



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
PERSONNEL COMMITTEE REPORT
MEETING DATE: January 16, 2020**

The Hidden Valley Lake Community Services District Personnel Committee met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.

Present:

Director Jim Lieberman

Director Carolyn Graham

Penny Cuadras, Secretary to the Board

Trish Wilkinson, Full Charge Bookkeeper

CALL TO ORDER

The meeting was called to order at 10:09 AM by Director Lieberman

APPROVAL OF AGENDA

Agenda was approved as written by Director Graham seconded by Director Lieberman.

DISCUSS AND REVIEW:

Employee Handbook

The Committee continues to review the Employee Handbook; discussing Legal recommendations and making the necessary updates and revisions. The Committee will continue to meet on a regular basis until the employee handbook is complete and ready for final review by the Board.

The Committees recommendation to the Board:

Approve the proposed revisions to the Nepotism policy to include additional "close relatives" in section 3101.0

PUBLIC COMMENT

No members of the public were present.

COMMITTEE MEMBER COMMENT

No Committee Member comment.

ADJOURNMENT

Meeting adjourned at 12:32 PM.