



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING DATE: September 19, 2017**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Present were:

Director Jim Lieberman, President  
Director Carolyn Graham, Vice President  
Director Linda Herndon  
Director Judy Mirbegian  
Director Jim Freeman  
General Manager, Kirk Cloyd  
Administrative Assistant, Penny Cuadras  
Water Resources Specialist, Alyssa Gordon

**CALL TO ORDER**

The meeting was called to order at 7:01 p.m. by President Lieberman.

**APPROVAL OF AGENDA**

On a motion made by Director Mirbegian and second by Director Graham the Board unanimously approved the Tuesday September 19, 2017 Regular Board Meeting agenda.

**EMPLOYEE RECOGNITION**

Civic Spark Fellows, Marina Deligiannis and Jacob Gill were welcomed and introduced the Board of Directors.

**PRESENTATIONS**

Alyssa Gordon provided an overview of the current List of Projects being submitted for FEMA Funding.

Verizon Wireless Planning Manager, Andrew Lesa provided a Power Point presentation of the proposed Verizon Cell Tower project. Members of the Board were asked to provide staff a list of questions and concerns that will be brought back to the October Regular Board meeting as an Agenda item for discussion and possible action. Inquiries and concerns from the Public were addressed.

**CONSENT CALENDAR**

On a motion made by Director Mirbegian and second by Director Herndon the Board unanimously approved the following Consent Calendar items:

- (A) MINUTES: Approval of the Board of Directors Regular Board Meeting Minutes for August 15, 2017.

(B) MINUTES: Approval of the Personnel Committee Meeting Minutes for August 17, 2017.

(C) MINUTES: Approval of the Finance Committee Meeting Minutes for August 18, 2017.

(D) DISBURSEMENTS: Check # 34791- # 34855 including drafts and payroll for a total of \$411,811.43.

### **BOARD COMMITTEE REPORTS**

Personnel Committee: Meeting held August 17

Finance Committee: Meeting held August 18

Emergency Preparedness Program Committee: Meeting to be scheduled

Lake Water Use Agreement-Ad Hoc Committee:

### **BOARD MEMBER ATTENDANCE AT OTHER MEETINGS**

ACWA Region 1 Board: No Report

Other Meetings Attended: Director Graham provided a written report of the 2017 Special Districts Leadership Academy Conference.

### **STAFF REPORTS**

ACWA State Legislative Committee: Alyssa Gordon provided an update on the recent approved and pending State Legislative Bills.

Financial Report: No Questions

Administration/Customer Services Report: No Questions

Field Operation Report: No Questions

General Manager's Report: The General Manager discussed items in his report, and responded to all inquiries.

Lake County provided a Dura Patch (*heat and pressure asphalt patch*) on the asphalt sections of the WWTP Access Road damaged by Lake County's contractor during the Valley Fire recovery project. Mr. Ewing, Lake County Community Services Director, has confirmed repair of the road will be completed before the next rains begin.

Moratorium Update: The District has gained unanimous political support from State and Local jurisdiction; all providing letters of support to lifting the meter moratorium. The permit has been updated to reflect lifting of the moratorium, however it is pending review and approval by the Regional Water Board Supervisor.

### **(AGENDA ITEM)**

**DISCUSSION AND POSSIBLE ACTION: Adoption of Resolution 2017- 14 HVLCS  
Committee Appointment Policy superseding HVLCS Board of Directors General  
Rules for Board Committees approved April 16, 2013**

Item was tabled pending review and recommendation by the Board.

**DISCUSSION AND POSSIBLE ACTION: Discuss and Approve the General Manager to enter into a contract with GHD to complete a Water Balance Report Revision and an I&I Work plan as required by the Central Valley Regional Water Quality Control Board**

On motion by Director Mirbegian and second by Director Graham the Board unanimously approved the General Manager to enter into a contract with GHD to complete a Water Balance Report Revision and an I&I Work plan as required by the Central Valley Regional Water Quality Control Board.

Roll call vote:

AYES (5): Directors Freeman, Lieberman, Graham, Mirbegian and Herndon

NAYS (0):

ABSTAIN (0):

ABSENT (0):

**DISCUSSION AND POSSIBLE ACTION: Discuss and approve the General Manager to purchase a lift station flow meter, as required by the Central Valley Regional Water Quality Control Boards**

On motion by Director Mirbegian and second by Director Herndon the Board unanimously approved the General Manager to purchase a lift station flow meter, as required by the Central Valley Regional Water Quality Control Boards at a lump sum not to exceed \$21,722.35 excepting additional shipping and handling.

Roll call vote:

AYES (5): Directors Freeman, Lieberman, Graham, Mirbegian and Herndon

NAYS (0):

ABSTAIN (0):

ABSENT (0):

**DISCUSSION AND POSSIBLE ACTION: Review of the Communication and Board Support Policy**

Item was tabled pending review and recommendation by the Board.

Director Herndon proposed to submit a draft Communication Policy for the October Regular Board Meeting for review by the full Board.

**DISCUSSION AND POSSIBLE ACTION: Approve Resolution 2017-08 A Resolution Of The Hidden Valley Lake Community Services District Board Of Directors Establishing Active Director Health Care Benefit Eligibility**

Item tabled.

Directors were encouraged to research health care options. Item to be brought back to the October Regular Board Meeting.

**PUBLIC COMMENT**

Members of the public requested lights be left on during presentation, as turning them off or dimming them makes it difficult on their eyes. Members of the public offered to provide photos of equipment that protect hoses at the treatment plant. Staff were acknowledged for their good work.

