	CHECK	004453	COUNTY OF LAKE SOLID WASTE	15.57CR	CLEARED	A	3/27/2026
1010	3/20/2026	CHECK	004454	COURTNEY HERNANDEZ	1,540.00CR	CLEARED	A	3/24/2026
1010	3/20/2026	CHECK	004455	DATAPROSE, LLC	2,795.64CR	CLEARED	A	3/25/2026
1010	3/20/2026	CHECK	004456	DONNA MAHONEY	72.50CR	CLEARED	A	3/24/2026
1010	3/20/2026	CHECK	004457	ELAN CARDMEMBER SERVICE	3,235.60CR	CLEARED	A	3/26/2026
1010	3/20/2026	CHECK	004458	ERIK LEARY	207.20CR	CLEARED	A	3/20/2026
1010	3/20/2026	CHECK	004459	EUREKA OXYGEN CO.	817.11CR	CLEARED	A	3/26/2026
1010	3/20/2026	CHECK	004460	GINNLAW, P.C.	14,028.00CR	CLEARED	A	3/24/2026
1010	3/20/2026	CHECK	004461	HARDESTER'S MARKETS & HARDWARE	348.67CR	CLEARED	A	3/25/2026
1010	3/20/2026	CHECK	004462	IAN GIBBS	200.00CR	OUTSTND	A	0/00/0000
1010	3/20/2026	CHECK	004463	JAMES DAY CONSTRUCTION, INC.	2,523.00CR	CLEARED	A	3/26/2026
1010	3/20/2026	CHECK	004464	JOSEPH A LAYMON	662.91CR	CLEARED	A	3/26/2026
1010	3/20/2026	CHECK	004465	NIZRI, OMER	1,021.37CR	CLEARED	A	3/31/2026
1010	3/20/2026	CHECK	004466	PETERSON MECHANICAL INC.	9,100.00CR	CLEARED	A	3/25/2026
1010	3/20/2026	CHECK	004467	SPECIAL DISTRICT RISK MANAGEME	51,857.97CR	CLEARED	A	3/25/2026
1010	3/20/2026	CHECK	004468	THATCHER COMPANY, INC.	3,305.80CR	CLEARED	A	3/25/2026
1010	3/20/2026	CHECK	004469	TITUS	15,173.53CR	OUTSTND	A	0/00/0000
1010	3/20/2026	CHECK	004470	UBEO WEST LLC	62.38CR	CLEARED	A	3/25/2026
1010	3/20/2026	CHECK	004471	USA BLUE BOOK	7,472.21CR	CLEARED	A	3/25/2026
1010	3/20/2026	CHECK	004472	VERIZON WIRELESS	1,547.47CR	CLEARED	A	3/26/2026
1010	3/20/2026	CHECK	004473	VERIZON WIRELESS	351.48CR	CLEARED	A	3/26/2026
1010	3/20/2026	CHECK	004474	WEST YOST & ASSOCIATES, INC.	9,977.50CR	CLEARED	A	3/24/2026
1010	3/20/2026	CHECK	004475	WESTGATE PETROLEUM CO., INC.	700.29CR	CLEARED	A	3/24/2026
1010	3/20/2026	CHECK	004476	KNIGHT, JUDITH A	62.81CR	OUTSTND	A	0/00/0000
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1010	3/02/2026	DEPOSIT		CREDIT CARD 3/02/2026	6,370.41	CLEARED	C	3/03/2026
1010	3/02/2026	DEPOSIT	000001	CREDIT CARD 3/02/2026	5,705.82	CLEARED	C	3/04/2026
1010	3/02/2026	DEPOSIT	000002	CREDIT CARD 3/02/2026	17,277.90	CLEARED	C	3/04/2026
1010	3/02/2026	DEPOSIT	000003	CREDIT CARD 3/02/2026	1,742.28	CLEARED	C	3/03/2026
1010	3/02/2026	DEPOSIT	000004	CREDIT CARD 3/02/2026	1,079.26	CLEARED	C	3/04/2026
1010	3/02/2026	DEPOSIT	000005	CREDIT CARD 3/02/2026	1,101.66	CLEARED	C	3/04/2026

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: All  
 STATUS: All  
 FOLIO: All

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1010	3/02/2026	DEPOSIT	000008	CREDIT CARD 3/02/2026	436.15	CLEARED	C	3/04/2026
1010	3/02/2026	DEPOSIT	000009	CREDIT CARD 3/02/2026	884.77	CLEARED	C	3/05/2026
1010	3/02/2026	DEPOSIT	000010	REGULAR DAILY POST 3/02/2026	2,282.65	CLEARED	C	3/03/2026
1010	3/03/2026	DEPOSIT		CREDIT CARD 3/03/2026	4,776.22	CLEARED	C	3/04/2026
1010	3/03/2026	DEPOSIT	000001	CREDIT CARD 3/03/2026	1,641.69	CLEARED	C	3/04/2026
1010	3/03/2026	DEPOSIT	000002	CREDIT CARD 3/03/2026	94.85	CLEARED	C	3/04/2026
1010	3/03/2026	DEPOSIT	000003	CREDIT CARD 3/03/2026	572.92	CLEARED	C	3/06/2026
1010	3/03/2026	DEPOSIT	000004	REGULAR DAILY POST 3/03/2026	500.67	CLEARED	C	3/04/2026
1010	3/04/2026	DEPOSIT		CREDIT CARD 3/04/2026	9,077.12	CLEARED	C	3/05/2026
1010	3/04/2026	DEPOSIT	000001	CREDIT CARD 3/04/2026	1,391.66	CLEARED	C	3/05/2026
1010	3/04/2026	DEPOSIT	000002	CREDIT CARD 3/04/2026	592.17	CLEARED	C	3/05/2026
1010	3/04/2026	DEPOSIT	000003	CREDIT CARD 3/04/2026	1,955.06	CLEARED	C	3/09/2026
1010	3/04/2026	DEPOSIT	000004	REGULAR DAILY POST 3/04/2026	1,664.50	CLEARED	C	3/05/2026
1010	3/05/2026	DEPOSIT		CREDIT CARD 3/05/2026	3,995.44	CLEARED	C	3/06/2026
1010	3/05/2026	DEPOSIT	000001	CREDIT CARD 3/05/2026	605.59	CLEARED	C	3/06/2026
1010	3/05/2026	DEPOSIT	000002	CREDIT CARD 3/05/2026	810.18	CLEARED	C	3/06/2026
1010	3/05/2026	DEPOSIT	000003	CREDIT CARD 3/05/2026	867.88	CLEARED	C	3/10/2026
1010	3/06/2026	DEPOSIT		CREDIT CARD 3/06/2026	9,984.48	CLEARED	C	3/09/2026
1010	3/06/2026	DEPOSIT	000001	CREDIT CARD 3/06/2026	1,142.12	CLEARED	C	3/09/2026
1010	3/06/2026	DEPOSIT	000002	CREDIT CARD 3/06/2026	102.39	CLEARED	C	3/09/2026
1010	3/06/2026	DEPOSIT	000003	CREDIT CARD 3/06/2026	696.68	CLEARED	C	3/11/2026
1010	3/06/2026	DEPOSIT	000004	REGULAR DAILY POST 3/06/2026	3,989.79	CLEARED	C	3/09/2026
1010	3/09/2026	DEPOSIT		CREDIT CARD 3/09/2026	6,068.17	CLEARED	C	3/10/2026
1010	3/09/2026	DEPOSIT	000001	CREDIT CARD 3/09/2026	3,420.31	CLEARED	C	3/11/2026
1010	3/09/2026	DEPOSIT	000002	CREDIT CARD 3/09/2026	3,527.42	CLEARED	C	3/11/2026
1010	3/09/2026	DEPOSIT	000003	CREDIT CARD 3/09/2026	1,727.89	CLEARED	C	3/10/2026
1010	3/09/2026	DEPOSIT	000004	CREDIT CARD 3/09/2026	1,147.23	CLEARED	C	3/11/2026
1010	3/09/2026	DEPOSIT	000005	CREDIT CARD 3/09/2026	767.87	CLEARED	C	3/11/2026
1010	3/09/2026	DEPOSIT	000006	CREDIT CARD 3/09/2026	1,237.48	CLEARED	C	3/10/2026
1010	3/09/2026	DEPOSIT	000007	CREDIT CARD 3/09/2026	374.04	CLEARED	C	3/11/2026
1010	3/09/2026	DEPOSIT	000008	CREDIT CARD 3/09/2026	390.73	CLEARED	C	3/11/2026
1010	3/09/2026	DEPOSIT	000009	Payment on Account	1,090.77	CLEARED	R	3/09/2026
1010	3/09/2026	DEPOSIT	000010	Payment on Account	1,241.66	CLEARED	R	3/09/2026
1010	3/09/2026	DEPOSIT	000011	CREDIT CARD 3/09/2026	1,507.40	CLEARED	C	3/12/2026
1010	3/09/2026	DEPOSIT	000012	REGULAR DAILY POST 3/09/2026	21,475.08	CLEARED	C	3/10/2026
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1010	3/10/2026	DEPOSIT	000001	CREDIT CARD 3/10/2026	1,166.63	CLEARED	C	3/11/2026
1010	3/10/2026	DEPOSIT	000002	CREDIT CARD 3/10/2026	592.81	CLEARED	C	3/11/2026
1010	3/10/2026	DEPOSIT	000003	CREDIT CARD 3/10/2026	1,933.30	CLEARED	C	3/13/2026
1010	3/10/2026	DEPOSIT	000004	REGULAR DAILY POST 3/10/2026	3,497.71	CLEARED	C	3/11/2026
1010	3/10/2026	DEPOSIT	000005	DAILY PAYMENT POSTING	0.05	CLEARED	U	3/10/2026
1010	3/11/2026	DEPOSIT		CREDIT CARD 3/11/2026	11,127.80	CLEARED	C	3/12/2026

4/02/2026 3:26 PM  
 COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: All  
 STATUS: All  
 FOLIO: All

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1010	3/11/2026	DEPOSIT	000003	CREDIT CARD 3/11/2026	1,690.12	CLEARED	C	3/16/2026
1010	3/11/2026	DEPOSIT	000004	REGULAR DAILY POST 3/11/2026	4,630.22	CLEARED	C	3/12/2026
1010	3/11/2026	DEPOSIT	000005	CREDIT CARD 3/11/2026	5,506.86	CLEARED	C	3/13/2026
1010	3/11/2026	DEPOSIT	000006	CREDIT CARD 3/11/2026	4,365.48	CLEARED	C	3/13/2026
1010	3/11/2026	DEPOSIT	000007	CREDIT CARD 3/11/2026	232.19	CLEARED	C	3/13/2026
1010	3/12/2026	DEPOSIT		CREDIT CARD 3/12/2026	1,049.78	CLEARED	C	3/17/2026
1010	3/12/2026	DEPOSIT	000001	REGULAR DAILY POST 3/12/2026	8,485.69	CLEARED	C	3/13/2026
1010	3/13/2026	DEPOSIT		CREDIT CARD 3/13/2026	5,484.93	CLEARED	C	3/16/2026
1010	3/13/2026	DEPOSIT	000001	CREDIT CARD 3/13/2026	344.00	CLEARED	C	3/16/2026
1010	3/13/2026	DEPOSIT	000002	CREDIT CARD 3/13/2026	516.96	CLEARED	C	3/16/2026
1010	3/13/2026	DEPOSIT	000003	CREDIT CARD 3/13/2026	3,001.62	CLEARED	C	3/18/2026
1010	3/13/2026	DEPOSIT	000004	REGULAR DAILY POST 3/13/2026	6,461.45	CLEARED	C	3/16/2026
1010	3/16/2026	DEPOSIT		CREDIT CARD 3/16/2026	3,826.87	CLEARED	C	3/17/2026
1010	3/16/2026	DEPOSIT	000001	CREDIT CARD 3/16/2026	2,326.05	CLEARED	C	3/18/2026
1010	3/16/2026	DEPOSIT	000002	CREDIT CARD 3/16/2026	32,527.08	CLEARED	C	3/18/2026
1010	3/16/2026	DEPOSIT	000003	CREDIT CARD 3/16/2026	4,343.82	CLEARED	C	3/16/2026
1010	3/16/2026	DEPOSIT	000004	CREDIT CARD 3/16/2026	474.65	CLEARED	C	3/17/2026
1010	3/16/2026	DEPOSIT	000005	CREDIT CARD 3/16/2026	1,217.51	CLEARED	C	3/18/2026
1010	3/16/2026	DEPOSIT	000006	CREDIT CARD 3/16/2026	593.17	CLEARED	C	3/18/2026
1010	3/16/2026	DEPOSIT	000007	CREDIT CARD 3/16/2026	1,995.82	CLEARED	C	3/17/2026
1010	3/16/2026	DEPOSIT	000008	CREDIT CARD 3/16/2026	90.57	CLEARED	C	3/18/2026
1010	3/16/2026	DEPOSIT	000009	CREDIT CARD 3/16/2026	448.26	CLEARED	C	3/18/2026
1010	3/16/2026	DEPOSIT	000010	CREDIT CARD 3/16/2026	1,917.51	CLEARED	C	3/19/2026
1010	3/16/2026	DEPOSIT	000011	REGULAR DAILY POST 3/16/2026	11,956.86	CLEARED	C	3/17/2026
1010	3/16/2026	DEPOSIT	000012	DRAFT POSTING	23,599.72	CLEARED	U	3/17/2026
1010	3/17/2026	DEPOSIT		CREDIT CARD 3/17/2026	7,058.55	CLEARED	C	3/18/2026
1010	3/17/2026	DEPOSIT	000001	CREDIT CARD 3/17/2026	1,271.70	CLEARED	C	3/18/2026
1010	3/17/2026	DEPOSIT	000002	CREDIT CARD 3/17/2026	749.08	CLEARED	C	3/18/2026
1010	3/17/2026	DEPOSIT	000003	CREDIT CARD 3/17/2026	1,825.37	CLEARED	C	3/20/2026
1010	3/17/2026	DEPOSIT	000004	REGULAR DAILY POST 3/17/2026	4,258.75	CLEARED	C	3/18/2026
1010	3/18/2026	DEPOSIT		CREDIT CARD 3/18/2026	6,950.78	CLEARED	C	3/19/2026
1010	3/18/2026	DEPOSIT	000001	CREDIT CARD 3/18/2026	2,464.03	CLEARED	C	3/19/2026
1010	3/18/2026	DEPOSIT	000002	CREDIT CARD 3/18/2026	540.86	CLEARED	C	3/19/2026
1010	3/18/2026	DEPOSIT	000003	CREDIT CARD 3/18/2026	1,540.78	CLEARED	C	3/23/2026
1010	3/18/2026	DEPOSIT	000004	REGULAR DAILY POST 3/18/2026	7,368.83	CLEARED	C	3/19/2026
1010	3/19/2026	DEPOSIT		CREDIT CARD 3/19/2026	13,672.00	CLEARED	C	3/20/2026
1010	3/19/2026	DEPOSIT	000001	CREDIT CARD 3/19/2026	2,129.52	CLEARED	C	3/20/2026
1010	3/19/2026	DEPOSIT	000002	CREDIT CARD 3/19/2026	470.10	CLEARED	C	3/20/2026
1010	3/19/2026	DEPOSIT	000003	CREDIT CARD 3/19/2026	2,026.90	CLEARED	C	3/24/2026
1010	3/19/2026	DEPOSIT	000004	REGULAR DAILY POST 3/19/2026	5,597.32	CLEARED	C	3/20/2026
1010	3/20/2026	DEPOSIT		CREDIT CARD 3/20/2026	12,283.55	CLEARED	C	3/23/2026
1010	3/20/2026	DEPOSIT	000001	CREDIT CARD 3/20/2026	3,021.50	CLEARED	C	3/23/2026

4/2/2026 3:26 PM  
 COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK RECONCILIATION REGISTER

PAGE: 5  
 CHECK DATE: 3/01/2026 THRU 3/31/2026  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	3/20/2026	DEPOSIT	000002	CREDIT CARD 3/20/2026	1,994.77	CLEARED	C	3/23/2026
1010	3/20/2026	DEPOSIT	000003	CREDIT CARD 3/20/2026	6,649.35	CLEARED	C	3/25/2026
1010	3/20/2026	DEPOSIT	000004	REGULAR DAILY POST 3/20/2026	7,985.70	CLEARED	C	3/23/2026
1010	3/23/2026	DEPOSIT		CREDIT CARD 3/23/2026	24,953.26	CLEARED	C	3/24/2026
1010	3/23/2026	DEPOSIT	000001	CREDIT CARD 3/23/2026	1,900.10	CLEARED	C	3/25/2026
1010	3/23/2026	DEPOSIT	000002	CREDIT CARD 3/23/2026	1,096.51	CLEARED	C	3/25/2026
1010	3/23/2026	DEPOSIT	000003	CREDIT CARD 3/23/2026	7,936.72	CLEARED	C	3/24/2026
1010	3/23/2026	DEPOSIT	000004	CREDIT CARD 3/23/2026	937.62	CLEARED	C	3/25/2026
1010	3/23/2026	DEPOSIT	000005	CREDIT CARD 3/23/2026	441.05	CLEARED	C	3/25/2026
1010	3/23/2026	DEPOSIT	000006	CREDIT CARD 3/23/2026	5,077.98	CLEARED	C	3/24/2026
1010	3/23/2026	DEPOSIT	000007	CREDIT CARD 3/23/2026	602.90	CLEARED	C	3/25/2026
1010	3/23/2026	DEPOSIT	000008	CREDIT CARD 3/23/2026	728.61	CLEARED	C	3/26/2026
1010	3/23/2026	DEPOSIT	000009	REGULAR DAILY POST 3/23/2026	3,836.24	CLEARED	C	3/24/2026
1010	3/24/2026	DEPOSIT		CREDIT CARD 3/24/2026	1,720.29	CLEARED	C	3/25/2026
1010	3/24/2026	DEPOSIT	000001	CREDIT CARD 3/24/2026	796.91	CLEARED	C	3/25/2026
1010	3/24/2026	DEPOSIT	000002	CREDIT CARD 3/24/2026	223.39	CLEARED	C	3/25/2026
1010	3/24/2026	DEPOSIT	000003	CREDIT CARD 3/24/2026	218.90	CLEARED	C	3/27/2026
1010	3/24/2026	DEPOSIT	000004	REGULAR DAILY POST 3/24/2026	515.10	CLEARED	C	3/25/2026
1010	3/25/2026	DEPOSIT		CREDIT CARD 3/25/2026	1,985.33	CLEARED	C	3/26/2026
1010	3/25/2026	DEPOSIT	000001	CREDIT CARD 3/25/2026	216.75	CLEARED	C	3/26/2026
1010	3/25/2026	DEPOSIT	000002	CREDIT CARD 3/25/2026	469.20	CLEARED	C	3/26/2026
1010	3/25/2026	DEPOSIT	000003	CREDIT CARD 3/25/2026	214.16	CLEARED	C	3/30/2026
1010	3/25/2026	DEPOSIT	000004	REGULAR DAILY POST 3/25/2026	1,528.99	CLEARED	C	3/26/2026
1010	3/26/2026	DEPOSIT		CREDIT CARD 3/26/2026	998.13	CLEARED	C	3/27/2026
1010	3/26/2026	DEPOSIT	000001	CREDIT CARD 3/26/2026	1,030.36	CLEARED	C	3/27/2026
1010	3/26/2026	DEPOSIT	000002	CREDIT CARD 3/26/2026	319.65	CLEARED	C	3/31/2026
1010	3/26/2026	DEPOSIT	000003	REGULAR DAILY POST 3/26/2026	2,689.12	CLEARED	C	3/27/2026
1010	3/26/2026	DEPOSIT	000004	CREDIT CARD 3/26/2026	373.45	CLEARED	C	3/30/2026
1010	3/27/2026	DEPOSIT		CREDIT CARD 3/27/2026	1,023.98	CLEARED	C	3/30/2026
1010	3/27/2026	DEPOSIT	000001	CREDIT CARD 3/27/2026	736.95	CLEARED	C	4/01/2026
1010	3/27/2026	DEPOSIT	000002	REGULAR DAILY POST 3/27/2026	682.67	CLEARED	C	3/30/2026
1010	3/27/2026	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	89.28CR	CLEARED	U	3/27/2026
1010	3/27/2026	DEPOSIT	032726	FUND 223 AQUISITION REQ #12	623,120.00	CLEARED	G	3/27/2026
1010	3/30/2026	DEPOSIT		CREDIT CARD 3/30/2026	1,826.29	CLEARED	C	3/31/2026
1010	3/30/2026	DEPOSIT	000001	CREDIT CARD 3/30/2026	1,277.17	CLEARED	C	4/01/2026
1010	3/30/2026	DEPOSIT	000002	CREDIT CARD 3/30/2026	310.27	CLEARED	C	4/01/2026
1010	3/30/2026	DEPOSIT	000003	CREDIT CARD 3/30/2026	422.25	CLEARED	C	3/30/2026
1010	3/30/2026	DEPOSIT	000004	CREDIT CARD 3/30/2026	125.46	CLEARED	C	3/31/2026
1010	3/30/2026	DEPOSIT	000005	CREDIT CARD 3/30/2026	320.52	CLEARED	C	4/01/2026
1010	3/30/2026	DEPOSIT	000006	CREDIT CARD 3/30/2026	82.08	CLEARED	C	3/31/2026
1010	3/30/2026	DEPOSIT	000007	CREDIT CARD 3/30/2026	715.71	OUTSTND	C	0/00/0000
1010	3/30/2026	DEPOSIT	000008	REGULAR DAILY POST 3/30/2026	3,523.73	CLEARED	C	3/31/2026
1010	3/31/2026	DEPOSIT		CREDIT CARD 3/31/2026	3,001.21	CLEARED	C	4/01/2026
1010	3/31/2026	DEPOSIT	000001	CREDIT CARD 3/31/2026	750.58	CLEARED	C	4/01/2026

COMPANY: 999 - POOLED CASH FUND  
ACCOUNT: 1010 CASH - POOLED  
TYPE: All  
STATUS: All  
FOLIO: All

CHECK DATE: 3/01/2026 THRU 3/31/2026  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
<b>DEPOSIT:</b>								
1010	3/31/2026	DEPOSIT	000002	CREDIT CARD 3/31/2026	2,356.35	OUTSTND	C	0/00/0000
1010	3/31/2026	DEPOSIT	000003	REGULAR DAILY POST 3/31/2026	660.00	CLEARED	C	4/01/2026
<b>MISCELLANEOUS:</b>								
1010	3/01/2026	MISC.	030126	RECONCILE CC	674.78	CLEARED	G	3/01/2026
1010	3/06/2026	MISC.		PAYROLL DIRECT DEPOSIT	35,400.17CR	CLEARED	P	3/06/2026
1010	3/09/2026	MISC.		REVERSE Payment on Account	1,090.77CR	CLEARED	R	3/09/2026
1010	3/09/2026	MISC.	000001	REVERSE Payment on Account	1,241.66CR	CLEARED	R	3/09/2026
1010	3/09/2026	MISC.	002457	NIZRI, OMER UNPOST	1,021.37	CLEARED	A	3/09/2026
1010	3/13/2026	MISC.	031326	FEMA 4558-398 CHK TO MM	13,960.14CR	CLEARED	G	3/13/2026
1010	3/20/2026	MISC.		PAYROLL DIRECT DEPOSIT	35,041.33CR	CLEARED	P	3/20/2026
<b>SERVICE CHARGE:</b>								
1010	3/04/2026	SERV-CHG		FEBRUARY CHASE FEES	4,402.28CR	CLEARED	G	3/04/2026
1010	3/04/2026	SERV-CHG	000001	FEBRUARY CHASE FEES	546.70CR	CLEARED	G	3/04/2026
1010	3/05/2026	SERV-CHG		FEBRUARY AMX FEES	84.41CR	CLEARED	G	3/05/2026
1010	3/16/2026	SERV-CHG		FEBRUARY ACCOUNT ANALYSIS FEES	358.60CR	CLEARED	G	3/16/2026
<b>TOTALS FOR ACCOUNT 1010</b>				CHECK	TOTAL:	267,357.36CR		
				DEPOSIT	TOTAL:	1,074,477.31		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	85,037.92CR		
				SERVICE CHARGE	TOTAL:	5,391.99CR		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	60,393.01CR		
<b>TOTALS FOR POOLED CASH FUND</b>				CHECK	TOTAL:	267,357.36CR		
				DEPOSIT	TOTAL:	1,074,477.31		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	85,037.92CR		
				SERVICE CHARGE	TOTAL:	5,391.99CR		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	60,393.01CR		

# MEMO

To: Board of Directors

From: Donna Mahoney

Date: 04/10/2026

RE: Senior Account Representatives' Monthly Report

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## **Monthly Billing 03/31/2026**

Mailed statements: 2095

Electronic statements: 621

Look for the District's new ways to communicate in the coming months: [www.hvclcsd.org](http://www.hvclcsd.org)  
Spring has sprung! Use your EyeOnWater app to check for leaks and to keep track of your water consumption during these warmer days. [www.eyeonwater.com/signup](http://www.eyeonwater.com/signup)

Encl: APRIL Mainline Newsletter / Eye on Water (EOW) Sign Up Steps

## **Delinquent Billing 03/21/2025**

514 Delinquent statements

## **Courtesy Notification 04/07/2026**

126 Door Knockers were sent out at 8:00 am

## **Phone Notification 04/14/2026**

## **Lock Offs 04/16/2026**

## **Remain Locked 04/21/2026**

## **Total Payment Contract as of 04/17/2026**

Mailed Bills		Electronic	Mailed Delinquent Bills		Delivered 7-Day Notice		Phone Notify		Locked-Off Meters	Sent Out	Remained Locked
10/31/2025	2102	617	11/21/2025	627	12/2/2025	152	12/9/2025	87	12/11/2025	11	3
11/26/2025	2097	623	12/22/2025	501	1/6/2026	145	1/13/2026	94	1/15/2026	15	6
12/31/2025	2095	622	1/20/2026	618	2/3/2026	158	2/10/2026	86	2/12/2025	11	5
1/30/2026	2097	622	2/21/2026	563	3/3/2026	137	3/10/2026	84	3/12/2026	11	6
2/27/2026	2098	620	3/21/2026	514	4/7/2026	126	4/14/2026		4/16/2026		
3/31/2026	2095	621									



## Hidden Valley Lake Community Services District Regulatory and Legislative Updates April 2026

### Association of California Water Agencies (ACWA) Highlights

#### **State Legislative Committee 3/27 & 4/6**

#### **AB 1893: Favor** – Wildfire prevention: local assistance grant program: eligible activities

Existing law requires CalFIRE to administer a local assistance grant program for the purpose of providing residential home hardening education.

This bill would expand the eligible activities under the program to include projects undertaken by a local agency involving the acquisition/installation of mobile rigid dip tanks or similar mobile and permanent infrastructure capable of providing helicopter accessible water supplies for fire suppression. Funds would be eligible to agencies located in *high* and *very high* fire hazard severity zones.

#### **AB 2568: Favor** – Water district directors: compensation

Existing law authorizes the governing board of a water agency to compensate members for attending meetings and rendering services on behalf of the board. Compensation is currently capped at no more than 10 days per month.

This bill would increase the total number of days in a month that directors may be compensated from 10 to 15 days.

#### **AB 2793: Support** – Community Water Affordability Program

In an effort to enforce the state’s “Human Right to Water” which declares that every person has the right to clean, safe, affordable, and accessible drinking water, the Legislature has attempted to adopt a low-income rate assistance program for several years with no success. This bill is another attempt to implement a program that lowers the financial burden of low-income ratepayers.

AB 2793 tackles affordability at its roots: by appropriating grant funds to water systems for the purpose of rehabilitating, enhancing and developing infrastructure so that ratepayer costs are reduced. This bill would (pending legislative appropriation) require the Department of Water Resources to establish a Community Water Affordability Program and the Community Water Affordability Assistance Fund within the State Treasury for the purpose of administering these grant funds to water suppliers.

## **SB 1125: *Support if Amended* – Water Rate Assistance Program**

This is another bill proposed to advance the “Human Right to Water” and to establish a low-income rate assistance program.

SB 1125 would establish the Water Rate Assistance Program and the Water Rate Assistance Fund in the State Treasury. The program would be administered by the State Water Resources Control Board and it would provide direct water bill assistance to low-income residential ratepayers. Water suppliers would be directed to automatically enroll low-income customers into the program if they are enrolled in CARE or receive CalWORKS, CalFresh, general assistance, Medi-Cal, SSI/SSP, or WIC.

**Concerns:** This bill contains provisions that, in the past, have caused ACWA to oppose low-income rate assistance program proposals. Examples of these problematic provisions include that such a program would be administered by the State Water Resources Control Board and that water suppliers would have administrative obligations to automatically enroll ratepayers. Despite these concerns, the State Legislative Committee ultimately adopted a *Support if Amended* position because this bill provides the most viable rate assistance program proposal to date. The bill has been referred to ACWA’s Low-Income Rate Assistance working group for refinement.



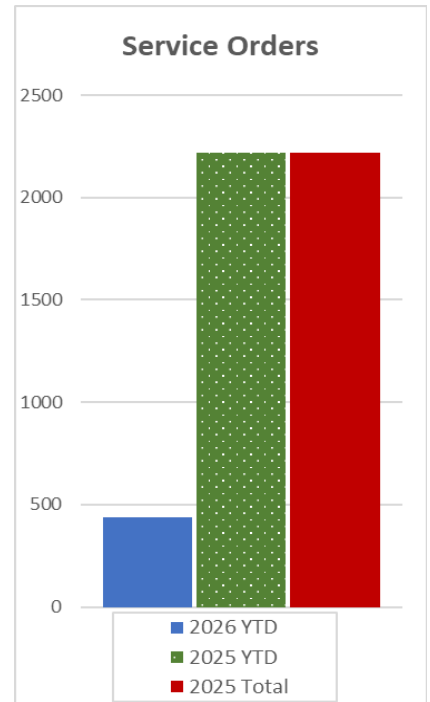
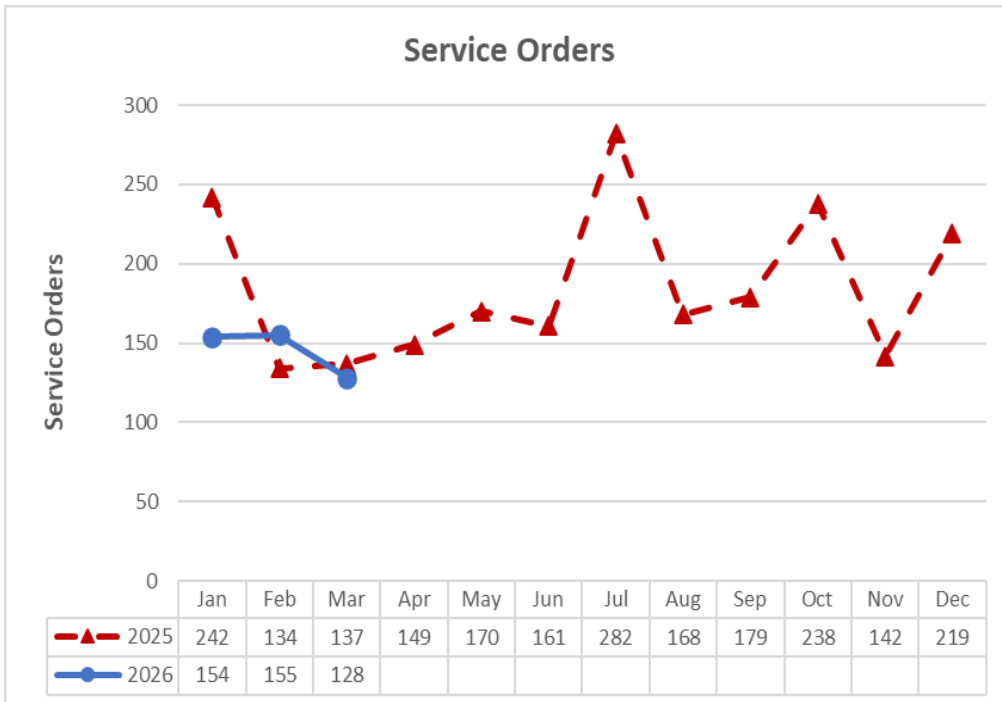
# Hidden Valley Lake Community Services District

## Field Operations Report

March 2026

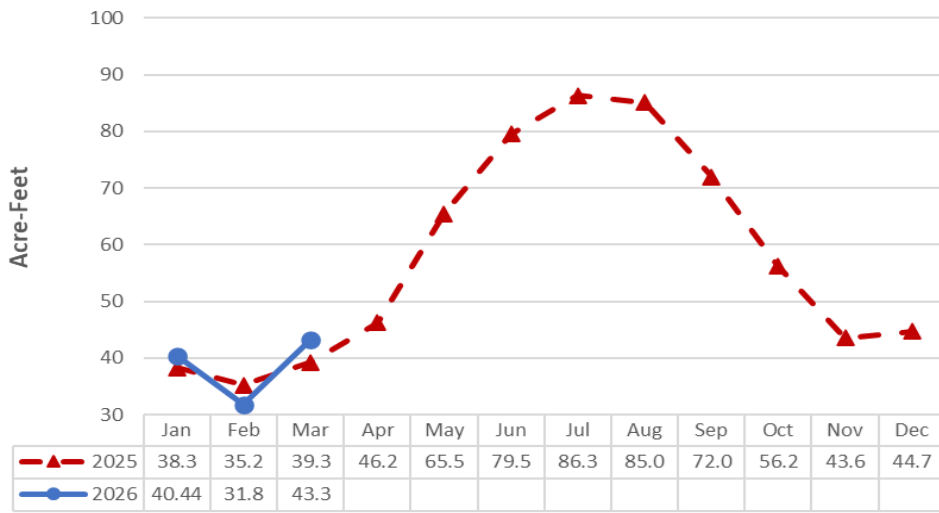
Water Connections		Wastewater Connections	
New (current month)	0	New (current month)	0
Residential (previous month)	2480	Residential (previous month)	1494
Commercial & Govt (previous month)	38	Commercial & Govt (previous month)	16
<b>Total Water Connections:</b>	<b>2518</b>	<b>Total Wastewater Connections:</b>	<b>1510</b>

Precipitation		
March	Previous Year March	Historical
0.00 in	4.30 in	5.74 in

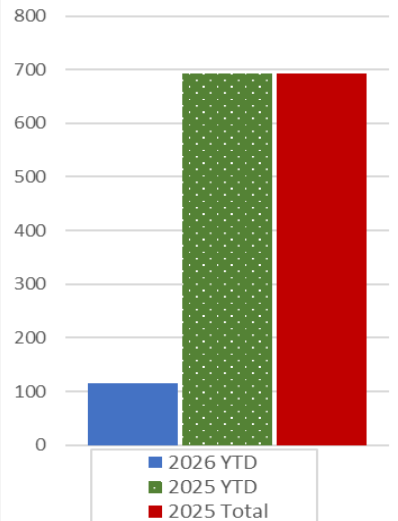


Hours		
<b>Overtime Hours:</b>	18.50	\$1,071.59

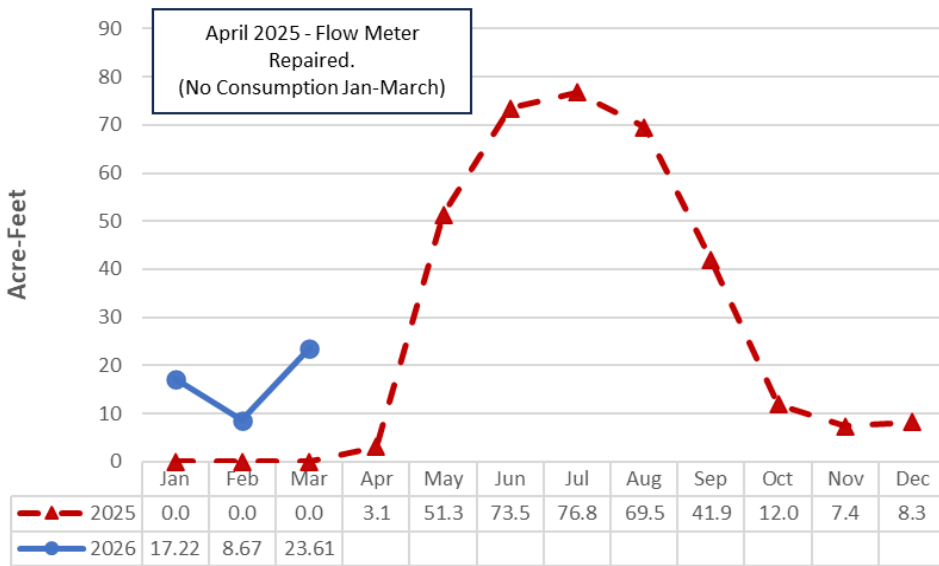
### Well Production



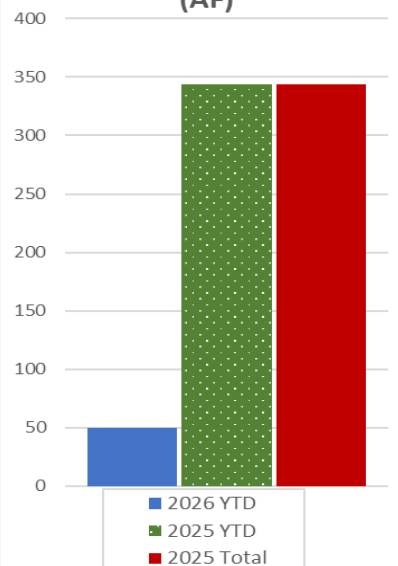
### Well Production (AF)



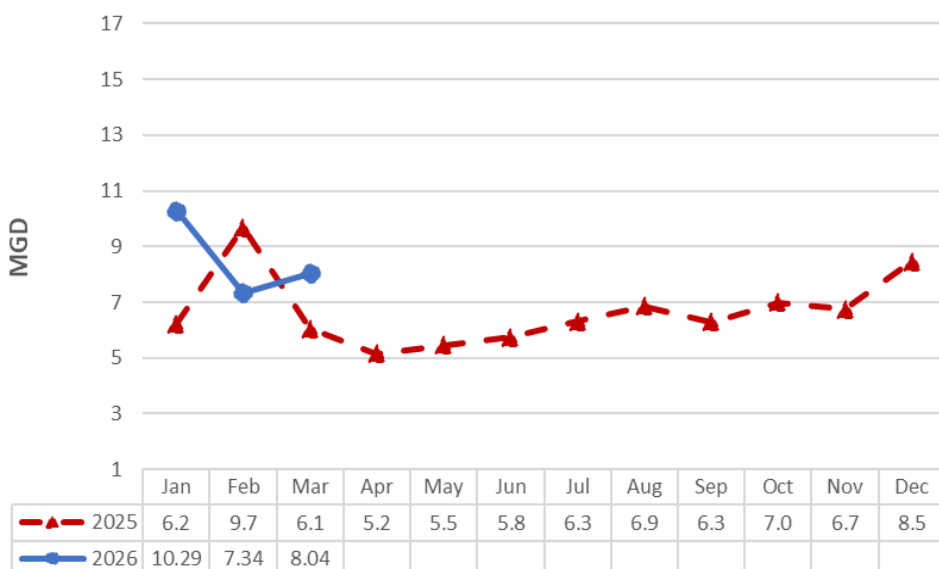
### Reclaimed Water Use



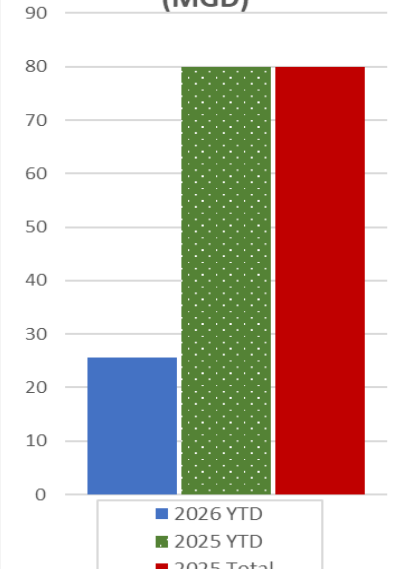
### Reclaimed Water Use (AF)



### Wastewater Influent

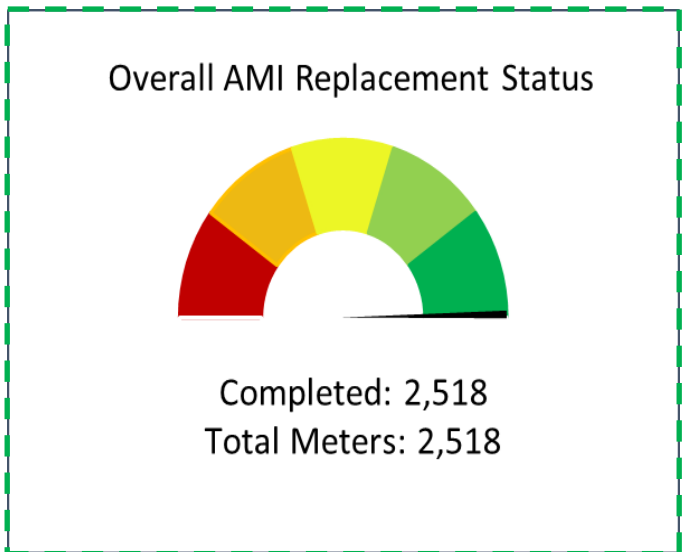


### Wastewater Influent (MGD)

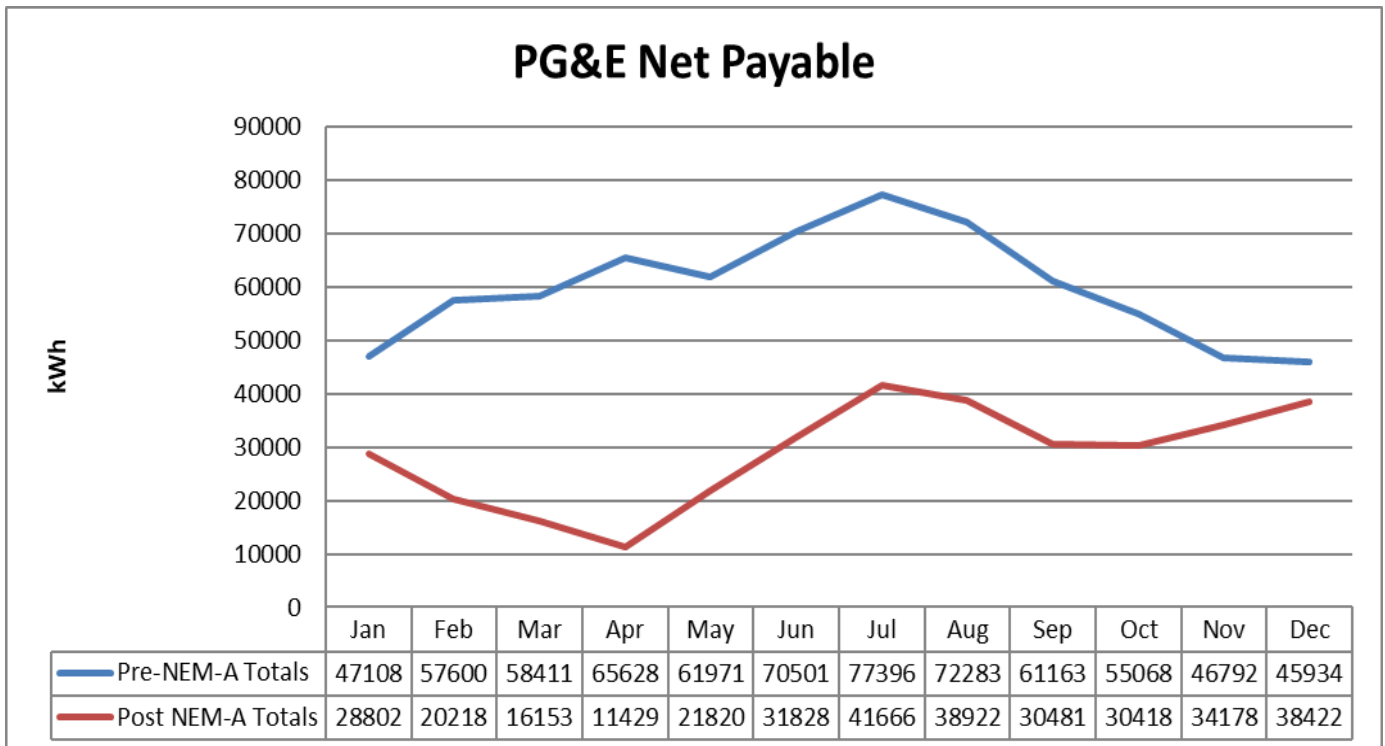


Vehicle Mileage	
Vehicle	Mileage
HV1	2,898
HV2	1,239
Truck 1	195
Truck 2	944
Truck 3	116
Truck 6	348
Truck 8	0
Tractor	4.80
Vac Truck	36.30
Excavator	0.60 hours
Skid Steer	6.70 hours

Fuel Tank Use		
	Gasoline	Diesel
Tank Meter	160.40	140.40
Fuel Log	160.00	139.30



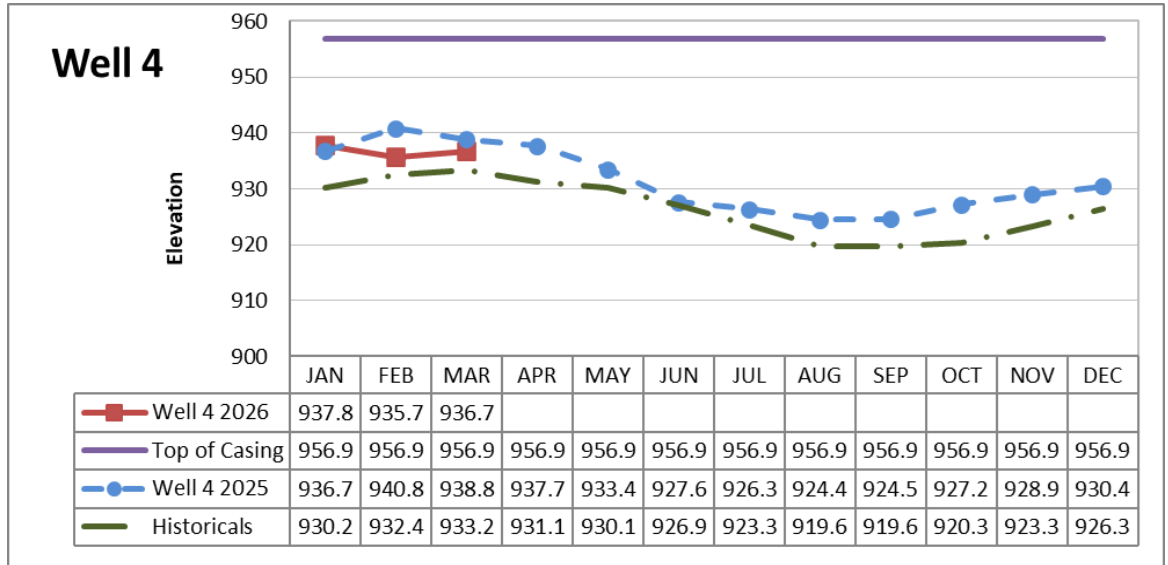
**METER REPLACEMENTS COMPLETE!**



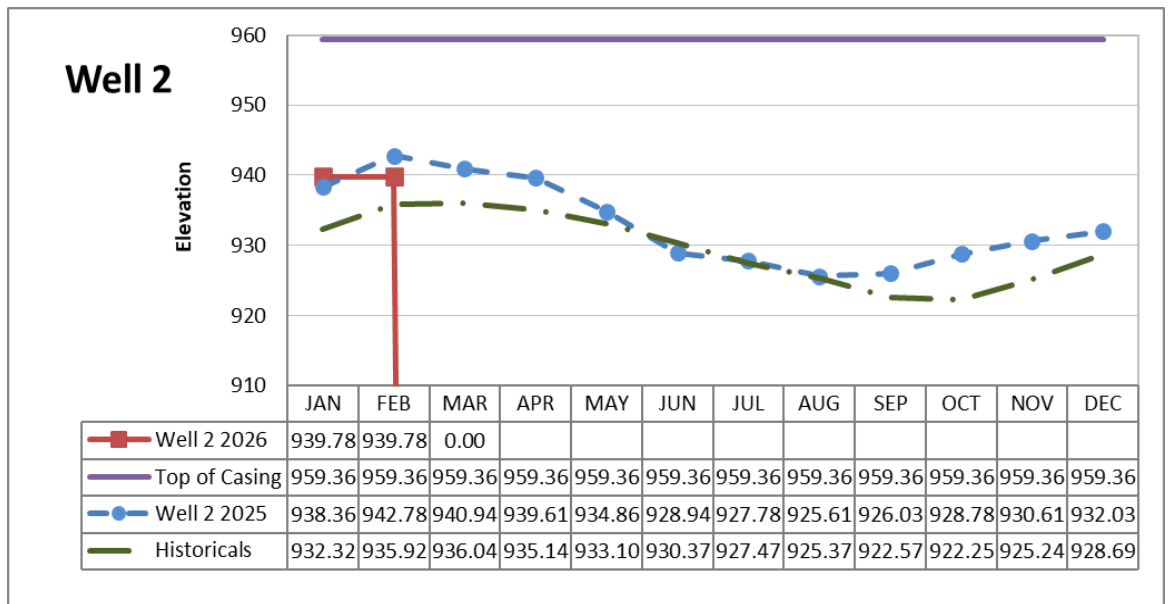
# Groundwater Data

## Drawdown Recharge Rate

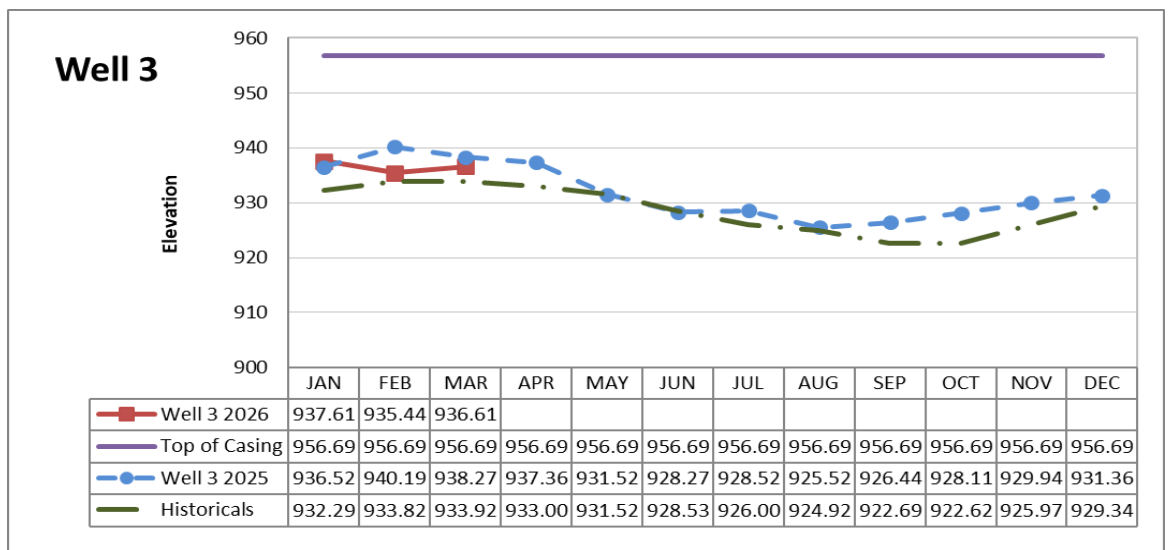
March: 110%



March: Offline—  
maintenance.



March: 105%



## Water System Highlights

- Routine maintenance and operations
- Meter Swaps: 5
- Meter Reads: 3/26-3/27,3/30
- Dominic Hernandez, Operator II: 6 Years with the District
- Cla-Val performed maintenance/repair/replacement on PRVs
- SWRCB Sanitary Survey Inspection

## Wastewater System Highlights

- Routine maintenance and operations
- Central Valley RWQCB—Effluent Pond pH Mitigation Summary Report
- Lake County Water Association Tour
- Computer upgrades: WWTP Lab & Field Operations office



## Field Updates

### Effluent Pond pH Mitigation Tasks : March

#### CVRWQCB Proposed Tasks

Task	Task Description	Completion Date
1	Installation of pH buffering mechanism at the effluent storage pond	July 31, 2025
2	Updating the 1993 Title 22 Engineering Report	December 31, 2025
3	Remove 6 to 8 inches of sludge from the bottom of the 25-acre effluent storage pond.	October 31, 2029

#### **Task 1:**

##### **Complete**

Task 1 continues to perform successfully, with the pump currently operating at a 30% feed rate and administering sulfuric acid. pH levels remain stable, consistently averaging around 8.1, when water is utilized.

#### **Task 2:**

##### **Complete**

The District and GHD collaborated effectively and submitted the updated Title 22 Engineering Report to the Water Board on December 19, 2025 meeting the deadline.

**Task 3:** Staff and the District's engineers discussed effective sludge removal options and associated costs. Sampling is underway to evaluate current sludge conditions, with the goal of identifying the most efficient and cost-effective method for removing excess sludge from the effluent storage pond.



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## **MEMO**

To: Board of Directors  
From: Paul Kelley  
Date: April 15, 2026  
RE: General Manager's Report

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### **Administrative Highlights**

- With Operations – the District hosted the Lake County Water Association folks for a tour of the Wastewater Treatment plant.
- The Chrome 6 work plan implementation continues –
  - We have had some meetings, and I met the company that did a demonstration project in 2019 and has some potentially useful technology
- The Contact tank design continues.
- Hosted the State for their walk through prior to the report/sanitary survey.
- Preparing for HV Firewise. And Fire house open house
  - Looking to show our mobile hydrants.
- Drafted letter to HVLA to have access to the Fiddlers lot, and Hole 9 well and RV park well.
- We released a Banking RFP and still working on the Digital Marketing/Communications RFQ
- Updated the Budget format – and process of preliminary to Committee in April/May, then a Board workshop May, Adoption June.
- Attended the AWWA conference and report at meeting.

### **Staff Update:**

- Started the recruitment process for Admin manager position.
- The Personnel committee has started the process of creating a Lead Operator position.

### **Operations**

- Major Maintenance
  - New Water Cl Analyzer
- AMI installations continue is basically complete! Now fine tuning
- State on site and did the walk through for Sanitary Survey
- Starting the implementation of GoGov for customer communications as well as an Hidden Valley Lake CSD app for cell phones.
- Also implementing Daupler for the afterhours and emergency call/interactions.



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### **Ongoing Initiatives**

Several key initiatives that were already in progress:

**Organizational Structure Review:** The first step in this is:

- After Utility Superintendent position, doing job description for Lead Operator.
- Handbook update needed
- Office staffing assessment.

**Chrome 6 Compliance plan:** See above and new to this list.

**Safety Program:** Recent contractor work on tanks started good discussion of safety and equipment. During the Monthly All-Op Staff meeting we review of potential safety concerns if any.

**SCADA Cyber:** Next up is the equipment purchase, currently they are working on the cyber protocols. Next up the server installed.

**IT /Web Improvement:** Check out internal website. The updated computers and laptops working well. The lab computer really needed replacement.

**District of Distinction and Transparency:** GM continues to attend the CSDM study group that runs 10 months and is precursor for GM Certification that helps with these District recognitions. I am also booked in some on site training classes, and attending the CSDA conference in August.

**District Education moment:**

- Great policies are the professional expression of great Boards