



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: Tuesday, July 19, 2022– 7:00 PM

The Regular Meeting of the Hidden Valley Lake Community Services District (District) Board of Directors was conducted in the District Boardroom at 19400 Hartmann Road Hidden Valley Lake, California.

Directors Present:

Director Gary Graves, President
Director Jim Freeman
Director Jim Lieberman

Staff Present:

General Manager, Dennis White
Administrative Services Manager, Penny Cuadras
Accounting Supervisor, Trish Wilkinson
Project Manager, Alyssa Gordon via Teleconference
Water Resources Specialist, Hannah Davidson via Teleconference
CivicSpark Fellow, Thomas Brown via Teleconference

Absent:

Director Claude Brown, Vice President
Director Sean Millerick

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Director Graves.

APPROVAL OF AGENDA

Moved by Director Lieberman to approve the July 19, 2022, Regular Board Agenda.
Seconded by Director Freeman

Roll Call Vote:

AYES: (3) Directors, Freeman, Lieberman, and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (2) Directors Brown and Millerick

Motion carries to approve the June 21, 2022, Regular Board Agenda as amended.

CONSENT CALENDAR

Moved by Director Freeman and seconded by Director Lieberman to approve the Consent Calendar as amended.

June 21, 2022, Regular Board Meeting Minutes amended to correct roll call count under Discussion and Possible Action : Earthquake Insurance

(A) MINUTES: Approval of the June 16, 2022, Finance Committee Meeting Minutes.

(B) MINUTES: Approval of the June 21, 2022, Regular Board of Directors Meeting Minutes.

(C) MINUTES: Approval of the June 22, 2022, Personnel Committee Meeting Minutes.

(D) DISBURSEMENTS: Check #039235 - #039286 including drafts and payroll for a total of \$249,994.52.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (3) Directors, Freeman, Lieberman, and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (2) Directors Brown and Millerick

Motion Carries to approve the Consent Calendar as amended

BOARD COMMITTEE REPORTS

Finance Committee: Met 6/12 report provided as amended

Personnel Committee: Have not met

Emergency Preparedness Committee: Have not met

Lake Water Use Agreement-Ad Hoc Committee: Have not met

Valley Oaks Sub-Committee: Have not met

Trane Energy Resilience Ad Hoc Committee: Met with Michael Day; FLASHES item discussion at Lake County Board of Supervisors meeting

STAFF REPORTS

Financial Report: No discussion

Administration/Customer Services Report: 1 Account remained in the lookoff process

Field Operation Report: No discussion

ACWA State Legislative Committee: Update provided by Hannah Davidson

Projects Update: CivicSpark, Thomas Brown reports 90% of the 900 AMI meters installed are reporting; Last 3 weeks will be transitioning and training Lisa and Willetta Eye on Water process. Members of the Board acknowledged Thomas for his great work during his services with HVLCSD and wish him good luck in his future endeavors.

General Manager Report: The General Manager discussed items in his report and responded to all inquiries.

PUBLIC HEARING FOR ORDINANCE 60:

Consider Amending the General Manager Contract to a Five-Year Term Effective September 2022

Tabled

DISCUSSION AND POSSIBLE ACTION:

Approve and Adopt Resolution 2022-07 Resolution of the Hidden Valley Lake Community Services District – Consolidation of Election

Motion by Director Lieberman to Approve and Adopt Resolution 2022-07 Resolution of the Hidden Valley Lake Community Services District – Consolidation of Election
Seconded by Director Freeman.

Roll Call Vote:

AYES: (3) Directors Freeman, Lieberman, and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (2) Directors Brown and Millerick
Motion Carries to Approve and Adopt Resolution 2022-07 Resolution of the Hidden Valley Lake Community Services District – Consolidation of Election

DISCUSSION AND POSSIBLE ACTION:

Accept and Approve a 9% increase to the Project Managers Salary Beginning at Step C of the Proposed Salary Range

Motion by Director Freeman to Accept and Approve a 9% increase to the Project Managers Salary Beginning at Step C of the Proposed Salary Range.
Seconded by Director Lieberman.

Roll Call Vote:

AYES: (3) Directors Freeman, Lieberman, and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (2) Directors Brown and Millerick

Motion Carries to Accept and Approve a 9% increase to the Project Managers Salary Beginning at Step C of the Proposed Salary Range.

DISCUSSION AND POSSIBLE ACTION:

Approve Allocation of ARPA Funding to District Staff as Presented

Tabled

DISCUSSION AND POSSIBLE ACTION:

Authorize the General Managers to Award the Water Storage Reliability Planning, Engineering, and Design contract to GHD, once the noncompetitive procurement request is authorized by FEMA/CalOES

Motion by Director Freeman Authorize the General Managers to Award the Water Storage Reliability Planning, Engineering, and Design contract to GHD, once the noncompetitive procurement request is authorized by FEMA/CalOES.
Seconded by Director Lieberman.

Roll Call Vote:

AYES: (3) Directors Freeman, Lieberman, and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (2) Directors Brown and Millerick

Motion Carries to Authorize the General Managers to Award the Water Storage Reliability Planning, Engineering, and Design contract to GHD, once the noncompetitive procurement request is authorized by FEMA/CalOES.

DISCUSSION AND POSSIBLE ACTION:

Authorize the General Manager to Enter into an Agreement For Legal Services with Bartkiewicz, Kronick & Shanahan Law Firm

Director Lieberman recused himself, conflict of interest, leaving no quorum. Tabled to August.

General Manager recommend remaining in a temporary contract pending August meeting.

