



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
FINANCE COMMITTEE REPORT  
MEETING DATE: March 21, 2019**

The Hidden Valley Lake Community Services District Finance Committee met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.  
Present were:

Director Mirbegian  
Director Freeman  
General Manager, Kirk Cloyd  
Full Charge Bookkeeper, Trish Wilkinson  
Administrative Assistant, Penny Cuadras

**CALL TO ORDER**

The meeting was called to order at 2:06 pm by Director Mirbegian.

**APPROVAL OF AGENDA**

On a motion made by Director Mirbegian and seconded by Director Freeman the Committee unanimously approved the agenda.

**PRESENT:**

**2019-2020 Budget Draft:** The Committee reviewed individual line items of the 2019-20 draft budget.

**DISCUSS AND RECOMMEND**

**Current Credit Card Fees and District Costs:** The Committee recommend Staff adequately notify the constituents prior to implementing the cost recovery. Suggested notification; bill inserts, GM Report and the District Website.

**Water Resources Specialist job description and salary:** The Committee recommend the Water Resources Specialist job description and salary be brought before the full Board for approval at the next scheduled Board of Directors Meeting. Members of the Committee reviewed the proposed Associate Water Resources Specialist job description and recommend this be a I/II Flex position, a transition into Water Resources Specialist and not an added position or employee.

**PUBLIC COMMENT**

No public present.

**COMMITTEE MEMBER COMMENT**

No Committee Member comment.

**ADJOURNMENT**

The meeting was adjourned at 3:30 p.m.