



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
PERSONNEL COMMITTEE REPORT  
MEETING DATE: APRIL 11, 2019**

The Hidden Valley Lake Community Services District Personnel Committee met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.  
Present were:

Director Linda Herndon  
Director Jim Lieberman  
Kirk Cloyd, General Manager  
Penny Cuadras, Administrative Assistant

**CALL TO ORDER**

The meeting was called to order at 5:30 p.m. Director Herndon.

**APPROVAL OF AGENDA**

On a motion made by Director Lieberman and second by Director Herndon the Committee unanimously approved the agenda.

**DISCUSS AND RECOMMEND:**  
**Employee Handbook**

Committee reviewed individual line items of draft employee handbook. Due to time the Committee agree to schedule another meeting to complete the review of the employee handbook.

**DISCUSS AND REVIEW:**  
**On Call Pay**

Due to time constraint the Committee was not able to address this item. Committee request item be brought back to the committee meeting.

**PUBLIC COMMENT**

There was no public present.

**COMMITTEE MEMBER COMMENT**

There was no Committee member comment.

**ITEMS FOR NEXT AGENDA**

Next meeting April 22, 2019 at 5:30 p.m.

- On Call Pay
- Employee Handbook

**ADJOURNMENT**

The meeting was adjourned at 8:00 p.m.