



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING DATE: Tuesday, March 15, 2022– 7:00 PM

The Regular Meeting of the Hidden Valley Lake Community Services District (District) Board of Directors was conducted by Teams Teleconference, in the District Boardroom at 19400 Hartmann Road Hidden Valley Lake, California.

Directors Present:

Director Gary Graves, President  
Director Claude Brown, Vice President  
Director Jim Freeman  
Director Jim Lieberman  
Director Sean Millerick

Staff Present:

General Manager, Dennis White  
Administrative Services Manager, Penny Cuadras  
Accounting Supervisor, Trish Wilkinson  
Water Resources Specialist, Hannah Davidson  
Project Manager, Alyssa Gordon  
CivicSpark Fellow, Thomas Brown

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Director Graves.

**APPROVAL OF AGENDA**

Moved by Director Freeman to approve the March 15, 2022, Regular Board Agenda as presented. Seconded by Director Millerick.

Roll Call Vote:

AYES: (5) Directors, Brown, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries to approve the March 15, 2022, Regular Board Agenda as presented.

**CONSENT CALENDAR**

Moved by Director Freeman to approve the Consent Calendar as presented. Seconded by Director Millerick.

(A) MINUTES: Approval of the February 9, 2022, Finance Committee Meeting Minutes.

(B) MINUTES: Approval of the February 11, 2022, Personnel Committee Meeting Minutes.

(C) MINUTES: Approval of the February 15, 2022, Regular Board of Directors Meeting Minutes.

(D) DISBURSEMENTS: Check #038926 - #039003 including drafts and payroll for a total of \$437,062.41.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries to approve the Consent Calendar as presented.

### **BOARD COMMITTEE REPORTS**

Finance Committee: Met 3/9 report provided as agenda item

Personnel Committee: Have not met

Emergency Preparedness Committee: Have not met

Lake Water Use Agreement Ad Hoc Committee: Have not met

Valley Oaks Ad Hoc Committee: Have not met

Trane Energy Resilience Ad Hoc Committee: Director Brown reported the Committee met with Michael Day. Appears to be a lot of what -ifs. However, project seems to be moving forward.

### **STAFF REPORTS**

Financial Report: Director Graves mentioned the PG&E true-up an expected annual cost, and the cost of Generators provided through Cal/WARN partnership during the Coyote Fire August – October 2021. Staff are pursuing options for the future needs of generators.

Administration/Customer Services Report: Fifty accounts are under a 12-month payment arrangement contract. One account remains locked off due to non-payment.

Field Operation Report: No Comments

ACWA State Legislative Committee: Hannah Davidson reported on most recent legislative movement.

Projects Update: Alyssa Gordon provided updates on AMI, Mainlines, FLASHES, Unit 9 Tank projects. Staff are scheduled to meet with Congressman Mike Thompson March 24 to discuss projects.

General Manager Report: The General Manager discussed items in his report and responded to all inquiries.

### **DISCUSSION AND POSSIBLE ACTION:**

#### **SDRMA Proposal for Earthquake**

#### **Coverage for Mainlines**

Tabled.

Staff directed to research other agencies for a quote, contact Alliant for additional options on deductible.

### **DISCUSSION AND POSSIBLE ACTION:**

#### **Review and Update Strategic Plan (30 minutes)**

Tabled.

### **PUBLIC COMMENT**

No Public Comment

### **BOARD MEMBER COMMENT**

Director Graves thanked staff on the good work and great news on Unit 9 Tank Project.

### **CLOSED SESSION ANNOUNCEMENT**

**The Board will adjourn to a Closed Session to discuss the following item(s):**

PURSUANT TO CALIFORNIA GOVERNMENT CODE §54957: General Manager's Performance Evaluation Review

The Board moved into closed session at 8:16 p.m.

The Board reconvened into open session at 10:36 p.m. with no reportable action.

ADJOURNMENT

Motion by Director Freeman to adjourn. Seconded by Director Lieberman.

The Board voted unanimously to adjourn the meeting at 10:37 p.m.

Mary Graves 5/6/22

Gary Graves

Date

President of the Board

Dennis White 5-10-2022

Dennis White

Date

General Manager, Secretary to the Board

