



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: December 20, 2016**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.
Present were:

Director Jim Freeman, President Kirk Cloyd, General Manager
Director Jim Lieberman, Vice President Penny Cuadras, Administrative Assistant
Director Linda Herndon
Director Judy Mirbegian

Absent
Director Carolyn Graham

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Freeman.

APPROVAL OF AGENDA

On a motion made by Director Mirbegian and second by Director Herndon the Board unanimously approved the agenda.

PRESENTATIONS

General Manager Kirk Cloyd presented the following items:

- (A) Regional Water Quality Control Board Letter requiring lake and well monitoring, requested by the Board of Directors.
- (B) Coastland Engineering made a charitable Christmas donation to the 2016 Lake County Fire Victims Fund on behalf of Hidden Valley Lake CSD.
- (C) SDA Research made a charitable donation of \$100.00 to the American Cancer Society on behalf of Hidden Valley Lake CSD for participating in an asset management, maintenance and inspection survey.

Director Herndon requested a Thank You card be sent for their kindness and support of the HVL community.

CONSENT CALENDAR

On motion by Director Mirbegan, and second by Director Herndon, the Board unanimously approved the following Consent Calendar items:

- (A) MINUTES: Approval of the amended minutes for the Board of Directors meeting August 16, 2016.
- (B) MINUTES: Approval of the minutes for the Board of Directors meeting November 22, 2016.
- (C) DISBURSEMENTS: Check #034136 - #034188 including drafts and payroll for a total of \$125,269.07.

BOARD COMMITTEE REPORTS

Personnel Committee: No meeting held.

Finance Committee: No meeting held.

Emergency Preparedness Program Committee: No meeting held. Director Lieberman requested a meeting be scheduled for January.

BOARD MEMBER ATTENDANCE AT OTHER MEETINGS

ACWA Region 1 Board: Director Mirbegan reported a kick-off meeting is planned for January 25, 2017 for 2017 strategic planning. Director Mirbegan also requested that information from ACWA Conference, Sonoma Co Atmospheric Rivers Conference be provided to the Board.

ACWA State Legislative Committee: Director Herndon reported that the next meeting is scheduled for January 2017. Director Herndon has been invited to serve on a web group for Water Rate Assistance program.

County OES: General Manager Kirk Cloyd reported on Local Water Agency meeting in the General Manager Report.

STAFF REPORTS

Financial Report: Director Mirbegan noted the expense report looked good.

Administration/Customer Service Report: Director Mirbegan noted good response to phone calls going out on delinquent bills.

Field Operations Report:

General Manager's Report: General Manager Kirk Cloyd discussed items in his report, and responded to inquiries regarding the Moratorium, flood control, the RWRF access road, SDRMA Leadership Academy 2017 for all Board Members and the General Manager and the upcoming AED purchases.

DISCUSSION AND POSSIBLE ACTION:

Approval of Resolution 2016-21 2016 Hidden Valley Lake Community Services District Board of Directors Policy Manual

On a motion made by Director Mirbegian and second by Director Herndon the Board unanimously agreed to table this for further review. The policy manual will be provided to each Director for wordsmithing and will follow up with a workshop before readdressing in January 2017

DISCUSSION AND POSSIBLE ACTION:

Approval of Resolution 2016-22 authorizing the General Manager to execute the CPA Services Agreement

Director Mirbegian moved to approve and second by Director Herndon, the Board unanimously approved Resolution 2016-22 authorizing the General Manager to execute the CPA Services Agreement.

PUBLIC COMMENT

Interim General Manager for the Hidden Valley Lake Association Rob Wood introduced himself. Mr. Wood expressed his interest in maintaining a close and positive working relationship with the District, and provided several examples including working together to lift the SWRCB-imposed moratorium. He cited examples of the financial burden the moratorium has had on the HVLA, its property owners and surrounding businesses; offering support in the form of working with the state to have the moratorium lifted. Additionally, Mr. Wood mentioned the idea of an integrated field command center between HVLA & HVLCSO in the event of an emergency and offered his knowledge of grant applications.

BOARD MEMBER COMMENT


Director Herndon thanked the staff for the nice District Christmas Party and the fun had by all.

CLOSED SESSION:

Government Code 54957 (b) Personnel Performance Evaluation – General Manager. GM goal-setting.

ADJOURNMENT

The Board of Directors went into closed session at 8:22 PM and adjourned at 8:45 PM. President Freeman noted no reportable action.


Jim Lieberman
President of the Board

Date

 1-17-17
Kirk Cloyd
General Manager/Secretary to the Board

Date