



# Hidden Valley Lake Community Services District

## Regular Board Meeting

DATE: December 17, 2019  
TIME: 7:00 p.m.  
PLACE: Hidden Valley Lake CSD  
Administration Office, Boardroom  
19400 Hartmann Road  
Hidden Valley Lake, CA

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) DISCUSSION AND POSSIBLE ACTION: Oath of Office Administered to New Board Member
- 6) BOARD OF DIRECTORS NOMINATION AND ELECTION OF OFFICERS  
Election of the Board President for the 2020 calendar year  
Election of the Vice President for the 2020 calendar year
- 7) APPOINTMENT OF BOARD MEMBERS TO STANDING AND/OR AD-HOC COMMITTEES FOR THE 2020 CALENDAR YEAR  
Finance Committee  
Personnel Committee  
Emergency Preparedness Committee  
Lake Water Use Ad-HOC Committee  
Valley Oaks Project Sub-Committee
- 8) EMPLOYEE RECOGNITION: Karen Jensen, for 15 Years of Dedicated Service to the District
- 9) CONSENT CALENDAR
  - A. MINUTES: Approval of the November 5, 2019 Special Meeting minutes.
  - B. MINUTES: Approval of the November 7, 2019 Special Meeting minutes.
  - C. MINUTES: Approval of the November 13, 2019 Finance Committee Meeting minutes.
  - D. MINUTES: Approval of the November 14, 2019 Special Meeting minutes.
  - E. MINUTES: Approval of the November 19, 2019 Special Meeting minutes.
  - F. MINUTES: Approval of the November 19, 2019 Board of Directors Meeting Minutes.
  - G. MINUTES: Approval of the November 21, 2019 Special Meeting minutes.
  - H. DISBURSEMENTS: Check # 036812 - # 036901 including drafts and payroll for a total of \$993,432.35.

- 10) BOARD LIST OF PRIORITIES:
  - Moratorium
  - Tank 9 - IRWM GRANT / PROP 218
  - I&I – HMGP / PROP 218
  - SCADA – PROP 218
  - AMI - SRF / LOAN / PROP 218
  - Generators – HMGP / PG&E / PROP 218
  
- 11) BOARD COMMITTEE REPORTS (for information only, no action anticipated)
  - Personnel Committee
  - Finance Committee
  - Emergency Preparedness Committee
  - Lake Water Use Agreement-Ad Hoc Committee
  - Valley Oaks Project Committee
  
- 12) STAFF REPORTS (for information only, no action anticipated)
  - Financial Report
  - Administration/Customer Service Report
  - ACWA State Legislative Committee
  - Field Operations Report
  
- 13) DISCUSSION AND POSSIBLE ACTION: Discuss FLSA Guidelines and Provisions Related to Overtime and Hours Worked
  
- 14) DISCUSSION AND POSSIBLE ACTION: Consider Revisions to Policy 3102 Animals on District Property
  
- 15) DISCUSSION AND POSSIBLE ACTION: Adopt and Approve Policy 2104 SB-998 Discontinuation of Utility Service for Nonpayment
  
- 16) DISCUSSION AND CLARIFICATION: Clarification of the Travel Mileage Reimbursement Policy
  
- 17) DISCUSSION AND POSSIBLE ACTION: Authorize the District Utility Supervisor to Rebuild Pump for Lift Station-1 Pump #2.
  
- 18) DISCUSSION: Discuss Trane Project and Provide Staff Direction
  
- 19) PUBLIC COMMENT
  
- 20) BOARD MEMBER COMMENT
  - Moratorium
  - Mountain Meadow North Water Main Line Project
  - Valley Oaks
  
- 21) ADJOURNMENT

Public records are available upon request. Board Packets are posted on our website at [www.hv/csd.org/meetings](http://www.hv/csd.org/meetings)

In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting please contact the District Office at 987-9201 at least 48 hours prior to the scheduled meeting.

Public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.