



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING DATE:  
TUESDAY, JANUARY 17, 2023– 7:00 PM**

The Regular Meeting of the Hidden Valley Lake Community Services District (District) Board of Directors was held in the District Boardroom at 19400 Hartmann Road, Hidden Valley Lake, Ca.

**Directors Present:**

Director Gary Graves, President  
Director Claude Brown, Vice President  
Director Jim Lieberman  
Director Sean Millerick  
Director Jim Freeman

**Staff Present:**

Dennis White, General Manager  
Penny Cuadras, Administrative Services Manager  
Trish Wilkinson, Accounting Supervisor

**Via Teleconference**

Alyssa Gordon, Project Manager

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Director Graves.

**APPROVAL OF AGENDA**

Moved by Director Freeman to approve the January 17, 2023, Regular Board Agenda.  
Seconded by Director Lieberman.

**Roll Call Vote:**

AYES: (5) Directors, Freeman, Lieberman, Millerick, Brown and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries to approve the January 17, 2023, Regular Board Agenda.

**BOARD OF DIRECTORS NOMINATION AND ELECTION OF OFFICERS**

**Election of the Board President for the 2023 calendar year**

**Election of the Vice President for the 2023 calendar year**

Director Graves called for nominations for the position of President. Director Freeman nominated Director Brown; seconded by Director Millerick. Director Graves then called for nominations for the position of Vice President. Director Lieberman nominated Director Millerick seconded by Director Freeman. All Directors present unanimously approved the nominations. Gavel passed to Director Brown, President to the Board.

**APPOINTMENT OF BOARD MEMBERS TO STANDING AND/OR AD-HOC  
COMMITTEES**

Director Brown made the following Board Member Committee Assignments for the 2023 calendar year:

Finance Committee: Directors Graves and Freeman  
Personnel Committee: Directors Brown and Millerick  
Emergency Preparedness Committee: Director Lieberman  
Lake Water Use Ad-HOC Committee: Director Lieberman  
Valley Oaks Project Sub-Committee: Director Brown  
Trane Ad-Hoc Committee: Director Graves and Brown

All Directors present unanimously approved the nominations.

**CONSENT CALENDAR**

Moved by Director Freeman, seconded by Director Lieberman and approved by the following roll call vote to approve the Consent Calendar as presented as written.

- A. **MINUTES**: Approval of December 13, 2022, Finance Committee Meeting Minutes.
- B. **MINUTES**: Approval of December 20, 2022, Regular Board of Directors Meeting Minutes.
- C. **DISBURSEMENTS**: Check # 1293 - #1384 including drafts and payroll for a total of \$401,858.22.

No Further Discussion.  
No Public Comment.

Roll Call Vote:

AYES: (5) Directors, Graves, Freeman, Lieberman, Millerick and Brown

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries to approve the Consent Calendar as presented.

**BOARD COMMITTEE REPORTS**

Finance Committee: Met 1/10

Personnel Committee: Have not met

Emergency Preparedness Committee: Have not met

Lake Water Use Agreement-Ad Hoc Committee: Have not met

Valley Oaks Sub-Committee: Have not met

Trane Energy Resilience Ad Hoc Committee: Met 1/9

**STAFF REPORTS**

Financial Report: No discussion

Administration/Customer Services Report: Director Freeman requests staff provide a graph of a 6-month trend of customers locked off for nonpayment.

Field Operation Report: No Discussion

ACWA State Legislative Committee: No Discussion

Projects Update: Update provided by Alyssa Gordon

General Manager Report: The General Manager discussed items in his report and responded to all inquiries. Filed staff were acknowledged for great efforts during the heavy rains.

**DISCUSSION AND POSSIBLE ACTION:**

**Authorize General Manager to enter into a Contract with West Yost for the Development of the SCADA Project Portfolio**

Moved by Director Graves, seconded by Director Millerick and approved by the following roll call vote to Authorize General Manager to enter into a Contract with West Yost for the Development of the SCADA Project Portfolio

Roll Call Vote:

AYES: (5) Directors Graves, Freeman, Lieberman, Millerick and Brown

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries to Authorize General Manager to enter into a Contract with West Yost for the Development of the SCADA Project Portfolio

**PUBLIC COMMENT**

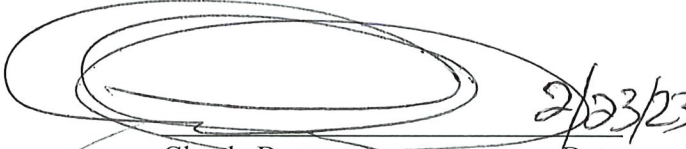
Members of the public wished the staff and the Board a Happy New Year, welcomed the CivicSpark Fellows and acknowledged Dennis White, General Manager and staff for doing a great job during the heavy rains.

**BOARD MEMBER COMMENT**


Director Graves congratulated Director Brown and Millerick on their new appointments on the Board and thanked his fellow Board members for their support during his term as the President to the Board.

**ADJOURNMENT**

Moved by Director Freeman, seconded by Director Millerick to adjourn the meeting at 7:42 p.m.

  
\_\_\_\_\_  
Claude Brown  
President of the Board

2/23/23  
Date

  
\_\_\_\_\_  
Dennis White  
General Manager, Secretary to the Board

Date

