



**Hidden Valley Lake Community Services District
Regular Board Meeting Agenda
Wednesday, June 17, 2026 – 6:00 PM
19400 Hartmann Road, Hidden Valley Lake, CA**

The agenda and all supporting documents are available for public review at 19400 Hartmann Road, Hidden Valley Lake, CA 95467, 72 hours in advance of each regularly scheduled meeting. Materials related to any items on this agenda submitted to the Board after distribution of the agenda, and not otherwise exempt from disclosure, will be made available for public review during normal business hours.

Assistance for Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Clerk of the Board at 707-987-9201 so the necessary arrangements can be made.

1. Opening Greeting

- a. Call to Order
- b. Roll Call:
- c. Attending Remote:
Director Freeman
17 River Road
South Deerfield, MA 01373
(707)533-3560
- d. Pledge of Allegiance
- e. Approval or Amendment of the Agenda

2. Public Discussion

The public is welcomed and encouraged to address the Board at this time on matters not on the agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to act on any matter not on the agenda unless it determines an emergency or the need to act arose after the posting of the agenda. This period will be limited to thirty minutes, and individual speakers will be limited to five minutes.

3. Consent Calendar

Consent Calendar items are expected to be routine and non-controversial and are to be acted upon by the Board by one motion, without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar for further discussion, it will be moved to the first item on the Action Agenda.

- a. Minutes:
 - 1. Approval of the May 13, 2026, Finance Committee Meeting Minutes.
 - 2. Approval of the May 20, 2026, Regular Board of Directors Meeting Minutes.
- b. Disbursements:
 - 1. Check #004544 - #004635 including drafts and payroll for a total of \$554,097.43.

4. Discussion and Possible Action: PUBLIC HEARING

Public Hearing to Adopt the FY 2026-2027 Budget and Investment Policy

- A. Open Public Hearing to receive comment on proposed FY 2026-2027 Budget
- B. Close Public Hearing to receive comment on proposed FY 2026-2027 Budget
- C. Approve CalPERS Pay Schedule for FY 2026-27
- D. Approve Resolution 2026-06 Approving and Adopting the FY 2026-2027 Budget
- E. Approve Resolution 2026-07 Approving and Adopting the Investment Policy for FY 2026-2027

5. Discussion and Possible Action: PUBLIC HEARING

Public Hearing to Take Proceedings for the Annexation and Sphere of Influence Amendment for the Valley Oaks Development and Authorize the General Manager to Execute the Lake LAFCo Application

- A. Open Public Hearing to receive comments on the proposed Annexation and Sphere of Influence Amendment for the Valley Oaks Development
- B. Close Public Hearing to receive comment on the proposed Annexation and Sphere of Influence Amendment for the Valley Oaks Development
- C. Approve Resolution 2026-08 Approving and Adopting the Annexation and Sphere of Influence Amendment for the Valley Oaks Development and Authorize the General Manager to Execute the Lake LAFCo Application

6. Discussion and Possible Action: Consider Approval of Raider Painting Estimate in the Amount of \$46,950 for Exterior Painting of Little Peak Water Tank

7. Discussion and Possible Action: Consider Approval of PumpMan Estimate in the Amount of \$35,095 for a Pump & Motor for the Water Treatment Plant, Previously Executed by the General Manager

8. Discussion and Possible Action: Consider Authorizing the General Manager to Enter into a MOU With the County of Lake to Submit an FMA Grant Application on Behalf of the District

9. Discussion and Possible Action: Consider Approval of GHD’s Proposal in the Amount of \$48,989 to Provide Wastewater Treatment Plant Monitoring and Reporting Program Assistance

10. Reports:

The following agenda items are reports. They are placed on the agenda to provide information to the Board and the public. There is no action called regarding these matters.

- a. Board Reports
 - 1. Finance Committee
 - 2. Personnel Committee
 - 3. Emergency Preparedness Committee
 - 4. FLASHES Project Committee
 - 5. Lake Water Use Agreement Ad Hoc Committee
 - 6. Valley Oaks Project Sub-Committee
 - 7. Brambles Ad Hoc Committee

- b. General Manager and Staff Reports
 - 1. Board Priorities
 - 2. Projects Update
 - 3. Financial Report
 - 4. Administration/Customer Service Report
 - 5. Regulatory and Legislative Updates
 - 6. Field Operations Report
 - 7. General Manager's Report

- c. Employee Recognition
 - 1. Hannah Davidson, Master of Science in Law, Water and Environmental Law from the University of the Pacific, McGeorge School of Law

 - 2. Kelly Reese, Bachelor of Arts in General Studies with Human Resources Concentration from Southern New Hampshire University

11. Board Member Comment

12. Adjourn



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

FINANCE COMMITTEE MEETING

MEETING MINUTES

Wednesday, May 13, 2026 – 1:00 PM

The Hidden Valley Lake Community Services District (District) Finance Committee met at the District office located at 19400 Hartmann Road Hidden Valley Lake, California 95467.

Present were:

Director Jim Freeman
Director Gary Graves
Paul Kelley, General Manager
Trish Wilkinson, Accounting Supervisor
Hannah Davidson, Project Manager
Kelly Reese, Water Resources Specialist

CALL TO ORDER

The meeting was called to order at 1:02 p.m. by Director Freeman.

APPROVAL OF AGENDA

Director Freeman moved to approve the Wednesday, May 13, 2026, Finance Committee agenda as presented. The motion was seconded by Director Graves.

DISCUSSION AND POSSIBLE RECOMMENDATION:

Review and Recommend the Consideration of Proposals of Banking Services

The Committee discussed the information presented and will make a recommendation to the Board.

DISCUSSION AND POSSIBLE RECOMMENDATION:

Review and Recommend the Consideration of Proposals of Social Media, Communications, and Public Relations Services: Archer Public Affairs / Duran Kinst Strategies (DKS), CV Strategies or Tripepi Smith

The Committee discussed the information presented and will make a recommendation to the Board.

DISCUSSION AND POSSIBLE RECOMMENDATION:

Review and Recommend the Approval of Piazza Construction's Bid of \$186,507 for the Installation of 7 Isolation Valves

The Committee discussed the information presented and will make a recommendation to the Board.

DISCUSSION AND POSSIBLE RECOMMENDATION:

Review and Recommend the Approval of GHD’s Wastewater Treatment Plant Master Plan Proposal for \$167,500

The Committee reviewed the information presented and will make a recommendation to the Board.

DISCUSSION AND POSSIBLE RECOMMENDATION:

Review and Recommend the Approval of RSA+’s Proposal to Provide Wastewater Treatment Plant Monitoring and Reporting Program Assistance

Staff pulled this item from the agenda & will present at a future meeting.

DISCUSSION AND POSSIBLE RECOMMENDATION:

Draft Budget Review for Fiscal Year 2026-2027

The Committee reviewed the draft budget and staff address questions as presented.

DISCUSSION AND POSSIBLE RECOMMENDATION

Monthly Financials

The Committee reviewed the monthly financial statements. Staff addressed questions from the Committee. No action was taken.

Projects Update

The Committee received the Projects Update report. Staff provided an overview of ongoing and upcoming projects. No action was taken.

PUBLIC COMMENT

West American Bank Representatives comments on Agenda Item #3 – Review and Recommend the Consideration of Proposals of Banking Services

COMMITTEE MEMBER COMMENT

Members of the Committee expressed appreciation to staff for their work on the recent audit, the hard work on budget modifications, and the dedication of field staff during the heavy rains.

ADJOURNMENT

Director Freeman moved to adjourn the meeting at 2:45 p.m., seconded by Director Graves. The motion carried unanimously.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

**REGULAR BOARD MEETING
WEDNESDAY, May 20, 2026– 6:00 PM
MEETING MINUTES**

The Regular Meeting of the Hidden Valley Lake Community Services District (District) Board of Directors was held in the District Boardroom at 19400 Hartmann Road Hidden Valley Lake, California 95467.

Director's Present:

Director Jim Freeman, President
Director Gary Graves, Vice President
Director Jim Lieberman
Director Sean Millerick

Director's Absent:

Director Matthew Metcalf

Staff Present:

Paul Kelley, General Manager
Penny Cuadras, Administrative Services Manager
Trish Wilkinson, Accounting Supervisor
Hannah Davidson, Project Manager
Kelly Reese, Water Resources Specialist

Also Attending:

Michael Day, Trane Industry's

CALL TO ORDER

The meeting was called to order at 6:00pm by Director Freeman.

APPROVAL OF AGENDA

Director Lieberman made a motion to approve the May 20, 2026, Regular Board Meeting Agenda as presented. Director Millerick seconded the motion.

No Further Discussion

No Public Comment

Roll Call Vote:

AYES: (4) Directors, Lieberman, Millerick, Graves and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Metcalf

Motion carries unanimously to approve the May 20, 2026, Regular Board Agenda as presented.

PUBLIC COMMENT

No public comment.

CONSENT CALENDAR:

Director Graves made a motion to approve the Consent Calendar. Director Lieberman seconded the motion.

A. Minutes:

1. Approval of the April 9, 2026, FLASHES Project Committee Meeting Minutes.
2. Approval of the April 9, 2026, Finance Committee Meeting Minutes.
3. Approval of the April 15, 2026, Regular Board of Directors Meeting Minutes.

B. Disbursements:

1. Check #004477 - 004543 including drafts and payroll for a total of \$483,196.81.

No Further Discussion

No Public Comment

Roll Call Vote:

AYES: (4) Directors, Lieberman, Millerick, Graves and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Metcalf

The motion carries unanimously, to approve the Consent Calendar as presented.

DISCUSSION AND POSSIBLE ACTION:

Consider Executing the MIP Grant Agreement with PG&E and Authorize the General Manager to Execute the RCRC Grant Loan Proposal

Staff provided an overview of the MIP Grant Agreement, including key terms and conditions of the agreement. Staff also discussed the financing associated with the project and its relationship to reimbursement through Cal OES.

Board members discussed project timelines, financial obligations, reporting requirements, and potential risks associated with participation in the program. Staff responded to Board inquiries and provided additional clarification.

Following discussion, Director Graves moved to approve execution of the MIP Grant Agreement with PG&E, authorize the General Manager to execute all necessary documents related to the RCRC Grant Loan Proposal, and execute the Trane Letter to Proceed. Director Millerick seconded the motion.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (4) Directors, Lieberman, Millerick, Graves and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Metcalf

Motion carries unanimously to Approve the MIP Grant Agreement with PG&E and Authorize the General Manager to Execute the RCRC Grant Loan Proposal and execute the Trane Letter to Proceed.

DISCUSSION AND POSSIBLE ACTION:

Consider Approval of the Transition from West America Bank to 5 -Star Bank

Staff presented a report regarding the proposed transition of the District's banking services from West America Bank to 5-Star Bank. Staff reviewed the reasons for the proposed change, including banking services, account management, operational efficiencies, and other factors relevant to the District's financial operations.

Board members discussed the transition process, account setup requirements, timing of the transfer, and any associated costs or risks. Staff responded to Board questions and provided additional information regarding implementation of the transition.

Following discussion, Director Lieberman moved to approve the transition from West America Bank to 5-Star Bank and authorize staff to complete all necessary actions and documentation required to facilitate the transition. Director Graves seconded the motion.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (4) Directors, Lieberman, Millerick, Graves and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Metcalf

Motion Carries to Approve the Transition from West America Bank to 5 -Star Bank

DISCUSSION AND POSSIBLE ACTION:

Review of the Draft Budget for Fiscal Year 2026-2027 and Provide Feedback

Staff provided an overview of the Draft Budget for Fiscal Year 2026-2027 and presented the new layout of the budget designed to improve clarity and ease of review.

Key changes from prior fiscal years were highlighted, including operational cost adjustments, capital project planning, and funding allocations for priority programs and services.

Board members raised questions regarding specific line items, long-term financial sustainability, and potential funding risks. Staff responded to Board inquiries and provided clarification as needed.

No Further Discussion.

No Public Comment.

This item was for review and discussion only; no formal action was taken.

DISCUSSION AND POSSIBLE ACTION:

Consideration of the Proposals for Social Media, Communications, and Public Relations Services from: Archer Public Affairs/Duran Kinst Strategies (DKS), CV Strategies, and Tripepi Smith for a Not to Exceed Annual Amount of \$120,000

Staff presented an overview of the proposals received for social media, communications, and public relations services from Archer Public Affairs/Duran Kinst Strategies (DKS), CV Strategies, and Tripepi Smith. Staff summarized the scope of services, qualifications, and proposed approaches submitted by each firm, as well as the anticipated benefits of engaging professional communications support to enhance public outreach and engagement.

The General Manager requested that the Board consider approving a not-to-exceed amount of \$80,000 annually for the proposed services, rather than the originally identified \$120,000 maximum, based on budget considerations and anticipated service needs.

Board members discussed the proposals, including experience of the firms, responsiveness, and alignment with the District's communication needs and budget parameters. Staff responded to Board inquiries and provided clarification.

Following discussion, Director Graves moved to approve Archer Public Affairs/Duran Kinst Strategies (DKS), for social media, communications, and public relations services for a not-to-exceed annual amount of \$80,000 and authorize the General Manager to execute the necessary agreement. Director Millerick seconded the motion.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (4) Directors, Lieberman, Millerick, Graves and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Metcalf

Motion Carries unanimously to Approve the Proposals for Social Media, Communications, and Public Relations Services from: Archer Public Affairs/Duran Kinst Strategies (DKS), for a Not to Exceed Annual Amount of \$80,000.

DISCUSSION AND POSSIBLE ACTION:

Consider Approval of Piazza Construction’s Bid of \$186,507 for the Installation of 7 Isolation Valves

Staff presented a report regarding bids received for the installation of seven (7) isolation valves, recommending awarding the contract to Piazza Construction in the amount of \$186,507.

Board members discussed the project, including construction timeline, operational impacts, funding source, and the necessity of the improvements to system reliability. Staff responded to Board inquiries and provided clarification.

Following discussion, Director Millerick moved to approve Piazza Construction’s bid in the amount of \$186,507 for the installation of seven (7) isolation valves and authorize the General Manager to execute the necessary contract documents. Director Lieberman seconded the motion.

No Further Discussion.
No Public Comment.

Roll Call Vote:

AYES: (4) Directors, Lieberman, Millerick, Graves and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Metcalf

Motion Carries unanimously to Approve Piazza Construction’s Bid of \$186,507 for the Installation of 7 Isolation Valves.

DISCUSSION AND POSSIBLE ACTION:

Consider the Approval of GHD’s Wastewater Treatment Plant Master Plan Proposal for \$167,500

Staff presented a report regarding GHD’s proposal for the development of a Wastewater Treatment Plant Master Plan in the amount of \$167,500.

Board members raised questions regarding how the Master Plan would support future capital improvement decisions. Staff responded to Board inquiries and provided additional clarification.

Following discussion, Director Lieberman moved to approve GHD’s Wastewater Treatment Plant Master Plan proposal in the amount of \$167,500 and authorize the General Manager to execute the necessary agreement. Director Graves seconded the motion.

No Further Discussion.
No Public Comment.

Roll Call Vote:

AYES: (4) Directors, Lieberman, Millerick, Graves and Freeman

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-11	STATE OF CALIFORNIA	EDD		N		FUND TOTAL FOR VENDOR	3,296.17
01-111	JAMES DAY CONSTRUCTION, I			N		FUND TOTAL FOR VENDOR	14,962.00
01-122	LAKE COUNTY RECORD BEE			N		FUND TOTAL FOR VENDOR	62.40
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	26,691.99
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	8,101.88
01-1751	USA BLUE BOOK			N		FUND TOTAL FOR VENDOR	11,235.24
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	714.46
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	10,970.01
01-2111	DATAPROSE, LLC			N		FUND TOTAL FOR VENDOR	1,774.30
01-2195	TELSTAR INSTRUMENTS			N		FUND TOTAL FOR VENDOR	2,586.00
01-2283	ARMED FORCE PEST CONTROL,			N		FUND TOTAL FOR VENDOR	102.50
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	107.94
01-2541	MENDO MILL CLEARLAKE			N		FUND TOTAL FOR VENDOR	35.87
01-2598	VERIZON WIRELESS			N		FUND TOTAL FOR VENDOR	1,008.50
01-2667	COUNTY OF LAKE SOLID WAST			N		FUND TOTAL FOR VENDOR	5.26
01-2676	QUACKENBUSH MRRCF			N		FUND TOTAL FOR VENDOR	94.62
01-2702	PACE SUPPLY CORP			N		FUND TOTAL FOR VENDOR	4,895.96
01-2744	ADVENTIST HEALTH ST HELEN			N		FUND TOTAL FOR VENDOR	66.25
01-2788	GHD			N		FUND TOTAL FOR VENDOR	17,433.84
01-2792	ADVANCED SECURITY SYSTEMS			N		FUND TOTAL FOR VENDOR	484.50
01-2816	ELAN CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	16,416.05
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	8,124.50
01-2823	IAN GIBBS			N		FUND TOTAL FOR VENDOR	100.00
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	2,700.00
01-2842	COASTLAND CIVIL ENGINEERI			N		FUND TOTAL FOR VENDOR	4,441.88
01-2850	STATE WATER RESOURCES CON			N		FUND TOTAL FOR VENDOR	201.00
01-2860	WESTGATE PETROLEUM CO., I			N		FUND TOTAL FOR VENDOR	1,596.84

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2880	JESSICA E DESSEL			N		FUND TOTAL FOR VENDOR	1,691.34
01-2909	STREAMLINE			N		FUND TOTAL FOR VENDOR	300.00
01-2910	RELIABLE PLUMBING			N		FUND TOTAL FOR VENDOR	401.50
01-2922	AMAZON CAPITAL SERVICES,			N		FUND TOTAL FOR VENDOR	666.74
01-2926	THATCHER COMPANY, INC.			N		FUND TOTAL FOR VENDOR	6,073.48
01-2945	APPLIED TECHNOLOGY SOLUTI			N		FUND TOTAL FOR VENDOR	652.88
01-2950	AFLAC			N		FUND TOTAL FOR VENDOR	356.79
01-2951	JENFITCH, LLC			N		FUND TOTAL FOR VENDOR	15,242.41
01-2999	PAUL KELLEY			N		FUND TOTAL FOR VENDOR	506.67
01-3018	HANNAH DAVIDSON			N		FUND TOTAL FOR VENDOR	280.92
01-3021	DOMINIC HERNANDEZ			N		FUND TOTAL FOR VENDOR	135.66
01-3023	JOSEPH A LAYMON			N		FUND TOTAL FOR VENDOR	721.43
01-3027	DONNA MAHONEY			N		FUND TOTAL FOR VENDOR	352.97
01-3050	ALESHIRE & WYNDER, LLP			N		FUND TOTAL FOR VENDOR	1,111.50
01-3058	NATHAN REESE			N		FUND TOTAL FOR VENDOR	25.96
01-3061	ODP BUSINESS SOLUTIONS, L			N		FUND TOTAL FOR VENDOR	108.19
01-3071	BKS LAW FIRM, PC			N		FUND TOTAL FOR VENDOR	4,543.46
01-3076	UBEO WEST, LLC			N		FUND TOTAL FOR VENDOR	259.72
01-3093	LAKE COUNTY WASTE Solutio			N		FUND TOTAL FOR VENDOR	345.08
01-3099	RANCHO LANDSCAPE SUPPLY			N		FUND TOTAL FOR VENDOR	254.72
01-3110	COURTNEY HERNANDEZ			N		FUND TOTAL FOR VENDOR	1,540.00
01-3111	CHASE HOLLMAN			N		FUND TOTAL FOR VENDOR	228.88
01-3116	KELLY REESE			N		FUND TOTAL FOR VENDOR	1,026.00
01-3142	TOTAL ADMINISTRATIVE SERV			N		FUND TOTAL FOR VENDOR	95.19
01-3164	UBEO WEST LLC			N		FUND TOTAL FOR VENDOR	31.19
01-3166	NATE'S ELECTRIC, INC			N		FUND TOTAL FOR VENDOR	625.00
01-3168	MCKENNA FARRES			N		FUND TOTAL FOR VENDOR	32.63

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099 ACCT NO#	G/L NAME	G/L AMOUNT
01-3175	BENNY'S LANDSCAPING & PLU			N	FUND TOTAL FOR VENDOR	900.00
01-3176	D HOSKINS ENTERPRISES			N	FUND TOTAL FOR VENDOR	750.00
01-9	PACIFIC GAS & ELECTRIC CO			N	FUND TOTAL FOR VENDOR	6,731.95
01-981	U S POSTMASTER			N	FUND TOTAL FOR VENDOR	156.00
*** FUND TOTALS ***						184,358.22

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1	MISCELLANEOUS VENDOR			N		FUND TOTAL FOR VENDOR	189.62
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	3,321.48
01-122	LAKE COUNTY RECORD BEE			N		FUND TOTAL FOR VENDOR	1,227.55
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	26,691.95
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	8,141.76
01-1751	USA BLUE BOOK			N		FUND TOTAL FOR VENDOR	1,169.10
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	714.45
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	11,084.71
01-2111	DATAPROSE, LLC			N		FUND TOTAL FOR VENDOR	1,774.26
01-2283	ARMED FORCE PEST CONTROL,			N		FUND TOTAL FOR VENDOR	102.50
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	121.56
01-2541	MENDO MILL CLEARLAKE			N		FUND TOTAL FOR VENDOR	590.47
01-2598	VERIZON WIRELESS			N		FUND TOTAL FOR VENDOR	1,008.49
01-2667	COUNTY OF LAKE SOLID WAST			N		FUND TOTAL FOR VENDOR	5.26
01-2676	QUACKENBUSH MRRCF			N		FUND TOTAL FOR VENDOR	94.62
01-2744	ADVENTIST HEALTH ST HELEN			N		FUND TOTAL FOR VENDOR	66.25
01-2788	GHD			N		FUND TOTAL FOR VENDOR	8,683.15
01-2792	ADVANCED SECURITY SYSTEMS			N		FUND TOTAL FOR VENDOR	484.50
01-2816	ELAN CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	13,160.74
01-2819	SWRCB - DWCP			N		FUND TOTAL FOR VENDOR	160.00
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	4,095.00
01-2823	IAN GIBBS			N		FUND TOTAL FOR VENDOR	100.00
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	2,700.00
01-2842	COASTLAND CIVIL ENGINEERI			N		FUND TOTAL FOR VENDOR	54,675.25
01-2860	WESTGATE PETROLEUM CO., I			N		FUND TOTAL FOR VENDOR	1,596.82
01-2878	BADGER METER			N		FUND TOTAL FOR VENDOR	2,311.20
01-2880	JESSICA E DESSEL			N		FUND TOTAL FOR VENDOR	1,691.32

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2909	STREAMLINE			N		FUND TOTAL FOR VENDOR	300.00
01-2910	RELIABLE PLUMBING			N		FUND TOTAL FOR VENDOR	401.50
01-2922	AMAZON CAPITAL SERVICES,			N		FUND TOTAL FOR VENDOR	498.89
01-2926	THATCHER COMPANY, INC.			N		FUND TOTAL FOR VENDOR	2,720.31
01-2945	APPLIED TECHNOLOGY SOLUTI			N		FUND TOTAL FOR VENDOR	2,315.23
01-2950	AFLAC			N		FUND TOTAL FOR VENDOR	356.79
01-2999	PAUL KELLEY			N		FUND TOTAL FOR VENDOR	506.64
01-3018	HANNAH DAVIDSON			N		FUND TOTAL FOR VENDOR	280.91
01-3021	DOMINIC HERNANDEZ			N		FUND TOTAL FOR VENDOR	135.65
01-3023	JOSEPH A LAYMON			N		FUND TOTAL FOR VENDOR	452.74
01-3027	DONNA MAHONEY			N		FUND TOTAL FOR VENDOR	352.97
01-3050	ALESHIRE & WYNDER, LLP			N		FUND TOTAL FOR VENDOR	1,111.50
01-3058	NATHAN REESE			N		FUND TOTAL FOR VENDOR	25.96
01-3061	ODP BUSINESS SOLUTIONS, L			N		FUND TOTAL FOR VENDOR	108.19
01-3071	BKS LAW FIRM, PC			N		FUND TOTAL FOR VENDOR	7,607.20
01-3076	UBEO WEST, LLC			N		FUND TOTAL FOR VENDOR	259.71
01-3079	PUMPMAN NORCAL			N		FUND TOTAL FOR VENDOR	35,666.90
01-3081	BENNETT ENGINEERING SERVI			N		FUND TOTAL FOR VENDOR	3,876.00
01-3085	WEST YOST & ASSOCIATES, I			N		FUND TOTAL FOR VENDOR	7,876.00
01-3093	LAKE COUNTY WASTE Solutio			N		FUND TOTAL FOR VENDOR	345.07
01-3095	BRELJE & RACE CONSULTING			N		FUND TOTAL FOR VENDOR	1,241.25
01-3099	RANCHO LANDSCAPE SUPPLY			N		FUND TOTAL FOR VENDOR	254.72
01-3110	COURTNEY HERNANDEZ			N		FUND TOTAL FOR VENDOR	1,540.00
01-3111	CHASE HOLLMAN			N		FUND TOTAL FOR VENDOR	228.88
01-3116	KELLY REESE			N		FUND TOTAL FOR VENDOR	1,026.00
01-3119	GINNLAW, P.C.			N		FUND TOTAL FOR VENDOR	4,284.00
01-3141	KEYES & FOX LLP			N		FUND TOTAL FOR VENDOR	414.00

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-3142	TOTAL ADMINISTRATIVE SERV			N		FUND TOTAL FOR VENDOR	95.19
01-3156	GRISWOLD INDUSTRIES			N		FUND TOTAL FOR VENDOR	3,424.97
01-3164	UBEO WEST LLC			N		FUND TOTAL FOR VENDOR	31.19
01-3166	NATE'S ELECTRIC, INC			N		FUND TOTAL FOR VENDOR	625.00
01-3168	MCKENNA FARRES			N		FUND TOTAL FOR VENDOR	32.62
01-3170	HALOGEN SYSTEMS, INC			N		FUND TOTAL FOR VENDOR	7,106.99
01-3175	BENNY'S LANDSCAPING & PLU			N		FUND TOTAL FOR VENDOR	900.00
01-3176	D HOSKINS ENTERPRISES			N		FUND TOTAL FOR VENDOR	750.00
01-9	PACIFIC GAS & ELECTRIC CO			N		FUND TOTAL FOR VENDOR	25,932.63
01-981	U S POSTMASTER			N		FUND TOTAL FOR VENDOR	156.00
*** FUND TOTALS ***							259,203.61

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 215 RECA REDEMPTION 1995

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099 ACCT NO#	G/L NAME	G/L AMOUNT
01-2893	U.S. BANK			N	FUND TOTAL FOR VENDOR	2,514.50
*** FUND TOTALS ***						2,514.50
*** REPORT TOTALS ***			446,076.33			446,076.33

G / L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 2075	AFLAC	356.79
120 2076	TASC	95.19
120 2088	SURVIVOR BENEFITS - PERS	19.21
120 2090	PERS PAYABLE	5,027.89
120 2091	FIT PAYABLE	5,948.06
120 2092	CIT PAYABLE	2,351.03
120 2093	SOCIAL SECURITY PAYABLE	67.52
120 2094	MEDICARE PAYABLE	1,009.31
120 2095	S D I PAYABLE	904.85
120 2099	DEFERRED COMP - 457 PLAN	2,700.00
120 5-00-5025	RETIREE HEALTH BENEFITS	1,271.02
120 5-00-5060	GASOLINE, OIL & FUEL	1,596.84
120 5-00-5061	VEHICLE MAINT	757.30
120 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	300.00
120 5-00-5092	POSTAGE & SHIPPING	987.70
120 5-00-5121	LEGAL SERVICES	5,654.96
120 5-00-5122	ENGINEERING SERVICES	13,156.56
120 5-00-5123	OTHER PROFESSIONAL SERVICES	1,460.75
120 5-00-5130	PRINTING & PUBLICATION	1,548.01
120 5-00-5145	EQUIPMENT RENTAL	290.91
120 5-00-5148	OPERATING SUPPLIES	24,558.03
120 5-00-5150	REPAIR & REPLACE	42,638.68
120 5-00-5155	MAINT BLDG & GROUNDS	1,952.38
120 5-00-5156	CUSTODIAL SERVICES	1,540.00
120 5-00-5157	SECURITY	1,315.96
120 5-00-5191	TELEPHONE	1,009.49
120 5-00-5192	ELECTRICITY	6,731.95
120 5-00-5193	OTHER UTILITIES	345.08
120 5-00-5194	IT SERVICES	1,451.34

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 215 RECA REDEMPTION 1995

SORTED BY FUND

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 5-00-5195	ENV/MONITORING	8,124.50
120 5-00-5315	SAFETY EQUIPMENT	141.86
120 5-10-5010	SALARIES & WAGES	460.49
120 5-10-5020	EMPLOYEE BENEFITS	8,665.12
120 5-10-5021	RETIREMENT BENEFITS	2,872.56
120 5-10-5090	OFFICE SUPPLIES	422.06
120 5-10-5170	TRAVEL / MILEAGE	3,155.76
120 5-10-5175	EDUCATION / SEMINARS	857.50
120 5-10-5179	ADM MISC EXPENSES	408.75
120 5-30-5010	SALARIES & WAGES	1,483.26
120 5-30-5020	EMPLOYEE BENEFITS	10,756.57
120 5-30-5021	RETIREMENT BENEFITS	3,050.35
120 5-30-5063	CERTIFICATIONS	201.00
120 5-30-5090	OFFICE SUPPLIES	46.20
120 5-30-5170	TRAVEL / MILEAGE	966.75
120 5-30-5175	EDUCATION / SEMINARS	1,026.00
120 5-40-5010	DIRECTORS COMPENSATION	83.30
120 5-40-5020	DIRECTOR BENEFITS	40.29
120 5-40-5030	DIRECTOR HEALTH BENEFITS	5,829.93
120 5-70-7202	DISASTER MITIGATION	7,417.72
120 5-70-7205	RISK MANAGEMENT	1,301.44
	** FUND TOTAL **	184,358.22
130 1052	ACCTS REC WATER USE	189.62
130 2075	AFLAC	356.79
130 2076	TASC	95.19
130 2088	SURVIVOR BENEFITS - PERS	19.85
130 2090	PERS PAYABLE	5,084.29
130 2091	FIT PAYABLE	5,964.24
130 2092	CIT PAYABLE	2,365.51
130 2093	SOCIAL SECURITY PAYABLE	67.54
130 2094	MEDICARE PAYABLE	1,021.30
130 2095	S D I PAYABLE	915.63
130 2099	DEFERRED COMP - PLAN 457 PAYAB	2,700.00
130 5-00-5025	RETIREE HEALTH BENEFITS	1,271.02
130 5-00-5060	GASOLINE, OIL & FUEL	1,596.82
130 5-00-5061	VEHICLE MAINT	488.61
130 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	300.00
130 5-00-5092	POSTAGE & SHIPPING	987.69
130 5-00-5112	CROSS CONNECTION CONTROL	7,876.00
130 5-00-5121	LEGAL SERVICES	9,132.70
130 5-00-5122	ENGINEERING SERVICES	4,441.87
130 5-00-5123	OTHER PROFESSIONAL SERVICES	1,460.74
130 5-00-5130	PRINTING & PUBLICATION	2,713.11
130 5-00-5145	EQUIPMENT RENTAL	290.90
130 5-00-5148	OPERATING SUPPLIES	2,722.80
130 5-00-5150	REPAIR & REPLACE	53,600.33

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 215 RECA REDEMPTION 1995

SORTED BY FUND

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
130 5-00-5155	MAINT BLDG & GROUNDS	1,952.38
130 5-00-5156	CUSTODIAL SERVICES	1,540.00
130 5-00-5157	SECURITY	1,315.95
130 5-00-5191	TELEPHONE	1,009.48
130 5-00-5192	ELECTRICITY	25,932.63
130 5-00-5193	OTHER UTILITIES	345.07
130 5-00-5194	IT SERVICES	3,762.51
130 5-00-5195	ENV/MONITORING	4,095.00
130 5-00-5315	SAFETY EQUIPMENT	141.86
130 5-00-5505	WATER CONSERVATION	4,615.30
130 5-10-5010	SALARIES & WAGES	460.46
130 5-10-5020	EMPLOYEE BENEFITS	8,665.11
130 5-10-5021	RETIREMENT BENEFITS	2,872.48
130 5-10-5090	OFFICE SUPPLIES	422.02
130 5-10-5170	TRAVEL / MILEAGE	3,155.70
130 5-10-5175	EDUCATION / SEMINARS	857.50
130 5-10-5179	ADM MISC EXPENSES	408.73
130 5-30-5010	SALARIES & WAGES	1,494.94
130 5-30-5020	EMPLOYEE BENEFITS	10,756.55
130 5-30-5021	RETIREMENT BENEFITS	3,108.09
130 5-30-5063	CERTIFICATIONS	160.00
130 5-30-5090	OFFICE SUPPLIES	46.20
130 5-30-5170	TRAVEL / MILEAGE	966.73
130 5-30-5175	EDUCATION / SEMINARS	1,185.00
130 5-40-5010	DIRECTORS COMPENSATION	83.33
130 5-40-5020	DIRECTOR BENEFITS	40.34
130 5-40-5030	DIRECTOR HEALTH BENEFITS	5,829.92
130 5-70-7202	DISASTER MITIGATION	2,919.96
130 5-70-7204	RELIABLE WATER SUPPLY	59,634.63
130 5-70-7205	RISK MANAGEMENT	5,763.19
	** FUND TOTAL **	259,203.61
215 5-00-5123	OTHER PROFESSIONAL SERVICES	2,514.50
	** FUND TOTAL **	2,514.50

 ** TOTAL ** 446,076.33

NO ERRORS

SELECTION CRITERIA

VENDOR SET: 01 Hidden Valley Lake

VENDOR: ALL

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

TRANSACTION SELECTION

REPORTING: PAID ITEMS ,G/L DIST

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES	: 5/01/2026 THRU 5/31/2026	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

PRINT OPTIONS

REPORT SEQUENCE: FUND

G/L EXPENSE DISTRIBUTION: YES

CHECK RANGE: 000000 THRU 999999

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

STAFF REPORT

Meeting Date: June 17, 2026

Budgeted: N/A

Meeting: Board Meeting

Budgeted Amount: N/A

To: Board of Directors

Cost Estimate: N/A

From: General Manager

Funding Source: N/A

Written by: General Manager

Funding Account #: N/A

Project Name: N/A

Project #: N/A

AGENDA ITEM #: 4

AGENDA ITEM TITLE: Public Hearing to Adopt the FY 2026-27 Budget and Investment Policy

SUMMARY: The FY 2026-27 Budget and Investment Policy are presented for formal adoption, effective July 1, 2026.

BACKGROUND/ANALYSIS: The Finance Committee has dedicated multiple sessions to the comprehensive preparation of the upcoming budget. Subsequently, the Board of Directors conducted a formal review of the proposed financial plan at the May 20, 2026, Regular Board Meeting. The Fiscal Year 2026-2027 budget and the investment policy are scheduled for final approval during the meeting on June 17, 2026. To ensure transparency and public engagement, the required public notice was circulated via the Lake County Record-Bee and published on the District's website.

Staff also updated the document's format and narrative. As can be seen the main operating budget for Water and Wastewater are on the same page, and on one page. This helps get a good overview picture of the District's operations. There is a pie graph added for the expenses for each division – to better provide a visualization of the Operational expenses. There is a slight modification in the budgeting the Major Maintenance/Capital improvement items and expenses.

The narrative update is to highlight the District's mission and vision, as well as the District's current Strategic plan. There is a new section that highlights the Strategic plan goals, and the items accomplished to support those goals.

RECOMMENDATION: Approve the FY 2026-27 Budget and Investment Policy.

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

STAFF REPORT

ATTACHMENTS: Hidden Valley Lake Community Services District Budget for FY 2026-2027 and Investment Policy.



Hidden Valley Lake Community Services District

Proposed Budget

Fiscal Year 2026-2027

Pending Approval BY THE BOARD OF DIRECTORS:

Jim Freeman, President

Gary Graves, Vice President

Jim Lieberman

Matt Metcalf

Sean Millerick

Paul Kelley, General Manager



Table of Contents

Introduction	1
Current Budget Discussion	4
Water / Wastewater Operational Accomplishments & Objectives	5
Financial Accomplishments & Objectives	6
Organizational Accomplishments & Objectives	6
Communications Accomplishments & Objectives	7
Regulatory Accomplishments & Objectives	7
Water / Wastewater Budget Overview	8
Water Major Maintenance and Capital Improvements	13
Wastewater Major Maintenance and Capital Improvements	15
Debt Obligation	16

DRAFT

Introduction

The Hidden Valley Lake Community Services District (District) operates as an independent special district dedicated to serving the Hidden Valley Lake Community, located in southern Lake County, California. The District plays a crucial role in managing essential services for residents and businesses within its jurisdiction.

The District employs a dedicated team of 15 full-time staff members who are responsible for delivering vital services to the community. It provides water services to over 2,500 residential properties and six distinct commercial establishments. Additionally, the District offers wastewater management services to more than 1,500 homes and businesses.

The service area of the Hidden Valley Lake Community Services District spans approximately three square miles, encompassing a diverse range of residential and business environments. This geographic footprint allows the District to effectively manage resources and ensure that all constituents receive reliable access to essential water and wastewater utilities.

Mission Statement

The mission of the Hidden Valley Lake Community Services District is to provide, maintain and protect our community's water.

Our Values	<ul style="list-style-type: none">• Compliance• Transparency• Teamwork• Cost Effectiveness• Affordability
To provide innovative and reliable services in an environmentally conscious manner that produces a high level of ratepayer satisfaction.	Our Vision

HISTORY

The Stonehouse Mutual Water Company was founded in 1968 to provide water services to the Hidden Valley Lake subdivision. Subsequently, in 1984, the Hidden Valley Lake Community Service District was established to further support community needs.

In the early 1990s, discussions commenced regarding a potential merger between these two entities. It became increasingly clear that consolidating the two independent water service providers into a single utility company would yield significant cost savings for both operations and maintenance. Additionally, this merger would enhance community protection through increased oversight from state authorities and facilitate access to various financial resources, including grants and low-interest loans.

The legislative framework for this merger was established with the passage of AB 1504, which authorized the consolidation of the two utilities. As a result, on January 1, 1993, at precisely 12:01 AM, the merger was officially enacted.

BOARD OF DIRECTORS

The Board of Directors of the Hidden Valley Lake Community Services District (District) is comprised of five elected officials who serve to represent the interests of the residents within the Hidden Valley Lake community. Each Director is required to reside within the district's boundaries, which ensures that they possess a comprehensive understanding of the community's unique needs and are actively engaged with the services provided by the district.

Directors serve staggered four-year terms, with elections conducted in November during even-numbered years. This staggered election schedule is designed to maintain continuity and minimize disruption within the governance of the district.

The Board of Directors is responsible for establishing strategic goals and formulating policies that direct the operations of the District. To facilitate effective management, the Board appoints a General Manager who oversees daily operations and implements the established goals and policies. The General Manager bears the critical responsibility of ensuring that all District procedures align with the overarching mission of the District, while also ensuring that ongoing operations and future planning are consistent with the District's vision.

In addition to appointing a General Manager, the Board also designates legal counsel and financial auditors to provide essential oversight and guidance in their respective areas. This structure ensures that both operational integrity and compliance with legal standards are maintained throughout.

The Board of Directors is dedicated to maintaining a high standard of transparency in its operations. All board meetings are conducted in compliance with the Brown Act regulations, ensuring adherence to public notice requirements. Regularly scheduled board meetings take place on the third Wednesday of each month at 6:00 p.m., located at the District's business office, situated at 19400 Hartmann Rd, Hidden Valley Lake.

In addition to regular meetings, the Board assigns both standing and ad hoc committees that convene throughout the year to facilitate policy development. These committee meetings are also held at the District's business office; however, the specific times and dates vary by committee. Detailed information regarding these meetings can be accessed on the District's official website at <https://www.hvlcsd.org/>.

Each meeting includes an opportunity for public comment, and community members are actively encouraged to participate in these discussions

Current Budget Discussion

The 2026-2027 fiscal budget represents a strategic transition in our financial reporting, underscoring the District's commitment to transparency and clear communication. To improve clarity, staff has refined the format by consolidating granular expense accounts into high-level summary categories. For example by placing building maintenance, groundskeeping, vehicle upkeep, and generator servicing—into a single, comprehensive "Repairs and Maintenance" summary total.

The revised budget format integrates the Water and Wastewater Divisions onto a single page, providing a comprehensive view of the District's daily operational revenues and expenses. Then there is a section related to the other revenue and expenses – that are primarily debt service and revenue from Bonds. The Capital program is broken out, and the operational transfers into capital projects is noted here. On subsequent pages, the capital expenditures charts show the use of those capital funds transferred in from operations and/or reserves. This section also shows the scheduled funding of reserves as the District works to continue its pursuit of long term fiscal stability.

Staff also included charts for the expenses in each division – Water and Wastewater. This should help the reader to better see in a visual depiction of the operating expenses for each.

Strategic Plan Discussion, Report and Progress

The District has formally adopted a five-year strategic plan, effective as of 2024, and this budget has taken the strategic plan into consideration and has a short report on District activities that have been implemented to accomplish elements of the District's Strategic plan goals.

GOAL: Achieve Reliable Water and Wastewater Service

Water Operations & Distribution – Accomplishments

- Installed and commissioned backup generators at the Water Treatment Plant and Greenridge Booster Station (2025).
- Replaced and activated the Unit 9 Redwood tanks with grant support.
- Fully implemented the AMI system in early 2026, eliminating manual meter reading.
- Executed a PG&E grant agreement to begin the FLASHES feasibility study.
- Standardized high-frequency hydrant flushing and valve exercising.
- Submitted the Hexavalent Chromium compliance plan & initiated implementation.

FY 2027 Water Operations Objectives

- Complete bid documents and begin construction for the CalOES-funded Defensive Space and Ignition-Resistant Construction project (DSIRC).
- Complete major components of the FLASHES feasibility study.
- Finish SCADA cybersecurity upgrades funded by grant.
- Continue Hexavalent Chromium compliance activities.
- Install contracted isolation valves to improve system reliability.
- Initiate an update to the 2001 Water Master Plan.

Wastewater Operations and Collection System – Accomplishments

- Advanced I&I reduction efforts, including extensive manhole lining in 2025.
- Completed SCADA implementation and GIS mapping.
- Improved pond pH stability with consultant support.

FY 2027 Wastewater Objectives

- Continue I&I mitigation through manhole rehabilitation, lining, and performance testing.
- Complete SCADA cybersecurity upgrades.
- Finalize and adopt the Wastewater Treatment Plant Master Plan.

GOAL: Maintain Financial Stability

Financial Accomplishments

- Completed and implemented a five-year rate study (January 2026).
- Water Reliability bonds issued, enabling grant-supported capital upgrades.
- Secured full grant funding for the FLASHES feasibility study.
- Improved investment returns by joining the CA CLASS pooled fund.
- Selected a new banking services provider following a competitive RFP.
- Submitted two additional CalOES grant applications.

FY 2027 Financial Objectives

- Implement the updated rate structure beginning July 1, 2026.
- Transition to the new banking services provider.
- Advance CalOES grant applications to the next funding phase.
- Complete all FLASHES feasibility study grant requirements.

GOAL: Foster a Desirable Work Environment

Organizational Accomplishments

- Completed multiple LEAN efficiency projects.
- Acquired essential equipment, including a dump truck and roller.
- Upgraded four aging computer workstations.
- Created and filled the Utility Superintendent position (January 2026).
- Started a Lead Operator classification.
- Supported an Operator-in-Training in achieving full certification and promotion.
- Instituted monthly Operator Division meetings and regular staff check-ins.

FY 2027 Organizational Objectives

- Continue workstation replacement and hardware lifecycle upgrades.
- Recruit and onboard Lead Operator positions.
- Update the Water Resources Specialist classification.
- Expand and encourage participation in professional development and training.

GOAL: Enhance Ratepayer Communications

Communications Accomplishments

- Maintained high-quality customer service.
- Modernized the District website, improving usability, document handling, and ADA compliance.
- Enhanced clarity and accessibility of public meeting postings.
- GoGov selected for the MYHVLCSO mobile app and Daupler for after-hours call support.
- Contracted a digital marketing and communications consultant through an RFQ process.

FY 2027 Communications Objectives

- Deploy the MYHVLCSO mobile app for real-time alerts and communication.
- Implement Daupler's after-hours call management system.
- Expand social media and digital communications with consultant support.
- Continue newsletters and regular outreach.

GOAL: Maintain Regulatory Compliance

Regulatory Accomplishments

- Continued active participation in CSDA and ACWA.
- Developed and received State approval for the Hexavalent Chromium compliance plan.
- Secured a grant to implement SCADA cybersecurity upgrades.

FY 2027 Regulatory Objectives

- Maintain engagement with CSDA, ACWA, CASA, and CRWA.
- Implement Hexavalent Chromium compliance plan activities.
- Deploy SCADA cybersecurity upgrades.
- Conduct cybersecurity and phishing-resistance training and response.

Water & Wastewater Budget Overview

Financial planning and transparency remain core pillars of the Hidden Valley Lake Community Services District (District). To uphold our commitment to the community, staff has prepared a comprehensive budget for the upcoming fiscal year, designed to reinforce the District’s mission and long-term operational goals.

The District operates on a fiscal year cycle that commences on July 1 and concludes on June 30. This cycle encompasses the management of the two primary revenue streams—water and wastewater services—alongside their associated operational and capital expenditures. To ensure the continued sustainability of our infrastructure, the District’s strategic approach to the current five-year financial plan involved a collaborative effort with NBS for financial modeling, a comprehensive Reserve Study conducted by the Browning Reserve Group, and adherence to the Proposition 218 process. These efforts ensure effective resource allocation and the successful execution of our financial objectives for the 2026-2027 fiscal cycle.

Revenue and Expense Forecast

WATER:

Water revenue is projected to increase from \$3,555,531 to \$3,607,599, while operational expenses will decrease from \$3,555,531 to \$2,760,070. This change is primarily from re-categorizing many of the capital costs that were in the operating budget to be costs in the capital projects chart. The excess of revenues to expenses allows for the District to prioritize long-term water infrastructure improvements. And it better characterizes infrastructure investment in its categories, and not part of daily operational expenses

By optimizing these expenditures, the District has successfully shifted its financial strategy to prioritize long-term sustainability. Consequently, the primary allocation of these funds will be directed toward Capital Improvements as detailed on pages 13 - 15 of this budget report, taking the funds designated by the rate study to invest in critical infrastructure.

WASTEWATER:

Wastewater revenue is projected to grow from \$2,461,445 in 2025-2026 to \$2,652,079 in 2026-2027, which represents an increase of 7.74%.

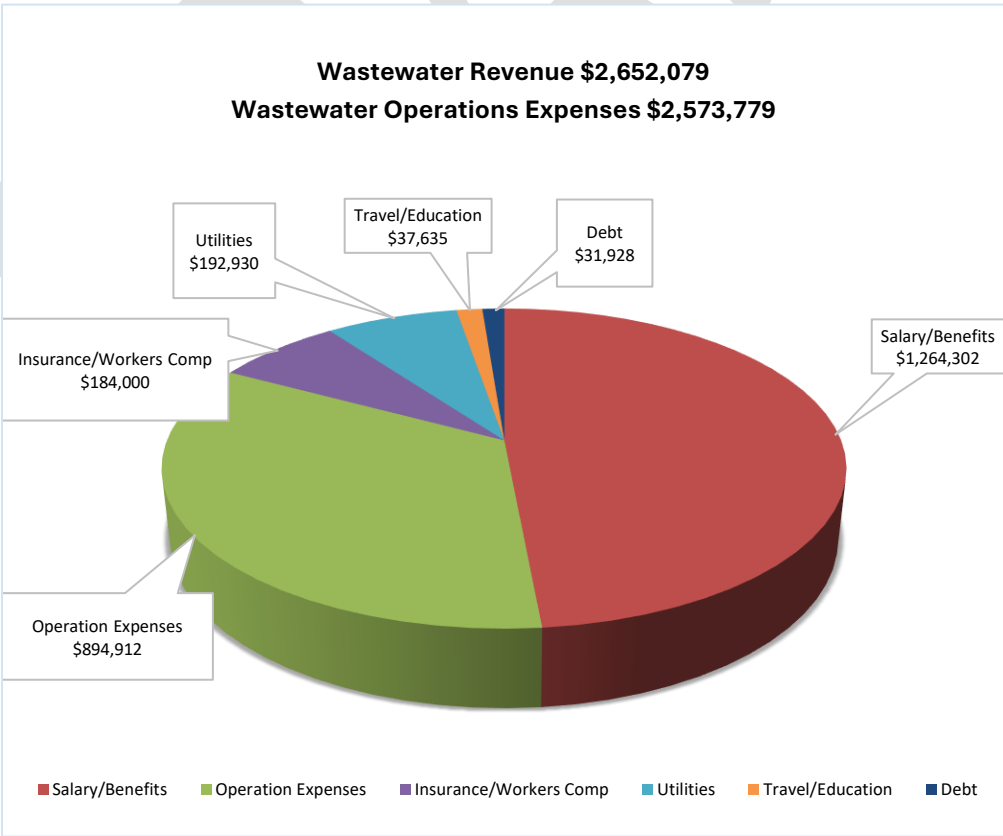
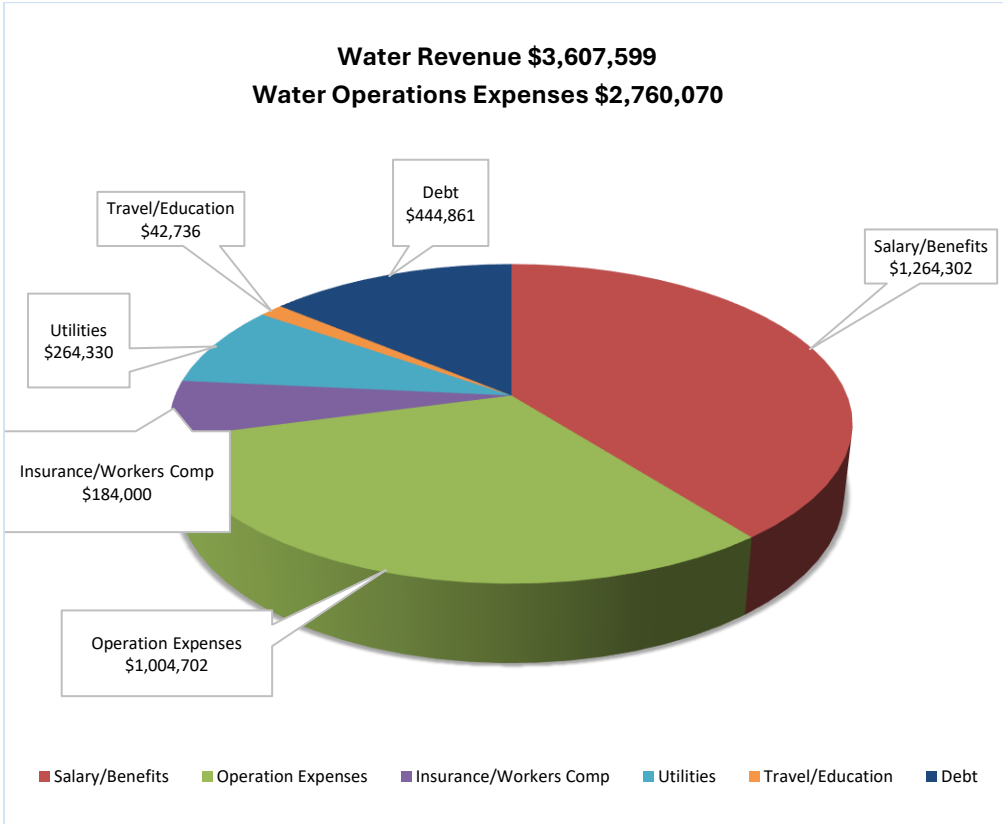
The Wastewater Expense continues to demonstrate a relatively stable trend, with a slight increase from \$2,461,445 to \$2,573,779. The increase in expenditure is allocated for facility improvements for the day-to-day operations, the purchase of lift station pumps, and the implementation of Supervisory Control and Data Acquisition (SCADA) systems to enhance remote monitoring and operational efficiency. Furthermore, the budget supports the ongoing development of critical collection system upgrades and comprehensive Master Plans.

**Hidden Valley Lake Community Services District
Financial Year 2026-27**

DRAFT BUDGET

OPERATING REVENUES		
	Water	Wastewater
Permits and Inspections	1,125	500
Charges for Services Residential	3,314,149	2,223,752
Charges for Services Commercial	200,385	370,727
Charges for Services Governmental	8,000	1,200
OPERATING REVENUE	3,523,659	2,596,179
OTHER REVENUE		
Interest Income	8,000	6,800
Late Fees	69,500	48,000
Miscellaneous	6,440	1,100
Capacity Charges	-	-
TOTAL OTHER REVENUE	83,940	55,900
TOTAL ALL REVENUES	3,607,599	2,652,079
OPERATING EXPENDITURES		
Salaries and Wages	713,087	713,087
Employee Benefits	359,454	359,454
Retirement Benefits	191,761	191,761
Insurance	184,000	184,000
Office Expenses	49,612	48,788
Continuing Education	24,236	23,245
Dues and Subscriptions	36,050	16,485
Postage	13,905	13,905
Repairs and Maintenance	259,560	395,935
Gas, fuel and oil	28,560	28,560
Supplies	20,600	92,700
Professional Services	358,659	152,459
Rents and Leases	6,695	5,150
Travel	18,500	14,390
Telephone	15,450	15,450
Power	244,800	173,400
Other Utilities	4,080	4,080
Other Operating	194,161	76,735
Office and Safety Equipment	11,150	10,635
Environmental Monitoring	25,750	53,560
TOTAL ALL OPERATING EXPENSES	2,760,070	2,573,779
NET OPERATIONAL INCOME	847,529	78,300

OTHER REVENUE / EXPENDITURES		
	Water	Wastewater
Revenue Assesment Sewer Bond RAD1	-	296,794
Debt Expense CIEDB Water Infratructure	168,586	-
Debt Expense Water Bond 2023A	276,275	-
Debt Expense Sewer Bond RAD1	-	296,794
Debt Expense Solar Loan	-	32,360
TOTAL OTHER EXPENDITURES	444,861	31,925
NET INCOME	402,668	46,375
NON-OPERATING INCOME / EXPENDITURES		
Transfer to CIP Fund	302,001	34,781
Transfer to Reserve Fund	100,667	11,594
TOTAL TRANSFER OUT	402,668	46,375
Capital Improvments / Replacements Expense	(3,731,131)	(547,500)
Federal Funding Revenue	758,068	-
PG&E Grant Funding (FLASHES) Revenue	2,000,000	-
TOTAL CIP / REPLACEMENT EXPENDITURES	(973,063)	(547,500)
USE OF RESERVES	973,063	547,500



Water Major Maintenance and Capital Improvements

Land Improvements – Paving Little Peak/Tank 4/Tank 1: Access roads leading up to the Little Peak, Tank 4, and Tank 1 sites require routine paving to ensure that they are always accessible and non-damaging to vehicles. All three of these tank sites were identified in the District’s Reserve Study as requiring attention in the 26-27 fiscal year.

Regulatory Compliance – Hexavalent Chromium: In accordance with the State of California’s new hexavalent chromium regulation, the District must reduce the concentration of hexavalent chromium in its finished drinking water by October of 2027. The District is conducting a Compliance Study to determine the best method for compliance.

Disaster Mitigation – SCADA: The Supervisory Control and Data Acquisition (SCADA) system is in need of rehabilitation and improvements to allow District Operators to continue to access and operate infrastructure from non-site-specific locations. Funding is divided between water and sewer funds as the SCADA system supports both.

Mainlines – Isolation Valves: The District has identified various locations in the water distribution system that require additional isolation valves. Installing more valves will reduce the number of residences that are without water during repair and maintenance activities. Eight isolation valves will be installed in the 26-27 fiscal year.

DSIRC – 75% FEMA Reimbursement: There is a need to establish defensible space at the Little Peak tank site, Tank 4 site, and potable water wellfield (at wells 2 and 4) as well as to construct ignition-resistant buildings around the potable water wellfield (at wells 2 and 4). Grant funds covering 75% of the total project costs have been made available for these efforts although challenges in completing the ignition-resistant buildings portion of the project have appeared. It will be confirmed in the 26-27 fiscal year whether such construction activities are to occur.

Contact Tank Improvements: As the intermediary tank between the potable water wellfield and the water distribution system, the redwood “contact” tank must be rebuilt, and the

site’s storage capacity must be augmented to increase system-wide supply and reliability. In the 25-26 fiscal year, the District applied to FEMA’s Hazard Mitigation Grant Program for the purpose of funding such improvements. If awarded, the grant funds will cover 75% of the total project costs.

Wellfield Generator: As the source of the District’s potable water supply, the wellfield is a critical facility that requires a reliable and robust permanent backup power generator, although one is currently lacking at the site. In the 25-26 fiscal year, the District applied to FEMA’s Hazard Mitigation Grant Program for the purpose of procuring and installing such a generator. If awarded, the grant funds will cover 75% of the total project costs.

FLASHES – 100% Reimbursement: The District was awarded a grant under PG&E’s Microgrid Incentive Program to conduct a feasibility study to evaluate the viability of the Firemain Linked Auxiliary/Hydraulic Energy Storage water-energy nexus project. The District has allocated \$2 million to be spent on this project during the current fiscal year, and grant funds cover 100% of the total project costs, with the feasibility study expected to be completed by mid-2028.

Water Master Plan: A Master Plan will assess the remaining useful life of potable water-related infrastructure and prioritize rehabilitation needs. This will inform a future capital improvement plan under which the District will evaluate, prioritize, and schedule capital improvements. The District aims to have the Water Master Plan complete by the end of 2026 or by early 2027.

Water Major Maintenance and Capital Improvements Expenses		
7014	Land Improvements - Paving Little Peak/Tank 4/Tank 1	\$ 8,825
7201	Regulatory Compliance - Hexavalent Chromium	\$ 95,671
7205	Risk Management - SCADA	\$ 125,000
7207	Mainlines - Isolation Valves PH 2	\$ 230,000
7208	DSIRC - 75% FEMA Reimbursement	\$ 1,010,757
7209	Contact Tank Improvements	\$ 102,264
7210	Wellfield Generator	\$ 98,614
7211	FLASHES - 100% Reimbursement	\$ 2,000,000
7212	Water Master Plan	\$ 60,000
Total		\$ 3,731,131

Wastewater Major Maintenance and Capital Improvements

Equipment – Pump LS1/800-801/AB Chains: Several components of the wastewater collection and treatment system have reached the end of their useful life and require replacement. These include one of the Lift Station 1 pumps, one of the equalization basin pumps, and various air-delivering chains in the aeration basin. Also, depending on the status of the Lift Station 1 pumps, a backup pump may be procured since the site is critical for wastewater operations.

Disaster Mitigation – SCADA: The Supervisory Control and Data Acquisition (SCADA) system is in need of rehabilitation and improvements to allow District Operators to continue to access and operate infrastructure from non-site-specific locations. Funding is divided between water and sewer funds as the SCADA system supports both.

Collection System Upgrades – Manhole Rehab: The wastewater collections system requires rehabilitation and repairs to prevent the occurrence of infiltration and inflow. Funds are dedicated to such activities which may include lining sewer access points and replacing cast-iron intrusion-prone sewer lids with air-tight lids.

Wastewater Master Plan: A Master Plan will assess the remaining useful life of the wastewater treatment plant and prioritize rehabilitation needs. This will inform a future capital improvement plan under which the District will evaluate, prioritize, and schedule capital improvements. The District aims to have the Wastewater Master Plan complete by the end of 2026.

Wastewater Major Maintenance and Capital Improvements Expenses			
7013	Equipment - Pump LS1 /800-801/AB Chains	\$	155,000
7205	Risk Management - SCADA	\$	125,000
7207	Collections System Upgrades -Manhole Rehab	\$	100,000
7212	Wastewater Master Plan	\$	167,500
Total		\$	547,500

Debt Obligations

Sewer Expansion and Wastewater Treatment Plant

Sewer System Reassessment District No. 1 Limited Obligation Refunding Improvements Bonds Series 2016, issued March 9, 2016, in the amount of \$3,650,000, payable in annual installments with an interest rate of 3.25-3.50% and maturity on September 2, 2032. The bonds were used to finance improvements to the sewer system. The bonds are secured by a pledge of reassessment of revenues.

Water Infrastructure Project

California Infrastructure and Economic Development Bank (CIEDB) direct borrowing Loan, issued June 24, 2002, in the amount of \$3,000,000, payable in annual installments with an interest rate of 3.48% and maturity on February 1, 2032. The loan was used to finance the expansion and upgrade of the water system. Net system revenues and all amounts in the enterprise fund are pledged as collateral for the debt.

Solar Project

2012 Series direct borrowing Certificate of Participation Water Reclamation Plant Energy Sustainability Project issued October 1, 2012, in the amount of \$640,000, payable in annual installments with an interest rate of 3.0% and maturity on August 1, 2041. The certificates of participation were used to finance the sewer system solar project. Solar System Net revenues are pledged as collateral for the debt.

Reliable Water Supply Bond

Water Reliability Bond Series 2023A, issued November 16, 2023, in the amount of \$5,000,000, payable in annual installments with an interest rate of 5.26% and maturity on February 1, 2048. The bonds will finance improvements to the water systems multiple capital improvement projects (CIP). Net system revenues and all amounts in the enterprise fund are pledged as collateral for the debt.

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

STAFF REPORT

Meeting Date: June 18, 2026

Budgeted: Yes

Meeting: Board Meeting

Budgeted Amount: -

To: Board of Directors

Cost Estimate: -

From: General Manager

Funding Source: -

Written by: Accounting Supervisor

Funding Account #: -

Project Name: -

Project #: -

AGENDA ITEM #: 4

AGENDA ITEM TITLE: CalPERS Pay Schedule for FY 2026-27

SUMMARY: CalPERS requires a Publicly Available Pay Schedule (PAPS) that is formally approved by the Board of Director in accordance with Government Code section 20636.1 in part and California Code of Regulations section 570.4 in part. This ensures that any adjustments to compensation are made transparently and are subject to review by the governing body.

BACKGROUND/ANALYSIS: In accordance with the District's Compensation Policy 3004, the Board of Directors approved a 2.2% Cost of Living Adjustment (COLA) on April 15, 2026, which shall be effective July 1, 2026. In addition, the Board of Directors approved a 3% salary increase amending the General Manager's contract effective May 8, 2026. These actions are reflected in the updated Hidden Valley Lake Community Services District Salary Schedule for FY 2026-2027.

RECOMMENDATION: Approve the Hidden Valley Lake Community Servies District Pay Schedule for FY 2026-27, and direct staff to communicate this to CalPERS and post on the District website.

ATTACHMENTS: The Hidden Valley Lake Community Services District July 1, 2026, Pay Schedule.

Hidden Valley Lake Community Services District
Salary Schedule
FY 26-27
2.2% COLA

POSITION	Step A	Step B	Step C	Step D	Step E
Account Representative	\$22.54	\$23.72	\$24.96	\$26.27	\$27.66
Account Representative Sr.	\$29.11	\$30.65	\$32.26	\$33.96	\$35.75
Accounting Supervisor	\$42.11	\$44.34	\$46.67	\$49.13	\$51.72
Admin Services Manager	\$33.76	\$35.51	\$37.40	\$39.36	\$41.43
Admin Support Assistant	\$22.54	\$23.72	\$24.96	\$26.27	\$27.66
Operator II	\$32.97	\$34.70	\$36.53	\$38.45	\$40.47
Operator I	\$27.29	\$28.25	\$29.74	\$31.31	\$32.96
OIT	\$20.77	\$21.86	\$23.02	\$24.23	\$25.51
Project Manager	\$46.89	\$49.36	\$51.95	\$54.55	\$57.27
Utility Superintendent	\$53.94	\$56.64	\$59.47	\$62.44	\$65.56
Water Resources Specialist I	\$30.62	\$32.15	\$33.77	\$35.46	\$37.24
Water Resources Specialist II	\$39.21	\$41.19	\$43.25	\$45.40	\$47.67
General Manager - Per Contract	\$13,303.33 Monthly \$76.75 Hourly				

RESOLUTION 2026-06

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HIDDEN VALLEY LAKE
COMMUNITY SERVICES DISTRICT
DISTRICT ADOPTING FISCAL YEAR 2026-2027 BUDGET**

WHEREAS, the General Manager of Hidden Valley Lake Community Services District (District) has prepared and submitted to the Board of Directors of Hidden Valley Lake Community Services District (Board) a proposed budget for Fiscal Year 2026-2027.

WHEREAS, the Board has received on June 17, 2026, and reviewed the proposed budget; and

WHEREAS, the Board considered approval of the Proposed Budget at the June 17, 2026, Board meeting, where all interested persons were heard; and

WHEREAS, the Board has considered the Proposed Budget and comments thereon and has determined it is necessary for the efficient management of the District that certain sums of revenue be appropriated as set forth in said budget.

**NOW THEREFORE, THE BOARD OF DIRECTORS OF THE HIDDEN VALLEY LAKE
COMMUNITY SERVICES DISTRICT HEREBY FIND, DETERMINE, ORDER AND
RESOLVE AS FOLLOWS.**

Section 1.

The Board adopts the Budget for Fiscal Year 2026-2027, a copy of which is attached and made part of this Resolution.

Section 2.

That the balance on hand as of June 30, 2026, in each of the funds of the District shall be reserved for use by the District during the fiscal year 2026-2027.

Section 3.

The District's General Manager is authorized to take all necessary actions to implement provisions of the Budget as adopted by the Resolution.

PASSED AND ADOPTED by the Board of Directors of Hidden Valley Lake Community Services District on this 17th day of June 2026, by the following vote:

AYES: ()

NOES: ()

ABSENT: ()

ABSTAIN: ()

Jim Freeman
President of the Board of Directors

ATTEST:

Paul Kelley,
General Manager, Secretary to the Board

RESOLUTION 2026-07

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HIDDEN VALLEY LAKE
COMMUNITY SERVICES DISTRICT
APPROVING AND ADOPTING
INVESTMENT POLICY FOR PUBLIC FUNDS FOR FISCAL YEAR 2026-2027**

WHEREAS, the Board of Directors of the Hidden Valley Lake Community Services District (District) desires to maintain a formal policy regarding the investment of public funds pursuant to the requirements of Government Code 5921 and 53600 et seq.; and

WHEREAS, the Board of Directors of the District has employed qualified staff to invest those funds in accordance with the law and the terms of the District's investment policy, as well as in a manner that advances the District's investment objectives of safety, liquidity, and yields; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the District that the Hidden Valley Lake Community Services District Investment Policy attached hereto as Exhibit "A" and incorporated in full herein by this reference is hereby adopted as the formal investment policy of the District; and

BE IT FURTHER RESOLVED that the General Manager and the Accounting Supervisor of the District are hereby authorized and directed to invest the District's funds in a manner consistent with the terms hereof and in accordance with any further directions of the District's Board of Directors; and

BE IT FURTHER RESOLVED that this Resolution supersedes Resolution 2025-11 adopted by the Board of Director's on June 17th, 2025, and shall take effect July 1, 2026.

PASSED AND ADOPTED by the Board of Directors of Hidden Valley Lake Community Services District on this 17th day of June 2026, by the following vote:

AYES: ()
NOES: ()
ABSENT: ()
ABSTAIN: ()

Jim Freeman,
President of the Board of Directors

ATTEST:

Paul Kelley,
General Manager, Secretary to the Board



POLICY	Investment of District Funds	
POLICY # 2402	ADOPTED: June 19, 2012	REVISION: July 16, 2025

2402.1 PURPOSE

The State Legislature has declared the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern (Government Code (GC) § 53600.6 and § 53630.1); and,

- a) Government Code Sections 53601, et seq., allow the legislative body of a local agency to invest surplus monies not required for the immediate necessities of the local agency; and,
- b) The treasurer or fiscal officer of a local agency is required to annually prepare and submit a statement of investment policy and such policy, and any changes thereto, is to be considered by the local agency’s legislative body at a public meeting (GC § 53646(a)). The statement shall also be annually presented to any oversight agency of the local agency.
- c) For these reasons, and to ensure prudent and responsible management of the public’s funds, it is the policy of the District to invest funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the District and conforming to all statutes governing the investment of District funds as defined in GC § 53600 et seq.

2402.2 SCOPE

This investment policy applies to all financial assets of the District. These funds are accounted for in the annual audited financial statements of the District.

2402.3 POLICY

The Board and persons authorized to make investment decisions subject to these policies are fiduciaries subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a fiduciary shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the District.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs,



POLICY	Investment of District Funds	
POLICY # 2402	ADOPTED: June 19, 2012	REVISION: July 16, 2025

not for speculation, but for investment, considering the probable safety of capital as well as the probable income to be derived.

Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from policy or expectations are reported in the next issued quarterly treasury report and appropriate actions are taken to control adverse developments. When a deviation poses a significant risk to the District's financial position, the fiscal officer shall notify the Board immediately.

2402.4 OBJECTIVES

As specified in GC § 53600.5, when investing, reinvesting, purchasing, acquiring, exchanging, selling or managing public funds, the primary objectives of the investment activities, in priority order, shall be:

- a) Safety: Safety of principal is the foremost objective of the investment program. Investments of the District shall be undertaken in a manner that seeks to ensure the preservation of capital in the whole portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.
- b) Liquidity: The secondary objective shall be to meet the liquidity needs of the District.
- c) Yield: The third objective shall be to achieve a return on the funds under the District's control.

2402.5 Reporting

The District will comply with the reporting requirements as defined in GC § 53646 et seq. and GC § 53607.

Jim Freeman, President to the Board

ATTEST:

Paul Kelley, General Manager
Secretary to the Board

HIDDEN VALLEY LAKE CSD
PENNY CUADRAS
19400 HARTMANN RD
HIDDEN VALLEY LAKE, CA 95467-8371

.....

Account Number: 2110207

Ad Order Number: 0006969855

Customer's Reference Ordered om 5/15/26 by Penny Cuadras
/ PO Number:

Publication: Lake County Record-Bee

Publication Dates: 06/03/2026

Amount: \$124.79

Payment Amount: \$0.00

Invoice Text: **NOTICE OF PUBLIC HEARING
PROPOSED FINAL BUDGET FOR FISCAL YEAR 2026-2027**

NOTICE IS HEREBY GIVEN that the Governing Board of the Hidden Valley Lake Community Services District will hold a public hearing for the exclusive purpose of considering the Proposed Final Budget for Fiscal Year 2026-2027. Comments regarding the proposed budget may be submitted in writing before, during, or after the hearing.

DATE: Wednesday, June 17, 2026

TIME: 6:00 P.m.

LOCATION: 19400 Hartmann Road, Hidden Valley Lake, CA 95467 OR

The Proposed Final Budget for Fiscal Year 2026-2027 is available online in the board packet at www.hvlcsd.org and on file and by written request at the Hidden Valley Lake Community Services District Office at 19400 Hartmann Road, Hidden Valley Lake, CA 95467.

Contact Penny Cuadras at (707) 987-9201 for further information.

Penny Cuadras, Administrative Services

Manager 6-3/2026

Lake County Publishing
Lake County Record-Bee

415 Talmage Road Suite A
Ukiah, CA. 95482
legals@record-bee.com

2110207

HIDDEN VALLEY LAKE CSD
PENNY CUADRAS
19400 HARTMANN RD
HIDDEN VALLEY LAKE, CA 95467-8371

**Affidavit of Publication
STATE OF CALIFORNIA
County of Lake**

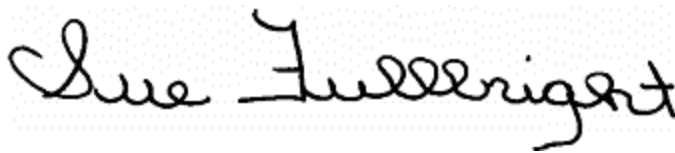
I, Sue Fullbright, being first duly sworn, depose and say: That at and during all the dates and times herein mentioned I was, and now am the legal clerk of the Lake County Record-Bee, a newspaper published for the dissemination of local or telegraphic news and intelligence of a general character, having a bona fide subscription list of paying subscribers, and which is, and has been, established, printed and published at regular intervals, to-wit: Daily (except Sunday and Monday) in the City of Lakeport, County and State aforesaid, for more than one year preceding the date of the publication below mentioned, a newspaper of general circulation, as that term is defined by Section 6,000 et al, of the Government Code of the State of California, and is not and was not during any said times, a newspaper devoted to the interests or denomination, or for any members of such classes, professions, trades, callings, races or denominations.

That at, and during all of said dates and times herein mentioned, affiant had and now has knowledge and charge of all notes and advertisements appearing in said newspaper; that the notice of which the annexed is printed copy, was published each week in the regular and entire issue of one or more number of the said newspaper during the period and times of publication thereof, to-wit:

For 1 issue published therein on the following date, viz: 06/03/2026;

that said notice was published in said newspaper proper and not in a supplement; that said notice, as so published, was set in type not smaller than nonpareil, and was preceded with words printed in black face type not smaller than nonpareil, describing and expressing in general terms the purport and character of said notice, as fully appears from the exact copy of said notice, which is hereto annexed as aforesaid.

Executed this 4th day of June, 2026 at Lakeport, California. I hereby declare under penalty of perjury that I have read the foregoing and that it is true and correct.



Sue Fullbright, Legal Clerk

Legal No. **0006969855**

**NOTICE OF PUBLIC HEARING
PROPOSED FINAL BUDGET FOR FISCAL YEAR
2026-2027**

NOTICE IS HEREBY GIVEN that the Governing Board of the Hidden Valley Lake Community Services District will hold a public hearing for the exclusive purpose of considering the Proposed Final Budget for Fiscal Year 2026-2027. Comments regarding the proposed budget may be submitted in writing before, during, or after the hearing.

DATE: Wednesday, June 17, 2026
TIME: 6:00 P.m.
LOCATION: 19400 Hartmann Road, Hidden Valley Lake, CA 95467 OR

The Proposed Final Budget for Fiscal Year 2026-2027 is available online in the board packet at www.hvlcsd.org and on file and by written request at the Hidden Valley Lake Community Services District Office at 19400 Hartmann Road, Hidden Valley Lake, CA 95467. Contact Penny Cuadras at (707) 987-9201 for further information.

Penny Cuadras, Administrative Services
Manager 6-3/2026

**NOTICE OF PUBLIC HEARING
PROPOSED FINAL BUDGET FOR FISCAL YEAR 2026-2027**

NOTICE IS HEREBY GIVEN that the Governing Board of the Hidden Valley Lake Community Services District will hold a public hearing for the exclusive purpose of considering the Proposed Final Budget for Fiscal Year 2026-2027. Comments regarding the proposed budget may be submitted in writing before, during, or after the hearing.

DATE: Wednesday, June 17, 2026

TIME: 6:00 P.m.

LOCATION: 19400 Hartmann Road, Hidden Valley Lake, CA 95467 OR

The Proposed Final Budget for Fiscal Year 2026-2027 is available online in the board packet at www.hvlcsd.org and on file and by written request at the Hidden Valley Lake Community Services District Office at 19400 Hartmann Road, Hidden Valley Lake, CA 95467.

Contact Penny Cuadras at (707) 987-9201 for further information.

Pcuadras

Penny Cuadras, Administrative Services Manager

Published June 3, 2026, Lake County Record Bee

Posted June 3, 2026, through June 17, 2026, www.hvlcsd.org /19400 Hartmann Road, Hidden Valley Lake, CA 95467

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

STAFF REPORT

Meeting Date: June 17, 2026

Budgeted: N/A

Meeting: Board Meeting

Budgeted Amount: N/A

To: Board of Directors

Cost Estimate: N/A

From: General Manager

Funding Source: N/A

Written by: Project Manager

Funding Account #: N/A

Project Name: Valley Oaks Annexation

Project #: 33

AGENDA ITEM #: 5

AGENDA ITEM TITLE: Adopt Resolution 2026-08 Requesting Lake LAFCo to Take Proceedings for the Annexation and Sphere of Influence Amendment for the Valley Oaks Development and Authorize the General Manager to Execute the Lake LAFCo Application

SUMMARY: A Resolution is required to submit an application to the Lake Local Agency Formation Commission (Lake LAFCo) for the purpose of annexing the Valley Oaks property into the District's service area to provide them with domestic water, wastewater collection, and recycled water services. The General Manager also requires permission from the Board to submit the application on behalf of the District.

The District should also take this opportunity to completely detach both itself and the Valley Oaks parcel from any influence or jurisdiction from the Lake County Sanitation District (LACOSAN).

BACKGROUND/ANALYSIS: The Valley Oaks Development has expressed interest in proceeding with developing the future residential, commercial, and open space area on parcels 014-260-36, 014-260-55, 014-260-56, and 014-260-57. Several years ago, these parcels were annexed into the District's sphere of influence but the full annexation process was not completed to add them into the District's service area.

On April 21, 2026, a Cost Sharing Agreement for Lake LAFCo Annexation Efforts was executed between the District and the developers to formalize that the developers will fund the full annexation process. The full fee deposit was submitted to the District and the annexation application is ready for submittal.

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

STAFF REPORT

While Lake LAFCo is reviewing service boundaries, the District should take this opportunity to correct the existing sphere of influence to conjoin the upper and lower spheres and form one contiguous shape (see Exhibit D of Resolution 2026-08). This amendment was reflected in Resolution 2026-04 for a separate Lake LAFCo annexation application which has since been delayed. The District should also take this opportunity to detach both itself and the Valley Oaks parcel from LACOSAN. While LACOSAN plays no role in District operations, LACOSAN's jurisdictional boundary overlaps the District's sphere of influence and service area and extends into the Valley Oaks parcel. This detachment would administratively clarify LACOSAN's role in these areas which should be nonexistent since the District is the sole wastewater collection and treatment service provider.

RECOMMENDATION: Adopt Resolution 2026-08 Requesting Lake LAFCo to Take Proceedings for the Annexation and Sphere of Influence Amendment for the Valley Oaks Development and authorize the General Manager to execute the Lake LAFCo Application

ATTACHMENTS:

- a) Resolution 2026-08
- b) Lake LAFCo application excerpt
- c) Public notice newspaper affidavit of posting
- d) Notice of Public Hearing bulletin board/website posting

RESOLUTION 2026-08
A RESOLUTION OF APPLICATION OF THE BOARD OF DIRECTORS OF THE HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT REQUESTING THE LAKE LOCAL AGENCY FORMATION COMMISSION (“LAKE LAFCO”) TO TAKE PROCEEDINGS FOR THE ANNEXATION OF THE VALLEY OAKS PROPERTY (“PROPERTY”), LOCATED AT 18196 SOUTH STATE HIGHWAY 29, MIDDLETOWN, CALIFORNIA 95461, 18426 SOUTH STATE HIGHWAY 29, MIDDLETOWN, CALIFORNIA, 95461 AND DESIGNATED LAKE COUNTY ASSESSOR’S PARCEL NUMBERS 014-260-36 AND 014-260-57, AND CONCURRENT DETACHMENT OF THE DISTRICT AND THE PROPERTY FROM THE LAKE COUNTY SANITATION DISTRICT

Resolved by the Board of Directors of the District that:

WHEREAS, the District desires to initiate proceedings pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, commencing with Section 56000 of the California Government Code, for the annexation of the Property into the District’s service area and to provide domestic water, wastewater collection, and recycled water services, and concurrent detachment of both the District and the Property from the Lake County Sanitation District (“LACOSAN”); and

WHEREAS, at the time and in the manner provided by law, the General Manager gave notice of the date, time, and place of a public hearing by the District Board of Directors to initiate these proceedings; and

WHEREAS, LACOSAN is considered an affected district within the meaning of Subdivision (9) of Section 56700 of the Government Code, the LACOSAN 2013 Sphere of Influence (“SOI”) boundary does not include the District or the Property and therefore the proposed detachment is consistent with the affected agency’s SOI; and

WHEREAS, the Property proposed to be annexed/detached is uninhabited and a description of the boundaries of the Property are set forth in Exhibit “A”, and a map of the property attached hereto as Exhibit “B” and by this reference incorporated herein; and

WHEREAS, all costs incurred to complete the annexation, including but not limited to Lake LAFCo and the State Board of Equalization costs, will be borne by Valley Oaks Partners, LLC (“Landowner”), located at 9375 E. Shea Blvd, Suite 214, Scottsdale, Arizona 85260.

WHEREAS, the reasons for the proposed annexation are as follows:

1. The annexation of the Property will allow the District to provide domestic water, wastewater collection, and recycled water services at the site as a regular customer of the District for residential, retail, commercial, and recreational use. The detachment of both the District and the Property will prevent an overlap in jurisdictional boundary of two similar service providers.

2. The Lake County Planning Commission has made an environmental determination for this project and finds that the annexation of the Property will have a significant effect on the environment. The effects are demonstrated in the Environmental Impact Report prepared pursuant to the provisions of the California Environmental Quality Act. As a result, mitigation measures were made conditional to the approval of the project, a mitigation reporting or monitoring plan was adopted for this project, a statement of Overriding Considerations was adopted for this project, and findings were made pursuant to the provisions of the California Environmental Quality Act.
3. In accordance with Government Code Section 56653, the Board hereby adopts a Plan for Services for this proposed annexation/detachment and sphere of influence amendment, which is attached hereto as Exhibit “C”.

WHEREAS, the District desires to amend its SOI boundary to conjoin the upper and lower spheres of the current SOI boundary to form one contiguous sphere, as shown in Exhibit “D” which is by this reference incorporated herein.

NOW, THEREFORE, this Resolution of Application is hereby adopted and approved by the Board of Directors of the Hidden Valley Lake Community Services District and the Lake Local Agency Formation Commission is hereby requested to take proceedings for the Property owned by Valley Oaks Partners, LLC, as shown in Exhibit “B”, and as required by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.

BE IT FURTHER RESOLVED that the General Manager – or designee – currently Paul Kelley, on behalf of the District, shall file this Resolution of Application, together with all necessary and required documents and supporting information, with Lake LAFCo and is further authorized to take all necessary and further action required to effectuate the filing and processing of this Resolution of Application.

PASSED AND ADOPTED by the Board of Directors as a Resolution of the Hidden Valley Lake Community Services District at a regular Board Meeting held on the 17th day of June 2026 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Jim Freeman
President of the Board of Directors

ATTEST:

Paul Kelley
General Manager

EXHIBIT A

GEOGRAPHIC DESCRIPTION OF PROPERTY TO BE ANNEXED

EXHIBIT 'A'
ANNEXATION

Lying within the Guenoc Rancho, County of Lake, State of California, more particularly described as follows:

BEGINNING at a point on the southerly boundary of Hidden Valley Lake, Unit No. 3 as shown on that map filed in Book 10 of Town Maps at Pages 53 through 61, inclusive, Lake County records, said POINT OF BEGINNING being also on the boundary of Hidden Valley Lake Community Services District at the Northwesterly terminus of the course sited as North 62°11'02" West, 1404.39 feet shown on Exhibit "A entitled "Hidden Valley Lake Community Services District being Hidden Valley Lake, Units 1-11, inclusive and adjacent land within Guenoc Rancho and a portion of Sections 6 and 7, T. 11 N., R. 6 W., M.D.B.&M., Lake County, California, dated March 1984", said POINT OF BEGINNING being also on the Southeasterly line of that certain tract of land, conveyed by deed recorded November 3, 2006 as Documents Number 2006-029187, Lake County records, distant South 30°55'30" West, 596.55 feet from the Northeast corner thereof; thence from said POINT OF BEGINNING,

1. Along the southeasterly boundary of the lands of Valley Oaks Partners LLC, an Arizona limited liability company, as described in that Grant Deed recorded on January 5, 2022, under Document Number 2022-000117, Official Records of Lake County, South 30°56'08" West 1980.62 feet, more or less, to the northeasterly corner of that certain tract of land, conveyed to the State of California by Deed recorded December 19, 2017 under Document Number 2017-016786, Official Records of Lake County; thence along the northeasterly line of said State of California tract
2. North 64°29'01" West 61.97 feet; thence
3. North 44°34'32" West 328.51 feet; thence
4. North 61°08'28" West 185.37 feet; thence
5. North 29°59'37" West 167.49 feet; thence
6. North 84°03'00" West 200.24 feet, more or less, to the northeasterly Right-of-Way of Highway 29 as shown on that map filed in Book 80 of Record of Surveys at Pages 43 through 45, Lake County Records; thence
7. leaving said northeasterly line of State of California and along said northeasterly Right-of-Way, along a non-tangent curve to the left, the radius point of which bears South 74°55'30" West 1050.12 feet, through a central angle of 13°38'57", for a length of 250.16 feet; thence
8. North 28°43'27" West 412.68 feet; thence
9. North 2°23'06" East 46.71 feet; thence
10. North 1°32'22" East 69.35 feet; thence
11. North 88°06'11" West 68.66 feet; thence
12. North 28°43'27" West 2757.42 feet, thence
13. Along a curve to the right, having a radius of 1950.23 feet, through a central angle of 5°03'59", for a length of 172.45 feet, more or less, to the boundary of said Hidden Valley Lake Community Services District at the Southwesterly terminus of

EXHIBIT 'A'
ANNEXATION

- the course cited as (South 51°00'00" West 500.00 feet); thence leaving said northeasterly Right-of-Way and along said boundary of Hidden Valley Lake Community Services District
14. North 51°02'01" East 500.05 feet; thence
 15. South 39°01'40" East 954.52 feet; thence
 16. South 70°19'56" East 1399.09 feet; thence
 17. South 87°44'10" East 568.28 feet; thence
 18. South 54°29'50" East 1153.36 feet; thence
 19. South 30°56'08" West 596.43 feet to the POINT OF BEGINNING.

Containing 147.7 Acres more or less.

END OF DESCRIPTION

Being APNs 014-260-36, -55 and a portion of APN 014-260-57.

The basis of Bearings being North 30°34'56" West (calculated) between found Cal Trans Right of Way monuments per the Right of Way map for State Highway 29, 01-LAK-29-9.74.

Prepared by Cinquini & Passarino, Inc.

Preliminary

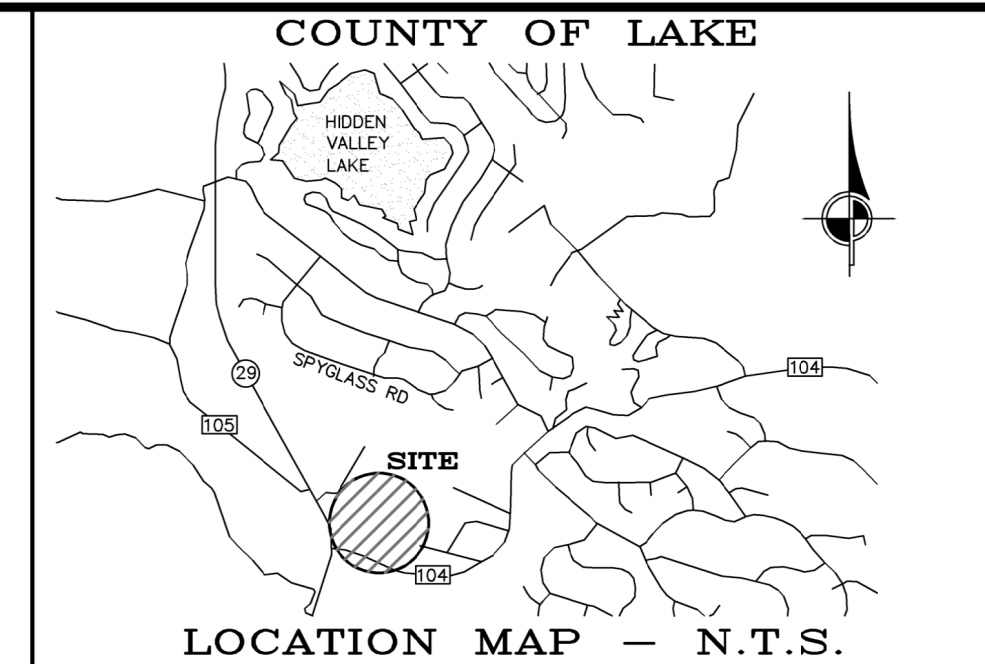
05/07/2026 2:22:45 PM

James M. Dickey, PLS 7935

Date

EXHIBIT B

MAP OF PROPERTY TO BE ANNEXED/DETACHED



CURVE TABLE			
CURVE #	RADIUS	DELTA	LENGTH
C7	1050.12'	13°38'57"	250.16'
C13	1950.23'	5°03'59"	172.45'

HIDDEN VALLEY LAKE
UNIT NO. 3
10 TM 53-61

LEGEND

- EXISTING HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT BOUNDARY
- ADJACENT PROPERTY BOUNDARY
- - - - - PROPOSED ANNEXATION BOUNDARY
- ▨▨▨▨▨ PROPOSED ANNEXATION
- RADIAL BEARING
- DN DOCUMENT NUMBER

BASIS OF BEARINGS

BEING NORTH 30°34'56" WEST (CALCULATED) BETWEEN FOUND CAL TRANS RIGHT OF WAY MONUMENTS PER THE RIGHT OF WAY MAP FOR STATE HIGHWAY 29, 01-LAK-29-9.74.

NOTES

ALL DISTANCES AND DIMENSIONS ARE IN U.S. SURVEY FEET AND DECIMALS THEREOF.
ALL TIES ARE AT RIGHT ANGLES UNLESS OTHERWISE NOTED.

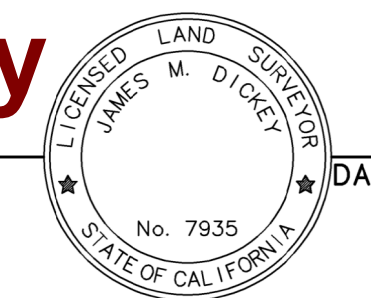
SURVEYOR'S STATEMENT

THIS MAP HAS BEEN COMPILED UNDER MY DIRECTION.

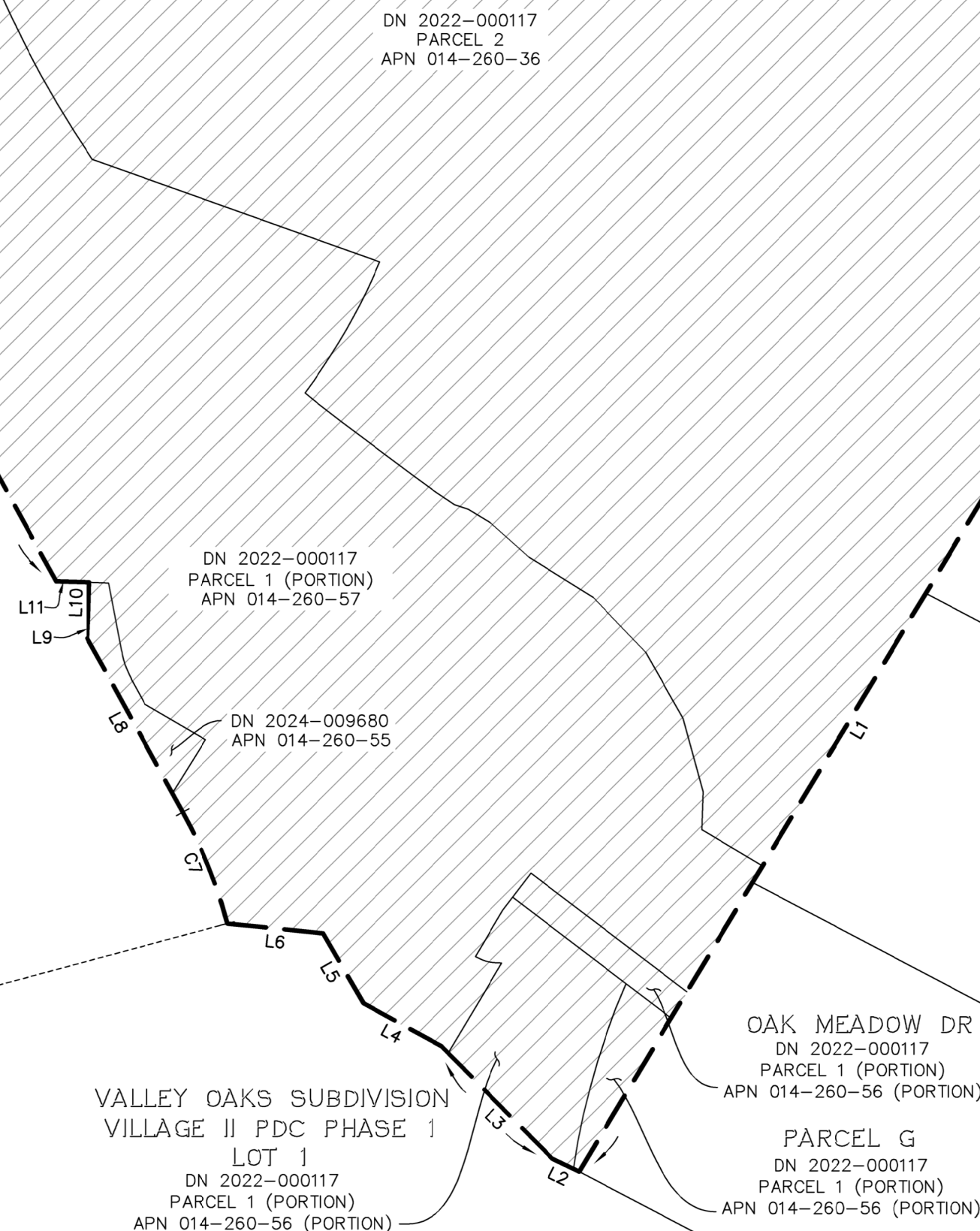
Preliminary

05/07/2026 2:21:50 PM

JAMES M. DICKEY, P.L.S. 7935



LINE TABLE		
LINE #	DIRECTION	LENGTH
L1	S30°56'08"W	1980.62'
L2	N64°29'01"W	61.97'
L3	N44°34'32"W	328.51'
L4	N61°08'28"W	185.37'
L5	N29°59'37"W	167.49'
L6	N84°03'00"W	200.24'
L8	N28°43'27"W	412.68'
L9	N02°23'06"E	46.71'
L10	N01°32'22"E	69.35'
L11	N88°06'11"W	68.66'
L12	N28°43'27"W	2757.42'
L14	N51°02'01"E	500.05'
L15	S39°01'40"E	954.52'
L16	S70°19'56"E	1399.09'
L17	S87°44'10"E	568.28'
L18	S54°29'50"E	1153.36'
L19	S30°56'08"W	596.43'



VALLEY OAKS - SUBDIVISION MAPPING	DRAWN BY: CBS	CHECKED BY: JMD
	SCALE: 1" = 300'	
SHEET INDEX MAP	SHEET: 1 OF 1	JOB NUMBER: 8553-19
	DWG. PATH: Y:\8553\Cad\8553 Annexation\	
	DWG. FILE: 8553Annexation_v2.dwg	
	DATE/TIME: May 07, 2026 - 2:20pm	

CINQUINI & PASSARINO, INC.
PERFECTING GEOSPATIAL
 1360 N. Dutton Ave. #150 Phone: (707) 542-6268
 Santa Rosa, Ca. 95401 Fax: (707) 542-2106
 WWW.CINQUINIPASSARINO.COM

- ▲ BOUNDARY
- ▲ TOPOGRAPHIC
- ▲ CONSTRUCTION
- ▲ SUBDIVISIONS

EXHIBIT C

PLAN FOR SERVICES FOR PROPERTY TO BE ANNEXED/DETACHED

PLAN FOR SERVICES FOR PROPERTY TO BE ANNEXED

This Plan for Services is based on the requirements of Government Code § 56653(b).

Description of Services to Be Extended

The purpose of the annexation is for the Hidden Valley Lake CSD to provide domestic water, wastewater collection, and recycled water services for residential, retail, commercial, and recreational use.

Level and Range of Services to Be Provided

The Hidden Valley Lake CSD plans to provide the property with domestic water, wastewater collection, and recycled water services to meet the domestic, commercial, and irrigation needs of Valley Oaks. These services will be required year-round.

When the Services Can be Feasibly Extended

The property to be annexed is near the District's existing potable water distribution, wastewater collection, and recycled water conveyance infrastructure. A tentative subdivision map has been developed to provide the extent to which conveyance infrastructure will be required. It is presumed that an extension of potable water distribution, wastewater collection, and recycled water conveyance infrastructure will be required throughout the subdivision. Such infrastructure, which includes but is not limited to water storage tanks, booster stations, and sewage lift stations, will be owned and operated by the District. Depending on Valley Oaks Partners, LLC's schedule, it is assumed that such infrastructure can be extended within several months of the approval of the annexation.

Improvements Required Within Affected Territory

All the improvements within the Valley Oaks property will be completed by Valley Oaks Partners, LLC, who will transfer ownership, operation, and management of such facilities to the District upon completion of construction.

How Improvements will be Financed

All improvements associated with the extension of domestic water, wastewater collection, and recycled water services shall be paid for by the Valley Oaks Partners, LLC development.

EXHIBIT D

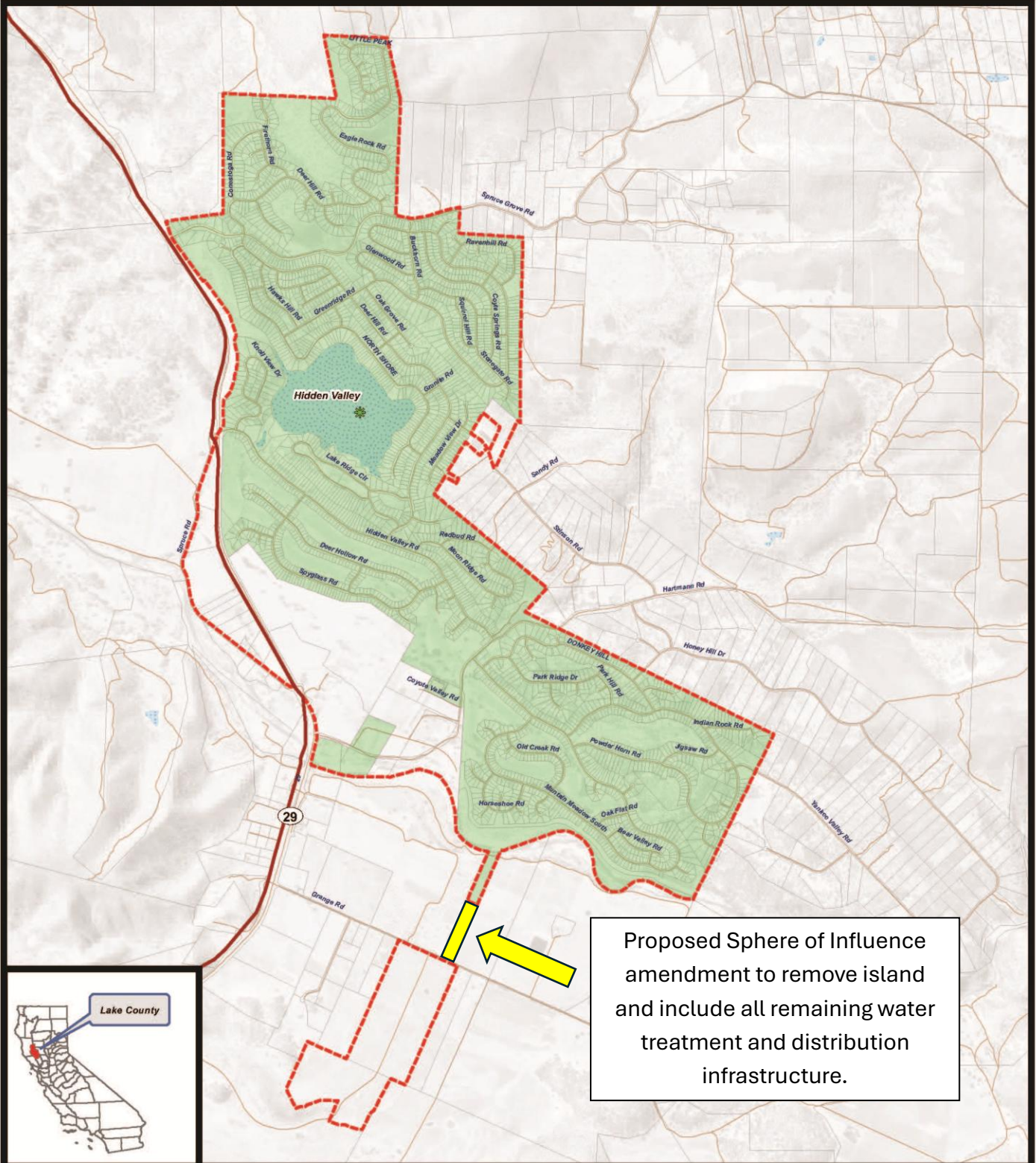
MAP OF PROPOSED SPHERE OF INFLUENCE AMENDMENT

LAKE LOCAL AGENCY FORMATION COMMISSION HIDDEN VALLEY LAKE CSD

Range 07 West

Range 06 West

Township 11 North



Proposed Sphere of Influence amendment to remove island and include all remaining water treatment and distribution infrastructure.



Legend

- Communities
- Highways
- Parcels
- Roads
- Water Bodies
- Hidden Valley Lake Community Services District
- Hidden Valley Lake Community Services District Sphere of Influence Boundary

0 330 660 1,320 1,980 2,640 Feet

Source: Lake County LAFCo

Hidden Valley Lake Community Services District Sphere of Influence

Lake LAFCo Resolution: 2017-0008
Adopted: September 20, 2017

Map Created 4/30/2018
61 of 216

**LAKE
LOCAL AGENCY FORMATION COMMISSION
Application Form for Changes of Organization**

-- LAFCO use only --

AGENCY-PROJECT	SHORT FORM DESIGNATION

-- To be completed by applicant --

Please note: Additional application fees may include environmental review costs, Board of Equalization Fees, and additional LAFCo staff time resulting from controversy or complexity.

Use supplemental pages as necessary, and reference all attachments on the attachment list

1. Subject Property

PROJECT TITLE:		ADDRESS OR LOCATION:
HVLCS D Annexation of Valley Oaks Property		NE Corner of Hartmann Road & State Hwy 20
		18196 and 18426 S. Highway 29, Middletown
ACREAGE: ~150	PARCEL NO.: 014-260-36 / 014-260-55 / 014-260-56 / 014-260-57	

2. Proposal Applicant requests the following change of organization: Annexation of Valley Oaks Property into the HVLCS D to provide domestic water, wastewater services, and recycled water services; and complete detachment of both the Hidden Valley Lake Community Services District and the Valley Oaks Property from the Lake County Sanitation District; and conjoining the upper and lower spheres of influence of the Hidden Valley Lake Community Services District.

3. Applicants

LAFCO will send copies of the staff report on the proposal to the following (maximum of 3):

APPLICANT NAME: HVLCS D, Paul Kelley, General Manager	PHONE: 707-987-9201
ADDRESS: 19400 Hartmann Road, Hidden Valley Lake, CA 95467	
EMAIL: pkelley@hvlcsd.org	

OWNER CONTACT: Patrick E. Sovereign, Partner, P3Capital Partners LLC for Owner Valley Oaks Partners LLC	PHONE: 602-206-3555
ADDRESS: 9375 E. Shea Blvd., Suite 214, Scottsdale, AZ 85260	
EMAIL: rick@p3capital.com	

OWNER REPRESENTATIVE: Rick Tooker, Tooker Planning Studio	PHONE: 707-225-5877
--	----------------------------

ADDRESS: 1926 Mount Avenue, Yountville, CA 94599

EMAIL: tookerplanningstudio@gmail.com

4. Authority to File Application

Petition of landowners or registered voters Resolution of Application of an affected agency

Certified copies of the Petition or Resolution of Application are included as **Attachment 11**.

Petitions and Resolutions of Application must meet certain legal requirements. The Application Instructions include samples for applicant use.

5. Statement of Justification

Provide a Statement of Justification for and explain the purpose of each request for change of organization. Include in the statement reasons why the proposal is more effective than the present organization and/or what services to the area are to be enhanced by the project. If any terms or conditions are proposed for this project, include them in the statement.

A Statement of Justification for this proposal is included as **Attachment 1**.

6. Plan for Services

A plan for services is now required for all LAFCo applications. The contents of a Plan for Services are enumerated in detail in Government Code Section 56653 and generally shall contain the following information: A description of the services requested, the level and range of those services, an indication of when those services can be extended into the affected territory, an indication of any improvements or upgrading of infrastructure, and information of how the services will be financed. A Plan for Services is attached as Attachment 2.

7. Boundaries

- a. An 8.5 x 11 map of the subject territory meeting the specifications listed in the Application Instructions is included as **Attachment 3**.
- b. A geographic description of the boundaries of the subject territory meeting the specifications listed in the Application Instructions is included as **Attachment 4**.
- c. Describe how the boundaries of this proposal were determined. The Sphere of Influence (SOI) for the Hidden Valley Lake Community Services District was approved by LAFCo on September 20, 2017. The SOI defines the area within which the District may provide essential services such as domestic water and wastewater treatment for future growth, ensuring that development within the SOI aligns with the District’s standards and long-term planning goals. Additionally, the property to be annexed contains specific boundaries shown on the attached Tentative Subdivision Map (SD 06-01) and Modification (MMU 22-01) for Valley Oaks, approved by the County Board of Supervisors on November 7, 2023, and shown in Attachments 5 and 6. For reference, also included in the initial 2018 subdivision map and 2023 modified map to reflect the Hartmann Road connection are the associated County conditions of approval in Attachments 5 and 6, respectively. Also provided are the Metes and Bounds to supplement the Geographic Boundary Description of the Valley Oaks Parcels as noted above in Attachment 4, and the Title Report for the Valley Oaks property in Attachment 8. A description of the proposed amendment to the District’s current SOI boundary for the purpose of removing the southern “island” to form one contiguous sphere is shown in Attachment 22.
- d. This proposal is is not (check one) consistent with the sphere of influence of all the affected agencies. (If you are not sure of each agency’s sphere boundaries, check with LAFCo staff.)

- e. Describe access to the area. Approved access to Valley Oaks is provided by Hartmann Road (existing) and an approved second point of access (planned) to the roundabout at State Route 29/Hartmann Road. Construction documents are under review by Lake County and Caltrans for Phase 2 of the internal road network and connection to the existing roundabout.
- f. A map showing the area in which the proposed change of organization is to occur. This map should include adjacent properties and streets and will be used for the purpose of illustrating the area where the change of organization is proposed. See the vicinity maps contained in the approved Vesting Tentative Subdivision Map for Valley Oaks (SD 06-01) and the Modification Map (MMU 22-01) in **Attachments 5 and 6.**
- g. A regional map with the affected area depicted. See the regional maps in the approved Vesting Subdivision Map (SD 06-01) and Modification (MMU 22-01) in **Attachments 5 and 6.**

8. Neighboring Properties

- a. Have surrounding property owners been canvassed for participation in the proposal? No. The adjoining parcel to the southeast where the Hartmann Road connection to Valley Oaks is provided via an easement is also owned by Valley Oaks Partners LLC; however, it is not proposed for annexation because future development has not been proposed and therefore the service-related needs have not been analyzed.
- b. Results of any survey of surrounding property owners are included as Attachment N/A.

9. Land Use

- a. Describe existing land use within the subject property. The Valley Oaks property is accessed by an easement (APN 014-260-240, not proposed for annexation) connecting to Hartmann Road to the commercial parcel (APN 014-260-57) containing a Grocery Outlet store and its associated parking, as well as a temporary office trailer installed in anticipation of Phase 2 of the approved development. To the north of the commercial parcel is the residential parcel (APN 014-260-36). The unimproved portions of commercial and residential parcels are characterized as vacant and open grassland. The property has been approved for mixed use development consisting of residential, commercial and open space, as shown on the approved Vesting Subdivision Map (SD 06-01) and Modification (MMU 22-01) in **Attachments 5 and 6.**

Additionally, the anticipated Residential Phasing is provided in the Valley Oaks Subdivision Conditions of Approval in **Attachment 7.** Also noteworthy, the anticipated development phasing of residential and commercial construction on the Valley Oaks property is shown on maps and a supportive description of the maps in **Attachment 9.** As provided in the maps, Phase 1 was completed when the Grocery Outlet parcel was created and Phase 2 to include the internal road system connecting to the roundabout and supporting utilities which is currently under review by the County.

- b. Describe the land use surrounding the subject property:
 - North Residential and Golf Course
 - South Hartmann Road and Putah Creek
 - East Hidden Valley Subdivision commercial area and Coyote Valley Elementary School
 - West State Route 29, commercial and residential properties and Putah Creek
- c. What is the General Plan designation for the subject property? Agriculture and Public Facilities
- d. What are the General Plan Designations surrounding the subject property?

North Low Density Residential; and Public Facilities

South Service Commercial; Resource Conservation; and Public Facilities

East Low Density Residential; Public Facilities; and Community Commercial

West Industrial; Public Facilities; and Suburban Residential

e. What is the zoning designation (include combining districts, if applicable) for the subject property? Planned Development Residential; Planned Development Commercial District; Open Space; Scenic Combining District; Flood Fringe and Floodway Districts

f. What are the Zoning Designations surrounding the subject property?

North Single-Family Residential District; and Open Space District

South Open Space District; Single-Family Residential District; and Community Commercial District

East Rural Lands District

West Rural Residential District; Suburban Reserve District; Local Commercial District; Community Commercial District; and Service Commercial District

g. Have any zoning changes, General Plan amendments, subdivision maps, or conditional use permits been applied for or will be applied for on the subject property? No

Copies of any such maps and/or applications or entitlement permits or resolutions shall be included as Attachment N/A.

h. Will any entitlement applications be made after approval of this proposal? Yes

If yes, please explain. Final maps and development review permits are required for the parcels contained in the approved Vesting Subdivision Map for Valley Oaks (SD 06-01) and its associated Modification (MMU 22-01).

i. If this proposal is for an annexation to a city, a prezone map, ordinance, development agreements, and adopted city resolution(s) are included as Attachment N/A.

j. Does the project involve agricultural, open space lands or agricultural activities (what type of agriculture)? Agricultural use is not proposed on the property; however, recreational and open space improvements shown on the approved subdivision map include a 19.82-acre linear park, a 3.26-acre centrally located active recreation park, a 0.5-acre open space park, and a 5.31-acre frontage trail and park area along California Highway 29.

k. Flood Zone Designation? "AE-FO" Floodway and Special Flood Hazard Areas

10. Public Services

a. Please indicate which agencies presently provide public services to the subject territory, and which are proposed to provide service. If you are uncertain, you may leave spaces blank.

<i>Service</i>	<i>Present Provider</i>	<i>Proposed Provider</i>
Fire Protection/Emergency Services	South Lake County Fire Protection District (SLCFPD)	Same
Police Protection	Lake County Sheriff	Same
Domestic Water Service	Wells	HVLCSD
Agricultural Water Service	Wells	HVLCSD (for parks and

		recreation areas)
Sewer Service	Septic	HVLCSD
Solid Waste	Lake County	Same
Road/Street Maintenance	Lake County (at parcel boundaries)/Developer (internal roads)	Same
Snow Removal		
Power	PG&E	Same
Street Lighting	Lake County (at parcel boundaries)/Developer (internal parcels)	Same
Planning & Zoning Authority/General Government	Lake County	Same
Schools	Middletown Unified School District	Same

- b. What effect will approval of this proposal have on the type or level of services *within* the subject property? Provision of domestic water and wastewater treatment services for approved development, rather than reliance on groundwater resources and onsite sewage treatment.
- c. What effect will approval of this proposal have on public services *outside* the subject property? HVLCSD has provided a “will serve” to the owner for water and wastewater treatment services. The project already contains a Grocery Outlet store which opened in May 2022, and plans are now in review by Lake County and Caltrans for the next phase of development to include connection of internal roads to the Highway 29/Hartmann Road roundabout and wet/dry utilities, which will not be connected to HVLCSD services until development review permits are approved by the county. The project will also be phased, as shown on the maps and described in **Attachment 9**, to ensure services delivery and secure the development’s share of costs associated with capital improvements to accommodate the project together with other owners within the District boundaries and SOI. This will provide additional revenue for the county from property and sales taxes generated by Valley Oaks approved uses, as well as revenue to HVLCSD from connection fees and capacity charges which when spread across a larger number of users the cost per customer decreases and helps to stabilize rates for all customers.
- d. Will approval of this proposal place additional burdens on a public service provider? If so, what revenue will the change in organization generate to compensate the provider for the additional services? Approved development will be required to pay connection fees and monthly service fees to offset the cost of domestic water and wastewater services. Onsite maintenance of improvements will be the responsibility of the developer.
- e. Have the affected agencies been notified of this proposal (per G.C. 56654 (b))? Lake County has been notified that the former property owner had not completed the documentation for a certificate of completion of the annexation with the state in 2019, and HVLCSD’s intent to complete this process to include refile an annexation application for the Valley Oaks property. The Lake County Board of Supervisors has adopted Resolution No. 2019-33 documenting the property tax exchange agreement as provided in **Attachment 10**. HVLCSD has also adopted Resolution 2026-08 to

initiate proceedings for the annexation of the property into the District's service area in **Attachment 11.**

11. Population

Estimate whether the subject territory contains:

12 or more registered voters. Less than 12 registered voters.

12. Property Tax Exchange

The Revenue and Taxation Code 99b requires negotiation of a Property Tax Sharing agreement to be concluded prior to the Executive Officer issuing a Certificate of Filing. This is the case where agencies receive a share of the property tax and (or) the agency is included in the California Board of Equalization system. In the absence of a master agreement or an agreement in place prior to an application LAFCo staff will initiate the process within the affected County. However, LAFCo is not a party to the property tax exchange process or conclusions.

- a. If this application includes a Resolution of Application, does the Resolution include or reference documentation that the agencies are in agreement with regards to a Tax Exchange Agreement?

Yes, see **Attachments 10** (Lake County Board of Supervisors) and **Attachment 11** (HVLCSO Board of Directors).

- b. If this application includes a petition, documentation of applicants' request that the affected agencies initiate tax exchange negotiations is included as Attachment N/A.

13. Feasibility of Proposal

- a. What revenue will this proposal require for the accomplishment of its goals and what are the prospective sources of such revenues? HVLCSO user fees for connections and capacity charges will be collected for all land uses on the Valley Oaks property and the owner is responsible for design, HVLCSO review, installation and maintenance for water and wastewater improvements on the property to be annexed to the district. These sources of revenue support the cost of providing water and wastewater services by HVLCSO, which when spread across a larger number of uses the cost per customer decreases and helps to stabilize rates for all customers. Property owner(s) will be required to participate in future cost sharing to the extent necessary for water storage and water and/or wastewater service delivery of County-approved uses to ensure County-approved Valley Oaks uses, when combined with other property owners of future development in the HVLCSO boundaries and SOI. These improvements will not burden existing customers unless benefit is also provided to these customers.

If the proposal involves a granting of an additional service, consolidation, incorporation, or formation, a 5-year projected budget is included as Attachment N/A.

- b. Is a new tax or assessment being proposed as a part of this project? No additional services, consolidation, incorporation or formation are proposed at this time. As noted above, Valley Oaks property owner(s) will be required to participate in future cost sharing to the extent necessary for water and wastewater service delivery for County-approved uses as identified in the subdivision map and conditions of approval, in addition to other property owners offsite within the District boundaries and SOI who seek new connections in the future.

If so, a thorough discussion of how the service will utilize the tax or assessment, as well as the legal authority for the agency to utilize the tax or assessment is included as Attachment N/A.

- c. Have agreements to mitigate the financial effects of this proposal been established with present service providers? With service delivery to the property by HVLCSO, property owner(s) benefitting

from capital improvements will be required to participate in future cost sharing to the extent necessary for water and wastewater services associated with County-approved uses. To the extent the improvements also benefit other property, those owners will also be required to provide their fair share of the costs, which includes owners within the District boundaries and SOI. However, improvements that solely benefit Valley Oaks will not burden other District customers.

If so, signed copies of these agreements are included as Attachment N/A.

14. Environmental Compliance

a. Is the applicant agency acting as a Lead Agency or a **Responsible Agency** (*see bold text*) for purposes of California Environmental Quality Act (CEQA) compliance?

i. Indicate what the Lead Agency has done to comply with the requirements of CEQA.

Categorical Exemption from CEQA

Negative Declaration

Environmental Impact Report

Other (*please specify*): Addendum to the EIR for the Grocery Outlet and Hartmann Road Connection

ii. Copies of the complete environmental documentation prepared by the Lead Agency (including the initial study, any technical reports, and any written comments or recorded public testimony relative to the environmental documents). A copy of the Notice of Determination, showing the date filed with the County Clerk. These include a link to the DEIR (Attachment 12); Final EIR (Attachment 13); Mitigation Monitoring and Reporting Program (Attachment 14); Notice of Determination (Attachment 15); and Addendum to the EIR for the Hartmann Road connection (Attachment 16).

If you are not sure what constitutes the complete environmental documentation, consult with the appropriate staff at the Lead Agency.

iii. Was the environmental documentation circulated to the LAKE Local Agency Formation Commission prior to adoption by the Lead Agency? Yes No

If yes, copies of any comments made by LAFCO relative to the project, and any Lead Agency responses are included as attached. The District does not have a record of LAFCo comment on the Valley Oaks Project pertaining to the EIR. However, the attached record of the July 2019 LAFCo Commission Agenda Packet contains a complete record of the Commission's review and approval at that time of the Valley Oaks annexation in Attachment 17.

Also included in this application are the PMC Water Analysis for the Valley Oaks Project (Attachment 18); State Water Control Board letter of approval for District water service to Valley Oaks (Attachment 19); and 2017 District the Sphere of Influence Map approved by LAFCo (Attachment 20). See Attachment 21 for an addendum to the Water Analysis for more information regarding changes to the District's water rights.

Note for Sphere of Influence Proposals and Updates: Should an agency desire to include more territory within its Sphere of Influence all additional CEQA costs must be paid by that agency prior to the Commission approving the Sphere of Influence Update.

b. In limited circumstances, LAFCO will act as Lead Agency for CEQA purposes. These circumstances include situations where the applicant agency is unable or unwilling to act as Lead Agency and in a situation such as a district formation or Sphere of Influence update.

If the applicant agency has declined to act as Lead Agency, and the applicant wishes LAFCO to assume this responsibility, applicant must **Request in writing for LAFCO to Act as Lead Agency and be willing to pay all associated costs.** Lake County was the Lead Agency in the review and approval process of the Valley Oaks subdivision and associated actions. LAFCo is a Responsible Agency that will rely on the certified EIR and Addendum to the EIR in making its own independent findings, implementing mitigation measures within its jurisdiction and filing of a Notice of

Determination. The costs of these LAFCo actions will be absorbed by the Valley Oaks property owner, per agreement with HVLCSD and LAFCo.

15. Disclosure Requirements and Certification Pursuant to Government Code Sections 56700.1 and 57009 of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, and 82015 and 82025 of the Political Reform Act applicants for LAFCO approvals and those opposing such proposals are required to report to LAFCO all political contributions and expenditures with respect to the proposal that exceed \$1,000. LAFCO has adopted policies to implement the law, which are attached to this application (attachment #8 to application instructions). By your signature to this application, you are binding the applicant to abide by these disclosure requirements. You are further agreeing that should LAFCO be required to enforce these requirements against you (or if the agency is the formal applicant, the real party in interest) that you will reimburse LAFCO for all staff cost and legal fees, and litigation expenses incurred in that enforcement process. Applicants request that proceedings as described in this application be taken in accordance with the provisions of Government Code sections 56000 *et seq.* and hereto affix their signatures below.

16. Agreement to Pay and Indemnification

Charges and Deposits

LAFCo charges are based upon actual staff time and other expenses attributable to processing applications, reviewing project proposals and researching matters as requested. Such charges may be incurred prior to or without the filing of an application with LAFCo. Individuals and agencies who request services, research, or review must provide a deposit toward project expenses, as listed on the attached current fee schedule, along with a signed copy of this agreement. All deposits are subject to increase, should the Executive Officer determine that the magnitude of the project justifies the increase. The amount of staff time necessary to process any individual application cannot be easily predicted in advance. Therefore, applicants should be aware that LAFCo charges may exceed the applicable deposit. (Unexpended deposits will be refunded.)

Staff Assignments

The Executive Officer shall assign LAFCo staff members to projects as appropriate. Should the scope of a project require that outside consulting or other needed services be obtained, applicants will be responsible for the entire cost of recruitment, source selection, and payment for such outside services. Applicants are responsible for paying actual costs for any services obtained through contract, even if such costs exceed the charge-out rate of a regular staff member providing similar services.

Billing Procedure

LAFCo invoices will detail tasks, hours, staff charge-out rates, staff members responsible for work, and/or costs of contracted services. Invoices will also reflect the remaining balance of the initial deposit. Should the deposit be depleted, all staff work will cease until the deposit on file has been replenished. Projects with delinquent balances will not be scheduled for hearing, and the Commission will consider applicants to have waived any and all statutory deadlines.

This application must be signed by the person responsible for payment and must be filed with LAFCo along with the applicable deposit when an application is filed or a request for staff services is submitted.

Questions regarding specific billing procedures should be directed to the LAFCo Executive Officer at (530) 218-0886.

Agreement

I certify that I have reviewed the above information, the attached LAFCo fee schedule, and the attached State Board of Equalization fee schedule. I agree, as project applicant or authorized representative, to pay LAKE LAFCo for all staff services, materials, and other charges attributable to my application or request for services. I understand that services may be required before LAFCo receives a formal

application if extensive staff assistance is required prior to receipt of an application, and I agree to pay for such services whenever incurred and regardless of whether a formal application is submitted to LAFCo. I also understand and agree that LAFCo's charges are payable regardless of whether the application is withdrawn, denied, or otherwise terminated prior to completion.

I understand that if the cost of services exceeds the deposit on file, staff work on my project will cease, and my project will not be scheduled for hearing until additional funds are provided. I agree to remit the applicable State Board of Equalization filing fee when required. I agree to pay all charges within 30 days of receipt of invoice or in any case prior to the filing of the Certificate of Completion for the project.

Indemnity

Applicant agrees to indemnify, save harmless, defend, and reimburse LAFCo for all reasonable expenses and attorney fees in connection with the defense of LAFCo and for any damages, penalties, fines or other costs imposed upon or incurred by LAFCo should LAFCo be named as a party in any litigation or administrative proceeding in connection with his/her/its application. Applicant agrees that LAFCo shall have the right to appoint its own counsel to defend it and conduct its own defense in the manner it deems in its best interest, and that LAFCo's taking such actions shall not limit Applicant's obligations to indemnify and reimburse defense costs or relieve Applicant of such obligations.

Date	Signature	Printed Name	Title
		Paul Kelley	HVLCSO, General Manager

NOTE:

Applications will not be accepted without the signature of one or more of the following: 1) the legal owner(s) or official agents with Power of Attorney or written authorization to sign (a copy of which must be attached); 2) Chief Petitioners; 3) Chair of the Legislative Body submitting a Resolution of Application.

Attachment List

Proposal Name Annexation of Valley Oaks Property

Applicant HVLCSD

<i>Attachment Number</i>	<i>Item</i>	<i>Corresponding Question Number</i>
1	Statement of Justification	
2	Plan for Services	
3	Territory Geographic Boundaries Map	
4	Territory Geographic Boundaries Description (Metes and Bounds)	
5	2018 Vesting Tentative Subdivision Map	
6	2023 Modified Vesting Subdivision Map	
7	Subdivision Conditions of Approval	
8	Title Report	
9	Residential Phasing Plan Exhibit	
9	Development Phasing Plan Maps and Descriptions	
10	Property Tax Exchange Agreement	
11	HVLCSD Board Resolution of Authorization	
12	Draft Environmental Impact Report (EIR)	
13	Final Environmental Impact Report (FEIR)	
14	Valley Oaks MMRP	
15	Valley Oaks EIR Notice of Determination	
16	Addendum to the EIR (Hartmann Rd. Connection)	
17	LAFCo Agenda Packet for the Valley Oaks Annexation July 2019	
18	Water Supply Assessment for Valley Oaks December 2008	
19	State Water Resources Control Board Letter of Approval July 2015	
20	Hidden Valley Lake Community Services District SOI Map	
21	Water Supply Assessment Addendum	
22	Hidden Valley Lake Community Services District Proposed SOI Amendment	

Advertising Order Confirmation

<u>Ad Order Number</u> 0006971754	<u>Customer</u> HIDDEN VALLEY LAKE CSD	<u>Payor Customer</u> HIDDEN VALLEY LAKE CSD	<u>PO Number</u>
<u>Sales Representative</u> Audrey Taylor	<u>Customer Account</u> 2110207	<u>Payor Account</u> 2110207	<u>Ordered By</u>
<u>Order Taker</u> Audrey Taylor	<u>Customer Address</u> PENNY CUADRAS 19400 HARTMANN RD HIDDEN VALLEY LAKE, CA 95467-8371	<u>Payor Address</u> PENNY CUADRAS 19400 HARTMANN RD HIDDEN VALLEY LAKE, CA 95467-8371	<u>Customer Fax</u>
<u>Order Source</u> Select Source	<u>Customer Phone</u> 707-987-9201	<u>Payor Phone</u> 707-987-9201	<u>Customer EMail</u> pcuadras@HVLCSO.org
<u>Current Queue</u> Ready	<u>Invoice Text</u> Notice of Hearing		
<u>Tear Sheets</u> 0	<u>Affidavits</u> 0	<u>Blind Box</u>	<u>Materials</u>
		<u>Promo Type</u>	<u>Special Pricing</u>

<u>Ad Number</u> 0006971754-01	<u>Color</u>	<u>Production Color</u>	<u>Ad Attributes</u>	<u>Production Method</u> AdBooker	<u>Production Notes</u>
<u>External Ad Number</u>	<u>Pick Up</u>	<u>Ad Type</u> Legal Liner	<u>Released for Publication</u>		

NOTICE OF HEARING

PLEASE TAKE NOTICE that on June 17, beginning at 6:00 p.m., or as soon thereafter as the matter can be heard at Hidden Valley Lake Community Services District, 19400 Hartmann Road, Hidden Valley Lake, California 95467, the Board of Directors of Hidden Valley Lake Community Services District will conduct a hearing to initiate proceedings for the annexation and Sphere of Influence amendment for the Valley Oaks Development.

At the hearing, any interested person, including persons owning property within the District, may appear and be heard as to the proposed proceedings for the annexation and Sphere of Influence amendment for the Valley Oaks Development.

s/Paul Kelley
Secretary to the Board
(707) 987-9201
6/3,6/10/2026

<u>Product</u> Lake County Record-Bee	<u>Requested Placement</u> Legals CLS NC	<u>Requested Position</u> General Legal NC - 1076~	<u>Run Dates</u> 06/03/26, 06/10/26	<u># Inserts</u> 2
--	---	---	--	-----------------------

Order Charges:

<u>Net Amount</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Payment Amount</u>	<u>Amount Due</u>
154.74	0.00	154.74	0.00	\$154.74

Advertising Order Confirmation

**NOTICE OF PUBLIC HEARING
PROPOSED ANNEXATION AND SPHERE OF INFLUENCE AMENDMENT**

NOTICE IS HEREBY GIVEN that the Governing Board of the Hidden Valley Lake Community Services District will hold a public hearing to initiate proceedings for the annexation and Sphere of Influence amendment for the Valley Oaks Development. At the hearing, any interested person, including persons owning property within the District, may appear and be heard as to the proposed proceedings for the annexation and Sphere of Influence amendment for the Valley Oaks Development.

Comments regarding this item may be submitted in writing before, during, or after the hearing.

DATE: Wednesday, June 17, 2026

TIME: 6:00 P.m.

LOCATION: 19400 Hartmann Road, Hidden Valley Lake, CA 95467 OR

The proposed Resolution and application are available online in the board packet at www.hvlcsd.org and on file and by written request at the Hidden Valley Lake Community Services District Office at 19400 Hartmann Road, Hidden Valley Lake, CA 95467.

Contact Hannah Davidson at (707) 987-9201 for further information.

Hdavidson

Hannah Davidson, Project Manager

Published June 3, 2026, Lake County Record Bee

Posted June 3, 2026, through June 10, 2026, www.hvlcsd.org /19400 Hartmann Road, HVL, CA.

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

STAFF REPORT

Meeting Date: June 17, 2026

Budgeted: Yes

Meeting: Board Meeting

Budgeted Amount: \$46,950

To: Board of Directors

Cost Estimate: \$46,950

From: General Manager

Funding Source: 130 Water

Written by: Water Resources Specialist

Funding Account #: 5-00-5155

Project Name: N/A

Project #: N/A

AGENDA ITEM #: 6

AGENDA ITEM TITLE: Consider Approval of Raider Painting Estimate in the Amount of \$46,950 for Exterior Painting of Little Peak Water Tank

SUMMARY: Little Peak Water Tank was originally constructed in 1987, to preserve the structure, prevent corrosion, & maintain long-term reliability, a fresh coat of paint is highly necessary.

BACKGROUND/ANALYSIS: Painting water tanks is not merely an aesthetic improvement – it is a critical maintenance activity that protects infrastructure.

Corrosion Prevention: Steel tanks rely on protective coatings to prevent rust. Once the coating fails, corrosion accelerates, weakening the tank shell and shortening its service life.

Structural Integrity: Regular repainting can extend a tank’s lifespan by 20–30 years.

Regulatory Compliance: Water agencies are required to maintain tanks in good condition to meet state and federal standards for public health and infrastructure safety.

Cost Efficiency: Repainting is significantly less expensive than structural rehabilitation or replacement. Preventative maintenance is the most cost-effective approach.

Aesthetic and Community Value: Tanks are often visible landmarks. A clean, well-maintained tank reflects positively on the district and the community.

The District conducted an informal bidding process in accordance with its Procurement Policy, soliciting three qualified contractors for the repainting of the Little Peak Water Tank. After reviewing all submissions, staff determined that Raider Painting is the best fit for the District’s

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

STAFF REPORT

needs based on competitive pricing, demonstrated technical expertise, and a strong record of successfully completing similar water tank projects. Raider Paints provided multiple examples of recently completed tank recoating jobs, all of which reflect high-quality workmanship and adherence to industry standards, giving staff confidence in their ability to deliver a durable and compliant coating system for the District.

The proposal currently specifies a pastel white color for the tank. After further discussion with Raider Painting, the intended color is a light pastel—either a soft tan or an off-white. The goal is a natural, subtle tone that blends well with the surrounding environment. Sherwin-Williams offers a wide range of suitable options, and that is the manufacturer that will be used.

RECOMMENDATION: Review and Recommend Approval of Raider Painting Estimate in the Amount of \$46,950 for the Painting of Little Peak Water Tank

ATTACHMENTS: A) Raider Painting, B) Quality Painting & Sand Blasting, & C) Morris Painting

Little Peak Tank





PO Box 2898 Merced CA, 95344

Proposal Submitted By: Bret Tabrizi 714-337-5890

www.RaiderPainting.com

bret@raiderpainting.com

Job Site Name & Location: 15662 Little Peak Rd, Hidden Valley Lake, CA 95467

June 5, 2026

To: Kelly Reese

Hidden Valley Lake Community Services District
Water Resources Specialist
19400 Hartmann Road | Hidden Valley Lake, Ca 95467
707-987-9201



Exterior Tank Coating Estimate Scope

Tank dimensions provided:

- Height: approximately 24 feet
- Diameter: approximately 60 feet
- Capacity: approximately 500,000 gallons

Approximate Total Exterior Area

- Shell: 4,525 sq. ft.
- Roof/top: 2,827 sq. ft.
- Total: 7,352 sq. ft.

Scope of Work – Exterior Tank Coating

Surface Preparation

- Pressure wash exterior tank surfaces to remove loose dirt & Chalking.
- Mechanically prepare areas of loose, peeling, failing, or delaminated coating. SP2/3.
- Spot prime exposed steel and prepared areas as required with Epoxy Primer.
- Existing coating that is sound and well-adhered to remain.



Coating Application

- Apply primer to exposed or prepared steel surfaces.
- Apply finish coating to prepared exterior surfaces.
- Coating to be applied by brush, roller, and/or spray.
- Epoxy Primer System.
- UV Stable Urethane System is finished.
 - One Color throughout.
 - Color to be off white/pastel.

Client's Initial:

Bid valid for 30 days from 6/5/2026

Page 1 of 8



PO Box 2898 Merced CA, 95344

Proposal Submitted By: Bret Tabrizi 714-337-5890

www.RaiderPainting.com

bret@raiderpainting.com

Job Site Name & Location: 15662 Little Peak Rd, Hidden Valley Lake, CA 95467

June 5, 2026

Access / Equipment

- Pricing assumes use of lifts, ladders, or other standard access equipment as required.
- Access around tank to remain unobstructed for duration of project.
- Work area to be clear and accessible prior to mobilization.
- Any specialty access, scaffolding, crane work, or containment beyond standard lift access requirements is excluded unless specifically included in final pricing.

Protection

- Owner/client to relocate vehicles, equipment, stored materials, or other obstructions around the tank prior to start.

Exclusions / Clarifications

- Coating Failure due to substrate dis-adhesion may occur over time due to temperature, weather, and humidity damage. Raider recommends sandblasting substrate.
- Client to provide all water & power at work location.
- Interior tank coating is excluded.
- Tank bottom/underside is excluded.
- Full abrasive blasting is excluded.
- Full coating removal is excluded.
- Lead, asbestos, or hazardous coating abatement is excluded.
- Structural repairs, welding, metal replacement, and patching are excluded.
- Containment, environmental monitoring, and waste disposal for hazardous materials are excluded unless specifically included.
- Repairs to heavily corroded steel are excluded.
- Caulking, seam repairs, and waterproofing repairs are excluded unless specifically listed.
- Any required permits, engineering, inspections, or testing by others unless specifically included.
- Work assumes existing coating is generally sound and suitable to receive new coating after standard preparation.
- Pricing assumes one mobilization and normal working hours unless otherwise noted.

Raider Recommends Commercial Sandblasting Preparation for Maximum Longevity.

Lift & Tank Coating: \$ 46,950.00

Bid based on (1) Mobilization to each site.

Prices Not Valid Separately

Bid Subject to Site Verification and Current Conditions.

Client's Initial:

Bid valid for 30 days from 6/5/2026

Page 2 of 8

CA License # 543255; WA License #RAIDEPC832QA; AZ License # ROC323530
NV License #0080732 (\$8.2M); UT License #10141648-5501

Website: www.RaiderPainting.com
Email: bret@RaiderPainting.com



PO Box 2898 Merced CA, 95344

Proposal Submitted By: Bret Tabrizi 714-337-5890

www.RaiderPainting.com

bret@raiderpainting.com

Job Site Name & Location: 15662 Little Peak Rd, Hidden Valley Lake, CA 95467

June 5, 2026

Client to provide continuous access to areas.

Application: Roller, spray, brush
Materials: As specified or equal
Work Days: Variable
Preliminary Notice: Information required

Clarifications:

- ❖ Raider cannot guarantee smooth or consistent finish due to surface inconsistencies.
- ❖ Work based on normal working hours Monday – Friday, Raider has the option to Work Weekends at Raiders Discretion.
- ❖ Area must be left clean and closed off during work process and dry time.
- ❖ This bid does not include any water containment or reclamation.
- ❖ Any fees/fines associated with water runoff are the client's sole responsibility.
- ❖ This bid does not include any lead containment or abatement.
- ❖ Any fees/fines associated with lead is the client's sole responsibility.
- ❖ Bid based on single mobilization cost. Additional mobilizations will result in additional billing.
- ❖ Bid based on complete access to work area. Any delays due to client/tenant/lessees will result in additional billing to the client.
- ❖ Raider will replicate current color and design as close as possible unless specifically mentioned in the scope.
- ❖ Substrate inconsistencies or cracks will be visible through final coat.
- ❖ Leveling or Sloping is not included in our bid.
- ❖ Client is to expect excessive noise, dust, and odor.
- ❖ Client is responsible for informing all tenants/customers/employees and pedestrians of work being performed. Raider will not provide notification.
- ❖ Raider will not be responsible for loss of revenue to client, client lessees, and surrounding businesses due to lack of access.
- ❖ Raider will not provide security or traffic control.
- ❖ Client should expect 72 hours' dry time after completion.
- ❖ Area will be CLOSED off once work commence and cannot be accessed until product has dried.

Client's Initial:

Bid valid for 30 days from 6/5/2026

Page 3 of 8

CA License # 543255; WA License #RAIDEPC832QA; AZ License # ROC323530
NV License #0080732 (\$8.2M); UT License #10141648-5501

Website: www.RaiderPainting.com
Email: bret@RaiderPainting.com



PO Box 2898 Merced CA, 95344

Proposal Submitted By: Bret Tabrizi 714-337-5890

www.RaiderPainting.com

bret@raiderpainting.com

Job Site Name & Location: 15662 Little Peak Rd, Hidden Valley Lake, CA 95467

June 5, 2026

- ❖ Raider is at the mercy of the existing substrate and cannot guarantee the quality of adhesion of the existing substrate to its base. Any failures caused by existing substrate are not covered in this proposal.
- ❖ Project should be completed during the dry months.
- ❖ Raider will not guarantee or warranty waterproofing of any kind. This proposal does not include any waterproofing.
- ❖ Raider will provide a one-year warranty for labor and materials. Warranty will begin from substantial completion of Raider's work. Any Striping work does not fall under this warranty and will not be included as a warranted item.
- ❖ Personal property must be moved & out of the way, prior to any work commencing.
- ❖ Additional work Billed at Time & Material rate of \$89.00 per hour/per man + materials costs + 20%. (if applicable, Prev. Wage rate = \$125/per man hour)
- ❖ Multiple site visits due to trade damage, unfinished work, uninstalled items, Client delays, will result in an additional job site visit cost
- ❖ Client to provide water, power, and restrooms at work location at no cost to Raider.
- ❖ Raider is not signatory to any union and will not abide by union requirements or PLA.
- ❖ This proposal MUST be included as an addendum to the client's contract/P.O. and/or the entirety of this proposal MUST be integrated into client's contract.

Exclusions:

Trade damage repairs or repainting, night work, work delays, caulking, overtime, permits, painting over mono-coat, stencil, decals, special finishes, etching of metals, leveling or sloping, sand/shot blasting, masking/covering of personal property, moving of personal property, containment of any kind, waterproofing, non-skid/slip coefficient surface, prevailing wage, certified payroll, travel costs (fuel, travel time, food, lodging & misc. expenses), as listed in attached T&C's & areas not specified.

Please complete highlighted areas, initial each page (including T&C's), sign below & return ALL pages of proposal.

Signature Page follows

Client's Initial:

Bid valid for 30 days from 6/5/2026

Page 4 of 8

CA License # 543255; WA License #RAIDEPC832QA; AZ License # ROC323530
NV License #0080732 (\$8.2M); UT License #10141648-5501

Website: www.RaiderPainting.com
Email: bret@RaiderPainting.com



PO Box 2898 Merced CA, 95344

Proposal Submitted By: **Bret Tabrizi 714-337-5890**

www.RaiderPainting.com

bret@raiderpainting.com

Job Site Name & Location: 15662 Little Peak Rd, Hidden Valley Lake, CA 95467

June 5, 2026

Client's Initial:

Bid valid for 30 days from 6/5/2026

Page 5 of 8

CA License # 543255; WA License #RAIDEPC832QA; AZ License # ROC323530
NV License #0080732 (\$8.2M); UT License #10141648-5501

Website: www.RaiderPainting.com
Email: bret@RaiderPainting.com



PO Box 2898 Merced CA, 95344

Proposal Submitted By: Bret Tabrizi 714-337-5890

www.RaiderPainting.com

bret@raiderpainting.com

Job Site Name & Location: 15662 Little Peak Rd, Hidden Valley Lake, CA 95467

June 5, 2026

Contract Acceptance - Signature Page
(All fields required)

Total Contract Amount: \$
(Client to specify)

Payment Terms:

20% Mobilization - Due upon signing of agreement
Balance Billed - Due Upon Completion - Terms Due Upon Receipt

Company Name

Type (LLC, Corp., Sole Prop. Etc.)

Name of signer

Title

Signature

Date

Billing/ AP Contact Name

Billing/ AP Phone & Email

Representation on Authority of Parties/Signatories:

Each person signing this Agreement represents and warrants that he or she is duly authorized and has the legal capacity to execute and deliver this Agreement. Each party represents and warrants to the other that the execution and delivery of the Agreement and the performance of such party's obligations hereunder have been duly authorized, and that **the Agreement is a valid and legal agreement binding on such party and enforceable in accordance with its terms, including the attached Terms & Conditions.**

Client's Initial:

Bid valid for 30 days from 6/5/2026

Page 6 of 8



PO Box 2898 Merced CA, 95344

Proposal Submitted By: Bret Tabrizi 714-337-5890

www.RaiderPainting.com

bret@raiderpainting.com

Job Site Name & Location: 15662 Little Peak Rd, Hidden Valley Lake, CA 95467

June 5, 2026

**THE FOLLOWING TERMS AND CONDITIONS ARE AN INTEGRAL PART OF THIS AGREEMENT AND ARE HEREBY INCORPORATED.
CLIENT MUST INITIAL EACH PAGE OF THE T&C'S AND RETURN WITH THE SIGNED PROPOSAL.**

**RAIDER PAINTING COMPANY:
TERMS AND CONDITIONS (ALL apply
unless otherwise specified in attached
proposal):**

EXCLUSIONS:

Trade damage repairs or repainting, Tiebacks, Tieback Certification, Night work, Work delays, Overtime, Permits, Special finishes, etching of metals, level or sloping, Prevailing Wage, Certified Payroll, Masking/Covering of personal property, moving of personal property, containment of any kind, water reclamation and any/all water runoff related fees & fines, waterproofing, non-slip/slip-coefficient surfaces, travel cost (fuel, travel time, food, lodging & misc. expenses), multiple mobilizations or phased scheduling & areas not specified.

TRADE DAMAGE / WALL ACCEPTANCE: Return mobilizations due to trade damage, unfinished work or uninstalled items, will result in additional job site visit costs. Wall finish acceptance for Level 3-5 is to be by others prior to RPC mobilization. Call-Offs and return visits due to unprepared work and damage will be charged at standard T&M rates as specified in attached proposal. Lost days will be billed at full rate of eight hours per called off man plus travel, if applicable.

RESTRICTED ACCESS/SECURITY CLEARANCE EXCLUSION: Entrance & exit through security or restriction of any kind is NOT INCLUDED in this bid. If delays past 5 minutes occur due to any clearance this time will be billed at our current standard labor rates of \$89.00 per man per hour, or fraction thereof. (if applicable, Prev. Wage rate = \$125/per man hour).

INSPECTION AND/OR TESTING EXCLUSION: Delays impeding the continuous performance of our work due to client or owner required inspections and/or testing of our work, or the surrounding immediate area, that causes delays to Raider crews in any way are not included in this bid proposal and will be considered a Change Order to be billed at \$89.00 /man/hour + the cost of any materials lost (cost + 20%). (if applicable, Prev. Wage rate = \$125/per man hour). Billed costs to include freight to order new material, and work delays/rescheduling waiting on new material, if applicable. Raider reserves the right at all times to stop work until an appropriate Change Order for delays, to include a revised total contract amount, is signed by client.

If client/owner requires inspections or testing for the scope of this work, please contact us to discuss the parameters so that we can assess time & costs necessary to accommodate, so we may allow for these

inspections/testing in scheduling the timely performance & completion of work.

JOB SITE SPECIFIC MEDICAL CLEARANCE, DRUG TESTING, ORIENTATION CLASS OR SAFETY CLASSES REQUIRED BY CLIENT ARE EXCLUDED: If any type of medical clearance, site specific drug screening and/or Client/Contractor orientation or site specific safety class is required for clearance or access to the job site, the full cost will be invoiced, at our current time and material rate above and beyond the base bid.

MULTIPLE MOBILIZATIONS OR OVERTIME: Raider's bid is based on one (1) mobilization. Client requested modifications or acceleration to agreed upon schedule that results in Additional Mobilizations or Overtime/Double Time is not included in Raider's proposal and will be billed as a Change Order at our current time and material rate above and beyond the base bid

CHANGE ORDER POLICY: No change order work will be performed without a written and signed approval on client's company letterhead indicating a change in the total contract amount. **NO VERBAL OR EMAIL APPROVALS will be accepted.**

INSURANCE INCLUDED IN THIS BID IS AS FOLLOWS:
Commercial General Liability: Each Occurrence-\$1,000,000; General Aggregate - \$2,000,000; Blanket Waiver of Subrogation or Additional Insured by written request

ONLY. Provided AI Endorsements are CG 2010 0413 & CG 2010 2037. No other versions are available. **Specifically Named Endorsements (in lieu of Blanket Endorsements) are not included in bid price. If client requires, an additional charge of \$516 per endorsement/per entity will be billed separately.

Umbrella: \$10,000,000

Business Auto: Single Limit - \$1,000,000

Worker's Compensation: Each Occurrence - \$1,000,000; *Waiver of subrogation by written request ONLY.

Evidence of insurance coverage provided upon request.

Named certificates issued ONLY upon receipt of signed contract or Notice to Proceed.

INDEMNIFICATION: Raider will not indemnify for the active negligence, sole or willful misconduct of Indemnitees or for claims arising outside the scope of Subcontractor's work. We will not accept Type I indemnity. For any claim within the scope of coverage of Subcontractor's insurance, the provision of such insurance shall fully satisfy Subcontractor's defense and indemnity obligation. Legal venue to be in city/county & state where project is located.

Client's Initial:

Bid valid for 30 days from 6/5/2026

Page 7 of 8

CA License # 543255; WA License #RAIDEPC832QA; AZ License # ROC323530
NV License #0080732 (\$8.2M); UT License #10141648-5501

Website: www.RaiderPainting.com
Email: bret@RaiderPainting.com



PO Box 2898 Merced CA, 95344

Proposal Submitted By: Bret Tabrizi 714-337-5890

www.RaiderPainting.com

bret@raiderpainting.com

Job Site Name & Location: 15662 Little Peak Rd, Hidden Valley Lake, CA 95467

June 5, 2026

PAYMENTS TERMS - DUE UPON RECEIPT: Work will be billed upon completion with "Due upon receipt" terms, unless otherwise specified above. Net 30 terms are available for pre-qualified customers only and require prior authorization. Please contact the office at x-101 to discuss credit terms available.

ACH Payments are preferable. No additional fee when using Raider's secure ACH payment link.

Credit card payments accepted, however there is an additional 3% processing fee added, not included in Contract price.

NON PAYMENT/COLLECTIONS: Invoices unpaid after 30 days will be sent to collections. Collections costs (30% of past due balance) and/or attorney's fees will be the client's (the undersigned's) sole responsibility. An additional 1% interest per month, 12% per annum, will be charged from the due date of the invoice(s). Any collection, attorney fees and/or interest charges are in addition to past due invoice amount.

LIEN RELEASES: Pursuant to California Civil Code Section 3262 (d) (1-4) (or applicable state lien waiver laws where project is located). Raider Painting Company will provide a "Conditional Waiver and Release" for progress and/or final payments, per California Lien Waiver Laws. Once said payment has been received, properly endorsed and paid by the bank upon which it is drawn, Raider Painting Company will then email and mail to the payee an original notarized "Unconditional Waiver and Release", upon client's request. If client requires waivers, or other documentation, returned by overnight courier, client must provide Raider Painting their preferred courier account number. **No overnight courier fees are included in this bid proposal. We will not exchange Unconditional waivers for checks. No Exceptions.**

PAYMENT & MISC. NOTES:

- Refer to Lien Waiver section
- No pickup of checks at jobsites
- Retention payment must be within 80 days of completion of our work. We will not agree to final payment (including retention) withheld until GC finishes its work under the Prime Contract.

DISPUTE RESOLUTION: The parties shall attempt in good faith to resolve any dispute, claim or controversy arising out of or relating to this Agreement or the breach, termination, enforcement, interpretation or validity thereof, including the determination of the scope or applicability of this agreement promptly by negotiation between executives who have authority to settle the controversy and who are at a higher level of management than the persons with direct responsibility for administration of this Agreement.

In the event a dispute cannot be settled through negotiation, the parties hereby agree first to attempt to settle the dispute by Mediation administered by JAMS (<https://www.jamsadr.com/>) The parties will cooperate with JAMS and with one another in selecting a mediator from the JAMS panel of neutrals and in scheduling the mediation proceedings. The parties agree that they will participate in the mediation in good faith and that they will share equally in its costs.

If the matter is not resolved through mediation, then it shall be determined by arbitration. The arbitration shall be administered by JAMS, pursuant to its Engineering and Construction Arbitration Rules & Procedures; or by its Engineering and Construction Arbitration Rules & Procedures for Expedited Arbitration, as mutually agreed to by both parties. Arbitration shall be before one arbitrator, experienced in the area of construction and construction contracts. If the parties are unable to agree upon the selection of an arbitrator, either party may request JAMS to appoint such arbitrator. The scope of discovery shall be determined by the arbitrator. Judgment on the Award may be entered in any court having jurisdiction. This clause shall not preclude parties from seeking provisional remedies in aid of arbitration from a court of appropriate jurisdiction. Unless otherwise agreed in arbitration, the Parties retain their rights to appeal the arbitrator's decision through the current JAMS Optional Arbitration Appeal Procedure.

Venue: Location of mediation and/or arbitration to be in the County/State where the project is located, or other location, as mutually agreed to by both parties.

Allocation of Fees and Costs: The arbitrator may, in the Award, allocate all or part of the costs of the arbitration, including the fees of the arbitrator and the reasonable attorneys' fees of the prevailing party.

NOTICE: "Under the Mechanics Lien Law, any contractor, subcontractor, laborer or other person who helps to improve your property but not paid for his work or supplies, has a right to enforce a claim against your property. This means that after a court hearing your property could be sold by a court officer and the proceeds of the sale used to satisfy the indebtedness. This can happen even if you have paid your own contract in full, if the subcontractor, laborer, or supplier remains unpaid" **(Subject to applicable lien laws in the state where the project is located)**

Client's Initial:

Bid valid for 30 days from 6/5/2026

Page 8 of 8

ESTIMATE

Morris Painting

19704 Powder Horn Road
Hidden Valley Lake, CA 95467

morrisandsonpainting@gmail.com

+1 (707) 479-3374

www.morrisandsonpainting.com

Kelly Reese HVL Service District

Bill to Kelly Reese Hidden Valley Lake Community Service District 19400 Hartmann Road Hidden Valley Lake, CA 95467 United States	Ship to Kelly Reese Hidden Valley Lake Community Service District 19400 Hartmann Road Hidden Valley Lake, CA 95467 United States
--	--

Estimate details

Estimate no.: 2392
Estimate date: 06/03/2026
Expiration date: 08/03/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Exterior	Exterior water tower: Price includes all necessary preparation including power washing, spot sanding, spot priming, two coats paint, AWWA approved paint to be used. Sheen simi gloss.	1	\$28,070.00	\$28,070.00

Total **\$28,070.00**

Note to customer

A 10% down payment is required before job start date, rest to be paid upon completion. Customer must clear vegetation way from water tower before job start date (weed eating at least 5 feet from tower).

Expiry date 08/03/2026

Accepted date

Accepted by

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

STAFF REPORT

Meeting Date: June 17, 2026	Budgeted: Yes
Meeting: Board Meeting	Budgeted Amount: \$35,095.17
To: Board of Directors	Cost Estimate: \$35,095.17
From: General Manager	Funding Source: 130 Water
Written by: Water Resources Specialist	Funding Account #: 5-00-5150
Project Name: N/A	Project #: N/A

AGENDA ITEM #: 7

AGENDA ITEM TITLE: Consider Approval of PumpMan Estimate in the Amount of \$35,095 for a Pump & Motor for the Water Treatment Plant, Previously Executed by the General Manager

SUMMARY: In mid-May 2026, one of the three pumps at the Water Treatment Plant reached the end of its service life and failed. The pump was removed by PumpMan for evaluation, and it was determined that rehabilitating the pump and motor would exceed the cost of purchasing a new unit. This pump serves Zone 1 and typically produces approximately 1,000 GPM. Until the replacement arrives, the Water Treatment Plant is operating on two of the three pumps.

BACKGROUND/ANALYSIS: Due to the urgency and operational necessity of replacing this equipment—and the estimated 5–6 week lead time for delivery—the General Manager considered it an emergency to proceed with the order to avoid delays in system reliability and operations. And to have the equipment on site and installed prior to the hottest months of July – September.

Staff requests that the Finance Committee review and confirm the General Manager’s determination to proceed with the order and recommend approval of the General Manager’s authorization and execution of the pump and motor purchase in the amount of \$35,095. Time and urgency are critical, as all three pumps are required to meet system demand during the summer months. This operational necessity prompted the General Manager’s proactive approach in moving forward with the purchase to ensure continued system reliability. Additionally, staff intend to schedule the replacement of the remaining two pumps in future fiscal years to reduce the likelihood of similar failures and to support proactive maintenance and infrastructure improvements.

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

STAFF REPORT

RECOMMENDATION: Review and Recommend to the Board of Director Approval of PumpMan Estimate in the Amount of \$35,095 for a Pump & Motor for the Water Treatment Plant, Previously Executed by the General Manager

ATTACHMENTS: PumpMan Estimate



COMMERCIAL | INDUSTRIAL | MUNICIPAL PUMP SYSTEMS
Service, Repair, Parts & Expertise

Bartley Pump PM LLC

4000 S. Moorland Ave.
 Santa Rosa, CA 95407
 T: 707-584-9191

Estimate

5/22/2026

Quoted by
 Melanie Doyal

License No. 1033562: Class A General Engineering & C-57 Drilling Contractor
 C-10 Electrical Contractor & C-55 Water Treatment & C-16 Fire Protection & C61/D21 Pumps and Machines
 DIR# 1000054366

Customer Name	Hidden Valley Lake Com Sv	Project Name	Booster Pump
Customer Address	19400 Hartman Rd. Hidden Valley Lake, CA 95461	Project Address	19400 Hartman Rd
		Project Contact	Barry Silva 707-889-0827

Category	Qty	Unit	Unit Price	Total Cost
Material				
CR95-4-1 A-G-A-E-HQQE 230D/460Y 60HZ Pump	1	Each	\$ 28,599.56	\$ 28,599.56
Labor				
Labor to Install	8	Hour	\$ 345.00	\$ 2,760.00
Taxable Other				
Misc. Supplies	1	Lump Sum	\$ 300.00	\$ 300.00

Project Notes & Exclusions
 Quote for new booster pump. Estimated lead time on product is 5-6 weeks from order date.

Material Total	\$ 28,599.56
Labor Total	\$ 2,760.00
Taxable Other Total	\$ 300.00
Non-Taxable Other Total	
Freight	\$ 949.79
Fuel Surcharge	\$ 300.00
Tax 7.25%	\$ 2,185.83
TOTAL \$	35,095.17

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

STAFF REPORT

Meeting Date: June 17, 2026	Budgeted: No
Meeting: Board Meeting	Budgeted Amount: \$0
To: Board of Directors	Cost Estimate: \$600,000 (25% cost share)
From: General Manager	Funding Source: 120/130
Written by: Project Manager	Funding Account #: 5-00-5123
Project Name: Stormwater Mitigation	Project #: 140

AGENDA ITEM #: 8

AGENDA ITEM TITLE: Consider Authorizing the General Manager to Enter into a MOU With the County of Lake to Submit an FMA Grant Application on Behalf of the District

SUMMARY: The District is interested in updating its Storm Drainage/Stormwater Master Plan and has an opportunity to do so with FEMA grant funds through the County of Lake. To pursue this opportunity, the General Manager must execute a Memorandum of Understanding (MOU) with the County. If approved, both District and County staff would prepare a sub application for submittal by the June 26, 2026 deadline.

BACKGROUND/ANALYSIS: The Hidden Valley Lake community runs adjacent to Putah Creek and an unaccredited levee. The increased frequency and intensity of extreme weather events have exacerbated damage caused by localized flooding. The District owns a portion of the levee and desires to mitigate against this damage along its property.

In September of 2024, the District submitted a Notice of Interest (NOI) to FEMA's Flood Mitigation Assistance (FMA) grant program but was not invited to submit a full sub application. In May of 2026, the District resubmitted the NOI at Cal OES's recommendation and was later informed that the County of Lake submitted a very similar NOI. Cal OES later informed the District that it was an ineligible sub applicant for the program because it does not meet the National Flood Insurance Program (NFIP) participation requirements. The County, however, is an eligible sub applicant and has expressed the desire to submit a sub application on behalf of the District.

The sub application would propose a project to update the existing Master Storm Drainage Plan which was originally prepared in a joint effort by the District, Hidden Valley Lake Association

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

STAFF REPORT

(HVLA), and the Lake County Flood Control and Water Conservation District in November of 2000. The update would be in the form of a Stormwater Master Plan that identifies potential partnerships and forms the basis of a feasibility study for possible mitigation activities, all of which outline a path forward for reducing localized flooding.

A draft MOU establishing the roles and responsibilities between the County and the District has been prepared. While District Counsel is finalizing edits and the draft is yet to be approved by the County, the following is preliminarily agreed upon by the parties:

- The District will prepare a sub application with the County's assistance and the County will submit the sub application to Cal OES.
- The District will be financially responsible for the project. The District's final 25% cost share will be \$150,000.
 - Since the HVLA shares ownership of the levee area along with the District, the District will engage with the HVLA to share financial responsibility for this project.
- The District will facilitate all project activities.
- The District will complete all grant reporting requirements which include drafting regular progress reports, compiling reimbursement requests, and preparing project closeout reports, among other things. The County will deliver information to Cal OES for reporting and processing.
 - The County will reimburse the District after receiving funds in a timely manner.

RECOMMENDATION: Authorize the General Manager to enter into a MOU with the County of Lake to submit an FMA grant application on behalf of the District.

ATTACHMENTS:

- a) Preliminary Notice of Interest
- b) Draft MOU with the County of Lake

Cal OES - Hazard Mitigation Assistance

- [Close Window](#)
- [Print This Page](#)
- [Expand All](#) | [Collapse All](#)

PA-00003829

Information

Pre-App Number	PA-00003829	Owner	
First Name of Person Completing NOI	Hannah	Last Name of Person Completing NOI	Davidson
Subapplicant Name (Entity)	Hidden Valley Lake Community Services District	Subapplicant Type	Special District
Requestor	Hannah Davidson	UEI	EPMMCTVR11M1
EIN (For Private Non-Profits)		FIPS	033-91015

NOI Status

Application Status	Pending Review	Sub-Applicant Eligible	
Status Reason		Activity Eligible	

NOI Information

Subapplication Type	Capability and Capacity Building (C&CB)	Project Type	Project Scoping
Hazard	Flood	HMA Program	FMA

Address Information

Street Address	19400 Hartmann Rd	County	Lake
City	Hidden Valley Lake	Region	Coastal
State	CA	Zip Code	95467

Project/Plan Information

Project / Plan Title	Hidden Valley Lake Community Services District Stormwater Mitigation Scoping Project	Brief Summary	The Hidden Valley Lake community is adjacent to Putah Creek and an unaccredited levee. The increased frequency and intensity of extreme weather events has exacerbated damage caused by localized flooding. The Stormwater Mitigation Scoping Project will increase resilience to flooding by developing a prioritized mitigation plan. The first step includes the possible formation of a partnership of key stakeholders to incorporate a community-wide mitigation strategy. Next, a feasibility study will consolidate all available data and modeling results and form the basis for a Stormwater Master Plan update. This will consolidate all findings and help prioritize mitigation actions that include design specifications for actions that have the highest benefit for the least cost.
Activity Location	38°47'51"N 122°33'13"W	Project Duration (in Months)	36

Previous Subapplication Information

Subapplication previously submitted?	No	Previously Submitted under this Program:
Project number of previous submission		

Potential for Duplication of Programs

Another Federal entity has authority?	No	If yes, identify the Federal Entity
---------------------------------------	----	-------------------------------------

Work Started/Authority

Physical project work already started?		Description of work started/completed
Subapplicant is responsible for asset?		Entity Responsible For Operation

Feasibility

Independent mitigation activity?		Mitigation is dependent on	
Planning studies or feasibility reports?		If yes, what is available?	
Design documents for this project?		If yes, what is available?	
Is activity repair or maintenance?		Is there increased level of protection?	
National Flood Insurance Program (NFIP)	060090A	Structures included in subapplication	Yes
Project mitigate Severe Repetitive Loss			

Problem Statement

Describe the problem to be mitigated	Lower portions of the Hidden Valley Lake community are in the Special Flood Zone Hazard Area and have been plagued with flooding for the last several decades. These floods have caused extensive damage to both water and wastewater infrastructure most notably in 2006, 2009, 2017, and 2019, and the threat to public health and safety has included service interruptions and sewer-inundated floodwaters. According to the Center for Disease Control, the Social Vulnerability Index (SVI) is rated as high in this area. All ratepayers bear the cost of infrastructure repairs including community members identified as disadvantaged by the Climate and Economic Justice Screening Tool. No public or private partnership exists to address the whole community approach to flood hazard resilience and the current Stormwater Master Plan is outdated and requires more up to date analysis and solutions.
--------------------------------------	--

Solution Description

What is the mitigation action?	Increased resilience begins with partnerships and ends with a comprehensive master plan. Key stakeholders will collaborate to develop a scope for stormwater mitigation actions. Expected outcomes of this partnership will be a feasibility study, alternatives analysis, and an implementation plan in the form of an updated Stormwater Master Plan. This Master Plan will identify the highest prioritized mitigation actions that have the highest benefit for the least cost.
Protection From Future Natural Hazards	Water modeling tools, historical precipitation data, and existing design documentation will form the basis for mitigating against future floods. Project partners will procure stormwater mitigation experts to identify actions that will raise the level of protection of infrastructure to be resilient to the 1% chance of flood. A priority will be given to off-setting the burden of the current flood detention basin in front of the Putah Creek levee which is the source of most localized flooding. The formation of community partnerships will also form a foundation for future flood prevention activities by designating proper roles and responsibilities. Currently, such partnerships are lacking and impacting overall mitigation efforts which are fragmented.

Implementation Plan For Mitigation Potential partners and stakeholders will be prompted to form a working partnership. This team will work together to procure experts in the field of stormwater mitigation. Expected deliverables for the contracted individuals will be an updated Stormwater Master Plan which will include a feasibility study, project alternatives, an implementation plan, and a benefit-cost analysis using the FEMA BCA Tool. To help maximize stormwater percolation, the implementation plan will provide both green and grey infrastructure solutions at the appropriate scale. Similarly, culverts that reconnect stormwater to the floodplain of this riverine tributary to the Sacramento River will be properly sized for the appropriate hydrologic unit (HU). The most beneficial actions will be designed to a 65% level.

Phase Determination

Is (are all) Project Site(s) identified?	No	What is the percentage level of design?	0%
Is this project phased?	No		

Benefit Cost Analysis

Do you have documented past damage/loss?		If yes, what is available?
Do you have data on the extent of risk?		If yes, what is available?

Activity Cost

Total Activity Cost	\$750,000.00	Non-Federal Cost Share	\$187,500.00
Federal Request Share	\$562,500.00	Percentage of Subapplicant Match	25.0%
Percentage of Federal Request Share	75.0%	Source of subapplicant match	In-kind services, cash

Local Hazard Mitigation Plan Information

Does your entity have an active LHMP?	Yes	LHMP Approval Date	4/15/2025
LHMP Development Status	Adopted	Activity in Mitigation Plan	Yes
Created By	Hannah Davidson, 5/27/2026, 4:38 PM	Last Modified By	Hannah Davidson, 5/27/2026, 8:37 PM

Contact Roles

CR-00018874

Contact **Hannah Davidson**
 Role **Primary Contact**
 Type **Primary**

CR-00018875

Contact **Paul Kelley**
 Role **Responsible Representative**
 Type **Alternate**

**MEMORANDUM OF UNDERSTANDING
BETWEEN LAKE COUNTY AND THE
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT FOR THE SUBMITTAL OF A
FLOOD MITIGATION ASSISTANCE GRANT**

This Memorandum of Understanding (MOU) is made and entered into as of the **XX** day of June, 2026, by and between Lake County, a political subdivision of the state of California (“County”), and the Hidden Valley Lake Community Services District (“HVLCSO”), a California special district, collectively referred to as the “Parties” and individually as a “Party.”

RECITALS

WHEREAS, the Hidden Valley Lake community has experienced an increasing frequency and severity of extreme weather events, which have intensified localized flooding impacts associated with Putah Creek and an unaccredited levee located within the Hidden Valley Lake subdivision.

WHEREAS, HVLCSO is in the process of implementing the Hidden Valley Lake Community Services District Stormwater Mitigation Scoping Project (“Project”), which will utilize a feasibility study, consolidating all available data and modeling results, to update the 2000 Master Storm Drainage Plan, which HVLCSO, Hidden Valley Lake Association, and the Lake County Flood Control and Water Conservation District jointly published.

WHEREAS, the updated 2000 Master Storm Drainage Plan will be developed into a comprehensive Stormwater Master Plan that will be used to enhance flood resilience through the identification, evaluation, and development of mitigation projects and strategies.

WHEREAS, the Lake County Watershed Protection District, formerly the Lake County Flood Control and Water Conservation District, and HVLCSO both submitted a Notice of Intent (“NOI”) to the California Office of Emergency Services (“Cal OES”) in June 2026 for consideration for a Flood Mitigation Assistance Grant (“FMA Grant”) to fund 75% of the Project.

WHEREAS, the FMA Grant is offered under the Hazard Mitigation Grant Program (“HMGP”) administered in California by Cal OES and administered annually by the Federal Emergency Management Agency (“FEMA”).

WHEREAS, Cal OES contacted HVLCSD and the County to explain that, although HVLCSD is not an eligible applicant due to its failure to meet FEMA National Flood Insurance Program (“NFIP”) participation requirements, the County is eligible to apply and may submit a joint application with HVLCSD for the FMA Grant program.

WHEREAS, the County’s Department of Water Resources has agreed to submit a joint application with HVLCSD for the FMA Grant program.

WHEREAS, the purpose of this MOU is to establish the roles and responsibilities in submitting a joint application for the FMA Grant program.

In consideration of the promises, terms, conditions, and covenants contained herein, the parties to the MOU hereby agree as follows:

1. **Recitals Incorporated.** The foregoing recitals are hereby incorporated by reference.
2. **Description of the Project.** The Project will utilize a feasibility study to update the 2000 Master Storm Drainage Plan, which will be developed into a comprehensive Stormwater Master Plan to enhance local flood resilience through the identification, evaluation, and development of mitigation projects and strategies. Except as otherwise provided herein, HVLCSD will implement all aspects of the Project as detailed in the FMA Grant NOI, attached to this MOU as **Exhibit A** and incorporated herein by reference.
3. **Local Cost Share.** HVLCSD shall be responsible for providing the required Match Commitment for the FMA Grant as described in **Exhibit A**, which is incorporated herein by reference. In no event shall the County be responsible for any portion of the Match Commitment for the FMA Grant. Prior to the County’s acceptance of the FMA Grant, HVLCSD shall provide assurances to FEMA that HVLCSD possesses sufficient funds to meet its obligation to provide the required Match Commitment. Should HVLCSD fail to provide sufficient assurances to FEMA, the County may decline to accept the FMA Grant and terminate this MOU with 15 days’ written notice to HVLCSD.
4. **Maintenance.** HVLCSD shall be responsible for maintaining the Project for the period of time required by the FMA Grant, as described in **Exhibit A**. In no event shall the County be responsible for maintaining or contributing funding toward the maintenance of the Project.
5. **Party Responsibilities.** Subject to the requirements of the FMA Grant, the County will be the recipient and manager for the FMA Grant. Responsibilities of HVLCSD and

the County will be as designated in the table below, or as otherwise jointly agreed to by HVLCSD and the County through an amendment to this MOU.

Project Element	Defined Roles and Responsibilities
Environmental Review	County will act as the lead agency responsible for ensuring compliance with all environmental laws and regulations applicable to the Project (e.g., CEQA, NEPA).
Engineering	HVLCSD will act as the responsible entity for preparing all Preliminary and Final Engineering drawings and Plans, Specifications, and Estimates (“PS&E”) associated with the Project.
Grant Management – Reimbursement Funding	County will act as the responsible entity associated with Grant Reimbursement, including receiving and distributing FMA Grant funds. HVLCSD will provide the County with the necessary invoices and other documentation required for reimbursement under the FMA Grant. County will, in turn, deliver this information to Cal OES to initiate reimbursement of funds. Upon receiving reimbursement funding, County will provide the funds to HVLCSD within 30 business days.
Grant Management – Reporting	County will act as the responsible entity associated with Grant Reporting requirements, including project closeout. HVLCSD will provide County with all required documentation pursuant to the FMA Grant reporting requirements. County will, in turn, be responsible for submitting all reporting associated with the FMA Grant to the funding entity.
Cost Share Requirement	HVLCSD will act as the responsible entity associated with Grant Cost Share Requirements. County will submit required documentation on behalf of HVLCSD pursuant to this requirement.
Responses to Requests for Information (RFI)	HVLCSD will be responsible for responding to any RFIs associated with the Project as it pertains to the FMA Grant.

- 6. Cost Reimbursement.** The HVLCSD shall be solely responsible for advance funding the costs of the Project (including any retention amounts withheld by Cal OES until final completion of the Project and acceptance by FEMA), subject to reimbursement through the FMA Grant. In the event any cost reimbursement requests are disallowed following the exhaustion of applicable appeals procedures, HVLCSD shall be solely responsible for the disallowed costs.

7. **Administrative Expenses.** To reimburse the County for the costs of administration of the FMA Grant, the County shall be entitled to retain 3% of any reimbursement funding received pursuant to the FMA Grant.
8. **Records.** Parties shall keep and maintain all ledgers, books of account, invoices, vouchers, canceled checks, and other records and documents evidencing or relating to this MOU for a minimum period of three years (or for any longer period required by law) from the date of final reimbursement to HVLCS D under this MOU. With timely notice to HVLCS D, County and Cal OES may inspect and audit such books and records, including source documents, to verify all charges, payments and reimbursable costs under this MOU. In accordance with California Government Code section 8546.7, the Parties acknowledge that this MOU, and performance and payments under it, are subject to examination and audit by the California State Auditor for three years following final payment under the MOU.
9. **Indemnification.** To the furthest extent allowed under State law, each Party shall defend, indemnify, and hold harmless each of the other Parties, their officers, employees, and agents from any and all liability, loss, penalty, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this MOU but only in proportion to and to the extent such liability, loss expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions by the indemnifying Parties. This provision shall survive the termination or expiration of this MOU.
10. **Communication and Reporting.** Parties shall at all times maintain regular communication, including regular status meetings on the progress of the actions contemplated under this MOU. Parties shall have a duty to communicate any information that is relevant to the actions contemplated under this MOU to the other Party.
11. **Notices.** Any notice, demand, invoice or other communication required or permitted to be given under this Agreement must be in writing and delivered either (a) in person, (b) by prepaid, first class U.S. mail, (c) by a nationally-recognized commercial overnight courier service that guarantees next day delivery and provides a receipt, or (d) by email with confirmed receipt. Such notices, etc. shall be addressed as follows:

TO THE COUNTY:

TO THE HVLCSD:

Attn: Paul Kelley
General Manager
19400 Hartmann Rd
Hidden Valley Lake, CA 95467
pkelley@hvlcsd.org
707-987-9201

Notice given as above will be deemed given (a) when delivered in person, (b) three days after deposited in prepaid, first class U.S. mail, (c) on the date of delivery as shown on the overnight courier service receipt, or (d) upon the sender's receipt of an email from the other party confirming the delivery of the notice, etc. Any party may change its contact information by notifying the other party of the change in the manner provided above.

12. **Resolution of Disputes.** If a dispute arises relating to this MOU, the Parties shall first attempt to resolve it through informal discussions involving both Parties. Either Party may convene such discussions by written notice, and each Party shall reasonably accommodate the other Party with respect to scheduling. If the dispute is not resolved in this manner within thirty (30) days from the date one Party first contacts the other to commence informal discussions hereunder, either Party may submit the matter to mediation by providing written notice to the other Party. The cost of such mediation shall be borne equally by the Parties.
13. **Governing Law.** This MOU must be construed according to its fair meaning and as if prepared by both Parties. This MOU must be construed in accordance with the laws of the State of California. The county and federal district court where District's office is located shall be venue for any state and federal court litigation concerning the enforcement or construction of this MOU.
14. **Compliance with Laws.** All actions contemplated in this MOU shall be performed in compliance with all applicable federal, state and local laws and regulations.
15. **Confidentiality.** Each Party shall treat any confidential information disclosed by the other Party during the course of this MOU as strictly confidential and shall not disclose such information without prior written consent, except as may be required by applicable law, including, but not limited to, the Public Records Act. If a third party demands disclosure of any confidential information from Parties, the party receiving

the demand shall promptly inform the other party of it and Parties shall consult and mutually determine a response to the demand.

16. **Severability.** If any provision of this MOU is found by any court or other legal authority, or is agreed upon by the Parties, to be in conflict with any law or regulation, then the conflicting provision shall be considered null and void but the remainder of this MOU shall be severable and shall continue in full force and effect.
17. **Entire Agreement.** This MOU and any amendments to it constitute the entire MOU between the Parties concerning the subject matter hereof. This MOU may only be amended by a written document signed by the parties.
18. **Counterparts.** Parties agree that this MOU may be executed and delivered in counterparts which, when taken together, shall constitute a fully-executed document. In addition, this MOU may be executed via electronic pdf transmission, and any such pdf signature shall be deemed to be an original signature.
19. **Effective Date.** This MOU shall be effective upon execution by both Parties.
20. **Contract Administrator.** The County officer or employee with responsibility for administering this MOU is Pawan Upadhyay, Direct of Water Resources, or successor.
21. **Term and Termination.** This MOU shall become effective on the Effective Date and shall remain in effect until the terminated by the Parties. Either party may terminate this MOU earlier upon 60 days' written notice to the other party. If the MOU is terminated early, County shall cooperate with HVLCSD to complete any pending submittals contemplated within this MOU.

The foregoing MOU is hereby consented to and authorized by the County and HVLCSD.

Lake County, Department of Water Resources

Dated _____ 2026

Signature _____

Name _____

Hidden Valley Lake Community Services District

Dated _____ 2026

Signature _____

Name _____

DRAFT

Exhibit A

Hidden Valley Lake Community Services District Stormwater Mitigation Scoping Project
(Project) Notice of Interest (NOI)

DRAFT

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

STAFF REPORT

Meeting Date: June 17, 2026

Budgeted: Yes

Meeting: Board Meeting

Budgeted Amount: \$51,500 per fiscal year

To: Board of Directors

Cost Estimate: \$48,989 per fiscal year

From: General Manager

Funding Source: 120

Written by: Project Manager

Funding Account #: 5-00-5122

Project Name: Wastewater Treatment Plant
Monitoring and Reporting Program Assistance
FY 26/27 – FY 30/31

Project #: N/A

AGENDA ITEM #: 9

AGENDA ITEM TITLE: Consider Approval of GHD’s Proposal in the Amount of \$48,989 to Provide Wastewater Treatment Plant Monitoring and Reporting Program Assistance

SUMMARY: The District must renew its contract with an engineering firm to perform routine monitoring and reporting tasks for the next 5 years. Such activities are required by the wastewater treatment facility’s Waste Discharge Requirements. Two proposals were received by firms interested in performing this work, which included:

Proposer	Cost per Fiscal Year	Cost per 5 Fiscal Years
RSA+	\$35,000 (not to exceed amount)	\$175,000
GHD	\$48,989 - \$54,061	\$257,436 (includes automatic inflation adjustments)

BACKGROUND/ANALYSIS: The District performs routine monitoring and reporting tasks in accordance with the Waste Discharge Requirements set by the Central Valley Regional Water Quality Control Board. These tasks monitor water quality impacts as a result of the District’s conveyance of recycled water.

GHD has been performing this work for the District since 2007. As it is good practice to regularly evaluate consultant contracts, the District issued a Request for Proposals in February of 2026 in anticipation of securing a contract for the upcoming fiscal years. Both RSA+ and GHD’s proposals were identical in terms of the services to be provided and qualifications of staff,

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

STAFF REPORT

although RSA+ has only performed such reporting activities for wineries, not wastewater facilities. Both firms have, however, performed standard engineering work for water and wastewater agencies and RSA+ has provided such services to several local agencies including the City of Lakeport, Napa Valley, and American Canyon.

Staff are hesitant to recommend RSA+ for this work due to the fact that they have not performed waste discharge reporting activities specifically for wastewater utilities before. Staff recognize, however, that there could be cost savings with RSA+ since the sewer fund typically operates under a very constrained budget. RSA+'s proposal is more cost effective because of the firm's proximity to the District, with one office located in Lakeport and another in Napa. Staff regularly commute between the two and can conduct sampling activities between trips.

RECOMMENDATION: Approve GHD's proposal to provide wastewater treatment plant monitoring and reporting program assistance services

ATTACHMENTS:

- a) GHD's proposal
- b) RSA+'s proposal

GHD
Physical Office Address
2235 Mercury Way, Suite 150
Santa Rosa, CA 95407



30 April 2026

Paul Kelley
General Manager
Hidden Valley Lake Community Services District
19400 Hartmann Road
Hidden Valley Lake
CA 95467

RE: Proposal for the WWTP RFP – Monitoring and Reporting Program Assistance

Dear Mr. Kelley

GHD is excited to offer our proposal for the Waste Water Treatment Plant Monitoring and Reporting Program Assistance, to meet the requirements set forth by the WDR set forth by the CVRWQCB. In our proposal, we will showcase why our team is exceptionally suited to execute this project. With a blend of specialized knowledge, extensive experience, and dedicated personnel, we are committed to delivering the project efficiently and in alignment with regulatory requirements.

GHD has served the multi-discipline engineering needs of municipal clients throughout northern California for 75 years. Our west coast origins are in Eureka, CA, where we still maintain an office in addition to our Santa Rosa office which is our closest office to the District. We have maintained Hidden Valley Lake Community Service District as one of our top clients in northern California for over 30 years.

Drawing upon our familiarity with the District and their reporting requirements, GHD is well-equipped to accommodate the District's preferences and standards.

Our team will be spearheaded by Ryan Crawford, PG, an experienced project manager (PM) who has successfully overseen numerous projects for the District over the past 15 years. Ryan has served as a trusted advisor and project manager for several of the District's projects, consistently prioritizing the District's best interests and long-term sustainability. Ryan previously managed the Monitoring and Reporting Program Assistance, handling both project management and sampling activities. Assisting him is Coleton Golden, PG, PE, a project hydrogeologist based in GHD's Santa Rosa office. Coleton has played a pivotal role in reviewing monthly monitoring reports and preparing the annual report for the last three years.

This is an important project for the District and for GHD to remain the District's trusted advisor, and we are dedicated to its success. GHD has included the insurance and indemnification required within our proposal. Our cost proposal will remain in effect for a period of ninety (90) days after the submittal date. We welcome the opportunity to work with the District, and we are confident that we will not only meet but exceed your expectations for this project. If you have any questions about our proposal, please don't hesitate to contact Ryan Crawford by cell or email.

Regards,

A handwritten signature in blue ink that reads "Ryan Crawford". The signature is fluid and cursive.

Ryan Crawford
Senior Professional Geologist, Project Manager

+707 236.1541
Ryan.Crawford@ghd.com



WWTP Monitoring and Reporting Assistance Program

Proposal

Hidden Valley Lake Community Service District

30 April 2026

→ The Power of Commitment



Project name		WWTP Monitoring and Reporting Assistance Program FY 2026-31				
Document title		WWTP Monitoring and Reporting Assistance Program Proposal				
Project number		12649837				
File name		12649837 HVLCSO WWT FY2026-31 SOW_Rev 1.docx				
Revision	Author	Reviewer		Approved for issue		
		Name	Signature	Name	Signature	Date

GHD

Contact: Ryan Crawford, PM / Senior Hydrogeologist
 2235 Mercury Way
 Santa Rosa, CA 95407
 T +707 236.1541 | E Ryan.Crawford@ghd.com | **GHD.com**

© GHD 2026

This document is and shall remain the property of GHD. The document may only be used for the purpose of assessing our offer of services and for inclusion in documentation for the engagement of GHD. Unauthorized use of this document in any form whatsoever is prohibited.

Contents

1. Project Understanding and Proposed Approach	2
Task 1. PM and Monthly Report Review	2
Task 2. Quarterly Monitoring/Sampling for 3 Groundwater Monitoring Wells	2
Task 3. Quarterly Groundwater Monitoring Reports	2
Task 4. Annual Monitoring Report	2
2. Project Team	3
About GHD	3
Working with the Hidden Valley Lake Community Service District	3
Committed to You	4
Project Team	4
Sub-Consultant & Work Done by Others	4
3. Qualifications	5
HVLCSD Monitoring and Reporting Program	5
Maxwell Public Utilities District	6
Round Valley County Water District	7
4. Fee Proposal	8
5. Exceptions	8

Appendices

Appendix A	Key Staff Resumes
Appendix B	Fee Proposal

Attachments

Attachment 1	Professional Services Agreement
Attachment 2	Indemnification Agreement and California Labor Code Compliance

1. Project Understanding and Proposed Approach

GHD understands that Hidden Valley Lake Community Services District (District, HVLCSO) is seeking a qualified consultant to provide monitoring and reporting assistance services pertaining to waste discharge requirements (WDRs) for the wastewater treatment plant. The wastewater treatment plant collects wastewater from 1,500 customers and is sized for average daily flows of 350,000 gallons per day (gpd) and peak wet weather flows of 894,000 gpd. The WWTP treats wastewater to levels suitable for irrigation on the Hidden Valley Lake Golf Course.

GHD understands that this scope of work consists of reviewing the WWTP's Monthly Reports and tabulated historical data tables prepared by WWTP personnel; assisting with operator water quality concerns, as needed; preparing Quarterly Monitoring Reports summarizing and tabulating obtained groundwater quality data for the three (3) monitoring wells surrounding the effluent storage pond; and preparing an Annual Monitoring Report including updated WWTP data/graphs and interpretation of water quality impacts, if any, beneath the pond and at the golf course, required by the Central Valley Regional Water Quality Control Board (CVRWQCB).

The following four tasks have been prepared to meet the scope of work and will be completed by a qualified Professional Geologist (PG) or Professional Engineer (PE), as required by the District's Waste Discharge Requirements (WDRs), Monitoring and Reporting Program (MRP) #500019:

Task 1. PM and Monthly Report Review

This task includes reviewing Monthly Reports prepared by WWTP staff and assisting with tabulated data review, interpretations, corrections as needed. District WWTP monthly water quality reports will be reviewed along with intermittent CVRWQCB and District staff communication and correspondence. Ongoing project management of the efforts and District project reporting will be provided monthly, quarterly, and annually.

Deliverables:

- GHD will provide via email the Monthly Reports and Tables with edits and comments as relevant to the District Utility Supervisor on or before the reporting due date to the CVRWQCB (12 reports fiscal year).
- GHD will provide Monthly invoicing and status reporting to the District via email.

Task 2. Quarterly Monitoring/Sampling for 3 Groundwater Monitoring Wells

This task includes performing Quarterly Monitoring on three (3) Effluent Pond Monitoring Wells with (4) total quarterly events. GHD will utilize our own sampling equipment and transport to a certified analytical laboratory.

Task 3. Quarterly Groundwater Monitoring Reports

This task includes preparing three Quarterly Groundwater Monitoring Reports per fiscal year. Only three as the fourth is submitted with the Annual Monitoring Report in Task 4.

Deliverables:

- GHD will submit three (3) Quarterly Groundwater Monitoring Reports in electronic format (PDF) via email to the District, to the CVRWQCB staff, and the CVRWQCB reports submittal database on, or prior to, the stated deadline dates by the CVRWQCB.

Task 4. Annual Monitoring Report

This task includes preparing Annual WWTP and Groundwater Monitoring Reports, which includes the fourth quarter monitoring and sampling event's data.

Deliverables:

- GHD will submit one (1) Annual WWTP and Monitoring Report in electronic format (PDF) via email to the District, to the CVRWQCB staff, and the CVRWQCB reports submittal database on, or prior to, the stated deadline dates by the CVRWQCB.

2. Project Team

About GHD

Established in 1928, GHD is one of the world's leading professional services companies operating in the global markets of Transportation, Water, Energy & Resources, Environment, and Property & Buildings. We provide a wide range of technical and professional services to private and public sector clients around the globe. GHD is engaged across the entire project lifecycle. Our experts provide integrated project services, from initial policy, planning, economics, and business case advice, through concept, procurement, detailed design, and construction, to operations, asset management and decommissioning.

Operating globally and delivering services locally, we offer clients the ability to develop a working relationship with our local staff while having access to our global experience base. Put simply, we work where our clients work.

GHD has served the multi-discipline engineering needs of municipal clients throughout the United States for 75 years. Our west coast origins are in Eureka, CA, and we have maintained the City of Ukiah as one of our top clients in northern California for over 30 years. Our people offer decades of knowledge as well as a deep understanding of the water-related challenges facing communities today. GHD is a leader in water infrastructure engineering with over 11,000 employees in more than 160 offices ready to serve the Hidden Valley Lake Community Service District. We deliver complex infrastructure projects including civil, structural, architectural, mechanical, electrical, and instrumentation engineering; as well as hydrogeology, environmental sciences, permitting, contamination remediation and industrial hygiene. We are among the Engineering News Record Top 500 Consulting Firms nationally.

We are guided by our workplace health, safety, quality, and environmental management systems, which are certified by Lloyds Register Quality Assurance to the relevant international standards (ISO and OHSAS). Our global network of engineers, architects, planners, scientists, project managers, and economists collaborate to deliver sustainable outcomes for our clients and the community. We are committed to solving the world's biggest challenges in the areas of water, energy and urbanization.

Working with the Hidden Valley Lake Community Service District

The District has been a valued client of GHD for our various business lines for decades. GHD has been performing monitoring and reporting assistance services since 2007 and a trusted advisor for the District for over 30 years. A collection of our successful collaborations with the District include, but not limited to, the following completed and active projects:

- Wastewater Treatment Plant Title 22 Engineering Report (1993 – Winzler & Kelley)
- Groundwater Monitoring and Reporting Assistance Program (2007 - 2025)
- Water Reclamation Plant Energy Sustainability Project (2011 – Winzler & Kelly)
- District Multi Well Pumping Test and Analyses for District Wells #2, 3, 4 and Ag Wells (2012)
- Water Master Plan Update (2013)
- Water Storage Reliability Project (2025)
- SCADA / Cybersecurity Enhancement (2025)
- Wastewater Treatment Plant Updated Title 22 Engineering Report (2025)
- HVLCSO Brambles Pipeline Design and Annexation (Active)

This experience coupled with our first-hand, extensive knowledge of the project from our work on the previous assignment, enables GHD to provide the District with unparalleled service - balancing budget and the District's goals.

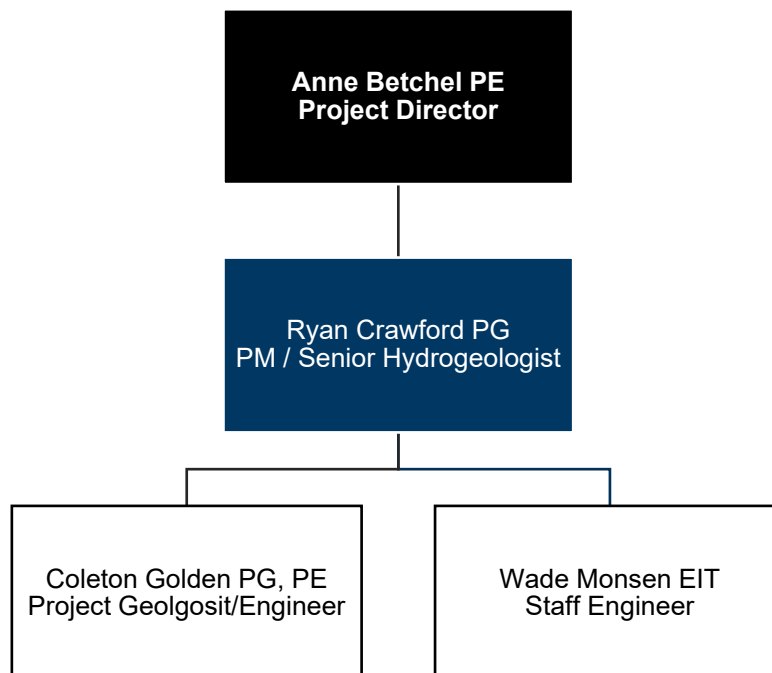
Committed to You

GHD is dedicated to understanding and helping the District achieve its goals. We are committed to sustainable development, safety, and innovation. We care for the well-being of our people, assist communities in need, and conduct business in an ethical and environmentally responsible manner.

The cornerstone of our business is our client-centered culture and teamwork-based approach known as "One GHD." We are proud of our long tradition of repeat, local clients. 90% of our clients are municipal agencies or government entities, and 75% of our work comes from repeat clients. We believe this illustrates not only our knowledge of specialized engineering disciplines, but also our willingness to listen and respond to individual client needs. Each of our project managers is an advocate for his or her client in consideration of current and future projects to best serve the District.

Project Team

Our Key Personnel have been carefully selected to meet the project requirements of experience and work approach to achieve the District's vision. Our Project Manager, Ryan Crawford, will lead the contract management efforts, continuing to serving as one of the District's main point-of-contact with GHD. Our Project Director, Anne Betchel, PE, will support the Project Manager with needed resources and understands the District's commitment to its rate payers, as well as expectations of the engineering, operations, maintenance, and field engineering departments. Coleton Golden PG, PE, will support the Project Manager in technical analysis and project deliverables. Wade Monsen EIT, will assist the PM in project deliverables and perform monitoring well sampling. Provided below are summary bios of our key staff, with full resumes for all our project team members provided in Appendix A.



Sub-Consultant & Work Done by Others

No sub-consultants are proposed for this scope of work. Work by others is limited to groundwater chemistry analysis which will be performed by a certified analytical laboratory. Alpha Laboratories, with locations in Ukiah and Petaluma, have been used during GHD's previous sampling events for the District and is the laboratory of choice for groundwater sample analysis for this project.

Alpha Analytical Laboratories, Inc. is a premier California (ELAP certifications #1551, #2303, #2728, #3055 & #2922) analytical laboratory network, specializing in regulatory compliance analyses of waters, sediments and solids since 1975. They specialize in the analysis of potential contaminants in drinking water, bottled water, wastewater, recycled water, ground water, storm water, and the characterization of aqueous and solid matrices for hazardous waste determination. They have six California locations encompassing over 25,000 square feet of processing space. Their stringent Quality Assurance/Quality Control and Employee Ethics programs underpin our operation, ensuring ongoing accuracy for our client's regulatory and non-regulatory monitoring requirements.

Analytical tests under this scope of work are limited to the following:

- Metals (Dissolved) – Boron, Calcium, Iron, Magnesium, Manganese, Potassium, and Sodium
- Conventional Chemistry – pH, Specific Conductance, Total Alkalinity as CaCO₃, Total Dissolved Solids, Bicarbonate Alkalinity as CaCO₃, Carbonate Alkalinity as CaCO₃, Hydroxide Alkalinity as CaCO₃, Total Kjeldahl Nitrogen, and Hardness (Total).
- Anions – Chloride, Nitrate as N, and Nitrite as N.
- Volatile Organic Compounds – Chloroform, Bromodichloromethane, Dibromochloromethane, Bromoform, and Trihalomethanes (total).
- Microbiological Parameters – Total Coliforms and E. Coli.

3. Qualifications

GHD has extensive experience in the evaluation, planning, design, permitting, and construction of municipal wastewater systems and groundwater monitoring programs. We are proud of our decades long legacy of working with federal, state and municipal clients including the District to improve their infrastructure, provide effective monitoring programs and meet regulatory requirements. To illustrate our experience, we are presenting several relevant projects that have aspects similar to this project. In addition to the provided experience and relevant projects, GHD is prepared to provide any required additional information and/or perform an oral interview at the Districts request.

HVLCSD Monitoring and Reporting Program

Location: 19400 Hartmann Road, Hidden Valley Lake in Lake County

Client: Hidden Valley Lake Community Service District (HVLCSD)

Client Contact: Hanna Davidson, Project Manager | +707 987.9201 |

Regulatory Oversight: Central Valley Regional Water Quality Control Board

Contract Duration: 2007 (Winzler and Kelley) – 2026

Services Provided: Groundwater monitoring and sampling, regulatory reporting, and data review

Total Value of Services Provided (FY 2025-26): \$49,600

GHD has provided long-term wastewater treatment plant (WWTP) and groundwater monitoring and reporting services to the Hidden Valley Lake Community Service District in support of compliance with Central Valley Regional Water Quality Control Board requirements. Services were performed continuously from 2007 through 2026 and included overall project management, regulatory coordination, groundwater sampling, and preparation of quarterly and annual monitoring reports. This project was overseen by Ryan Crawford (PM) and included key personnel of Coletton Golden as a project geologist/engineer overseeing monthly reports and semi-annual and annual reporting.

Key services performed under this program included review of monthly monitoring data and reports; collection of groundwater samples during quarterly monitoring events; interpretation of groundwater elevations and water quality data; and annual assessment report; and preparation of required quarterly and annual monitoring reports in accordance with established chain-of-custody procedures.

GHD has added value to the program by standardizing and updating monthly monitoring reports to make documenting and reporting the WWTP performance as efficient and consistent as possible. A critical component of the work includes obtaining groundwater levels and water quality data from the three onsite monitoring wells and delivering samples to a certified analytical laboratory.

GHD evaluates quarterly monitoring data, documents sampling and analytical methodologies, and provides technically defensible interpretations and conclusions to support ongoing regulatory compliance. GHD prepares certified quarterly and annual groundwater monitoring reports that include groundwater monitoring results, water quality data, groundwater elevation contour mapping, flow direction analyses, comparisons to applicable groundwater limitations, and supporting documentation such as laboratory analytical reports.

This project demonstrates GHD's experience delivering comprehensive groundwater monitoring and reporting programs for municipal wastewater facilities, maintaining effective long-term coordination with district staff and regulators, and producing regulatory-compliant technical documents that support ongoing permit compliance and long-term groundwater protection.

Maxwell Public Utilities District

Location: 54 San Francisco St, Maxwell in Colusa County

Client: Maxwell Public Utilities District (MPUD) | +530 438.2505

Client Contact: Kurt Chambers, General Manager

Regulatory Oversight: Central Valley Regional Water Quality Control Board

Contract Duration: 2021–Current

Services Provided: Groundwater monitoring data evaluation, regulatory reporting, and compliance support

Total Value of Services Provided (FY 2025-26): \$29,900

GHD has provided ongoing groundwater monitoring and reporting services for the Maxwell Public Utilities District in support of Waste Discharge Requirements issued by the Central Valley Regional Water Quality Control Board. The program supports regulatory compliance for the District's wastewater treatment plant and water reuse facilities. This project is overseen by Ryan Crawford (PM) and includes key personnel of Coleton Golden as a project geologist/engineer overseeing groundwater data analysis and reporting. Pace laboratories is contracted directly with the District to perform both the monitoring well sampling and analytical testing and provides relevant data to GHD for monitoring reporting.

Key services performed under this program include compilation and management of groundwater and drinking water analytical data, calculation of groundwater elevations, and evaluation of groundwater flow direction and gradient. GHD assesses spatial and temporal trends in groundwater quality using laboratory analytical results and historical datasets and prepares narrative discussions supported by summary tables, graphs, and figures suitable for regulatory submission.

A critical component of the work involves updating and finalizing background groundwater concentrations and supporting water quality objectives for multiple constituents and interpreting laboratory results with treatment plant performance. GHD evaluates quarterly monitoring data, documents methodologies, and provides defensible conclusions to support ongoing regulatory compliance.

GHD prepares certified semi-annual and annual groundwater monitoring reports that include groundwater monitoring results, water quality data, groundwater elevation contour mapping, flow direction analyses, comparison to applicable groundwater limitations, and supporting documentation.

This project demonstrates GHD's experience delivering comprehensive groundwater monitoring and reporting programs for municipal wastewater facilities, effectively coordinating with public agency clients, and producing regulatory-compliant technical documents that support ongoing permit compliance and long-term groundwater protection.

Round Valley County Water District

Location: Covelo in Mendocino County

Client: Round Valley County Water District (RVCWD)

Client Contact: Imil Ferrara, General Manger | +707 405.0023

Project Type: Groundwater monitoring network planning, vulnerability assessment, and reporting

Services Provided: Hydrogeologic evaluation, monitoring well siting, CEQA documentation, groundwater quality monitoring support, and data management

Total Value of Services Provided: \$120,000

GHD provided hydrogeologic and groundwater monitoring services to the Round Valley County Water District in support of development of a basin-wide groundwater monitoring network and groundwater vulnerability assessment to inform adaptive management and long-term water supply planning. The project was focused on evaluation of groundwater levels, groundwater quality, and basin recharge processes within the Covelo Round Valley Groundwater Basin.

GHD's work included project management and coordination with District staff and regulatory stakeholders, review and synthesis of existing geological, hydrological, topographic, and remote sensing datasets, and development of a conceptual hydrogeologic framework for the basin. Based on this evaluation, GHD prepared a desktop hydrogeologic and monitoring well siting study to support the design of a new groundwater monitoring network consisting of eleven new monitoring wells intended to collect groundwater elevation and groundwater quality data. This project is overseen by Ryan Crawford (PM) and includes key personnel of Coleton Golden as a project geologist/engineer overseeing reporting and monitoring well design. Clear Heart Drilling was contracted directly with the District to construct the monitoring wells.

GHD's services further included groundwater quality sampling support, development of a GIS-based spatial data management system to track groundwater levels, water quality results, and preparation of a groundwater vulnerability assessment technical memorandum. The vulnerability assessment documented the monitoring network configuration, summarized baseline findings related to groundwater quality and drought resiliency, and identified preliminary thresholds that could trigger conservation or management actions.

All work was overseen by California-licensed Professional Geologists and Professional Engineers with experience in groundwater monitoring program design, hydrogeologic assessment, and CEQA compliance. This project demonstrated GHD's ability to design and support multi-component groundwater monitoring and reporting programs for rural and disadvantaged communities, collect and interpreted groundwater data, and deliver defensible technical documentation to support regulatory compliance and adaptive water resources management.

4. Fee Proposal

This work will be completed on a time-and-material basis not to exceed the project total without authorization from HVLCSO. The estimated fee for the proposed tasks are included in Appendix B. Initial rates shown apply to fiscal year 2026-2027 with subsequent years having a 3% annual increase rate applied.

Table 1 Fee Estimate Summary

Fiscal Year	Task 1	Task 2	Task 3	Task 4	Total
2026-2027	\$6,894	\$17,193	\$14,325	\$10,577	\$48,989
2027-2028	\$7,101	\$17,451	\$14,755	\$10,894	\$50,201
2028-2029	\$7,314	\$17,717	\$15,197	\$11,221	\$51,450
2029-2030	\$7,534	\$17,991	\$15,653	\$11,557	\$52,736
2030-2031	\$7,760	\$18,273	\$16,123	\$11,904	\$54,061
Project Total					\$257,436

5. Exceptions

Assumptions and Exclusions to the proposed scope of services:

Task 1. PM and Monthly Report Review

1. The District will provide GHD staff with the updated WWTP Monthly Reports and Tables at least two business days prior to the end of the reporting month. The District is responsible for submittals and uploads of Monthly Reports and Tables to the CVRWQCB.
2. A total of up to 12 reports will be reviewed and edits submitted to the District via email.

Task 2. Quarterly Monitoring/Sampling for 3 Groundwater Monitoring Wells

1. The District will provide access to GHD staff through the WWTP gate codes, associated buildings, and monitoring well head lock keys or otherwise.
2. GHD assumes one (1) day of field work for monitoring per event.
3. GHD staff will utilize GHD owned and calibrated groundwater multi-meters, groundwater pumps, generators, and discharge tubing.
4. Groundwater monitoring and sampling events included in this task include time for sample delivery to an analytical laboratory and mobilization and demobilization times.

Task 3. Quarterly Groundwater Monitoring Reports

1. GHD will receive the associated District collected data and laboratory analysis data at least 10 working days prior to CVRWQCB submittal deadlines.
2. All reports will be submitted electronically via email.
3. GHD will submit each final report with one round of consolidated comments from client.

Task 4. Annual Monitoring Report

1. GHD will receive the associated District collected operational data and laboratory analysis data at least 10 working days prior to CVRWQCB submittal deadlines.
2. One report will be developed as part of this task and will be submitted electronically via email.
3. GHD will submit the final report with one round of consolidated comments from client.

Attachments

Appendix A

Key Staff Resumes



Ryan Crawford PG, QSD

Senior Hydrogeologist



Location

Santa Rosa, CA

Experience

23 years

Qualifications/Accreditations

- MS, Geology, California State Polytechnic University - Humboldt, Arcata, CA, 2007
- BS, Geology, California State Polytechnic University - Humboldt, Arcata, CA, 2003
- Professional Geologist, CA #8764
- Qualified Stormwater Designer (QSD)
- Applied Contaminant Chemistry Transport in Soil & Groundwater

Key technical skills

- Domestic & Municipal Well Design & Rehabilitation
- Well Drilling/Construction Management
- Groundwater Basin Characterization
- Aquifer Hydraulic Modeling & Testing
- Geochemistry & Water Quality

Memberships

- Board for American Institute of Architects, Redwood Empire, Director
- Groundwater Resource Association

Relevant experience summary

Ryan Crawford is from the Pacific Northwest with local, regional, and international hydrogeologic experience dating back to 1998, from Alaska to South America and Guam. His strong background in groundwater basin characterization, monitoring, domestic and municipal well design, construction oversight, aquifer hydraulic analysis, and testing, together with water geochemistry/quality has been successfully utilized by small and large governments, water districts, agencies, and municipalities to solve complex water supply and quality problems. His focus on surface and groundwater quality and supply and mass balance issues in Northern and Central California has yielded a wide range of project experience from stormwater characterization/treatment/regulatory compliance and permitting (Municipal Separate Storm Sewer System (MS4s)), groundwater exploration and well design, new well construction, old well rehabilitation, to large- and small-scale tertiary treated water for injection well arrays. Ryan has contributed to diverse teams of hydrogeologists and engineers in designing water supply wells, injection wells, and performing; aquifer storage and recovery testing; analysis for interference with water supply treatment options, and saltwater intrusion monitoring and mitigation.

Eel River Valley Groundwater Sustainability Plan

**Senior Hydrogeologist
Humboldt County Groundwater Sustainability Agency | Eureka, CA**

Currently serving as the geology/hydrogeology technical lead for the analysis and preparation of the current Draft Groundwater Sustainability Plan, Hydrogeological Conceptual Model and Aquifer Parameters Technical Memorandums, helping develop the Agency's sustainability management criteria and analysis, leading the groundwater storage estimates and approach, and was a key player in the groundwater-surface water

model construction considerations. Other supporting roles include basin groundwater monitoring well network design and installation review, potable and irrigation well impacts analysis, Groundwater Sustainability Plan chapter writing, and groundwater model output requests/reviews.

Source Water Exploration and Feasibility Analysis, Test Well Design & Construction Oversight, and Aquifer Testing

**Senior Hydrogeologist
Lake Berryessa Resort Improvement District | Napa County, CA**

Completed a hydrogeological assessment and source water supply exploration with the objective of the project to assist the client in developing resiliency into the water supply sources for their District stakeholders to sufficiently have water supply through various climatic conditions and peak water demands. Both alternate surface water and groundwater supply sources were explored. A preliminary desk top review followed by a geophysical survey were completed to understand the local geology, hydrogeology and existing groundwater and surface water dynamics in the area. Identified feasible alternate sources, available and potential drilling methodologies, exploratory boring locations, and pre-design test wells, converted an exploratory boring into a bedrock test well, and performed long-term well yield/aquifer testing and water quality testing. The positive results from that test well and the subsequent hydrological analysis provided the client with a current back-up/emergency groundwater supply and will serve as the basis of design for the next phase of municipal well construction.

Chino Basin Program Monitoring Well Design, Construction Oversight, and Aquifer Test Design

**Senior Hydrogeologist
Inland Empire Utilities Agency | Chino, CA**

Responsible for several deep monitoring well designs, nested well designs, bid specifications package preparations, and aquifer/pump testing studies for new and replacement monitoring wells. Worked with the IEUA and subcontractors to provide new monitoring wells within specific capture zones. Managed the drilling, logged and prepared a new well design based on site lithologies, down hole geophysical logging, and sieve analyses to complete the sand pack, and screen size and interval design while in construction.

Municipal Supply Well Design, Construction Oversight, and Aquifer Test Design

**Senior Hydrogeologist
City of Fortuna | Fortuna Wellfield, CA**

Responsible for well design, bid specifications package preparation, communication with the California Division of Drinking Water and aquifer/pump testing studies for a new high capacity, multi-aquifer municipal supply well. Worked with the City and subcontractors to provide new high quantity and quality water supplies within specific capture zones. Managed the drilling, logged and prepared a new well design based on site lithologies and sieve analyses to complete the construction design to maximize the production and water quality goals set by the City.

Town of Windsor Groundwater Master Plan

**Project Hydrogeologist
Town of Windsor | Sonoma County, CA | Ongoing**

Performed hydrogeologic analysis, executed public outreach and sampling of domestic and irrigation wells for an Arsenic/Manganese water quality study, completed and alternative municipal well siting study. Currently preparing bid specifications and test well design documents for upcoming exploratory drilling and aquifer testing tasks in order to complete the Groundwater Master Plan.

Town of Windsor Urban Water Management Plan

**Project Hydrogeologist
Town of Windsor | Sonoma County, CA**

Performed the hydrogeologic analysis to complete the 2016 Urban Water Management Plan update for the Town of Windsor. The analysis includes describing alluvial underflow water sources, summarized current and historical groundwater documents, and conveyed hydrogeological conditions including groundwater depressions in the valley related to over pumping.

Town of Windsor Esposti Supply Well Redevelopment, Pumping Test and Arsenic Treatment Feasibility Study

**Lead Project Hydrogeologist
Town of Windsor | Sonoma County, CA**

Serving as Lead Project Hydrogeologist on the project to understand the maximum yield from the well pre and post redevelopment; available treatment alternatives for a host of elevated dissolved metals; and helping the Town develop strategies and to maintain flexibility for the Managed Groundwater Program. Performed spinner log surveys and zone tests (packers) to interpret the portions and the quality of water contributed from each screened zone.

Lake Berryessa Resort Improvement District Hydrogeological and Water Supply Assessment

**Project Hydrogeologist
Napa County Engineering and Water Resources Departments | Lake Berryessa Estates, CA**

In 2022, completed a hydrogeological assessment and source water supply exploration for the Lake Berryessa Resort Improvement District. The objective of the project was to assist the client in developing resiliency into the water supply sources for their District stakeholders to sufficiently have water supply through various climatic scenarios peak water demands, and challenging water quality conditions.

Examined both alternate surface water and groundwater supply sources, conducted a geophysical survey to

understand the local geology, hydrogeology and existing groundwater and surface water dynamics in the area. Through those initial studies, identified feasible alternate sources, available and potential drilling methodologies, exploratory boring locations, and pre-design test wells. He then performed long-term well yield/aquifer testing and water quality testing. The positive results from that test well and the subsequent hydrological analysis provided the client with a current back-up/emergency groundwater supply and basis of design for the next phase of well construction.

Additionally, and concurrent to the test well construction, worked with the County of Napa in the new lateral intake structure construction and design. Specifically designed the well screens with engineered sand pack backfill such that it could pump turbid free Lake Berryessa or Putah Creek surface water at flows ranging from 100 to 400 gpm.

Injection Well Feasibility Study

Senior Hydrogeologist - Advisor and Peer Review Kwantlen First Nation | Maple Ridge, BC | 2020

Contributing to a wastewater treatment upgrade to cease discharge of untreated leachate to the environment, was the acting Senior Hydrogeologist working with our local team to design an injection well and remotely oversee drilling and well development providing technical expertise.

The injection well design first included a drilling investigation to assess the geologic conditions of the proposed well location. Reviewed stratigraphic descriptions and soil sieve analysis results. Using this information, designed the injection well in collaboration with the Vancouver team ensuring that the appropriate screen slot size, screen length (including blanks), and sand pack type were selected to maximize the target injection/flow rate. Also reviewed quotes and drill specifications from proposed drillers to ensure the most qualified and capable driller was hired for the job. During installation, was available every step of the way.

Following installation, also recommended a specific well development methodology to reduce the risk of fouling and to remove fines from the sand pack and surrounding formation. With senior guidance, the injection was successfully installed, and project targets were met.

Water System Engineering Services, Drinking Water State Revolving Fund (DWSRF) Grant Assistance and Master Planning, Source Capacity and Treatment Assessment & Design, Storage Tank and Conveyance System Design

Senior Hydrogeologist Mendocino Unified School District | Mendocino, CA | 2016 - Ongoing

Performed a variety of tasks on behalf of the District, including aiding in the DWSRF grant writing, groundwater characterization and capacity analysis, completed alternatives and feasibility analysis, initial technical reports, treatment system design and upgrades, siting and drilling new highly efficient and productive groundwater supply wells in a water deficient area, distribution system replacement and storage upgrades, and he worked on the system permitting with State Division of Drinking Water (DDW) and the North Coast Regional Water Quality Control Board.

With the GHD integrated water management engineering team, currently in the initial stages of exploring the consolidation feasibility of the Town of Mendocino and adjacent rural water users into the District's system.

Safe and Affordable Funding for Equity and Resilience (SAFER) Drinking Water Program

Senior Hydrogeologist/Technical Director Rural Community Assistance Corporation | California | 2022 - Ongoing

Performed a variety of tasks for the SAFER projects including geotechnical drilling and sampling oversight, supply well designs/inspections/pump testing/rehabilitation/water quality analysis/design, and test well boring. Additionally, assists in the updating and interpretation of existing engineering reports and the preparation of new ones. Also conducts staff training in groundwater monitoring, operations & maintenance of wells and wellfield assets, and infrastructure, and permitting with the North Coast Regional Water Quality Control Board, DDW, and local agencies.

DWSRF Application for Distribution System Improvements, and Municipal Well Design and Construction, Myers Flat Mutual Water System

Project Hydrogeologist Myers Flat Mutual Water System | Myers Flat, CA | 2012-2015

Assisted in the preparation of significant portion of the DWSRF application on behalf of the Mutual Water System, and part of the team that completed a technical report, draft plans, and the general, financial, environmental, and technical portions of the application. Also worked on a number of related projects, drilling of a new groundwater well, and a partial distribution system replacement. The purpose of the application was to fund replacement of an additional 1.5 miles of pipeline. In 2019, GHD completed the Environmental Package, supporting the system's application, including Federal Cross Cutters and California Environmental Quality Act (CEQA). State Water Resources Control Board was the lead agency for CEQA.

City of Sebastopol On-Call Water Resources Engineering

Senior Hydrogeologist

City of Sonoma | Sebastopol, CA | 2020 - Ongoing

Performed on a variety of tasks under this agreement ranging from engineering reports preparation and technical studies, emergency water supply issues, source water supply quality and treatment, MS4 system monitoring and repair consulting, flood mitigation design, supply well chemistry and flow data, and Regional Water Quality Control Board submittals and correspondence.

Lake Herman Syar Quarry Hydrologic Study and Environmental Impact Report (EIR)

Project Hydrogeologist

County of Solano | Solano County, CA

As the Project Hydrogeologist for the Hydrologic Study of the Lake Herman Quarry Expansion project, wrote corresponding Geology, Hydrology, and Groundwater Resources sections of the EIR. Also helped develop a comprehensive US Army Corps of Engineers (USACE) HEC-HMS model to determine flow rates associated with various precipitation recurrence events for both existing and proposed expansion conditions and to support preliminary water mass balance calculations from open grasslands and adjacent grazing lands.

California Department of General Services Abandoned, and Recalcitrant (Emergency, Abandoned, Recalcitrant) Site

Project Geologist

California Department of General Services | Dixon, CA

A water supply well in Dixon sits adjacent to former service station with petroleum hydrocarbon and volatile organic compound impacted soil and groundwater. In working with the State, the County of Solano Environmental Health Department, the County of Solano Superior Court, the City of Dixon, and outreach with resident neighbors - performed the environmental and hydrogeologic subsurface investigation. The multi-aquifer investigation was performed in order to propose, design, and oversee construction of a remedial system to reduce water supply environmental risks. The analysis included describing shallow alluvial water sources, the creation of multiple lithologic cross-sections, Two-Dimensional (2D) modelling of the groundwater plume in relation to the water supply well, and summarized groundwater conditions.

Humboldt County Municipal Water District Water Optimization and Groundwater Model

Project Geologist

Humboldt County Municipal Water District | Humboldt County, CA

Worked in the development of a groundwater conceptual and numerical model of the District's five groundwater production wells. Managed monitoring well drilling and construction, and aquifer test data collection for input to model (MODFLOW) parameters. The model simulated horizontal and vertical hydraulic conductivity and groundwater flow capture zones near the District's groundwater collectors and included the observed rapid groundwater recharge and impact on the Mad River. The model was used to identify regions for future groundwater development and the ultimate yield of the aquifer and was critical in the development of the Groundwater Management Plan.

Water Replenishment District of Southern California - Groundwater Reliability Improvement Project (GRIP)

Project Hydrogeologist

Water Replenishment District | Los Angeles County, CA

Performed technical Quality Assurance/Quality Control (QA/QC) on all construction and design specifications and aquifer testing procedures/analysis for the project. This included design and construction of two large-scale and deep groundwater injection wells for the advanced water treatment facility to inject treated water into an aquifer lying below three other water supply aquifers. The target aquifer has several depressions and saltwater intrusion, yet supplies 4 million residents with water supply.

City of Sonoma Groundwater Resource Planning and Water Master Plans

Project Geologist

City of Sonoma | Sonoma, CA

Provided hydrogeological analysis of water supply well located within the City boundaries. The hydraulics evaluation included consideration of the pressure requirements of the City's potable water distribution system and the location of available City-owned property, including review and direction to a technical team evaluating existing geologic and water quality data for the City. The team identified a number of areas where the well yield would be suitable for a main-line municipal production well. The proposed well sites were then further refined based on groundwater elevation and water quality data. Subsequently, worked with diverse GHD water resource engineering group to update the City Water Master Plan summarizing current water

supply conditions and prioritization of Capital Improvement Program (CIP) project details.

Design, Permitting, Construction Oversight of Injection Well Array

Project Geologist US Marine Corp - Camp Pendleton | San Diego, CA

Contributed to the GHD hydrogeology/engineering team for the design, drilling and construction oversight of 16 injection wells and related groundwater monitoring wells for the injection of 870 + acre-feet/year of tertiary treated wastewater into specific aquifers targeted for recharge along the coast north of San Diego. The purpose of the project is to protect the drinking water aquifer from seawater intrusion caused by inland groundwater well pumping and to manage the salt and nutrient loading in the groundwater basin. Also worked on the Waste Discharge Requirements, design submittals, state deuterium-depleted waterlogs and submittals and developing a strategy for managing salinity.

Copeland Creek Groundwater Recharge

Project Geomorphologist/Geologist Sonoma County Water Agency | Rohnert Park, CA

Organized and conducted fieldwork, construction oversight for stream gauge installation, data collection, and provided key technical support and calculations in estimating the water mass balance with regards to overall aquifer recharge in the project area. This work is currently being integrated into a project flood model and infiltration basin options by GHD surface water hydrologists/engineers for Sonoma County Water Agency.

Napa Syar Quarry Water Supply Assessment and Hydrologic Study

Project Hydrogeologist City of Napa | Napa, CA

Conducted the water supply assessment together with assisting the development of the criteria collection of data for a comprehensive water balance/USACE HEC-HMS model to determine flow rates associated with various precipitation recurrence events for both existing and proposed quarry expansion conditions and as inputs to various water mass balance calculations from adjacent agricultural activities (viticulture) and fallow grasslands. Detention ponds were sized to meet federal, state, and local guidelines for mitigation of increased flows due to the expansion of quarry operations. Assisted in the corresponding Geology, Hydrology, and Groundwater Resources sections of the EIR for the successful Napa Syar Quarry 30-year Expansion project.

Well Field Analysis Source Capacity Projects

Project Geologist Hidden Valley Lake Community Services District | Lake County, CA

Provided key technical hydrogeological management for the District in developing several complex pump tests and responses to California Department of Public Health Drinking Water Division requirements for well field capacity testing and reporting. Work for the District included analysis of water extraction data from specific capture zones, loss of production, pumping interference and influence, and geochemical analysis with regards to water quality and blending options.

Subsurface Geotechnical/Geophysical and Hydrogeological Investigation

Project Hydrogeologist City of Trinidad | Trinidad, CA

Led the geotechnical investigation which included subsurface exploration and geophysical field studies within the project area for the development of a site conceptual model. Collected and evaluated the geotechnical and geophysical data, developed conclusions and recommendations for the stormwater system design without negatively affecting the function of the existing on-site wastewater treatment systems (septic systems), water supply inputs or impacting coastal bluff stability. This study determined existing groundwater flow patterns, potential stormwater injection zones and physical properties of the aquifer including groundwater flow regime, groundwater flow boundary conditions, subsurface bedrock topography, aquifer thickness, existing groundwater mounding, permeability, and hydraulic conductivity.

Groundwater Management Program, Aquifer Capacity and Yield Evaluation for Well Field

Lead Hydrogeologist City of Sonoma Municipal Wells | Sonoma, CA

Served as one of the lead hydrogeologists during the aquifer test evaluation of all of the City's active wells and how those data effect management of groundwater. Existing data was used to estimate the aquifer characteristics in the area of each of the wells. A long-term pumping test was then performed on selected wells to further evaluate the potential yield of the system. Project work also included analysis of potential groundwater elevation changes; estimating the radius of influence that would result from pumping the proposed well; evaluating the potential impact on other wells in the area; estimating the effect on regional groundwater levels if required pumping from the new well was completed and worked with the project team to complete a pilot study to assess wellhead treatment for arsenic.

City of Sonoma Groundwater Resource Planning

Hydrologist
City of Sonoma | Sonoma, CA

Provided hydrogeological analysis of water supply well located within the City boundaries. The hydraulics evaluation included consideration of the pressure requirements of the City's potable water distribution system and the location of available City-owned property, including review and direction to a technical team evaluating existing geologic and water quality data for the City. The team identified a number of areas where the well yield would be suitable for a main-line municipal production well. The proposed well sites were then further refined based on groundwater elevation and water quality data. Well siting options were then presented to the City and to the City Council in a public workshop setting.

City of Windsor Esposti Supply Well Rehabilitation and Supply Well Field Review

Lead Hydrogeologist
City of Windsor | Sonoma County, CA

Serving as Lead Hydrogeologist on the project to understand the maximum yield from the well pre and post redevelopment; available treatment alternatives for a host of elevated dissolved metals; and helping the Town develop strategies and to maintain flexibility for the Managed Groundwater Program. Performed spinner log surveys and zone tests (packers) to interpret the portions and the quality of water contributed from each screened zone.

New Supply Well Installations and Rehabilitation of Existing Well

Hydrogeologist
City of Ukiah | Ukiah, CA

Is integrally part of a GHD hydrogeological team managing the project for fast-track installation of two municipal wells in response to drought conditions. The drought has resulted in the severe reduction in surface water supplies and a sharp increase in the use of groundwater. The new wells designs are approved and currently being constructed and developed (August-October 2016). The project also requires the simultaneous evaluation of an existing well which has been losing production capacity and has elevated bacteria. Work also included the design and installation of multi-zone monitoring wells for future aquifer modelling phases.

County of Sonoma Hydrogeologic Evaluation and Well Design

Hydrogeologic Lead
County of Sonoma | Santa Rosa, CA

Supervised a project team performing the hydrogeologic analysis of a new proposed drilling location where the scarcity of water is of major concern. The area was evaluated by reviewing available well logs and estimating current and future demands including the conveyance hydraulics based on the adopted general plan. The existing data was used to develop a conceptual design of a projection well with targeted capture zones. This design was then used to evaluate cost and water yield for the proposed project. GHD was able to conclude that a second well would be required to achieve the production requirements of the project.

Municipal Supply Wells Siting, Drilling/Construction Oversight, and Aquifer Test Design

Technical Support
Yurok Tribe | Klamath, CA

Technical support to the project included well citing, drilling, well design and aquifer testing studies for two new, separately located, municipal supply wells. He worked with the tribal water district and subcontractors to provide new high quantity and quality water supplies within specific capture zones. Managed the drilling, logged, and prepared a new well design based on site lithologies and sieve analyses to complete the two different construction designs to maximize the production and water quality goals set by the Tribe.

Subsurface Investigations and Remediation

Project Manager
Humboldt County Department of Public Works | Eureka, CA

Managed and assisted in the management of eight Underground Storage Tanks (USTs) investigation and clean-up sites. Sites included Phase II and Phase III activities such as preparing work plans, subsurface investigation reports, corrective action plans, performing feasibility studies, permit acquisitions, drilling in a variety of field conditions including airport grounds (correspondence and logistical coordination with the Federal Aviation Administration and County Representatives), remedial system design and installation of remediation systems, oversaw the construction of monitoring wells, and coordinated case closure activities including monitoring well destruction.

Subsurface Investigations and Remediation

Geologist
California Department of General Services, Real

Estate Services Division | Northern/Central California

Participated in environmental investigations related to leaking USTs for various state operated facilities including state parks under an “on-call” retainer contract. Also working on a dozen UST investigation sites under the Emergency, Abandoned, Recalcitrant account subsurface investigation activities for petroleum hydrocarbon impacted soil, soil-vapor, and groundwater.

US Environmental Protection Agency (EPA) and Guam EPA Brownfields Investigations

Geologist

US EPA | Northern California; Guam

Served as Geologist for Brownfields Phase II investigations and remediation implementation. Has worked with both the US EPA and Guam EPA with the writing/ winning of Brownfields grants, the development and implementation of a Quality Assurance Project Plan and Sampling and Analysis Plan for hazardous materials associated with typhoon debris, from lumber mills, impacted domestic wells, and petroleum hydrocarbons. Conducted the oversight of Brownfields project fieldwork including over 100 soil borings and over 300 soil samples, coordinated a geophysical investigation to successfully locate USTs, and has written the Reports of Findings. Coordinated Brownfields projects with County, the State of California (Department of Toxic Substance Control and the State Water Resources Control Board), and federal representatives (US EPA, Region 9, Guam EPA).

Spill Prevention Control and Countermeasure Plans

Geologist

California Department of Corrections and Rehabilitation | Northern/Central California

Assessed fuel capacity and the associated hazards and prepared the Spill Prevention Control and Countermeasure Plans and Hazardous Materials Business Plans for six bulk fuel/ commercial fuel facilities and the California Department of Corrections and Rehabilitation which include: Folsom State Prison; California State Prison Sacramento; and Mule Creek State Prison.

Hole Pit Quarry Consultation

Geologist

HW3, LLC | Del Norte County, CA

Collected aggregate samples from recently generated stockpiles to analyze and determine if they contained concentrated forms of asbestiform minerals and/or naturally occurring heavy metals. Collected all samples, which were sent to a third-party testing laboratory for independent review, indicating they contained none of

the suspected contaminants. After review, gave minor recommendations regarding existing and future gravel extraction.

Phase I Corridor Studies

Geologist

Cities of Arcata, City of Eureka | Arcata, CA; Eureka, CA

Responsible for a hazardous materials Phase I corridor studies up to four miles in length conducted through sections of the cities as part of a “Rails-to Trails” project. Industrial activities investigated in the area dated back to the early 1900s.

Technical Reviews for Large-Scale Plans of Development

Technical Reviewer

Bureau of Land Management | Southern California

Provided technical reviews and recommendations for the Bureau of Land Management regarding hydrology, and storm water flow management for large-scale (up to 6,000 acres) solar power plant proposals and plans of development on federal lands of California.

California Department of Fish and Game Geologic and Geomorphic Mapping

Geologist

California Department of Fish and Game | Siskiyou County, CA; Mendocino County, CA

Provided geomorphic mapping for pre-dam demolition characterization and channel restoration design, which included large- and small-scale landslide maps with interpretations and recommendations for geotechnical.

Hydrological Surveying

Hydrologist

County of Sonoma, County of Marin Counties | Sonoma County, CA; Marin County, CA

Surveyed points, benchmarks, profiles and performed hydrological cross-sections to evaluate river and creek bank stability over time related to upriver dam impacts.

Fault Zone/Paleoseismic Evaluation

Geologist

United States Geological Survey (USGS) | Willits, CA

Evaluated site conditions and correlated field evidence with Alquist-Priolo Act fault maps. Trenched across active splays of the San Andreas and Mayacama faults and logged structural and microstructural evidence for the USGS and Humboldt State University. Provided recommendations for setback and further investigation of a proposed hospital (Willits).

City of Rio Dell Wastewater Alternatives Analysis

Geologist

City of Rio Dell | Rio Dell, CA

This subsurface feasibility analysis for a potential treated wastewater discharge location included geological and hydrological interpretations, monitoring well installation and borehole logging, soil and groundwater characterization, technical report writing, and regulatory agency interaction.

Geophysical/Geotechnical Assessments and Evaluations

Geologist

Mission Lath, City of Rio Dell | Rio Dell, CA

Performed geophysical assessments of depth to bedrock on fluvial terraces using seismic reflections, on marine terraces using borings and drill equipment, and subsurface object locating within artificial fill using ground penetrating radar techniques.

Tectonic Geomorphologic Mapping and Interpretation

Geologist

Various Counties | Northern California

Project efforts have included:

- Providing field work and tectonic geomorphologic mapping for a National Earthquake Hazards Reduction Program (NEHRP) final technical report on the northern segment of the San Andreas Fault utilizing LIDAR and aerial photo overlay techniques.
- Provided a geomorphic evaluation with recommendations for the Department of Fish and Game of an existing diversion cross canal between Highway 5 and the Shasta River.
- Has served as an expert witness in geomorphology/hydrology to successfully settle a civil dispute (Humboldt County).
- Helped create maps of invasive and native plant species with interpretations on their impact to fluvial geomorphology for species removal and restoration projects (Humboldt, Siskiyou, Mendocino, Sonoma, and Marin County, California).

Certifications/Trainings

- Road Erosion, Assessment, Prioritization, and Treatment
- Applied Contaminant Chemistry Transport in Soil and Groundwater

Career history

2007 - present	GHD, Technical Director, Senior Hydrogeologist
2004 - 2007	Humboldt State University, Geology Faculty Staff, Laboratory Instructor
2002 - 2004	Salmon River Restoration, Project Manager, Field Technician
1998 - 2002	Purnuske Chathan Inc., Project Manager, Field Technician



Coleton Golden PE, PG, QSD, QISP

Project Hydrogeologist/Civil Engineer



Location

Santa Rosa, CA

Experience

8 years

Qualifications/Accreditations

- MS, Civil Engineering, Purdue University, West Lafayette, IN, 2023
- BS, Earth Science, University of California, Santa Cruz, CA, 2017
- Civil Engineer, CA #97192
- Professional Geologist, CA #10185
- Qualified Stormwater Pollution Prevention Plan Developer #G10185
- Qualified Industrial Storm Water Practitioner

Key technical skills

- Civil Design, AutoCAD
- Domestic & Municipal Well Design
- Groundwater/Hydraulic Modelling and Numerical Methods

Memberships

- N/A

Relevant experience summary

Coleton Golden is a professional engineer and geologist working as a consultant since 2017. He has a strong technical background focused on hydrology and hydrogeology, well design, and design engineering. During his career, he has worked on a variety of projects working with geologists and engineers in designing solutions to hydrologic, hydrogeologic, geotechnical, and environmental problems. Projects have included cost estimating, coordination with public and private entities, project permit, field exploration, soil and groundwater sampling and characterization, computer modelling and statistical analysis, creating design documents, and preparing technical reports. Coleton works with governmental agencies, tribal entities, water and school districts, and private developers to meet client goals and exceed expectations.

Hydrogeology

Hydrological Support for Drought Tolerance Emergency Water and Storage Improvements

**Project Hydrogeologist
Mendocino Unified School District | Mendocino, CA |
2023-2026 | \$1.4 million**

Served as a Project Hydrogeologist for the installation and hydrological study of three new wells including information to support the environmental review and permitting of the new wells into the District's public water system. Project funding was provided by the California Department of Water Resources Urban and Multi-Benefit Drought Relief Grant program and a California Water Resources Control Board Proposition 1 Drinking Water State Revolving Fund Grant.

Tasks included developing a well siting report to identify locations to install test wells and to evaluate the existing condition of the underlying aquifer at the project site. Overseeing the installation of test wells, including geologic logging and hydrogeologic pump tests. Overseeing a public outreach campaign to monitor private wells for observed pumping effects from hydrogeologic testing. Developing a hydrological study summarizing findings and recommendations regarding the well's source capacity and estimating potential impacts to neighbouring wells and environmental considerations.

City of Ukiah Groundwater Well Feasibility and Design

**Project Hydrogeologist, Engineer
City of Ukiah | Ukiah, CA | 2024 - Present | \$860,000**

Served as Project Hydrogeologist and Engineer for the development of a new municipal well in three phases. Phase 1 was the development of a well siting hydrogeologic report of the City's preferred well locations and preparation of a test well design package preparation for construction bidding. Phase 2 was test well drilling oversight at two target locations, groundwater quality and quantity testing of the test well, and preparation of a recommendation summary report for the new municipal well. Phase 3 will consist of the final well design and equipment to integrate into the City's water distribution system and to complete the permit amendment package for the new water source with the Department of Health Services requirements for public water systems.

Town of Windsor Aquifer Storage and Recovery (ASR) Pilot Test

Project Hydrogeologist

Town of Windsor | Sonoma County, CA | 2025 - Present | \$1.1 million

Served as Staff Hydrogeologist to advance an ASR pilot test to store potable water during the wet season and withdrawal during the summer months when water is less available. The ASAR pilot study consists of completing design and permitting for two ASR wells with a combined target of 400 gpm extraction rates. Design includes the two wells, buildings to house controls and disinfection equipment, piping for raw and produced water, sewer connections for ASR backflush water, power supply and civil considerations for site access and maintenance.

Technical Assistance for the Mendocino Community Services District - Drinking Water State Revolving Loan Fund (DWSRF) Planning Project

Staff Hydrogeologist and Engineer

Department of Financial Assistance | Mendocino, CA | 2024 - Present | \$450,000

Served as Staff Hydrogeologist and Engineer for the development of alternatives for a new community water system to alleviate drought vulnerability and community water shortages. Project includes development of a hydrogeologic report evaluating water availability for a new community water system for the properties within a 1-mile radius of the Mendocino City Community Services District Boundary and an engineering report developing three community water system alternatives from available water sources. The water availability study includes evaluation of existing water supply uses, community needs and potential water sources within the study area to develop potential water supply options for a community water system. Tasks included reviewing previous water supply studies, identifying existing water users within the study area, identifying potential water

supply options, including groundwater, surface water, and desalination of ocean or brackish water, estimating a potential sustainable yield for the identified water sources and developing a cost estimate to obtain sustainable yields.

Winterhaven Mobile Estates Water System Improvements

Project Hydrogeologist

MKN & Associates | Lancaster, CA | 2024 - Present | \$118,000

Winterhaven Mobile Estates operates a public water system that serves a small community of residents. Their existing well contained arsenic above the maximum contaminant level and has been providing bottled water to resident since 2019. This project consists of replacing their existing well with a new groundwater well and arsenic treatment system. Served as Project Hydrogeologist to develop a hydrogeology and well siting desktop study to identify the preferred location for a new test well and develop test well design plans for zonal water quality testing for bench scale water quality testing.

Bodega Water Company DWSRF Planning Project

Staff Hydrogeologist

Rural Community Assistance Corporation | Sonoma, CA | 2024 - Present | \$534,000

Bodega Water Company operates a public water system that serves a small community of residents. The existing system currently relies upon a well that is under the direct influence of surface water to meet their average daily demand and is under a moratorium prohibiting new connections in part due to their insufficient water supply. The system requested technical assistance with the Division of Financial Assistance to pursue permanent water supply solutions. Served as a Project Hydrogeologist to develop a desktop hydrogeologic and well siting study to identify the location of a new test well for a new municipal groundwater well. Following the results of that study prepared test well construction plans and specifications pursuant to public bidding requirements for test well drilling and water quality testing.

Hickory Basin Nested Monitoring Well Project

Project Hydrogeologist/Engineer

Inland Empire Utilities Agency | San Bernardino County, CA | 2025 | \$1.2 million

Served as Project Hydrogeologist and Engineer for the design and construction of a two-nested monitoring wells extending 800 feet below the ground surface to target two discrete aquifers. Design and specifications included a Preliminary Design Report for and a design package

for bid for the well drilling, well construction, pumps and transducers, traffic control plan, and civil improvements around the well. The project included considerations for siting, design, construction, as well as an opinion of probable capital costs and construction schedule. Responsible for development of the Preliminary Design Report and design plan sets.

Town of Windsor Groundwater Master Plan

Project Hydrogeologist Town of Windsor | Sonoma County, CA | 2024

Served as Staff Hydrogeologist for the development of the Town of Windsor's Groundwater Master Plan. Performed hydrogeologic analysis, executed public outreach and performed drilling oversight and water quality sampling for two 600+-foot exploratory borings. Exploratory borings were zonally tested to identify areas of high Arsenic/Manganese. Results were used to design new wells for the Town of Windsor and for the Town's Groundwater Master Plan. The Groundwater Master Plan was used to recommend the development of two new water sources for the Town of Windsor consisting of a new water treatment plant for an existing offline town well at Esposti Park and a pilot study for an Aquifer Storage and Recovery facility on a town-owned parcel along Arata Lane.

Imperial Valley Desktop Pre-Feasibility Groundwater Characterization Study

Staff Hydrogeologist Woodside Energy USA, Inc. | Imperial Valley, CA | 2023

Served as Staff Hydrogeologist for the development of a groundwater characterization study to address groundwater pumping as an alternative process water supply for a low-carbon hydrogen production facility. Completed data compilation and review using GIS and internet searches, geologic and hydrogeologic characterization and assessment, wellfield concept design, opinion of probable construction and operation and maintenance costs as well as 25-year lifecycle costs. Responsible for project data collection and development of the technical memorandum.

Ely Basin Monitoring Well Replacement Project

Project Hydrogeologist/Engineer Inland Empire Utilities Agency | San Bernardino County, CA | 2022 | \$800,000

Served as Project Hydrogeologist/Engineer for replacement monitoring well for a managed aquifer recharge basin. Prepared construction documents for the replacement monitoring well. Included civil and hydrogeologic construction considerations, traffic control, and replacement of existing infrastructure. Design and specifications included 10 sheets for the

abandonment of the existing well, new well, pump and transducer, traffic control plan as well as double drive gates for access to the well through and existing chain-link fence. The project included considerations for siting, design, hydrogeologic conditions, well design and construction. Responsible for development of the design plan set 30%, 90% and final design including construction notes and specifications as well as QA/QC of hydrologic boring logs and final well and pump design.

Maxwell Public Utility District Wastewater Treatment Plant Monitoring and Reporting Program

Project Hydrogeologist/Engineer Maxwell Public Utility District | Colusa County, CA | 2021 - Present | \$200,000

Served as Staff Hydrogeologist/Engineer for wastewater treatment plant and reuse water site groundwater monitoring. Reviewed quarterly groundwater quality samples and groundwater levels. Assessed groundwater flow direction, updated water quality objectives based on background water quality samples and compared monitoring data to water quality objectives. Prepared semi-annual and annual monitoring reports regarding wastewater treatment plant waste discharge requirements.

Hidden Valley Lake Community Services District Wastewater Treatment Plant Monitoring and Reporting Program

Project Hydrogeologist/Engineer Hidden Valley Lake Community Services District | Lake County, CA | 2020 - Present | \$200,000

Served as Staff Hydrogeologist/Engineer for wastewater treatment plant effluent monitoring and plant performance consulting. Reviewed monthly reports of wastewater treatment plant performance. Prepared quarterly and annual monitoring reports regarding treatment plant performance and effluent pond monitoring wells.

Irrigation Well Installation for Eureka Municipal Golf Course

Staff Hydrogeologist Humboldt County Water Agency | Eureka, CA | 2022 | \$500,000

Served as Staff Hydrogeologist for new irrigation well for a municipal golf course. Performed geologic logging, hydrogeologic analysis, well design, and well construction oversight for the test well.

Source Water Exploration and Feasibility Analysis, Test Well Design & Construction Oversight, and Aquifer Testing

Staff Hydrogeologist

Lake Berryessa Resort Improvement District | Napa, CA | 2022 | \$300,000

Served as Staff Hydrogeologist for a hydrogeological assessment and source water supply exploration to identify resilient water supply sources for the District. Developed a preliminary desktop review followed by a geophysical survey to develop a conceptual model of the local geology, hydrogeology and existing groundwater and surface water dynamics in the area. Identified feasible alternate water supply sources, available and potential drilling methodologies, exploratory boring locations, and pre-design test wells options. Performed an exploratory boring for a bedrock test well and performed long-term well yield/aquifer testing and water quality testing. The positive results from that test well and the subsequent hydrological analysis provided the client with a current back-up/emergency groundwater supply and will serve as the basis of design for a future municipal well.

Eel River Valley Groundwater Basin Groundwater Sustainability Plan

Staff Hydrogeologist

Humboldt County Water Agency | Eureka, CA | 2021

Served as Staff Hydrogeologist for New Groundwater Sustainability Plan for the Eel River Valley Groundwater Basins under the Sustainable Groundwater Act. Performed geologic and hydrogeologic research, characterized aquifer parameters, performed statistical analysis, and prepared technical reports.

Panattoni Water Availability Analysis

Staff Hydrogeologist/Engineer

Panattoni Development Company Inc. | Napa, CA | 2021 | \$20,000

Served as Project Hydrogeologist/Engineer for redevelopment of a commercial property within a groundwater impacted and restricted area. Performed hydrogeologic analysis and prepared technical report for the water use for the redevelopment.

Ukiah Valley Groundwater Basin Initial Sustainability Plan

Staff Geologist

Mendocino County Water Agency | Ukiah, CA | 2017 | \$1 million

Served as Staff Geologist for Preliminary Groundwater Sustainability Plan for the Ukiah Valley Groundwater Basin. Performed geologic and hydrogeologic research, data collection, statistical analysis, computer

groundwater modelling using MODFLOW, and report preparation.

Civil Engineering

Town of Windsor Esposti Park New Water Treatment Facility

Project Hydrogeologist/Engineer

Town of Windsor | Sonoma County, CA | 2024 - Present | \$1.5 million

Served as Staff Hydrogeologist and Engineer for the design of a new water treatment facility capable of 400 gpm to remove arsenic and manganese from an existing groundwater well. Project is a collaborative effort with Todd Groundwater and Trussell Tech for treatment and facility design. Project included a hydrogeologic pump test and report evaluating the condition of the well and a subsequent water treatment piolet test. Facility design consists of wellhead waterworks and equipment for the existing well, a new well treatment building, from the well to the facility and connections to the Town's existing distributions system, sewer tie-ins for wastewater from the treatment system, instrumentation and controls connecting to the Town's SCADA system, and civil considerations for the new site on the existing park.

Stormwater and Water Quality Alternatives Analysis

Project Engineer

Constellation Energy Generating | Byron, IL | 2023 | \$44,000

Served as a Staff Engineer for the development of a technical memorandum for reducing stormwater outflows and total suspended solids exceedances in accordance with the nuclear facility National Pollution Discharge Elimination System (NPDES) Permit. Developed a calibrated stormwater event model using epaSWMM to evaluate three alternatives that included an off-site northern storage basin, internal bioretention basins and paving of gravel operation and maintenance areas. Hydrologic, hydraulic and water quality modeling was conducted to quantify sizes of facilities and to forecast expected reductions. All developed information was incorporated into a alternatives matrix, and alternatives were ranked qualitatively against one another. Responsible for development of the calibrated model and the final technical memorandum.

Water Quality Management Plan (WQMP) and Hydrology Report Reviews

Staff Engineer

City of Buena Park | Buena Park, CA | 2023 - Present

Served as Staff Engineer for the review of WQMPs and hydrology reports on behalf of the City of Buena Park in accordance with the Santa Ana Region NPDES

Municipal Separate Storm Sewer System (MS4) Permit and the County of Orange Technical Guidance Document for the Preparation of Conceptual/Preliminary and/or Project WQMPs reference document.

Responsibilities included ensuring compliance with the Technical Guidance Document, reviewing and verifying calculations, marking-up drawings, and providing comments on operation and maintenance plans. To date, the following have been completed or are in the process of being completed:

Potter Valley DWSRF Construction Financing Application

**Staff Engineer/Hydrogeologist
CSU - Sacramento Office of Water Programs | Potter Valley, CA | 2022 - Present | \$300,000**

Served as Staff Engineer/Hydrogeologist for the development of a construction funding application and technical solutions for school in Mendocino County, California. The application addresses the school's need for a new water supply well as their existing well is under the direct influence of surface water. This DWSRF application includes a feasibility study; an alternatives assessment; plans, specifications, and estimates; and California Environmental Quality Act (CEQA) documentation. Responsible for developing feasibility study, well siting report, coordinating and performing exploration drilling fieldwork, developing plans and specs for a new water supply well and system upgrades.

Lakeshore Villa DWSRF Construction Financing Application

**Staff Engineer/Hydrogeologist
Rural Community Assistance Corporation | Lakehead-Lakeshore, CA | 2022 - Present | \$300,000**

Served as Staff Engineer/Hydrogeologist for the development of a construction funding application and technical solutions for a small community system in Shasta County, California. The application addresses the school's need for a new water supply well as their existing wells provide insufficient water supply. This DWSRF application includes a feasibility study; an alternatives assessment; plans, specifications, and estimates; and CEQA documentation. Responsible for developing feasibility study, evaluating existing system performance and challenges through community engagement, developing a well siting report, developing plans and specs for public bid and construction of a new water supply well.

Dune 3 Water System Consolidation Plan & DWSRF Funding Application - Safe and Affordable Funding for Equity and Resilience (SAFER) Technical Assistance

**Staff Engineer
California State University Sacramento Office of Water Programs | China Lake Acres, CA | 2022 | \$500,000**

Served as Staff Engineer on replacement of Dune 3's community water distribution system and integration into the Indian Valley Wells Water District. Developed construction plans and prepared engineering estimates for well deconstruction. Additionally, performed hydraulic modelling for the replacement system's performance.

Green Streets Standard Design Plans and Specifications

**Project Engineer
City of Carson | Carson, CA | 2022 | \$23,500**

Served as Staff Engineer responsible for the development of standard plans, details construction specifications for tree well, drywell, median and bulb-out bioretention best management practices units for the City of Carson roadway improvements program. Drawings (nine sheets) were completed to be used by engineers, developers, and contractors to meet the requirements of the Los Angeles County MS4 permit. Responsible for drafting plans and specifications.

Geotechnical Engineering

On-Air New Cellular Towers

**Staff Geologist/Engineer
On Air | Mendocino and Sonoma Counties | 2021 | \$1 million**

Served as Staff Geologist/Engineer for construction of 10 new cellular towers throughout Mendocino and Sonoma Counties spanning from 2018 to 2021. Performed geotechnical field testing, geotechnical engineering analysis, preparation of geotechnical reports, reviewed construction drawings, and performed construction oversight. Recommendations were provided for a variety of foundation types that fit both geotechnical and administrative constraints.

Healdsburg Landslide Repair

**Staff Geologist/Engineer
Private Homeowner | Healdsburg, CA | 2020 | \$50,000**

Served as Staff Geologist/Engineer for rotational landslide on an undeveloped section of a residential property. Performed geotechnical field testing, geotechnical engineering analysis, final report preparation, reviewed construction plans, and performed

construction oversight to support the landslide repair. Repair was conducted to reconstruct the exiting slope with additional stability and improved drainage.

Glen Paul Elementary School Classroom

Staff Geologist/Engineer
Humboldt County of Office of Education | Cutten, CA | 2020 | \$1 million

Served as Staff Geologist/Engineer for new permanent classroom for the Glen Paul Elementary School. Performed site-specific probabilistic and deterministic seismic hazard analysis, time history selection and prepared seismic hazard report to support the construction of a new classroom.

Upper Lake Elementary and High School New Classrooms

Staff Geologist
Upper Lake Unified School District | Upper Lake, CA | 2019 | \$1 million

Served as Staff Geologist for new permanent classrooms and facility improvements for two adjacent campuses. Performed geotechnical field-testing, engineering analysis, liquefaction analysis and mitigation design, and preparation of geotechnical report to support design and construction.

Alexander Valley Elementary School Multi-Purpose Building and Classroom

Staff Geologist
Alexander Valley Unified School District | Healdsburg, CA | 2018 | \$2 million

Served as Staff Geologist for new multi-purpose building and classroom for the Alexander Valley Elementary School. Performed geotechnical field-testing engineering analysis, site-specific seismic hazard analysis, and prepared a Note 48 geotechnical report to support the design and construction. This project was reviewed by the California Geological Survey and District of the State Architect and was approved for construction.

Arcata Wastewater Treatment Facility Upgrades

Staff Geologist
Carollo Engineers | Arcata, CA | 2018 | \$5 million

Served as Staff Geologist for geotechnical evaluation for the construction of new facilities and existing infrastructure upgrades. Performed geologic and geotechnical engineering analysis, laboratory test oversight, and preparation of geotechnical report to support the construction and design of the Arcata wastewater treatment facility.

Mark West Springs Fault Rupture Hazard Analysis

Staff Geologist
Private Homeowners | Santa Rosa, CA | 2018 | \$20,000

Served as Staff Geologist for fault study within the Alquist-Priolo Fault Hazard Rupture Zone for redevelopment of two residential properties following the 2017 Sonoma Complex fires. Performed trenching excavation, geologic logging, sampling for radiometric dating, and preparation of final report to support of the reconstruction.

Career history

2021 - present	GHD, Project Hydrogeologist/ Engineer
2017 - 2021	LACO Associates, Staff Geologist



Wade Monsen EIT

Staff Engineer



Location

Santa Rosa, CA

Experience

6 years

Qualifications/Accreditations

- MS, Civil Engineering, University of California, Irvine, CA, 2016
- BS, Environmental Engineering, University of California, Irvine, CA, 2014
- Engineer-In-Training, CA #165861

Key technical skills

- Public Works Project Administration
- GIS Analysis | ArcGIS Pro
- Programming in MATLAB
- AutoCAD

Memberships

- N/A

Relevant experience summary

Wade Monsen has worked on Public Works projects for six years, both as a Project Manager and Inspector. He managed multiple capital improvement projects while employed with the Town of Windsor, ranging from utility pipeline replacement, concrete center median installation, pavement resurfacing, and a stormwater detention basin excavation. He is familiar with all stages of project delivery, from establishing budgets and cost estimates, coordinating and reviewing design deliverables, conducting the public bid process, writing staff reports for City Council, and collaborating with Construction Managers and Inspectors during construction. For three Pavement Preservation Projects in Windsor, he processed spatial data in ArcGIS Pro, drafted the project plans in AutoCAD, and prepared the technical specifications. Wade has an educational background in water resources, and he is close to obtaining licensure as a professional civil engineer.

Project Management Experience

Michael A. Hall Park Detention Basin Project*

**Project Manager |
Town of Windsor | Windsor, CA |
\$1,550,000 (Construction) | 2023 – 1/2024**

Project work included the excavation of a 5,000 cubic yard stormwater detention basin in a neighborhood park, installation of new 36" storm drain pipe and junction boxes, placement of new sod, and installation of a new irrigation system. Wade served as the Project Manager during construction, working closely with the Construction Manager and Inspector to resolve numerous change orders, review construction submittals, respond to RFIs, and process progress payments. To keep the project on schedule, Wade coordinated the soil off-haul to the Town's corporation yard and processed Town discharge permits for dewatering during storm drain installation.

888 Howe Road Sanitary Sewer Replacement Project

**Project Coordinator |
Mt. View Sanitary District | Martinez, CA |
\$600,000 (Construction) | 3/2026 - Present**

The project removed and replaced approximately 440 feet of 8" sanitary sewer main and 170 feet of sanitary sewer lateral using an open-cut trench. Three new manholes were constructed and three others received new interior coatings. Additional sewer main was abandoned by filling the pipe with CLSM, and asphalt and concrete surfaces were restored. Wade worked with the Construction Manager and Inspector to review submittals, prepare meeting agendas, and resolve numerous field issues caused by the Contractor. Wade also researched asbestos cement pipe regulations and prepared a memo for the client regarding asbestos permit requirements.

2022 Pavement Preservation Project*

**Project Manager, Construction Inspector |
Town of Windsor | Windsor, CA |
\$1,170,000 (Construction) | 2022 – 6/2023**

The project resurfaced residential and collector streets with an asphalt-rubber cape seal, which totalled 86,000 square yards over four centerline miles of streets. Additional work included utility lid adjustments, traffic striping, and asphalt concrete repairs. Wade performed a combination of project management and inspection tasks on this project. He determined the location of AC dig-outs and leveling course repairs, reviewed the traffic striping layout (cat-tracking) for the entire project, and determined which utility lids should be adjusted. As the

Project Manager, he managed the CalRecycle Rubberized Pavement Grant process and prepared the final grant report, coordinated with the Construction Manager to resolve field issues and process change orders, and estimated construction quantities with ArcGIS Pro and measurements in field.

2021 Pavement Preservation Project*

**Project Manager |
Town of Windsor | Windsor, CA |
\$550,000 (Construction) | 2021 – 12/2021**

The project resurfaced 194,000 square yards of residential streets with a Type II slurry seal, completed AC repairs, and installed new traffic striping. During construction, Wade coordinated with the Construction Manager and Inspector to respond to RFIs, process progress payments, and review construction submittals for compliance with project specifications. He also coordinated maintenance work from the contractor after the project was complete to replace dislodged traffic striping markers.

Shiloh Road Left Turn Interim Improvements Project*

**Project Manager, Construction Manager |
Town of Windsor | Windsor, CA |
\$113,000 (Construction) | 2021 – 3/2021**

Project work included the installation of a concrete center median on Shiloh Road, new traffic striping and markings, and new traffic signage. An eastbound green bike lane was also installed to improve cyclist safety through the intersection. As the Construction Manager, Wade coordinated schedules with the Inspector, reviewed construction submittals for compliance with project specifications, responded to RFIs from the Contractor, coordinated with the design engineer, and processed progress payments and change orders.

2020 Pavement Preservation Project*

**Project Manager |
Town of Windsor | Windsor, CA |
\$610,000 (Construction) | 2020 – 11/2020**

The project resurfaced 166,000 square yards of residential streets with a Type II slurry seal, completed AC repairs, and installed new traffic striping. During construction, Wade coordinated with the Construction Manager, reviewed construction submittals for compliance with project specifications, determined the location of AC dig-outs, and processed progress payments and change orders.

Windsor River Road/Windsor Road Intersection Utility Improvements Project*

**Project Manager |
Town of Windsor | Windsor, CA |
\$1,990,000 (Construction) | 2020 – 10/2020**

The project replaced approximately 700 feet of sewer and water pipeline throughout a roadway intersection using open-cut construction. Additionally, a new railroad grade crossing was installed in preparation for the SMART railroad extension to Healdsburg, CA. During the project design phase, Wade reviewed archived as-built drawings for the locations and depths of existing utilities and discovered an abandoned sewer manhole as well as steel casings on the existing utility mains below the railroad grade crossing. During construction, Wade coordinated with the Construction Manager to process progress payments and issue multiple public notices concerning construction activities.

Design Experience

2020, 2021, and 2022 Pavement Preservation Projects*

**Project Manager, Engineer |
Town of Windsor | Windsor, CA**

For three Pavement Preservation Projects, Wade drafted the project plans in AutoCAD which showed the limits of the new pavement seal, modifications to existing traffic striping, and pavement repair details. He also prepared the technical specifications, which referenced the Caltrans Standard Specifications and described the type of materials and methods required in pavement repairs, pavement resurfacing, traffic striping, and minor concrete construction. Wade consulted the California MUTCD when changes to existing traffic striping were needed and regularly calculated quantities of work by modifying datasets in ArcGIS Pro.

Field Work and Inspection Experience

Drought Tolerance Emergency Water Supply and Storage Improvements

**Construction Inspector |
Mendocino Unified School District | Mendocino, CA |
\$1.4 million | 7/2025 – 9/2025**

The project involved the installation of three new test wells and a hydrological study to incorporate the new wells into the District's public water system. In support of the hydrological study, Wade collected over 300 depth-to-water measurements at private and municipal wells in the area. He also served as the Inspector during hollow-stem auger drilling and well casing installation for three new test wells and documented soil properties for preparation of the well boring logs.

Municipal Broadband Utility Project

**Construction Inspector |
City of Fort Bragg | Fort Bragg, CA |
\$10 million (Construction) | 2025 – 1/2026**

Project work included the installation of a city-wide broadband network consisting of conduit, fiber optic cables, and utility boxes. Over 23 miles of horizontal directional boring was completed to install over 43 miles of conduit. Using a GNSS unit, Wade collected coordinates and utility depth data for approximately 1000 utility potholes excavated by subcontractors to inform horizontal directional boring operations. The resulting GIS dataset will help City staff in locating underground utilities on future projects.

Career history

2025 – Present	GHD Staff Engineer
2019 – 2024	Town of Windsor Public Works Engineer II
2014 – 2017	University of California, Irvine Graduate Student Researcher

* = Work performed while employed by the Town of Windsor

Appendix B

Fee Proposal



PROJECT ESTIMATING SHEET

Project Name: WWTP Monitoring and Reporting Program Assistance

Client: HVLCSD

Prepared by: Ryan Crawford

Date: 3/30/2026

		LABOR COSTS									
Task / Item	LABOR CATEGORY > RATE >	Project Director	PM / Hydrogeologist	Project Engineer/ Geologist	Staff Engineer	Admin/ Project Management Support	Deputy PM	Laboratory Costs	Equipment Costs	Other	TOTAL
		\$322 /HR	\$270 /HR	\$221 /HR	\$158 /HR	\$147 /HR	\$186 /HR		*DIRECT COSTS	**INDIRECT COSTS	FEE
Fiscal Year 2026-2027											
Task 1	PM & Monthly Report Review	0	6	12	0	0	12	\$0	\$0	\$390	\$6,894
Task 2	Quarterly Monitoring & Sampling [4 events]	0	6	16	16	3	0	\$8,280	\$300	\$488	\$17,193
Task 3	Quarterly Groundwater Monitoring Reports [3 reports]	2	9	36	12	4	0	\$0	\$0	\$811	\$14,325
Task 4	Annual Monitoring Report	2	9	20	12	4	0	\$0	\$0	\$599	\$10,577
Total Hours		4	30	84	40	11	12				
Subtotal 2026-2027		\$1,288	\$8,100	\$18,564	\$6,320	\$1,617	\$2,232	\$8,280	\$300	\$2,288	\$48,989
Fiscal Year 2027-2028											
		\$332 /HR	\$278 /HR	\$228 /HR	\$163 /HR	\$151 /HR	\$192 /HR				
Task 1	PM & Monthly Report Review	0	6	12	0	0	12	\$0	\$0	\$402	\$7,101
Task 2	Quarterly Monitoring & Sampling [4 events]	0	6	16	16	3	0	\$8,280	\$300	\$502	\$17,451
Task 3	Quarterly Groundwater Monitoring Reports [3 reports]	2	9	36	12	4	0	\$0	\$0	\$835	\$14,755
Task 4	Annual Monitoring Report	2	9	20	12	4	0	\$0	\$0	\$617	\$10,894
Total Hours		4	30	84	40	11	12				
Subtotal 2026-2027		\$1,327	\$8,343	\$19,121	\$6,510	\$1,666	\$2,299	\$8,280	\$300	\$2,356	\$50,201
Fiscal Year 2028-2029											
		\$342 /HR	\$286 /HR	\$234 /HR	\$168 /HR	\$156 /HR	\$197 /HR				
Task 1	PM & Monthly Report Review	0	6	12	0	0	12	\$0	\$0	\$414	\$7,314
Task 2	Quarterly Monitoring & Sampling [4 events]	0	6	16	16	3	0	\$8,280	\$300	\$517	\$17,717
Task 3	Quarterly Groundwater Monitoring Reports [3 reports]	2	9	36	12	4	0	\$0	\$0	\$860	\$15,197
Task 4	Annual Monitoring Report	2	9	20	12	4	0	\$0	\$0	\$635	\$11,221
Total Hours		4	30	84	40	11	12				
Subtotal 2026-2027		\$1,366	\$8,593	\$19,695	\$6,705	\$1,715	\$2,368	\$8,280	\$300	\$2,427	\$51,450
Fiscal Year 2029-2030											
		\$352 /HR	\$295 /HR	\$241 /HR	\$173 /HR	\$161 /HR	\$203 /HR				
Task 1	PM & Monthly Report Review	0	6	12	0	0	12	\$0	\$0	\$426	\$7,534
Task 2	Quarterly Monitoring & Sampling [4 events]	0	6	16	16	3	0	\$8,280	\$300	\$533	\$17,991
Task 3	Quarterly Groundwater Monitoring Reports [3 reports]	2	9	36	12	4	0	\$0	\$0	\$886	\$15,653
Task 4	Annual Monitoring Report	2	9	20	12	4	0	\$0	\$0	\$654	\$11,557
Total Hours		4	30	84	40	11	12				
Subtotal 2026-2027		\$1,407	\$8,851	\$20,285	\$6,906	\$1,767	\$2,439	\$8,280	\$300	\$2,500	\$52,736
Fiscal Year 2030-2031											
		\$362 /HR	\$304 /HR	\$249 /HR	\$178 /HR	\$165 /HR	\$209 /HR				
Task 1	PM & Monthly Report Review	0	6	12	0	0	12	\$0	\$0	\$439	\$7,760
Task 2	Quarterly Monitoring & Sampling [4 events]	0	6	16	16	3	0	\$8,280	\$300	\$549	\$18,273
Task 3	Quarterly Groundwater Monitoring Reports [3 reports]	2	9	36	12	4	0	\$0	\$0	\$913	\$16,123
Task 4	Annual Monitoring Report	2	9	20	12	4	0	\$0	\$0	\$674	\$11,904
Total Hours		4	30	84	40	11	12				
Subtotal 2026-2027		\$1,450	\$9,117	\$20,894	\$7,113	\$1,820	\$2,512	\$8,280	\$300	\$2,575	\$54,061
Hours Total		20	150	420	200	55	60				
PROJECT TOTAL (NOT-TO-EXCEED)		\$6,838	\$43,004	\$98,559	\$33,554	\$8,585	\$11,850	\$41,400	\$1,500	\$12,146	\$257,436

Notes:

* Direct costs are limited to travel-related expenditures for staff and equipment maintenance cost. No markup applied.

** Indirect costs include overhead costs calculated on an hourly basis. For office work, this rate is \$6.50/hour.

Attachments

Attachment 1

Professional Services Agreement



Professional Services Agreement (US)

Reference no: 12649837

This Professional Services Agreement (hereinafter "Agreement") is effective this 30 day of April, 2026, ("Effective Date") between GHD Inc., a California corporation (hereinafter "GHD") and Hidden Valley Lake Community Services District (hereinafter "Client") (which are collectively referred to as the "Parties" or individually as a "Party"). In consideration of the mutual promises set forth herein, the Parties agree as follows:

1. Scope of work.

GHD shall perform the services set forth in the Scope of Work which is attached hereto as Exhibit "A". It is understood that the Scope of Work will be based on facts known and laws in place at the time of execution of this Agreement. Each Party will promptly inform the other in writing if facts are discovered that indicate that this Agreement or Scope of Work may need to be modified. If there is a change in law or project assumptions which materially affect either Party's obligations hereunder, upon receiving or providing the notice described above, the Parties shall execute an amendment which will include, at a minimum, a description of the proposed modifications and their effect on the scope, fees, and timelines specified in the Scope of Work (an "Amendment").

2. Changes in the services.

- a. Except for additional services required due to the fault of GHD, any change to the scope, schedule, extent, or character of the services shall be set forth in a written Amendment which is agreed upon and signed by GHD and Client.
- b. Unless otherwise provided herein, GHD shall not be required to perform any additional services unless the Amendment sets forth the scope of the additional services and any adjustment in compensation for, and/or the time to perform, such additional services.
- c. GHD shall also be entitled to an Amendment setting forth an equitable adjustment to its compensation, based on standard rates for professional services and expenses, if any information provided by, or on behalf of, Client is not complete and/or accurate or, as a result of the services performed hereunder, GHD or any GHD employees are required to give evidence before, or provide any information to, a court or other competent authority.
- d. GHD shall have no liability for any delay, and the services completion date shall be extended by the equivalent time, associated with Client's delay in executing an Amendment.

3. Payment for services.

- a. For services rendered on a time plus expense basis:
 - i. The fees will be in accordance with the fee schedule set forth in the Scope of Work. GHD's rates stated in the fee schedule are subject to revision on a periodic basis, following notice to Client. Personnel rates are all-inclusive, including overhead and profit.
 - ii. GHD shall be reimbursed for all reasonable expenses actually incurred in connection with the services, plus reasonable markup as specified in the Scope of Work, plus reasonable travel and living expenses of GHD staff; communication and technology charges; printing and reproduction costs; photographic expenses; advertising for bids; special delivery and express charges; and costs of providing and maintaining site offices, supplies, and equipment.
 - iii. For services performed or goods supplied by GHD's subcontractors, Client shall pay GHD for the cost of such services or goods plus markup, as specified in the Scope of Work.
- b. For services rendered on a lump sum, unit price, or fixed fee basis, Client shall pay GHD for services that are rendered on a percentage complete or task complete basis as specified in the Scope of Work. The fees are all-inclusive, including overhead and profit, and apply to all labor.

- c. Unless otherwise agreed, GHD will invoice Client monthly for services completed. Payment of GHD invoices shall be due upon receipt by Client. Invoices not paid within thirty (30) calendar days shall be subject to an assessed interest charge of eighteen percent (18%) per annum or the highest amount allowed by law, whichever is less. If Client disputes an invoice, Client shall notify GHD in writing within thirty (30) calendar days of the invoice date identifying the cause of the dispute and paying that portion of the invoice not in dispute. Failure of Client to notify GHD of any disputed amounts within the specified time shall deem the invoice accepted by Client. Interest shall not accrue on any disputed amount.
- d. GHD reserves the right without penalty to suspend performance of services in the event Client fails to pay all amounts which are not subject to a bona fide dispute within forty-five (45) calendar days from the invoice date. All suspensions shall extend the completion date of any affected project commensurately unless otherwise agreed to by the Parties.

4. Insurance.

GHD agrees to carry throughout the term of this Agreement insurance policies of the following types and with the following limits, unless otherwise agreed in writing, and will provide certificates of insurance upon request to evidence such insurance:

- a. Workers' compensation – statutory;
- b. Employers' liability - \$1,000,000 per accident/disease/employee (US);
- c. Automobile liability – \$1,000,000 combined single limit;
- d. Commercial general liability – \$1,000,000 per occurrence and \$2,000,000 in aggregate; and
- e. Professional liability – \$1,000,000 per claim and \$2,000,000 in aggregate.

5. Documents and data.

- a. Client shall be responsible for, and GHD may rely upon, the accuracy and completeness of all requirements, instructions, reports, data, documents, site information, and other information furnished by Client to GHD pursuant to this Agreement ("Client Data"). Client warrants that it owns all rights to, or otherwise has rights to use and disclose, Client Data required to meet Client obligations set forth herein. Client agrees to grant and hereby grants to GHD a non-exclusive, royalty-free license to use Client Data and perform all acts with respect to Client Data as necessary to perform the Scope of Work. GHD shall have no obligation to validate the content of Client Data for content, accuracy, usability or for any other purpose.
- b. Client acknowledges that project or site information previously provided by Client (or by a third party on Client's behalf) to GHD personnel not engaged in the provision of the services hereunder shall not be deemed to have been provided to or known by GHD personnel that are engaged in the provision of the services hereunder.
- c. Client shall review any reports, plans, designs, drawings, specifications, bids, proposals, and any other work prepared or furnished by GHD under this Agreement (the "Work Product") before it is finalized. Client shall make decisions within a reasonable time and carry out its other responsibilities in a timely manner so as not to delay the services. Client shall give prompt written notice to GHD whenever Client observes or otherwise becomes aware of any failure by GHD to provide services that meet the standard of care established in this Agreement.
- d. At the request of GHD, Client shall provide GHD with the following information (which shall also be considered "Client Data") to the extent such information is in Client's possession and is pertinent to the Scope of Work, as determined by GHD:
 - i. all criteria and full information as to Client's requirements; copies of all design and construction standards which Client will require to be included in GHD's work; copies of Client's standard terms, conditions, and related documents for GHD to include in bidding documents, when applicable; and
 - ii. any other available information pertinent to the project, including, without limitation, reports and data relative to previous designs or investigations; environmental, geological, and geotechnical conditions of the project site and all surrounding area at or adjacent to the project site; and insofar as such information is not available, Client agrees to pay GHD for the reasonable cost of obtaining the same such information.
- e. If applicable to the Scope of Work, Client shall be responsible for providing information, to the extent such information is within Client's possession, (which shall also be considered "Client Data") regarding the location of all known subsurface structures at the project site including but not limited to pipes, tanks, sewer, and utilities (power, phone, cable, gas, water, etc.).

- f. If the Scope of Work includes subsurface digging, drilling, or other invasive work, upon GHD's review of Client Data, if any, and compliance with any notice requirements to all utilities concerning the possible location of underground utilities, and following any on-site marking or notification in writing to GHD from such utilities, in addition to other indemnity provisions in this Agreement, to the extent not prohibited by law, Client shall release GHD from and defend, indemnify, and hold GHD harmless from and against all costs, liability, loss, and expense whatsoever (including, without limitation, consequential or indirect damages, attorneys' fees, court costs, and expenses) arising out of the subsurface work, to the extent such work causes or contributes to: (i) any disruption of service to users or damage for business interruption, production losses, or loss of revenues, profits, data or use; (ii) any damage to or destruction of any subsurface structure; (iii) any injury or damage to property or injury to or the death of any persons; (iv) any other damage, loss, or liability whatsoever; or (v) the assertion or filing of any claim, cause of action, or judgment whatsoever relating to such matters, unless such damage results from GHD's negligence, recklessness, or willful misconduct.
- g. Client agrees that GHD may use Client Data to add insight, analytics, and data science to the services and/or to provide or suggest additional solutions or services to Client. Client acknowledges and agrees GHD may store Client Data on a cloud computing service (e.g., Microsoft Azure, Amazon Web Services, etc.) and which may be transmitted to or stored outside the County or origin, subject to applicable laws.
- h. Client acknowledges and agrees that GHD may obtain and aggregate technical and other data related to the services that is: (i) is anonymized and presented in a way which does not reveal Client's identity; and (ii) may be combined with historical or recent data and information of other clients or additional data sources ("Aggregated Data"). Client agrees that all right, title, and interest in Aggregated Data, including all intellectual property rights, are hereby assigned to and owned solely by GHD. GHD may reproduce, distribute, display, make publicly available, and otherwise use the Aggregated Data for any business purpose, during and after the term of this Agreement.

6. Confidentiality.

During the term of this Agreement and for a period of two (2) years thereafter (and in the case of trade secrets, until such time as the trade secret no longer qualifies for protection as such under applicable law). GHD shall not disclose any Confidential Information relating to Client to any third parties other than employees, subcontractors, or agents of GHD without the prior written consent of Client, except as required by applicable law, regulation, or legal process, or as may be required by emergency situations. "Confidential Information" includes, without limitation, whether received from or on behalf of the Client, whether marked or not; (i) any information constituting a trade secret under applicable law, (ii) non-technical information relating to the past, present or future business affairs of the Client such as pricing, margins, marketing plans and strategies, finances, financial and accounting data and information, suppliers, customers, customer lists, purchasing data, future business plans, (iii) technical information including patent, copyright, trade secret, and other proprietary information. In the event GHD is requested pursuant to, or required by applicable law, regulation, or legal process to disclose any Confidential Information, GHD will notify Client of the circumstances requiring such disclosure and will refrain from such disclosure for the maximum period of time allowed by law so that Client may seek a protective order or other appropriate remedy to protect the Confidential Information. This provision shall not apply to data or information which (i) is or becomes part of the public domain other than as a result of disclosure by GHD; (ii) was acquired by GHD independently from third parties not under any obligation to Client to keep such data and information confidential; (iii) was in GHD's possession prior to disclosure of the same by Client; or (iv) has been independently developed by GHD, or its employees, subcontractors, or agents.

7. Independent contractor and subcontracting.

The Parties acknowledge and agree that GHD shall be an independent contractor and shall have responsibility for and control over the means of providing the services. GHD shall have the right to use subcontractors as GHD deems necessary to assist in the performance of the services. GHD shall not be required to employ any subcontractor that is unacceptable to GHD.

8. Site access and safety.

Client shall provide right of entry and safe access and necessary permissions for GHD, its representatives, and its subcontractors to perform the services. GHD shall only be responsible for the activities of its own employees and agents on a project site with respect to safety. GHD, its representatives, and its subcontractors will comply with all reasonable known security, health, and safety requirements of the project site owner, as well as those of Client with respect to Client's facilities, which may be imposed upon GHD as a condition of its right of entry. If access to the project site is required to perform the services and such access does not comply with applicable Client approved safety plans, regulations, and/or laws, GHD may, at its sole discretion, suspend services until such violations are remedied.

9. Hazards, materials, and samples.

- a. Unless otherwise stated in the Scope of Work, GHD shall have the primary responsibility of determining if known or potential health or safety hazards exist on or near the project site upon which the services are to be performed by GHD or its subcontractors. Client warrants that it will make full and accurate written disclosure as to any hazardous, radioactive, or toxic substance, or any irritant, contaminant, pollutant, or otherwise dangerous substance or condition ("Hazardous Conditions") which Client knows or has reason to believe exist at the project site prior to the commencement of the services.
- b. If Hazardous Conditions are discovered by GHD during the performance of the services which it could not have reasonably discovered prior to the commencement of the services and if the existence of such Hazardous Conditions materially changes the nature or performance of the services or responsibilities at the project site, Client and GHD shall execute an Amendment to address such changes. If the Parties are unable to agree on an Amendment within thirty (30) calendar days, the Agreement may be terminated by GHD in accordance with the termination provisions of this Agreement. The Parties expressly agree that, unless otherwise specified in the Scope of Work, the discovery of the presence of mold, asbestos, or lead-based paint will constitute a changed condition enabling GHD in its sole discretion to terminate its provision of services if GHD and Client are unable to renegotiate the Scope of Work in a timely manner. GHD will notify Client as soon as practicable should GHD encounter unanticipated hazardous or suspected hazardous materials or conditions.
- c. GHD and Client recognize and agree that GHD has neither created nor contributed to the existence of any Hazardous Conditions at the project site, and as such, GHD has no responsibility in relation to the presence of any such Hazardous Conditions. Accordingly, in the event of any claim against GHD arising out of any actual or alleged Hazardous Conditions on a project site, Client agrees to defend, indemnify, and hold GHD harmless from such claim(s) against GHD or its employees, agents, directors, officers, or subcontractors, unless such claims arise out of the gross negligence or willful misconduct of GHD. This indemnity obligation shall cover, without limitation, any claims against or liability of GHD in relation to preexisting conditions on the project site, any statutory liability, and/or any strict liability under any federal, state, provincial, and/or local environmental laws alleging or asserting, without limitation, that GHD, by virtue of status as an owner, operator, handler, generator, arranger, transporter, treater, storer, or disposer, is liable for any Hazardous Conditions.
- d. In the event GHD performs sampling on behalf of Client, GHD shall preserve such samples obtained from the project site as it deems necessary for the project, but not longer than 45 calendar days after the issuance of any document that includes data obtained from such samples. GHD shall arrange for the disposal of samples containing hazardous materials on behalf of Client, which may consist of returning the samples to the project site, and Client agrees to pay GHD for the cost of returning or disposing of such samples. Samples shall remain the property of Client, and ultimate responsibility for their disposal shall remain with Client. Unless otherwise stated in the Scope of Work, GHD shall not assume title to any samples taken on behalf of Client.

10. Standard of care.

GHD represents that the services shall be performed in a manner consistent with the level of care and skill ordinarily exercised by members of GHD's profession practicing under similar circumstances at the same time and in the same locality. No warranties, guaranties, or representations of any kind, either express or implied, are included or intended by this Agreement or in any proposal, contract, report, opinion, or other document in connection with this project. Upon receipt of notice from Client, GHD shall promptly correct, without additional compensation, any services which fail to conform to the standard of care established in this Section.

11. Indemnity and liability.

- a. Subject to the limitations of Section 11(d) and Section 11(e) below, GHD agrees to indemnify and hold harmless Client (including its officers, directors and employees) from and against losses, damages, liabilities, and expenses (including reasonable legal fees, court costs, and costs of investigation) to the proportionate extent caused by: (i) the failure of GHD to comply in material respects with federal, state, provincial and/or local laws and regulations applicable to the services; (ii) a breach by GHD of this Agreement; or (iii) the negligence or willful misconduct on the part of GHD in performing the services.

- b. Subject to the limitations of Section 11(d) and Section 11(e) below, Client agrees to indemnify and hold harmless GHD (including its parents, subsidiaries, affiliates, and the officers, directors, employees, agents, subcontractors, and any successors or assigns) from and against losses, damages, liabilities, and expenses (including reasonable legal fees, court costs, and costs of investigation) to the proportionate extent caused by: (i) a breach by Client of this Agreement; (ii) the negligence or willful misconduct of Client; or (iii) any condition existing at the project site prior to the arrival of GHD of which GHD had no actual knowledge and over which GHD had no control.
- c. The indemnification commitments in this Agreement do not include a defense obligation by the indemnitor unless such obligation is expressly stated.
- d. TO THE MAXIMUM EXTENT PERMITTED BY LAW, FOR ANY DAMAGE CAUSED BY NEGLIGENCE, INCLUDING ERRORS, OMISSIONS, OR OTHER ACTS; OR FOR ANY DAMAGES BASED IN CONTRACT; OR FOR ANY OTHER CAUSE OF ACTION; GHD'S LIABILITY, INCLUDING THAT OF ITS EMPLOYEES, AGENTS, DIRECTORS, OFFICERS, AND SUBCONTRACTORS, SHALL BE STRICTLY LIMITED TO THE LESSER OF THE AGREEMENT VALUE OR \$1,000,000. NOTWITHSTANDING THE PRECEDING SENTENCE, IF THE AGREEMENT VALUE IS LESS THAN \$50,000, GHD'S LIABILITY SHALL BE LIMITED TO \$50,000.
CLIENT'S LIABILITY TO GHD (NOT INCLUDING PAYMENT OBLIGATIONS), INCLUDING THAT OF ITS EMPLOYEES, AGENTS, DIRECTORS, OFFICERS, AND CONTRACTORS, WILL BE LIMITED TO \$1,000,000.
THE LIMITATIONS IN THIS PARAGRAPH SHALL NOT APPLY TO DAMAGE RESULTING FROM THE GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF THE PARTY CAUSING SUCH DAMAGE.
- e. IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER UNDER THIS AGREEMENT OR OTHERWISE FOR ANY CONSEQUENTIAL, SPECIAL, INDIRECT, INCIDENTAL, OR PUNITIVE DAMAGES, AND/OR DAMAGES RESULTING FROM BUSINESS INTERRUPTION OR THE LOSS OF PROFITS, REVENUE, OPPORTUNITY, ANTICIPATED SAVINGS, USE, DATA AND/OR GOODWILL. THIS MUTUAL WAIVER IS APPLICABLE, WITHOUT LIMITATION, TO ALL DAMAGES CONTEMPLATED IN THIS SECTION 11(E) THAT MIGHT OTHERWISE BE INCLUDED WITHIN A PARTY'S INDEMNIFICATION OBLIGATIONS.

12. Intellectual property.

- a. GHD's Work Product is deemed to be instruments of service and GHD shall retain ownership and property interests therein, however, GHD hereby grants Client, upon Client's payment to GHD of amounts properly due under this Agreement, a non-exclusive, non-transferable, non-sublicensable, license to use the Work Product or make and retain copies for information and reference, to effectuate to the purpose contemplated by the Scope of Work. Any reuse or modification of the Work Product without written verification or adaptation by GHD for the specific purpose intended will be at Client's sole risk and without liability to GHD and Client agrees to defend, indemnify, and hold harmless GHD from all claims, damages, losses, and expenses including attorneys' fees or other costs arising out of or resulting from Client's such unauthorized use.
- b. Client acknowledges that inventions, works, products, software, copyrights, patents, derivative works, trade secrets, trademarks and service marks (including all goodwill), domain names, social media sites, moral rights, publicity rights, and privacy rights and any other materials which were created, conceived, or reduced to practice prior to or independently of this Agreement by GHD, and trade secrets, know how, methodology, and processes of GHD whether or not related to the Scope of Work (hereinafter the "Background IP") shall remain the property of GHD. To the extent that any Background IP is incorporated into the Work Product and on the condition that Client has fully paid GHD for the Work Product, GHD hereby grants Client a limited, nonexclusive, nontransferable, perpetual, irrevocable, royalty-free, paid-up, license to utilize the Background IP solely with respect to the purpose contemplated by the Scope of Work.

13. Termination.

- a. Client will have the right to terminate this Agreement at any time with or without cause, based solely on Client's convenience, provided that GHD is provided thirty (30) calendar days advance written notice of the termination. Client shall pay GHD for all services performed and expenses incurred prior to the effective date of termination, including but not limited to costs to cancel or suspend subcontracts, and other related close-out costs.

- b. GHD may terminate its obligations pursuant to this Agreement under the following circumstances:
 - i. In the event of a breach or default of any obligation by Client, except non-payment of disputed amounts, or as otherwise provided for in this Agreement;
 - ii. If GHD is unable, for any reason beyond its control, including, without limitation, a Force Majeure event, to perform its obligations pursuant to this Agreement in a safe, lawful, or professional manner; or
 - iii. In the event Client (i) ceases to do business in the normal course, (ii) becomes or is declared insolvent or bankrupt, (iii) is the subject of any proceeding related to its liquidation or insolvency or (iv) makes an assignment for the benefit of creditors.
- c. If either circumstance described in Section 13(b)(i) or 13(b)(ii) above occurs, GHD shall notify Client of pertinent conditions and recommend appropriate action. If within thirty (30) calendar days of such notice the circumstances described in Section 13(b)(i) or 13(b)(ii) above have not been remedied or cured, GHD may terminate this Agreement hereunder. In the event of termination, GHD shall be paid for services performed prior to the effective date of termination plus reasonable termination expenses.

14. Dispute resolution.

Both Parties agree in good faith to attempt to resolve amicably, without litigation, any dispute arising out of or relating to this Agreement or the work to be performed hereunder. Following notification of a dispute, the Parties shall have five (5) business days from the date of notification to begin negotiations and fifteen (15) business days from the notification date to complete negotiations, unless otherwise agreed in writing. If any dispute cannot be resolved through direct discussions, the Parties agree to endeavor to settle the dispute by mediation. The Parties shall have forty-five (45) business days within which to commence the first mediation session following the conclusion of their good faith negotiations or expiration of the time within which to negotiate. Either Party may make a written demand for mediation, which demand shall specify the facts of the dispute. The matter shall be submitted to a mediator mutually selected by the Parties. The mediator shall hear the matter and provide an informal nonbinding opinion and advice in order to help resolve the dispute. The mediator's fee shall be shared equally by the Parties. If the dispute is not resolved through mediation, the matter may be submitted to the judicial system in the courts of general jurisdiction where the project site is located. IN ANY ACTION, SUIT, OR PROCEEDING BROUGHT BY ANY PARTY AGAINST ANY OTHER PARTY, THE PARTIES EACH KNOWINGLY AND INTENTIONALLY, TO THE GREATEST EXTENT PERMITTED BY APPLICABLE LAW, HEREBY ABSOLUTELY, UNCONDITIONALLY, IRREVOCABLY AND EXPRESSLY WAIVES FOREVER TRIAL BY JURY. For the avoidance of doubt, GHD's statutory or other right, if any, to file a lien for Client's nonpayment will not be conditioned upon or subject to the dispute resolution rules contained in this Section.

15. Records and audit.

Client shall have the right, upon reasonable advance notice, to audit records associated with the services performed and the charges invoiced to Client pursuant to this Agreement. Client's right to audit shall not extend to proprietary information or the profit margin and composition of GHD's fees, except for that portion of the services priced on a cost reimbursable basis. Such records shall be open to inspection and audit by authorized representatives of Client during normal business hours at the place where such records are kept until the completion or termination of this Agreement and for a minimum of 3 years thereafter. GHD shall require its subcontractors to similarly maintain records and to permit the inspection and audit of such records by Client upon similar conditions and time periods.

16. Force majeure.

If either Party is rendered unable, wholly or in part, by Force Majeure (as defined below) to carry out its obligations under this Agreement, other than the obligation to pay funds due, that Party shall give the other Party prompt written notice of the Force Majeure with reasonably full particulars thereof. Thereupon, the obligations of the Party giving notice, so far as they are affected by the Force Majeure, shall be suspended during, but not longer than, the continuance of the Force Majeure. The affected Party shall use all reasonable diligence to remove or remedy the Force Majeure as quickly as possible, except that this requirement shall not require the settlement of strikes, lockouts, or other labor difficulty. The term "Force Majeure" as used in this Agreement shall mean an Act of God, natural events, labor, civil or industrial disturbance, pandemic, governmental or legislative actions, or orders of any court or agency having jurisdiction of the Party's actions, unavailability of equipment, personnel, or information, and any other cause which is not reasonably within the control of the Party claiming suspension.

17. Notice.

Notices pertaining to this Agreement shall be in writing and deemed to have been duly given if delivered in person, by prepaid overnight express delivery service, or by registered or certified mail with postage prepaid and return receipt requested, or when sent by email and upon the receipt by the sending party of written confirmation by the receiving party, provided, however, that an automated email confirmation of delivery or read receipt shall not constitute such confirmation, to the respective Party's authorized representative identified below, or at such other address as may be changed by either Party by giving written notice thereof to the other:

	GHD	Client
Attention:	Ryan Crawford	Paul Kelley
Address:	2235 Mercury Way, Suite 150 Santa Rosa, CA 95401	19400 Hartmann Road Hidden Valley Lake, CA 95467
Email:	Ryan.crawford@ghd.com	pkelley@hvlcsd.org
Telephone:	(707) 523-1010	(707)987-9201

18. Miscellaneous.

a. Third party beneficiaries.

This Agreement does not and is not intended to confer any rights or remedies upon any person other than the Parties.

b. Municipal advisor rule.

GHD's services do not include serving as a "municipal advisor" or advising Client or any other entity in any manner regarding municipal financial products or municipal securities.

c. Reliance.

GHD's Work Product shall not be relied upon, and Client shall not allow GHD's Work Product to be relied upon, by any third party entity or person without GHD's prior written consent, which shall be granted only if such third party requests and is granted the right to rely prior to the commencement of the services and such third party has (i) executed GHD's standard form reliance agreement and (ii) paid any fees specified in the Scope of Work. Client will indemnify and hold harmless GHD against any claim by, or liability to, a third party arising from reliance on the Work Product in violation of this Section.

d. Waiver.

No failure or delay by either Party in exercising any right, power, or privilege hereunder will operate as a waiver thereof, nor will any single or partial exercise of any such right, power, or privilege preclude any other or further exercise thereof.

e. Successors and assignment.

Neither Party may assign, sublet, or transfer any rights under or interest (including, but without limitation, monies that are due or may become due) in this Agreement without the written consent of the other Party. The obligations of the Parties under this Agreement will not terminate upon any attempted assignment that violates this Agreement. Any assignment or attempted assignment violating this Agreement is void. Notwithstanding the preceding provisions of this Section, Client hereby agrees that this Agreement may be assigned to another entity within the GHD group of companies that will be directly or indirectly wholly owned by GHD Group Limited (a "Related Entity"). Any such Related Entity shall assume all GHD's liabilities, duties, and obligations in, to, and under this Agreement, which assignment may be effected without any prior notice or action on the part of GHD provided that GHD shall give notice of such assignment to Client as soon as reasonably practicable. Client agrees to execute and deliver any documents as may be reasonably requested to evidence consent to such assignment.

f. Conflict of Interest.

GHD and its Related Entities are engaged by a wide variety of clients, some of whom may be competitors, suppliers, or customers of Client, or other parties with conflicting legal and/or business interests to Client, including, without limitation, in relation to the services provided to Client by GHD. In accordance with applicable professional standards, and except as set out below, GHD will not use any confidential information regarding Client in connection with its engagements with other clients and will establish safeguards to manage conflicts, which may include, in GHD's reasonable discretion, the use of separate personnel and data access controls. Client further agrees that GHD may, in its sole discretion, disclose the fact or general nature of its engagement for Client to (i) internally to Related Entities in order to check against potential conflicts of interest, and (ii) to the extent reasonably required in order to obtain the

consent of another entity or individual for GHD to act for such entity or individual, or for Client, in connection with this Agreement or any future engagement.

g. Severability and survival.

The Parties agree that, in the event one or more of the provisions or a portion thereof of this Agreement should be declared void or unenforceable, the remaining provisions shall not be affected and shall continue in full force and effect. The Parties also agree that the obligations and representations which by their nature are intended to survive the termination of this Agreement, including but not limited to those pertaining to indemnification, limitations of liability, and intellectual property, shall survive the termination of this Agreement.

h. Governing law.

This Agreement shall be governed by the laws of the State in which the project site is located.

i. No Construction or adverse inference.

The Parties have been provided an opportunity to negotiate the terms of this Agreement. The terms and conditions contained therein shall not be construed in favor of or against any Party.

j. Language preference.

It is the express wish of the Parties that this Agreement and all related documents, including notices and other communications, be drawn up in the English language only. Il est la volonté expresse des parties que cette Entente et tous les documents s'y rattachant, incluant les avis et les autres communications, soient rédigés et signés en anglais seulement.

k. Authority to sign.

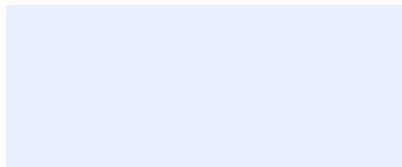
Each of the persons signing below on behalf of any Party hereby represents and warrants that they are signing with full and complete authority to bind the Party on whose behalf they are signing to every term of this Agreement. This Agreement may be executed in counterparts, each of which will be deemed an original and which together will constitute one and the same instrument.

l. Entire agreement.

This Agreement, including all attached Exhibits and documents referenced in those Exhibits, constitute the complete and final agreement between GHD and Client regarding the subject matter hereof. This Agreement supersedes all prior or contemporaneous communications, representations, undertakings, or understandings of the Parties, whether oral or written, relating to the services and subject matter of this Agreement, except to the extent that such prior communications have explicitly been incorporated into the Agreement or one of the attached Exhibits. Modifications of this Agreement shall not be binding unless made in writing and signed by an authorized representative of each Party.

In witness whereof, GHD and Client have caused this Agreement to be executed by their duly authorized representatives as of the Effective Date.

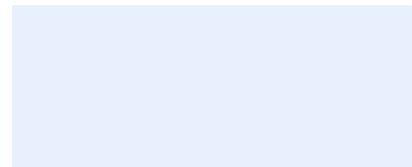
GHD
GHD Inc.



Ann Bechtel, P.E
Business Group Leader, Project Director

Date:

Client



Hidden Valley Lake Community
Services District

Date:

Attachment 2

**Indemnification Agreement and California
Labor Code Compliance**

EXHIBIT C

**INDEMNIFICATION AND HOLD HARMLESS AGREEMENT AND WAIVER OF
SUBROGATION AND CONTRIBUTION**

Contract/Agreement/License/Permit No. or description:

Indemnitor(s) (*list all names*): _____

To the fullest extent permitted by law, Indemnitor hereby agrees, at its sole cost and expense, to protect, indemnify, and hold harmless the Hidden Valley Lake Community Services District and its elected officials, officers, attorneys, agents, employees, designated volunteers, successors, and assigns (collectively “Indemnitees”) from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants, attorneys, or other professionals and all costs associated therewith (collectively “Liabilities”), resulting from any wrongful or negligent act, failure to act, error, or omission of Indemnitor or any of its officers, agents, servants, employees, subcontractors, material men, suppliers or their officers, agents, servants or employees, arising or claimed to arise, directly or indirectly, out of, in connection with, resulting from, or related to the above-referenced contract, agreement, license, or permit (the “Agreement”) or the performance or failure to perform any term, provision, covenant, or condition of the Agreement, including this indemnity provision. This indemnity provision is effective regardless of any prior, concurrent, or subsequent passive negligence by Indemnitees and shall operate to fully indemnify Indemnitees against any such negligence. This indemnity provision shall survive the termination of the Agreement and is in addition to any other rights or remedies which Indemnitees may have under the law. Payment is not required as a condition precedent to an Indemnitee’s right to recover under this indemnity provision, and an entry of judgment against the Indemnitor shall be conclusive in favor of the Indemnitee’s right to recover under this indemnity provision. Indemnitor shall pay Indemnitees for any attorney’s fees and costs incurred in enforcing this indemnification provision. Notwithstanding the foregoing, nothing in this instrument shall be construed to encompass (a) Indemnitees’ active negligence or willful misconduct to the limited extent that the underlying Agreement is subject to Civil Code § 2782(a), or (b) the contracting public agency’s active negligence to the limited extent that the underlying Agreement is subject to Civil Code § 2782(b). This indemnity is effective without reference to the existence or applicability of any insurance coverages which may have been required under the Agreement or any additional insured endorsements which may extend to Indemnitees.

District agrees to promptly inform Indemnitor in writing of any claim that District believes to be subject to this Indemnification and Hold Harmless Agreement.

Indemnitor(s), on behalf of itself and all parties claiming under or through it, hereby waives all rights of subrogation and contribution against the Indemnitees, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to activities or operations performed by or on behalf of the Indemnitor regardless of any prior, concurrent, or subsequent non-active negligence by the Indemnitees. Such claims, losses and liabilities include, but are not limited to, contraction of the COVID-19 virus and physical and/or emotional injuries and/or death caused by contraction of the COVID-19 virus. To the fullest extent permitted by law, this waiver is intended to be a complete release of Indemnitees.

In the event there is more than one person or entity named in the Agreement as an Indemnitor, then all obligations, liabilities, covenants and conditions under this instrument shall be joint and several.

“Indemnitor”

Print Name: _____ Print Name: _____

Signature: _____ Signature: _____

Title: _____ Title: _____

Date: _____ Date: _____

EXHIBIT D**CALIFORNIA LABOR CODE COMPLIANCE (Labor Code §§ 1720 et seq., 1813, 1860, 1861, 3700)**

If this Agreement calls for services that, in whole or in part, constitute “public works” as defined in the California Labor Code, then:

1. This Agreement is subject to the provisions of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works and the awarding public agency (“District”) and Consultant agrees to be bound by all the provisions thereof as though set forth in full herein.
2. Consultant shall be registered with the Department of Industrial Relations (“DIR”) in accordance with California Labor Code Section 1725.5 and has provided proof of registration to District prior to the Effective Date of this Agreement.
3. Consultant shall comply with the provisions of California Labor Code Sections 1771, 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The applicable prevailing wage determination(s) may be obtained at (<http://www.dir.ca.gov/OPRL/DPreWageDetermination.htm>), are on file with District, and are available to any interested party upon request. Consultant shall, as a penalty to District, forfeit not more than two-hundred dollars (\$200) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the Director of Industrial Relations for the work or craft in which the worker is employed for any public work done under this Agreement by Consultant or by any subcontractor.
4. Pursuant to California Labor Code Section 1771.4, Consultant’s services are subject to compliance monitoring and enforcement by the Department of Industrial Relations. Consultant shall post job site notices as prescribed by DIR regulations and agrees to furnish the records specified in California Labor Code Section 1776 directly to the Labor Commissioner in the manner prescribed by California Labor Code Section 1771.4(a)(3) and (c)(2).
5. Consultant shall comply with the provisions of California Labor Code Section 1776 which, among other things, require Consultant and each subcontractor to (1) keep accurate payroll records, (2) certify and make such payroll records available for inspection as provided by Section 1776, and (3) inform District of the location of the records. Consultant is responsible for compliance with Section 1776 by itself and all of its subcontractors.
6. Consultant shall comply with the provisions of California Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that Consultant is responsible for compliance with Section 1777.5 by itself and all of its subcontractors.

7. Consultant shall comply with the provisions of California Labor Code Section 1813 concerning penalties for workers who work excess hours. Consultant shall, as a penalty to District, forfeit twenty-five dollars (\$25) for each worker employed in the execution of this Agreement by Consultant or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the California Labor Code.
8. California Labor Code Sections 1860 and 3700 provide that every contractor will be required to secure the payment of compensation to its employees. In accordance with the provisions of California Labor Code Section 1861, Consultant hereby certifies as follows:

“I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers’ compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Agreement.”

Date _____ Signature _____



→ **The Power of Commitment**



RESPONSE TO REQUEST FOR PROPOSAL



FOR WASTEWATER TREATMENT PLANT MONITORING AND REPORTING PROGRAM ASSISTANCE

Prepared for:
Hidden Valley Lake Community Services District

June 3, 2026

Hidden Valley Lake Community Services District
Attn: Paul Kelley and Hannah Davidson
19400 Hartmann Road
Hidden Valley Lake, CA 95467

RE: Response to Request for Proposals
Wastewater Treatment Plant Monitoring and Reporting Program Assistance

Dear Mr. Kelley and Ms. Davidson

RSA+ is pleased to submit this response to the Hidden Valley Lake Community Services District (District, HVLCSD) Request for Proposals for Wastewater Treatment Plant Monitoring and Reporting Program Assistance. We have prepared the enclosed response to satisfy the submittal requirements identified in the Request for Proposals.

We recognize that one of a consultant's key responsibilities is to communicate effectively. The attached demonstrates that RSA+ has the required experience and expertise to work with HVLCSD in delivering Wastewater Treatment Plant Monitoring and Reporting Program Assistance.

In addition, we would like to highlight the following additional benefits of working with RSA+:

- ❖ RSA+ currently provides timely wastewater treatment monitoring and supplemental engineering services at a low overall cost for 19 other engineered wastewater treatment systems, and has provided full monitoring, sampling, and reporting to the Water Board in compliance with established WDRs.
- ❖ RSA+ employs over 30 staff members, including two survey crews and three engineering teams. Resources are shared across these groups to ensure work is completed efficiently and effectively.
- ❖ RSA+ and team are available to begin work within two weeks on any given Task Order, as well as immediately for emergency work.


We have no exceptions to the HVLCSD's sample Professional Services Agreement.

This proposal is valid for 90 days, commencing June 3, 2026. We look forward to working with HVLCSD in delivering successful Wastewater Treatment Plant Monitoring and Reporting Program Assistance.

Consultant Contact:

I will be the "Principal-in-Charge" and the prime contact during the consultant selection process and implementation of the contract. I can be reached at the following contact information:

Respectfully Submitted,

Signed by:

Principal in Charge
Paul Warnock, PE, QSP/QSD, LEED AP
(707) 252-3301 | pwarnock@rsacivil.com

Napa Headquarters:
1515 Fourth Street, Napa, CA 94559

Lakeport Office:
149 N Main St, Lakeport, CA 95453

RESPONSE TO RFP

JUNE 3, 2026



TABLE OF CONTENTS

PROJECT TEAM INFORMATION.....	1
PROJECT UNDERSTANDING AND INNOVATION.....	3
SCOPE OF WORK.....	4
RELEVANT PROJECT EXPERIENCE.....	5
FEE PROPOSAL.....	7
APPENDIX 1: KEY STAFF RESUMES	

PROJECT TEAM INFORMATION

ABOUT RSA+



RSA+ is a full-service consulting firm providing civil engineering, surveying, joint trench design, and utility location services. Established in 1980, RSA+ has worked with public agencies and private clients for over 40 years across Lake, Napa, Marin, Solano, and Sonoma Counties to deliver cost-effective infrastructure projects successfully. Through this effort, RSA+ has developed working relationships with regulatory agencies, local agencies, and Caltrans staff. We have built an exceptional organization through constant improvement and a focus of outstanding client service. Wastewater treatment projects make up a significant part of RSA+'s portfolio, and we recognize that delivering cost-effective, complete designs, monitoring, and reporting requires a team with specialized experience to draw from.

IN-HOUSE SERVICES

RSA+ has offices in Downtown Lakeport and Downtown Napa, employs over 30 people, including two survey crews and three engineering teams, this allows RSA+ to manage projects of any size and schedule through resource sharing. Our team of engineers, designers, surveyors, and technical specialists are dedicated to outstanding client service and continual improvement.

ADDRESSING THE PUBLIC

Our firm recognizes successful water and wastewater projects depend not only on technical expertise but also on public trust. We are committed to open communication, ensuring accountability through clear documentation, accessible project information, and timely updates. Equipping and educating owners and agencies with accurate resources, builds confidence that every project is managed with transparency, safety, and full attention to community needs.

TEAMWORK & CONSTANT IMPROVEMENT

At RSA+, we prioritize teamwork and professional growth. Weekly meetings of our management team and principals to review projects assures adherence to weekly meetings of scope, schedule, and budgets. Engineers and designers present their conceptual plans for collective staff feedback to enhance the design and obtain better results at lower costs. To meet deadlines, we review schedules regularly and share resources across teams. We also engage construction partners early for value engineering and constructability input, recognizing that the first 10% of a project design sets the course for the remaining 90%.

Together we work early in the design process to build efficiency and minimize opportunities for iterative revisions late in the process that cost time and money. We start the design process with the end in mind to provide an effective, aesthetic design that addresses key stakeholder requirements. Our team follows a delivery approach customized for the project that incorporates scheduling, regular team check-ins, and rigorous quality assurance. RSA+ principals remain directly involved and readily available throughout each project, ensuring consistent oversight and commitment from start to finish.

EMPLOYEE RETENTION

RSA+ is very proud of our employee retention. The average team member has worked with RSA+ for over 10 years.

We offer experienced staff at every level. Each team member can jump in to assist other teams when needed.

This is achievable through well-understood project development guidelines and practices shared throughout RSA+.

Additional Information

Legal Entity Name: Sonoma RSA, Inc. dba RSA+

DIR PWCR: 1000040338

Website: www.rsacivil.com

KEY PERSONNEL

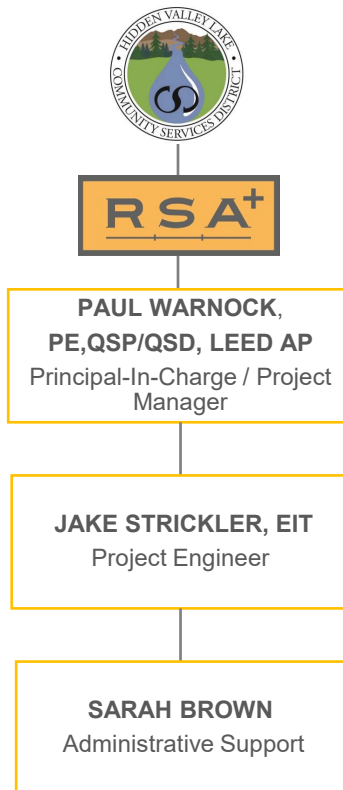
The personnel that will be assigned to assist the HVLCSD, have both public and private project experience. Each team member offers expertise in their respective fields, ensuring effective solutions for the District.

Principal & Project Manager: Paul Warnock, PE, QSP/QSD, LEED AP, brings a multidisciplinary background in architecture and engineering, with 26 years in the A&E design industry and 15 years with RSA+ in the Napa office. Mr. Warnock has focused on the design and management of water resources projects, successfully navigating the approval processes with the City of Lakeport, City and County of Napa, Napa Sanitation District, and the State and Regional Water Quality Control Board. Mr. Warnock will apply this experience to manage project delivery and provide consistent communication and coordination throughout the process.

Project Engineer & HVLCSD Contact: Jake Strickler, EIT, is a Lake County resident, and has been a valued member of the RSA+ team since 2014, bringing over a decade of civil engineering experience to a wide range of public and private projects. Serving clients from both the Napa and Lakeport offices, he contributes to the design of wastewater treatment systems, roads, residential and commercial developments, and trail projects, with expertise in hydrology and hydraulic analysis, grading and drainage, LID design, erosion and sediment control, and SWPPP monitoring. He applies a client-focused, solution-oriented approach to every project, ensuring practical, functional, and innovative design outcomes.

Administrative Support: Sarah Brown, will serve as clerical, providing administrative and contractual support for civil engineering, surveying, and septic monitoring services. She coordinates project setup, assists with proposals and contract documentation, maintains project records and wastewater analysis data, and provides efficient reporting systems in accordance with client and Water Board requirements. Ms. Brown also facilitates communication between project managers, subconsultants, and clients while tracking project milestones and deliverables to support efficient project execution.

ORGANIZATION CHART



PROJECT UNDERSTANDING AND INNOVATION

RSA+ understands that the Hidden Valley Lake Community Services District (HVLCS D) provides wastewater services to 1,500 customers, operating under Central Valley Regional Water Quality Control Board (CVRWQCB) Order No. 5-00-019. The activated sludge-extended aeration treatment facility has been in operation since February 15, 1996, and is sized for average flows of 350,000 gpd and peak wet weather flows of 894,000. Treated, recycled water is stored in two irrigation ponds, and used to irrigate the community golf course, as well as a supplemental 45-acre spray field.

A new Draft Title 22 Engineering Report, dated December 18, 2025, was recently submitted to the CVRWQCB. The 2003 Revised Monitoring and Reporting Program (MRP) No. 5-00-019 calls for influent monitoring, effluent monitoring, storage reservoir monitoring, golf course monitoring, sludge monitoring, biosolid pre- and post-application reports, biosolids monitoring, water supply monitoring, groundwater monitoring, as well as monthly, quarterly, and annual reporting. RSA+ understands that HVLCS D is requesting services from qualified consultants to:

- Review and comment on monthly monitoring reports (prepared by HVLCS D) prior to submittal;
- Conduct annual water supply monitoring and quarterly groundwater monitoring; and
- Prepare quarterly and annual monitoring reports.

RSA+ staff travel between our Lakeport and Napa offices on a weekly basis. As part of our efforts to provide efficient, cost-effective service, RSA+ will make every effort to coordinate site visits with these regular planned trips. Our goal will be to minimize or eliminate travel time associated with sampling and pass that savings on to HVLCS D. Our Napa office is 15 minutes away from Caltest Analytical Laboratory and our Lakeport staff regularly sends water samples for other water systems to Alpha in Petaluma, providing additional opportunities for operational efficiency.

As part of our in-house Qualified SWPPP Practitioner (QSP) services, RSA+ regularly provides water quality sampling for active construction sites over 1 acre in size, providing on-site testing for pH and Turbidity. Testing for other parameters is typically accomplished by collecting samples on site and delivering them to a certified laboratory for testing. However, our septic monitoring staff also has experience with using multimeters, testing effluent for other constituents, such as electrical conductivity and dissolved oxygen. If we determine that it is more cost-effective to conduct on-site testing for other parameters in lieu of sending samples to a laboratory, we will do so and will pass that savings on to HVLCS D.

Advanced troubleshooting and engineering services is not part of the scope of this project, but RSA+ has teams of local civil engineers and professional land surveyors available to provide supplemental services to HVLCS D on an as-needed basis. We provide on-house Ground Penetrating Radar (GPR) utility location services, mobile LiDAR for fast, cost-effective base plans, hydrology and hydraulic modeling, and full civil infrastructure design services. RSA+ is a trusted on-call consultant for the following public agencies:

County of Lake • City of Lakeport • City of Clearlake • Lake County Special Districts •

City of Rohnert Park • City of Napa • City of Vacaville • City of St. Helena •

City of American Canyon • City of Vallejo • Town of Yountville • Sonoma Water •

Napa Valley Transportation Authority (NVTA) •

Napa County Flood Control and Water Conservation District

SCOPE OF WORK

TASK 1: PROJECT MANAGEMENT AND MONTHLY REPORT REVIEW

RSA+ will review monthly reports (12x per fiscal year) and supporting documents provided by District staff and make comments/corrections as needed to satisfy reporting requirements identified in the 2003 Revised MRP (Order No. 5-00-019). RSA+ will also and conduct monthly project management tasks.

Deliverables:

- Updates to the Monthly Report on or before the due date to CVRWQCB (12 reports per fiscal year), currently due by the 1st day of the second month following the end of the reporting period, per the 2003 Revised MRP.
- Monthly invoices with status updates to the District.

TASK 2: QUARTERLY MONITORING & REPORTS

RSA+ will perform quarterly monitoring (4x per year) of the three Effluent Pond monitoring wells. We will utilize our own sampling equipment which includes but is not limited to multi-meters, groundwater pumps, etc. Quarterly monitoring will be in accordance with the required Groundwater Monitoring as noted in Appendix B Table 4 of the Draft 2025 Title 22 Report and 2003 Revised MRP.

Deliverables:

- Numerical sampling and analysis results shall be submitted in electronic format (PDF) to HVLCSD within 10 days of receipt.
- Prepare the Quarterly Monitoring Reports and submit them in electronic format (PDF) to HVLCSD and to CVRWQCB via their submittal database no later than the deadline stated by CVRWQCB, currently due by the 1st day of the second month following the end of the quarter, per the 2003 Revised MRP.
- HVLCSD will provide RSA+ with login credentials for the submittal database upon contract award.

TASK 3: ANNUAL MONITORING & REPORTS

RSA+ will perform annual Water Supply monitoring (1x per year), and prepare an Annual Monitoring Report each fiscal year. Annual reports will be in accordance with the requirements listed in the 2003 Revised MRP. As a value-added service, RSA+ will include the required Biosolids Pre- and Post-Application reports within the Annual Monitoring Report, if information is provided by the District.

Deliverables:

- Numerical sampling and analysis results shall be submitted in electronic format (PDF) to HVLCSD within 10 days of receipt.
- Prepare the Annual Monitoring Reports and submit them in electronic format (PDF) to HVLCSD and to CVRWQCB via their submittal database no later than the deadline stated by CVRWQCB, currently due by the 1st day of February each calendar year, per the 2003 Revised MRP.
- HVLCSD will provide RSA+ with supplemental supporting information regarding influent monitoring, effluent monitoring, storage reservoir monitoring, golf course monitoring, sludge monitoring, and biosolids application and monitoring, as required by the 2003 Revised MRP.

TASK 4: ADDITIONAL SERVICES

RSA+ will provide additional monitoring and reporting services on an as-needed/as-requested basis, including assisting in communications and correspondence with CVRWQCB and providing supplemental review and recommendations to the District by RSA+ Professional Engineers.

RELEVANT PROJECT EXPERIENCE

MUSTARDS GRILL NAPA, CALIFORNIA

RSA+ provided wastewater engineering, monthly monitoring, and regulatory support services for a restaurant and on-site residences along Highway 29 just north of Yountville for over 20 years. After the original shared system with a neighboring winery incurred significant State Water Resources Control Board violations, Mustards engaged RSA+ to design and permit a new independent treatment system featuring a Membrane Bio-Reactor and engineered dispersal field. We worked closely with the regional Water Board to establish achievable, individual Waste Discharge Requirements for the system, separate from the previously connected winery. Following successful permitting and installation, RSA+ was retained to monitor, operate, and maintain the system, including influent, effluent, and groundwater sampling, and submitting monthly and annual reports to the Water Board.



After 20 years of service, advances in wastewater treatment technology, and recent changes to regulatory requirements, RSA+ presented an opportunity to the owner to overhaul the MBR system, re-permit it under a new general order, and significantly reduce ongoing operational and monitoring costs. RSA+ completed a three-phase system modernization, replacing deteriorated tanks, upgrading to an Advantex AX 100 treatment system with advanced nitrogen reduction and UV disinfection, and designing a new Geo-Flow subsurface drip dispersal field with on-site solar power, reducing maintenance demands, cutting operating costs by approximately 50 percent, and ensuring long-term regulatory compliance and sustainability.

Client Contact: Sean Knight | 7399 St Helena Hwy, Napa, CA 94558 | (707) 944-2424
Total Value of Services: \$2,546,000
Project Manager: Paul Warnock
Key Personnel: Sarah Brown
Subconsultant: Heritage Systems, Inc. | Grant Gieseke | (707) 799-1579

ONE HOPE WINERY NAPA, CALIFORNIA

Over the past decade, RSA+ has provided comprehensive civil engineering services for One Hope Winery, supporting the development of the winery facility, a single-family residence, and a guest house. In alignment with the winery's strong commitment to global clean water initiatives, RSA+ developed an innovative wastewater reuse strategy, designing and permitting two separate treatment systems; one for winery process wastewater and one for domestic flows, both engineered to a high standard suitable for reuse. RSA+ coordinated on-site treatment installation and partnered with a Hydros Agritech to design a final Bio-tube polishing system and secure Water Board approvals, resulting in a fully integrated system that recycles all domestic and process wastewater for landscape and vineyard irrigation, advancing the project's sustainability objectives and demonstrating responsible, forward-thinking water management.



Client Contact: Frank Kloberdanz | 8301 St Helena Hwy, Napa, CA 94558 | (650) 521-1909
Total Value of Services: \$254,000
Project Manager: Paul Warnock
Key Personnel: Jake Strickler
Co-consultant: Hydros Agritech, Inc. | Patrick McLafferty | (707) 492-5464

NAPA COUNTY WINERY/RESORT
NAPA, CALIFORNIA

RSA+ has provided various civil engineering services for a Napa County winery for over 15 years. The facility includes a non-transient, non-community public water system, which sources water from three wells and the City of St. Helena. It is also served by a private, off-site combined wastewater management system, which is permitted through the State Water Board.

Our recent work on this site includes recently approved entitlements for a new 79-room resort hotel. RSA+ prepared feasibility studies and conceptual civil plans for water and wastewater improvements, and coordinated with the Regional Water Board to obtain concurrence with the project. Wastewater improvements will include modifications to the on-site wastewater collection system, diversion of winery process wastewater to a new on-site treatment system for beneficial reuse as vineyard irrigation, and diversion of greywater flows from the new resort buildings to a separate new on-site treatment system for beneficial reuse as landscape irrigation and for non-potable building use. Water improvements will include elimination of cross-connections to integrate these two new recycled water streams, and consolidation of the on-site public water system with a second public water system on a neighboring parcel.

The next phase of this project will include civil PS&Es for the new on-site treatment systems and infrastructure improvements, as well as additional regulatory coordination with the Water Board.

Client:	Private Client Napa County, CA 94574
Total Value of Services:	\$222,000
Project Manager:	Paul Warnock
Key Personnel:	Jake Strickler, Sarah Brown
Subconsultants:	None

FEE PROPOSAL



FEE PROPOSAL								
Tasks	RSA+ Labor						T&M NOT-TO-EXCEED FEE	
	Paul Warnock Principal-in-Charge Project Manager 2026 Hourly Rates \$325.00	Jake Strickler Project Engineer \$220.00	Sarah Brown Clerical \$100.00	RSA+ Total Labor Costs	Lab Analysis & Other Direct Costs (1)	Total Estimated Cost		
Task 1: Project Management and Monthly Report Review							\$1,000 /month	TASK 1
	0.5	3	1	\$923		\$923 /month		(12x per year)
Task 2: Quarterly Monitoring & Reports							\$4,000 /quarter	TASK 2
	1	5	4	\$1,825	\$2,118	\$3,943 /quarter		(4x per year)
Task 3: Annual Monitoring & Report							\$4,000 /year	TASK 3
	0.5	6	8	\$2,283	\$1,656	\$3,939 /year		(1x per year)
Task 4: Additional Services (Optional)							\$3,000	TASK 4
	3	8	2	\$2,935		\$2,935		(allowance)
ANNUAL TOTAL ⁽²⁾	14.5	82	54	\$23,588	\$10,129		\$35,000 /year	TOTAL

NOTES:
 (1) Assumes 1 sample per quarter from each of 3 monitoring wells, billed at cost +15%.
 (2) Annual total includes an allowance for additional services.

APPENDIX 1: KEY STAFF RESUMES

PAUL WARNOCK, PE, QSD/QSP, QISP, LEED AP®

JAKE STRICKLER, EIT



PAUL WARNOCK, PE, QSD/QSP, QISP, LEED AP® VICE PRESIDENT + PRINCIPAL

Mr. Warnock brings over 15 years of civil engineering experience and has spent 26 years in the A&E design industry. He joined RSA+ in 2011, where he has excelled as both an engineer and project manager, and currently serves as principal.

During his tenure, Mr. Warnock has focused on the design and management of public and private development projects, successfully leading projects from the early concept and planning phase through design development and PS&Es, QA/QC, permitting agency approval, bidding, construction, and closeout for both design-bid-build and design-build projects. He is a team player, who excels at developing innovative, practical, and cost-effective solutions for challenging projects.

His background in architecture, structural engineering, civil infrastructure, and land development allows him to approach challenges holistically, delivering optimized, robust, and environmentally conscious project solutions that bridge disciplines.

REGISTRATION

Registered Professional Engineer
CA | RCE#82758
Qualified SWPPP Developer/
Practitioner CA | #C82758
Qualified Industrial SWPPP
Practitioner CA | #C82758
Certified Erosion, Sediment, and
Stormwater Inspector CA | #3673
LEED Accredited Professional

EDUCATION

University of California, Davis
BS Civil Engineering, 2011
magna cum laude
Purdue University Global
MBA, 2025

KNOWLEDGE OF APPLICABLE CODES

Local Municipal Codes
California Building Codes
California Waterworks Standards
Construction General Permit
Caltrans HDM, MUTCD
AWWA Standards

SOFTWARE APPLICATIONS

AutoCAD, Civil 3D
Bentley Water CAD
Bluebeam Revu
Microsoft Office Suite

ENVIRONMENTAL PERMITTING

CA Dept of Fish & Wildlife
CA Water Resources Control Board
Army Corps of Engineers

SELECT PROJECTS

PUBLIC

Carneros Volunteer Fire Station
City of American Canyon WTP Septic
City of American Canyon Sewer Replacement
City of Napa Emergency Water Main Replace
City of Napa Sidewalk & Curb Ramp Repair
City of Lakeport Water & Sewer Replacement
City of Lakeport Pavement Rehabilitation
City of Calistoga Pedestrian Bridges
Napa Recycling & Waste Compost Facility
SR-221 Signalization at Basalt Road

PARKS & RECREATION

Wetlands Edge Park, American Canyon
Silver Oak Park, American Canyon
Northampton Park, American Canyon
Lucchesi Skate Park, Petaluma
Community Skate Park, Davis
Salvador Creek Restoration, Napa

MULTI-FAMILY HOUSING

Heritage House, Napa
Valle Verde, Napa
Jamboree Housing, Napa

WINERY & HOSPITALITY

One Hope Winery, Residence & Villa, Napa
Lewis Cellars, Napa
Anthem Winery, Napa
Westin Verasa, Napa

Franklin Station Hotel, Napa

COMMERCIAL / INDUSTRIAL

Commerce Court Warehouses, Am. Canyon
Redwood Credit Union, Napa
AP Tech Expansion, Napa

ESTATE HOMES

Monticello Road Estate, Napa
Silverado Road Estate, Napa
Partrick Road Estate, Napa

REFERENCES

EDISON BISNAR

ENGINEER III
City of American Canyon Public Works
ebisnar@cityofamericancanyon.org
(707) 647-4588

PAUL HARRIS

UTILITIES DIRECTOR
City of Lakeport Public Works
pharris@cityoflakeport.com
(707) 263-3578 Ext.402



JAKE STRICKLER, EIT

PROJECT ENGINEER



Mr. Strickler has over a decade of civil engineering experience and has been employed with RSA+ in 2014. He has experience in the design of public and private roads, residential, commercial and trail projects under the guidance and supervision of a Project Manager. Mr. Strickler's experience with residential and commercial projects includes site development and layout, grading and drainage, LID design, construction erosion and sediment control, wastewater treatment systems, Construction and SWPPP preparation, Hydrology and Hydraulic calculations.

Mr. Strickler's experience with public and private roads includes improvements for both private roads and within the public and state right-of-way. Mr. Strickler brings a client-focused design approach to engineering, with strong problem-solving skills and the ability to find design solutions tailored to the client's needs. Mr. Strickler thinks creatively within design principles to guarantee practical and functional designs.

EDUCATION

University of California, Chico
Chico, California
Bachelors of Science,
Civil and Environmental
Engineering, 2013

KNOWLEDGE OF APPLICABLE CODES

Local Municipal Codes
California Civil Design Building
Accessibility requirements

SOFTWARE APPLICATIONS

AutoCAD
Bluebeam
Microsoft Office Suite

SELECT PROJECTS

PUBLIC

City of Lakeport Water & Sewer Replacement
Napa Valley Vine Trail, Napa
Oak Knoll Hotel Bike Bridge, Napa
Vallejo Bay Trail, Vallejo
Old Soscol Way Traffic Improvements, Napa
St. Helena Montessori School, St.Helena
Howell Water Line Replacement, Angwin

HOUSING

Manzanita Affordable Housing, Napa
Laurel Street Subdivision, Napa

COMMERCIAL

Warehouse Distribution Center, Am. Canyon
Credit Union Campus Expansion, Napa

REFERENCES

GRANT BAILEY

ENGINEERING PROJECT MANAGER
Napa Valley Transportation Authority
gbailey@nvta.ca.gov
(707) 259-5951

SAM KUMAR

SENIOR CIVIL ENGINEER
City of Vallejo Public Works
sam.kumar@cityofvallejo.net
(707) 648-4432



Hidden Valley Lake Community Services District
Projects Update Report
May/June 2026

Board List of Priorities

- Underground infrastructure rehabilitation
 - Water mainlines
 - Rehabilitation
 - Replacement
 - Sewer mainlines
 - Infiltration and inflow (I/I)
- SCADA improvements
 - General updates
 - Cybersecurity updates – in progress
- Redwood water tank replacements
 - Contact tank – FEMA subapplication submitted; designs in progress
 - Tank 1A
 - Tank 1B
 - Tank 4A
- Permanent generator procurement
 - Wellfield – FEMA subapplication submitted; designs in progress
 - Unit 9 tank site
- Water quality
 - Hexavalent Chromium compliance – in progress

Defensive Space and Ignition Resistant Construction Project

- New Scope of Work change in progress:
 - Removal of Tank 4 construction
 - Redesign metal well structures with CMU materials
 - Alternatively, the buildings could be removed from the scope entirely



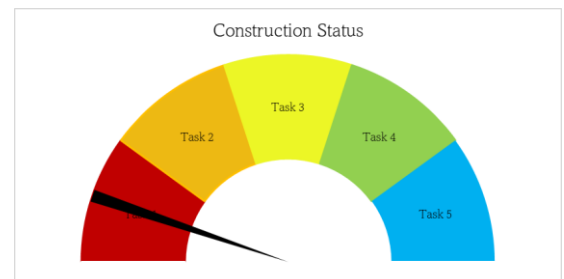
Project Amount
\$1,455,722.37

Reimbursed to Date*
\$28,281.91
*does not include 10% retention reimbursement

Project Amount		Expenditures		Balance (amount prior to FEMA 75% reimbursement)
\$1,455,722.37	-	\$28,281.91	=	\$1,427,440.46



- Task 1: Bid development, solicitation & award
- Task 2: Mobilization
- Task 3: Site prep, purchases
- Task 4: Begin defensive space, begin off-hauling, & begin wellhead ignition-resistant construction
- Task 5: Complete defensive space & complete wellhead ignition-resistant construction

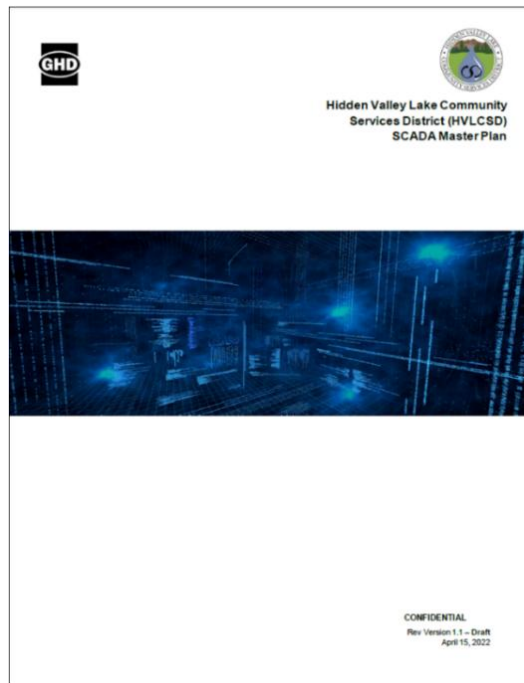


SCADA Cybersecurity Enhancement Project

- GHD equipment procurement in progress – to arrive in multiple shipments between May-June (delayed)

Project Amount	Reimbursed to Date
\$250,000	\$52,895

Project Amount		Expenditures		Balance
\$250,000	-	\$52,895	=	\$197,105



- Task 1: Software upgrade & data migration
- Task 2: Hardware procurement & replacement of existing equipment
- Task 3: Network boundary protection improvements
- Task 4: Investigation & troubleshooting of existing network issues
- Task 5: Next steps for SCADA/cybersecurity enhancements
- Task 6: Staff training



Water Storage Tank Wildfire Mitigation Project & Wellfield-Water Plant Generator Project

- **4/28/26:** Contact tank 60% designs completed and delivered to FEMA
- **4/30/26:** Wellfield generator 60% designs completed and delivered to FEMA
- **In progress:** Advancing designs of both projects (geotechnical work excluded)

California Wildfires and Straight-line Winds

DR-4856-CA



Incident Period: Jan 7, 2025 - Jan 31, 2025
Declaration Date: Jan 8, 2025

Quick Links

- **Recovery resources:** [State & Local](#) | [National](#)
- **Connect:** [Social Media](#) | [Mobile App & Text](#)
- **24/7 counseling:** [Disaster Distress Helpline](#)



Project Updates continued...

Firemain Linked Auxiliary Supply/Hydraulic Energy Storage (FLASHES)

- **5/21/26:** Executed the Microgrid Incentive Program agreement with PG&E
- Several meetings have been held to introduce Trane and TerraVerde staff to each other.

Stormwater Mitigation

- **5/27/26:** Notice of Interest submitted to FEMA's Hazard Mitigation Assistance (HMA) Flood Mitigation Assistance (FMA) program for the purpose of updating the Stormwater Master Plan.
- The District and the County are now pursuing the submittal of a joint sub-application, due at the end of June.

Brambles

- **In progress:** Awaiting Brambles action on Cost Share Agreement, Road Maintenance Agreement, and Outside Service Agreement to Brambles staff for review. Upon approval of such agreements, and upon executing a new easement, the District will submit the LAFCo annexation application on behalf of Brambles.
- **In progress:** Site survey results for new road easement language

Regulatory Compliance – Reclamation Pond pH & Title 22 Revision

- One month of samples have been collected throughout the reclamation pond to better understand the water's chemistry. Results will guide sludge removal methods (i.e., physical or chemical removal methods); meeting pending.

Regulatory Compliance – Hexavalent Chromium

- **4/2/26:** Consultants collected samples at both active and monitoring well sites to fill in data gaps regarding hexavalent chromium levels throughout Hidden Valley Lake and nearby areas.
- **5/13/26:** Held a meeting to review groundwater sample results taken thus far
- **In progress:** Additional samples to be taken at other nearby surrounding areas
- **In progress:** PumpMan evaluating the ability to increase Well 3 capacity

Valley Oaks Development

- **Agendized:** Adoption of a Resolution to submit an application to LAFCo to fully annex the Valley Oaks development into the District's service area.



JUNE 2026
Finance Committee
Documents and Reports

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2026

120-SEWER ENTERPRISE FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>2,461,445.00</u>	<u>212,405.39</u>	<u>2,272,863.08</u>	<u>188,581.92</u>	<u>92.34</u>
TOTAL REVENUES	<u>2,461,445.00</u>	<u>212,405.39</u>	<u>2,272,863.08</u>	<u>188,581.92</u>	<u>92.34</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	1,279,207.00	119,399.71	1,195,022.98	84,184.02	93.42
ADMINISTRATION	529,659.00	48,598.60	438,284.02	91,374.98	82.75
FIELD	573,773.00	54,299.50	469,673.61	104,099.39	81.86
DIRECTORS	83,806.00	7,042.44	70,575.75	13,230.25	84.21
CAPITAL PROJECTS & EQUIP	<u>690,607.00</u>	<u>8,719.16</u>	<u>284,455.28</u>	<u>406,151.72</u>	<u>41.19</u>
TOTAL EXPENDITURES	<u>3,157,052.00</u>	<u>238,059.41</u>	<u>2,458,011.64</u>	<u>699,040.36</u>	<u>77.86</u>
REVENUES OVER/(UNDER) EXPENDITURES	(695,607.00)	(25,654.02)	(185,148.56)	(510,458.44)	26.62

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2026

120-SEWER ENTERPRISE FUND
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-4020 INSPECTION FEES	500.00	0.00	0.00	500.00	0.00
120-4036 DEVELOPER FEES SEWER	0.00	0.00	12,719.80 (12,719.80)	0.00
120-4040 LIEN RECORDING FEES	0.00	0.00	0.00	0.00	0.00
120-4045 AVAILABILITY FEES	9,000.00	0.00	4,541.40	4,458.60	50.46
120-4050 SALES OF RECLAIMED WATER	245,610.00	17,988.18	134,158.81	111,451.19	54.62
120-4111 COMM SEWER USE	103,204.00	8,530.07	78,294.92	24,909.08	75.86
120-4112 GOV'T SEWER USE	1,200.00	133.90	1,537.94 (337.94)	128.16
120-4116 SEWER USE CHARGES	2,059,031.00	181,300.75	1,945,988.91	113,042.09	94.51
120-4210 LATE FEE	35,000.00	4,397.14	46,014.82 (11,014.82)	131.47
120-4300 MISC INCOME	100.00	1.07	3.12	96.88	3.12
120-4310 OTHER INCOME	1,000.00	54.28	10,401.89 (9,401.89)	1,040.19
120-4320 FEMA/CalOES GRANTS	0.00	0.00	29,916.94 (29,916.94)	0.00
120-4325 GRANTS	0.00	0.00	0.00	0.00	0.00
120-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
120-4550 INTEREST INCOME	6,800.00	0.00	9,284.53 (2,484.53)	136.54
120-4580 TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
120-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
120-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	2,461,445.00	212,405.39	2,272,863.08	188,581.92	92.34
	=====	=====	=====	=====	=====

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2026

120-SEWER ENTERPRISE FUND
 NON-DEPARTMENTAL
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
120-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5024 WORKERS' COMP INSURANCE	35,000.00	0.00	15,588.96	19,411.04	44.54
120-5-00-5025 RETIREE HEALTH BENEFITS	18,028.00	1,271.02	7,745.72	10,282.28	42.96
120-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
120-5-00-5040 ELECTION EXPENSE	2,500.00	0.00	0.00	2,500.00	0.00
120-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
120-5-00-5060 GASOLINE, OIL & FUEL	28,000.00	1,596.84	10,446.98	17,553.02	37.31
120-5-00-5061 VEHICLE MAINT	15,000.00	757.30	17,341.97 (2,341.97)	115.61
120-5-00-5062 TAXES & LIC	800.00	0.00	110.88	689.12	13.86
120-5-00-5064 GENERATOR MAINT	21,000.00	0.00	16,970.46	4,029.54	80.81
120-5-00-5074 INSURANCE PROPERTY/LIABILI	151,000.00	0.00	150,052.78	947.22	99.37
120-5-00-5075 BANK FEES	40,000.00	2,664.31	29,253.60	10,746.40	73.13
120-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	14,000.00	300.00	13,754.00	246.00	98.24
120-5-00-5092 POSTAGE & SHIPPING	13,500.00	987.70	9,186.29	4,313.71	68.05
120-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	17,498.50 (17,498.50)	0.00
120-5-00-5121 LEGAL SERVICES	20,000.00	5,654.96	26,869.93 (6,869.93)	134.35
120-5-00-5122 ENGINEERING SERVICES	50,000.00	13,156.56	36,858.60	13,141.40	73.72
120-5-00-5123 OTHER PROFESSIONAL SERVICE	38,300.00	1,460.75	31,932.48	6,367.52	83.37
120-5-00-5125 OPEB	13,000.00	0.00	12,800.00	200.00	98.46
120-5-00-5126 AUDIT SERVICES	8,825.00	0.00	8,825.00	0.00	100.00
120-5-00-5130 PRINTING & PUBLICATION	8,500.00	1,548.01	7,733.94	766.06	90.99
120-5-00-5135 NEWSLETTER	1,000.00	0.00	337.50	662.50	33.75
120-5-00-5142 AMORTIZATION	0.00	0.00	0.00	0.00	0.00
120-5-00-5145 EQUIPMENT RENTAL	5,000.00	290.91	5,205.27 (205.27)	104.11
120-5-00-5148 OPERATING SUPPLIES	90,000.00	24,558.03	118,968.07 (28,968.07)	132.19
120-5-00-5150 REPAIR & REPLACE	185,000.00	42,540.76	218,771.88 (33,771.88)	118.26
120-5-00-5155 MAINT BLDG & GROUNDS	68,820.00	1,952.38	36,555.91	32,264.09	53.12
120-5-00-5156 CUSTODIAL SERVICES	18,500.00	1,540.00	16,415.00	2,085.00	88.73
120-5-00-5157 SECURITY	9,116.00	1,315.96	23,785.49 (14,669.49)	260.92
120-5-00-5160 SLUDGE DISPOSAL	25,000.00	0.00	22,254.70	2,745.30	89.02
120-5-00-5165 TERTIARY POND MAINTENANCE	50,000.00	0.00	50,000.00	0.00	100.00
120-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
120-5-00-5191 TELEPHONE	15,000.00	1,009.49	10,156.41	4,843.59	67.71
120-5-00-5192 ELECTRICITY	170,000.00	6,731.95	129,039.55	40,960.45	75.91
120-5-00-5193 OTHER UTILITIES	3,500.00	345.08	3,381.07	118.93	96.60
120-5-00-5194 IT SERVICES	37,000.00	1,451.34	22,479.68	14,520.32	60.76
120-5-00-5195 ENV/MONITORING	52,000.00	8,124.50	55,656.75 (3,656.75)	107.03
120-5-00-5198 ANNUAL OPERATING FEES	35,000.00	0.00	32,884.00	2,116.00	93.95
120-5-00-5315 SAFETY EQUIPMENT	4,500.00	141.86	4,054.11	445.89	90.09
120-5-00-5522 INTEREST ON LONG-TERM DEBT	0.00	0.00	0.00	0.00	0.00
120-5-00-5545 RECORDING FEES	300.00	0.00	90.00	210.00	30.00
120-5-00-5580 TRANSFERS OUT	32,018.00	0.00	32,017.50	0.50	100.00
120-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
120-5-00-5595 BAD DEBT	0.00	0.00	0.00	0.00	0.00
120-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
120-5-00-5700 OVER / SHORT	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	1,279,207.00	119,399.71	1,195,022.98	84,184.02	93.42

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2026

120-SEWER ENTERPRISE FUND
 ADMINISTRATION
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-10-5010 SALARIES & WAGES	319,115.00	32,216.85	256,050.79	63,064.21	80.24
120-5-10-5020 EMPLOYEE BENEFITS	117,496.00	8,665.12	95,685.75	21,810.25	81.44
120-5-10-5021 RETIREMENT BENEFITS	75,048.00	2,872.56	67,861.19	7,186.81	90.42
120-5-10-5063 CERTIFICATIONS	500.00	0.00	0.00	500.00	0.00
120-5-10-5090 OFFICE SUPPLIES	5,000.00	422.06	3,653.38	1,346.62	73.07
120-5-10-5170 TRAVEL / MILEAGE	6,000.00	3,155.76	7,699.15 (1,699.15)	128.32
120-5-10-5175 EDUCATION / SEMINARS	5,000.00	857.50	6,128.67 (1,128.67)	122.57
120-5-10-5179 ADM MISC EXPENSES	1,500.00	408.75	1,205.09	294.91	80.34
TOTAL ADMINISTRATION	529,659.00	48,598.60	438,284.02	91,374.98	82.75

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2026

120-SEWER ENTERPRISE FUND
 FIELD
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-30-5010 SALARIES & WAGES	344,698.00	38,252.63	283,384.12	61,313.88	82.21
120-5-30-5020 EMPLOYEE BENEFITS	138,279.00	10,756.57	107,556.09	30,722.91	77.78
120-5-30-5021 RETIREMENT BENEFITS	74,796.00	3,050.35	68,432.94	6,363.06	91.49
120-5-30-5022 CLOTHING ALLOWANCE	2,500.00	0.00	1,372.37	1,127.63	54.89
120-5-30-5063 CERTIFICATIONS	1,500.00	201.00	842.48	657.52	56.17
120-5-30-5090 OFFICE SUPPLIES	1,000.00	46.20	418.90	581.10	41.89
120-5-30-5170 TRAVEL / MILEAGE	5,000.00	966.75	1,524.16	3,475.84	30.48
120-5-30-5175 EDUCATION / SEMINARS	6,000.00	1,026.00	6,142.55 (142.55)	102.38
TOTAL FIELD	573,773.00	54,299.50	469,673.61	104,099.39	81.86

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2026

120-SEWER ENTERPRISE FUND
 DIRECTORS
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-40-5010 DIRECTORS COMPENSATION	12,000.00	1,172.22	9,590.94	2,409.06	79.92
120-5-40-5020 DIRECTOR BENEFITS	230.00	40.29	305.93 (75.93)	133.01
120-5-40-5030 DIRECTOR HEALTH BENEFITS	60,976.00	5,829.93	60,678.88	297.12	99.51
120-5-40-5170 TRAVEL MILEAGE	2,000.00	0.00	0.00	2,000.00	0.00
120-5-40-5175 EDUCATION / SEMINARS	5,000.00	0.00	0.00	5,000.00	0.00
120-5-40-5176 DIRECTOR TRAINING	3,600.00	0.00	0.00	3,600.00	0.00
TOTAL DIRECTORS	83,806.00	7,042.44	70,575.75	13,230.25	84.21

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2026

120-SEWER ENTERPRISE FUND
 CAPITAL PROJECTS & EQUIP
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-70-7201 REGULATORY COMPLIANCE	180,000.00	0.00	138,060.58	41,939.42	76.70
120-5-70-7202 DISASTER MITIGATION	350,000.00	7,417.72	50,443.26	299,556.74	14.41
120-5-70-7203 DISASTER RECOVERY	0.00	0.00	0.00	0.00	0.00
120-5-70-7205 RISK MANAGEMENT	160,607.00	1,301.44	95,951.44	64,655.56	59.74
120-5-70-7206 RECORDS RETENTION	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS & EQUIP	690,607.00	8,719.16	284,455.28	406,151.72	41.19
TOTAL EXPENDITURES	3,157,052.00	238,059.41	2,458,011.64	699,040.36	77.86
REVENUES OVER/(UNDER) EXPENDITURES	(695,607.00)	(25,654.02)	(185,148.56)	(510,458.44)	26.62

*** END OF REPORT ***

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2026

130-WATER ENTERPRISE FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>3,555,530.00</u>	<u>301,340.09</u>	<u>3,537,609.40</u>	<u>17,920.60</u>	<u>99.50</u>
TOTAL REVENUES	<u>3,555,530.00</u>	<u>301,340.09</u>	<u>3,537,609.40</u>	<u>17,920.60</u>	<u>99.50</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	2,428,443.00	144,213.30	1,794,483.91	633,959.09	73.89
ADMINISTRATION	536,359.00	48,598.47	437,441.48	98,917.52	81.56
FIELD	580,273.00	55,298.00	478,563.72	101,709.28	82.47
DIRECTORS	88,206.00	7,042.56	70,576.38	17,629.62	80.01
CAPITAL PROJECTS & EQUIP	<u>6,161,262.95</u>	<u>68,317.78</u>	<u>575,980.54</u>	<u>5,585,282.41</u>	<u>9.35</u>
TOTAL EXPENDITURES	<u>9,794,543.95</u>	<u>323,470.11</u>	<u>3,357,046.03</u>	<u>6,437,497.92</u>	<u>34.27</u>
REVENUES OVER/(UNDER) EXPENDITURES	(6,239,013.95)	(22,130.02)	180,563.37	(6,419,577.32)	2.89-

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2026

130-WATER ENTERPRISE FUND
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-4035 RECONNECT FEE	15,000.00	1,725.00	22,680.00 (7,680.00)	151.20
130-4036 DEVELOPER FEES WATER	0.00	0.00	12,719.80 (12,719.80)	0.00
130-4038 COMM WATER METER INSTALL	0.00	0.00	0.00	0.00	0.00
130-4039 WATER CONNECTION FEE	658.00	0.00	130.00	528.00	19.76
130-4040 LIEN RECORDING FEES	1,200.00	0.00	5,365.44 (4,165.44)	447.12
130-4045 AVAILABILITY FEES	32,000.00	0.00	18,165.60	13,834.40	56.77
130-4110 COMM WATER USE	168,824.00	10,413.79	111,767.93	57,056.07	66.20
130-4111 BULK WATER SALES	5,000.00	0.00	26,913.73 (21,913.73)	538.27
130-4112 GOV'T WATER USE	7,400.00	733.73	7,995.87 (595.87)	108.05
130-4115 WATER USE	3,246,608.00	272,006.38	2,941,284.69	305,323.31	90.60
130-4117 WATER OVERAGE FEE	0.00	0.00	0.00	0.00	0.00
130-4210 LATE FEE	65,000.00	6,761.12	72,863.53 (7,863.53)	112.10
130-4215 RETURNED CHECK FEE	1,000.00	60.00	650.00	350.00	65.00
130-4300 MISC INCOME	100.00	1.08	103.13 (3.13)	103.13
130-4310 OTHER INCOME	1,500.00	54.28	14,990.27 (13,490.27)	999.35
130-4320 FEMA/CalOES GRANTS	0.00	9,584.71	58,863.37 (58,863.37)	0.00
130-4325 GRANTS	0.00	0.00	149,539.18 (149,539.18)	0.00
130-4330 HYDRANT METER USE DEPOSIT	3,240.00	0.00	6,480.00 (3,240.00)	200.00
130-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
130-4550 INTEREST INCOME	8,000.00	0.00	9,346.86 (1,346.86)	116.84
130-4580 TRANSFER IN	0.00	0.00	77,750.00 (77,750.00)	0.00
130-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
130-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	3,555,530.00	301,340.09	3,537,609.40	17,920.60	99.50
	=====	=====	=====	=====	=====

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2026

130-WATER ENTERPRISE FUND
 NON-DEPARTMENTAL
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
130-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5024 WORKERS' COMP INSURANCE	20,000.00	0.00	15,588.96	4,411.04	77.94
130-5-00-5025 RETIREE HEALTH BENEFITS	18,028.00	1,271.02	7,745.63	10,282.37	42.96
130-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
130-5-00-5040 ELECTION EXPENSE	2,500.00	0.00	0.00	2,500.00	0.00
130-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
130-5-00-5060 GASOLINE, OIL & FUEL	28,000.00	1,596.82	10,446.79	17,553.21	37.31
130-5-00-5061 VEHICLE MAINT	15,000.00	488.61	18,334.78 (3,334.78)	122.23
130-5-00-5062 TAXES & LIC	1,200.00	0.00	110.88	1,089.12	9.24
130-5-00-5064 GENERATOR MAINT	12,000.00	0.00	4,888.51	7,111.49	40.74
130-5-00-5074 INSURANCE PROPERTY/LIABILI	151,000.00	0.00	150,052.77	947.23	99.37
130-5-00-5075 BANK FEES	35,000.00	2,664.29	29,301.39	5,698.61	83.72
130-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	35,000.00	300.00	32,252.98	2,747.02	92.15
130-5-00-5092 POSTAGE & SHIPPING	13,500.00	987.69	9,186.21	4,313.79	68.05
130-5-00-5110 CONTRACTUAL SERVICES	5,000.00	0.00	17,498.50 (12,498.50)	349.97
130-5-00-5112 CROSS CONNECTION CONTROL	112,750.00	7,876.00	40,499.05	72,250.95	35.92
130-5-00-5121 LEGAL SERVICES	75,000.00	9,132.70	129,598.98 (54,598.98)	172.80
130-5-00-5122 ENGINEERING SERVICES	50,000.00	4,441.87	6,116.56	43,883.44	12.23
130-5-00-5123 OTHER PROFESSIONAL SERVICE	38,300.00	1,460.74	35,294.53	3,005.47	92.15
130-5-00-5124 WATER RIGHTS	15,000.00	0.00	736.20	14,263.80	4.91
130-5-00-5125 OPEB	13,500.00	0.00	12,800.00	700.00	94.81
130-5-00-5126 AUDIT SERVICES	8,825.00	0.00	8,825.00	0.00	100.00
130-5-00-5130 PRINTING & PUBLICATION	8,500.00	2,713.11	8,898.94 (398.94)	104.69
130-5-00-5135 NEWSLETTER	1,200.00	0.00	337.50	862.50	28.13
130-5-00-5142 AMORTIZATION	0.00	0.00	0.00	0.00	0.00
130-5-00-5145 EQUIPMENT RENTAL	6,500.00	290.90	4,307.06	2,192.94	66.26
130-5-00-5148 OPERATING SUPPLIES	20,000.00	2,722.80	11,041.55	8,958.45	55.21
130-5-00-5150 REPAIR & REPLACE	180,000.00	53,600.33	210,739.39 (30,739.39)	117.08
130-5-00-5155 MAINT BLDG & GROUNDS	45,000.00	1,952.38	36,537.62	8,462.38	81.19
130-5-00-5156 CUSTODIAL SERVICES	18,500.00	1,540.00	16,415.00	2,085.00	88.73
130-5-00-5157 SECURITY	9,116.00	1,315.95	23,785.46 (14,669.46)	260.92
130-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
130-5-00-5191 TELEPHONE	15,000.00	1,009.48	10,156.31	4,843.69	67.71
130-5-00-5192 ELECTRICITY	240,000.00	25,932.63	224,651.34	15,348.66	93.60
130-5-00-5193 OTHER UTILITIES	4,000.00	345.07	3,381.05	618.95	84.53
130-5-00-5194 IT SERVICES	60,820.00	3,762.51	45,374.61	15,445.39	74.60
130-5-00-5195 ENV/MONITORING	25,000.00	4,095.00	22,190.00	2,810.00	88.76
130-5-00-5198 ANNUAL OPERATING FEES	12,000.00	0.00	9,430.68	2,569.32	78.59
130-5-00-5315 SAFETY EQUIPMENT	5,000.00	141.86	3,188.45	1,811.55	63.77
130-5-00-5505 WATER CONSERVATION	7,500.00	4,615.30	5,749.53	1,750.47	76.66
130-5-00-5520 HYDRANT DEPOSIT REFUND	3,240.00	0.00	12,960.00 (9,720.00)	400.00
130-5-00-5522 INTEREST ON LONG-TERM DEBT	0.00	0.00	0.00	0.00	0.00
130-5-00-5545 RECORDING FEES	700.00	0.00	90.00	610.00	12.86
130-5-00-5580 TRANSFERS OUT	1,116,764.00	4,800.00	610,815.46	505,948.54	54.70
130-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
130-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
130-5-00-5595 BAD DEBT	0.00	5,156.24	5,156.24 (5,156.24)	0.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2026

130-WATER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	2,428,443.00	144,213.30	1,794,483.91	633,959.09	73.89

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2026

130-WATER ENTERPRISE FUND
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-10-5010 SALARIES & WAGES	319,115.00	32,216.93	256,050.83	63,064.17	80.24
130-5-10-5020 EMPLOYEE BENEFITS	117,496.00	8,665.11	95,685.54	21,810.46	81.44
130-5-10-5021 RETIREMENT BENEFITS	75,048.00	2,872.48	67,861.43	7,186.57	90.42
130-5-10-5063 CERTIFICATIONS	200.00	0.00	0.00	200.00	0.00
130-5-10-5090 OFFICE SUPPLIES	5,000.00	422.02	3,777.78	1,222.22	75.56
130-5-10-5170 TRAVEL / MILEAGE	8,000.00	3,155.70	6,874.61	1,125.39	85.93
130-5-10-5175 EDUCATION / SEMINARS	10,000.00	857.50	5,889.67	4,110.33	58.90
130-5-10-5179 ADM MISC EXPENSES	1,500.00	408.73	1,301.62	198.38	86.77
TOTAL ADMINISTRATION	536,359.00	48,598.47	437,441.48	98,917.52	81.56

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2026

130-WATER ENTERPRISE FUND
FIELD
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-30-5010 SALARIES & WAGES	344,698.00	39,075.43	291,109.51	53,588.49	84.45
130-5-30-5020 EMPLOYEE BENEFITS	138,279.00	10,756.55	107,576.90	30,702.10	77.80
130-5-30-5021 RETIREMENT BENEFITS	74,796.00	3,108.09	68,953.63	5,842.37	92.19
130-5-30-5022 CLOTHING ALLOWANCE	2,500.00	0.00	1,372.35	1,127.65	54.89
130-5-30-5063 CERTIFICATIONS	1,000.00	160.00	705.00	295.00	70.50
130-5-30-5090 OFFICE SUPPLIES	1,000.00	46.20	385.88	614.12	38.59
130-5-30-5170 TRAVEL / MILEAGE	8,000.00	966.73	2,130.95	5,869.05	26.64
130-5-30-5175 EDUCATION / SEMINARS	10,000.00	1,185.00	6,329.50	3,670.50	63.30
TOTAL FIELD	580,273.00	55,298.00	478,563.72	101,709.28	82.47

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2026

130-WATER ENTERPRISE FUND
 DIRECTORS
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-40-5010 DIRECTORS COMPENSATION	12,000.00	1,172.30	9,591.47	2,408.53	79.93
130-5-40-5020 DIRECTOR BENEFITS	230.00	40.34	306.19 (76.19)	133.13
130-5-40-5030 DIRECTOR HEALTH BENEFITS	60,976.00	5,829.92	60,678.72	297.28	99.51
130-5-40-5080 MEMBERSHIP & SUBSCRIPTION	0.00	0.00	0.00	0.00	0.00
130-5-40-5170 TRAVEL MILEAGE	5,000.00	0.00	0.00	5,000.00	0.00
130-5-40-5175 EDUCATION / SEMINARS	5,000.00	0.00	0.00	5,000.00	0.00
130-5-40-5176 DIRECTOR TRAINING	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL DIRECTORS	88,206.00	7,042.56	70,576.38	17,629.62	80.01

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2026

130-WATER ENTERPRISE FUND
 CAPITAL PROJECTS & EQUIP
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-70-7012 GENERAL VEHICLES	122,412.95	0.00	122,412.95	0.00	100.00
130-5-70-7201 REGULATORY COMPLIANCE	0.00	0.00	0.00	0.00	0.00
130-5-70-7202 DISASTER MITIGATION	250,000.00	2,919.96	45,945.48	204,054.52	18.38
130-5-70-7203 DISASTER RECOVERY	0.00	0.00	0.00	0.00	0.00
130-5-70-7204 RELIABLE WATER SUPPLY	5,788,850.00	59,634.63	401,858.92	5,386,991.08	6.94
130-5-70-7205 RISK MANAGEMENT	0.00	5,763.19	5,763.19 (5,763.19)	0.00
130-5-70-7206 RECORDS RETENTION	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS & EQUIP	6,161,262.95	68,317.78	575,980.54	5,585,282.41	9.35
TOTAL EXPENDITURES	9,794,543.95	323,470.11	3,357,046.03	6,437,497.92	34.27
REVENUES OVER/(UNDER) EXPENDITURES	(6,239,013.95)	(22,130.02)	180,563.37	(6,419,577.32)	2.89-

*** END OF REPORT ***

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2026

215-RECA REDEMPTION 1995-2
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>389,546.00</u>	<u>0.00</u>	<u>179,392.52</u>	<u>210,153.48</u>	<u>46.05</u>
TOTAL REVENUES	<u>389,546.00</u>	<u>0.00</u>	<u>179,392.52</u>	<u>210,153.48</u>	<u>46.05</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>295,861.00</u>	<u>2,514.50</u>	<u>294,425.43</u>	<u>1,435.57</u>	<u>99.51</u>
TOTAL EXPENDITURES	<u>295,861.00</u>	<u>2,514.50</u>	<u>294,425.43</u>	<u>1,435.57</u>	<u>99.51</u>
REVENUES OVER/(UNDER) EXPENDITURES	93,685.00	(2,514.50)	(115,032.91)	208,717.91	122.79-

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2026

215-RECA REDEMPTION 1995-2

REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
215-4525 PRO-RATA BOND PAYMENT FEE	3,200.00	0.00	0.00	3,200.00	0.00
215-4530 TAXES, ASSMT & BOND PROCEEDS	284,346.00	0.00	151,427.36	132,918.64	53.25
215-4540 DELINQUENT ASSESSMENTS	32,000.00	0.00	8,035.73	23,964.27	25.11
215-4541 DELINQ PENALTY & INTEREST	55,000.00	0.00	4,455.77	50,544.23	8.10
215-4542 DELINQ ASSMT MONTHLY PENALTY	0.00	0.00	0.00	0.00	0.00
215-4550 INTEREST INCOME	15,000.00	0.00	15,473.66 (473.66)	103.16
215-4580 TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	389,546.00	0.00	179,392.52	210,153.48	46.05
	=====	=====	=====	=====	=====

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2026

215-RECA REDEMPTION 1995-2
 NON-DEPARTMENTAL
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
215-5-00-5075 BANK FEES	0.00	0.00	0.00	0.00	0.00
215-5-00-5123 OTHER PROFESSIONAL SERVICE	11,515.00	2,514.50	10,821.04	693.96	93.97
215-5-00-5125 BOND PREMIUM	0.00	0.00	0.00	0.00	0.00
215-5-00-5522 INTEREST ON LONG-TERM DEBT	65,346.00	0.00	64,604.39	741.61	98.87
215-5-00-5580 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
215-5-00-5590 COST OF ISSUANCE	0.00	0.00	0.00	0.00	0.00
215-5-00-5599 PRINCIPAL PMT	219,000.00	0.00	219,000.00	0.00	100.00
215-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	295,861.00	2,514.50	294,425.43	1,435.57	99.51
TOTAL EXPENDITURES	295,861.00	2,514.50	294,425.43	1,435.57	99.51
REVENUES OVER/(UNDER) EXPENDITURES	93,685.00	(2,514.50)	(115,032.91)	208,717.91	122.79-

*** END OF REPORT ***

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2026

218-CIEDEB REDEMPTION FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>167,088.00</u>	<u>0.00</u>	<u>166,188.79</u>	<u>899.21</u>	<u>99.46</u>
TOTAL REVENUES	<u>167,088.00</u>	<u>0.00</u>	<u>166,188.79</u>	<u>899.21</u>	<u>99.46</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>167,088.00</u>	<u>0.00</u>	<u>168,976.45</u>	<u>(1,888.45)</u>	<u>101.13</u>
TOTAL EXPENDITURES	<u>167,088.00</u>	<u>0.00</u>	<u>168,976.45</u>	<u>(1,888.45)</u>	<u>101.13</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	(2,787.66)	2,787.66	0.00

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2026

218-CIEDB REDEMPTION FUND
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
218-4030 WATER CAPACITY FEES	9,137.00	0.00	0.00	9,137.00	0.00
218-4115 WATER USE CIEDB	0.00	0.00	0.00	0.00	0.00
218-4550 INTEREST INCOME	12,000.00	0.00	6,349.34	5,650.66	52.91
218-4580 TRANSFERS IN	145,951.00	0.00	159,839.45 (13,888.45)	109.52
218-4596 USER/NEW DEVELOPMT PORTION	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	167,088.00	0.00	166,188.79	899.21	99.46
	=====	=====	=====	=====	=====

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2026

218-CIEDB REDEMPTION FUND
 NON-DEPARTMENTAL
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
218-5-00-5092 POSTAGE & SHIPPING	0.00	0.00	0.00	0.00	0.00
218-5-00-5522 INTEREST ON LONG-TERM DEBT	33,065.00	0.00	35,334.06 (2,269.06)	106.86
218-5-00-5560 BAD DEBT	0.00	0.00	0.00	0.00	0.00
218-5-00-5580 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
218-5-00-5595 CIEDB LOAN ANNUAL FEE	3,425.00	0.00	3,046.04	378.96	88.94
218-5-00-5599 PRINCIPAL PMT	130,598.00	0.00	130,596.35	1.65	100.00
218-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	167,088.00	0.00	168,976.45 (1,888.45)	101.13
TOTAL EXPENDITURES	167,088.00	0.00	168,976.45 (1,888.45)	101.13
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	(2,787.66)	2,787.66	0.00
	=====	=====	=====	=====	=====

*** END OF REPORT ***

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2026

219-USDA SOLAR LOAN
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>32,018.00</u>	<u>0.00</u>	<u>32,607.87</u>	(<u>589.87</u>)	<u>101.84</u>
TOTAL REVENUES	<u>32,018.00</u>	<u>0.00</u>	<u>32,607.87</u>	(<u>589.87</u>)	<u>101.84</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>32,018.00</u>	<u>0.00</u>	<u>32,017.50</u>	<u>0.50</u>	<u>100.00</u>
TOTAL EXPENDITURES	<u>32,018.00</u>	<u>0.00</u>	<u>32,017.50</u>	<u>0.50</u>	<u>100.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	590.37	(590.37)	0.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2026

219-USDA SOLAR LOAN
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
219-4300 MISC INCOME	0.00	0.00	0.00	0.00	0.00
219-4550 INTEREST INCOME	200.00	0.00	590.37 (390.37)	295.19
219-4580 TRANSFERS IN	31,818.00	0.00	32,017.50 (199.50)	100.63
TOTAL REVENUES	32,018.00	0.00	32,607.87 (589.87)	101.84
	=====	=====	=====	=====	=====

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2026

219-USDA SOLAR LOAN
 NON-DEPARTMENTAL
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
219-5-00-5092 POSTAGE & SHIPPING	0.00	0.00	0.00	0.00	0.00
219-5-00-5522 INTEREST ON LONG-TERM DEBT	12,518.00	0.00	12,517.50	0.50	100.00
219-5-00-5523 INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
219-5-00-5580 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
219-5-00-5599 PRINCIPAL PMT	19,500.00	0.00	19,500.00	0.00	100.00
TOTAL NON-DEPARTMENTAL	32,018.00	0.00	32,017.50	0.50	100.00
TOTAL EXPENDITURES	32,018.00	0.00	32,017.50	0.50	100.00
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	590.37 (590.37)	0.00

*** END OF REPORT ***

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2026

223-WATER BOND 2023A
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>325,825.00</u>	<u>4,800.00</u>	<u>301,647.39</u>	<u>24,177.61</u>	<u>92.58</u>
TOTAL REVENUES	<u>325,825.00</u>	<u>4,800.00</u>	<u>301,647.39</u>	<u>24,177.61</u>	<u>92.58</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>277,275.00</u>	<u>0.00</u>	<u>982,945.00</u>	<u>(705,670.00)</u>	<u>354.50</u>
TOTAL EXPENDITURES	<u>277,275.00</u>	<u>0.00</u>	<u>982,945.00</u>	<u>(705,670.00)</u>	<u>354.50</u>
REVENUES OVER/(UNDER) EXPENDITURES	48,550.00	4,800.00	(681,297.61)	729,847.61	1,403.29-

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2026

223-WATER BOND 2023A
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
223-4525 PRO-RATA BOND PAYMENT FEE	0.00	0.00	0.00	0.00	0.00
223-4550 INTEREST INCOME	50,000.00	0.00	19,572.39	30,427.61	39.14
223-4580 TRANSFER IN	275,825.00	4,800.00	282,075.00 (6,250.00)	102.27
TOTAL REVENUES	325,825.00	4,800.00	301,647.39	24,177.61	92.58
	=====	=====	=====	=====	=====

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MAY 31ST, 2026

223-WATER BOND 2023A
 NON-DEPARTMENTAL
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
223-5-00-5075 BANK FEES	1,450.00	0.00	0.00	1,450.00	0.00
223-5-00-5123 OTHER PROFESSIONAL SERVICE	0.00	0.00	6,250.00 (6,250.00)	0.00
223-5-00-5125 BOND PREMIUM	0.00	0.00	0.00	0.00	0.00
223-5-00-5522 INTEREST ON LONG-TERM DEBT	250,825.00	0.00	250,825.00	0.00	100.00
223-5-00-5580 TRANSFER OUT	0.00	0.00	700,870.00 (700,870.00)	0.00
223-5-00-5590 COST OF ISSUANCE	0.00	0.00	0.00	0.00	0.00
223-5-00-5599 PRINCIPAL PMT	25,000.00	0.00	25,000.00	0.00	100.00
223-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	277,275.00	0.00	982,945.00 (705,670.00)	354.50
TOTAL EXPENDITURES	277,275.00	0.00	982,945.00 (705,670.00)	354.50
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	48,550.00	4,800.00	(681,297.61)	729,847.61	1,403.29-
	=====	=====	=====	=====	=====

*** END OF REPORT ***



Hidden Valley Lake Community Services District
Financial Activity, Cash and Investment Summary
As of May 31, 2026
 (Rounded and Unaudited)

Operating Checking	LAIF	Bond Trustee Sewer	Bond Trustee Water	California CLASS	Total All Cash/Investment Accounts
West America Bank 1010	State Treasurer 1133	US Bank 1200	US Bank 1212	CA CLASS 1139	

Financial Activity of Cash/Investment Accounts in General Ledger [1]

Beginning Balances	\$ 967,796	\$ 189,174	\$ 162,072	\$ 2,914	\$ 8,243,331	\$ 9,565,287
Cash Receipts						
Utility Billing Deposits	\$ 483,878	\$ -	\$ -	\$ -	\$ -	
Electronic Fund Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Deposits	\$ -	\$ 6,749	\$ 414	\$ 4	\$ 26,208	
Total Cash Receipts	\$ 483,878	\$ 6,749	\$ 162,485	\$ 2,918	\$ 8,269,540	
Cash Disbursements						
Accounts Payable Checks issued	\$ 394,758	\$ -	\$ -	\$ -	\$ -	
Electronic Fund/Bank Draft Disbursements	\$ 51,220	\$ -	\$ -	\$ -	\$ -	
Payroll Checks issued - net	\$ 102,790	\$ -	\$ -	\$ -	\$ -	
Bank Fees	\$ 5,329	\$ -	\$ -	\$ -	\$ -	
Other Disbursements	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Disbursements	\$ 554,097	\$ -	\$ -	\$ -	\$ -	
Transfers Between Accounts						
Transfers In	\$ 5,499	\$ -	\$ -	\$ -	\$ -	
Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ 5,499	
Total Transfers Between Accounts	\$ 5,499	\$ -	\$ -	\$ -	\$ 5,499	
Ending Balances in General Ledger	\$ 903,075	\$ 195,923	\$ 162,485	\$ 2,918	\$ 8,264,041	\$ 9,528,443
Financial Institution Ending Balances	\$ 1,034,836	\$ 195,923	\$ 162,485	\$ 2,918	\$ 8,264,041	\$ 9,660,204

Ending Balances General Ledger Distribution by District Funds [2]

100 Operating	-	-	-	-	-	-
120 Wastewater Operating	184,915	-	-	-	101,147	286,062
130 Water Operating	720,675	-	-	-	179,924	900,598
215 2016 Sewer Refinancing Bond	(2,515)	-	162,485	-	454,294	614,265
218 2002 CIEDB Loan	-	-	-	-	104,075	104,075
219 2012 USDA Solar COP	-	1,000	-	-	9,181	10,181
223 2023 Water Revenue Bond	-	-	-	2,918	-	2,918
313 Wastewater Operating Reserve	-	-	-	-	260,049	260,049
314 Wastewater CIP	-	-	-	-	551,336	551,336
319 2012 USDA Solar COP Reserve	-	-	-	-	33,034	33,034
320 Water CIP	-	-	-	-	6,381,281	6,381,281
325 Water Operating Reserve	-	-	-	-	189,720	189,720
350 2002 CIEDB Loan Reserve	-	194,923	-	-	-	194,923
Total Ending Balances in General Ledger	\$ 903,075	\$ 195,923	\$ 162,485	\$ 2,918	\$ 8,264,041	\$ 9,528,443

[1] Cash balances are consolidated by District fund and reconciled to the respective financial institution statements. Accounts include operating funds at Westamerica Bank, the Local Agency Investment Fund (LAIF) managed by the State Treasurer, California CLASS, and bond trustee accounts held by U.S. Bank for the 2016 Refunding and 2023 Water Bond.

[2] See Reconciliation Detail Summary for details

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 5/01/2026 THRU 5/31/2026
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
BANK DRAFT:								
1010	5/01/2026	BANK-DRAFT	001297	AFLAC	237.86CR	CLEARED	A	5/04/2026
1010	5/01/2026	BANK-DRAFT	001298	CALIFORNIA PUBLIC EMPLOYEES RE	7,466.62CR	CLEARED	A	5/04/2026
1010	5/01/2026	BANK-DRAFT	001299	NATIONWIDE RETIREMENT SOLUTION	1,800.00CR	CLEARED	A	5/01/2026
1010	5/01/2026	BANK-DRAFT	001300	STATE OF CALIFORNIA EDD	2,295.11CR	CLEARED	A	5/01/2026
1010	5/01/2026	BANK-DRAFT	001301	TOTAL ADMINISTRATIVE SERVICES	63.46CR	CLEARED	A	5/05/2026
1010	5/01/2026	BANK-DRAFT	001302	US DEPARTMENT OF THE TREASURY	5,647.59CR	CLEARED	A	5/01/2026
1010	5/15/2026	BANK-DRAFT	001303	AFLAC	237.86CR	OUTSTND	A	0/00/0000
1010	5/15/2026	BANK-DRAFT	001304	CALIFORNIA PUBLIC EMPLOYEES RE	7,297.84CR	CLEARED	A	5/18/2026
1010	5/15/2026	BANK-DRAFT	001305	NATIONWIDE RETIREMENT SOLUTION	1,800.00CR	CLEARED	A	5/15/2026
1010	5/15/2026	BANK-DRAFT	001306	STATE OF CALIFORNIA EDD	2,170.00CR	CLEARED	A	5/15/2026
1010	5/15/2026	BANK-DRAFT	001307	TOTAL ADMINISTRATIVE SERVICES	63.46CR	CLEARED	A	5/19/2026
1010	5/15/2026	BANK-DRAFT	001308	US DEPARTMENT OF THE TREASURY	5,319.00CR	CLEARED	A	5/15/2026
1010	5/29/2026	BANK-DRAFT	001309	AFLAC	237.86CR	OUTSTND	A	0/00/0000
1010	5/29/2026	BANK-DRAFT	001310	CALIFORNIA PUBLIC EMPLOYEES RE	7,290.26CR	CLEARED	A	6/01/2026
1010	5/29/2026	BANK-DRAFT	001311	NATIONWIDE RETIREMENT SOLUTION	1,800.00CR	CLEARED	A	5/29/2026
1010	5/29/2026	BANK-DRAFT	001312	STATE OF CALIFORNIA EDD	2,152.54CR	CLEARED	A	5/29/2026
1010	5/29/2026	BANK-DRAFT	001313	TOTAL ADMINISTRATIVE SERVICES	63.46CR	OUTSTND	A	0/00/0000
1010	5/29/2026	BANK-DRAFT	001314	US DEPARTMENT OF THE TREASURY	5,277.05CR	CLEARED	A	5/29/2026
CHECK:								
1010	5/01/2026	CHECK	004544	ALESHIRE & WYNDER, LLP	2,223.00CR	CLEARED	A	5/05/2026
1010	5/01/2026	CHECK	004545	ALPHA ANALYTICAL LABORATORIES	5,752.75CR	CLEARED	A	5/06/2026
1010	5/01/2026	CHECK	004546	VOID CHECK	0.00	CLEARED	A	5/01/2026
1010	5/01/2026	CHECK	004547	BENNY'S LANDSCAPING & PLUS LLC	1,800.00CR	CLEARED	A	5/07/2026
1010	5/01/2026	CHECK	004548	BKS LAW FIRM, PC	9,956.91CR	CLEARED	A	5/05/2026
1010	5/01/2026	CHECK	004549	BRELJE & RACE CONSULTING CIVIL	1,241.25CR	CLEARED	A	5/06/2026
1010	5/01/2026	CHECK	004550	COASTLAND CIVIL ENGINEERVOIDED	22,516.25CR	VOIDED	A	5/01/2026
1010	5/01/2026	CHECK	004551	DONNA MAHONEY	705.94CR	CLEARED	A	5/05/2026
1010	5/01/2026	CHECK	004552	ELAN CARDMEMBER SERVICE	15,933.72CR	CLEARED	A	5/07/2026
1010	5/01/2026	CHECK	004553	GHD	9,522.53CR	CLEARED	A	5/07/2026
1010	5/01/2026	CHECK	004554	GRISWOLD INDUSTRIES	3,424.97CR	CLEARED	A	5/05/2026
1010	5/01/2026	CHECK	004555	JAMES DAY CONSTRUCTION, INC.	11,044.00CR	CLEARED	A	5/12/2026
1010	5/01/2026	CHECK	004556	JOSEPH A LAYMON	1,174.17CR	CLEARED	A	5/07/2026
1010	5/01/2026	CHECK	004557	KELLY REESE	2,052.00CR	CLEARED	A	5/06/2026
1010	5/01/2026	CHECK	004558	MCKENNA FARRES	65.25CR	CLEARED	A	5/04/2026
1010	5/01/2026	CHECK	004559	PACE SUPPLY CORP	4,798.04CR	CLEARED	A	5/07/2026
1010	5/01/2026	CHECK	004560	PACIFIC GAS & ELECTRIC COMPANY	15,535.01CR	CLEARED	A	5/05/2026
1010	5/01/2026	CHECK	004561	RELIABLE PLUMBING	803.00CR	CLEARED	A	5/12/2026
1010	5/01/2026	CHECK	004562	STATE WATER RESOURCES CONTROL	201.00CR	CLEARED	A	5/11/2026
1010	5/01/2026	CHECK	004563	THATCHER COMPANY, INC.	4,404.77CR	CLEARED	A	5/06/2026
1010	5/01/2026	CHECK	004564	U S POSTMASTER	312.00CR	CLEARED	A	5/08/2026
1010	5/01/2026	CHECK	004565	USA BLUE BOOK	1,309.67CR	CLEARED	A	5/07/2026
1010	5/01/2026	CHECK	004566	WESTGATE PETROLEUM CO., INC.	1,098.10CR	CLEARED	A	5/05/2026
1010	5/01/2026	CHECK	004567	COASTLAND CIVIL ENGINEERVOIDED	48,118.38CR	VOIDED	A	5/01/2026

COMPANY: 999 - POOLED CASH FUND
ACCOUNT: 1010 CASH - POOLED
TYPE: All
STATUS: All
FOLIO: All

CHECK DATE: 5/01/2026 THRU 5/31/2026
CLEAR DATE: 0/00/0000 THRU 99/99/9999
STATEMENT: 0/00/0000 THRU 99/99/9999
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1010	5/01/2026	CHECK	004568	COASTLAND CIVIL ENGINEERING, I	25,602.13CR	CLEARED	A	5/06/2026
1010	5/15/2026	CHECK	004569	ACWA/JPIA	1,428.91CR	CLEARED	A	5/20/2026
1010	5/15/2026	CHECK	004570	ADVENTIST HEALTH ST HELENA - J	132.50CR	CLEARED	A	5/20/2026
1010	5/15/2026	CHECK	004571	ALPHA ANALYTICAL LABORATORIES	2,996.25CR	CLEARED	A	5/20/2026
1010	5/15/2026	CHECK	004572	VOID CHECK	0.00	CLEARED	A	5/15/2026
1010	5/15/2026	CHECK	004573	AMAZON CAPITAL SERVICES, INC.	1,165.63CR	CLEARED	A	5/21/2026
1010	5/15/2026	CHECK	004574	APPLIED TECHNOLOGY SOLUTIONS	1,305.75CR	OUTSTND	A	0/00/0000
1010	5/15/2026	CHECK	004575	ARMED FORCE PEST CONTROL, INC.	205.00CR	CLEARED	A	5/20/2026
1010	5/15/2026	CHECK	004576	BADGER METER	2,311.20CR	CLEARED	A	5/22/2026
1010	5/15/2026	CHECK	004577	BENNETT ENGINEERING SERVICES	3,876.00CR	CLEARED	A	5/19/2026
1010	5/15/2026	CHECK	004578	CHASE HOLLMAN	457.76CR	CLEARED	A	5/18/2026
1010	5/15/2026	CHECK	004579	COURTNEY HERNANDEZ	3,080.00CR	CLEARED	A	5/19/2026
1010	5/15/2026	CHECK	004580	D HOSKINS ENTERPRISES	1,500.00CR	CLEARED	A	5/19/2026
1010	5/15/2026	CHECK	004581	DATAPROSE, LLC	3,548.56CR	CLEARED	A	5/21/2026
1010	5/15/2026	CHECK	004582	DOMINIC HERNANDEZ	271.31CR	CLEARED	A	5/15/2026
1010	5/15/2026	CHECK	004583	GHD	7,879.78CR	CLEARED	A	5/20/2026
1010	5/15/2026	CHECK	004584	GINNLAW, P.C.	4,284.00CR	CLEARED	A	5/19/2026
1010	5/15/2026	CHECK	004585	HANNAH DAVIDSON	561.83CR	CLEARED	A	5/18/2026
1010	5/15/2026	CHECK	004586	HARDESTER'S MARKETS & HARDWARE	229.50CR	CLEARED	A	5/21/2026
1010	5/15/2026	CHECK	004587	IAN GIBBS	200.00CR	OUTSTND	A	0/00/0000
1010	5/15/2026	CHECK	004588	JAMES DAY CONSTRUCTION, INC.	1,047.00CR	CLEARED	A	5/27/2026
1010	5/15/2026	CHECK	004589	JENFITCH, LLC	5,097.23CR	CLEARED	A	5/20/2026
1010	5/15/2026	CHECK	004590	KEYES & FOX LLP	414.00CR	CLEARED	A	5/22/2026
1010	5/15/2026	CHECK	004591	LAKE COUNTY RECORD BEE	1,165.16CR	CLEARED	A	5/26/2026
1010	5/15/2026	CHECK	004592	LAKE COUNTY WASTE SOLUTIONS, I	123.34CR	CLEARED	A	5/26/2026
1010	5/15/2026	CHECK	004593	LAKE COUNTY WASTE SOLUTIONS, I	566.81CR	CLEARED	A	5/26/2026
1010	5/15/2026	CHECK	004594	PUMPAN NORCAL	35,666.90CR	CLEARED	A	5/19/2026
1010	5/15/2026	CHECK	004595	QUACKENBUSH MRRCF	189.24CR	CLEARED	A	5/20/2026
1010	5/15/2026	CHECK	004596	RANCHO LANDSCAPE SUPPLY	509.44CR	CLEARED	A	5/19/2026
1010	5/15/2026	CHECK	004597	SPECIAL DISTRICT RISK MANAGEME	1,900.11CR	CLEARED	A	5/20/2026
1010	5/15/2026	CHECK	004598	SPECIAL DISTRICT RISK MANAGEME	51,483.83CR	CLEARED	A	5/19/2026
1010	5/15/2026	CHECK	004599	STREAMLINE	600.00CR	CLEARED	A	5/21/2026
1010	5/15/2026	CHECK	004600	SWRCB - DWOCP	160.00CR	CLEARED	A	5/26/2026
1010	5/15/2026	CHECK	004601	UBEO WEST LLC	62.38CR	CLEARED	A	5/20/2026
1010	5/15/2026	CHECK	004602	UBEO WEST, LLC	519.43CR	CLEARED	A	5/20/2026
1010	5/15/2026	CHECK	004603	USA BLUE BOOK	2,802.95CR	CLEARED	A	5/21/2026
1010	5/15/2026	CHECK	004604	WEST YOST & ASSOCIATES, INC.	7,876.00CR	CLEARED	A	5/19/2026
1010	5/15/2026	CHECK	004605	WESTGATE PETROLEUM CO., INC.	1,066.73CR	CLEARED	A	5/19/2026
1010	5/15/2026	CHECK	004606	HOPE, RICHARD K	11.41CR	CLEARED	A	5/26/2026
1010	5/15/2026	CHECK	004607	ROGERS, SABRINA K	153.07CR	CLEARED	A	5/26/2026
1010	5/15/2026	CHECK	004608	WISE, KENDRA J	25.14CR	CLEARED	A	5/27/2026
1010	5/29/2026	CHECK	004609	ADVANCED SECURITY SYSTEMS SANT	969.00CR	OUTSTND	A	0/00/0000
1010	5/29/2026	CHECK	004610	ALPHA ANALYTICAL LABORATORIES	3,470.50CR	OUTSTND	A	0/00/0000
1010	5/29/2026	CHECK	004611	VOID CHECK	0.00	OUTSTND	A	0/00/0000

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 5/01/2026 THRU 5/31/2026
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1010	5/29/2026	CHECK	004612	APPLIED TECHNOLOGY SOLUTIONS	1,662.36CR	OUTSTND	A	0/00/0000
1010	5/29/2026	CHECK	004613	BKS LAW FIRM, PC	2,193.75CR	OUTSTND	A	0/00/0000
1010	5/29/2026	CHECK	004614	COASTLAND CIVIL ENGINEERING, I	33,515.00CR	OUTSTND	A	0/00/0000
1010	5/29/2026	CHECK	004615	COUNTY OF LAKE SOLID WASTE	10.52CR	OUTSTND	A	0/00/0000
1010	5/29/2026	CHECK	004616	ELAN CARDMEMBER SERVICE	13,643.07CR	OUTSTND	A	0/00/0000
1010	5/29/2026	CHECK	004617	GHD	8,714.68CR	OUTSTND	A	0/00/0000
1010	5/29/2026	CHECK	004618	HALOGEN SYSTEMS, INC	7,106.99CR	OUTSTND	A	0/00/0000
1010	5/29/2026	CHECK	004619	JAMES DAY CONSTRUCTION, INC.	2,871.00CR	OUTSTND	A	0/00/0000
1010	5/29/2026	CHECK	004620	JENFITCH, LLC	10,145.18CR	OUTSTND	A	0/00/0000
1010	5/29/2026	CHECK	004621	JESSICA E DESSEL	3,382.66CR	OUTSTND	A	0/00/0000
1010	5/29/2026	CHECK	004622	LAKE COUNTY RECORD BEE	124.79CR	OUTSTND	A	0/00/0000
1010	5/29/2026	CHECK	004623	MENDO MILL CLEARLAKE	626.34CR	OUTSTND	A	0/00/0000
1010	5/29/2026	CHECK	004624	NATE'S ELECTRIC, INC	1,250.00CR	OUTSTND	A	0/00/0000
1010	5/29/2026	CHECK	004625	NATHAN REESE	51.92CR	OUTSTND	A	0/00/0000
1010	5/29/2026	CHECK	004626	ODP BUSINESS SOLUTIONS, LLC	216.38CR	OUTSTND	A	0/00/0000
1010	5/29/2026	CHECK	004627	PACIFIC GAS & ELECTRIC COMPANY	17,129.57CR	OUTSTND	A	0/00/0000
1010	5/29/2026	CHECK	004628	PAUL KELLEY	1,013.31CR	OUTSTND	A	0/00/0000
1010	5/29/2026	CHECK	004629	TELSTAR INSTRUMENTS	2,586.00CR	OUTSTND	A	0/00/0000
1010	5/29/2026	CHECK	004630	THATCHER COMPANY, INC.	4,389.02CR	OUTSTND	A	0/00/0000
1010	5/29/2026	CHECK	004631	U.S. BANK	2,514.50CR	OUTSTND	A	0/00/0000
1010	5/29/2026	CHECK	004632	USA BLUE BOOK	8,291.72CR	OUTSTND	A	0/00/0000
1010	5/29/2026	CHECK	004633	VERIZON WIRELESS	1,545.91CR	OUTSTND	A	0/00/0000
1010	5/29/2026	CHECK	004634	VERIZON WIRELESS	471.08CR	OUTSTND	A	0/00/0000
1010	5/29/2026	CHECK	004635	WESTGATE PETROLEUM CO., INC.	1,028.83CR	OUTSTND	A	0/00/0000
DEPOSIT:								
1010	5/01/2026	DEPOSIT		CREDIT CARD 5/01/2026	7,373.23	CLEARED	C	5/04/2026
1010	5/01/2026	DEPOSIT	000001	CREDIT CARD 5/01/2026	1,011.48	CLEARED	C	5/04/2026
1010	5/01/2026	DEPOSIT	000002	CREDIT CARD 5/01/2026	620.74	CLEARED	C	5/04/2026
1010	5/01/2026	DEPOSIT	000003	CREDIT CARD 5/01/2026	986.73	CLEARED	C	5/06/2026
1010	5/01/2026	DEPOSIT	000004	REGULAR DAILY POST 5/01/2026	1,316.47	CLEARED	C	5/04/2026
1010	5/04/2026	DEPOSIT		CREDIT CARD 5/04/2026	26,681.57	CLEARED	C	5/05/2026
1010	5/04/2026	DEPOSIT	000001	CREDIT CARD 5/04/2026	477.40	CLEARED	C	5/05/2026
1010	5/04/2026	DEPOSIT	000002	CREDIT CARD 5/04/2026	5,715.03	CLEARED	C	5/06/2026
1010	5/04/2026	DEPOSIT	000003	CREDIT CARD 5/04/2026	793.62	CLEARED	C	5/06/2026
1010	5/04/2026	DEPOSIT	000004	CREDIT CARD 5/04/2026	3,047.46	CLEARED	C	5/06/2026
1010	5/04/2026	DEPOSIT	000005	CREDIT CARD 5/04/2026	1,095.05	CLEARED	C	5/05/2026
1010	5/04/2026	DEPOSIT	000006	CREDIT CARD 5/04/2026	237.82	CLEARED	C	5/06/2026
1010	5/04/2026	DEPOSIT	000007	CREDIT CARD 5/04/2026	452.81	CLEARED	C	5/06/2026
1010	5/04/2026	DEPOSIT	000008	CREDIT CARD 5/04/2026	6,199.05	CLEARED	C	5/05/2026
1010	5/04/2026	DEPOSIT	000009	CREDIT CARD 5/04/2026	131.65	CLEARED	C	5/06/2026
1010	5/04/2026	DEPOSIT	000010	CREDIT CARD 5/04/2026	394.29	CLEARED	C	5/06/2026
1010	5/04/2026	DEPOSIT	000011	DAILY PAYMENT POSTING - ADJ	295.84CR	CLEARED	U	5/04/2026
1010	5/04/2026	DEPOSIT	000012	DAILY PAYMENT POSTING	295.84	CLEARED	U	5/04/2026

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 5/01/2026 THRU 5/31/2026
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	5/04/2026	DEPOSIT	000013	CREDIT CARD 5/04/2026	76.01	CLEARED	C	5/07/2026
1010	5/04/2026	DEPOSIT	000014	REGULAR DAILY POST 5/04/2026	2,879.54	CLEARED	C	5/05/2026
1010	5/05/2026	DEPOSIT		CREDIT CARD 5/05/2026	3,980.25	CLEARED	C	5/06/2026
1010	5/05/2026	DEPOSIT	000001	CREDIT CARD 5/05/2026	1,223.34	CLEARED	C	5/06/2026
1010	5/05/2026	DEPOSIT	000002	CREDIT CARD 5/05/2026	915.23	CLEARED	C	5/06/2026
1010	5/05/2026	DEPOSIT	000003	CREDIT CARD 5/05/2026	887.89	CLEARED	C	5/08/2026
1010	5/05/2026	DEPOSIT	000004	REGULAR DAILY POST 5/05/2026	1,117.82	CLEARED	C	5/06/2026
1010	5/06/2026	DEPOSIT		CREDIT CARD 5/06/2026	10,155.03	CLEARED	C	5/07/2026
1010	5/06/2026	DEPOSIT	000001	CREDIT CARD 5/06/2026	1,295.06	CLEARED	C	5/07/2026
1010	5/06/2026	DEPOSIT	000002	CREDIT CARD 5/06/2026	924.32	CLEARED	C	5/07/2026
1010	5/06/2026	DEPOSIT	000003	DAILY PAYMENT POSTING	276.02	CLEARED	U	5/06/2026
1010	5/06/2026	DEPOSIT	000004	CREDIT CARD 5/06/2026	233.48	CLEARED	C	5/11/2026
1010	5/06/2026	DEPOSIT	000005	REGULAR DAILY POST 5/06/2026	2,490.63	CLEARED	C	5/07/2026
1010	5/06/2026	DEPOSIT	050626	RECONCILE CC	276.02CR	CLEARED	G	5/06/2026
1010	5/07/2026	DEPOSIT		CREDIT CARD 5/07/2026	5,326.55	CLEARED	C	5/08/2026
1010	5/07/2026	DEPOSIT	000001	CREDIT CARD 5/07/2026	501.00	CLEARED	C	5/08/2026
1010	5/07/2026	DEPOSIT	000002	CREDIT CARD 5/07/2026	348.54	CLEARED	C	5/08/2026
1010	5/07/2026	DEPOSIT	000003	CREDIT CARD 5/07/2026	1,298.15	CLEARED	C	5/12/2026
1010	5/07/2026	DEPOSIT	000004	REGULAR DAILY POST 5/07/2026	1,949.79	CLEARED	C	5/08/2026
1010	5/08/2026	DEPOSIT		CREDIT CARD 5/08/2026	3,788.19	CLEARED	C	5/11/2026
1010	5/08/2026	DEPOSIT	000001	CREDIT CARD 5/08/2026	1,213.86	CLEARED	C	5/11/2026
1010	5/08/2026	DEPOSIT	000002	CREDIT CARD 5/08/2026	292.07	CLEARED	C	5/11/2026
1010	5/08/2026	DEPOSIT	000003	CREDIT CARD 5/08/2026	863.52	CLEARED	C	5/13/2026
1010	5/08/2026	DEPOSIT	000004	REGULAR DAILY POST 5/08/2026	2,821.19	CLEARED	C	5/11/2026
1010	5/11/2026	DEPOSIT		CREDIT CARD 5/11/2026	6,549.06	CLEARED	C	5/12/2026
1010	5/11/2026	DEPOSIT	000001	CREDIT CARD 5/11/2026	2,424.61	CLEARED	C	5/13/2026
1010	5/11/2026	DEPOSIT	000002	CREDIT CARD 5/11/2026	12,105.52	CLEARED	C	5/13/2026
1010	5/11/2026	DEPOSIT	000003	CREDIT CARD 5/11/2026	1,673.12	CLEARED	C	5/12/2026
1010	5/11/2026	DEPOSIT	000004	CREDIT CARD 5/11/2026	1,726.95	CLEARED	C	5/13/2026
1010	5/11/2026	DEPOSIT	000005	CREDIT CARD 5/11/2026	165.00	CLEARED	C	5/13/2026
1010	5/11/2026	DEPOSIT	000006	CREDIT CARD 5/11/2026	689.08	CLEARED	C	5/12/2026
1010	5/11/2026	DEPOSIT	000007	CREDIT CARD 5/11/2026	1,417.27	CLEARED	C	5/13/2026
1010	5/11/2026	DEPOSIT	000008	CREDIT CARD 5/11/2026	493.90	CLEARED	C	5/13/2026
1010	5/11/2026	DEPOSIT	000009	CREDIT CARD 5/11/2026	1,306.55	CLEARED	C	5/14/2026
1010	5/11/2026	DEPOSIT	000010	REGULAR DAILY POST 5/11/2026	11,294.69	CLEARED	C	5/12/2026
1010	5/12/2026	DEPOSIT		CREDIT CARD 5/12/2026	4,781.09	CLEARED	C	5/13/2026
1010	5/12/2026	DEPOSIT	000001	CREDIT CARD 5/12/2026	2,129.04	CLEARED	C	5/13/2026
1010	5/12/2026	DEPOSIT	000002	CREDIT CARD 5/12/2026	212.85	CLEARED	C	5/13/2026
1010	5/12/2026	DEPOSIT	000003	CREDIT CARD 5/12/2026	972.29	CLEARED	C	5/15/2026
1010	5/12/2026	DEPOSIT	000004	REGULAR DAILY POST 5/12/2026	4,387.69	CLEARED	C	5/13/2026
1010	5/13/2026	DEPOSIT		CREDIT CARD 5/13/2026	7,124.46	CLEARED	C	5/14/2026
1010	5/13/2026	DEPOSIT	000001	CREDIT CARD 5/13/2026	2,973.48	CLEARED	C	5/14/2026
1010	5/13/2026	DEPOSIT	000002	CREDIT CARD 5/13/2026	500.45	CLEARED	C	5/14/2026
1010	5/13/2026	DEPOSIT	000003	CREDIT CARD 5/13/2026	7,492.46	CLEARED	C	5/15/2026

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 5/01/2026 THRU 5/31/2026
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	5/13/2026	DEPOSIT	000004	CREDIT CARD 5/13/2026	3,108.24	CLEARED	C	5/15/2026
1010	5/13/2026	DEPOSIT	000005	CREDIT CARD 5/13/2026	622.86	CLEARED	C	5/15/2026
1010	5/13/2026	DEPOSIT	000006	CREDIT CARD 5/13/2026	2,335.55	CLEARED	C	5/18/2026
1010	5/13/2026	DEPOSIT	000007	REGULAR DAILY POST 5/13/2026	11,302.20	CLEARED	C	5/14/2026
1010	5/14/2026	DEPOSIT		DAILY PAYMENT POSTING - ADJ	322.65CR	CLEARED	U	5/14/2026
1010	5/14/2026	DEPOSIT	000001	DAILY PAYMENT POSTING	322.65	CLEARED	U	5/14/2026
1010	5/14/2026	DEPOSIT	000002	CREDIT CARD 5/14/2026	1,287.31	CLEARED	C	5/19/2026
1010	5/14/2026	DEPOSIT	000003	REGULAR DAILY POST 5/14/2026	5,869.35	CLEARED	C	5/15/2026
1010	5/15/2026	DEPOSIT		CREDIT CARD 5/15/2026	243.16	CLEARED	C	5/15/2026
1010	5/15/2026	DEPOSIT	000001	CREDIT CARD 5/15/2026	4,253.12	CLEARED	C	5/18/2026
1010	5/15/2026	DEPOSIT	000002	CREDIT CARD 5/15/2026	198.00	CLEARED	C	5/15/2026
1010	5/15/2026	DEPOSIT	000003	CREDIT CARD 5/15/2026	3,591.25	CLEARED	C	5/18/2026
1010	5/15/2026	DEPOSIT	000004	CREDIT CARD 5/15/2026	245.70	CLEARED	C	5/15/2026
1010	5/15/2026	DEPOSIT	000005	CREDIT CARD 5/15/2026	823.58	CLEARED	C	5/18/2026
1010	5/15/2026	DEPOSIT	000006	CREDIT CARD 5/15/2026	2,712.95	CLEARED	C	5/20/2026
1010	5/15/2026	DEPOSIT	000007	REGULAR DAILY POST 5/15/2026	6,892.81	CLEARED	C	5/18/2026
1010	5/15/2026	DEPOSIT	000008	DRAFT POSTING	26,113.77	CLEARED	U	5/18/2026
1010	5/15/2026	DEPOSIT	000009	DAILY PAYMENT POSTING - ADJ	350.00CR	CLEARED	U	5/15/2026
1010	5/18/2026	DEPOSIT		CREDIT CARD 5/18/2026	21,173.47	CLEARED	C	5/19/2026
1010	5/18/2026	DEPOSIT	000001	CREDIT CARD 5/18/2026	23,523.53	CLEARED	C	5/20/2026
1010	5/18/2026	DEPOSIT	000002	CREDIT CARD 5/18/2026	4,438.54	CLEARED	C	5/20/2026
1010	5/18/2026	DEPOSIT	000003	CREDIT CARD 5/18/2026	1,263.55	CLEARED	C	5/19/2026
1010	5/18/2026	DEPOSIT	000004	CREDIT CARD 5/18/2026	316.61	CLEARED	C	5/20/2026
1010	5/18/2026	DEPOSIT	000005	CREDIT CARD 5/18/2026	1,064.00	CLEARED	C	5/20/2026
1010	5/18/2026	DEPOSIT	000006	CREDIT CARD 5/18/2026	1,062.36	CLEARED	C	5/19/2026
1010	5/18/2026	DEPOSIT	000007	CREDIT CARD 5/18/2026	1,439.59	CLEARED	C	5/20/2026
1010	5/18/2026	DEPOSIT	000008	CREDIT CARD 5/18/2026	887.34	CLEARED	C	5/20/2026
1010	5/18/2026	DEPOSIT	000009	CREDIT CARD 5/18/2026	3,076.45	CLEARED	C	5/21/2026
1010	5/18/2026	DEPOSIT	000010	REGULAR DAILY POST 5/18/2026	32,614.33	CLEARED	C	5/19/2026
1010	5/18/2026	DEPOSIT	000011	DAILY PAYMENT POSTING - ADJ	115.00CR	CLEARED	U	5/18/2026
1010	5/19/2026	DEPOSIT		CREDIT CARD 5/19/2026	13,953.01	CLEARED	C	5/20/2026
1010	5/19/2026	DEPOSIT	000001	CREDIT CARD 5/19/2026	2,181.51	CLEARED	C	5/20/2026
1010	5/19/2026	DEPOSIT	000002	CREDIT CARD 5/19/2026	1,550.83	CLEARED	C	5/20/2026
1010	5/19/2026	DEPOSIT	000003	CREDIT CARD 5/19/2026	3,355.22	CLEARED	C	5/22/2026
1010	5/19/2026	DEPOSIT	000004	REGULAR DAILY POST 5/19/2026	6,850.87	CLEARED	C	5/20/2026
1010	5/19/2026	DEPOSIT	000005	DAILY PAYMENT POSTING - ADJ	66.33CR	CLEARED	U	5/19/2026
1010	5/19/2026	DEPOSIT	000006	DAILY PAYMENT POSTING - ADJ	87.03CR	CLEARED	U	5/19/2026
1010	5/19/2026	DEPOSIT	000007	DAILY PAYMENT POSTING - ADJ	262.87CR	CLEARED	U	5/19/2026
1010	5/19/2026	DEPOSIT	000008	DAILY PAYMENT POSTING - ADJ	183.46CR	CLEARED	U	5/19/2026
1010	5/20/2026	DEPOSIT		CREDIT CARD 5/20/2026	12,776.99	CLEARED	C	5/21/2026
1010	5/20/2026	DEPOSIT	000001	CREDIT CARD 5/20/2026	3,923.25	CLEARED	C	5/21/2026
1010	5/20/2026	DEPOSIT	000002	CREDIT CARD 5/20/2026	1,382.28	CLEARED	C	5/21/2026
1010	5/20/2026	DEPOSIT	000003	CREDIT CARD 5/20/2026	8,336.53	CLEARED	C	5/26/2026
1010	5/20/2026	DEPOSIT	000004	REGULAR DAILY POST 5/20/2026	9,045.96	CLEARED	C	5/21/2026

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 5/01/2026 THRU 5/31/2026
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	5/21/2026	DEPOSIT		CREDIT CARD 5/21/2026	27,701.50	CLEARED	C	5/22/2026
1010	5/21/2026	DEPOSIT	000001	CREDIT CARD 5/21/2026	7,375.03	CLEARED	C	5/22/2026
1010	5/21/2026	DEPOSIT	000002	CREDIT CARD 5/21/2026	959.51	CLEARED	C	5/22/2026
1010	5/21/2026	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	41.30	CLEARED	U	5/21/2026
1010	5/21/2026	DEPOSIT	000004	CREDIT CARD 5/21/2026	783.83	CLEARED	C	5/27/2026
1010	5/21/2026	DEPOSIT	000005	REGULAR DAILY POST 5/21/2026	1,706.37	CLEARED	C	5/22/2026
1010	5/22/2026	DEPOSIT		CREDIT CARD 5/22/2026	4,768.53	CLEARED	C	5/26/2026
1010	5/22/2026	DEPOSIT	000001	CREDIT CARD 5/22/2026	3,377.49	CLEARED	C	5/26/2026
1010	5/22/2026	DEPOSIT	000002	CREDIT CARD 5/22/2026	653.58	CLEARED	C	5/26/2026
1010	5/22/2026	DEPOSIT	000003	CREDIT CARD 5/22/2026	574.86	CLEARED	C	5/28/2026
1010	5/22/2026	DEPOSIT	000004	REGULAR DAILY POST 5/22/2026	9,678.46	CLEARED	C	5/26/2026
1010	5/22/2026	DEPOSIT	052226	V.O. DEV FEES	1,696.25	CLEARED	G	5/22/2026
1010	5/22/2026	DEPOSIT	052227	V.O. DEV FEES	1,696.25	CLEARED	G	5/22/2026
1010	5/22/2026	DEPOSIT	052228	NBS QTR ADMIN FEES	2,106.33	CLEARED	G	5/22/2026
1010	5/26/2026	DEPOSIT		CREDIT CARD 5/26/2026	2,834.08	CLEARED	C	5/27/2026
1010	5/26/2026	DEPOSIT	000001	CREDIT CARD 5/26/2026	1,420.72	CLEARED	C	5/28/2026
1010	5/26/2026	DEPOSIT	000002	CREDIT CARD 5/26/2026	1,403.23	CLEARED	C	5/28/2026
1010	5/26/2026	DEPOSIT	000003	CREDIT CARD 5/26/2026	675.11	CLEARED	C	5/28/2026
1010	5/26/2026	DEPOSIT	000004	CREDIT CARD 5/26/2026	2,353.74	CLEARED	C	5/27/2026
1010	5/26/2026	DEPOSIT	000005	CREDIT CARD 5/26/2026	296.35	CLEARED	C	5/28/2026
1010	5/26/2026	DEPOSIT	000006	CREDIT CARD 5/26/2026	211.34	CLEARED	C	5/28/2026
1010	5/26/2026	DEPOSIT	000007	CREDIT CARD 5/26/2026	129.05	CLEARED	C	5/27/2026
1010	5/26/2026	DEPOSIT	000008	CREDIT CARD 5/26/2026	496.83	CLEARED	C	5/28/2026
1010	5/26/2026	DEPOSIT	000009	CREDIT CARD 5/26/2026	208.45	CLEARED	C	5/28/2026
1010	5/26/2026	DEPOSIT	000010	CREDIT CARD 5/26/2026	203.37	CLEARED	C	5/29/2026
1010	5/26/2026	DEPOSIT	000011	REGULAR DAILY POST 5/26/2026	3,995.40	CLEARED	C	5/27/2026
1010	5/27/2026	DEPOSIT		CREDIT CARD 5/27/2026	2,136.57	CLEARED	C	5/28/2026
1010	5/27/2026	DEPOSIT	000001	CREDIT CARD 5/27/2026	1,319.09	CLEARED	C	5/28/2026
1010	5/27/2026	DEPOSIT	000002	CREDIT CARD 5/27/2026	535.90	CLEARED	C	6/01/2026
1010	5/27/2026	DEPOSIT	000003	REGULAR DAILY POST 5/27/2026	738.43	CLEARED	C	5/28/2026
1010	5/28/2026	DEPOSIT		CREDIT CARD 5/28/2026	2,679.07	CLEARED	C	5/29/2026
1010	5/28/2026	DEPOSIT	000001	CREDIT CARD 5/28/2026	1,575.99	CLEARED	C	5/29/2026
1010	5/28/2026	DEPOSIT	000002	REGULAR DAILY POST 5/28/2026	251.20	CLEARED	C	5/29/2026
1010	5/29/2026	DEPOSIT		CREDIT CARD 5/29/2026	2,980.22	CLEARED	C	6/01/2026
1010	5/29/2026	DEPOSIT	000001	CREDIT CARD 5/29/2026	1,487.68	CLEARED	C	6/01/2026
1010	5/29/2026	DEPOSIT	000002	CREDIT CARD 5/29/2026	595.15	CLEARED	C	6/01/2026
1010	5/29/2026	DEPOSIT	000003	CREDIT CARD 5/29/2026	942.25	OUTSTND	C	0/00/0000
1010	5/29/2026	DEPOSIT	000004	REGULAR DAILY POST 5/29/2026	2,201.30	CLEARED	C	6/01/2026
MISCELLANEOUS:								
1010	5/01/2026	MISC.		PAYROLL DIRECT DEPOSIT	35,404.74CR	CLEARED	P	5/01/2026
1010	5/01/2026	MISC.	004550	COASTLAND CIVIL ENGINEERVOIDED	22,516.25	VOIDED	A	5/01/2026
1010	5/01/2026	MISC.	004567	COASTLAND CIVIL ENGINEERVOIDED	48,118.38	VOIDED	A	5/01/2026
1010	5/01/2026	MISC.	050126	RECONCILE CC	300.00	CLEARED	G	5/01/2026

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 5/01/2026 THRU 5/31/2026
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
MISCELLANEOUS: -----								
1010	5/15/2026	MISC.		PAYROLL DIRECT DEPOSIT	33,801.82CR	CLEARED	P	5/15/2026
1010	5/29/2026	MISC.		PAYROLL DIRECT DEPOSIT	33,583.86CR	CLEARED	P	5/29/2026
SERVICE CHARGE: -----								
1010	5/04/2026	SERV-CHG		APRIL CHASE FEES	4,321.49CR	CLEARED	G	5/04/2026
1010	5/04/2026	SERV-CHG	000001	APRIL CHASE FEES	549.93CR	CLEARED	G	5/04/2026
1010	5/05/2026	SERV-CHG		APRIL AMX FEES	87.94CR	CLEARED	G	5/05/2026
1010	5/15/2026	SERV-CHG		APRIL ACCOUNT ANALYSISFEES	369.24CR	CLEARED	G	5/15/2026

TOTALS FOR ACCOUNT 1010

CHECK	TOTAL:	465,393.07CR
DEPOSIT	TOTAL:	489,076.61
INTEREST	TOTAL:	0.00
MISCELLANEOUS	TOTAL:	31,855.79CR
SERVICE CHARGE	TOTAL:	5,328.60CR
EFT	TOTAL:	0.00
BANK-DRAFT	TOTAL:	51,219.97CR

TOTALS FOR POOLED CASH FUND

CHECK	TOTAL:	465,393.07CR
DEPOSIT	TOTAL:	489,076.61
INTEREST	TOTAL:	0.00
MISCELLANEOUS	TOTAL:	31,855.79CR
SERVICE CHARGE	TOTAL:	5,328.60CR
EFT	TOTAL:	0.00
BANK-DRAFT	TOTAL:	51,219.97CR



Hidden Valley Lake Community Services District
Regulatory and Legislative Updates
June 2026

Association of California Water Agencies (ACWA) Highlights

State Legislative Committee 5/22

AB 2410: Favor – Wildfire safety: fuel reduction projects: California Environmental Quality Act: California Coastal Act.

In line with the spirit of the District’s current Defensive Space and Ignition Resistant Construction project, this bill would exempt fuels reduction projects in *very high* fire hazard severity zones and *high* fire threat districts from CEQA and Coastal Act requirements until January 1, 2030. This would ease the project approval process and completion of fuels reduction efforts which have been proven to significantly help mitigate the impacts of wildfires.

BILL WATCH

AB 2214: Not Favor – Government finance: deposits

House Location: Assembly

Committee Location: Banking and Finance (since 4/14/26)

This bill would create a new fund under the Pooled Money Investment Account (PMIA) which includes the Local Agency Investment Fund (LAIF). Funds would be reallocated to a new PMIA fund, the “Community Reinvestment Account,” for the purpose of providing more resources for small businesses in underserved communities, first-time and first-generation home buyers, and affordable housing loans, among others. These lending activities are inconsistent with the current liquidity requirements of local agencies that currently invest in PMIAs and are a source of potential risk given PMIA’s current dependency.



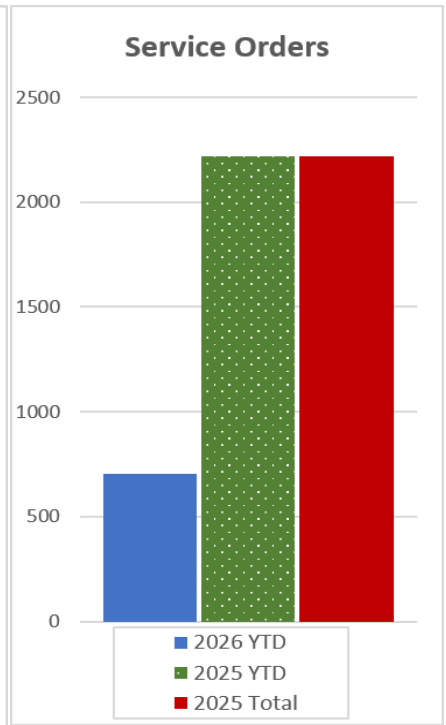
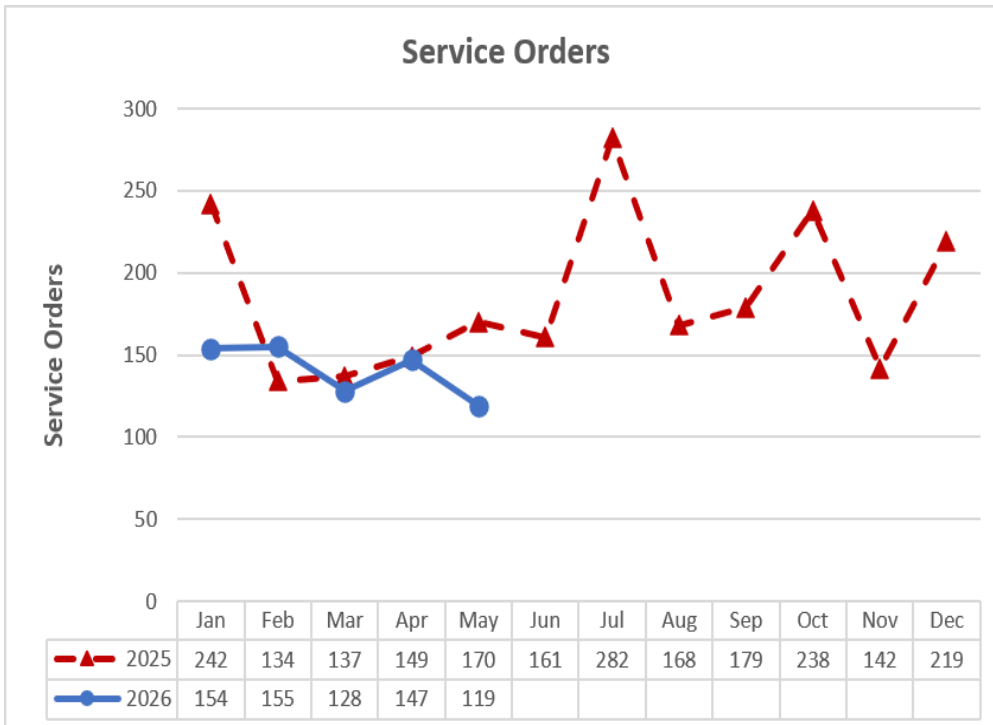
Hidden Valley Lake Community Services District

Field Operations Report

May 2026

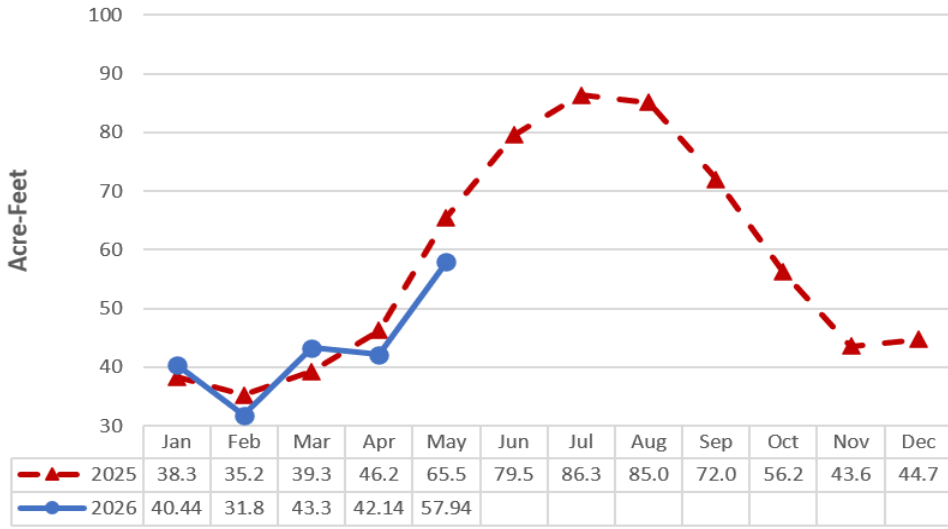
Water Connections		Wastewater Connections	
New (current month)	0	New (current month)	0
Residential (previous month)	2480	Residential (previous month)	1494
Commercial & Govt (previous month)	38	Commercial & Govt (previous month)	16
Total Water Connections:	2518	Total Wastewater Connections:	1510

Precipitation		
May	Previous Year May	Historical
0.75 in	0.09 in	1.22 in

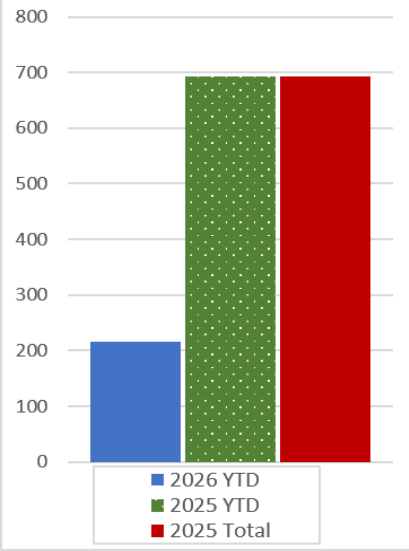


Hours		
Overtime Hours:	35.50	\$1,671.99

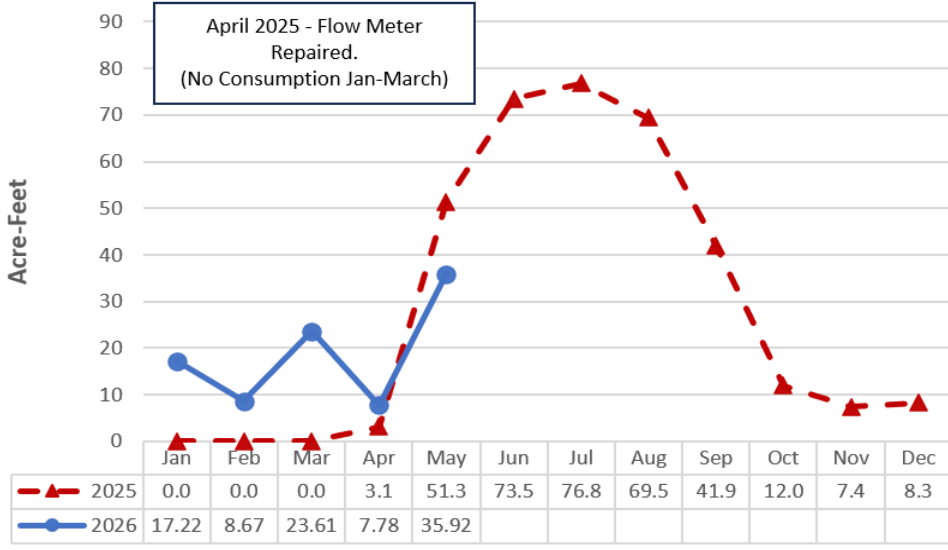
Well Production



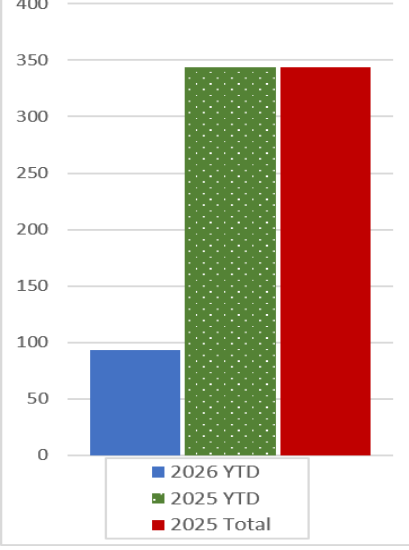
Well Production (AF)



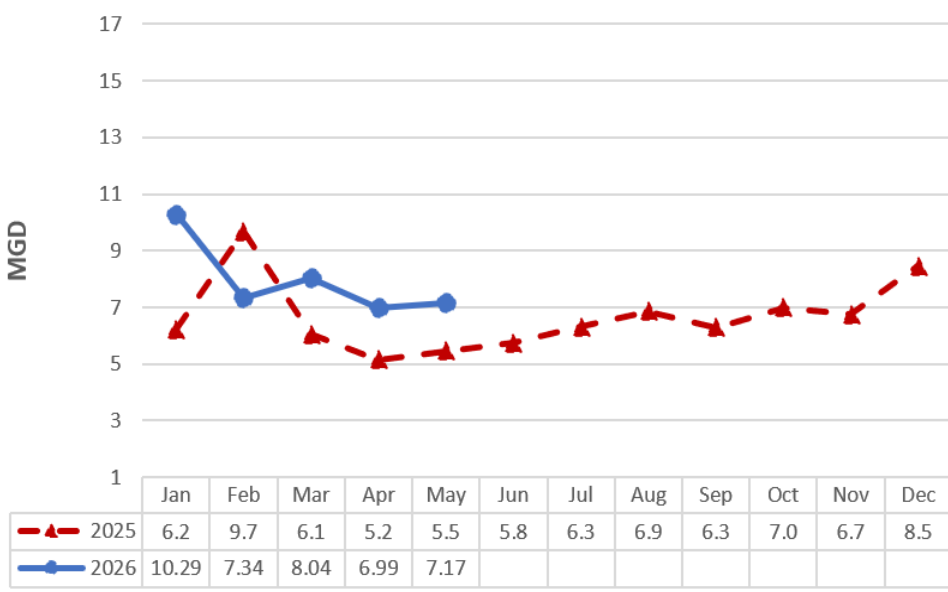
Reclaimed Water Use



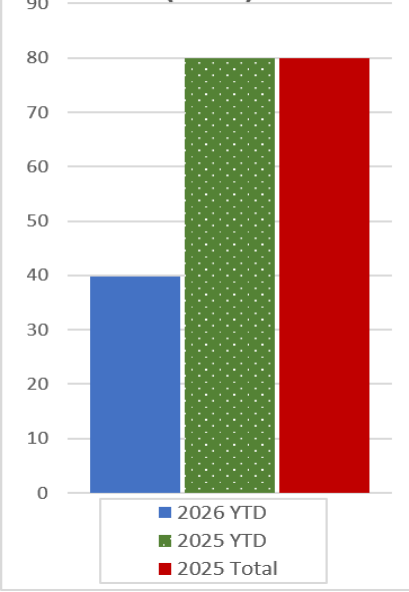
Reclaimed Water Use (AF)



Wastewater Influent

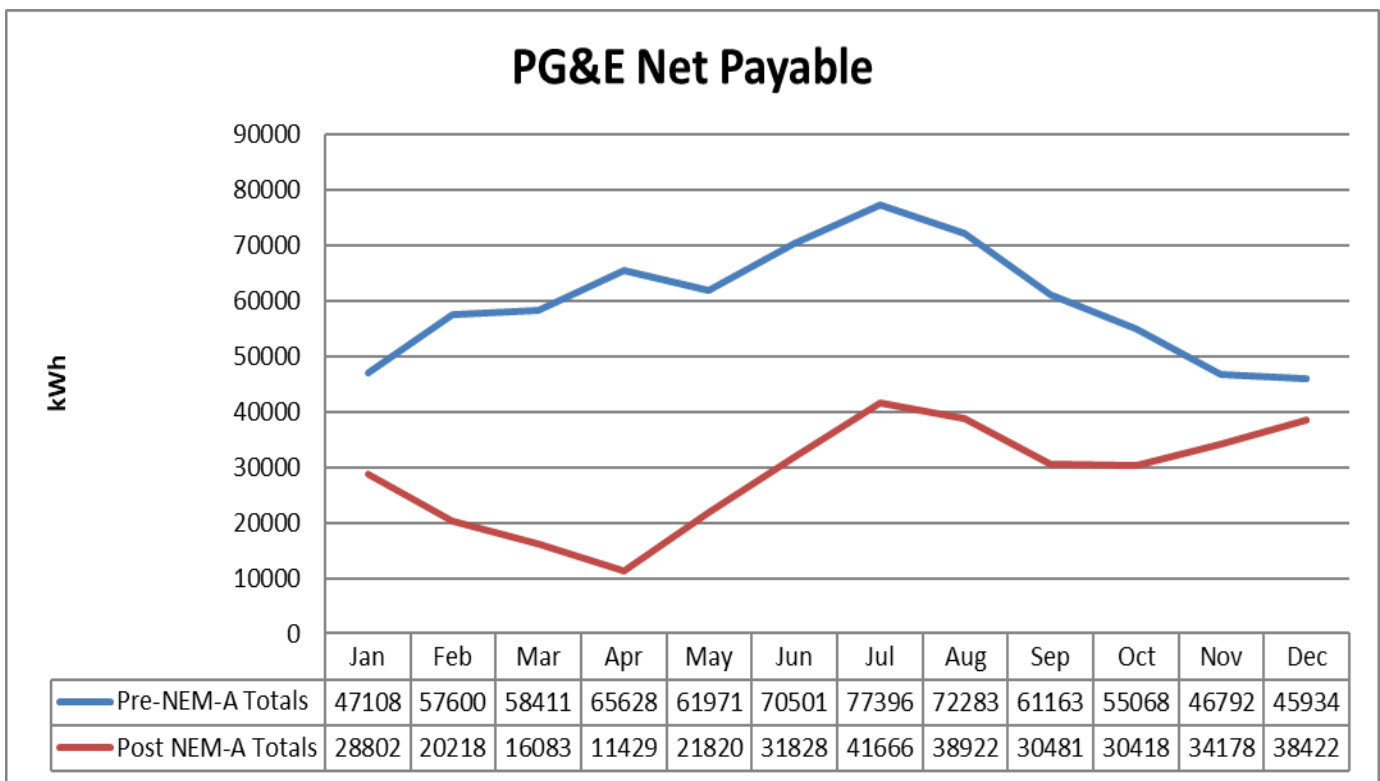


Wastewater Influent (MGD)



Vehicle Mileage	
Vehicle	Mileage
HV1	1,912
HV2	806
Truck 1	187
Truck 2	869
Truck 6	230
Truck 8	117
Tractor	10.40
Vac Truck	61.10
Excavator	1.70 hours
Skid Steer	7.10 hours

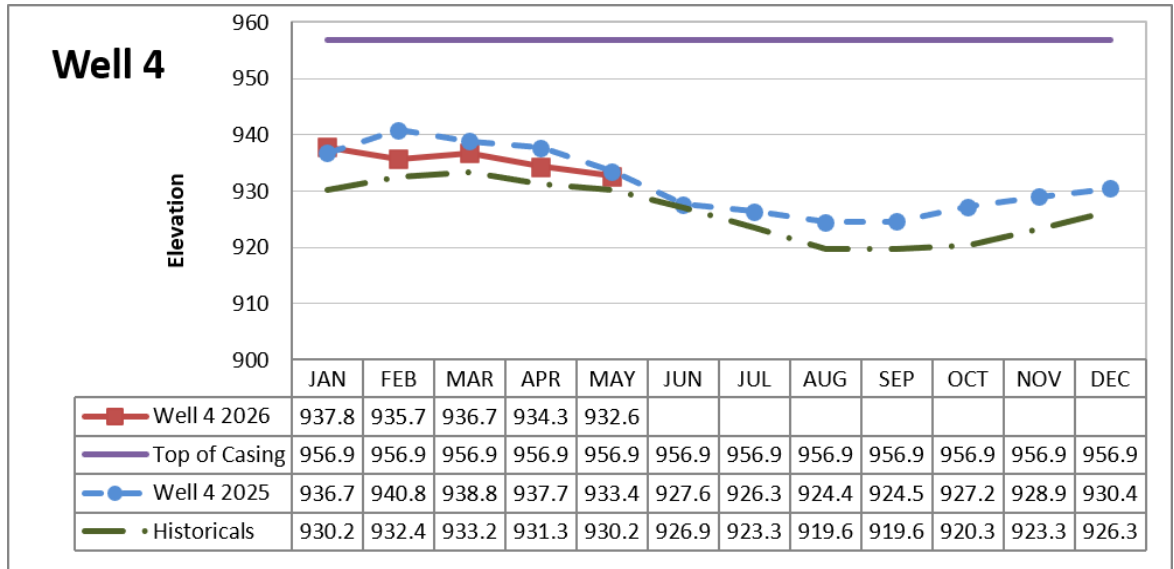
Fuel Tank Use		
	Gasoline	Diesel
Tank Meter	145.10	300.70
Fuel Log	144.80	301.70



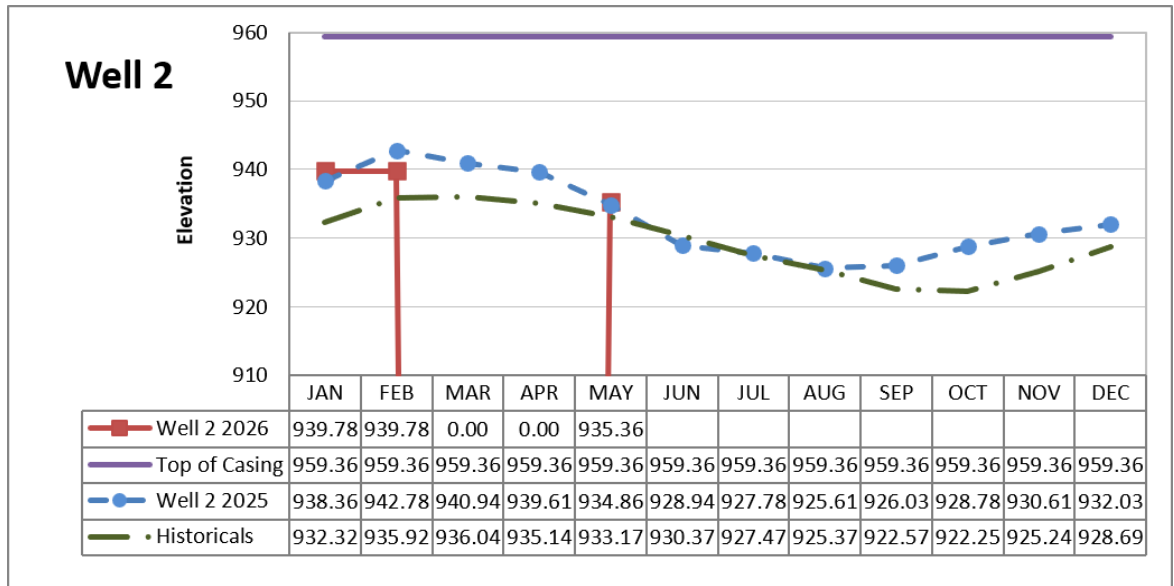
Groundwater Data

**Drawdown
Recharge Rate**

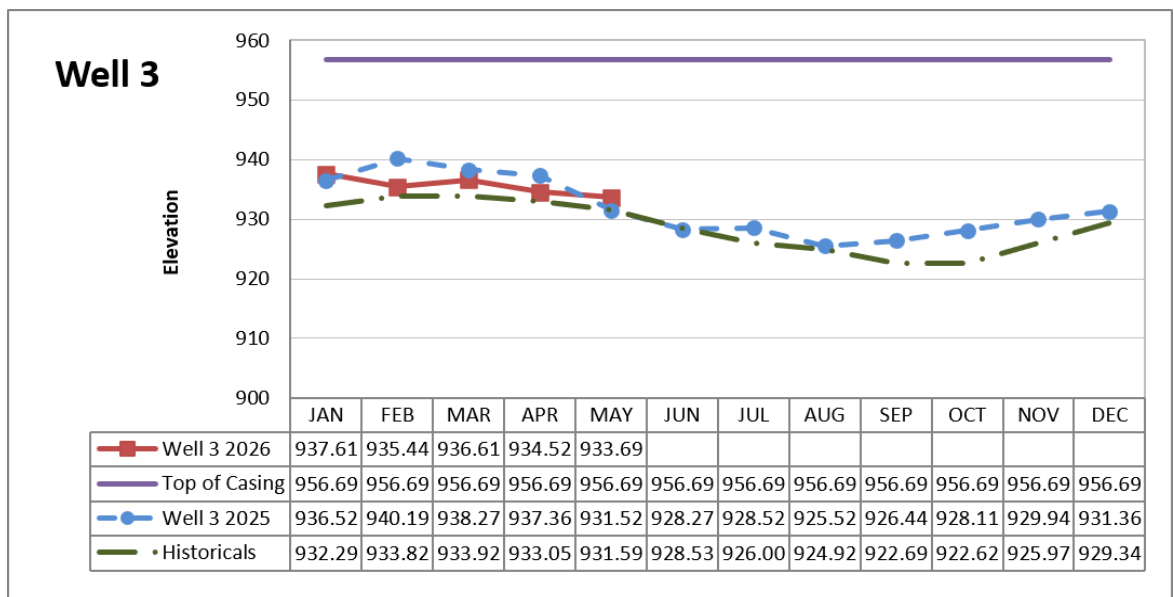
May: 108%



May: 101%




May: 104%






Water System Highlights

- Routine maintenance and operations
- Meter Reads: 5/26-5/28
- Fire Wise Event—Hidden Valley Lake Campground, Mobile Hydrant Display
- Nissan—Truck #3, Removed from fleet
- Sanitary Survey Responses—SWRCB
- Keyless Entry (Field Office Front Door & Shop Entrance Door)
- MyHVLCS D App—accessible & on the app store



Download
My HVLCS D

- View Information
- Receive Notifications
- Access Quick Links



Wastewater System Highlights

- Routine maintenance and operations
- Central Valley RWQCB—Effluent Pond pH Mitigation Summary Report
- Keyless Entry (Lab Front Door)

Field Updates

Effluent Pond pH Mitigation Tasks : May

CVRWQCB Proposed Tasks

Task	Task Description	Completion Date
1	Installation of pH buffering mechanism at the effluent storage pond	July 31, 2025
2	Updating the 1993 Title 22 Engineering Report	December 31, 2025
3	Remove 6 to 8 inches of sludge from the bottom of the 25-acre effluent storage pond.	October 31, 2029

Task 1:

Complete

Task 1 continues to perform successfully, with the pump currently operating at a 30% feed rate and administering sulfuric acid. pH levels remain stable, consistently averaging around 8.1, when water is utilized.

Task 2:

Complete

The District and GHD collaborated effectively and submitted the updated Title 22 Engineering Report to the Water Board on December 19, 2025 meeting the deadline.

Task 3: Staff and the District's engineers discussed effective sludge-removal options and associated costs. Sampling is underway to evaluate current sludge conditions, with the goal of identifying the most efficient and cost-effective method for removing excess sludge from the effluent storage pond.



**Hidden Valley Lake
Community Services District**
19400 Hartmann Road
Hidden Valley Lake, CA 95467
707.987.9201
707.987.3237 fax
www.hvlcsd.org

MEMO

To: Board of Directors
From: Paul Kelley
Date: June 18th 2026
RE: General Manager's Report

Administrative Highlights

- Meeting with the HVLA GM and President
 - Review upcoming meeting presentation and review
 - Lake Dredging, Chrome 6, Well testing and Stormwater
- The Chrome 6 work plan implementation continues –
 - Ground water testing and reports in review
 - Well upgrades reviewed.
 - The HVLA is coordinating access to Hole 9 well and RV park well.
- Budget Development and Narrative was a high priority, and accomplishment on this agenda.
- The District submitted a response to the sanitary survey report –
- After selecting a Bank from the RFP – we are implementing the transition for July 1 activation.
- The Digital Marketing/Communications RFQ – selection and direction from the board, a meeting with selected consultant and negotiating contract
- Roll out of the GoGov – MYHVLCSD App (available on Apple and Android) – See QR code below.
- Roll out of the Daupler – after hours call etc.
- Attended the CRWA, ACWA conferences and report at meeting. As well as attaining the Special District Governance Certification

Staff Update:

- Recruitment for Administrative Services Manager, and Interviews, were successful and the best candidate was our own Water Resources Specialist Kelly Reese – who has been promoted to Admin Services Manager to be trained by the incumbent who is retiring in August.
- The Personnel committee is working the process of creating a Lead Operator position, and now reworking the Water Resources specialist to Water Resources Analyst and to more accurately quantify job duties.

Operations

- Major Maintenance
 - New Waster Water Cl Analyzer is still in it's Trial time (second 30 day)



**Hidden Valley Lake
Community Services District**
19400 Hartmann Road
Hidden Valley Lake, CA 95467
707.987.9201
707.987.3237 fax
www.hvlcsd.org

MEMO

- Also implementing Daupler for the afterhours and emergency call/interactions.
- AMI Installations Completed – more testing in place.
- Manhole repairs accomplished – new concrete and pavement.
- Waterplant pumps went down, and one repaired, one new one ordered.

Ongoing Initiatives

Several key initiatives that were already in progress:

Organizational Structure Review: The first step in this is:

- Continuing the job description for Lead Operator and now Water Resources Analyst.
- Office staffing assessment.

Chrome 6 Compliance plan: Ongoing regulatory compliance challenge to implement our plan – find a low / non chrome 6 source, and/or treatment of our higher Cr6 well

Safety Program: During the Monthly All-Op Staff meeting we review of potential safety concerns if any. Also instituted Safe to tell program for all safety complaints.

SCADA Cyber: Equipment is arriving and IT will be installing the coming month.
Next up

IT /Web Improvement: Check out internal website, and the update workstations helpful.

District of Distinction and Transparency: GM continues to attend the CSDM study group that runs 10 months and is precursor for GM Certification that helps with these District recognitions. I am also booked in some onsite training classes, and attending the CSDA conference in August. Attending recent CSDA classes – Leadership in Special District, HR Boot camp for special districts, and Financial security.

A blue rectangular graphic containing a QR code on the left. To the right of the QR code, the text reads 'Download My HVLCS D' followed by a bulleted list: 'View Information', 'Receive Notifications', and 'Access Quick Links'. At the bottom of the graphic are the Hidden Valley Lake Community Services District logo, the App Store download button, and the Google Play download button.

District Education moment:

- Test your actions, plans, language, motives and work against the Mission