



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

**REGULAR BOARD MEETING
WEDNESDAY, FEBRUARY 18, 2026– 6:00 PM
MEETING MINUTES**

The Regular Meeting of the Hidden Valley Lake Community Services District (District) Board of Directors was held in the District Boardroom at 19400 Hartmann Road Hidden Valley Lake, California 95467.

Director's Present:

Director Jim Freeman, President
Director Jim Lieberman, Vice President
Director Gary Graves
Director Sean Millerick
Director Matthew Metcalf

Staff Present:

Paul Kelley, General Manager
Penny Cuadras, Administrative Services Manager
Trish Wilkinson, Accounting Supervisor
Hannah Davidson, Project Manager
Kelly Reese, Water Resources Specialist

Others Present:

Michale Day, Trane, Via Teleconference

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Director Freeman.

APPROVAL OF AGENDA

Director Graves made a motion to approve the February 18, 2026, Regular Board Meeting Agenda as presented. Director Millerick seconded the motion.

No Further Discussion

No Public Comment

Roll Call Vote:

AYES: (5) Directors, Graves, Lieberman, Metcalf, Millerick, and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries to approve the February 18, 2026, Regular Board Agenda as presented.

PUBLIC COMMENT

No public comments.

CONSENT CALENDAR:

Director Liberman made a motion to approve the Consent Calendar. Director Millerick seconded the motion.

A. Minutes:

1. Approval of the January 13, 2026, Finance Committee Meeting Minutes.
2. Approval of the January 21, 2026, Regular Board Meeting Minutes

B. Disbursements:

1. Check #004279 - #004348 including drafts and payroll for a total of \$594,861.58.

C. Policies:

1. Approval of the Public Records Request Policy No.1013 Rev 6.2025
2. Approval of Resolution No. 2026-02 Adopting Conflict of Interest Code Policy No. 1014
3. Approval of the Fraud, Waste, and Abuse Prevention, Detection, and Reporting Policy No.1015

No Further Discussion

No Public Comment

Roll Call Vote:

AYES: (5) Directors, Graves, Lieberman, Metcalf, Millerick, and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

The motion carries unanimously, to approve the Consent Calendar as presented.

DISCUSSION AND POSSIBLE ACTION:

Motion to Authorize the General Manager to Execute the Project Development Reimbursement Agreement with Trane

Director Metcalf made a motion to Authorize the General Manager to Execute the Project Development Reimbursement Agreement with Trane. Director Graves seconded the motion.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors, Graves, Lieberman, Metcalf, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries unanimously to Authorize the General Manager to Execute the Project Development Reimbursement Agreement with Trane.

PUBLIC HEARING:

Approval of Resolution 2026-03 Adopting Updated Water System and Wastewater System Connection Fees, Capacity Fees, Sewer Inspection Fees, and Miscellaneous Fees and Charges

A. Staff Presentation and Discussion of Proposed Non-Proposition 218 Fees and Charges

B. Open Public Hearing to Receive Public Comment

C. Close Public Hearing

D. Board Consideration and Possible Action

Recommended Action:

Motion to Adopt Resolution No. 2026-03 Approving and Adopting Updated Water System and Wastewater System Connection Fees, Capacity Fees, Sewer Inspection Fees, and Miscellaneous Fees and Charges

The General Manager presented the proposed Updated Water System and Wastewater System Connection Fees, Capacity Fees, Sewer Inspection Fees, and Miscellaneous Fees and Charges.

Board members raised concerns regarding the significant increase in the Courtesy Notice fee. Following extensive discussion, the Board directed staff to adjust the proposed fee to \$25 and report back in six months on the number of courtesy notices issued.

The Public Hearing Opened at 6:42 PM.

Members of the public presented no comments.

The Public Hearing Closed at 6:52 PM.

Director Graves motioned to Adopt Resolution No. 2026-03 Approving and Adopting Updated Water System and Wastewater System Connection Fees, Capacity Fees, Sewer Inspection Fees, and Miscellaneous Fees and Charges. Director Millerick seconded the motion.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors, Graves, Lieberman, Metcalf, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimously to Adopt Resolution No. 2026-03 Approving and Adopting Updated Water System and Wastewater System Connection Fees, Capacity Fees, Sewer Inspection Fees, and Miscellaneous Fees and Charges.

DISCUSSION AND POSSIBLE ACTION:

Motion to Authorize the General Manager to Terminate ACWA JPIA Dental Coverage effective May 1, 2026, SDRMA Vision Coverage effective July 1, 2026, and to Execute an Agreement with Ameritas Dental and Vision Plans

The General Manager presented the item and explained the proposed transition from ACWA JPIA dental coverage and SDRMA vision coverage to Ameritas dental and vision plans. The Board discussed the coverage options and confirmed that the proposed plans would continue to meet the needs of employees and the District.

Director Millerick made a motion to Authorize the General Manager to Terminate ACWA JPIA Dental Coverage effective May 1, 2026, SDRMA Vision Coverage effective July 1, 2026, and to Execute an Agreement with Ameritas Dental and Vision Plans. Director Metcalf seconded the motion.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors, Graves, Lieberman, Metcalf, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries Authorize the General Manager to Terminate ACWA JPIA Dental Coverage effective May 1, 2026, SDRMA Vision Coverage effective July 1, 2026, and to Execute an Agreement with Ameritas Dental and Vision Plans.

DISCUSSION AND POSSIBLE ACTION:

Motion to Approve the Cla-Val Service Company Estimate in the Amount of \$32,755 and Authorize the General Manager to Sign for the Purchase of Pressure Reducing Valves

The General Manager presented the estimate from Cla-Val Service Company for the purchase of pressure reducing valves in the amount of \$32,755. The Board discussed the need for the valves and the proposed cost.

Director Millerick made a motion to Approve the Cla-Val Service Company Estimate in the Amount of \$32,755 and Authorize the General Manager to Sign for the Purchase of Pressure Reducing Valves . Director Graves seconded the motion.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors, Graves, Lieberman, Metcalf, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimously to Approve the Estimate in the Amount of \$32,755 and Authorize the General Manager to Sign for the Purchase of Pressure Reducing Valves.

DISCUSSION AND POSSIBLE ACTION:

Motion to Adopt Resolution 2026-04 Requesting Lake LAFCo to Take Proceedings for the Annexation and Sphere of Influence Amendment for the Brambles Golf Course and Authorize the General Manager to Execute the Lake LAFCo Application

Motion by Director Lieberman to Adopt Resolution 2026-04 Requesting Lake LAFCo to Take Proceedings for the Annexation and Sphere of Influence Amendment for the Brambles Golf Course and Authorize the General Manager to Execute the Lake LAFCo Application. Director Graves seconded the motion.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors, Graves, Lieberman, Metcalf, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimously to Adopt Resolution 2026-04 Requesting Lake LAFCo to Take Proceedings for the Annexation and Sphere of Influence Amendment for the Brambles Golf Course and Authorize the General Manager to Execute the Lake LAFCo Application.

DISCUSSION AND POSSIBLE ACTION:

Motion to Authorize the General Manger to Finalize and Submit all Necessary Documentation to Complete the Registration Process of California CLASS Investment Pool

Director Graves made a motion to Authorize the General Manger to Finalize and Submit all Necessary Documentation to Complete the Registration Process of California CLASS Investment Pool. Director Millerick seconded the motion.

The General Manager discussed the benefits and requirements of participating in the investment pool and the steps needed to complete the registration.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors, Graves, Lieberman, Metcalf, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimously to Authorize the General Manger to Finalize and Submit all Necessary Documentation to Complete the Registration Process of California CLASS Investment Pool.

BOARD REPORTS

Finance Committee: Met.

Personnel Committee: Met.

Emergency Preparedness Committee: Met.

Lake Water Use Agreement-Ad Hoc Committee: Met

Valley Oaks Sub-Committee: Have not met.

Trane Energy Resilience Ad Hoc Committee: Have not met.

Brambles Golf Course Project: Have not met.

GENERAL MANAGER AND STAFF REPORTS

Board Priorities: Update provided by staff.

Projects Update: Update provided by staff.

Financial Report: Update provided by staff.

Administration/Customer Services Report: Update provided by staff.

ACWA Committee Updates: Update provided by staff.

Field Operation Report: Update provided by staff.

General Manager Report: Update provided by staff.

PUBLIC COMMENT

The Board received public comments; no motions or actions were taken in response.

BOARD MEMBER COMMENT

Members of the Board expressed their gratitude to the staff.

CLOSED SESSION

PURSUANT TO CALIFORNIA GOVERNMENT CODE §54957: Review and Discussion of the General Manager's Performance Evaluation

Members of the Board entered closed session at 8:20 p.m.

Members of the Board came out of closed session at 8:50 p.m.

No reportable action.

ADJOURNMENT

Motion by Director Lieberman to adjourn at 8:51p.m. Second by Director Graves.

No Further Discussion.

No Public Comment.

Meeting adjourned at 8:10p.m.



Jim Freeman
President of the Board

3/18/26
Date



Paul Kelley
General Manager/Secretary to the Board

Date